

YOUTH OVERSIGHT COMMITTEE
8:15 A.M.

September 12, 2018

**PARK FOUNDATION
CONFERENCE ROOM**

PRESENT: Hendrix, V. Zeppelin K. Boardman, S. Kittel, T. Watts, T. Geisenhof, B. Nugent

STAFF: J. Mattick, J. Luu

CALL TO ORDER: Ms. Hendrix called the meeting to order at 8:16 a.m. and welcomed to the committee Tom Watts from George Junior Republic and Teri Geisenhof from the New York State Department of Labor.

APPROVAL OF MINUTES

It was Moved by Ms. Hendrix, seconded by Ms. Zeppelin and unanimously adopted by voice vote to approve the minutes of June 13 and July 11, 2018 as presented.

DASHBOARD/PERFORMANCE CONVERSATION

Ms. Mattick reported there have been multiple changes and transitions within the Office of Employment and Training and a meeting was held with the organization to get their feedback to see how the Committee could assist them during this time. There was discussion about having a dashboard with performance measures, so the Committee can ensure that performance is being met. The Office of Employment and Training has requested that they come in quarterly to meet with the committee and staff will be attending the next meeting to provide updates.

She stated that she has been in contact with her colleagues around the state about the federal indicators and interim ways of meeting them given there has been no WIOA performance data from NYSDOL. She will be digging deeper with them and will provide a report when she has more information.

The question was raised about whether staff are getting out in the field to meet with youth. Based on OET's responses to questions at the last meeting they attended it appeared that they were waiting for youth to come to them. Concerns will be discussed with OET at the next meeting when they are in attendance. New hires should also be made aware of the expectations that they may be required to work a non-standard work week that include nights and weekends to get out and meet with youth. In the meantime, Ms. Kittel will draft a memo from the committee for review that can be sent to OET expressing the committee's concerns. Ms. Mattick will also have a discussion with Ms. Carlson the OET Director.

SUMMER YOUTH EMPLOYMENT UPDATE

Ms. Mattick reported the Youth Farm Project was a new provider this year proposing to serve 5 youth and they were provided significant technical assistance to get their program operating. They have been unable to recruit individuals to the program. This is was due in part to the late funding notice from the State. The other providers are used to having a late notice but they recruit early in anticipation of the funds being made available. The Farm Project was not comfortable doing this. They waited until the signed contract was in place. It was also noted that in previous years County Youth Services has held a meeting with all youth providers to discuss youth placements but didn't do it this year. It is evident that this will need to occur in subsequent years. Because of the Youth Farm contract falling through, the funds were reallocated to the remaining three providers.

Ms. Kittel suggested having a universal tool kit for providers and employers to use. The Youth Employment Resource Team can be used to get a sense of what the barriers are and ways to mitigate them.

Ms. Mattick reported the innovative funds that were provided to the Office of Employment and Training for transportation and manufacturing have been a challenge. The OET Director will be asked to provide a report for the October meeting for discussion. Items to be discussed include their proposal versus the actual number served, the number of youths that completed, information on pre and post evaluations and whether the

program was successful this year. If it wasn't, what steps can be taken to ensure success in the future.

Ms. Mattick also reported that Challenge Workforce Solutions is under expended. Ithaca Youth Bureau is over-expended at this point, but they have been told to continue because of the other providers being under expended. She noted that Challenge has met the expenditure rates in their contract up until the final one.

ADJOURNMENT

The meeting adjourned at 9:20 a.m. The next meeting is scheduled for Wednesday, September 17th at 8:30 a.m. in the Park Foundation Conference Room.

Minutes prepared by Jennifer Luu.