

YOUTH OVERSIGHT COMMITTEE
8:15 A.M.

May 9, 2018

**SENECA SMART
ROOM – TST BOCES**

PRESENT: A. Hendrix, A. Iles, S. Kittel, V. Zeppelin, K. Boardman

STAFF: J. Mattick, J. Luu

CALL TO ORDER

Ms. Hendrix called the meeting to order at 8:18 a.m.

APPROVAL OF MINUTES

It was Moved by Ms. Iles, seconded by Ms. Boardman and unanimously adopted by voice vote of members present to approve the minutes of January 29, 2018.

It was Moved by Ms. Kittel, seconded by Ms. Zeppelin and unanimously adopted by voice vote of members present to approve the minutes of February 14, 2018.

SUMMER YOUTH EMPLOYMENT UPDATE

The Committee met last month and reviewed the proposals that were received to operate the Summer Youth Employment Program. Each of the proposals was approved, but there were questions asked for the Youth Farm Project and the Office of Employment and Training. Ms. Mattick spoke with Katie Church at the Youth Farm Project and discussed cost allocation principles and their proposal has since been revised. Ms. Mattick noted that she expects to spend additional time with Ms. Church providing technical assistance because this is the first year the Youth Farm Project has participated, but after speaking with Ms. Church she does not have any additional concerns at this time.

Ms. Mattick stated she spoke with Terri Carlson, Director of the Office of Employment and Training about the committee's concern whether OET has the community relationships established to serve more youth this year. Ms. Carlson has indicated the relationships do exist and outreach has already begun. Ms. Mattick stated that the Committee also had concerns that all the wage and fringe would not be spent in time as this has been a problem with past years. Ms. Carlson stated that should a situation arise where those funds won't be expended in a timely manner, hours and number of weeks will be extended for youth and additional opportunities will be made available.

Ms. Mattick stated that Committee discussed previously reducing the wage and fringe amounts because of the concern that the allocation for the program will not be large enough to fund every proposal at 100 percent.

Ms. Mattick reported allocations have not been released yet. She has been notified that documentation for the program has been relaxed this year and is now self-attestation and DSS will not need to provide additional documentation. She has met with both Challenge and the Youth Farm to go over eligibility and is scheduling meetings with OET and YES for the near future.

WIOA YOUTH UPDATE

Planning estimates have been received effective July 1st. The allocation has increased approximately \$14,300 and the program has two years to spend the funds. Ms. Mattick stated she is concerned because at first glance by the feds it appears that there are excess funds and the President has said that he will rescind funding.

ADJOURNMENT

The meeting adjourned at 9:22 a.m. The next meeting is scheduled for Wednesday, June 13, 2018 at 8:15 a.m. in the Park Foundation Board Room.

Minutes prepared by Jennifer Luu.