

EXECUTIVE COMMITTEE

MARCH 4, 2015

8:15 A.M.

ONE-STOP CENTER

PRESENT: L. Patz, M. Stazi, J. Matteson, D. Burrows, A. Hendrix, J. Mareane, A. Bishop
EXCUSED: M. Stamm, M. Coldren, S. Pronti
STAFF: J. Mattick, J. Luu

CALL TO ORDER/APPROVAL OF MINUTES

The meeting began at 8:19 a.m.

APPROVAL OF MINUTES

It was Moved by Mr. Burrows, seconded by Ms. Stazi and unanimously adopted by voice vote of members present to approve the minutes of January 6, 2015 as submitted.

It was Moved by Mr. Matteson, seconded by Ms. Stazi and adopted by voice vote to approve the minutes of February 3, 2015 as submitted. Mr. Burrows abstained from voting.

WIOA BOARD MEMBERSHIP REVIEW AND RECOMMENDATIONS

The Committee continued discussion of the Board configuration under the new law. Ms. Mattick distributed the most current iteration that will bring the Board into compliance with both the 51% business and 20% labor/CBO requirements.

It was Moved by Mr. Mareane, seconded by Mr. Matteson and adopted by voice vote of members present to move the present membership structure to the full WIB for approval.

APPROVAL - WIB BYLAWS

The Committee reviewed the proposed by-laws. They will be taken to the WIB in May for approval once the current board has been abolished and recreated under the new legislation.

2015 SUMMER YOUTH EMPLOYMENT PROGRAM UPDATE

The Request for Proposals was released and the City of Ithaca Youth Bureau along with other entities responded. The City's budget did not meet the specifications within the RFP and a revised budget was requested. When they submitted the revised budget, they noted that they would not be able to carry out the program requirements using the new figures. Conversations are being held to see which requirements they would not be able to carry out under the new budget and once more is known, additional conversations will be held to see if an agreement can be reached.

It was Moved by Mr. Mareane, seconded by Mr. Burrows and unanimously adopted by voice vote of members present to authorize the Executive Director to negotiate contracts with the Summer Youth Employment Program providers using the 65% funding level for participant costs as outlined in the Request for Proposals.

APPROVE SINGLE COUNTY DESIGNATION LETTER TO GOVERNOR

Ms. Mattick stated that with the implementation of WIA, the County requested from the Governor, that Tompkins County become a single workforce investment area under the new law. Previously, Tompkins County had been part of the Broome-Tioga-Tompkins Private Industry Council. With the change to WIOA, it will be necessary for the County to request that they remain a single county workforce investment area. The letter was reviewed for submission to the Governor, once the process has been identified by the New York State Department of Labor. It was Moved by Ms. Stazi, seconded by Mr. Burrows, and unanimously adopted by voice vote of members present to move the letter on to the full WIB for approval.

MEETING LOCATION – May, June

The meeting locations for May and June are as follows:

May – Human Services Building Annex Conference Room

June – Grammatech Conference Room

DIRECTOR'S UPDATE

Ms. Mattick stated a Request for Qualifications may be needed to procure the One-Stop Operator. She will provide updates as they become available. The WIOA Youth Employment Program Request for Proposals is being worked on by the Performance and Evaluation Committee. The process has been hampered by the lack of regulations under the new legislation. She will request approval to release the RFP at the March WIB meeting, provide recommendations for the award of contract(s) at the May WIB meeting, allowing time to get the program on line by July 1, 2015.

ADJOURNMENT

The meeting adjourned at 9:30 a.m. The next meeting is scheduled for **Tuesday, April 7, 2015.**

**** Please mark your calendars – the April 7, 2015 meeting will be held at
Ithaca College in the Peggy Ryan Williams Center *****