

EXECUTIVE COMMITTEE

September 4, 2018

8:00 A.M.

TOMPKINS TRUST COMPANY

PRESENT: S. Pronti, A. Hendrix, A. Iles, M. Stazi, D. Burrows

EXCUSED: A. Bishop, J. Matteson

STAFF: J. Mattick, J. Luu

CALL TO ORDER

Chairman Pronti called the meeting to order at 8:23 a.m.

BOARD ENGAGEMENT CONVERSATION

2018-2019 BOARD MEETING SCHEDULE

The Committee reviewed the proposed schedule provided by Ms. Mattick. The proposal is to have eight Board meetings each year instead of the current five-meeting schedule. The hope is that by having more meetings the Board will have time to act on matters that require action and allow time for more board engagement on various topics. Currently, the five-meeting schedule tends to focus on matters needing action to remain in compliance with state and federal guidelines and does not allow for time for the Board to discuss topics that are critical and of interest to the stakeholders in Tompkins County.

RETREAT

There was support for planning a Board retreat. Mr. Pronti will ask the board for volunteers to help plan the event at the October Board meeting.

OCTOBER BOARD MEETING

- Retreat discussion
- Previous discussions included asking Melinda Mack from NYATEP to attend the October board meeting to discuss advocacy among workforce boards. She cannot attend the October meeting, but is available for the meeting in December.
- Ask Heather McDaniel from economic development to attend the October meeting to discuss future plans for economic development. Ms. McDaniel will also be replacing Michael Stamm on the Board and her information will be sent to the County Legislature for her formal appointment.

COMMITTEE UPDATES

YOUTH OVERSIGHT

Ms. Hendrix reported that Teri Geisenhoff, NYSDOL Manager will be joining the committee as will Tom Watts from George Junior Republic. She stated the September meeting will be her last as chair as she has accepted the position of Deputy County Administrator. It was noted that the chair of the Committee will need to be a Board member.

At the Committee's next meeting they will be reviewing the Summer Youth Employment Program. The Youth Farm Project was unable to complete their contract and a mid-course correction was needed with the remaining providers to expend the funding.

It was noted that the Youth Program Coordinator at the Office of Employment and Training resigned as of August 24th.

INDIVIDUALS WITH DISABILITIES

The group has not met, but an off-shoot group has been meeting to do resource mapping.

ONE STOP OPERATIONS AND OVERSIGHT

The Committee canceled its last meeting and is scheduled to meet next week.

GOVERNANCE AND MEMBERSHIP

Ms. Mattick reported the committee has not met. She noted that Brian Dickens from Ithaca College has left his position at Ithaca College, so his seat will need to be filled. She mentioned it may be possible to get Cindy Reckdenwald on an interim basis until Brian's successor is named.

APPROVAL OF MINUTES – June 5, 2018

It was Moved by Mr. Burrows, seconded by Ms. Hendrix and unanimously adopted by voice of members present to approve the minutes of June 5, July 10th and August 7, 2018 as submitted.

DIRECTOR'S REPORT

Ms. Mattick reported that due to time constraints she will provide her written report to the Committee when time allows.

She stated that there are several vacancies currently on the board and this is a concern because there is a certification process that will occur in January. Julia noted that NYS DOL will be onsite in October to do fiscal monitoring.

The A2D Program general meeting and focus groups went well. The session was held to help the consultant find out what is needed in the community to build out the curriculum. The kickoff for the program is slated for October with a community wide ambassadorship program.

ADJOURNMENT

The meeting adjourned at 9:09 a.m. The next meeting is scheduled for Tuesday, October 2, 2018 at 8 a.m. at the **Trust Company Headquarters at 118 East Seneca Street (next door to the Hilton).**

Minutes prepared by Jennifer Luu.
