



Law Enforcement Technology Shared Services

11/04/09 Meeting

Information Technology Services • 128 E. Buffalo Street • Ithaca, NY 14850 • (607)274-5417 • Fax (607)274-5420

DATE: November 4, 2009
TIME: 1:00-3:00 PM
LOCATION: Department of Emergency Response (small conference room)

PRESENT: Kim Moore (TC ITS), Greg Potter (TC ITS), Sheriff Meskill (TCSO), Chief Boyce (Cayuga Heights), Chief Ryan (Dryden), Sgt Wright (Ithaca PD), Rich Cotton (Ithaca PD), Kari Stamm (DA), Lt Williams (Groton), Chief Ferretti (Trumansburg), Alan Karasin (Ithaca IT)

1. LETSS Officer Selection

Nominated: Sgt Wright for Chair, Sheriff Meskill, Vice-Chair. Unanimous approval.

***ACTION ITEMS:** None.*

2. 2010 Work Plan

Agreed that Kim and Greg would work on a draft that the group could then work from. The primary concern is still the status of the CAD/RMS project as that directly affects all LETSS projects.

***ACTION ITEMS:** Kim & Greg to draft work plan.*

3. ITS Budget

Greg reported that there has been no status change to his budget.

4. County Mobile Data Project / CAD Upgrade / Replacement

CAD Upgrade Update –Greg and Kim reviewed the current options that LETSS has been discussing for months regarding the CAD upgrade or replacement. One of the primary concerns that has come up about OSSI is the vendor's decision to do a "reverse" transfer of data from RMS to TraCS to State. Most, if not all, other vendors transfer data from TraCS to RMS. Due to granting considerations, and concerns about vendor down time when the State makes changes to forms, the group agreed this did not sound like a viable option at this time. After discussion, the group voted unanimously to send an e-mail of support to Lee Shurtleff & Joe Mareane for the process to go to RFP.

***ACTION ITEMS:** Kim to send e-mail to Lee/Joe indicating LETSS full support for the process to go to RFP.*

5. TraCS

July Patch: All updates complete.

ACTION ITEMS: *None*

6. LiveScan

Village PD Training: Training has been completed for all except Dryden. The Village Chiefs indicated that TCSO was not on a list distributed by DCJS as being a card scan location. Kim asked for contact information at DCJS so she can clarify.

ACTION ITEMS: *Kim to work with remaining Village on training schedule. Chief Ryan/Boyce or Ferretti to forward DCJS contact to Kim.*

7. Citrix / SJS

User Review – No changes this month.

VPN – No known issues this month.

SJS Server Replacements / Upgrade – Kim reported that she and Angie will complete the server upgrade process this Friday. Kim apologized for the short notice but this is the only time ITS was able to schedule with the vendor and Angie's/Kim's time due to hectic schedules. Instructions for installing the new client will be sent tomorrow, and Kim/Angie will be available to answer questions for each agency if/when they come up.

ACTION ITEMS: *Kim/Angie to complete the Citrix upgrade process.*

8. Data Sharing/ReportingNYSIT

NY-DEX Data Exchange – Christine Tyler has sent an MOU to participating SJS agencies for review/signature.

ACTION ITEMS: *Kim to send MOU to SJS agencies.*

9. Other Member Items

Nothing to report.