



## Law Enforcement Technology Shared Services

03/14/12 Meeting

Information Technology Services • 128 E. Buffalo Street • Ithaca, NY 14850 • (607)274-5417 • Fax (607)274-5420

**DATE:** March 14, 2012

**TIME:** 1:00-3:00 PM

**LOCATION:** Department of Emergency Response (large conference room)

**PRESENT:** Kim Moore (TC ITS), Jake Young (IPD), John Arsenault (Ithaca PD), Chief Steinmetz (Cayuga Heights), Lt Williams (Groton), Sgt Zigenfus (TCSO), Brian Wilbur (DOER), Greg Potter (TC ITS), Chief Ryan (Dryden), Chief Ferretti (Trumansburg), Undersheriff Osborne (TCSO), Kari Stamm (DA), Shawn Beckerink (NYSP)

**EXCUSED:** Sgt Wright (Ithaca PD), Sgt Daley (NYSP), Alan Karasin (Ithaca IT),

*Opened 1:02 pm*

### 1. Spillman

#### a. Updates

- i. **3/12 Update** - Kim reported the the patch from Monday will need some rework. In order to get NY forms on our server, we should expect 2 – 3 more patch cycles.
- ii. **Name Record Clean Up** – Kim reported that she had worked on this in January, but still only got through “BA...” last names. This will continue to be on her to-do list.
- iii. **LETSS Website** – Svetla Borovska from GIS put the website together. The group liked the design and concept. The URL is <http://www.tompkins-co.org/lets> Minor change request: add DOER logo to home page. LETSS members that cross over to ECROC will report the URL, with the reminder that it is still a working site with modifications still forthcoming.
- iv. **Spillman / Citrix Issues**– Kim reported that Message Center would not open through Citrix last week unless you waited well over an hour in most cases. She was able to correct the issue last Friday, but reminds people that we should really be focusing on Citrix as a backup solution for Spillman access. Primary users should connect through their County or City network, or through Netmotion.

**ACTION ITEMS:** *Kim to continue update tasks.*

#### b. Implementation Tasks:

- i. **NY Forms** – Next steps are to complete patches (there may be 3 or more) and then test in a limited privilege group.
- ii. **NYSP Installations** – Kim re-sent MOU per Shawn’s request.
- iii. **Statelink / Statelink Hit Detection** – Our contacts in Albany report we are still on their radar, however they are waiting for DCJS to answer a security issue

- question before NYS and Jefferson can sign off and then move on to Tompkins County. No status change.
- iv. **LiveScan Integration** – Kim reported that she has heard nothing about this recently. She will put this on a task item to clarify a timeline with Spillman. Chief Ryan reported that the state may be abandoning L1/Comnetix for Biometrics for their hardware. She indicated card scan is around 10k and full live scan around 20k. Kim did state that the integration we purchased through Spillman was for L1/Comnetix and another vendor integration would have to be purchased for additional integration.
  - v. **Compstat** – Kim still has this on her clean-up list. Issue is right now only SD incidents appear.
  - vi. **CAD to CAD transfer to CU** – Still on the list for implementation tasks.

**ACTION ITEMS:** *Kim to contact Spillman re: LiveScan timeline.*

**c. Policy/Procedure**

**December Policy Discussion Follow Up**

Greg Potter reported he has signed the contract with the vendor, Pervasive Solutions, and will be hosting kick-off meetings over the next couple of weeks. The County is also using Pervasive for their overall IT-security policy as well. It is Greg's intent to meet with the vendor and come up with some tentative draft language, based on policy discussions at previous LETSS meetings, and present that at our first subcommittee meeting so the group will have language to work from.

**ACTION ITEMS:** *Greg to work with vendor for kick off meetings..*

**d. "Clean-up" Topics**

- i. **TraCS Accidents** – Kim continues to work with Spillman on this. Part of the mapping for ACC's and UTT's affect Compstat, so these issues are being worked on concurrently. Chief Ryan reported that ACC and UTT's are not importing into Spillman. This was the first report Kim had of this issue, but after a quick look during the meeting, it looks as though we've had UTT's in March import into the system, so it may be agency specific. She will investigate and report back.
- ii. **Geo-Base / Common Name Updates** – This will continue to be a functional need in Spillman
- iii. **System Maintenance** – Kim is working to implement a plan for maintenance.
- iv. **Table Updates/Modifications – Sub Committee:** this group will be rolling in to the efforts for policy with the consultant.
- v. **Premise/Business** – nothing new to report.
- vi. **Support Workgroups** - nothing new to report.

**ACTION ITEMS:**

**e. Future Topics**

- i. **Custom Reports** - Nothing new to report.
- ii. **Web "Portal"** - Nothing new to report.
- iii. **Cornell Data Sharing** – Sgt Young asked if Cornell was planning to share data with Tompkins. Greg and Kim reported that we have future plans for CAD to

CAD transfer with Cornell, but that is not incident/names data share. In the future, through Insight, we hope to have a two way data share with Cornell.

**ACTION ITEMS:** *none.*

**2. TraCS**

Nothing new to report.

**3. LiveScan**

Reported above.

**4. Citrix / SJS**

"End of Life" date for data ENTRY to SJS (DCJS Conversation) – Final day of entry was October 20, 2011.

**5. LETSS Administration**

- a. **2012 Workplan to PSC** – LETSS will be on the agenda to present their workplan for 2012 at the March PSC meeting – the delay was due to the lack of meeting in January and an over-full agenda in February.
- b. **LETSS 2012 agreement update** – Waiting for signatures from City PD and Groton.

**ACTION ITEMS:** *Kim to finalize LETSS agreement signatures.*

*Adjourned 1:50 pm*