

JANUARY 6, 2015

**EXECUTIVE COMMITTEE
8:15 A.M.**

TOMPKINS TRUST COMPANY BOARD ROOM

PRESENT: L. Patz, A. Hendrix, M. Stazi, S. Pronti, M. Stamm, D. Burrows, J. Matteson
EXCUSED: M. Coldren, J. Mareane, A. Bishop
STAFF: J. Mattick, J. Luu

CALL TO ORDER/APPROVAL OF MINUTES

The meeting began at 8:19 a.m.

APPROVAL OF MINUTES

It was Moved by Ms. Stazi, seconded Mr. Pronti, and unanimously adopted by voice vote of members present to approve the minutes of December 2, 2014 as written.

WIOA BOARD MEMBERSHIP REVIEW AND RECOMMENDATIONS

As a starting point for discussions, Ms. Mattick provided a snapshot of the Board membership given what is known within the law. She stated that a strategic conversation is needed based on the business community to ensure that there is appropriate sector membership. There was discussion about the possibility of having ex-officio members comprised of current WIB members who are not required under the new legislation and it was noted that this will affect the number of business representatives that are needed to maintain the 51% majority.

Mr. Burrows arrived at 8:30 a.m.

At the February Committee meeting, clearer requirements will be provided on Board and Committee requirements as the Regulations are expected to be released on January 19, 2015. Mr. Stamm was asked to provide sector guidance at the meeting. The by-laws will also be presented at the meeting for consideration. The Committee requested that a list of tasks that need to be completed at the March WIB meeting be provided at the February Committee meeting. The March meeting will focus on business items needing attention as well as a work session focused on WIOA implementation. A notice will be sent out to WIB members asking them to block additional time on their calendars for that meeting.

SUMMER YOUTH EMPLOYMENT PROGRAM – PERMISSION TO RELEASE RFP

Ms. Mattick reported the Performance and Evaluation Committee has been meeting and the requirement of 65% of program budgets being used for participant costs has been incorporated into the RFP. The cost per participant of \$1550 has been removed. It was Moved by Mr. Pronti, seconded by Mr. Matteson and unanimously adopted by voice vote of members present to authorize the release of the Request for Proposals for the 2015 Summer Youth Employment Program.

JANUARY 27, 2015 WIB MEETING

The January WIB meeting agenda will consist of confirmation of Executive Committee actions taken since the November meeting, a presentation by Mr. Burrows and Tompkins Connect, and a Hot Topics segment focused on what businesses are doing around retention and attraction of employees within their organizations.

DIRECTOR'S REPORT

Ms. Mattick reported she has been meeting with staff at BOCES about the new state education department rules that require CDOS credentials for individuals with disabilities along with an employability profile. They have been discussing the credential and its application in the business community. BOCES staff would like to have a conversation with business about what they see as valuable.

ADJOURNMENT

The meeting adjourned at 9:31 a.m. The next meeting is scheduled for **Tuesday, February 3, 2015 at 8:15 a.m. at TST BOCES.**

Minutes prepared by Jennifer Luu.