

EXECUTIVE COMMITTEE
8:00 A.M.

OCTOBER 7, 2014

ROYAL COURT RESTAURANT

PRESENT: L. Patz, A. Hendrix, M. Stazi, D. Burrows, S. Pronti, J. Mareane, A. Bishop, J. Matteson
EXCUSED: M. Coldren, M. Stamm
GUESTS: J. Mareane, Tompkins County Administrator
STAFF: J. Mattick, J. Luu

CALL TO ORDER/APPROVAL OF MINUTES

The meeting began at 8:03 a.m.

WELCOME AND INTRODUCTIONS

Ms. Patz welcomed the newest members to the Committee and introductions followed.

APPROVAL OF MINUTES

It was Moved by Ms. Hendrix, seconded by Mr. Pronti and unanimously adopted by voice vote of members present to approve the minutes of September 2, 2014.

SINGLE VS. MULTI-COUNTY WIB DISCUSSION

It was Moved by Ms. Hendrix, seconded by Ms. Stazi and unanimously adopted by voice vote of members present to enter into Executive Session at 8:06 a.m. for the purposes of discussing potential contract negotiations. It was Moved by Mr. Pronti, seconded by Mr. Burrows unanimously adopted by voice vote of members present to return to regular session at 8:40 a.m. No action was taken in Executive Session.

NYSDOL GOVERNANCE REVIEW

Ms. Mattick reported the New York State Department of Labor completed their annual governance review. This year the review found issues with the membership of the Youth Employment Council because there is not a member from the housing authority. They also cited us for not having a memorandum of understanding in place with partners. The history of the agreement is it required partners to agree on cost sharing at the One-Stop Center and the last one that was signed expired several years ago and has not been revisited. Partners were unable to agree on a suitable method of allocating out costs. This is something that happened all across the State. Ms. Mattick will be meeting with partners and reviewing the guidelines for a new MOU. She stated the new WIOA legislation will also require partner agreements, but it isn't clear what shape they will need to take. As a result of the review, Ms. Mattick provided a corrective action plan to the State.

Mr. Mareane noted the County is likely paying toward the agencies that will be required partners and strategic conversations should be held before any organization is approached for money.

NOVEMBER WIB MEETING/SYEP CONVERSATION

The group discussed the process for the summer youth conversation at the November WIB meeting. Last year the WIB set parameters for youth providers of the Summer Youth Employment Program. Some of the providers were not happy with the requirements and asked that the program guidelines be revisited. Some providers were able to meet the expenditure requirements, while others were not. The group decided to have Ms. Mattick report out on the program including benchmarks and staffing ratios, followed by providers speaking and then allow time for Board member questions and discussion.

Mr. Burrows asked that he be placed on the January 2015 WIB agenda to provide a report on Tompkins Connect.

MEETING DATE, TIME AND LOCATION

Ms. Luu will poll committee members to see if there are additional dates and times suitable for future meetings.

DIRECTOR'S REPORT

Ms. Mattick's report was deferred to the November Committee meeting.

BOARD MEETING EVALUATION

The group reviewed the evaluation from the September meeting. It was decided that the minutes should be moved down on future agendas and hot topics to the beginning of the meeting.

ADJOURNMENT

The meeting adjourned at 9:10 a.m. The next meeting is scheduled for Tuesday, November 4, 2014 at 8 a.m. at the Royal Court Restaurant.