

## **GOVERNANCE AND MEMBERSHIP COMMITTEE**

**February 25, 2020**

**4:00 P.M.**

**WDB CONFERENCE ROOM**

**PRESENT:** D. Burrows, H. McDaniel, J. Tavares

**EXCUSED:**

**STAFF:** J. Mattick, N. Branosky, D. Achilles

### **CALL TO ORDER**

Mr. Burrows called the meeting to order at 12:10 p.m.

### **APPROVAL OF MINUTES – November 18, 2019**

It was Moved by Ms. McDaniel, seconded by Mr. Burrows adopted by voice vote of members present to approve the minutes of November 18, 2019 as written.

### **VACANCIES**

#### **UPDATE TO MEMBERSHIP OUTREACH AND NEXT STEPS**

Mr. Burrows updated the committee that there are 3 vacancies (2 business and labor) on the board. Members divided up the responsibility for reaching out to potential new members. The committee will need to get potential members for next committee meeting and will need board approval at the April 28<sup>th</sup> board meeting.

#### **EXPIRING TERMS FOR JUNE 30, 2020**

Mr. Burrows will reach out to the board members that have expiring terms on June 30, 2020 to ask members to be reappointed to the board.

### **BOARD ORIENTATION**

Ms. Mattick reported that board orientation will include all board members on a yearly basis. New members will have an individual orientation when being appointed to the Workforce Development board.

### **ADJOURNMENT**

Mr. Burrows adjourned the meeting at 1:05 p.m.

2019WIOA Board Membership

1 Mohamed Abdelrehim	Business	Hospitality
1 Allan Bishop	Business	Higher Education
1 Derek Burrows	Business	Customer Computer Programming
1 Brian Forrest	Business	Health Services
1 Kirra Franzese	Business	Higher Education
1 Amy Iles	Business	Accounting, Tax Prep, Bookkeeping and Payroll Services
1 Kevin Kersey	Business	Manufacturing/High Tech
1 Paul Levesque	Business	Architectural Services
1 Scott Pronti	Business	Banking
1 Mary Stazi	Business	Integrated Computer Systems Design
1 Jennifer Tavares	Business	
1 Vacant	Business	
1 Vacant	Business	

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1 Jeff Matteson	Adult Literacy
1 Jack Lance	Vocational Rehabilitation
1 Orinthia Montague	TC3
1 Teresa Geisenhof	NYSDOL
1 Heather McDaniel	Economic Development
1 Kit Kephart	TANF
1 Bridgette Nugent	County Youth Services
1 Lee Dillon	CBO
1 Vacant	Union
1 Joe Sammons	Ind. w/ Disabilities
1 Vacant	Union

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**Ex-Officio - Non Voting Members**

Theresa Carlson	WIA Title I
Amie Hendrix?	County Admin?

**Term Expiring June 30, 2019**

**Attendance Since Last Appointment  
Total**

Appt Date	Seat	Name	Present	Excused	Absent	Meetings
7/5/16	Business	Mohamed Abdelrehim	8	1	5	14
	Business	VACANT	0	0	0	0
	Business	VACANT	0	0	0	0
1/3/19	Business	Kirra Franzese	1	0	0	1
8/21/18	Mandated Partner - Wagner Peyser Representative	Theresa Geisenhof	3	0	0	3
9/20/16	Mandated Partner - Vocational Rehabilitation	Jack Lance	7	2	5	14
4/18/17	20 Percent Requirement - Org. Serving Indiv. w/ Disabilities	Joe Sammons	10	1	0	11

**Term Expiring June 30, 2020**

**Attendance Since Last Appointment  
Total**

Appt Date	Seat	Name	Present	Excused	Absent	Meetings
6/6/17	Business	Brian Forrest	6	2	1	9
6/6/17	Business	Paul Levesque	9	0	0	9
6/6/17	Business	Kevin Kersey	6	1	2	9
6/6/17	Business	Jennifer Tavares	8	0	1	9
9/20/18	20 Percent Requirement - Youth Serving Organization	Bridgette Nugent	3	0	0	3
	20 Percent Requirement - Labor Organization/Apprenticeship	VACANT	0	0	0	0
6/6/17	Mandated Partner - Adult Education/Literacy Representative	Jeff Matteson	3	6	0	9

**Term Expiring June 30, 2021**

**Attendance Since Last Appointment  
Total**

Appt Date	Seat	Name	Present	Excused	Absent	Meetings
6/5/18	Business	Allan Bishop	3	1	0	4
	20 Percent Requirement - Labor	VACANT	0	0	0	0
5/19/15	20 Percent Requirement - Community Based Organization	Lee Dillon	9	9	0	18
6/5/18	Business	Derek Burrows	3	1	0	4
6/5/18	Business	Amy Iles	3	1	0	4
9/20/18	Mandated Partner - Economic Development	Heather McDaniel	3	0	0	3
6/5/18	Business	Mary Stazi	4	0	0	4
9/20/18	Mandated Partner - Higher Education	Orinthia Montague	2	1	0	3
6/5/18	Key Community Partner - TANF Representative	Kit Kephart	2	2		4
6/5/18	Business	Scott Pronti	4	0	0	4

**2018-2019 BOARD OFFICERS**

Scott Pronti - Chairman  
 Mary Stazi - Vice-Chairman  
 Jeff Matteson - Secretary  
 Amy Iles - Treasurer