



**Ithaca-Tompkins County Transportation Council**

121 East Court Street  
Ithaca, New York 14850  
Phone: (607) 274-5570  
E-Mail: [itctc@tompkins-co.org](mailto:itctc@tompkins-co.org)  
[www.tompkinscountyny.gov/itctc](http://www.tompkinscountyny.gov/itctc)

**AGENDA AND MEETING NOTICE**  
**JOINT POLICY/PLANNING COMMITTEE MEETING**

**Date:** Tuesday, June 18, 2024

**Time:** 1:00 – 3:00 P.M.

**Location:** Transit Center, 737 Willow Ave. Ithaca, N.Y.

*Meeting is being held in-person; remote option is available.*

Join Zoom Meeting: <https://us02web.zoom.us/j/85161066238>

Meeting ID: 851 6106 6238 -- Passcode: 818457

Mobile: 1-929-436-2866, 85161066238#, \*818457# US (NY)

- I. Public Comment Period
- II. Transportation Equity Needs Assessment – TENA – Report Dawn Montanye

**Planning Committee Items:**

- III. Approval of March 19, 2024 Action Summary Planning Committee Chair
- IV. TIP Actions – Administrative Modifications Frank Doldo & Staff
  - a. FTA 5307 Multiple Projects Funding Updates
  - b. FTA 5339 Multiple Projects Funding Updates
- V. TIP Actions – Amendments Frank Doldo & Staff
  - a. FTA 5307 Gadabout Operating Assistance
  - b. FTA 5307 TCAT Operating Assistance Project Funding Updates
  - c. FTA 5310 – Gadabout Bus Purchase

**Policy Committee Items:**

- VI. Approval of April 16, 2024 Action Summary Policy Committee Chair
- VII. TIP Actions – Amendments
  - a. FTA 5307 Gadabout Operating Expenses
  - b. FTA 5307 TCAT Operating Assistance Project Funding Updates
  - c. FTA 5310 – Gadabout Bus Purchase

**Joint Committee Items:**

- VIII. Director’s Report Fernando de Aragón
- IX. Member Reports Committee Members
- X. Adjournment

**\*\* Please allow two hours for this meeting\*\***  
This meeting will be recorded.

**ITEM I**

**Public Comment Period**

**Report:** This agenda item is provided for the purpose of allowing members of the public to comment on issues of concern.

**Action Requested:** This item is for informational purposes. No action required.

**ITEM II**

**Transportation Equity Needs Assessment**

**Report:** Dawn Montanye, from Cornell Cooperative Extension, will present a summary of the TENA project, including what was learned relating to transportation for our most vulnerable populations.

**Action Requested:** This item is for informational purposes. No action required.

**Planning Committee Items:**

ITEM III

**Approval of Planning Committee Action Summary – March 19, 2024**

**Report:** The March 19, 2024 Action Summary is attached to the end of this meeting packet.

**Action Requested:** Motion to approve the March 19, 2024 Action Summary.

ITEM IV.a

**TIP Actions – Administrative Modifications**

**FTA 5339 Multiple Projects Funding Updates**

**Report:** Tompkins County, in coordination with TCAT and NYSDOT, is requesting an administrative modification to two (2) FTA Sec. 5339 Bus and Bus Facility projects. This administrative modification adjusts funding in FFY 23/24 to reflect actual available funding. More details in the TIP Action form below.

**Action Requested:** Planning Committee approval of the proposed administrative modifications to Sect. 5339 project funding in the 2023-2027 TIP.

**2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM**

**\*\* Administrative Modification \*\***

**FTA 5339 MULTIPLE CAPITAL/PLANNING PROJECT  
FUNDING UPDATES**

The Planning Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an administrative modification to the 2023-2027 Transportation Improvement Program (TIP) on June 18, 2024, during a scheduled joint meeting with the Policy Committee. The changes to the current State Transportation Improvement Program (2023-2027 STIP) affect two Section 5339 projects in the FTA Tables for FFY 23/24, as described below and in the attached table.

**Description:**

Tompkins County, in coordination with TCAT and NYSDOT, is requesting an administrative modification to two (2) FTA Sec. 5339 Bus and Bus Facility projects. This administrative modification adjusts funding in FFY 23/24 to reflect actual available funding. The changes include the following:

**PIN 382990 - Transit Facilities Upgrades**

- Adjust funding for FFY 23/24 for a new total of \$157,745.
  - Funding breaks down as follows – \$126,196 Federal, \$15,775 State, \$15,775 Local.

**PIN 382991 - Computer software upgrades and replacement**

- Increases funding for FFY 23/24 for a new total of \$387,464.
  - Funding breaks down as follows – \$309,971 Federal, \$38,746 State, \$38,746 Local.

The table in Attachment A includes the project as it will appear in the TIP. This administrative modification will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

<b>2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM</b>					
<b>FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLES</b>				<b>2024</b>	
<b>URBAN FORMULA (FTA 5307)</b>	<b>DESCRIPTION</b>	<b>PIN#</b>	<b>2024</b>	<b>Revised 2024</b>	<b>Difference</b>
Transit Facilities Upgrades	This project activities includes Security Fobs for entrance doors, Facility Security Cameras, and Carbon Monoxide Detectors.	<b>382990</b>	\$197,181	\$157,745	(-\$39,436)
Computer software upgrades and replacement	This project activities includes Server and Computer Upgrades and Route Planning Software Replacement.	<b>382991</b>	\$348,027	\$387,466	\$39,439

## TIP Actions – Administrative Modifications

### FTA 5307 Multiple Projects Funding Updates

**Report:** Tompkins County, in coordination with TCAT and NYSDOT, is requesting an administrative modification to three (3) FTA Sec. 5307 Capital/Planning projects. This administrative modification adjusts funding in FFY 23/24 to reflect actual available funding. More details in the TIP Action form below.

**Action Requested:** Planning Committee approval of the proposed administrative modifications to Sect. 5307 project funding in the 2023-2027 TIP.

## 2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM

### \*\* Administrative Modification \*\*

## FTA 5307 MULTIPLE CAPITAL/PLANNING PROJECT FUNDING UPDATES

The Planning Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an administrative modification to the 2023-2027 Transportation Improvement Program (TIP) on June 18, 2024, during a scheduled joint meeting with the Policy Committee. The changes to the current State Transportation Improvement Program (2023-2027 STIP) affect three Section 5307 projects in the FTA Tables for FFY 23/24, as described below and in the attached table.

### Description:

Tompkins County, in coordination with TCAT and NYSDOT, is requesting an administrative modification to three (3) FTA Sec. 5307 Capital/Planning projects. This administrative modification adjusts funding in FFY 23/24 to reflect actual available funding. The changes include the following:

#### **PIN 382992 - Boiler replacement project**

- Increases funding for FFY 23/24 for a new total of \$50,000.
  - Funding breaks down as follows - \$40,000 Federal, \$5,000 State, and \$5,000 Local.

#### **PIN 382993 - TCAT Office space project**

- Increases funding for FFY 23/24 for a new total of \$162,500.
  - Funding breaks down as follows - \$130,000 Federal, \$16,250 State, and \$16,250 Local.

#### **PIN 382996 - Transit Facility parking lot rehab**

- Increases funding for FFY 23/24 for a new total of \$150,000.
  - Funding breaks down as follows - \$120,000 Federal, \$15,000 State, and \$15,000 Local

The table in Attachment A includes the project as it will appear in the TIP. This administrative modification will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

<b>2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM</b>					
<b>FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLES</b>					
<b>URBAN FORMULA (FTA 5307)</b>	<b>DESCRIPTION</b>	<b>PIN#</b>	<b>2024</b>	<b>Revised 2024</b>	<b>Difference</b>
Boiler replacement project	This project will replace the TCAT facility boilers	<b>382992</b>	\$45,000	\$50,000	\$5,000
TCAT Office space project	Rehab TCAT facility offices and create new cubicles.	<b>382993</b>	\$130,000	\$162,500	\$32,500
Transit Facility parking lot rehab	This project will repave and reline the parking lot	<b>382996</b>	\$140,000	\$150,000	\$10,000

**TIP Actions – Amendments**  
**FTA 5307 Multiple Projects Funding Updates**

**Report:** Tompkins County, in coordination with Gadabout and NYSDOT, is requesting an amendment to create one (1) new FTA Sec. 5307 project providing operating assistance to Gadabout. More details in the TIP Action form below.

**Action Requested:** Planning Committee motion for Policy Committee approval of the proposed amendment to the FTA Sect. 5307 table in the 2023-2027 TIP.

**2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM**

\*\* Amendment \*\*

**FTA 5307 OPERATING ASSISTANCE  
GADABOUT PROJECT**

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2023-2027 Transportation Improvement Program (TIP) on June 18, 2024, during a scheduled joint meeting with the Planning Committee. The changes to the current State Transportation Improvement Program (2023-2027 STIP) affect one (1) Section 5307 activity in the FTA Tables for FFY 23/24, as described below and in the attached table.

**Description:**

Tompkins County, in coordination with Gadabout and NYSDOT, is requesting an amendment to create one (1) new FTA Sec. 5307 project to provide operating assistance to Gadabout. The changes include the following:

**Gadabout Operating Assistance - PIN 382001**

- Creates new Operating Assistance project with a FFY 23/24 phase for a total of \$600,000.
  - Funding breaks down as follows - \$300,000 Federal and \$300,000 State.

The table in Attachment A includes the project as it will appear in the TIP. This amendment will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

<b>2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM</b>					
<b>FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLES</b>					
<b>URBAN FORMULA (FTA 5307)</b>	<b>DESCRIPTION</b>	<b>PIN#</b>	<b>2024</b>	<b>Revised 2024</b>	<b>Difference</b>
Gadabout Operating Expenses	Gadabout's operating expenses for FFY 23/24, including payroll.	382001	\$0	\$600,000	\$600,000



**TIP Actions – Amendments**  
**FTA 5307 TCAT Operating Assistance Project Funding Updates**

**Report:** Tompkins County, in coordination with TCAT and NYSDOT, is requesting an amendment to two (2) existing FTA Sec. 5307 projects. This amendment deletes one project and adjusts funding to FFY 23/24 for another. More details are included in the TIP Action form below.

**Action Requested:** Planning Committee motion for Policy Committee approval of the proposed amendment to the FTA Sect. 5307 table in the 2023-2027 TIP.

**2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM**  
**\*\* Amendment \*\***

**FTA 5307 OPERATING ASSISTANCE TCAT PROJECT**

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2023-2027 Transportation Improvement Program (TIP) on June 18, 2024, during a scheduled joint meeting with the Planning Committee. The changes to the current State Transportation Improvement Program (2023-2027 STIP) affect two (2) Section 5307 activity in the FTA Tables for FFY 23/24, as described below and in the attached table.

**Description:**

Tompkins County, in coordination with TCAT and NYSDOT, is requesting an amendment to two (2) existing FTA Sec. 5307 projects. This amendment deletes one project and adjusts funding to FFY 23/24 for another. The changes reflect actual available funding and include the following:

**PIN 382995 – Operating Assistance – TCAT**

- Deletes this PIN and incorporates its funding into PIN 382404 - Operating Assistance – TCAT.

**PIN 382404 - Operating Assistance - TCAT**

- Adjusts funding for FFY 23/24 for a new total of \$8,305,676.
  - Funding breaks down as follows - \$4,152,838 Federal and \$4,152,838 State.

The table in Attachment A includes the project as it will appear in the TIP. This amendment will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

<b>2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM</b>					
<b>FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLES</b>					
<b>URBAN FORMULA (FTA 5310)</b>	<b>DESCRIPTION</b>	<b>PIN#</b>	<b>2024</b>	<b>Revised 2024</b>	<b>Difference</b>
<del>Operating Assistance - TCAT</del>	<del>Operating Assistance for TCAT</del>	<del>382995</del>	<del>\$893,838</del>		
Operating Assistance - TCAT	Operating assistance for TCAT, includes Sec 5311 transfer.	<b>382404</b>	\$15,718,168	\$8,305,676	(-\$7,412,492)

**TIP Actions – Amendments**  
**FTA 5310 Gadabout Bus Purchase**

**Report** Tompkins County, in coordination with Gadabout and NYSDOT, is requesting an amendment to one existing FTA Sec. 5310 urban project. This amendment adds funding to FFY 23/24. More details are included in the TIP Action form below.

**Action Requested:** Planning Committee motion for Policy Committee approval of the proposed amendment to the FTA Sect. 5310 Urban table in the 2023-2027 TIP.

**2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM**  
**\*\* Amendment \*\***

**FTA 5310 GADABOUT REPLACEMENT  
 BUS PROJECT**

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2023-2027 Transportation Improvement Program (TIP) on June 18, 2024, during a scheduled joint meeting with the Planning Committee. The changes to the current State Transportation Improvement Program (2023-2027 STIP) affect one Section 5310 activity in the FTA Tables for FFY 23/24, as described below and in the attached table.

**Description:**

Tompkins County, in coordination with Gadabout and NYSDOT, is requesting an amendment to one existing FTA Sec. 5310 urban project. This amendment adds funding to FFY 23/24. The changes include the following:

**PIN 382867**

- Adds \$229,477 to FFY 23/24 for the purchase of two (2) Gadabout buses.
  - Funding breaks down as follows - \$183,582 Federal and \$45,895 Local.

The table in Attachment A includes the project as it will appear in the TIP. This amendment will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

<b>2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM</b>					
<b>FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLES</b>					
<b>URBAN FORMULA (FTA 5310)</b>	<b>DESCRIPTION</b>	<b>PIN#</b>	<b>2024</b>	<b>Revised 2024</b>	<b>Difference</b>
Gadabout Replacement Buses (Urban)	This project purchases Gadabout replacement buses.	<b>382867</b>	\$0	\$229,477	\$229,477

**Policy Committee Items:**

**ITEM VI**

**Approval of Policy Committee Action Summary – April 16, 2024**

**Report:** The April 16, 2024 Action Summary is attached to the end of this meeting packet.

**Action Requested:** Motion to approve the April 16, 2024 Action Summary.

**ITEM VII.a**

**TIP Actions – Amendments**  
**FTA 5307 Multiple Projects Funding Updates**

**Report:** Refer to agenda Item V.a above.

Tompkins County, in coordination with Gadabout and NYSDOT, is requesting an amendment to create one (1) new FTA Sec. 5307 project providing operating assistance to Gadabout. More details in the TIP Action form below.

**Action Requested:** Policy Committee approval of the proposed amendment to the FTA Sect. 5307 table in the 2023-2027 TIP.

**ITEM VII.b**

**TIP Actions – Amendments**  
**FTA 5307 TCAT Operating Assistance Project Funding Updates**

**Report:** Refer to agenda Item V.b above.

Tompkins County, in coordination with TCAT and NYSDOT, is requesting an amendment to two (2) existing FTA Sec. 5307 projects. This amendment deletes one project and adjusts funding to FFY 23/24 for another. More details are included in the TIP Action form below.

**Action Requested:** Policy Committee approval of the proposed amendment to the FTA Sect. 5307 table in the 2023-2027 TIP.

**ITEM VII.c**

**TIP Actions – Amendments**  
**FTA 5310 Gadabout Bus Purchase**

**Report:** Refer to agenda Item V.b above.

Tompkins County, in coordination with Gadabout and NYSDOT, is requesting an amendment to one existing FTA Sec. 5310 urban project. This amendment adds funding to FFY 23/24. More details are included in the TIP Action form below.

**Action Requested:** Policy Committee approval of the proposed amendment to the FTA Sect. 5310 Urban table in the 2023-2027 TIP.

**Joint Committee Items:**

ITEM VIII

**Director's Report**

**Report:**

- Coddington Valley Trail
- Long-Range Transportation Plan
- Bike Map

**Action Requested:** This item is for information purposes.

ITEM IX

**Member Reports**

**Report:** This agenda item is provided for the purpose of allowing members to discuss issues of common concern. Examples might include: UPWP-related activities, local implementation of actions identified in the LRTP or construction updates.

**Action Requested:** This item is for information purposes.

ITEM X

**Adjournment**

**The next scheduled ITCTC meetings:**

ITCTC Planning Committee, July 16, 2024 at 10:00 a.m.  
ITCTC Policy Committee, August 20, 2024 at 1:00 p.m.

**The 2024 Meeting Schedule can be viewed on the ITCTC website:**

<http://tompkinscountyny.gov/ITCTC/meetings>

*If you are unable to attend, please inform the ITCTC Office and arrange for your alternate to be in attendance.  
Meetings may be cancelled in advance due to a lack of sufficient action items on the agenda.*

**THE FOLLOWING PAGES CONTAIN THE ATTACHMENT FOR  
AGENDA ITEM III & VI.**

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**III. Approval of Planning Committee Action Summary – March 19, 2024**

**VI. Approval of Policy Committee Action Summary – April 16, 2024**

Approval of Action Summary  
March 19, 2024 Meeting

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## PLANNING COMMITTEE MEETING ACTION SUMMARY

**March 19, 2024 - 10:00 a.m**

**Present:**     ***In Person:*** **Katie Borgella, Vice Chair** (Tompkins County), **Brent Cross** (Village of Cayuga Heights), **Timothy Logue** (City of Ithaca), **Addisu Gebre** (City of Ithaca), **C.J. Randall** (Town of Ithaca), **Ruth Groff** (Town of Lansing), **Curt Parrish** (TCAT), **Trevor Jenson** (TCAT), **Reed Huegerich** (Cornell University), **Dave Roth** (NYSDOT Reg.3), **Katrina Bergan** (NYSDOT Reg.3).

***Remote:*** **Ray Burger, Chair** (Town of Dryden), **Stephanie Redmond** (Town of Enfield), **Michael Allinger** (Town of Newfield), **Niels Tygensen** (Town of Ulysses), **Richard Sawczak** (NYSDOT Reg. 3).

**Excused:**     **Jim Morse** (Tompkins County Highway), **Jason Leifer** (Town of Dryden), **James Marshall** (Village of Cayuga Heights), **Matthew Rosenbloom** (TCAT), **Dan Thaete** (Town of Ithaca), **Joel Gagnon** (Town of Danby), **John Licitra** (City of Ithaca), **Ronny Hardaway** (Village of Lansing), **Michelle E. Wright** (Town of Ulysses), **Kate Supron** (Cornell University), **Kate Kelley-MacKenzie** (Town of Caroline), **Greg Hutnik** (Town of Danby), **John Zepko** (Town of Lansing), **John Courtney** (Village of Lansing), **Ellard Keister** (Town of Groton), **Joe Slater** (Town of Ithaca), **Megan McDonald** (Tompkins County), **Adam Klein** (FTA), **Benjamin Fischer** (FHWA), **Nicole McGrath** (FHWA).

**Staff:**       **Fernando de Aragón, Teresa Linde, Jay Lambrix.**

**Guests:**     ***In Person:*** **Frank Doldo** (Chief Transportation Planner, T.C. Planning & Sustainability).

***Remote:***     **Catherine Wilde** (Transportation Planner, T.C. Planning & Sustainability), **Chris Stephany** (Tompkins County Airport).



*At approximately 10:05 a.m. Katie Borgella assumed the chair.*

**I. Public Comment Period**

**Report:** Katie Borgella asked if there were any members of the public, attending in-person or remotely, that wished to speak; hearing none the public comment period was closed.

**II. Approval of Action Summary – January 16, 2024**

**Action:** The Action Summary from January 16, 2024 was Moved by David Roth, seconded by Ruth Groff, and unanimously approved by the ITCTC Planning Committee without modification.

**III. 2023 – 2027 TIP Actions: Amendments**

**a. Update of FTA 5307 Table-FFY 2024**

**Report:** Frank Doldo reported the following:

- The amendment allocates remaining balances from FTA Sec. 5307 funding from FFY 20/21 and 22/23 to FTA Sec. 5307 for FFY 23/24, on behalf of Tompkins Consolidated Area Transit, Inc. (TCAT).
- It needs to be included in the TIP to receive the funding.
- The funds will be used for operating assistance, Transit Facility parking lot rehab, office spaces rehab, bus transmission/engine replacement, and the replacement of three TCAT cars.

Brent Cross asked if this would increase parking in the facility lot. Curt Parrish replied that the parking lot rehab project will include paving and the painting of parking spots which should open more available spots for vehicles.

More details on the proposed amendment are included in the TIP action form below.

**Action:** Planning Committee recommendation of Policy Committee approval of proposed 2023-2027 TIP amendment of the FTA 5307 table was Moved by David Roth, seconded by Ruth Groff and unanimously approved.

## **2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM**

**\*\*Amendment\*\***

### **Update of FTA 5307 Table-FFY 2024**

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2023-2027 Transportation Improvement Program (TIP) on April 16, 2024, during a regularly scheduled meeting. The amendment was reviewed and approved by the ITCTC Planning Committee on March 19, 2024. The actions on the ITCTC's 2023-2027 TIP include amending six activities to the Section 5307 Urban Formula Program. The changes to the current State Transportation Improvement Program (2023-2027 STIP) affect Section 5307 activities to the FTA Tables for FFY 23/24, as described below and in the attached table.

#### **Description:**

Tompkins County, in coordination with TCAT and NYSDOT, requests the ITCTC approve the 2023-27 TIP/STIP amendment to the FTA Tables in FFY 23/24. The amendment allocates remaining balances from FTA Sec. 5307 funding from FFY 20/21 and 22/23 to FTA Sec. 5307 for FFY 23/24, on behalf of Tompkins Consolidated Area Transit, Inc. (TCAT). The funds will be allocated for five new projects and one existing project as shown below.

Five New Projects:

- Operating Assistance – TCAT.
- Transit Facility Parking lot rehab project
- TCAT office space project
- TCAT Boiler replacement project
- Bus transmission/ engine replacement

One Existing Project:

- TCAT replacement cars

Funds totaling \$251,982 from FFY 20/21 and \$1,126,856 from FFY 22/23 will be used, for a total of \$1,378,838 being allocated to the above six projects in FFY 23/24.

The proposed amendment to the 2023-2027 TIP and the 2024 STIP are shown in Attachment A table. The table shows the projects as they will appear in the TIP and STIP. The TIP and STIP will remain fiscally constrained.

<b>2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM</b>					
<b>FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLES</b>				<b>2024</b>	
<b>URBAN FORMULA (FTA 5307)</b>	<b>DESCRIPTION</b>	<b>PIN#</b>	<b>2024</b>	<b>Revised 2024</b>	<b>Difference</b>
Boiler replacement project	This project will replace the TCAT facility boilers	<b>382992</b>	\$0	\$45,000	\$45,000
TCAT Office space project	Rehab TCAT facility offices and create new cubicles	<b>382993</b>	\$0	\$130,000	\$130,000
Engine/Transmission work TCAT	Replace three transmissions and one engine on four buses	<b>382994</b>	\$0	\$80,000	\$80,000
Operating Assistance - TCAT	Operating assistance for TCAT	<b>382995</b>	\$0	\$893,838	\$893,838
Transit Facility parking lot rehab	This project will repave and reline the parking lot	<b>382996</b>	\$0	\$140,000	\$140,000
TCAT Replacement Cars	This project will fund three replacement staff cars for TCAT	<b>382978</b>	\$0	\$90,000	\$90,000

**b. City of Ithaca, Hector Street Culvert Rehabilitation**

**Report:** Tim Logue reported the following:

- City of Ithaca needs more money for construction of the Hector Street culvert rehabilitation.
- NYSDOT found funds to add to the project utilizing STBG-FLEX funds from regional sources outside of Tompkins County.
- Local share will use 100% city funds.

More details on the proposed amendment are included in the TIP action form below.

**Action:** Planning Committee motion recommending Policy Committee approval of proposed 2023-2027 TIP amendment of the Hector Street Culvert Project-PIN 375701 was Moved by Tim Logue, seconded by David Roth and unanimously approved.

**2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM**

**\*\*Amendment\*\***

**Hector Street Culvert Project – Funding Increase**

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2023-2027 Transportation Improvement Program (TIP) on **April 16, 2024**, during a regularly scheduled meeting. The amendment was reviewed and approved by the ITCTC Planning Committee on **March 19, 2024**. The action on the 2023-2027 TIP and the current State Transportation Improvement Program (STIP) affects one (1) project as described below.

**Description:**

The City of Ithaca, in coordination with NYSDOT, is requesting an amendment to increase funding for the Hector Street Culvert Rehabilitation-PIN 375701 project by utilizing STBG-FLEX funds from regional sources outside of Tompkins County, as well as 100% LOCAL city funds. The changes are as follows.

1. Increase funding for FFY 24/25 Construction phase by a total of \$800,000.
2. New FFY 24/25 ROW Acquisition phase composed of \$4,750 in 100% LOCAL funds.
3. New FFY 24/25 ROW Acquisition phase composed of \$13,250 in 100% LOCAL funds.

The tables in Attachment A include the project as it will appear in the TIP (note: changes shown in bold). This amendment will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

**EXISTING:**

**TIP date** 2022 **PIN** 375701 **BIN**

**Project Name** Hector Street Culvert Rehabilitation

**Sponsor** City of Ithaca

**Description** Rehabilitate the Hector Street Culvert carrying Lindeman Creek. Extends the outlet half of the culvert's structure with a new pipe to increase the structure's lifespan, reduce erosion, and to make room for a new sidewalk. City of Ithaca, Tompkins CO.

**Fund Source:** STBG-FLEX

Project Element	Funding	Date	Obligated	Date	22/23	23/24	24/25	25/26	26/27	5 YR Total
A-1-Scoping	STBG-FLEX		\$0	11-22	\$30,000	\$0	\$0	\$0	\$0	\$30,000
B-4-Preliminary Design	STBG-FLEX		\$0	11-22	\$70,000	\$0	\$0	\$0	\$0	\$70,000
C-7-Detailed Design	STBG-FLEX		\$0	07-23	\$50,000	\$0	\$0	\$0	\$0	\$50,000
G-18-Construction	STBG-FLEX		\$0	10-24	\$0	\$0	\$550,000	\$0	\$0	\$550,000
H-22-Inspection	STBG-FLEX		\$0	10-24	\$0	\$0	\$66,000	\$0	\$0	\$66,000
<b>Total:</b>			\$0		\$150,000	\$0	\$616,000	\$0	\$0	\$766,000
Federal Funding:			\$0		\$120,000	\$0	\$492,800	\$0	\$0	\$612,800
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$0		\$30,000	\$0	\$123,200	\$0	\$0	\$153,200

**AMENDMENT:**

**Fund Source:** STBG-FLEX/100% LOCAL

Project Element	Funding	Date	Obligated	Date	22/23	23/24	24/25	25/26	26/27	5 YR Total
A-1-Scoping	STBG-FLEX		\$0	11-22	\$30,000	\$0	\$0	\$0	\$0	\$30,000
B-4-Preliminary Design	STBG-FLEX		\$0	11-22	\$70,000	\$0	\$0	\$0	\$0	\$70,000
C-7-Detailed Design	STBG-FLEX		\$0	07-23	\$50,000	\$0	\$0	\$0	\$0	\$50,000
<b>G-18-Construction</b>	STBG-FLEX		\$0	10-24	\$0	\$0	<b>\$1,350,000</b>	\$0	\$0	<b>\$1,350,000</b>
H-22-Inspection	STBG-FLEX		\$0	10-24	\$0	\$0	\$66,000	\$0	\$0	\$66,000
<b>D-10-Rt of Way Acq</b>	<b>100% LOCAL</b>		<b>\$0</b>	<b>10-24</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,750</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,750</b>
<b>E-13-Rt of Way Incd</b>	<b>100% LOCAL</b>		<b>\$0</b>	<b>10-24</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,250</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,250</b>
<b>Total:</b>			\$0		\$150,000	\$0	<b>\$1,434,000</b>	\$0	\$0	<b>\$1,584,000</b>
Federal Funding:			\$0		\$120,000	\$0	<b>\$1,132,800</b>	\$0	\$0	<b>\$1,252,800</b>
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$0		\$30,000	\$0	<b>\$301,200</b>	\$0	\$0	<b>\$331,200</b>

Note: modifications shown in **Bold**

IV. **Bridge NY**  
**Report:**

- Applications from Tompkins County were evaluated by a scoring team; it is now the recommendation stage.
- The ITCTC needs to recommend project(s) for BNY funding. Eventually, selected projects will be added to the TIP/STIP. The scoring team for BNY projects was made up of representatives from NYSDOT Structures, NYSDOT planning, the ITCTC, Tompkins County and municipal representative(s).
- Dave Roth reported that, out of five projects, one stood out for the \$5.45M and that is the Falls Road over Taughannock Creek project.
- Fernando de Aragón explained that it was decided it would be strategically better to fund one expensive project with Bridge NY money since the TIP wouldn't be able to. It is hoped that the TIP can find the funding needed for some of the other less-costly projects. He added that there will be a call-for-projects for the TIP in the fall.
- Katie Bergan reported that NYSDOT retains 10% of funds to cover possible project cost overruns.
- Ray Burger said he understands the strategy for choosing Falls Road but asked if there was any way to fund the Mill Street Bridge in Dryden since it was the highest scoring project. Dave Roth replied that the money can not be used to partially fund another project and that most of the other projects were OSB (off system bridges). OSB funding is challenging so Mr. Roth said he would see what NYSDOT can do for priority projects for the TIP; he added that there will be more Bridge NY funding opportunities in the future.
- After a discussion among committee members, it was agreed to approve the use of Bridge NY funds for the Falls Road project but to include the following language in the minutes: *ITCTC staff is directed to report to the Policy Committee that the Planning Committee recommended to NYSDOT to move forward with their endorsement of the Falls Road over Taughannock Creek project being awarded the Bridge NY funding.*

Five applications were received from Tompkins County applicants. The table below presents summary data from applications and the overall score from the evaluation process.

**Action:** Moved by Ruth Groff, seconded by C.J. Randall and unanimously recommended that ITCTC staff is directed to report to the Policy Committee that the Planning Committee recommended to NYSDOT to move forward with their endorsement of the Falls Road over Taughannock Creek project being awarded the Bridge NY funding.

**2024 BNY SUMMARY APPLICATION DATA**

<b>Application Name</b>	<b>Sponsor</b>	<b>Feature Carried</b>	<b>Feature Crossed</b>	<b>Functional Class</b>	<b>AADT</b>	<b>Total Cost (\$M)</b>	<b>Total BNY Funds Requested (\$M)</b>	<b>Proposed Scope Category</b>	<b>Consensus Total Score (0-100)</b>
B-R3 City of Ithaca #1 2210660 Route 79	City of Ithaca	SR-79	Relief Channel	16-minor arterial	13,463	2.052	1.950	MAINTENANCE (preventive or corrective)	76.17
B-R3 Tompkins County #1 3314450 Falls Road over Taughannock Creek	Tompkins County	Falls Road	Taughannock Creek	09-Local	788	5.158	4.750	REPLACEMENT	82.00
B-R3 Tompkins County #2 3209950 Hines Road	Tompkins County	Hines Road	Enfield Creek	09-Local	147	2.514	2.388	REPLACEMENT	81.00
B-R3 Tompkins County #3 3210010 Cemetery Lane	Tompkins County	Cemetery Lane	Fall Creek	09-Local	114	4.611	4.381	REPLACEMENT	76.00
B-R3 Town of Dryden #1 3209860 Mill Street	Town of Dryden	Mill Street	Fall Creek	09-Local	379	2.344	2.227	REPLACEMENT	85.00

## V. Director's Report

### **Report:**

- Transportation Equity Needs Assessment (TENA) Update is wrapping up and the report will be distributed to committee members soon.
- Crash Report – article in Ithaca Voice, 3/6/24. Updated report online: [Summary Report High-crash Road Segments And Intersections In Tompkins County, NY 2018-2022](#). This report is on the ITCTC website; there is a snapshot for each municipality, contact the ITCTC.
- Ithaca Carshare has received insurance and restarted; encourage support of the restart and help get the word out. The bikeshare numbers are looking very good with potential for growth.
- LRTP Update: staff have been working on the update and Iron Design has been contracted to assist with design work. A press release has been sent out. A web survey was developed and is online; information will be distributed to committee members for their municipal newsletters and web sites to encourage participation across the county.
- Bike Suitability map is being updated this year and should be ready for distribution by late spring.
- TIP Update will start this fall with a new TIP approved in 2025. Members should start thinking of projects to be prepared for the call-for-projects in the future. Active projects on the existing TIP will receive funds first; call the ITCTC with questions. Dave Roth told everyone to expect flat allocations. Brent Cross asked if social justice goals make projects less competitive. Dave Roth replied that this will continue to be a federal consideration. Fernando de Aragón reported that, in the past, a TIP sub-committee made up of applicants working together to come up with a recommendation to the ITCTC Committees. Tim Logue added that this method within the ITCTC has a history of working together and getting important projects advanced.
- Safe Streets For All consultants are moving along with meetings and full access to all crash data.

**Action Requested:** This item is for information purposes.

## VI. Member Reports

### **Report:**

#### 1. **Dave Roth (NYSDOT Region 3).**

- The Route 13 public meeting will take place April 3<sup>rd</sup> from 5 to 7 pm at Ithaca High School. This will be a big repave and signals project; preliminary design is ongoing now, final design is expected after input from the public meeting. There will be curbs, sidewalks, drainage, paving, signals by the state; it is a major project throughout the city on Route 13. Construction is expected late 2025 into 2026. Katie Borgella suggested getting municipalities involved in spreading the word about the public meeting. C.J. Randall asked what relationship this project has with the Build project on Route 13; Tim Logue replied that nothing in this current project hinders work in the Build project which could be ten years away from construction.
- C.J. Randall asked NYSDOT if there was any news on the TAP. Dave Roth replied that the applications are moving to Albany now but it takes a while, often months, for announcements to be released.

#### 2. **Tim Logue (City of Ithaca).**

- The Build grant project held a public meeting last month; several ideas were presented for crossings The city will be picking preferred draft alternatives and looking for feedback.
- Construction on Stewart Avenue Bridge over Fall Creek: it will be closed most of next summer (2025) with a detour to the Thurston Avenue Bridge. Addisu Gebre added that the bridge will remain open for pedestrians and bicycles.
- The Black Diamond Trail Bridge over the flood canal is open to the public; there will be additional work done in the spring.
- Work is being done on the Gateway Trail to Buttermilk Park but construction may not happen until 2026.

#### 3. **Brent Cross (Village of Cayuga Heights).**

- The Village is managing two TAP projects: the Kline Road sidewalk bids came in high after Covid but a way was found to add money and after a meeting yesterday things are being managed. The Cayuga Heights Road sidewalk project selected Hunt Engineers; public outreach will be done after the design work is in.
- An application was done for culvert work under Cayuga Heights Road; it is a deep, 100 foot horizontal and vertical, with a falling apart embankment. The Village is hopeful it will secure a Culvert NY grant.

#### 4. **Michael Allinger (Town of Newfield).**

- The sewer project begins next month and is expected to be completed by July.
- A meeting is scheduled with Safe Streets For All tomorrow and the crash report will be very useful.

**Action:** This item was for informational purposes only.



**VII. Adjournment**

**Action:** The ITCTC Planning Committee unanimously agreed to adjourn the March 19, 2024 meeting at approximately 11:10 a.m.

Planning Committee Action:

June 18, 2024

Approval of 3/19/2024 Action Summary:

Motion:

Second:

Vote:

Approval of Action Summary  
*April 16, 2024 Meeting*

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## POLICY COMMITTEE MEETING ACTION SUMMARY

April 16, 2024 - 1:00 p.m.

**Present:** **Policy Committee, in-person:** Rod Howe, Chair (Town of Ithaca), Dave Roth (NYSDOT Reg.3), Michael Lane (Tompkins County Legislature), Jennifer Biloski (Village of Cayuga Heights), Don Hartill (Village of Lansing), Timothy Logue (City of Ithaca), Jennifer Dotson (TCAT Board), Matthew Rosenbloom (TCAT).

**Policy Committee, remote:** Joel Gagnon (Town of Danby), Ronny Hardaway (Village of Lansing), Reed Huegerich (Cornell University).

**Excused:** David Smith, Secretary (NYSDOT Region 3), Jason Leifer, Vice Chair (Town of Dryden), Ray Burger (Town of Dryden), Addisu Gebre (City of Ithaca), Randy Brown (Tompkins County Legislature), Rich DePaolo (Town of Ithaca), Linda Woodard (Village of Cayuga Heights), Robert Cantelmo, (City of Ithaca), Stephanie Redmond (Town of Enfield), Don Scheffler (Town of Groton), Ruth Groff (Town of Lansing), Michael Allinger (Town of Newfield), Michelle E. Wright (Town of Ulysses), Benjamin Fischer (FHWA), Adam Klein (FTA).

**Staff:** **In-person:** Fernando de Aragón, Teresa Linde, Jay Lambrix.

**Guests:** **In-person:** Frank Doldo (Chief Transportation Planner, T.C. Dept. of Planning & Sustainability), Katrina Bergan (NYSDOT Reg. 3).

**Remote:** Catherine Wilde (Transportation Planner, Dept. of Planning & Sustainability)

*At approximately 1:00 p.m. Rod Howe assumed the chair.*

**I. Public Comment Period**

**Report:** Rod Howe asked if there were any members of the public, attending in-person or remotely, that wished to speak; hearing none the public comment period was closed.

**II. Approval of Action Summary – February 13, 2024**

**Action:** The Action Summary from February 13, 2024 was Moved by Don Hartill, seconded by David Roth, and approved by consensus of the ITCTC Policy Committee without modification.

**III.a. 2023 – 2027 TIP Actions: Amendments & Modification  
Update of FTA 5307 Table-FFY 2024: TIP Amendment**

**Report:** This TIP action will amend the Section 5307 FTA Tables in FFY 23/24. The amendment allocates remaining balances from FTA Sec. 5307 funding from FFY 20/21 and 22/23 to FTA Sec. 5307 for FFY 23/24, on behalf of Tompkins Consolidated Area Transit, Inc. (TCAT).

Frank Doldo reported that TCAT needed additional money for operating assistance; a meeting was held with Gadabout and TCAT where an agreement was reached moving funding where needed. The money will be used by TCAT to rehab the parking lot, redo office space (including those of Gadabout), replace facility boilers, bus transmission/engine replacements, and for operating assistance. The ITCTC Planning Committee voted to recommend Policy Committee approval of this TIP amendment during its March 19, 2024 meeting.

**Action:** 2023-2027 TIP Amendment, *Update of FTA 5307 Table-FFY2024*, was Moved by Don Hartill, seconded by David Roth and approved by consensus.

## **2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM**

**\*\*Amendment\*\***

### **Update of FTA 5307 Table-FFY 2024**

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2023-2027 Transportation Improvement Program (TIP) on April 16, 2024, during a regularly scheduled meeting. The amendment was reviewed and approved by the ITCTC Planning Committee on March 19, 2024. The actions on the ITCTC's 2023-2027 TIP include amending six activities to the Section 5307 Urban Formula Program. The changes to the current State Transportation Improvement Program (2023-2027 STIP) affect Section 5307 activities to the FTA Tables for FFY 23/24, as described below and in the attached table.

#### **Description:**

Tompkins County, in coordination with TCAT and NYSDOT, requests the ITCTC approve the 2023-27 TIP/STIP amendment to the FTA Tables in FFY 23/24. The amendment allocates remaining balances from FTA Sec. 5307 funding from FFY 20/21 and 22/23 to FTA Sec. 5307 for FFY 23/24, on behalf of Tompkins Consolidated Area Transit, Inc. (TCAT). The funds will be allocated for five new projects and one existing project as shown below.

Five New Projects:

- Operating Assistance – TCAT.
- Transit Facility Parking lot rehab project
- TCAT office space project
- TCAT Boiler replacement project
- Bus transmission/ engine replacement

One Existing Project:

- TCAT replacement cars

Funds totaling \$251,982 from FFY 20/21 and \$1,126,856 from FFY 22/23 will be used, for a total of \$1,378,838 being allocated to the above six projects in FFY 23/24.

The proposed amendment to the 2023-2027 TIP and the 2024 STIP are shown in Attachment A table. The table shows the projects as they will appear in the TIP and STIP. The TIP and STIP will remain fiscally constrained.

<b>2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM</b>					
<b>FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLES</b>			<b>2024</b>		
<b>URBAN FORMULA (FTA 5307)</b>	<b>DESCRIPTION</b>	<b>PIN#</b>	<b>2024</b>	<b>Revised 2024</b>	<b>Difference</b>
Boiler replacement project	This project will replace the TCAT facility boilers	<b>382992</b>	\$0	\$45,000	\$45,000
TCAT Office space project	Rehab TCAT facility offices and create new cubicles	<b>382993</b>	\$0	\$130,000	\$130,000
Engine/Transmission work TCAT	Replace three transmissions and one engine on four buses	<b>382994</b>	\$0	\$80,000	\$80,000
Operating Assistance - TCAT	Operating assistance for TCAT	<b>382995</b>	\$0	\$893,838	\$893,838
Transit Facility parking lot rehab	This project will repave and reline the parking lot	<b>382996</b>	\$0	\$140,000	\$140,000
TCAT Replacement Cars	This project will fund three replacement staff cars for TCAT	<b>382978</b>	\$0	\$90,000	\$90,000

III.b. **2023 – 2027 TIP Actions: Amendments & Modification**  
**City of Ithaca, Hector Street Culvert Rehabilitation: TIP Amendment**

**Report:** Fernando de Aragón reported that the City of Ithaca needs additional monies to complete this project and NYSDOT has identified a line of available funding. The ITCTC Planning Committee voted to recommend Policy Committee approval of this TIP amendment during its March 19, 2024 meeting.

More details on the proposed amendment are included in the TIP action form below.

**Action:** 2023-2027 TIP Amendment, *City of Ithaca, Hector Street Culvert Rehabilitation*, was Moved by Don Hartill, seconded by David Roth and approved by consensus.

**2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM**  
**\*\*Amendment\*\***

**Hector Street Culvert Project – Funding Increase**

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2023-2027 Transportation Improvement Program (TIP) on **April 16, 2024**, during a regularly scheduled meeting. The amendment was reviewed and approved by the ITCTC Planning Committee on **March 19, 2024**. The action on the 2023-2027 TIP and the current State Transportation Improvement Program (STIP) affects one (1) project as described below.

**Description:**

The City of Ithaca, in coordination with NYSDOT, is requesting an amendment to increase funding for the Hector Street Culvert Rehabilitation-PIN 375701 project by utilizing STBG-FLEX funds from regional sources outside of Tompkins County, as well as 100% LOCAL city funds. The changes are as follows.

4. Increase funding for FFY 24/25 Construction phase by a total of \$800,000.
5. New FFY 24/25 ROW Acquisition phase composed of \$4,750 in 100% LOCAL funds.
6. New FFY 24/25 ROW Acquisition phase composed of \$13,250 in 100% LOCAL funds.

The tables in Attachment A include the project as it will appear in the TIP (note: changes shown in bold). This amendment will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

**EXISTING:**

**TIP date** 2022 **PIN** 375701 **BIN**

**Project Name** Hector Street Culvert Rehabilitation

**Sponsor** City of Ithaca

**Description** Rehabilitate the Hector Street Culvert carrying Lindeman Creek. Extends the outlet half of the culvert's structure with a new pipe to increase the structure's lifespan, reduce erosion, and to make room for a new sidewalk. City of Ithaca, Tompkins CO.

**Fund Source:** STBG-FLEX

Project Element	Funding	Date	Obligated	Date	22/23	23/24	24/25	25/26	26/27	5 YR Total
A-1-Scoping	STBG-FLEX		\$0	11-22	\$30,000	\$0	\$0	\$0	\$0	\$30,000
B-4-Preliminary Design	STBG-FLEX		\$0	11-22	\$70,000	\$0	\$0	\$0	\$0	\$70,000
C-7-Detailed Design	STBG-FLEX		\$0	07-23	\$50,000	\$0	\$0	\$0	\$0	\$50,000
G-18-Construction	STBG-FLEX		\$0	10-24	\$0	\$0	\$550,000	\$0	\$0	\$550,000
H-22-Inspection	STBG-FLEX		\$0	10-24	\$0	\$0	\$66,000	\$0	\$0	\$66,000
<b>Total:</b>			\$0		\$150,000	\$0	\$616,000	\$0	\$0	\$766,000
Federal Funding:			\$0		\$120,000	\$0	\$492,800	\$0	\$0	\$612,800
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$0		\$30,000	\$0	\$123,200	\$0	\$0	\$153,200

**AMENDMENT:**

**Fund Source:** STBG-FLEX/100% LOCAL

Project Element	Funding	Date	Obligated	Date	22/23	23/24	24/25	25/26	26/27	5 YR Total
A-1-Scoping	STBG-FLEX		\$0	11-22	\$30,000	\$0	\$0	\$0	\$0	\$30,000
B-4-Preliminary Design	STBG-FLEX		\$0	11-22	\$70,000	\$0	\$0	\$0	\$0	\$70,000
C-7-Detailed Design	STBG-FLEX		\$0	07-23	\$50,000	\$0	\$0	\$0	\$0	\$50,000
<b>G-18-Construction</b>	STBG-FLEX		\$0	10-24	\$0	\$0	<b>\$1,350,000</b>	\$0	\$0	<b>\$1,350,000</b>
H-22-Inspection	STBG-FLEX		\$0	10-24	\$0	\$0	\$66,000	\$0	\$0	\$66,000
<b>D-10-Rt of Way Acq</b>	<b>100% LOCAL</b>		<b>\$0</b>	<b>10-24</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,750</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,750</b>
<b>E-13-Rt of Way Incd</b>	<b>100% LOCAL</b>		<b>\$0</b>	<b>10-24</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,250</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,250</b>
<b>Total:</b>			\$0		\$150,000	\$0	<b>\$1,434,000</b>	\$0	\$0	<b>\$1,584,000</b>
Federal Funding:			\$0		\$120,000	\$0	<b>\$1,132,800</b>	\$0	\$0	<b>\$1,252,800</b>
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$0		\$30,000	\$0	<b>\$301,200</b>	\$0	\$0	<b>\$331,200</b>

Note: modifications shown in **Bold**

III.c. **2023 – 2027 TIP Actions: Amendments & Modification**  
**Add MEP & ATC funded project: TIP Administrative Modification**

**Report:** Frank Doldo reported that this TIP action uses 100% State funds to purchase five new diesel buses for TCAT and is included in the TIP for information purposes.

More details on the proposed amendment are included in the TIP action form below.

Don Hartill asked if there was any hope to recover electric buses for TCAT? Matt Rosenbloom replied that engineering issues of the axels were discovered in the electric buses that compromised safety; there are only two U.S. vendors of electric buses left but the higher cost and a lead time of two years made diesel buses the only option for the TCAT fleet right now. Frank Doldo added that both the FTA and DOT are aware of the situation and the need for help to get buses. There was a brief discussion among members on the condition of the electric buses.

**Action:** 2023-2027 TIP Amendment, *Add MEP & ATC funded project*, was Moved by Michael Lane, seconded by Don Hartill and approved by consensus.

**2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM**

**\*\*Amendment\*\***

**New MEP/ATC Project-Diesel Bus Purchase**

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2023-2027 Transportation Improvement Program (TIP) on April 16, 2024, during a regularly scheduled meeting. The action on the 2023-2027 TIP and the current State Transportation Improvement Program (STIP) affects one (1) project as described below.

**Description:**

Tompkins County requests that the ITCTC approve a 2023-27 TIP amendment to the NYS Accelerated Transit Capital (ATC) and Modernization & Enhancement Program (MEP) Summary Table. The amendment adds one new project allocating MEP and ATC funding from FFY 20/21, 21/22, and 22/23 to FFY 23/24, on behalf of the Tompkins Consolidated Area Transit, Inc. (TCAT) and Tompkins County for the purchase of five new diesel buses. MEP and ATC are 100% State funds and are included in the TIP for information purposes.

A total of \$1,812,252 in MEP funds and \$773,183 in ATC funds are being programmed for the new project. The table in Attachment A includes the project as it will appear in the TIP (note: changes shown in bold). This amendment will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.



Attachment A

<b>NYS Accelerated Transit Capital (ATC) and Modernization &amp; Enhancement Program (MEP) Summary Table</b>				
	<b>PIN</b>	<b>ATC</b>	<b>MEP</b>	<b>TOTAL</b>
TCAT 2-40 Ft Diesel Buses	382868	288,571	324,639	613,210
TCAT 2021 Electric Buses	382900	446,046	711,663	1,157,709
TCAT Electric Infrastructure - 3 chargers	382968	-	479,851	479,851
TCAT Facility Roof Replacement	382416	500,000	-	500,000
TCAT Facility Generator	382969	-	99,800	99,800
TCAT Fare Box System Replacement	382970	108,000	-	108,000
TCAT 2-35Ft Diesel Buses	382971	258,858	115,142	374,000
Floor Scrubber	382972	76,554	-	76,554
TCAT 2023 Electric Buses	382932	530,456	331,417	861,873
TCAT Mid-Life Bus Rehab - 7 Diesel Buses	382973	115,212	-	115,212
<b>TCAT 5-40 Ft Diesel Buses</b>	<b>382997</b>	<b>773,183</b>	<b>1,812,252</b>	<b>2,585,435</b>
<b>Total Funding</b>		<b>\$3,096,880</b>	<b>\$3,874,764</b>	<b>\$6,971,644</b>

Note: modifications shown in **Bold**

**IV. Amendment to the 2024-2025 UPWP**

**Report:** Fernando de Aragón reported that the FTA notified the ITCTC of a change to its appropriation, reducing the amount by \$747 in the 2024-2025 UPWP FTA funds. This amendment adjusts the FTA budget by reducing the travel & training line item by \$747.

**Action:** Resolution 24-04, *Approving Amendments To The 2024-2025 Unified Planning Work Program*, was Moved by Rod Howe, seconded by Jennifer Biloski and approved by consensus.

**RESOLUTION 24-04**

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***APPROVING AMENDMENTS TO THE 2024-2025  
UNIFIED PLANNING WORK PROGRAM***

**WHEREAS,** federal legislation requires that Metropolitan Planning Organizations be established in each urbanized area of over 50,000 in population; AND

**WHEREAS,** the *Ithaca-Tompkins County Transportation Council* has been designated by the Governor of the State of New York as the Metropolitan Planning Organization for the Ithaca-Tompkins County Urbanized and approved Metropolitan Planning Areas; AND

**WHEREAS,** federal transportation legislation requires Metropolitan Planning Organizations to carry out a "*continuing, cooperative, and comprehensive*" urban transportation-planning process that addresses all modes of transportation; AND

**WHEREAS,** in order to implement a continuous, cooperative, and comprehensive transportation-planning process in the Ithaca-Tompkins County Metropolitan Area, the *Ithaca-Tompkins County Transportation Council* has developed and adopted the 2024-2025 Unified Planning Work Program, which is in accordance with federal requirements; AND

**WHEREAS,** the New York State Department of Transportation (NYSDOT) has updated the 2024-2025 Federal Transit Administration (FTA) Section 5303 Allocations to Metropolitan Planning Organizations based on the latest posting of the Section 5303 Metropolitan Planning Program apportionment by the FTA; AND

**WHEREAS,** the updated allocations to the Ithaca-Tompkins County Transportation Council result in a decrease of \$747 in 2024-2025 FTA funding to the UPWP Operating Budget;

**NOW THEREFORE BE IT RESOLVED,** that the *Ithaca-Tompkins County Transportation Council* does hereby amend the FTA funds in the 2024-2025 Operating Budget (Table 2) to accommodate a decrease of \$747 by reducing funding for the TRAVEL/TRAINING budget line by that total amount. This budget adjustment is to be reflected across the 2024/2025 FTA Section 5303 Auditable Budget (Table 4). The updated budget tables are included in the attachment to this resolution.

**BE IT FURTHER RESOLVED**, that the *Ithaca-Tompkins County Transportation Council* does hereby amend the *Programmatic Funding Summary* (Table 1) and related text under the *Funding Summary* section of the 2024-2025 UPWP to reflect the budget amendments.

**BE IT FURTHER RESOLVED**, that the *Ithaca-Tompkins County Transportation Council* hereby authorizes and directs its Central Staff Director to submit the necessary copies of this amendment and any necessary revisions to the 2024-2025 Unified Planning Work Program document to the pertinent State and Federal Agencies.

This resolution having been considered and approved on April 16, 2024

\_\_\_\_\_  
Rod Howe, Chair

\_\_\_\_\_  
David Smith, Secretary

**2024-2025 AVAILABLE FUNDING FOR ITCTC OPERATION                      TABLE 2**

2024-2025 ITCTC Operating Budget					FTA Carry-Over Funds			Total Funds Available For Operations
CODE	DESCRIPTION	FHWA	FTA	TOTAL	2022-2023 FTA	2023-2024 FTA	FTA Sub-TOTAL	GRAND TOTAL
<b>REVENUES:</b>					<b>REVENUES:</b>			
.4959	FEDERAL AID GRANT	\$364,206	\$50,852	\$415,058	\$3,300	\$9,535	\$12,835	\$427,893
	REPROGRAMMED FUNDS	\$34,208	\$0	\$34,208	\$0	\$0	\$0	\$34,208
	<b>TOTAL REVENUES</b>	<b>\$398,414</b>	<b>\$50,852</b>	<b>\$449,266</b>	<b>\$3,300</b>	<b>\$9,535</b>	<b>\$12,835</b>	<b>\$462,101</b>
<b>EXPENSES:</b>					<b>EXPENSES:</b>			
	COMBINED SALARIES	232,996	26,931	259,927	0	0	0	259,927
.8800	FRINGE	104,848	12,119	116,967	0	0	0	116,967
.2206	COMPUTER EQUIPMENT	1,000	1,500	2,500	0	1,000	1,000	3,500
.2210	OTHER EQUIPMENT	500	0	500	0	1,000	1,000	1,500
.2214	FURNITURE & FIXTURES	0	400	400	0	1,000	1,000	1,400
.2230	COMPUTER SOFTWARE	0	800	800	0	0	0	800
.4303	OFFICE SUPPLIES	0	500	500	0	0	0	500
.4330	PRINTING	7,000	0	7,000	0	1,000	1,000	8,000
.4332	BOOKS/PUBLICATIONS	200	0	200	500	0	500	700
.4342	FOOD	200	0	200	0	0	0	200
.4400	PROGRAM EXPENSE	41,919	0	41,919	0	0	0	41,919
.4402	LEGAL ADVERTISING	1,200	800	2,000	500	1,000	1,500	3,500
.4412	<b>TRAVEL/TRAINING</b>	2,500	<b>753</b>	3,253	0	2,000	2,000	5,253
.4414	LOCAL MILEAGE	500	700	1,200	1,000	1,000	2,000	3,200
.4416	PROFESSIONAL DUES	600	0	600	0	0	0	600
.4424	EQUIPMENT RENTAL	500	1,000	1,500	0	0	0	1,500
.4425	SERVICE CONTRACTS	1,200	0	1,200	0	0	0	1,200
.4432	RENT	500	0	500	1,000	1,535	2,535	3,035
.4442	PROFESSIONAL SERVICE FEES	500	1,500	2,000	0	0	0	2,000
.4452	POSTAGE SERVICES	141	659	800	0	0	0	800
.4472	TELEPHONE	300	500	800	300	0	300	1,100
.4618	INTERDEPARTMENTAL CHARGE	1,810	2,690	4,500	0	0	0	4,500
	<b>TOTAL EXPENSES</b>	<b>398,414</b>	<b>50,852</b>	<b>\$449,266</b>	<b>\$3,300</b>	<b>\$9,535</b>	<b>\$12,835</b>	<b>\$462,101</b>

**2024-2025 FTA Section 5303 AUDITABLE BUDGET**  
**GRANT #NY-80-0034 / PIN # PT25-15-80A**

**TABLE 4**

TASK BUDGET					
CODE	DESCRIPTION	FEDERAL (\$)	STATE (\$)	LOCAL (\$)	TOTAL (\$)
44.21.00	PROGRAM SUPPORT ADMINISTRATION	10,170	1,907	636	12,713
44.22.00	GENERAL DEVELOPMENT/COMPREHENSIVE PLANNING	10,170	1,907	636	12,713
44.23.01	LONG RANGE PLANNING – SYSTEM LEVEL	10,170	1,907	636	12,713
44.23.02	LONG RANGE PLANNING – PROJECT LEVEL	10,170	1,907	636	12,713
44.24.00	SHORT RANGE TRANSPORTATION PLANNING	1,017	190	63	1,270
44.25.00	TRANSPORTATION IMPROVEMENT PROGRAM	6,612	1,240	413	8,265
44.27.00	OTHER ACTIVITIES	2,543	477	158	3,178
<b>TOTAL</b>		<b>50,852</b>	<b>9,535</b>	<b>3,178</b>	<b>63,565</b>
AUDITABLE BUDGET					
CODE	DESCRIPTION	FEDERAL (\$)	STATE (\$)	LOCAL (\$)	TOTAL (\$)
44.20.01	PERSONNEL	26,931	4,863	1,621	33,415
44.20.02	FRINGE/LEAVE	12,119	2,574	858	15,551
44.20.03	TRAVEL	1,143	381	127	1,961
44.20.04	EQUIPMENT	2,700	382	127	3,209
44.20.05	SUPPLIES/REPRODUCTION	500	95	32	627
44.20.06	CONTRACTUAL	0	0	0	0
44.20.07	OTHER	7,149	1,240	413	8,802
44.20.08	INDIRECT CHARGES				
XX..XX..XX	Toll Credits				
<b>TOTAL</b>		<b>50,852</b>	<b>9,535</b>	<b>3,178</b>	<b>63,565</b>



**V. Director's Report**

**Report:**

- Bridge NY Update: During its March 19, 2024 meeting, the ITCTC Planning Committee approved the choice of the Falls Road over Taughannock Creek project for use of the Bridge NY funding; we are awaiting announcement of the award. It is hoped that design work can be done in 2025 and construction in 2026.
- The TIP will start its update in the fall of 2024; approval will be in 2025.
- LRTP Update: A public meeting will be scheduled for early June, to be held at the public library downtown. The web survey has received 145 responses so far. Staff continues to work on the update.

**Action:** This item was for informational purposes only.

**VI. Member Reports**

**Report:**

- 1. Matthew Rosenbloom (TCAT).**
  - TCAT is king for focusing on service and the hiring of drivers.
- 2. Dave Roth (NYSDOT Region 3).**
  - The open house of the Route 13 project was successful with a good turn out. His office is going through the comments now and hope to have design approval next month. Michael Lane added that he attended the open house and found it to be very well done with a good presentation.
  - The DOT program update has begun and should be completed by mid-summer, it is the precursor to the TIP update.
- 3. Don Hartill (Village of Lansing).**
  - Cayuga Heights road paving will be done soon in the area of the recent sewer project.
- 4. Jennifer Biloski (Village of Cayuga Heights).**
  - The Walking Safe project is moving forward; Kline Road will be closed, it will be an 8 to 10 week project..
  - A public meeting will be scheduled in early May on the Cayuga Heights Road project.
- 5. Tim Logue (City of Ithaca).**
  - The Stewart Avenue Bridge will be closed, with a detour, in order to replace the deck.
  - Working on a cloud-based system for the Smart Grant signal priority project.
  - Safe Streets For All is having its public outreach with a website, data collection, and gathering public input.
  - The Black Diamond Trail (BDT) Bridge over the Flood Control Channel work is being cleaned up this spring.
  - There is a preliminary plan to extend the BDT to Buttermilk Falls.
- 6. Rod Howe (Town of Ithaca).**
  - The South Hill trail extension will provide connection between four towns. They got an easement to Tioga County and are looking to do a feasibility study. Fernando de Aragón added that funding possibilities are being looked into.

**Action:** This item was for informational purposes only.

**VII. Adjournment**

**Action:** Policy committee members unanimously agreed to adjourn the April 16, 2024 ITCTC Policy Committee meeting at approximately 1:42 p.m.

Policy Committee Action: June 18, 2024  
 Approval of 4/16/2024 Action Summary: By:

ATTEST: \_\_\_\_\_  
 David Smith, ITCTC Policy Committee Secretary