



# Law Enforcement Technology Shared Services

# 11/13/13 Meeting

Information Technology Services • 128 E. Buffalo Street • Ithaca, NY 14850 • (607)274-5417 • Fax (607)274-5420

**DATE:** November 13, 2013  
**TIME:** 1:00-3:00 PM  
**LOCATION:** Department of Emergency Response (large conference room)

**PRESENT:** Kim Moore (TC ITS), Loren Cottrell (TC ITS), Chief Ryan (Dryden), Brian Wilbur (DOER), Greg Potter (TC ITS), Sgt Zigenfus (TCSO), Mark Conrad (Cornell), Sgt Kidder (NYSP), John Arsenault (IPD), Chief Ferretti (Trumansburg)

**EXCUSED:** Cattyann Campbell (GIS), Lt Williams (Groton), Chief Steinmetz (Cayuga Heights), Barb Klinko (Cornell), Beau Saul (TC3), Brandon Wood (TC3 IT), Alan Karasin (City IT), Undersheriff Osborne (TCSO),

Meeting opened, 1300 hours.

## Meeting Focus:

### 1. Vigilant LPR Grant Discussion

Kim reported that the IMPACT Tools grant will allow up to \$50k in funding, and with the matching homeland security funding (approx \$60k), we would be able to fund the 8 LPR's (TCSO 2, IPD 2, Village PD's 1 each). After initial funding, each agency would be responsible for yearly maintenance, \$500/camera. Agreed each agency is willing to encumber annual support costs.

### 2. NYSPILL Update

Kim reported that NYSPILL was held in Watertown. No major announcements, essentially same as reported post-User Conference. Spillman is ready to move forward with patching our server to include the NY Arrest, scheduled for Monday 11/18, EST. Kim will make appropriate notifications. There was a discussion about changing the Statelink query defaults, all changes agreed upon by LETSS.

### 3. December Training Schedule/Agenda

After discussion, the LEA's agreed they do not need full training schedule this year - they feel their users are competent with the systems and that the end users are doing a much better job of sharing/supporting amongst each other. Greg recommended that Kim set up a time on each shift to be available to answer questions. LEA's agreed. Brian indicated he would like training for DOER. Kim indicated she has not worked much with dispatch this year due to work load/staffing, so she does not feel it would be appropriate for her to offer training. Brian will come up with a list of items he may want refreshed after discussing with supervisors.

### 4. LETSS Administration

#### 2013 Work Order Statistics:

Kim reported that for Jan-Nov 2013, she had completed roughly 400 work orders, of which roughly 300 were Public Safety specific (the other 100 were supporting County/ITS in general):

Bangs	18
CHPD	26
CUPD	2
DOER	28
DA	3
Dryden Fire	1

DPD	23
GPD	22
IPD	52
IFD	5
IC	2
Lansing Fire	1
LETSS	14
Park Police	2
NYSP	2
TCSO	68
TC3	3
TPD	41

She also reported that these do NOT include daily Spillman maintenance, i.e. name merge, deletes, modifications, "how-to" help, reporting, etc. and that the numbers are not equivalent of time - some work orders (adding new users, for example) only take 15 minutes, while some take 8-10+ hours. Kim reiterated her concern that we have invested so much in shared services, but are unable to support at an appropriate level with one person. The primary example is the data that needs to be continually monitored, cleaned and improved upon within Spillman. As there is no additional support from DOER, she has not been able to supervise or perform any maintenance tasks.

#### **2014 Officer Nominations/Elections**

After discussion, there was a motion to nominate Undersheriff Osborne as 2014 Chair with Chief Steinmetz serving as Vice Chair. Motion approved unanimously.