



## Law Enforcement Technology Shared Services

05/13/09 Meeting

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**DATE:** May 13, 2009  
**TIME:** 1:00-3:00 PM  
**LOCATION:** Department of Emergency Response (small conference room)

**PRESENT:** Kim Moore (TC ITS), Greg Potter (TC ITS), Sheriff Meskill (TCSO), Sgt Doug Wright (IPD), Chief Tom Boyce (Cayuga Heights), Chief Margaret Ryan (Dryden), Paula Younger (Tompkins County Deputy Administrator), Joe Mareane (Tompkins County Administrator)

### 1. Resolution

**DOER LETSS Member Discussion:** Greg and Kim opened the discussion of including DOER in the initial phase of the LETSS governance structure. After discussion, it was agreed that the group should proceed as initially proposed, with the original members, and then open the door to other membership once the governance structure and bylaws have been defined. It was agreed that the next departments/agencies to contact would be DOER, Cornell, Ithaca College and perhaps TC3.

**Governance Structure / June PSC Meeting:** The group worked through the Governance Structure and By-Laws line by line, making modification as needed. Aside from wording, the most significant change was with the inclusion of Tompkins County ITS and the City IT as partner agencies in the LETSS group. After a pre-LETSS meeting discussion with Martha Robertson, the question came up as to whether ITS and City IT should be voting members or act as a service provider. The group agreed that ITS and City IT should be voting partners as decisions made by LETSS directly affect their agencies and staff.

**ACTION ITEMS:** Greg/Kim work to revise Governance Structure/ByLaws & return to group ASAP.

### 2. County Mobile Data Project

**ECC Tech Meeting Update:** Greg reported that he sat in on a meeting with ECC Tech, Lee Shurtleff, Paula Younger and Kim discussing the services offered by ECC Tech. As they have for many of our surrounding counties, ECC Tech can come in and do a study of the feasibility of broadband access to the county as a whole, focusing on underserved populations as well.

**ACTION ITEMS:** None.

### 3. Sungard/HTE Projects

**CRIMES Field Reporting Update** - Nothing new to report.

**CAD Upgrade Update** – Nothing new to report.

**CRIMES Read-Only Access Update** – No status change. No specific questions or concerns addresses.

**CRIMES Test Accounts for IPD** – No status change. This project is temporarily on hold pending the outcome of HTE/CRIMES/CAD discussions.

**CRIMES Training** – No status change. This project is temporarily on hold pending the outcome of HTE/CRIMES/CAD discussions.

#### 4. TraCS

**Steering Committee Meeting:** Kim reported that the Steering Meeting will be June 10 & 11. She will not be present at the June LETSS meeting because of this.

*ACTION ITEMS: None*

#### 5. LiveScan

**Hold Harmless Agreement:** Kim distributed the final version of the Hold Harmless agreement. Agreed that each agency will have their proper authorities sign and get back to Kim.

**Village PD Training:** Kim will work to coordinate training with the Villages.

*ACTION ITEMS: Agencies to sign Hold Harmless agreement. Kim to work with Villages on training schedule.*

#### 6. Citrix / SJS

**User Review** – Changes were addressed prior to meeting via e-mail (thank you!)

**VPN** –Iretta from ITS is working presently working on the village printing issue.

**SJS Server Replacements / Upgrade** – Kim reported the hardware is in, and she and Angie are coordinating the tentative date for the SJS beta install with DCJS (tentative week of June 22)

*ACTION ITEMS: ITS to work on VPN printing options.*

*ACTION ITEMS: None*

#### 7. Data Sharing/ReportingNYSIT

**NYSIT:** Kim reported NYSIT has been renamed to NY-Dex to follow other standards across the state.

**IBR Reporting** – Nothing new to report.

*ACTION ITEMS: None.*

## 8. Other Member Items

**District Attorney Read-Only Access to SJS Update** – No status change.

**U&D Update** – Kim reported that the U&D has been signed by all agencies (thank you!)

**TCSO Sex Offender Website Vendor** – Sheriff reported that he had been contacted by a vendor that handles Sex Offender Website administration. The company, Offender Watch (<http://www.watchsystems.com>) manages sex offenders in some surrounding Counties and looks promising. The fee is \$7,000, and if possible, the Sheriff is looking to cover that expense from his budget. The benefit is for all agencies, though, since each would be able to have their sex offenders maintained in this database as well. Accessible from the Internet, it would be a “one-stop” location for residents in Tompkins County to learn about sex offenders in their area, with mapping capabilities, and self-generated letters letting the public know if/when an offender moves into their neighborhood.

***ACTION ITEMS:*** *Kim/Angie to continue to investigate SJS printing options for DA*