

YOUTH OVERSIGHT COMMITTEE

JANUARY 11, 2017

8:15 A.M.

PARK FOUNDATION CONFERENCE ROOM

PRESENT: A. Hendrix, S. Kittel, S. Peake

EXCUSED: I. Burbank, V. Zeppelin

STAFF: J. Mattick, J. Luu, C. Weems

CALL TO ORDER

Ms. Hendrix called the meeting to order at 8:21 a.m.

APPROVAL OF MINUTES

It was Moved by Ms. Kittel, seconded by Ms. Peake and unanimously adopted by voice vote of members present to approve the minutes of December 14, 2016 as submitted.

YOUTH STIPEND AND INCENTIVE POLICY

It was Moved by Ms. Kittel, seconded by Mr. Peake and unanimously adopted by voice vote of members present. Ms. Mattick reported the policy was reviewed and approved at the October Committee meeting and was put before the full Workforce Development Board at their October 25 meeting for approval. At that meeting, there were requested edits and it was sent back to Committee. The thoughts at the Board meeting were if stipends are not typically provided this should be removed from the policy altogether. The policy has had references to stipends removed and will be put before the full Board for approval at their February meeting. She also noted that there was strong sentiment that the policy send a message so the wording "For the purposes of this policy, the term "incentive" shall mean an inducement intended to motivate achievement and is communicated to the participant prior to participation in an activity".

COMMITTEE MEMBERS

Ms. Peake indicated the individual she has contacted has expressed interest and she will be reaching out to them to get together prior to the next meeting in hopes of giving some background information. There was discussion about getting more diverse representation on the Committee and Ms. Hendrix indicated there is a male individual at Family & Children's Service that would be a good fit and she will reach out to them to see if there is interest. Ms. Kittel indicated she also has some outreach to do and will report back at the next meeting.

2017 SUMMER YOUTH EMPLOYMENT PROGRAM RFP

Last year the RFP was released on February 4 and due March 2, 2016 with letters of intent due February 17, 2016. The timeline for the 2017 was discussed and Ms. Kittel asked that RFP encourage creative proposals that think outside the box, ie, work crews in municipalities, etc. She also suggested that technical assistance be provided by Ms. Mattick during established office hours and that during those sessions the message is reiterated to potential responders that creativity will be viewed favorably. Ms. Mattick noted that the any questions that are presented will be posted to the Workforce NY website.

SUMMER YOUTH EMPLOYMENT BRAINSTORMING SESSION UPDATE

Approximately 20 people have agreed to participate in the session planned for January 18 at 9 a.m. Program funders will not be participating in hopes of encouraging an open dialogue. Ms. Hendrix will be going down at the beginning to welcome the group. Notes from the session should be available the middle of the following week and will be distributed to the Committee once received.

There was consensus that a special Committee meeting would be best in order to focus solely on the RFP. The group decided to meet again on January 24th at 1 p.m. in the WFDB Conference Room. The next regular Committee meeting will be held on Wednesday, February 8th at 8:15 a.m. in the Park Foundation Conference Room.

YOUTH DATA PROJECT UPDATE

Contact has been made at Cornell University for assistance in identifying interns from the ILR School to assist with the project. There are also individuals trained at the Village of Ithaca that could be used as a resource.

DIRECTOR'S UPDATE

The monitoring report was distributed with the agenda packet. Ms. Mattick continues to work with staff on follow through related to the report and she has been having very good conversations with staff. Ms. Kittel suggested that tempering discussion when responding will help people outside the organization have a greater understanding overall should they become aware of the report. She asked if there is concern that staff has to be provided technical assistance around what is actually an assessment. Ms. Mattick stated there needs to be training on a theoretical level, staff is coming into youth employment positions unprepared and this goes beyond staff at the Office of Employment and Training. She noted that all of those employees attend the Youth Academy held through NYATEP as well as participate on the Youth Employment Resource Team.

ADJOURNMENT

The meeting adjourned at 9:49 a.m. The next Committee meeting is scheduled for February 8, 2017 in the Park Foundation Conference Room. A work session to review the draft RFP is scheduled for January 24, 2017 at 1 p.m. in the WFDB Conference Room.