

EXECUTIVE COMMITTEE

MAY 3, 2016

8:15 A.M.

HUMAN SERVICES BUILDING ANNEX

PRESENT: D. Burrows, A. Bishop, M. Stamm, A. Hendrix, J. Matteson, M. Stazi, S. Pronti, J. Mareane

EXCUSED: L. Patz

STAFF: J. Mattick, J. Luu

CALL TO ORDER

Chairman Burrows called the meeting to order at 8:15 a.m.

APPROVAL OF MINUTES

It was Moved by Mr. Stamm, seconded by Ms. Hendrix and adopted by voice vote of members present to approve the minutes of February 2, 2016 as submitted.

It was Moved by Mr. Pronti, seconded by Mr. Matteson and adopted by voice vote of members present to approve the minutes of April 5, 2016 as submitted.

MARCH FISCAL REPORTS – WDB AND OFFICE OF EMPLOYMENT AND TRAINING

Ms. Mattick reviewed the WDB's fiscal reports with the group. Expenses and revenue are on track and subcontracts are moving along at a very good rate. The Office of Employment and Training's expenditures are in line and their training funds are being spent to keep pace with the mandated 80% expenditure rate.

ADMINISTRATION

WDB LEASE AGREEMENT WITH TOMPKINS COUNTY AREA DEVELOPMENT

Ms. Mattick stated the office lease is up for renewal and the Tompkins County Legislature will consider a five-year renewal this evening. The partnership with TCAD has been working very well and is critical to the success of workforce development.

DISABILITY RESOURCE COORDINATOR PROGRAM POSITION INCREASE

Ms. Mattick stated the Board currently contracts with Challenge Workforce Solutions for the Disability Resource Coordinator (DRC) position located in the One-Stop Center. The Coordinator works with individuals on SSI/SSDI to move them off those services and back into the workforce through a ticket to work program. She stated the Tompkins program has been very successful and is recognized at both the state and national levels. Currently, \$50,063 is received for one full-time DRC. The Research Foundation for Mental Hygiene (RFMH) has approached us to use our current Disability Resource Coordinator to provide assistance to other DRC's in Western NY so that they may be as successful in assisting individuals with disabilities. They will provide funding to create an additional half-time DRC position through the Office of Employment and Training to assist with serving the current caseload. In addition, the Research Foundation for Mental Health will provide funds (approximately \$4,000) for administration. A proposal has been submitted to RFMH and we are waiting for its approval. The Committee requested a brief presentation by Ms. Bradac (OET) and Marty Gold (Challenge Workforce Solutions) at the next full Board meeting.

Mr. Burrows stated that as more people transition off assisted programs it is important to advocate for more funding to assist higher needs individuals. He stated that there will become a point of diminishing returns. Ms. Mattick indicated this is already being felt; the individuals with easy to place "tickets" are becoming more difficult, so the program has been reaching outside Tompkins County to find participants. There are two potential markets that we are currently targeting, those individuals coming out of high school

and those within the community college. The DRC provides benefits advisement and this helps people understand they will not lose their benefits and there are several “soft landings” along the way.

Mr. Burrows asked if funding is received for services provided outside the County. Ms. Mattick stated that the RFMH funding is not limited to providing services in Tompkins County.

Mr. Stamm asked if this information is sent out through press releases and provided to the County Legislature. Ms. Mattick stated that she has spoken with the Legislature’s committee, but has not provided the information to the full Legislature. She and Mr. Mareane will discuss.

COMMITTEE UPDATES

YOUTH OVERSIGHT COMMITTEE

Ms. Hendrix did not have a report. The Committee meets on May 10th. Ms. Mattick reported the summer employment allocations were received yesterday and they are down approximately \$16,000, but additional analysis is needed.

MEMBERSHIP AND GOVERNANCE COMMITTEE

Mr. Stamm did not have a report.

INDIVIDUALS WITH DISABILITIES COMMITTEE

Mr. Matteson stated the Committee meets May 12th.

ONE-STOP OPERATIONS COMMITTEE

Mr. Bishop did not have a report.

CHAIR UPDATES

Mr. Burrow reported that he, Ms. Mattick, and Martha Armstrong from TCAD have been working on pulling together a plan to roll out the labor participation survey this summer. He stated that he will be participating with Mr. Stamm and Christian Harris from NYSDOL in the first of a 3 part series, “Tackling the Challenges of the Labor Shortage in Tompkins County” being sponsored by JSEC, SHRM TC, and Tompkins Workforce New York. The session is being held at the Tompkins County Public Library on May 10 from 3-5 p.m. More information can be found on the Board’s website at <http://tompkinscountyny.gov/wfny>.

DIRECTOR UPDATES

Ms. Mattick reported that the WIOA allocations have been received. They are down \$27,000 between dislocated worker and adult funding. She has met with the Office of Employment and Training to begin putting together their budgets. Those budgets will be discussed at the One-Stop Operations and Oversight Committee meeting. The One-Stop Committee will be making a recommendation on how much funding to spend on training and how much on overhead and the budgets and their recommendation will be brought to the June Executive Committee meeting for approval.

She stated a portion of the reduction in funding is due to the State retaining all of their set-a-side funding for statewide activities. She noted that under the new legislation, Congress gave states 5% in administrative funds along with an additional 10% in state set-a-side. States can choose to pass the additional 10% on to locals, but she believes they will not do this, but instead they will make the funds

available through the regional economic development councils. Advocacy is critical with state officials to support the 10% being returned to local areas.

Ms. Mattick reported that the router has been installed and the WFD is now on its own separate internet drop. This resolves the issues that could be raised when the State does their monitoring. The router was purchased by the County IT department and the installation was paid for using WIOA implementation funds that had not been specifically earmarked.

Ms. Mattick reported that in the Governor's State of State address he spoke about rebranding one-stop centers across the state and workforce directors have completed a survey related to this. Boards will not be required to participate, but funding may be made available to do so. She noted under the federal legislation, a tagline will be required on all marketing materials.

ADJOURNMENT

It was Moved by Mr. Stamm, seconded by Ms. Hendrix and adopted by voice vote of members present to adjourn the meeting at 9:15 a.m.