

EXECUTIVE COMMITTEE

APRIL 7, 2015

8:15 A.M.

ONE-STOP CENTER

PRESENT: M. Coldren, J. Matteson, D. Burrows, J. Mareane, S. Pronti, M. Stamm

EXCUSED: L. Patz, A. Bishop, M. Stazi, A. Hendrix,

STAFF: J. Mattick, J. Luu

CALL TO ORDER/APPROVAL OF MINUTES

The meeting began at 8:18 a.m.

APPROVAL OF MINUTES

The minutes of March 4, 2015 were deferred to the May meeting.

REQUEST FOR PROPOSALS – ONE-STOP OPERATOR

Ms. Mattick reported a Notice of Proposed Rule Making has been issued by the federal government. Within it and the Workforce Innovations and Opportunities Act there is a provision that states the One-Stop Operator must be procured. (She noted that the law and NPRM are still being interpreted.) We believe that if it is required, a Request for Qualifications will be sufficient.

Mr. Pronti arrived at 8:22 a.m.

It was Moved by Mr. Matteson, seconded by Mr. Mareane, and adopted by voice vote of members present to approve the release of the Request for Proposals or Request for Qualifications once as required by the Workforce Innovations and Opportunities Act.

BOARD/COMMITTEE MEMBERSHIP UPDATE

The current proposed board membership was distributed. Appointments will be requested from the Chair of the County Legislature on May 5th.

2015 SUMMER YOUTH EMPLOYMENT PROGRAM UPDATE

Ms. Mattick reported the State budget includes \$30 million for youth employment this summer. Agreement has been reached with providers to meet the 65% expenditure requirement and contract negotiations are underway.

MEETING LOCATION – July, August

The meeting locations for July and August are as follows:

July – Tompkins Trust Company Board Room

August – Human Services Annex Conference Room (Tompkins County Office for the Aging)

DIRECTOR'S UPDATE

Ms. Mattick reported State fiscal/procurement oversight is increasing. She stated that in May she will be providing the Executive Committee with a draft monthly fiscal report format. The WIB and One-Stop budgets will need to be in place by July 1st. She stated that preliminary allocations are showing a \$40,000 reduction in WIA funds for the coming year. She stated that she will be coming to the Executive Committee in May with a request to transfer money between WIA Adult and Dislocated Worker funding streams.

Ms. Mattick stated the WIA Youth Request for Proposals is being released today and submissions are due May 15th. She will be asking the Committee for permission to contract at the June meeting.

OTHER

Mr. Matteson provided an overview of the New York State Pathways in Technology (NYS P-TECH) program. The project-based learning program is a public-private partnership that will prepare New York students for high-skills jobs of the future in technology, manufacturing, healthcare and finance.

The NYS P-TECH model delivers five core benefits to students:

- A rigorous, relevant and cost-free “grades 9 to 14” education focused on the knowledge and skills students need for Science, Technology, Engineering and Math (STEM) careers;
- Workplace learning that includes ongoing mentoring by professionals in the chosen career sector, worksite visits, speakers and internships;
- Intensive, individualized academic support by K-12 and college faculty within an extended academic year or school day that enables students to progress through the program at their own pace;
- An Associate of Applied Science degree in a high-tech field; and
- The commitment to be first in line for a job with the participating business partners following completion of the program.

The program is also designed to:

- Develop programs of study in high-wage, high-skill, high-demand career areas;
- Align school, college and community systems in these programs of study;
- Support strong academic performance;
- Promote informed and appropriate career choice and preparation; and
- Ensure that employers in key technical fields have access to a talented and skilled workforce.

Through these programs of study, students will be able to earn transcript college credit toward an Associate degree. Career pathways begin in grade nine and include workplace learning and high school and college coursework. The pathway provides a seamless sequence of study extending through two years of postsecondary career and technical education which culminates in an A.A.S degree. The Committee requested Mr. Matteson provide a presentation to the WIB at the May 12th Board meeting.

ADJOURNMENT

The meeting adjourned at 9:25 a.m. The next meeting is scheduled for **Tuesday, April 7, 2015.**

**** Please mark your calendars – the May 5, 2015 meeting will be held at
The Human Services Annex – Tompkins County Office for the Aging *****

Minutes prepared by Jennifer Luu.