



Ithaca-Tompkins County Transportation Council

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AGENDA AND MEETING NOTICE **POLICY COMMITTEE MEETING**

Date: Tuesday, October 20, 2020

Time: 1:00 P.M. – 3:00 P.M.

Location: Remote/Online Video Meeting

This meeting will be recorded.

- | | | |
|------|---|------------------------|
| I. | Public Comment Period | |
| II. | Approval of Joint Committee Action Summary – August 25, 2020 | Policy Committee Chair |
| III. | Administrative Oversight Committee - Personnel Actions
<i>Note: An executive session may be convened for discussion purposes</i> | |
| IV. | Director's Report | Fernando de Aragón |
| V. | Member Reports | Committee Members |
| VI. | Adjournment | |

Due to the Novel Coronavirus (COVID-19) Emergency and State & Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 202.1 issued on March 12, 2020 suspending the Open Meetings Law, the ITCTC meeting scheduled for October 20, 2020 will be held electronically via video/teleconference instead of an in-person public meeting. Instructions to join the meeting and meeting agenda will be posted for the public on the ITCTC website at <https://tompkinscountyny.gov/itctc>. **This meeting will be recorded.**

ITEM I

Public Comment Period

Report: This agenda item is provided for the purpose of allowing members of the public to comment on issues of concern.

Action Requested: This item is for informational purposes.

ITEM II

Approval of Joint Committee Action Summary – August 25, 2020

Report: The August 25 Action Summary is attached to the end of this meeting packet.

Action Requested: Policy Committee motion to approve the August 25, 2020 Joint Committee Action Summary.

ITEM III

Administrative Oversight Committee Meeting Report

Report: The ITCTC Administrative Oversight Committee (AOC) met on October 6, 2020 and conducted an evaluation of the Director's performance in the last year; a member of the AOC will report on its review.

An executive session may be convened by the Policy Committee to discuss the results of the AOC review process. The initial AOC salary adjustment recommendation is included in the draft resolution below. Any changes resulting from Policy Committee deliberations will be incorporated.

Action Requested: Consideration and vote on Resolution 2020-05, *Modification of Director's Salary*.

RESOLUTION 2020-05

MODIFICATION OF THE DIRECTOR'S SALARY

WHEREAS, the *Ithaca-Tompkins County Transportation Council* has a responsibility to perform transportation planning services in accordance with the approved Unified Planning Work Program (UPWP) of the *ITCTC*; AND

WHEREAS, the *Ithaca-Tompkins County Transportation Council* has engaged the services of Fernando de Aragón, to serve as its Staff Director to manage and administer the performance of the aforementioned services on behalf of the *ITCTC*; AND

WHEREAS, the Administrative Oversight Committee has conducted an annual performance review of the Staff Director and, based upon that review, recommends an adjustment and appropriate increase in the salary of the incumbent be granted; AND

WHEREAS, the Transportation Policy Committee has considered the recommendation of the Administrative Oversight Committee and has agreed to adjust the salary of the Staff Director, Fernando de Aragón by 2%.

NOW THEREFORE BE IT RESOLVED, that the *Ithaca-Tompkins County Transportation Council* does hereby approve the adjustment of the salary of the incumbent Staff Director by an increase of 2% this year to a total of \$95,066 effective January 1, 2021;

BE IT FURTHER RESOLVED, the *Ithaca-Tompkins County Transportation Council*, in accordance with the approved Memorandum of Understanding, does hereby direct the Host Agency, Tompkins County, to execute the necessary administrative procedures to implement this modification.

This resolution having been considered and approved on October 20, 2020.

ITEM IV

Director's Report

Report:

- The FAST Act, federal surface transportation legislation, has been extended through Oct. 1, 2020 at current funding levels.
- Transportation Camp-Ithaca
- Transportation Planning efforts: TCAT's TDP; Center for Community Transportation's Bicycling for Everyone Action Plan

Action Requested: This item is for information purposes.

ITEM V

Member Reports

Report: This agenda item is provided for the purpose of allowing members to discuss issues of common concern. Examples might include: UPWP-related activities, local implementation of actions identified in the LRTP or construction updates.

Action Requested: This item is for information purposes.

ITEM VI

Adjournment

Meetings for the rest of this year will be held on an as-needed basis; notification will be by email to members as well as a post on the ITCTC website and Facebook page.

**THE FOLLOWING PAGES CONTAIN THE ATTACHMENT FOR
AGENDA ITEM II.**

II. Approval of Joint Committee Action Summary – August 25, 2020
(See page 1 above)

Approval of Action Summary
August 25, 2020 Meeting

JOINT COMMITTEE MEETING ACTION SUMMARY

August 25, 2020 – Remote/Online Video Meeting
1:00 p.m.

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 202.1 issued on March 12, 2020 suspending the Open Meetings Law, the Ithaca-Tompkins County Transportation Council (ITCTC) meeting scheduled for August 25, 2020 was held electronically via video/teleconference instead of an in-person meeting. Members of the public were able to listen to and/or view the ITCTC meeting remotely. Instructions to join the meeting, and the meeting agenda, were posted for the public on the ITCTC website at <https://tompkinscountyny.gov/itctc>. The meeting was recorded.

Present: *Policy Committee:* **Meloney McMurry, Chair** (Vil. Of Cayuga Hts.), **Don Hartill, Vice Chair** (Vil. Of Lansing), **David Smith, Secretary** (NYSDOT Region 3), **Mark Frechette** (NYSDOT Region 3), **Mike Lane** (Tompkins Co. Legislature), **Rod Howe** (Town of Ithaca), **Tim Logue** (City of Ithaca), **Reed Huegerich** (Cornell University), **Michelle Wright** (Town of Ulysses), **Joel Gagnon** (Town of Danby), **Carlos Gonzalez** (FHWA).

Planning Committee: **Timothy Logue, Chair** (City of Ithaca), **Ray Burger, Vice Chair** (Town of Dryden), **Meloney McMurry, Chair** (Vil. Of Cayuga Hts.), **Megan McDonald** (Tompkins County), **John Webert** (Tompkins County Highway), **Sue Ritter** (Town of Ithaca), **Eric Hathaway** (City of Ithaca), **Reed Huegerich** (Cornell University), **Matt Yarrow** (TCAT), **C.J. Randall** (Town of Lansing), **Michelle Wright** (Town of Ulysses), **Jason Haremza** (Town of Danby), **Mark Frechette** (NYSDOT Region 3), **John Reichert** (NYSDOT Region 3), **Dave Roth** (NYSDOT Region 3), **Carlos Gonzalez** (FHWA).

Excused: *Policy Committee:* **Svante Myrick** (City of Ithaca), **Linda Woodard** (Vil. Of Cayuga Hts.), **Jason Leifer** (Town of Dryden), **Ronny Hardaway** (Vil. Of Lansing), **Bill Goodman** (Town of Ithaca), **Frank Proto** (TCAT Board), **Stephanie Redmond** (Town of Enfield), **Joseph Wetmore** (Town of Lansing), **Michael Allinger** (Town of Newfield), **Don Scheffler** (Town of Groton), **Adam Klein** (FTA).

Planning Committee: **Brent Cross** (Village of Cayuga Heights), **Katie Borgella** (Tompkins County), **Dan Thaete** (Town of Ithaca), **Jim Weber** (Town of Ithaca), **Kate Supron** (Cornell University), **Michael Smith** (Town of Ithaca), **Joseph Wetmore** (Town of Lansing), **John Courtney** (Village of Lansing), **Laura Shawley** (Town of Danby), **Stephanie Redmond** (Town of Enfield), **Michael Perkins** (Town of Groton), **Kevin Berggren** (Town of Newfield), **Adam Klein** (FTA).

Staff: **Fernando de Aragón, Teresa Linde, Tom Mank, Jay Lambrix.**

Guests: **Dwight Mengel** (Tompkins County DSS, Chief Transportation Planner).

Meloney McMurry assumed the Chair at approximately 1:10 p.m.

I. Public Comment Period

Report: Meloney McMurry asked if there were any members of the public viewing the meeting who wanted to speak; hearing none she turned the meeting over to Tim Logue for the Planning Committee portion of the meeting.

Planning Committee (1:12 p.m.), Tim Logue assumed the Chair.

II. Approval of Action Summary – July 21, 2020

Action: Moved by Mark Frechette, seconded by Michele Wright and unanimously approved, without modification, by the Planning Committee.

III. 2020-2024 Transportation Improvement Program Administrative Modifications

a. Ludlowville Road over Salmon Creek – PIN: 375618

Action: Moved by Mark Frechette, seconded by Ray Burger and unanimously approved.

2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM

****Administrative Modification****

LUDLOWVILLE RD. BRIDGE REPLACEMENT PROJECT: ADDITIONAL CONSTRUCTION PHASE FUNDING

The Planning Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved a Transportation Improvement Program (TIP) Administrative Modification on August 25, 2020, during a regularly scheduled meeting. The action on the 2020-2021 TIP and the current State Transportation Improvement Program (STIP) affects one (1) project as described below.

Description:

Tompkins County, in coordination with NYSDOT, is requesting an administrative modification to the *Ludlowville Rd. over Salmon Creek: Bridge Replacement* project-PIN 375618. The modification recognizes the need for additional construction funding not included in original estimates. This modification adds a new construction phase composed of NHPP funding.

- \$90,000 for a new NHPP funded construction phase for Federal Fiscal Year 2019/20.
- Total project construction funding now totals \$1,246,000

The tables in Attachment A include the existing project and the modified project as it will appear in the TIP (note: changes shown in **bold**). This administrative modification will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

EXISTING:

TIP date 2017 **PIN** 375618 **BIN** 3314350

Project Name Ludlowville Road over Salmon Creek: Bridge Replacement

Sponsor Tompkins County

Description Replace bridge and upgrade approaches. Upgrade railings, drainage and utility supports. BIN 3314350. Tompkins CO.

Fund Source: STBG-FLEX

Project Element	Funding	Date	Obligated	Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
A-1-Scoping	STBG-FLEX	10-16	\$10,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	STBG-FLEX	10-16	\$70,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	STBG-FLEX	10-18	\$70,000		\$0	\$0	\$0	\$0	\$0	\$0
D-10-Rt of Way Acq	STBG-FLEX	10-18	\$10,000		\$0	\$0	\$0	\$0	\$0	\$0
E-13-Rt of Way Incd	STBG-FLEX	10-16	\$9,000		\$0	\$0	\$0	\$0	\$0	\$0
G-18-Construction	STBG-FLEX		\$0	10-19	\$1,156,000	\$0	\$0	\$0	\$0	\$1,156,000
H-22-Inspection	STBG-FLEX		\$0	10-19	\$162,000	\$0	\$0	\$0	\$0	\$162,000
Total:			\$169,000		\$1,318,000	\$0	\$0	\$0	\$0	\$1,318,000
Federal Funding:			\$135,200		\$1,054,400	\$0	\$0	\$0	\$0	\$1,054,400
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$33,800		\$263,600	\$0	\$0	\$0	\$0	\$263,600

ADMINISTRATIVE MODIFICATIONS:

TIP date 2017 **PIN** 375618 **BIN** 3314350

Project Name Ludlowville Road over Salmon Creek: Bridge Replacement

Sponsor Tompkins County

Description Replace bridge and upgrade approaches. Upgrade railings, drainage and utility supports. BIN 3314350. Tompkins CO.

Fund Source: STBG-FLEX

Project Element	Funding	Date	Obligated	Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
G-19-Construction_2	NHPP		\$0	10-19	\$90,000	\$0	\$0	\$0	\$0	\$90,000
A-1-Scoping	STBG-FLEX	10-16	\$10,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	STBG-FLEX	10-16	\$70,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	STBG-FLEX	10-18	\$70,000		\$0	\$0	\$0	\$0	\$0	\$0
D-10-Rt of Way Acq	STBG-FLEX	10-18	\$10,000		\$0	\$0	\$0	\$0	\$0	\$0
E-13-Rt of Way Incd	STBG-FLEX	10-16	\$9,000		\$0	\$0	\$0	\$0	\$0	\$0
G-18-Construction	STBG-FLEX		\$0	10-19	\$1,156,000	\$0	\$0	\$0	\$0	\$1,156,000
H-22-Inspection	STBG-FLEX		\$0	10-19	\$162,000	\$0	\$0	\$0	\$0	\$162,000
Total:			\$169,000		\$1,408,000	\$0	\$0	\$0	\$0	\$1,408,000
Federal Funding:			\$135,200		\$1,126,400	\$0	\$0	\$0	\$0	\$1,126,400
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$33,800		\$281,600	\$0	\$0	\$0	\$0	\$281,600

Note: modifications shown in **Bold**.

b. Gateway Trail – PIN: 375452 - Notification

Action: No action was needed as no additional federal funding is involved; the Town of Ithaca has approved the allocation of local money to cover unexpected construction cost overruns for the Gateway Trail project. This is a notification.

c. CR110, Ellis Hollow Rd. – PIN: 375593 - Notification

Action: No action was needed as no additional federal funding is involved; Tompkins County has approved the allocation of local money to cover unexpected construction cost overruns for the Ellis Hollow Rd. project. This is a notification.

Gateway Trail

**Item III. b., Attachment A
August 25, 2020**

EXISTING:

TIP date 2007 **PIN** 375452 **BIN**
Project Name Town of Ithaca, Gateway Trail (Pedestrian and Bicycle Path)
Sponsor Town of Ithaca
Description Gateway Trail. Construction of multi-use trail connecting the Gateway Bridge over Rt 13 to Buttermilk Falls State Park and Stone Quarry Rd. Tn of Ithaca, Tompkins CO. NY364.

Fund Source: HPP

Project Element	Funding	Date	Obligated	Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
C-7-Detailed Design	HPP	01-10	\$74,000		\$0	\$0	\$0	\$0	\$0	\$0
G-19-Construction_1	HPP		\$0	10-19	\$335,986	\$0	\$0	\$0	\$0	\$335,986
A-1-Scoping	HPP	02-07	\$10,000		\$0	\$0	\$0	\$0	\$0	\$0
H-22-Inspection	HPP		\$0	10-19	\$68,708	\$0	\$0	\$0	\$0	\$68,708
Total:			\$84,000		\$404,694	\$0	\$0	\$0	\$0	\$404,694
Federal Funding:			\$67,200		\$323,755	\$0	\$0	\$0	\$0	\$323,755
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$16,800		\$80,939	\$0	\$0	\$0	\$0	\$80,939

ADMINISTRATIVE MODIFICATION:

TIP date 2007 **PIN** 375452 **BIN**
Project Name Town of Ithaca, Gateway Trail (Pedestrian and Bicycle Path)
Sponsor Town of Ithaca
Description Gateway Trail. Construction of multi-use trail connecting the Gateway Bridge over Rt 13 to Buttermilk Falls State Park and Stone Quarry Rd. Tn of Ithaca, Tompkins CO. NY364.

Fund Source: HPP

Project Element	Funding	Date	Obligated	Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
G-19-Construction_2	Local		\$0	10-19	\$57,000	\$0	\$0	\$0	\$0	\$57,000
C-7-Detailed Design	HPP	01-10	\$74,000		\$0	\$0	\$0	\$0	\$0	\$0
G-19-Construction_1	HPP		\$0	10-19	\$335,986	\$0	\$0	\$0	\$0	\$335,986
A-1-Scoping	HPP	02-07	\$10,000		\$0	\$0	\$0	\$0	\$0	\$0
H-22-Inspection	HPP		\$0	10-19	\$68,708	\$0	\$0	\$0	\$0	\$68,708
Total:			\$84,000		\$461,694	\$0	\$0	\$0	\$0	\$461,694
Federal Funding:			\$67,200		\$323,755	\$0	\$0	\$0	\$0	\$323,755
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$16,800		\$137,939	\$0	\$0	\$0	\$0	\$137,939

Note: modifications shown in **Bold**

CR 110, Ellis Hollow Rd.

**Item III. c., Attachment A
August 25, 2020**

EXISTING:

TIP date 2013 **PIN** 375593 **BIN**
Project Name CR 110, Ellis Hollow Road
Sponsor Tompkins County
Description Paving: Ellis Hollow Road (CR 110) from Pine Tree Rd. to Game Farm Rd. to improve road condition and driveability. Town of Ithaca, Tompkins CO.

Fund Source: STBG-FLEX

Project Element	Funding	Date	Obligated	Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
A-1-Scoping	STBG-FLEX	10-15	\$15,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	STBG-FLEX	10-15	\$30,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	STBG-FLEX	10-15	\$40,000		\$0	\$0	\$0	\$0	\$0	\$0
G-18-Construction	STBG-FLEX		\$0	10-19	\$665,000	\$0	\$0	\$0	\$0	\$665,000
H-22-Inspection	STBG-FLEX		\$0	10-19	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Total:			\$85,000		\$765,000	\$0	\$0	\$0	\$0	\$765,000
Federal Funding:			\$68,000		\$612,000	\$0	\$0	\$0	\$0	\$612,000
State Funding:			\$12,750		\$114,750	\$0	\$0	\$0	\$0	\$114,750
Local Funding:			\$4,250		\$38,250	\$0	\$0	\$0	\$0	\$38,250

ADMINISTRATIVE MODIFICATIONS:

TIP date 2013 **PIN** 375593 **BIN**
Project Name CR 110, Ellis Hollow Road
Sponsor Tompkins County
Description Paving: Ellis Hollow Road (CR 110) from Pine Tree Rd. to Game Farm Rd. to improve road condition and driveability. Town of Ithaca, Tompkins CO.

Fund Source: STBG-FLEX

Project Element	Funding	Date	Obligated	Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
G-19-Construction_2	Local		\$0	10-19	\$130,000	\$0	\$0	\$0	\$0	\$130,000
A-1-Scoping	STBG-FLEX	10-15	\$15,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	STBG-FLEX	10-15	\$30,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	STBG-FLEX	10-15	\$40,000		\$0	\$0	\$0	\$0	\$0	\$0
G-18-Construction	STBG-FLEX		\$0	10-19	\$665,000	\$0	\$0	\$0	\$0	\$665,000
H-22-Inspection	STBG-FLEX		\$0	10-19	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Total:			\$85,000		\$895,000	\$0	\$0	\$0	\$0	\$895,000
Federal Funding:			\$68,000		\$612,000	\$0	\$0	\$0	\$0	\$612,000
State Funding:			\$12,750		\$114,750	\$0	\$0	\$0	\$0	\$114,750
Local Funding:			\$4,250		\$168,250	\$0	\$0	\$0	\$0	\$168,250

Note: modifications shown in **Bold**.

IV. 2020-2024 Transportation Improvement Program Amendments

a. FTA Tables update – Sect. 5307

Action: Moved by Mark Frechette, seconded by Meloney McMurry and unanimously approved to recommend Policy Committee formal approval.

2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM

****Amendment****

Update of FTA Tables – Sect. 5307 FFY2020-21

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2020-2024 Transportation Improvement Program (TIP) on **August 25, 2020**. The amendment was reviewed and approved by the ITCTC Planning Committee on August 25, 2020 in joint session. The action on the 2020-2024 TIP and the current State Transportation Improvement Program (STIP) affects Section 5307 in the FTA Tables as described below and in the attached table.

Description:

- Tompkins County has requested that the ITCTC approve 2020-24 TIP amendments to the FTA Tables. The proposed amendments adjust for funding in FFY 2020-21 and are needed to conform with FTA grant-making requirements. The amendments accomplish the following:

FTA Section 5307 – Urban Formula Program

- The amendment reduces Sec 5307 Urban Formula funds in FFY2020 by \$3,790,230 for eight projects and reprograms the majority of the funding in FFY2021.
- The amendment programs \$2,128,283 which was transferred from the Section 5311 Rural Formula Program, (by letter (7/20/2020) from NYSDOT to FTA) to the Section 5307 Urban Formula Program for nine projects.

The proposed amendments to the 2020-2024 TIP and the STIP are shown in the Attachment A tables below. The tables show the projects as they will appear in the TIP and STIP. The TIP and STIP will remain fiscally constrained.

**2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM
FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLE - FFY 2020**

IV.a., Attachment A
August 25, 2020

URBAN FORMULA (FTA 5307)		PIN#	2020	Revised 2020	Difference
TCAT Facility Architecture & Engineering	This project supports A & E for a new TCAT Facility. Transfer from Sec. 5311.	382924	\$ 250,000	\$ -	\$ (250,000)
TCAT (3) 40 Ft Diesel or Electric Buses for Expansion	Purchase (3) 40 ft diesel or electric buses for TCAT service expansion. Includes transfer from Sec. 5311.	382920	\$ 581,784	\$ -	\$ (581,784)
Gadabout Operations Management Technology	Customer management, dynamic scheduling and optimization of trips, computer assisted dispatch, real-time bus location information. SCMP Capital for 2020 and transfer from Sec. 5311.	382835	\$ 397,446	\$ -	\$ (397,446)
Gadabout Replacement Buses (12)	Purchase 12 replacement buses for Gadabout. Transfer from Sec. 5311.	382925	\$ 942,000	\$ -	\$ (942,000)
Mobility Management - Way2Go Tompkins County.	Way2Go Mobility Management for Tompkins Co. Community Mobility Education and one-call-one-click service with 2-1-1 Tompkins/Cortland. Sec 5311 Transfer.	382828	\$ 376,000	\$ -	\$ (376,000)
Mobility Management - Way2Go Regional	This project develops and implements a regional mobility management program (MoveTogetherNY) of up to 8 counties. Transfer from Sec 5311.	382832	\$ 200,000	\$ -	\$ (200,000)
Capital/Planning Projects Subtotal			\$2,747,230	\$ -	\$(2,747,230)
Operating Assistance – TCAT	Operating Assistance for TCAT 2020. Transfer from 5311.	382404	\$4,336,000	\$3,316,000	\$(1,020,000)
Appalachian Development Transit Program	Operating assistance for mobility services. Transfer from Sec. 5311	382890	\$ 46,000	\$ 23,000	\$ (23,000)
Operating Assistance Subtotal			\$4,382,000	\$3,339,000	\$(1,043,000)
Total Section 5307 Program			7,129,230	\$3,339,000	\$(3,790,230)

**2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM
FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLE - FFY 2021**

IV.a., Attachment A
August 25, 2020

URBAN FORMULA (FTA 5307)		PIN#	2021	Revised 2021	Difference
TCAT Facility Architecture & Engineering	This project supports A & E for a new TCAT Facility. Transfer from Sec. 5311.	382924	\$ -	\$ 250,000	\$ 250,000
TCAT (3) 40 Ft Diesel or Electric Buses for Expansion	Purchase (3) 40 ft diesel or electric buses for TCAT service expansion. Includes transfer from Sec. 5311.	382920	\$ -	\$ 480,000	\$ 480,000
Gadabout Operations Management Technology	Customer management, dynamic scheduling and optimization of trips, computer assisted dispatch, real-time bus location information. SCMP Capital for 2020 and transfer from Sec. 5311.	382835	\$ 700,000	\$ 365,000	\$(335,000)
Gadabout Replacement Buses (12)	Purchase 12 replacement buses for Gadabout. Transfer from Sec. 5311.	382925	\$ 780,000	\$ 942,000	\$ 242,000
TCAT Replacement Transit Bus (5)	Purchase (5) 40 ft replacement diesel or electric bus for TCAT.	382868	\$ 915,000	\$ 101,784	\$(813,216)
Mobility Management - Way2Go Tompkins County.	Way2Go Mobility Management for Tompkins Co. Community Mobility Education and one-call-one-click service with 2-1-1 Tompkins/Cortland for CY2020. Sec 5311 Transfer.	382828	\$ 237,578	\$ 230,849	\$ (6,279)
Mobility Management - Way2Go Regional	This project develops and implements a regional mobility management program (MoveTogetherNY) of up to 8 counties for CY2020. Transfer from Sec 5311.	382832	\$ 162,500	\$ 75,000	\$ (87,500)
Mobility Management – Training	This project develops and puts on community mobility training, workshops & conferences for Upstate NY. Sec. 5311 Transfer.	382833	\$ 30,000	\$ 25,000	\$ (5,000)
Capital/Planning Projects Subtotal			\$2,825,078	2,469,633	\$(274,995)
Operating Assistance – TCAT	Operating Assistance for TCAT 2021. Transfer from 5311.	382404	\$1,658,000	\$2,168,000	\$ 510,000
Appalachian Development Transit Program-Operating Assistance	Appalachian Develop. Transit operating assistance for mobility services. Transfer from Sec. 5311	382890	\$ 23,000	\$ 70,336	\$ 47,336
Operating Assistance Subtotal			\$1,681,000	\$2,238,336	\$ 557,336
Total Section 5307 Program			\$4,506,078	\$4,707,969	\$ 282,341

b. FTA Tables update – Sect. 5310

Action: Moved by Megan McDonald, seconded by C.J. Randall and unanimously approved to recommend Policy Committee formal approval.

2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM

****Amendment****

Update of FTA Tables – Sect. 5310 FFY2020

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2020-2024 Transportation Improvement Program (TIP) on **August 25, 2020**. The amendment was reviewed and approved by the ITCTC Planning Committee on August 25, 2020 in joint session. The action on the 2020-2024 TIP and the current State Transportation Improvement Program (STIP) affects Section 5310 in the FTA Tables as described below and in the attached table.

Description:

Tompkins County has requested that the ITCTC approve 2020-24 TIP amendments to the FTA Tables. The proposed amendments adjust for funding in FFY 2020 and are needed to conform with FTA grant-making requirements. The amendments accomplish the following:

FTA Section 5310 – Urban Formula Program

- The amendment programs \$93,976 in FFY 2020 Sec 5310 Enhanced Mobility for Seniors and Individuals with Disabilities funds for two projects approved by NYSDOT.

The proposed amendments to the 2020-2024 TIP and the STIP are shown in the Attachment A tables. The tables show the projects as they will appear in the TIP and STIP. The TIP and STIP will remain fiscally constrained.

**2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM
 FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLE - FFY 2020**

Enhanced Mobility for Seniors & Individuals with Disabilities (FTA 5310)		PIN#	2020	Revised 2020	Difference
Gadabout Replacement Buses (1)	Purchase 1 replacement paratransit bus	382867	\$ -	67,470	67,470
Gadabout Operating Assistance	Operating Assistance for 2020	382929	\$ -	80,000	80,000
Total Section 5310 Program			\$ -	\$ 147,710	\$ 147,710

c. **Newfield Main Street – PIN: 375617**

Action: Moved by Sue Ritter, seconded by Mark Frechette and unanimously approved to recommend Policy Committee formal approval.

2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM

****AMENDMENT****

TOWN OF NEWFIELD MAIN ST. BRIDGE REPLACEMENT: NEW CONSTRUCTION PHASE

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the text of the 2020-2024 Transportation Improvement Program (TIP) on August 25, 2020 during a joint meeting with the Planning Committee. The amendment was reviewed and approved by the ITCTC Planning Committee during the meeting. The action on the 2020-2024 TIP affects one (1) project as described below.

Description:

The Town of Newfield, in coordination with NYSDOT, is requesting an amendment to the *Main St. Newfield-Bridge Replacement Project*-PIN 375617. This amendment reintroduces PIN 375617 into the current TIP and recognizes the need to create a new Construction phase for FFY 20/21 in order to meet project requirements. This amendment utilizes NHPP funds as follows:

- Add \$15,000 in NHPP funds for new FFY 2020/21 Construction phase

The tables in Attachment A – below -include the existing project and the modified project as it will appear in the TIP (note: changes shown in **bold**). This amendment will not affect the funding of projects within any other jurisdiction. The TIP will remain fiscally constrained.

EXISTING:

TIP date 2017 **PIN** 375617 **BIN** 2257740
Project Name Main St. Newfield-Bridge Replacement
Sponsor Newfield
Description Replace culvert bridge, stabilize stream approaches, upgrade roadway approaches. Upgrade railings, drainage, wearing surface and embankments. Main St. over West Branch Cayuga Inlet; town of Newfield, Tompkins County

Fund Source: STBG-FLEX

Project Element	Funding	Date	Obligated	Date	16/17	17/18	18/19	19/20	20/21	5 YR Total
A-1-Scoping	STBG-FLEX		\$0	'10-16	\$10,000	\$0	\$0	\$0	\$0	\$10,000
B-4-Preliminary Design	STBG-FLEX		\$0	'10-16	\$60,000	\$0	\$0	\$0	\$0	\$60,000
C-7-Detailed Design	STBG-FLEX		\$0	'04-18	\$0	\$90,000	\$0	\$0	\$0	\$90,000
D-10-Rt of Way Acq	STBG-FLEX		\$0	'04-18	\$0	\$8,500	\$0	\$0	\$0	\$8,500
E-13-Rt of Way Incd	STBG-FLEX		\$0	'02-18	\$0	\$6,500	\$0	\$0	\$0	\$6,500
G-18-Construction	STBG-FLEX		\$0	'12-18	\$0	\$0	\$588,000	\$0	\$0	\$588,000
H-22-Inspection	STBG-FLEX		\$0	'12-18	\$0	\$0	\$90,000	\$0	\$0	\$90,000
Total:			\$0		\$70,000	\$105,000	\$678,000	\$0	\$0	\$853,000
Federal Funding:			\$0		\$56,000	\$84,000	\$542,400	\$0	\$0	\$682,400
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$0		\$14,000	\$21,000	\$135,600	\$0	\$0	\$170,600

AMENDMENT:

TIP date 2020 **PIN** 375617 **BIN** 2257740
Project Name Main St. Newfield-Bridge Replacement
Sponsor Newfield
Description Replace culvert bridge, stabilize stream approaches, upgrade roadway approaches. Upgrade railings, drainage, wearing surface and embankments. Main St. over West Branch Cayuga Inlet; town of Newfield, Tompkins County

Fund Source: STBG-FLEX

Project Element	Funding	Date	Obligated	Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
G-19-Construction_2	NHPP		\$0	10-20	\$0	\$15,000	\$0	\$0	\$0	\$15,000
A-1-Scoping	STBG-FLEX		\$10,000	'10-16	\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	STBG-FLEX		\$60,000	'10-16	\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	STBG-FLEX		\$90,000	'04-18	\$0	\$0	\$0	\$0	\$0	\$0
D-10-Rt of Way Acq	STBG-FLEX		\$8,500	'04-18	\$0	\$0	\$0	\$0	\$0	\$0
E-13-Rt of Way Incd	STBG-FLEX		\$6,500	'02-18	\$0	\$0	\$0	\$0	\$0	\$0
G-18-Construction	STBG-FLEX		\$588,000	'12-18	\$0	\$0	\$0	\$0	\$0	\$0
H-22-Inspection	STBG-FLEX		\$90,000	'12-18	\$0	\$0	\$0	\$0	\$0	\$0
Total:			\$853,000		\$0	\$15,000	\$0	\$0	\$0	\$15,000
Federal Funding:			\$682,400		\$0	\$12,000	\$0	\$0	\$0	\$12,000
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$170,600		\$0	\$3,000	\$0	\$0	\$0	\$3,000

Note: modifications shown in **Bold**.

d. **2020-2024 TIP Amendment and Resolution 2020-03, Supporting and Updating NYSDOT 2021 Targets for Safety Performance Measures**

Action: It was agreed that both actions, the TIP Amendment and the Resolution, would be voted on with one motion. Moved by Megan McDonald, seconded by C.J. Randall and unanimously approved to recommend Policy Committee formal approval.

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RESOLUTION 2020-03

***SUPPORTING NEW YORK STATE DEPARTMENT OF TRANSPORTATION'S
2021 TARGETS FOR SAFETY PERFORMANCE MEASURES***

WHEREAS, the Ithaca-Tompkins County Transportation Council has been designated by the Governor of the State of New York as the Metropolitan Planning Organization responsible for the comprehensive, continuing, and cooperative transportation planning process for the Ithaca-Tompkins County Urbanized and approved Metropolitan Planning Areas; AND

WHEREAS, the Highway Safety Improvement Program (HSIP) final rule (23 CFR Part 490) requires States to set targets for five safety performance measures by August 31, 2020, AND

WHEREAS, the New York State Department of Transportation (NYSDOT) has established year 2021 targets for five performance measures based on five year rolling averages for:

- (1) Number of Fatalities,
- (2) Rate of Fatalities per 100 million Vehicle Miles Traveled (VMT),
- (3) Number of Serious Injuries,
- (4) Rate of Serious Injuries per 100 million VMT, and
- (5) Number of Non-Motorized Fatalities and Non-motorized Serious Injuries, AND

WHEREAS, the NYSDOT coordinated the establishment of safety targets with the 14 Metropolitan Planning Organizations (MPOs) in New York through the New York State Association of Metropolitan Planning Organizations (NYSAMPO), AND

WHEREAS, the NYSDOT has officially adopted the 2021 safety targets in the Highway Safety Improvement Program annual report dated August 31, 2020, and the Governors Traffic Safety Committee has adopted identical safety targets for number of fatalities, rate of fatalities and number of serious injuries as set forth in the Highway Safety Strategic Plan (HSSP), AND

WHEREAS, the Ithaca-Tompkins County Transportation Council may establish safety targets by agreeing to plan and program projects that contribute toward the accomplishment of the aforementioned State targets, or establish its own target within 180 days of the State establishing and reporting its safety targets,

NOW THEREFORE, BE IT RESOLVED, that the MPO Policy Committee has agreed to support NYSDOT's 2021 targets for the five safety performance targets as attached herein, AND

BE IT FURTHER RESOLVED, that the MPO Policy Committee directs the ITCT Staff Director to update the 2020-2024 TIP to include the 2021 safety targets, AND

BE IT FURTHER RESOLVED, that the MPO Policy Committee will plan and program projects that contribute to the accomplishment of said targets.

This resolution having been considered and approved on August/September 15, 2020.

2021 TARGETS AND SUPPORTING DATA						
MEASURE	LAST ANNUAL BASELINE	BASELINE	STEP 1: FORECAST USING 5-YR MOVING AVERAGE TRENDLINE		STEP 2: ROUND AND APPLY 2% or 4% CAP	
	2018 Annual	2018 Baseline 2014-2018 average	2021 Forecast	% Decrease 2017-2021 vs. 2014-2018	Rounded / Capped Percent	NYS DOT Performance 2021
Number of Fatalities	943	1,033	953	-7.8%	-2.0%	1,012.7
Fatality Rate	0.76	0.84	0.79	-6.4%	-2.0%	0.824
Number of Serious Injuries	10,996	11,119	10,524	-5.4%	-2.0%	10,896.8
Serious Injury Rate	8.90	9.05	8.68	-4.0%	-2.0%	8.865
Number of Non-Motorized Fatalities and Serious Injuries	2,600	2,636	2,417	-8.3%	-2.0%	2,583.5

2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM

****Amendment****

Updating Safety Performance Targets for 2021 - Text Amendment

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the text of the 2020-2024 Transportation Improvement Program (TIP) on **August 25, 2020** during a joint meeting with the Planning Committee. The amendment was reviewed and approved by the ITCTC Planning Committee during the meeting. The action on the 2020-2024 TIP is described below.

Description:

Federal rules require the State to set targets for five safety performance measures in coordination with MPOs. NYSDOT worked with the NY State Association of MPOs and its working groups to develop a set of targets. The Ithaca-Tompkins County Transportation Council may establish safety targets by agreeing to plan and program projects that contribute toward the accomplishment of the aforementioned State targets or establish its own targets. The ITCTC, along with other NY State MPOs, has opted to support the State targets. Starting on 2017 the ITCTC has passed resolutions annually *supporting New York State Department of Transportation's Targets for Safety Performance Measures*. These targets have been updated in the TIP each year.

NYSDOT has developed 2021 Targets for safety performance measures. These targets are supported by the ITCTC per Resolution 20-03: *Supporting New York State Department Of Transportation's 2021 Targets For Safety Performance Measures*.

This text amendment to the 2020-2024 TIP updates performance measure safety targets to 2021 as shown in Attachment A (underlined text) below. The TIP and STIP will remain fiscally constrained.

Addressing Performance Targets

Background

Unchanged

HSIP and Highway Safety

On March 15, 2016, FHWA published the final rule for the HSIP and Safety Performance Management (Safety PM) Measures in the *Federal Register* with an effective date of April 14, 2016.

The 2017 New York Strategic Highway Safety Plan (SHSP) is intended to reduce “the number of fatalities and serious injuries resulting from motor vehicle crashes on public roads in New York State.” The SHSP guides NYSDOT, the MPOs, and other safety partners in addressing safety and defines a framework for implementation activities to be carried out across New York State. The NYSDOT Highway Safety Improvement Program (HSIP) annual report documents the statewide performance targets.

The ITCTC agreed to support the NYSDOT statewide targets for Safety PM measures as shown in the table below, based on five year rolling averages per Title 23 Part 490.207 of the Code of Federal Regulations. Resolutions agreeing to support statewide targets were approved as follows:

- October 24, 2017, Resolution 2017-05: Supporting NYSDOT’s 2018 Targets for Safety Performance Measures
- September 11, 2018, Resolution 2018-04: Supporting NYSDOT’s 2018 Targets for Safety Performance Measures
- October 15, 2019, Resolution 2019-06: Supporting NYSDOT’s 2020 Targets for Safety Performance Measures
- August 25, 2020, Resolution 2020-03: Supporting NYSDOT’s 2021 Targets for Safety Performance Measures

NY State Safety Performance Measures Targets			
	2018	2019	2020
Number of Fatalities	1,087	1,068	1,020
Rate of Fatalities per 100M Vehicle Miles Traveled (VMT)	.87	.86	.82
Number of Serious Injuries	10,635	10,442	10,392
Rate of Serious Injuries per 100M VMT	8.53	8.39	8.42
Number of Non-motorized Fatalities and Serious Injuries	2,833	2,716	2,557

NY State Safety Performance Measures Targets 2021			
	Baseline 2018 (2014-18 avg.)	2021 Target (based on 2017-2021 forecasted analysis)	
Number of Fatalities	1,033	1,013	
Rate of Fatalities per 100M Vehicle Miles Traveled (VMT)	.84	.82	
Number of Serious Injuries	11,119	10,897	
Rate of Serious Injuries per 100M VMT	9.05	8.86	
Number of Non-motorized Fatalities and Serious Injuries	2,636	2,583	

V. 2020-2021 UPWP Amendment – Resolution 2020-04

Action: Moved by Michelle Wright, seconded by Ray Burger and unanimously approved to recommend Policy Committee formal approval.

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**RESOLUTION 2020-04
APPROVING AMENDMENTS TO THE 2020-2021
UNIFIED PLANNING WORK PROGRAM**

WHEREAS, the *Fixing America's Surface Transportation Act (FAST Act)* requires that Metropolitan Planning Organizations be established in each urbanized area of over 50,000 in population; AND

WHEREAS, the *Ithaca-Tompkins County Transportation Council* has been designated by the Governor of the State of New York as the Metropolitan Planning Organization for the Ithaca-Tompkins County Urbanized and approved Metropolitan Planning Areas; AND

WHEREAS, the *Fixing America's Surface Transportation Act* requires Metropolitan Planning Organizations to carry out a "*continuing, cooperative, and comprehensive*" urban transportation-planning process that addresses all modes of transportation; AND

WHEREAS, in order to implement a continuous, cooperative, and comprehensive transportation-planning process in the Ithaca-Tompkins County Metropolitan Area, the *Ithaca-Tompkins County Transportation Council* has developed and adopted the 2020-2021 Unified Planning Work Program, which is in accordance with federal requirements; AND

WHEREAS, due to the coronavirus pandemic, the *Ithaca-Tompkins County Transportation Council* had to vacate its office and direct all staff to work from home for an indefinite period of time; AND

WHEREAS, an unplanned-for-purchase of a laptop computer was needed in order to equip all staff members for telework;

NOW THEREFORE BE IT RESOLVED, that the *Ithaca-Tompkins County Transportation Council* does hereby amend the 2018/2019 FTA Auditable Budget with a transfer of \$1,354 from the 'Travel' budget line to the 'Equipment' budget line. These transfers are to be reflected in the 2020/2021 ITCTC Operating Budget with a reduction of \$1,354 from the "Travel/Training" budget line, and an increase of \$1,354 to the "Computer Equipment" budget line. These changes are shown in bold in the attachment to this resolution.

BE IT FURTHER RESOLVED, that the *Ithaca-Tompkins County Transportation Council* hereby authorizes and directs its Central Staff Director to submit the necessary copies of this amendment and any necessary revisions to the 2020-2021 Unified Planning Work Program document to the pertinent State and Federal Agencies.

This resolution having been considered and approved on August 25, 2020

2020-2021 AVAILABLE FUNDING FOR ITCTC OPERATION

TABLE 2

2020-2021 ITCTC Operating Budget					FTA Carry-Over Funds			Total Funds Available For Operations
CODE	DESCRIPTION	FHWA	FTA	TOTAL	2018-2019 FTA	2019-2020 FTA	FTA Sub-TOTAL	GRAND TOTAL
REVENUES:					EXPENSES:			
.4959	FEDERAL AID GRANT	\$280,326	\$41,953	\$322,279	\$4,283	\$5,900	\$10,183	\$332,462
	REPROGRAMMED FUNDS	\$27,415	\$0	\$27,415	\$0	\$0	\$0	\$27,415
	TOTAL REVENUES	\$307,741	\$41,953	\$349,694	\$4,283	\$5,900	\$10,183	\$359,877
	COMBINED SALARIES	194,480	26,269	220,749	0	0	0	220,749
.8800	FRINGE	93,078	12,572	105,650	0	0	0	105,650
.2206	COMPUTER EQUIPMENT	500	0	500	1,354	0	1,354	1,854
.2210	OTHER EQUIPMENT	0	0	0	0	0	0	0
.2214	FURNITURE & FIXTURES	400	0	400	0	0	0	400
.2230	COMPUTER SOFTWARE	300	0	300	0	0	0	300
.4303	OFFICE SUPPLIES	500	0	500	300	500	800	1,300
.4330	PRINTING	5,500	250	5,750	100	750	850	6,600
.4332	BOOKS/PUBLICATIONS	200	0	200	0	0	0	200
.4342	FOOD	200	0	200	0	0	0	200
.4400	PROGRAM EXPENSE	0	0	0	0	0	0	0
.4402	LEGAL ADVERTISING	500	250	750	0	450	450	1,200
.4412	TRAVEL/TRAINING	500	500	1,000	429	1,000	1,429	2,429
.4414	LOCAL MILEAGE	700	500	1,200	1,200	1,200	2,400	3,600
.4416	PROFESSIONAL DUES	300	300	600	0	0	0	600
.4424	EQUIPMENT RENTAL	100	500	600	300	500	800	1,400
.4425	SERVICE CONTRACTS	1,200	0	1,200	0	0	0	1,200
.4432	RENT	500	0	500	0	0	0	500
.4442	PROFESSIONAL SERVICE FEES	5,375	0	5,375	0	500	500	5,875
.4452	POSTAGE SERVICES	488	512	1,000	100	500	600	1,600
.4472	TELEPHONE	720	0	720	500	500	1,000	1,720
.4618	INTERDEPARTMENTAL CHARGE	2,200	300	2,500	0	0	0	2,500
	TOTAL EXPENSES	307,741	41,953	\$349,694	\$4,283	\$5,900	10,183	\$359,877

2018-2019 FTA Section 5303 AUDITABLE BUDGET
GRANT # NY-80-0028/ PIN # P218-15-80A
As of March 31, 2020 (estimated & unaudited)

TABLE 6

TASK BUDGET					
CODE	DESCRIPTION	FEDERAL (\$)	STATE (\$)	LOCAL (\$)	TOTAL (\$)
44.21.00	PROGRAM SUPPORT AND ADMINISTRATION	857	161		1,018
44.22.00	GENERAL DEVELOPMENT/COMPREHENSIVE PLANNING	857	161		1,018
44.23.01	LONG RANGE PLANNING – SYSTEM LEVEL	857	161		1,018
44.23.02	LONG RANGE PLANNING – PROJECT LEVEL	857	161		1,018
44.24.00	SHORT RANGE TRANSPORTATION PLANNING	86	15		101
44.25.00	TRANSPORTATION IMPROVEMENT PROGRAM	555	104		659
44.26.12	COORD OF HUMAN SVC TRANS	214	40		254
44.27.00	OTHER ACTIVITIES				
TOTAL		4,283	803		5,086
AUDITABLE BUDGET					
CODE	DESCRIPTION	FEDERAL (\$)	STATE (\$)	LOCAL (\$)	TOTAL (\$)
44.20.01	PERSONNEL				
44.20.02	FRINGE/LEAVE				
44.20.03	TRAVEL	1,629	305		1,934
44.20.04	EQUIPMENT	1,354	257		1,611
44.20.05	SUPPLIES/REPRODUCTION	400	73		473
44.20.06	CONTRACTUAL				
44.20.07	OTHER	900	168		1,068
44.20.08	INDIRECT CHARGES				
XX.XX.XX	Toll Credits				
TOTAL		4,283	803		5,086

Policy Committee (1:45 p.m.), Meloney McMurry assumed the Chair.

VI. Approval of Action Summary – May 5, 2020

Action: Moved by Don Hartill, seconded by David Smith and approved by consensus without modification.

VII. 2020-2024 Transportation Improvement Program Amendments

a. FTA Tables update – Sect. 5307 and Sect. 5310

Action: It was agreed to vote on both FTA table actions with one motion. Moved by Don Hartill, seconded by Joel Gagnon and approved by consensus. **See agenda item IV.a. and b. for details.**

b. Newfield Main Street – PIN: 375617

Action: Moved by Joel Gagnon, seconded by Don Hartill and approved by consensus. **See agenda item IV.c. for details.**

c. 2020-2024 TIP Amendment and Resolution 2020-03, Supporting and Updating NYSDOT 2021 Targets for Safety Performance Measures

Action: It was agreed that both actions, the TIP Amendment and the Resolution, would be voted on with one motion. Moved by Don Hartill, seconded by Joel Gagnon and approved by consensus. **See agenda item IV.d. for details.**

VIII. 2020-2021 UPWP Amendment – Resolution 2020-04

Action: Resolution 2020-04, *Approving Amendments To The 2020-2021 UPWP*, Moved by Joel Gagnon, seconded by Don Hartill and approved by consensus. **See agenda item V. for details.**

IX. Director's Report

Report: Fernando de Aragón reported the following:

- **TAP:** The TAP cycle timelines/deadlines are not yet known but will be the end of this year or beginning of next year (fall/winter). An informational meeting will be held on August 31st at 11:00 am; link information will be sent to Planning Committee members and other interested parties. Members are encouraged to think of TAP eligible projects needed in their communities and work to identify what problems, such as right of ways (ROWs), should be addressed ahead of the grant announcement.
- **TIP Update.** The next TIP update and possible transportation stimulus offer opportunities to access federal funds. Members are encouraged to plan ahead to identify projects that are good candidates for federal funds.
- **Route 13 Corridor Study:** A Zoom public meeting will be held on September 3rd at 6:00 pm to offer updates and gather public comments. Information on how to join the meeting will be sent to members.
- **ITCTC Meetings:** A meeting of the ITCTC Planning Committee may need to be scheduled for September 15th if there are TIP modifications needed before the end of the federal fiscal year (9/30); more information will be sent out.
- **Staff status:** ITCTC staff continue to work remotely and can be contacted through email; three staff members work in the office two days each week, alternating their days to minimize contact.
- C.J. Randall asked if there would be more Bridge NY funding. Mark Frechette replied that NYSDOT does not yet have any information on that, but it would probably be in the spring with the new state budget.

Action: This item was for informational purposes only.

X. Member Reports

Report:

- a. Matt Yarrow (TCAT).**
 - TCAT's call service begins this Monday in the Lansing and Etna areas. More information about the NYSDOT funded project can be found at: [www.https://www.tcatbus.com/tconnect/](https://www.tcatbus.com/tconnect/)
- b. David Smith (NYSDOT Region 3).**
 - NYSDOT will be moving into its new residence by the airport soon. The property on Third Street will be auctioned on September 15th.
 - The letting date for the Route 34B Bridge over Salmon Creek project is September 10.
 - Mark Frechette added that NYSDOT is continuing to work with all municipalities to get projects completed by October 1st.
- c. Mike Lane (Tompkins County Legislature).**
 - Is there an update on the Route 366 project? Mark Frechette replied that the paving project continues to be developed; they are working with their federal partners to host a public hearing that adheres to the Covid19 restrictions.
- d. Reed Huegerich (Cornell University).**
 - The big on-campus student move-in days are Sunday and Monday, with all residence hall students expected to be on campus by Friday. All students are tested and held on campus until their results are received. The website: www.Covid.cornell.edu has the university reactivation plans and a dashboard with the status of cases. Meloney McMurry asked what the quarantine restrictions are for students coming from states that were just dropped from the list and what the policy is on allowing them to come to campus. Reed Huegerich replied that he would have to confirm it, but believes if a student comes from a state that no longer has a travel ban they can come to campus and would get arrival testing like everyone else. He added that the university has a robust testing program in place where undergrads get tested twice a week and graduate students & staff are tested once a week.
- e. Tim Logue (City of Ithaca).**
 - Hector Street Complete Streets project has been completed.
 - The Brindley Street Bridge is nearly done and should be opened by late August.
 - The East State Street retaining wall project is ready to begin.
 - Elmira Road will have the design and obligated construction funds soon.
 - He thanked NYSDOT for their assistance during talks with the railroad about installing the sidewalks at grade crossings on Cecil A. Malone Drive.
 - For non-federal aid projects, the city has directed NYSEG to underground the utilities in Collegetown; construction will take place this year and next spring with street reconstructions being done next year.
 - There is a proposal from NYSDOT to change the direction of West Buffalo Street and make it a one-way for one block between Fulton and Route 13 for traffic mitigation. Common Council is looking at the proposal before deciding whether a study should be done.

f. Ray Burger (Town of Dryden).

- The Route 13 pedestrian bridge at the rail trail ROW will be worked on through the winter.
- Route 13 solar fields are in full construction now.
- The Route 13 Corridor Study is holding a public meeting in September. Mark Frechette asked if NYSDOT will have to do a ROW acquisition on Route 13; they need to know by next fall. Ray Burger replied that this is still being determined and that there is a project team meeting this Friday.

g. Meloney McMurry (Village of Cayuga Heights).

- The TAP sidewalk project continues; there will be a public meeting in September, the details of which are being worked out to adhere to Covid19 restrictions.

h. Joel Gagnon (Town of Danby).

- There was a good, cooperative, productive meeting of the towns last week about acquiring ROWs to extend the South Hill Recreation Way.

Action: This item was for informational purposes only.

XI. Adjournment

Action: Committee members unanimously agreed to adjourn the August 25, 2020 ITCTC Planning & Policy Committee meeting at approximately 2:20 p.m.

Planning Committee Action: November 17, 2020
Approval of 8/25/2020 Action Summary: Motion:
Second:
Vote:

Policy Committee Action: October 20, 2020
Approval of 8/25/2020 Action Summary: By:

ATTEST: _____
David Smith, ITCTC Policy Committee Secretary