

EXECUTIVE COMMITTEE

July 21, 2015

8:00 A.M.

WFD Conference Room

PRESENT: L. Patz, D. Burrows, J. Mareane, A. Hendrix, M. Stamm,

EXCUSED: S. Pronti, A. Bishop, M. Stazi, J. Matteson

STAFF: J. Mattick, J. Luu

CALL TO ORDER

Chair Patz called the meeting to order at 8:15 a.m.

MAY 2015 FISCAL REPORTS-WIB AND OFFICE OF EMPLOYMENT AND TRAINING

The May fiscal reports were reviewed. Ms. Mattick stated the Office of Employment and Training has had significant turnover in staff in the past two years and their current expenditure rate is 70%. She noted that they have had difficulty spending participant wages in their youth program due to staffing changes as well as changes in the new formula under WIOA. The Performance and Evaluation Committee will be providing technical assistance in the next year to ensure compliance with the new requirements.

Ms. Patz asked if the funding streams being reported are considered the typical sources of revenue and if additional funds are expected to come in from other places. Ms. Mattick stated additional funding is not expected, with the exception of possibly State set aside funds. It isn't clear how those funds will be used, but it is her belief that they will go to the economic development regional councils.

Mr. Stamm noted that Tompkins County Area Development and the Workforce Development Board are partnering on an advanced manufacturing initiative and there may be additional funding made available through the Tompkins County Industrial Development Agency in the future.

2015-2016 WIB BUDGET APPROVAL

The Committee reviewed the proposed budget for 7/1/15 through 6/30/16. They requested that footnotes be added to the bottom that includes the acronyms for each funding source along with an explanation of what they stand for.

It was Moved by Mr. Mareane, seconded by Mr. Stamm and unanimously adopted by voice vote of members present to approve the budget for the Workforce Development for the period of July 1, 2015 through June 30, 2016

2015-2016 OFFICE OF EMPLOYMENT AND TRAINING WIOA BUDGET APPROVAL

The Committee reviewed the Office of Employment and Training's proposed WIA budget for 7/1/15 through 6/30/16. Ms. Mattick noted that there is not enough training providers in Tompkins County and individuals are sent to Syracuse, Binghamton or Corning for training. She carefully monitors OET expenditures to make sure they are meeting fiscal goals.

It was Moved by Mr. Mareane, seconded by Ms. Hendrix and unanimously adopted by voice vote of members present to approve the WIA budget for the Office of Employment and Training for the period of July 1, 2015 through June 30, 2016

APPROVAL OF MINUTES

It was Moved by Mr. Mareane, seconded by Mr. Burrows and unanimously adopted by voice vote of members present to approve the minutes of June 2, 2015 as written.

Mr. Mareane left the meeting at 8:51 a.m.

BOARD MEMBERSHIP UPDATE

Ms. Mattick reported two vacancies remain to complete the Board; she expects to hear from Borg Warner next week and she has met with the manager of Homewood Suites who is very interested in participating. She hopes to have the appointments made at the Legislature's first meeting in August.

DIRECTOR'S UPDATE

Ms. Mattick reported that the State was in to do their yearly fiscal review in June. There were no findings. She also reported that the State has approved our application to be a single county workforce investment board through June 2017. She noted that once the two remaining board member appointments are made in August, the membership will meet the statutory requirements under the law.

ADJOURNMENT

It was Moved by Mr. Burrows, seconded by Mr. Stamm and unanimously adopted by voice vote of members present to adjourn the meeting at 9:13 a.m. The next meeting is scheduled for August 4, 2015 at 8:15 a.m. (Meeting was subsequently cancelled.)