



Law Enforcement Technology Shared Services

03/13/13 Meeting

Information Technology Services • 128 E. Buffalo Street • Ithaca, NY 14850 • (607)274-5417 • Fax (607)274-5420

DATE: March 13, 2013
TIME: 1:00-3:00 PM
LOCATION: Department of Emergency Response (large conference room)

PRESENT: Alan Karasin (City IT), Kim Moore (TC ITS), Sgt Zigenfus (TCSO), John Schaffer (DOER), Sgt Daly (NYSP), Brian Wilbur (DOER), Lt Williams (Groton), Chief Steinmetz (Cayuga Heights), Chief Ryan (Dryden), Chief Ferretti (Tburg),

EXCUSED: Greg Potter (TC ITS), Undersheriff Osborne (TCSO), John Arsenault (IPD), Jake Young (IPD)

VISITORS:

Meeting opened, 1309 hours

1. Spillman

a. Implementation Task

- i. **NYSP Installations** – Sgt Daly and Kim met prior to LETSS and reported that NYSP IT/Tech command needs to wait for TraCS 10 rollout as their IT staff will be reimaging all of their machines during the rollout. If we install now, the new TraCS 10 image would wipe out the Spillman installs and would need to be reinstalled.
- ii. **TC3 Installations** – Kim reported that she spoke with Beau Saul this morning and TC3 is still very interested in Spillman. He hopes to schedule a meeting with his IT and Kim in the next couple of weeks.
- iii. **StateLink** – Kim reported she is working with the State to get the next phase of Statelink up and running. She has installed the certificates on the server, but the State is still in flux for configuration on their end.
- iv. **Insight** - Nothing new to report.
- v. **Compstat** – Kim will be doing an update to Compstat (per the vendor) tomorrow morning.
- vi. **CAD to CAD transfer to CU** –Nothing new to report.
- vii. **Names Screen Modificaitons** – Kim proposed to change the Names/Business screens to the following: change Home Tel to read Primary Tel (Pri Tel in Business) and Work Tel to read Seconday Tel (Sec Tel in Business). Voted unanimous to make the change.
- viii. **Images** – Lt Williams made the statement that it would be beneficial if all users would start adopting a policy of attaching images to names records whenever possible. This will help as new officers come on board who are not yet familiar with the people they are dealing with.

ACTION ITEMS: Kim to follow up on CAD to CAD demo.

b. Policy/Procedure

i. Policy Review

Chief Steinmetz hopes to schedule a sub committee meeting sometime after the 23rd.

John Schaffer reported he has a policy modification request from Christi Simms. The change would allow dispatchers to send Spillman Alerts without supervisor approval. Kim indicated she spoke with Brian Wilbur prior to the meeting and let him know policy modification request are vetted at the agency level first, and then submitted to LETSS. Brian intends to run the proposed change through his Supervisors meeting scheduled for tomorrow morning.

ACTION ITEMS: *none.*

c. "Clean-up" Topics

- i. **Geo-Base / Common Name Updates** –Catt continues to work with DDTI and TC staff on the address maintenance.
- ii. **Namemerg** – Kim reported that with Scott Roman's departure, this level of system maintenance has once again become a "as time permits" plan.
- iii. **Address Validation** – Kim reported that with Scott Roman's departure, this level of system maintenance has once again become a "as time permits" plan.

ACTION ITEMS: *none.*

d. IBR

Kim reported TCSO has submitted IBR, closing the loop as now all agencies have successfully submitted.

e. DA Software Replacement/Spillman Integration

Kim reported that Kari Stamm has left the DA's office for other employment within the County. All agreed that she was a valuable asset to LETSS and will be missed. Kim will contact DA's office to see who will be representing at LETSS.

f. Future Topics

- i. **Custom Reports** - Nothing new to report.
 - ii. **Web "Portal"** - Nothing new to report.
 - iii. **Cornell Data Sharing** – Nothing new to report.
 - iv. **County Agency Access** - Nothing new to report.
- g. **March 28 Onsite Visit – Wellsburg, PA** – Kim reported Spillman and reps from Wellsburg will be onsite March 28 – they are primarily interested in RMS and Mobile.
 - h. **Off Hours Support** – There have been some off hours request via IPD, as there Jake and John were unable to attend due to conflicts, Kim tabled the conversation.

ACTION ITEMS: *Kim to contact DA's office for new LETSS representative.*

2. TraCS

- a. **Schedule Patch.** Nothing new to report.
- b. **Steering Committee May 2013** – Kim reported the Steering Committee will be held in May. The focus will be on TraCS 10 installation training and hands-on efforts. Chief Steinmetz asked whether City IT should plan to attend. Kim reported that as the lead agency, only Tompkins is "allowed" seats at the meeting. The conference is, however, xmitted via webcast.
- c. **Bangs Reports** – Kim reported she received a request from Bangs for reporting of all accidents they responded to for no fault info to include date.time.location.persons name.3 digit insurance As this data is primarily in TraCS, there is no way to

correlation Bangs response. Agreed Chief Steinmetz will facilitate the conversation with Bangs.

ACTION ITEMS: *Kim to coordinate TraCS 7.3.14.6 patch with IPD*

3. LiveScan

Chief Ryan reported she received grant funding for a livescan that will connect directly with Albany via IP through Biometrix4all. She requested the vendor set up all LETSS ORI's and include users for those agencies. Kim clarified that Dryden would have to handle the user accounts, training, etc. Alan reported that the VPN concentrator that handles traffic for IPD and County livescan, routing to Broome store and forward server is a point of failure (i.e. if the equipment fails, IPD and County would be unable to xmit /communicate with Broome)

4. Citrix / SJS

"End of Life" date for data ENTRY to SJS (DCJS Conversation) – Final day of entry was October 20, 2011.

Chief Ryan has not yet had a chance to test the credentials.

5. CJIS 2013

- a. **SP Extension?** – There has been discussion about a possible extension for CJIS. This is primarily driven by financial and time concerns. Kim reported the Chief Ryan forwarded a message regarding the extension. Kim was under the impression it was proposed, but after speaking with Chief, she believe it has been extended. Kim will forward e-mail to LETSS for your reading pleasure.
- b. **Policy** – Kim has started drafting policy for the County. She said the policy structure will emulate HIPAA, and will need to define positions within the County for CJIS. The question was asked if other Spillman users (i.e. Fire/EMS whom are not LETSS members) do not meet CJIS, will their accounts be disabled. Kim indicated that could be a possibility, although she is not certain they fall under the same CJIS blanket as they do not access CJIS data.
- c. **2FA Options/Quote** – Kim reported she did a conference call with 2FA who is partnered with Netmotion for CJIS. Their hardware/software solutions allowed the flexibility and met the needs of our multi-agency set up. The initial estimates (minus server OS) run around \$18k, and it would be proposed to use Homeland Security funding we have for this year. Kim asked the group if they felt we should proceed as though there will not be an extension and utilize the funding while its available. The question of what would happen if CJIS is extended, and then changes the standards yet again, would we have to implement or change our 2FA solution. Kim reported that she asked that same thing of 2FA and they said they are committed to CJIS and any modification needs would be included (and we would, of course, get that in our contract verbage). Agreed we should proceed with CJIS options regardless of extension.

6. Mobile / Fleet

- a. **AT&T Test / 4G Verizon** – Kim has been testing AT&T cards for the "west side" cars with positive results. She is also testing 4G USB Verizon devices for connectivity and for possible port use in the 2FA solution.
- b. **NM/Locality Test**

7. LETSS Administration

- a. **March NYSPILL** – Kim reminded group that Tompkins will be hosting March 18 at DOER. To date, we have approximately 51 RSVP's.
- b. **Netmotion Licenses** - Kim asked Brian Wilbur if there has been any movement on the Netmotion licenses. He says this is on his list, especially as Lansing Fire is looking to implement 6 mobiles. Kim asked if anyone had spoken to Lansing about the functions of Hip Link as she is uncertain herself, but was concerned about the agency spending large sums on mobile if Hip Link may meet any of their needs. Brian Wilbur indicated Brian Cameron is handling the coordination, and is uncertain if he discussed Hip Link in any detail.
- c. **Policy** – Brian Wilbur offered a new policy from DOER for article entry. As this is not a LETSS policy, Chief Steinmetz recommended the conversation be taken offline at the conclusion of this LETSS meeting.

Meeting adjourned, 1423 hours