

GOVERNANCE AND MEMBERSHIP COMMITTEE

March 18, 2019

11:30 A.M.

WDB CONFERENCE ROOM

PRESENT: D. Burrows, M. Stazi, H. McDaniel

EXCUSED: J. Tavares

STAFF: J. Mattick, D. Achilles

CALL TO ORDER

Mr. Burrows called the meeting to order at 11:33 a.m.

APPROVAL OF MINUTES – MARCH 15, 2018

It was Moved by Ms. McDaniel, seconded by Ms. Stazi and unanimously adopted by voice vote of members present to approve the minutes of March 15, 2018 as written.

CURRENT BOARD MEMBERSHIP

The committee reviewed appointment card of Board members terms expiring in 2019, board meeting attendance, and sectors represented. The board members divvied up the task of reaching out to board members that's terms are expiring.

VACANCIES

The Governance & Membership committee reviewed current board vacancies and had a conversation of potential members that would represent sectors in the community. The committee divvied up the task of reaching out to potential board members. Bridgette Nugent appointment will be filled with Kate Shanks-Booth the new director of Youth Services.

BOARD ORIENTATION

The committee discussed having a group orientation for new and current board members with a presentation on the current workforce landscape in our community. Board orientation will be scheduled for October.

SLATE OF OFFICERS

The committee identified a slate of officers for 2019 – 2020. Mr. Burrows and Ms. Stazi will obtain commitments from current officers for re-appointment.

CONSENT AGENDA DISCUSSION

The committee discussed moving to a consent agenda and making that change to the by-laws. After discussion the committee determined that it was not warranted at this time as it was not apparent that moving consent items through the agenda was taking an undue amount of time. The committee then discussed that a review of the current by-laws will need to be scheduled for 2020.

ADJOURNMENT

Mr. Burrows adjourned the meeting at 12:36 p.m.

2019WIOA Board Membership

1 Mohamed Abdelrehim	Business	Hospitality
1 Allan Bishop	Business	Higher Education
1 Derek Burrows	Business	Customer Computer Programming
1 Brian Forrest	Business	Health Services
1 Kirra Franzese	Business	Higher Education
1 Amy Iles	Business	Accounting, Tax Prep, Bookkeeping and Payroll Services
1 Kevin Kersey	Business	Manufacturing/High Tech
1 Paul Levesque	Business	Architectural Services
1 Scott Pronti	Business	Banking
1 Mary Stazi	Business	Integrated Computer Systems Design
1 Jennifer Tavares	Business	
1 Vacant	Business	
1 Vacant	Business	

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1 Jeff Matteson	Adult Literacy
1 Jack Lance	Vocational Rehabilitation
1 Orinthia Montague	TC3
1 Teresa Geisenhof	NYS DOL
1 Heather McDaniel	Economic Development
1 Kit Kephart	TANF
1 Bridgette Nugent	County Youth Services
1 Lee Dillon	CBO
1 Vacant	Union
1 Joe Sammons	Ind. w/ Disabilities
1 Vacant	Union

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Ex-Officio - Non Voting Members

Theresa Carlson	WIA Title I
Amie Hendrix?	County Admin?

Term Expiring June 30, 2019**Attendance Since Last Appointment**

Appt Date	Seat	Name	Attendance Since Last Appointment			Total
			Present	Excused	Absent	Meetings
7/5/16	Business	Mohamed Abdelrehim	8	1	5	14
	Business	VACANT	0	0	0	0
	Business	VACANT	0	0	0	0
1/3/19	Business	Kirra Franzese	1	0	0	1
8/21/18	Mandated Partner - Wagner Peyser Representative	Theresa Geisenhof	3	0	0	3
9/20/16	Mandated Partner - Vocational Rehabilitation	Jack Lance	7	2	5	14
4/18/17	20 Percent Requirement - Org. Serving Indiv. w/ Disabilities	Joe Sammons	10	1	0	11

Term Expiring June 30, 2020**Attendance Since Last Appointment**

Appt Date	Seat	Name	Attendance Since Last Appointment			Total
			Present	Excused	Absent	Meetings
6/6/17	Business	Brian Forrest	6	2	1	9
6/6/17	Business	Paul Levesque	9	0	0	9
6/6/17	Business	Kevin Kersey	6	1	2	9
6/6/17	Business	Jennifer Tavares	8	0	1	9
9/20/18	20 Percent Requirement - Youth Serving Organization	Bridgette Nugent	3	0	0	3
	20 Percent Requirement - Labor Organization/Apprenticeship	VACANT	0	0	0	0
6/6/17	Mandated Partner - Adult Education/Literacy Representative	Jeff Matteson	3	6	0	9

Term Expiring June 30, 2021**Attendance Since Last Appointment**

Appt Date	Seat	Name	Attendance Since Last Appointment			Total
			Present	Excused	Absent	Meetings
6/5/18	Business	Allan Bishop	3	1	0	4
	20 Percent Requirement - Labor	VACANT	0	0	0	0
5/19/15	20 Percent Requirement - Community Based Organization	Lee Dillon	9	9	0	18
6/5/18	Business	Derek Burrows	3	1	0	4
6/5/18	Business	Amy Iles	3	1	0	4
9/20/18	Mandated Partner - Economic Development	Heather McDaniel	3	0	0	3
6/5/18	Business	Mary Stazi	4	0	0	4
9/20/18	Mandated Partner - Higher Education	Orinthia Montague	2	1	0	3
6/5/18	Key Community Partner - TANF Representative	Kit Kephart	2	2		4
6/5/18	Business	Scott Pronti	4	0	0	4

2018-2019 BOARD OFFICERS

Scott Pronti - Chairman
 Mary Stazi - Vice-Chairman
 Jeff Matteson - Secretary
 Amy Iles - Treasurer