DATE: **February 9, 2011**
TIME: **1:00-3:00 PM**
LOCATION: **Department of Emergency Response (large conference room)**

Meeting Focus:

1. **Spillman**
   a. Updates
      i. Mobile 4.6
   b. Project Team Management
      i. Database "Authority"?
   c. Implementation Tasks:
      i. NYSP Installations
      ii. Statelink / Statelink Hit Detection
      iii. Alarm Interface / Digitize
      iv. LiveScan Integration
      v. NY Arrest Form Sub Committee Participants
      vi. Insight
      vii. Compstat
      viii. CAD to CAD transfer to CU
   d. Policy/Procedure
      i. Assigning Officers to Units
      ii. Mobile Status Changes
      iii. Complainant Name Entry
      iv. SOP Emergency "Button"
      v. Expiration / Accumulation of Alerts/BOLO's etc
      vi. IM/Spillman Communication
      vii. "Death" dates in Names
   e. "Clean-up" Topics
      i. Rip n Run / Run Times
      ii. Aircard/GPS Connectivity
      iii. Mobile Mapping Issue
      iv. TraCS Accidents
      v. Geo-Base / Common Name Updates
      vi. Weekly Maintenance
      vii. Table Updates/Modifications
      viii. Privilege / Partition Priv checks
      ix. Premise/Business
      x. Support Workgroups
      xi. TBOFF (Agency vs Global)
   f. Future Topics
      i. Custom Reports
      ii. Web "Portal"

2. **TraCS**
    a. Ithaca College

3. **LiveScan**

4. **Citrix / SJS**
    a. "End of Life" date for data ENTRY to SJS (DCJS Conversation)

5. **LETSS Administration**
    a. Annual Workplan Presentation to PSC
    b. New Member Discussion
    c. LiveScan Agreement Update (rewrite terms)
    d. Budget Details
    e. Agency Budget for Annual Hardware Replacements and Future Broadband Service