

EXECUTIVE COMMITTEE

April 7, 2020
Zoom Platform

8:15 A.M.

PRESENT: S. Pronti, D. Burrows, A. Bishop, J. Matteson, A. Hendrix (ex-Officio)

EXCUSED: A. Iles

STAFF: N. Branosky, D. Achilles

CALL TO ORDER

Chairman Pronti called the meeting to order at 8:20 a.m.

APPROVAL OF MINUTES – March 3, 2020

It was moved by Mr. Bishop, seconded by Mr. Burrows and unanimously adopted by voice vote of members present to approve the minutes of March 3, 2020.

UPDATE ON COVID-19/WORKFORCE

Ms. Branosky reported on the COVID-19 and everyone is in rapid respond mode. The Workforce NY website has launched Workforce Re-direct with information of employment opportunities available in the county due to the COVID-19.

COMMITTEE UPDATES

YOUTH OVERSIGHT

Ms. Branosky informed the Executive Committee that the Youth Oversight Committee has received two proposals for the 2020 Summer Youth Employment Program RFP. The committee will review and vote on the proposals April 15th meeting and will be on the agenda for Tuesday, April 28th Workforce Development Board meeting for approval.

ONE STOP OPERATIONS AND OVERSIGHT

Mr. Bishop informed the Committee that the One Stop Operations and Oversight meeting scheduled for March 17, 2020 was canceled.

GOVERNANCE AND MEMBERSHIP

Mr. Burrows reported the Governance and Membership Committee reviewed terms expiring and new membership for vacant seats. Mr. Burrows will be sending emails to expiring term board members to be reappointed.

DIRECTOR'S REPORT

TCAD/WDB LEASE UPDATE HIRING OF DEPUTY DIRECTOR

Ms. Branosky reported that the sublease with Tompkins County Area Development will go to full board for approval, Tuesday, April 28th . Ms Branosky will be moving forward with the hiring of the Deputy Director. Ms. Mattick will be working 15 hours a week until April 30th to help with transition.

Mr. Matteson left 8:52 a.m.

The meeting adjourned at 9:02 a.m.