

ONE STOP OPERATIONS COMMITTEE

January 5, 2017

8:30 A.M.

Cornell University Human Resources

PRESENT: A. Bishop, S. Pronti, B. Dickens, K. Kersey, D. Bradac, P. Levesque
EXCUSED: C. Cerasaro, L. Dillon
GUESTS: J. Mouillesseaux-Grube, Workforce Development Specialist, Office of
Employment & Training
STAFF: J. Mattick, J. Luu

Call to Order

Chair Bishop called the meeting to order at 8:31 a.m.

Approval of Minutes

It was Moved by Mr. Kersey, seconded by Mr. Pronti and unanimously adopted by voice vote of members present to approve the minutes of November 10, 2016.

Individual Training Account Policy Review

Discussions to revise the Individual Training Account Policy began in September 2016. Since then Ms. Mattick has met with Ms. Bradac and Ms. Mouillesseaux-Grube to make revisions to the policy that work with the new Legislation and also provides flexibility to the amounts of training dollars that an individual can access. In the past, funds were restricted to specific categories and thresholds; the new policy sets a cap to the amount of training funds allowed, but allows movement within categories. The policy was reviewed and suggestions made. Ms. Mattick will make the changes and send them out to the Committee for additional review and the final policy will be brought to the Committee for approval at their March meeting and moved to the full Board for approval in April.

Mr. Levesque arrived at 8:45 a.m.

Review Program Year 2015 (Ended June 30, 2016) Training Report

The Committee reviewed the training report for program year ending June 30, 2016. During the year, 76 individual's accessed training, 56 completed, and 13 were incomplete and 7 remain in training. The cost of training per individual ranged from \$10 for a CDL permit to \$4824.96 for LPN training. Of those being training, 43% were also receiving unemployment benefits. A summary of training providers shows that \$47,620 was spent at OCM BOCES to train 13 individuals of which 11 individuals completed. There were 27 individuals trained by TC3.biz costing \$27,632 with one-third of those individuals completing.

The Committee requested quarterly reports showing the number of individuals accessing the Center as well as those receiving training in an effort to ascertain whether there is increased need for specific trainings within the community.

The Committee also requested that the Priority of Service Policy be reviewed at the next meeting along with demographic information on the customers served both at the Career Center and by a Individual Training Account.

Review Program Year 2016 2nd Quarter (July 1-December 31, 2016) Training Report

The group also reviewed the quarterly report for the second quarter of 2016. There were 31 individuals who received or are still in training at a cost of just over \$45,000. Of those individuals, 39% were receiving unemployment benefits. At this time, 13 are employed in the area they were trained and 7 in a related field.

Adjournment

One Stop Operations Committee
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It was Moved by Mr. Pronti, seconded by Mr Levesque and unanimously adopted by voice vote of members present to adjourn the meeting at 9:52 a.m. The next meeting is scheduled for Thursday, March 2, 2017 at 8:30 a.m., at the Cornell Recruitment and Employment Center.

Minutes prepared by Jennifer Luu