

## YOUTH EMPLOYMENT COUNCIL

**AUGUST 13, 2013**

**1:30 P.M.**

**ONE-STOP CONFERENCE ROOM**

PRESENT: A. Hendrix, M. Guerra, K. Lind, J. Bellis, L. Schoffel, H. Cooper, D. Bradac, S. Tabor, T. Husick

EXCUSED: V. Zeppelin, J. Herbert, D. Osborne, R. Pollack

STAFF: J. Mattick, J. Luu

### **Call to Order**

The meeting began at 1:35 p.m.

### **Announcements**

Ms. Hendrix reported the Community Coalition for Health Youth is hosting their first annual 5k race on August 25, 2013. Contact the Youth Service Department for more details.

Ms. Tabor arrived at 1:39 p.m.

### **Quarterly WIA Youth Report – April 1, 2013 through June 30, 2013 - Office of Employment and Training**

The group reviewed the report prepared by Ms. Bellis. It is attached at the end of the minutes. A compilation report for the full year will be provided at the October meeting.

Ms. Schoffel arrived at 1:44 p.m.

### **Summer Youth Employment Program Updates**

Ms. Bellis reported OET is serving 106 participants this summer at 36 worksites and 88 remain on the payroll at this point. The most recent payroll will total nearly \$25,000 and reflects 90% of payroll being paid.

Ms. Tabor reported that the Youth Employment Service has served 93 participants at 56 worksites and has also spent down 90% in wages. Summer staff is beginning to transition out of the program. She noted YES hosted a career expo last week with 30 exhibitors and 64 teens attended.

Ms. Mattick suggested that the career expo would be a great initiative for both providers to collaborate on in the future and could be expanded to other programs as well.

Ms. Mattick reported that she attended orientations with each provider and has been out visiting worksites this summer. Fiscal monitoring and file reviews will also be completed. She noted the State monitor was on site a couple of weeks ago and was very complimentary of both programs.

### **Committee Report Outs**

#### **Committee 1: Heather Cooper**

The Newfield Night out was held and went very well. . The group hosted a Jeopardy type program on the computer and raffled prizes. There is a need for more prize type items to draw more youth in. The group will also be participating at the Enfield Harvest Festival and an information night for parents is being hosted at Newfield Schools on November 21<sup>st</sup>.

### **Committee 2: Amie Hendrix**

The committee continues to look at using the teachers' spring conference day as a means to work with elementary teachers to help them infuse career information into their curriculums. The group hopes to host a panel of educators to share best practices with their colleagues. A second day in October 2014 will be used to work with middle and high school educators.

### **Committee 3: Diane Bradac**

Ms. Bradac reported the Committee continues to focus on rolling out the National Work Readiness Credential. They are exploring funding possibilities and finalizing the brochures for participants and businesses. They are also looking at ways to make the credential available to many different populations.

### **Educator in the Workplace**

Ms. Mattick stated the Educator in the Workplace was very successful this summer. Nine teachers from five schools participated at four worksites; CBORD, Borg Warner, Taitem Engineering and Challenge Workforce Solutions. The teachers were onsite for company tours and job shadowing and at BOCES for lesson planning.

### **WIB Meeting - September 24, 2013 – SYEP Discussion**

Ms. Mattick reported a discussion will be held at the September 24, 2013 WIB meeting about what WIB members would like to see in a summer youth employment program. The conversation will be structured and she invited Committee members to attend.

### **Adjournment**

The meeting adjourned at 2:39 p.m. The next Council meeting will be held October 8, 2013 at 1:30 p.m. at the One-Stop Center.