



## ***Ithaca-Tompkins County Transportation Council***

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### **AGENDA AND MEETING NOTICE** **JOINT PLANNING & POLICY COMMITTEE MEETING**

**Date: Tuesday, August 25, 2020**

**Time: 1:00 P.M. – 3:00 P.M.**

**Location: Remote/Online Video Meeting**

**This meeting will be recorded.**

**I. Public Comment Period**

**Planning Committee:**

**II. Approval of Planning Committee Action Summary – July 21, 2020** Planning Committee Chair

**III. TIP Actions-Administrative Modifications**  
a. *Ludlowville Road over Salmon Creek* – PIN 375618  
b. *Gateway Trail* – PIN 375452 - Notification  
c. *CR110, Ellis Hollow Rd.* – PIN 375593 - Notification

**IV. TIP Actions-Amendments**  
a. FTA Tables update – Sect. 5307  
b. FTA Tables update – Sect.5310  
c. Newfield Main Street  
d. Resolution 2020-03 and 2020-2024 TIP Amendment,  
Supporting and Updating NYSDOT 2021 Targets for Safety Performance Measures

**V. UPWP Amendment**

**Policy Committee:**

**VI. Approval of Policy Committee Action Summary – May 5, 2020** Policy Committee Chair

**VII. TIP Actions - Amendments**  
a. FTA Tables update  
b. Newfield Main Street  
c. Resolution 2020-03 and 2020-2024 TIP Amendment,  
Supporting and Updating NYSDOT 2021 Targets for Safety Performance Measures

**VIII. UPWP Amendment**

**Joint Committees:**

**IX. Director's Report** Fernando de Aragón

**X. Member Reports** Committee Members

**XI. Adjournment**

Due to the Novel Coronavirus (COVID-19) Emergency and State & Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 220.1 issued on March 12, 2020 suspending the Open Meetings Law, the ITCTC meeting scheduled for August 25, 2020 will be held electronically via video/teleconference instead of an in-person public meeting. Instructions to join the meeting and meeting agenda will be posted for the public on the ITCTC website at <https://tompkinscountyny.gov/itctc>. **This meeting will be recorded.**

ITEM I

**Public Comment Period**

**Report:** This agenda item is provided for the purpose of allowing members of the public to comment on issues of concern.

**Action Requested:** This item is for informational purposes.

**Planning Committee:**

ITEM II

**Approval of Planning Committee Action Summary – July 21, 2020**

**Report:** The July 21, 2020 Action Summary is attached to the end of this meeting packet.

**Action Requested:** Motion to approve the July 21, 2020 Action Summary.

**TIP Actions: Administrative Modifications**

**III.a. Ludlowville Road over Salmon Creek – PIN 375618**

**Report:** Tompkins County, in coordination with NYSDOT, is requesting an administrative modification to the Ludlowville Rd. over Salmon Creek: Bridge Replacement project - PIN 375618 – in order to increase construction funding. This modification adds a new construction phase composed of NHPP funding for \$90,000.

Specific amendment details are included in the amendment form below. This amendment will not affect the funding of projects within any other jurisdiction. The TIP will remain fiscally constrained.

**Action Requested:** Motion and vote approving the proposed administrative modification to *Ludlowville Road over Salmon Creek – PIN 375618*.

**2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM**

**\*\*Administrative Modification\*\***

**LUDLOWVILLE RD. BRIDGE REPLACEMENT PROJECT: ADDITIONAL CONSTRUCTION PHASE FUNDING**

The Planning Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved a Transportation Improvement Program (TIP) Administrative Modification on August 25, 2020, during a regularly scheduled meeting. The action on the 2020-2021 TIP and the current State Transportation Improvement Program (STIP) affects one (1) project as described below.

**Description:**

Tompkins County, in coordination with NYSDOT, is requesting an administrative modification to the *Ludlowville Rd. over Salmon Creek: Bridge Replacement* project-PIN 375618. The modification recognizes the need for additional construction funding not included in original estimates. This modification adds a new construction phase composed of NHPP funding.

- \$90,000 for a new NHPP funded construction phase for Federal Fiscal Year 2019/20.
- Total project construction funding now totals \$1,246,000

The tables in Attachment A include the existing project and the modified project as it will appear in the TIP (note: changes shown in **bold**). This administrative modification will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

**EXISTING:**

**TIP date** 2017 **PIN** 375618 **BIN** 3314350

**Project Name** Ludlowville Road over Salmon Creek: Bridge Replacement

**Sponsor** Tompkins County

**Description** Replace bridge and upgrade approaches. Upgrade railings, drainage and utility supports. BIN 3314350. Tompkins CO.

**Fund Source:** STBG-FLEX

Project Element	Funding	Date	Obligated	Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
A-1-Scoping	STBG-FLEX	10-16	\$10,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	STBG-FLEX	10-16	\$70,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	STBG-FLEX	10-18	\$70,000		\$0	\$0	\$0	\$0	\$0	\$0
D-10-Rt of Way Acq	STBG-FLEX	10-18	\$10,000		\$0	\$0	\$0	\$0	\$0	\$0
E-13-Rt of Way Incd	STBG-FLEX	10-16	\$9,000		\$0	\$0	\$0	\$0	\$0	\$0
G-18-Construction	STBG-FLEX		\$0	10-19	\$1,156,000	\$0	\$0	\$0	\$0	\$1,156,000
H-22-Inspection	STBG-FLEX		\$0	10-19	\$162,000	\$0	\$0	\$0	\$0	\$162,000
<b>Total:</b>			\$169,000		\$1,318,000	\$0	\$0	\$0	\$0	\$1,318,000
Federal Funding:			\$135,200		\$1,054,400	\$0	\$0	\$0	\$0	\$1,054,400
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$33,800		\$263,600	\$0	\$0	\$0	\$0	\$263,600

**ADMINISTRATIVE MODIFICATIONS:**

**TIP date** 2017 **PIN** 375618 **BIN** 3314350

**Project Name** Ludlowville Road over Salmon Creek: Bridge Replacement

**Sponsor** Tompkins County

**Description** Replace bridge and upgrade approaches. Upgrade railings, drainage and utility supports. BIN 3314350. Tompkins CO.

**Fund Source:** STBG-FLEX

Project Element	Funding	Date	Obligated	Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
<b>G-19-Construction_2</b>	<b>NHPP</b>		\$0	<b>10-19</b>	<b>\$90,000</b>	\$0	\$0	\$0	\$0	<b>\$90,000</b>
A-1-Scoping	STBG-FLEX	10-16	\$10,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	STBG-FLEX	10-16	\$70,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	STBG-FLEX	10-18	\$70,000		\$0	\$0	\$0	\$0	\$0	\$0
D-10-Rt of Way Acq	STBG-FLEX	10-18	\$10,000		\$0	\$0	\$0	\$0	\$0	\$0
E-13-Rt of Way Incd	STBG-FLEX	10-16	\$9,000		\$0	\$0	\$0	\$0	\$0	\$0
G-18-Construction	STBG-FLEX		\$0	10-19	\$1,156,000	\$0	\$0	\$0	\$0	\$1,156,000
H-22-Inspection	STBG-FLEX		\$0	10-19	\$162,000	\$0	\$0	\$0	\$0	\$162,000
<b>Total:</b>			\$169,000		<b>\$1,408,000</b>	\$0	\$0	\$0	\$0	<b>\$1,408,000</b>
Federal Funding:			\$135,200		<b>\$1,126,400</b>	\$0	\$0	\$0	\$0	<b>\$1,126,400</b>
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$33,800		<b>\$281,600</b>	\$0	\$0	\$0	\$0	<b>\$281,600</b>

Note: modifications shown in **Bold**.

### **III.b. Gateway Trail – PIN 375452 - Notification**

**Report:** The Town of Ithaca approved the allocation of local funds to cover unexpected construction cost overruns for the Gateway Trail project. ITCTC staff modified the STIP to include the local funds. Federal funding remained unchanged. This modification added a new construction phase as follows:

- \$57,000 for a new locally funded construction phase for Federal Fiscal Year 2019/20.
- Total project construction funding now totals \$392,986

Modified project tables are shown below.

**Action Requested:** No action needed.

### **III.c. CR110, Ellis Hollow Rd. – PIN 375593 - Notification**

**Report:** Tompkins County approved the allocation of local funds to cover unexpected construction cost overruns for the CR110, Ellis Hollow Rd. project. ITCTC staff modified the STIP to include the local funds. Federal funding remained unchanged. This modification added a new construction phase as follows:

- \$130,000 for a new locally funded construction phase for Federal Fiscal Year 2019/20.
- Total project construction funding now totals \$795,000

Modified project tables are shown below.

**Action Requested:** No action needed.

**Gateway Trail**

**EXISTING:**

**TIP date** 2007 **PIN** 375452 **BIN**

**Project Name** Town of Ithaca, Gateway Trail (Pedestrian and Bicycle Path)

**Sponsor** Town of Ithaca

**Description** Gateway Trail. Construction of multi-use trail connecting the Gateway Bridge over Rt 13 to Buttermilk Falls State Park and Stone Quarry Rd. Tn of Ithaca, Tompkins CO. NY364.

**Fund Source: HPP**

<b>Project Element</b>	<b>Funding</b>	<b>Date</b>	<b>Obligated</b>	<b>Date</b>	<b>19/20</b>	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>5 YR Total</b>
C-7-Detailed Design	HPP	01-10	\$74,000		\$0	\$0	\$0	\$0	\$0	\$0
G-19-Construction_1	HPP		\$0	10-19	\$335,986	\$0	\$0	\$0	\$0	\$335,986
A-1-Scoping	HPP	02-07	\$10,000		\$0	\$0	\$0	\$0	\$0	\$0
H-22-Inspection	HPP		\$0	10-19	\$68,708	\$0	\$0	\$0	\$0	\$68,708
<b>Total:</b>			\$84,000		\$404,694	\$0	\$0	\$0	\$0	\$404,694
<b>Federal Funding:</b>			\$67,200		\$323,755	\$0	\$0	\$0	\$0	\$323,755
<b>State Funding:</b>			\$0		\$0	\$0	\$0	\$0	\$0	\$0
<b>Local Funding:</b>			\$16,800		\$80,939	\$0	\$0	\$0	\$0	\$80,939

**ADMINISTRATIVE MODIFICATION:**

**TIP date** 2007 **PIN** 375452 **BIN**

**Project Name** Town of Ithaca, Gateway Trail (Pedestrian and Bicycle Path)

**Sponsor** Town of Ithaca

**Description** Gateway Trail. Construction of multi-use trail connecting the Gateway Bridge over Rt 13 to Buttermilk Falls State Park and Stone Quarry Rd. Tn of Ithaca, Tompkins CO. NY364.

**Fund Source: HPP**

<b>Project Element</b>	<b>Funding</b>	<b>Date</b>	<b>Obligated</b>	<b>Date</b>	<b>19/20</b>	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>5 YR Total</b>
<b>G-19-Construction_2</b>	<b>Local</b>		<b>\$0</b>	<b>10-19</b>	<b>\$57,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$57,000</b>
C-7-Detailed Design	HPP	01-10	\$74,000		\$0	\$0	\$0	\$0	\$0	\$0
G-19-Construction_1	HPP		\$0	10-19	\$335,986	\$0	\$0	\$0	\$0	\$335,986
A-1-Scoping	HPP	02-07	\$10,000		\$0	\$0	\$0	\$0	\$0	\$0
H-22-Inspection	HPP		\$0	10-19	\$68,708	\$0	\$0	\$0	\$0	\$68,708
<b>Total:</b>			\$84,000		<b>\$461,694</b>	\$0	\$0	\$0	\$0	<b>\$461,694</b>
<b>Federal Funding:</b>			\$67,200		\$323,755	\$0	\$0	\$0	\$0	\$323,755
<b>State Funding:</b>			\$0		\$0	\$0	\$0	\$0	\$0	\$0
<b>Local Funding:</b>			\$16,800		<b>\$137,939</b>	\$0	\$0	\$0	\$0	<b>\$137,939</b>

Note: modifications shown in **Bold**.

**CR 110, Ellis Hollow Rd.**

**EXISTING:**

*TIP date* 2013 *PIN* 375593 *BIN*

*Project Name* CR 110, Ellis Hollow Road

*Sponsor* Tompkins County

*Description* Paving: Ellis Hollow Road (CR 110) from Pine Tree Rd. to Game Farm Rd. to improve road condition and driveability. Town of Ithaca, Tompkins CO.

**Fund Source: STBG-FLEX**

<b>Project Element</b>	<b>Funding</b>	<b>Date</b>	<b>Obligated</b>	<b>Date</b>	<b>19/20</b>	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>5 YR Total</b>
A-1-Scoping	STBG-FLEX	10-15	\$15,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	STBG-FLEX	10-15	\$30,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	STBG-FLEX	10-15	\$40,000		\$0	\$0	\$0	\$0	\$0	\$0
G-18-Construction	STBG-FLEX		\$0	10-19	\$665,000	\$0	\$0	\$0	\$0	\$665,000
H-22-Inspection	STBG-FLEX		\$0	10-19	\$100,000	\$0	\$0	\$0	\$0	\$100,000
<b>Total:</b>			\$85,000		\$765,000	\$0	\$0	\$0	\$0	\$765,000
<i>Federal Funding:</i>			\$68,000		\$612,000	\$0	\$0	\$0	\$0	\$612,000
<i>State Funding:</i>			\$12,750		\$114,750	\$0	\$0	\$0	\$0	\$114,750
<i>Local Funding:</i>			\$4,250		\$38,250	\$0	\$0	\$0	\$0	\$38,250

**ADMINISTRATIVE MODIFICATIONS:**

*TIP date* 2013 *PIN* 375593 *BIN*

*Project Name* CR 110, Ellis Hollow Road

*Sponsor* Tompkins County

*Description* Paving: Ellis Hollow Road (CR 110) from Pine Tree Rd. to Game Farm Rd. to improve road condition and driveability. Town of Ithaca, Tompkins CO.

**Fund Source: STBG-FLEX**

<b>Project Element</b>	<b>Funding</b>	<b>Date</b>	<b>Obligated</b>	<b>Date</b>	<b>19/20</b>	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>5 YR Total</b>
<b>G-19-Construction_2</b>	<b>Local</b>		<b>\$0</b>	<b>10-19</b>	<b>\$130,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,000</b>
A-1-Scoping	STBG-FLEX	10-15	\$15,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	STBG-FLEX	10-15	\$30,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	STBG-FLEX	10-15	\$40,000		\$0	\$0	\$0	\$0	\$0	\$0
G-18-Construction	STBG-FLEX		\$0	10-19	\$665,000	\$0	\$0	\$0	\$0	\$665,000
H-22-Inspection	STBG-FLEX		\$0	10-19	\$100,000	\$0	\$0	\$0	\$0	\$100,000
<b>Total:</b>			\$85,000		<b>\$895,000</b>	\$0	\$0	\$0	\$0	<b>\$895,000</b>
<i>Federal Funding:</i>			\$68,000		\$612,000	\$0	\$0	\$0	\$0	\$612,000
<i>State Funding:</i>			\$12,750		\$114,750	\$0	\$0	\$0	\$0	\$114,750
<b>Local Funding:</b>			\$4,250		<b>\$168,250</b>	\$0	\$0	\$0	\$0	<b>\$168,250</b>

Note: modifications shown in **Bold**.

**TIP Actions – Amendments and Resolution 2020-03**

**IV.a. FTA Tables Update – Sect.5307**

**Report:** Tompkins County has requested a TIP amendment to update the FTA Sect.5307 tables. The amendment accomplishes two main things as follows:

1. The amendment reduces Sec 5307 Urban Formula funds in FFY2020 by \$3,790,230 for eight projects and reprograms the majority of the funding in FFY2021.
2. The amendment programs \$2,128,283 which was transferred from the Section 5311 Rural Formula Program to the Section 5307 Urban Formula Program for nine projects.

More details are included in the amendment form below.

**Action Requested:** Motion and vote recommending Policy Committee approval of the proposed amendment to *Update of FTA Tables-Sect.5307 FFY2020-21*.

**2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM**

\*\*Amendment\*\*

**Update of FTA Tables – Sect. 5307 FFY2020-21**

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2020-2024 Transportation Improvement Program (TIP) on **August 25, 2020**. The amendment was reviewed and approved by the ITCTC Planning Committee on August 25, 2020 in joint session. The action on the 2020-2024 TIP and the current State Transportation Improvement Program (STIP) affects Section 5307 in the FTA Tables as described below and in the attached table.

**Description:**

- Tompkins County has requested that the ITCTC approve 2020-24 TIP amendments to the FTA Tables. The proposed amendments adjust for funding in FFY 2020-21 and are needed to conform with FTA grant-making requirements. The amendments accomplish the following:

**FTA Section 5307 – Urban Formula Program**

- The amendment reduces Sec 5307 Urban Formula funds in FFY2020 by \$3,790,230 for eight projects and reprograms the majority of the funding in FFY2021.
- The amendment programs \$2,128,283 which was transferred from the Section 5311 Rural Formula Program, (by letter (7/20/2020) from NYSDOT to FTA) to the Section 5307 Urban Formula Program for nine projects.

The proposed amendments to the 2020-2024 TIP and the STIP are shown in the Attachment A tables below. The tables show the projects as they will appear in the TIP and STIP. The TIP and STIP will remain fiscally constrained.

**2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM  
FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLE - FFY 2020**

Attachment A  
August 25, 2020

<b>URBAN FORMULA (FTA 5307)</b>		<b>PIN#</b>	<b>2020</b>	<b>Revised 2020</b>	<b>Difference</b>
TCAT Facility Architecture & Engineering	This project supports A & E for a new TCAT Facility. Transfer from Sec. 5311.	382924	\$ 250,000	\$ -	\$ (250,000)
TCAT (3) 40 Ft Diesel or Electric Buses for Expansion	Purchase (3) 40 ft diesel or electric buses for TCAT service expansion. Includes transfer from Sec. 5311.	382920	\$ 581,784	\$ -	\$ (581,784)
Gadabout Operations Management Technology	Customer management, dynamic scheduling and optimization of trips, computer assisted dispatch, real-time bus location information. SCMP Capital for 2020 and transfer from Sec. 5311.	382835	\$ 397,446	\$ -	\$ (397,446)
Gadabout Replacement Buses (12)	Purchase 12 replacement buses for Gadabout. Transfer from Sec. 5311.	382925	\$ 942,000	\$ -	\$ (942,000)
Mobility Management - Way2Go Tompkins County.	Way2Go Mobility Management for Tompkins Co. Community Mobility Education and one-call-one-click service with 2-1-1 Tompkins/Cortland. Sec 5311 Transfer.	382828	\$ 376,000	\$ -	\$ (376,000)
Mobility Management - Way2Go Regional	This project develops and implements a regional mobility management program (MoveTogetherNY) of up to 8 counties. Transfer from Sec 5311.	382832	\$ 200,000	\$ -	\$ (200,000)
<b>Capital/Planning Projects Subtotal</b>			\$2,747,230	\$ -	\$(2,747,230)
Operating Assistance – TCAT	Operating Assistance for TCAT 2020. Transfer from 5311.	382404	\$4,336,000	\$3,316,000	\$(1,020,000)
Appalachian Development Transit Program	Operating assistance for mobility services. Transfer from Sec. 5311	382890	\$ 46,000	\$ 23,000	\$ (23,000)
<b>Operating Assistance Subtotal</b>			\$4,382,000	\$3,339,000	\$(1,043,000)
<b>Total Section 5307 Program</b>			7,129,230	\$3,339,000	\$(3,790,230)

**2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM  
FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLE - FFY 2021**

Attachment A  
August 25, 2020

<b>URBAN FORMULA (FTA 5307)</b>		<b>PIN#</b>	<b>2021</b>	<b>Revised 2021</b>	<b>Difference</b>
TCAT Facility Architecture & Engineering	This project supports A & E for a new TCAT Facility. Transfer from Sec. 5311.	382924	\$ -	\$ 250,000	\$ 250,000
TCAT (3) 40 Ft Diesel or Electric Buses for Expansion	Purchase (3) 40 ft diesel or electric buses for TCAT service expansion. Includes transfer from Sec. 5311.	382920	\$ -	\$ 480,000	\$ 480,000
Gadabout Operations Management Technology	Customer management, dynamic scheduling and optimization of trips, computer assisted dispatch, real-time bus location information. SCMP Capital for 2020 and transfer from Sec. 5311.	382835	\$ 700,000	\$ 365,000	\$(335,000)
Gadabout Replacement Buses (12)	Purchase 12 replacement buses for Gadabout. Transfer from Sec. 5311.	382925	\$ 780,000	\$ 942,000	\$ 242,000
TCAT Replacement Transit Bus (5)	Purchase (5) 40 ft replacement diesel or electric bus for TCAT.	382868	\$ 915,000	\$ 101,784	\$(813,216)
Mobility Management - Way2Go Tompkins County.	Way2Go Mobility Management for Tompkins Co. Community Mobility Education and one-call-one-click service with 2-1-1 Tompkins/Cortland for CY2020. Sec 5311 Transfer.	382828	\$ 237,578	\$ 230,849	\$ (6,279)
Mobility Management - Way2Go Regional	This project develops and implements a regional mobility management program (MoveTogetherNY) of up to 8 counties for CY2020. Transfer from Sec 5311.	382832	\$ 162,500	\$ 75,000	\$ (87,500)
Mobility Management – Training	This project develops and puts on community mobility training, workshops & conferences for Upstate NY. Sec. 5311 Transfer.	382833	\$ 30,000	\$ 25,000	\$ (5,000)
<b>Capital/Planning Projects Subtotal</b>			\$2,825,078	2,469,633	\$(274,995)
Operating Assistance – TCAT	Operating Assistance for TCAT 2021. Transfer from 5311.	382404	\$1,658,000	\$2,168,000	\$ 510,000
Appalachian Development Transit Program-Operating Assistance	Appalachian Develop. Transit operating assistance for mobility services. Transfer from Sec. 5311	382890	\$ 23,000	\$ 70,336	\$ 47,336
<b>Operating Assistance Subtotal</b>			\$1,681,000	\$2,238,336	\$ 557,336
<b>Total Section 5307 Program</b>			\$4,506,078	\$4,707,969	\$ 282,341

#### **IV.b. FTA Tables Update – Sect.5310**

**Report:** Tompkins County has requested a TIP amendment to update the FTA Sect.5310(urban) tables. The amendment accomplishes two main things as follows:

- The amendment programs \$93,976 in FFY 2020 Sec 5310 Enhanced Mobility for Seniors and Individuals with Disabilities funds for two projects approved by NYSDOT.

More details are included in the amendment form below.

**Action Requested:** Motion and vote recommending Policy Committee approval of the proposed amendment to Update FTA Tables-Sect.5310.

### **2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM**

**\*\*Amendment\*\***

#### **Update of FTA Tables – Sect. 5310 FFY2020**

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2020-2024 Transportation Improvement Program (TIP) on **August 25, 2020**. The amendment was reviewed and approved by the ITCTC Planning Committee on August 25, 2020 in joint session. The action on the 2020-2024 TIP and the current State Transportation Improvement Program (STIP) affects Section 5310 in the FTA Tables as described below and in the attached table.

**Description:**

Tompkins County has requested that the ITCTC approve 2020-24 TIP amendments to the FTA Tables. The proposed amendments adjust for funding in FFY 2020 and are needed to conform with FTA grant-making requirements. The amendments accomplish the following:

**FTA Section 5310 – Urban Formula Program**

- The amendment programs \$93,976 in FFY 2020 Sec 5310 Enhanced Mobility for Seniors and Individuals with Disabilities funds for two projects approved by NYSDOT.

The proposed amendments to the 2020-2024 TIP and the STIP are shown in the Attachment A tables. The tables show the projects as they will appear in the TIP and STIP. The TIP and STIP will remain fiscally constrained.

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**2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM  
FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLE - FFY 2020**

<b>Enhanced Mobility for Seniors &amp; Individuals with Disabilities (FTA 5310)</b>		<b>PIN#</b>	<b>2020</b>	<b>Revised 2020</b>	<b>Difference</b>
Gadabout Replacement Buses (1)	Purchase 1 replacement paratransit bus	382867	\$ -	67,470	67,470
Gadabout Operating Assistance	Operating Assistance for 2020		\$ -	80,000	80,000
<b>Total Section 5310 Program</b>			\$ -	\$ 147,710	\$ 147,710

#### **IV.c. Newfield Main Street**

**Report:** The Town of Newfield, in coordination with NYSDOT, is requesting an amendment to the *Main St. Newfield-Bridge Replacement Project*-PIN 375617 in order to meet a construction funding deficit. This amendment reintroduces PIN 375617 into the current TIP and recognizes the need to create a new Construction phase for FFY 20/21 in order to meet project requirements.

Specific amendment details are included in the amendment form below. This amendment will not affect the funding of projects within any other jurisdiction. The TIP will remain fiscally constrained.

**Action Requested:** Planning Committee motion and vote recommending Policy Committee approval of the 'Town of Newfield Main St. Bridge Replacement: New Construction Phase' TIP amendment.

### **2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM** **\*\*AMENDMENT\*\***

## **TOWN OF NEWFIELD MAIN ST. BRIDGE REPLACEMENT: NEW CONSTRUCTION PHASE**

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the text of the 2020-2024 Transportation Improvement Program (TIP) on August 25, 2020 during a joint meeting with the Planning Committee. The amendment was reviewed and approved by the ITCTC Planning Committee during the meeting. The action on the 2020-2024 TIP affects one (1) project as described below.

**Description:**

The Town of Newfield, in coordination with NYSDOT, is requesting an amendment to the *Main St. Newfield-Bridge Replacement Project*-PIN 375617. This amendment reintroduces PIN 375617 into the current TIP and recognizes the need to create a new Construction phase for FFY 20/21 in order to meet project requirements. This amendment utilizes NHPP funds as follows:

- Add \$15,000 in NHPP funds for new FFY 2020/21 Construction phase

The tables in Attachment A – below -include the existing project and the modified project as it will appear in the TIP (note: changes shown in **bold**). This amendment will not affect the funding of projects within any other jurisdiction. The TIP will remain fiscally constrained.

**EXISTING:**

**TIP date** 2017 **PIN** 375617 **BIN** 2257740  
**Project Name** Main St. Newfield-Bridge Replacement  
**Sponsor** Newfield  
**Description** Replace culvert bridge, stabilize stream approaches, upgrade roadway approaches. Upgrade railings, drainage, wearing surface and embankments. Main St. over West Branch Cayuga Inlet; town of Newfield, Tompkins County

**Fund Source:** STBG-FLEX

Project Element	Funding	Date	Obligated	Date	16/17	17/18	18/19	19/20	20/21	5 YR Total
A-1-Scoping	STBG-FLEX		\$0	'10-16	\$10,000	\$0	\$0	\$0	\$0	\$10,000
B-4-Preliminary Design	STBG-FLEX		\$0	'10-16	\$60,000	\$0	\$0	\$0	\$0	\$60,000
C-7-Detailed Design	STBG-FLEX		\$0	'04-18	\$0	\$90,000	\$0	\$0	\$0	\$90,000
D-10-Rt of Way Acq	STBG-FLEX		\$0	'04-18	\$0	\$8,500	\$0	\$0	\$0	\$8,500
E-13-Rt of Way Incd	STBG-FLEX		\$0	'02-18	\$0	\$6,500	\$0	\$0	\$0	\$6,500
G-18-Construction	STBG-FLEX		\$0	'12-18	\$0	\$0	\$588,000	\$0	\$0	\$588,000
H-22-Inspection	STBG-FLEX		\$0	'12-18	\$0	\$0	\$90,000	\$0	\$0	\$90,000
<b>Total:</b>			\$0		\$70,000	\$105,000	\$678,000	\$0	\$0	\$853,000
Federal Funding:			\$0		\$56,000	\$84,000	\$542,400	\$0	\$0	\$682,400
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$0		\$14,000	\$21,000	\$135,600	\$0	\$0	\$170,600

**AMENDMENT:**

**TIP date** 2020 **PIN** 375617 **BIN** 2257740  
**Project Name** Main St. Newfield-Bridge Replacement  
**Sponsor** Newfield  
**Description** Replace culvert bridge, stabilize stream approaches, upgrade roadway approaches. Upgrade railings, drainage, wearing surface and embankments. Main St. over West Branch Cayuga Inlet; town of Newfield, Tompkins County

**Fund Source:** STBG-FLEX

Project Element	Funding	Date	Obligated	Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
<b>G-19-Construction_2</b>	<b>NHPP</b>		<b>\$0</b>	<b>10-20</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,000</b>
A-1-Scoping	STBG-FLEX		\$10,000	'10-16	\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	STBG-FLEX		\$60,000	'10-16	\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	STBG-FLEX		\$90,000	'04-18	\$0	\$0	\$0	\$0	\$0	\$0
D-10-Rt of Way Acq	STBG-FLEX		\$8,500	'04-18	\$0	\$0	\$0	\$0	\$0	\$0
E-13-Rt of Way Incd	STBG-FLEX		\$6,500	'02-18	\$0	\$0	\$0	\$0	\$0	\$0
G-18-Construction	STBG-FLEX		\$588,000	'12-18	\$0	\$0	\$0	\$0	\$0	\$0
H-22-Inspection	STBG-FLEX		\$90,000	'12-18	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total:</b>			\$853,000		\$0	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,000</b>
Federal Funding:			\$682,400		\$0	<b>\$12,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,000</b>
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$170,600		\$0	<b>\$3,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,000</b>

Note: modifications shown in **Bold**.

**IV.d. Resolution 2020-03 and 2020-2024 TIP Amendment, Supporting and Updating NYSDOT 2020 Targets for Safety Performance Measures.**

**Report:** Federal rules require the State to set targets for five safety performance measures in coordination with MPOs. NYSDOT worked with the NY State Association of MPOs and its working groups to develop a set of targets. The Ithaca-Tompkins County Transportation Council may establish safety targets by agreeing to plan and program projects that contribute toward the accomplishment of the aforementioned State targets or establish its own targets. The ITCTC, along with other NY State MPOs, has opted to support the State targets. Starting on 2017 the ITCTC has passed resolutions annually *supporting New York State Department of Transportation's Targets for Safety Performance Measures*. These targets have been updated in the TIP each year.

NYSDOT has developed 2021 Targets for safety performance measures and this agenda item seeks to formalize support for these targets and amends the TIP to add the 2021 targets. Below is draft Resolution 20-03: *Supporting New York State Department of Transportation's 2021 Targets for Safety Performance Measures*, as well as a TIP amendment form describing how the new figures will be added to the TIP text.

**Action Requested:** Planning Committee motion and vote recommending Policy Committee approval of:

1. Resolution 2020-03: *Supporting New York State Department of Transportation's 2021 Targets for Safety Performance Measures*, and
2. 2020-2024 TIP amendment: *Updating Safety Performance Targets for 2021-Text Amendment*.

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**RESOLUTION 2020-03**

***SUPPORTING NEW YORK STATE DEPARTMENT OF TRANSPORTATION'S  
2021 TARGETS FOR SAFETY PERFORMANCE MEASURES***

**WHEREAS,** the Ithaca-Tompkins County Transportation Council has been designated by the Governor of the State of New York as the Metropolitan Planning Organization responsible for the comprehensive, continuing, and cooperative transportation planning process for the Ithaca-Tompkins County Urbanized and approved Metropolitan Planning Areas; AND

**WHEREAS,** the Highway Safety Improvement Program (HSIP) final rule (23 CFR Part 490) requires States to set targets for five safety performance measures by August 31, 2020, AND

**WHEREAS,** the New York State Department of Transportation (NYSDOT) has established year 2021 targets for five performance measures based on five year rolling averages for:

- (1) Number of Fatalities,
- (2) Rate of Fatalities per 100 million Vehicle Miles Traveled (VMT),
- (3) Number of Serious Injuries,
- (4) Rate of Serious Injuries per 100 million VMT, and
- (5) Number of Non-Motorized Fatalities and Non-motorized Serious Injuries, AND

**WHEREAS,** the NYSDOT coordinated the establishment of safety targets with the 14 Metropolitan Planning Organizations (MPOs) in New York through the New York State Association of Metropolitan Planning Organizations (NYSAMPO), AND

**WHEREAS,** the NYSDOT has officially adopted the 2021 safety targets in the Highway Safety Improvement Program annual report dated August 31, 2020, and the Governors Traffic Safety Committee has adopted identical safety targets for number of fatalities, rate of fatalities and number of serious injuries as set forth in the Highway Safety Strategic Plan (HSSP), AND

**WHEREAS,** the Ithaca-Tompkins County Transportation Council may establish safety targets by agreeing to plan and program projects that contribute toward the accomplishment of the aforementioned State targets, or establish its own target within 180 days of the State establishing and reporting its safety targets,

**NOW THEREFORE, BE IT RESOLVED,** that the MPO Policy Committee has agreed to support NYSDOT's 2021 targets for the five safety performance targets as attached herein, AND

**BE IT FURTHER RESOLVED,** that the MPO Policy Committee directs the ITCT Staff Director to update the 2020-2024 TIP to include the 2021 safety targets, AND

**BE IT FURTHER RESOLVED,** that the MPO Policy Committee will plan and program projects that contribute to the accomplishment of said targets.

This resolution having been considered and approved on August/September 15, 2020.

Resolution 20-03  
Attachment

<b>2021 TARGETS AND SUPPORTING DATA</b>						
<b>MEASURE</b>	<b>LAST ANNUAL BASELINE</b>		<b>STEP 1: FORECAST USING 5-YR MOVING AVERAGE TRENDLINE</b>		<b>STEP 2: ROUND AND APPLY 2% or 4% CAP</b>	
	2018 Annual	2018 Baseline 2014-2018 average	2021 Forecast	% Decrease 2017-2021 vs. 2014-2018	Rounded / Capped Percent	NYSDOT Performance 2021
<b>Number of Fatalities</b>	943	1,033	953	-7.8%	-2.0%	1,012.7
<b>Fatality Rate</b>	0.76	0.84	0.79	-6.4%	-2.0%	0.824
<b>Number of Serious Injuries</b>	10,996	11,119	10,524	-5.4%	-2.0%	10,896.8
<b>Serious Injury Rate</b>	8.90	9.05	8.68	-4.0%	-2.0%	8.865
<b>Number of Non-Motorized Fatalities and Serious Injuries</b>	2,600	2,636	2,417	-8.3%	-2.0%	2,583.5

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## 2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM

**\*\*Amendment\*\***

### Updating Safety Performance Targets for 2021 - Text Amendment

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the text of the 2020-2024 Transportation Improvement Program (TIP) on **August 25, 2020** during a joint meeting with the Planning Committee. The amendment was reviewed and approved by the ITCTC Planning Committee during the meeting. The action on the 2020-2024 TIP is described below.

#### *Description:*

Federal rules require the State to set targets for five safety performance measures in coordination with MPOs. NYSDOT worked with the NY State Association of MPOs and its working groups to develop a set of targets. The Ithaca-Tompkins County Transportation Council may establish safety targets by agreeing to plan and program projects that contribute toward the accomplishment of the aforementioned State targets or establish its own targets. The ITCTC, along with other NY State MPOs, has opted to support the State targets. Starting on 2017 the ITCTC has passed resolutions annually *supporting New York State Department of Transportation's Targets for Safety Performance Measures*. These targets have been updated in the TIP each year.

NYSDOT has developed 2021 Targets for safety performance measures. These targets are supported by the ITCTC per Resolution 20-03: *Supporting New York State Department Of Transportation's 2021 Targets For Safety Performance Measures*.

This text amendment to the 2020-2024 TIP updates performance measure safety targets to 2021 as shown in Attachment A (underlined text) below. The TIP and STIP will remain fiscally constrained.

## Addressing Performance Targets

### Background

Unchanged

### HSIP and Highway Safety

On March 15, 2016, FHWA published the final rule for the HSIP and Safety Performance Management (Safety PM) Measures in the *Federal Register* with an effective date of April 14, 2016.

The 2017 New York Strategic Highway Safety Plan (SHSP) is intended to reduce “the number of fatalities and serious injuries resulting from motor vehicle crashes on public roads in New York State.” The SHSP guides NYSDOT, the MPOs, and other safety partners in addressing safety and defines a framework for implementation activities to be carried out across New York State. The NYSDOT Highway Safety Improvement Program (HSIP) annual report documents the statewide performance targets.

The ITCTC agreed to support the NYSDOT statewide targets for Safety PM measures as shown in the table below, based on five year rolling averages per Title 23 Part 490.207 of the Code of Federal Regulations. Resolutions agreeing to support statewide targets were approved as follows:

- October 24, 2017, Resolution 2017-05: Supporting NYSDOT’s 2018 Targets for Safety Performance Measures
- September 11, 2018, Resolution 2018-04: Supporting NYSDOT’s 2018 Targets for Safety Performance Measures
- October 15, 2019, Resolution 2019-06: Supporting NYSDOT’s 2020 Targets for Safety Performance Measures
- August 25, 2020, Resolution 2020-03: Supporting NYSDOT’s 2021 Targets for Safety Performance Measures

<b>NY State Safety Performance Measures Targets</b>				
	<b>2018</b>	<b>2019</b>	<b>2020</b>	
Number of Fatalities	1,087	1,068	1,020	
Rate of Fatalities per 100M Vehicle Miles Traveled (VMT)	.87	.86	.82	
Number of Serious Injuries	10,635	10,442	10,392	
Rate of Serious Injuries per 100M VMT	8.53	8.39	8.42	
Number of Non-motorized Fatalities and Serious Injuries	2,833	2,716	2,557	

<b>NY State Safety Performance Measures Targets 2021</b>				
	<b>Baseline 2018 (2014-18 avg.)</b>	<b>2021 Target (based on 2017-2021 forecasted analysis)</b>		
Number of Fatalities	1,033	1,013		
Rate of Fatalities per 100M Vehicle Miles Traveled (VMT)	.84	.82		
Number of Serious Injuries	11,119	10,897		
Rate of Serious Injuries per 100M VMT	9.05	8.86		
Number of Non-motorized Fatalities and Serious Injuries	2,636	2,583		

**2020-2021 UPWP Amendment**

**Report:** Due to the outbreak of COVID 19, the ITCTC offices were closed and all staff were directed to work from home until further notice. In order to equip all staff members for telework, an additional laptop computer was needed. This resolution for a UPWP amendment moves funds from the "Travel" budget line into the "Computer Equipment" budget line for the purchase of a new laptop. This does not change the original level of funding.

**Action Requested:** Motion and vote recommending Policy Committee approval of Resolution 2020-04: *Approving Amendments to the 2020-2021 UPWP.*

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**RESOLUTION 2020-04  
APPROVING AMENDMENTS TO THE 2020-2021  
UNIFIED PLANNING WORK PROGRAM**

**WHEREAS,** the *Fixing America's Surface Transportation Act (FAST Act)* requires that Metropolitan Planning Organizations be established in each urbanized area of over 50,000 in population; AND

**WHEREAS,** the *Ithaca-Tompkins County Transportation Council* has been designated by the Governor of the State of New York as the Metropolitan Planning Organization for the Ithaca-Tompkins County Urbanized and approved Metropolitan Planning Areas; AND

**WHEREAS,** the *Fixing America's Surface Transportation Act* requires Metropolitan Planning Organizations to carry out a "*continuing, cooperative, and comprehensive*" urban transportation-planning process that addresses all modes of transportation; AND

**WHEREAS,** in order to implement a continuous, cooperative, and comprehensive transportation-planning process in the Ithaca-Tompkins County Metropolitan Area, the *Ithaca-Tompkins County Transportation Council* has developed and adopted the 2020-2021 Unified Planning Work Program, which is in accordance with federal requirements; AND

**WHEREAS,** due to the coronavirus pandemic, the *Ithaca-Tompkins County Transportation Council* had to vacate its office and direct all staff to work from home for an indefinite period of time; AND

**WHEREAS,** an unplanned-for-purchase of a laptop computer was needed in order to equip all staff members for telework;

**NOW THEREFORE BE IT RESOLVED,** that the *Ithaca-Tompkins County Transportation Council* does hereby amend the 2018/2019 FTA Auditable Budget with a transfer of \$1,354 from the 'Travel' budget line to the 'Equipment' budget line. These transfers are to be reflected in the 2020/2021 ITCTC Operating Budget with a reduction of \$1,354 from the "Travel/Training" budget line, and an increase of \$1,354 to the "Computer Equipment" budget line. These changes are shown in bold in the attachment to this resolution.

**BE IT FURTHER RESOLVED,** that the *Ithaca-Tompkins County Transportation Council* hereby authorizes and directs its Central Staff Director to submit the necessary copies of this amendment and any necessary revisions to the 2020-2021 Unified Planning Work Program document to the pertinent State and Federal Agencies.

This resolution having been considered and approved on August 25, 2020

**2020-2021 AVAILABLE FUNDING FOR ITCTC OPERATION**

**TABLE 2**

2020-2021 ITCTC Operating Budget					FTA Carry-Over Funds			Total Funds Available For Operations
CODE	DESCRIPTION	FHWA	FTA	TOTAL	2018-2019 FTA	2019-2020 FTA	FTA Sub-TOTAL	GRAND TOTAL
<b>REVENUES:</b>								
.4959	FEDERAL AID GRANT	\$280,326	\$41,953	\$322,279	\$4,283	\$5,900	\$10,183	\$332,462
	REPROGRAMMED FUNDS	\$27,415	\$0	\$27,415	\$0	\$0	\$0	\$27,415
	<b>TOTAL REVENUES</b>	<b>\$307,741</b>	<b>\$41,953</b>	<b>\$349,694</b>	<b>\$4,283</b>	<b>\$5,900</b>	<b>\$10,183</b>	<b>\$359,877</b>
<b>EXPENSES:</b>					<b>EXPENSES:</b>			
	COMBINED SALARIES	194,480	26,269	220,749	0	0	0	220,749
.8800	FRINGE	93,078	12,572	105,650	0	0	0	105,650
<b>.2206</b>	<b>COMPUTER EQUIPMENT</b>	500	0	500	<b>1,354</b>	0	<b>1,354</b>	<b>1,854</b>
.2210	OTHER EQUIPMENT	0	0	0	0	0	0	0
.2214	FURNITURE & FIXTURES	400	0	400	0	0	0	400
.2230	COMPUTER SOFTWARE	300	0	300	0	0	0	300
.4303	OFFICE SUPPLIES	500	0	500	300	500	800	1,300
.4330	PRINTING	5,500	250	5,750	100	750	850	6,600
.4332	BOOKS/PUBLICATIONS	200	0	200	0	0	0	200
.4342	FOOD	200	0	200	0	0	0	200
.4400	PROGRAM EXPENSE	0	0	0	0	0	0	0
.4402	LEGAL ADVERTISING	500	250	750	0	450	450	1,200
<b>.4412</b>	<b>TRAVEL/TRAINING</b>	500	500	1,000	<b>429</b>	1,000	<b>1,429</b>	<b>2,429</b>
.4414	LOCAL MILEAGE	700	500	1,200	1,200	1,200	2,400	3,600
.4416	PROFESSIONAL DUES	300	300	600	0	0	0	600
.4424	EQUIPMENT RENTAL	100	500	600	300	500	800	1,400
.4425	SERVICE CONTRACTS	1,200	0	1,200	0	0	0	1,200
.4432	RENT	500	0	500	0	0	0	500
.4442	PROFESSIONAL SERVICE FEES	5,375	0	5,375	0	500	500	5,875
.4452	POSTAGE SERVICES	488	512	1,000	100	500	600	1,600
.4472	TELEPHONE	720	0	720	500	500	1,000	1,720
.4618	INTERDEPARTMENTAL CHARGE	2,200	300	2,500	0	0	0	2,500
	<b>TOTAL EXPENSES</b>	<b>307,741</b>	<b>41,953</b>	<b>\$349,694</b>	<b>\$4,283</b>	<b>\$5,900</b>	<b>10,183</b>	<b>\$359,877</b>

**2018-2019 FTA Section 5303 AUDITABLE BUDGET**  
**GRANT # NY-80-0028/ PIN # P218-15-80A**  
**As of March 31, 2020 (estimated & unaudited)**

**TABLE 6**

<b>TASK BUDGET</b>					
<b>CODE</b>	<b>DESCRIPTION</b>	<b>FEDERAL (\$)</b>	<b>STATE (\$)</b>	<b>LOCAL (\$)</b>	<b>TOTAL (\$)</b>
44.21.00	PROGRAM SUPPORT AND ADMINISTRATION	857	161		1,018
44.22.00	GENERAL DEVELOPMENT/COMPREHENSIVE PLANNING	857	161		1,018
44.23.01	LONG RANGE PLANNING – SYSTEM LEVEL	857	161		1,018
44.23.02	LONG RANGE PLANNING – PROJECT LEVEL	857	161		1,018
44.24.00	SHORT RANGE TRANSPORTATION PLANNING	86	15		101
44.25.00	TRANSPORTATION IMPROVEMENT PROGRAM	555	104		659
44.26.12	COORD OF HUMAN SVC TRANS	214	40		254
44.27.00	OTHER ACTIVITIES				
<b>TOTAL</b>		<b>4,283</b>	<b>803</b>		<b>5,086</b>
<b>AUDITABLE BUDGET</b>					
<b>CODE</b>	<b>DESCRIPTION</b>	<b>FEDERAL (\$)</b>	<b>STATE (\$)</b>	<b>LOCAL (\$)</b>	<b>TOTAL (\$)</b>
44.20.01	PERSONNEL				
44.20.02	FRINGE/LEAVE				
<b>44.20.03</b>	<b>TRAVEL</b>	<b>1,629</b>	<b>305</b>		<b>1,934</b>
<b>44.20.04</b>	<b>EQUIPMENT</b>	<b>1,354</b>	<b>257</b>		<b>1,611</b>
44.20.05	SUPPLIES/REPRODUCTION	400	73		473
44.20.06	CONTRACTUAL				
44.20.07	OTHER	900	168		1,068
44.20.08	INDIRECT CHARGES				
XX.XX.XX	Toll Credits				
<b>TOTAL</b>		<b>4,283</b>	<b>803</b>		<b>5,086</b>

Policy Committee:

ITEM VI

**Approval of Policy Committee Action Summary – May 5, 2020**

**Report:** The Planning Committee approved the May 5, 2020 Action Summary during their July 21<sup>st</sup> meeting; it is attached to the end of this meeting packet. Policy Committee members are asked to review and approve the Policy portions of the minutes.

**Action Requested:** Motion to approve the May 5, 2020 Action Summary.

ITEM VII

**TIP Actions: Amendments**

**VII.a. FTA Tables Update**

**Report:** Updating the FTA tables in the TIP to accommodate funding schedules and actual funding levels.  
**Please refer to Item IV.a. and Item IV.b. in this agenda for details.**

**Action Requested:** Motion and Policy Committee approval of:

1. 2020-2024 TIP Amendment: *Update of FTA Tables-Sect.5307 FFY2020-21.*
2. 2020-2024 TIP Amendment: *Update FTA Tables-Sect.5310 FFY2020.*

**VII.b. Newfield Main Street**

**Report:** Reintroducing Newfield Main Street project to the TIP and adding additional funds for construction.  
**Please refer to Item IV.c. in this agenda for details.**

**Action Requested:** Motion and Policy Committee approval of the proposed 'Town of Newfield Main St. Bridge Replacement: New Construction Phase' TIP amendment.

**VII.c. Resolution 2020-03 and 2020-2024 TIP Amendment –**

**Report:** Supporting and updating NYSDOT 2021 targets for safety performance measures.  
**Please refer to Item IV.d. in this agenda for details.**

**Action Requested:** Motion and Policy Committee approval of:

1. Resolution 2020-03: *Supporting New York State Department of Transportation's 2021 Targets for Safety Performance Measures*, and
2. 2020-2024 TIP amendment: *Updating Safety Performance Targets for 2021-Text Amendment.*

**2020-2021 UPWP Amendment: Resolution 2020-04**

**Report:** Due to the outbreak of COVID 19, the ITCTC offices were closed and all staff were directed to work from home until further notice. In order to equip all staff members for telework, an additional laptop computer was needed. This resolution for a UPWP amendment moves funds from the "Travel" budget line into the "Computer Equipment" budget line for the purchase of a new laptop. This does not change the original level of funding.

**Please refer to Item V. in this agenda for a copy of Resolution 2020-04.**

**Action Requested:** Motion and Policy Committee approval of Resolution 2020-04: *Approving Amendments to the 2020-2021 UPWP.*

**Joint Committees:****Director's Report****Report:**

-TAP cycle is upcoming Fall/Winter, exact date uncertain. A planning and information meeting is set for Aug. 31, 11am. Link information will be sent to Planning Committee and others interested.

-Next TIP update and possible transportation stimulus offer opportunities to access federal funds. It is important to plan ahead to identify projects that are good candidates for federal funds.

**Action Requested:** This item is for information purposes.

**Member Reports**

**Report:** This agenda item is provided for the purpose of allowing members to discuss issues of common concern. Examples might include: UPWP-related activities, local implementation of actions identified in the LRTP or construction updates.

**Action Requested:** This item is for information purposes.

**Adjournment**

***Meetings for the rest of this year will be held on an as-needed basis; notification will be by email to members as well as a post on the ITCTC website and Facebook page.***

**THE FOLLOWING PAGES CONTAIN THE ATTACHMENT FOR  
AGENDA ITEM II**

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**II. Approval of Planning Committee Action Summary – July 21, 2020**  
*(See page 1 above)*

**VI. Approval of Policy Committee portion of the Joint Action Summary – May 5, 2020**  
*(See page XX above)*

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**Approval of Action Summary**  
***July 21, 2020 Meeting***

**PLANNING COMMITTEE MEETING ACTION SUMMARY**

**July 21, 2020 – Remote/Online Video Meeting**  
**10:00 a.m.**

**Present:** **Timothy Logue, Chair** (City of Ithaca), **Ray Burger, Vice Chair** (Town of Dryden), **Katie Borgella** (Tompkins County), **Sue Ritter** (Town of Ithaca), **Reed Huegerich** (Cornell University), **Eric Hathaway** (City of Ithaca), **Joseph Wetmore** (Town of Lansing), **Meagan Pulver** (TCAT), **Jason Haremza** (Town of Danby), **Michelle Wright** (Town of Ulysses), **Mark Frechette** (NYSDOT Region 3), **John Reichert** (NYSDOT Region 3), **Dave Roth** (NYSDOT Region 3), **Carlos Gonzalez** (FHWA).

**Excused:** **Brent Cross** (Village of Cayuga Heights), **John Webert** (Tompkins County Highway), **Jim Weber** (Town of Ithaca), **Dan Thaete** (Town of Ithaca), **Kate Supron** (Cornell University), **Matt Yarrow** (TCAT), **Michael Smith** (Town of Ithaca), **C.J. Randall** (Town of Lansing), **John Courtney** (Village of Lansing), **Stephanie Redmond** (Town of Enfield), **Michael Perkins** (Town of Groton), **Kevin Berggren** (Town of Newfield), **Adam Klein** (FTA).

**Staff:** **Fernando de Aragón, Teresa Linde, Tom Mank, Jay Lambrix.**

**Guests:** **Mike Lane** (Tompkins County Legislature and ITCTC Policy Committee voting member).

*Tim Logue assumed the Chair at approximately 10:00 a.m.*

**I. Public Comment Period**

**Report:** There were no public comments.

**II. Approval of Action Summary – March 10, 2020**

**Action:** Moved by Mark Frechette, seconded by Sue Ritter and unanimously approved without modification.

**III. Approval of Action Summary – May 5, 2020**

**Action:** Moved by Mark Frechette, seconded by Katie Borgella and unanimously approved without modification.

**IV. 2020-2024 TIP Administrative Modification – Cemetery Road Over Trumansburg Creek Bridge Replacement Project Phase Funding Reallocation – PIN 375659**

**Report:**

**Action:** 2020-2024 TIP Administrative Modification, *Cemetery Road Over Trumansburg Creek Bridge Replacement Project Phase Funding Reallocation – PIN 375659*, was Moved by Michelle Wright, seconded by Ray Burger and unanimously approved.

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**2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM**

**\*\*Administrative Modification\*\***

**CEMETERY RD OVER TRUMANSBURG CREEK BRIDGE REPLACEMENT  
PROJECT PHASE FUNDING REALLOCATION**

The Planning Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved a Transportation Improvement Program (TIP) Administrative Modification on **July 21, 2020**, during a regularly scheduled meeting. The action on the 2020-2021 TIP and the current State Transportation Improvement Program (STIP) affects one (1) project as described below.

**Description:**

The Town of Ulysses, in coordination with NYSDOT, is requesting an administrative modification to the *Cemetery Rd over Trumansburg Creek Bridge Replacement Project*-PIN 375659. The modification recognizes the need to allocate additional funding to the ROW Acquisition phase in order to meet project requirements. This modification transfers funding from the project’s Construction phase to the ROW Acquisition phase. Total project funding remains unchanged.

- \$2,000 from the Construction phase from Federal Fiscal Year 2020/21 to ROW Acquisition for the FFY 2019/20.

The tables in Attachment A include the existing project and the modified project as it will appear in the TIP (note: changes shown in **bold**). This administrative modification will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

ATTEST:

\_\_\_\_\_  
Tim Logue, *Chair, ITCTC Planning Committee*

**EXISTING:**

**TIP date** 2018 **PIN** 375659 **BIN** 3210360

**Project Name** Cemetery Rd. over Trumansburg Creek Bridge

**Sponsor** Town of Ulysses

**Description** Cemetery Rd. over Trumansburg Creek. Bridge Replacement. BIN 3210360. Village of Trumansburg. BNY2018-Funding in 95% Federal (Using 15% Toll Credit) and 5% Local Match.

**Fund** STBG-OSB

<b>Project Element</b>	<b>Funding</b>	<b>Date</b>	<b>Obligated</b>	<b>Date</b>	<b>19/20</b>	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>5 YR Total</b>
C-8-Detailed Design	STBG-OSB		\$0	05-20	\$1,000	\$0	\$0	\$0	\$0	\$1,000
A-1-Scoping	STBG-OSB	02-19	\$50,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	STBG-OSB	02-19	\$50,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	STBG-OSB	02-19	\$67,000		\$0	\$0	\$0	\$0	\$0	\$0
D-10-Rt of Way Acq	STBG-OSB		\$0	05-20	\$7,000	\$0	\$0	\$0	\$0	\$7,000
E-13-Rt of Way Incd	STBG-OSB	02-19	\$3,000		\$0	\$0	\$0	\$0	\$0	\$0
G-18-Construction	STBG-OSB			03-21	\$0	\$724,000	\$0	\$0	\$0	\$724,000
H-22-Inspection	STBG-OSB			03-21	\$0	\$80,000	\$0	\$0	\$0	\$80,000
<b>Total:</b>			\$170,000		\$8,000	\$804,000	\$0	\$0	\$0	\$812,000
Federal Funding:			\$161,500		\$7,600	\$763,800	\$0	\$0	\$0	\$771,400
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$8,500		\$400	\$40,200	\$0	\$0	\$0	\$40,600

**ADMINISTRATIVE MODIFICATIONS:**

<b>Project Element</b>	<b>Funding</b>	<b>Date</b>	<b>Obligated</b>	<b>Date</b>	<b>19/20</b>	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>5 YR Total</b>
C-8-Detailed Design	STBG-OSB		\$0	05-20	\$1,000	\$0	\$0	\$0	\$0	\$1,000
A-1-Scoping	STBG-OSB	02-19	\$50,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	STBG-OSB	02-19	\$50,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	STBG-OSB	02-19	\$67,000		\$0	\$0	\$0	\$0	\$0	\$0
<b>D-10-Rt of Way Acq</b>	<b>STBG-OSB</b>		<b>\$0</b>	<b>05-20</b>	<b>\$9,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,000</b>
E-13-Rt of Way Incd	STBG-OSB	02-19	\$3,000		\$0	\$0	\$0	\$0	\$0	\$0
<b>G-18-Construction</b>	<b>STBG-OSB</b>			<b>03-21</b>	<b>\$0</b>	<b>\$722,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$722,000</b>
H-22-Inspection	STBG-OSB			03-21	\$0	\$80,000	\$0	\$0	\$0	\$80,000
<b>Total:</b>			\$170,000		<b>\$10,000</b>	<b>\$802,000</b>	\$0	\$0	\$0	\$812,000
Federal Funding:			\$161,500		<b>\$9,500</b>	<b>\$761,900</b>	\$0	\$0	\$0	\$771,400
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$8,500		<b>\$500</b>	<b>\$40,100</b>	\$0	\$0	\$0	\$40,600

Note: modifications shown in **Bold**.

## V. Director's Report

**Report:** Fernando de Aragón reported the following:

- **Federal Funding:** A proposed transportation bill was passed by the House; this is a process that will take many months and a new federal transportation bill is unlikely by the new federal fiscal year October 1<sup>st</sup>. Extensions of the current bill are expected. He will keep the committee updated.
- **TAP:** He urged members to identify potential projects and to do the preliminary analysis necessary now before a new grant cycle in Fall 2020-Winter 2021. Guidelines can be found online; the process is likely to be similar to last time.
  - **Mike Lane** asked what TAP funding the area received in the past. Fernando de Aragón reported that our county has been very successful with TAP applications; projects such as the pedestrian bridge over Newfield, the bridge over the flood control channel in Ithaca, the Dryden Trail bridge over Route 13, and the pedestrian connector from Cayuga Heights Elementary School to the middle school were TAP funded projects.
- **Bridge NY:** Another funding cycle is likely in 2021 but there are no dates or guidelines at this time. Sponsors should think about what projects are needed and gauge the community support now; funding will be limited and the timeline short.
- **COVID Pandemic:** Project sponsors are urged to keep their projects moving forward and on budget; the federal transportation program may experience fiscal constraints over the next year and projects that are not advancing and/or obligated may be set aside. All ITCTC staff members have continued to work remotely throughout the pandemic; email is the best way to contact each of them.
- **Bike Share:** Lime Bike ended this year. ITCTC staff member Jay Lambrix has been researching the market analysis and exploring with the City of Ithaca to bring bike share back to the area. The area's past experiences showed that bike share is very successful here; a report is being produced.

**Action:** This item was for informational purposes only.

## VI. Member Reports

**Report:**

### 1. **Mark Frechette (NYSDOT).**

- The federal transportation bill expires October 1, 2020; sponsors are encouraged to work with NYSDOT to finish projects. The Elmira Road project is on the national highway system and needs more approvals. If project approvals are not going to be met in time, this should be pushed out to 2021; this needs a follow-up talk with NYSDOT.
- Other fund sources, such as Bridge NY and Culvert NY, will be part of the new transportation bill.
- NYSDOT completed designs on the Route 34B over Salmon Creek Bridge. Advertisement for bids will be out in August, a contractor will be selected by September, and work on the bridge is expected to begin in November 2020. The Ludlowville Bridge is expected to be completed by the county by December.
- The NYSDOT residency by the airport continues to progress well; construction is expected to be completed this fall and NYSDOT will occupy the building this winter. Katie Borgella asked what the plans were for the sale of the waterfront property. Mark Frechette replied that he is not involved in this part of the project but will contact the DOT real estate people and report back. Tim Logue reported that the City of Ithaca has been following up on this and were told that DOT will release the property to OGS (Office of General Services) who will auction the property this winter or spring.

### 2. **Tim Logue (City of Ithaca).**

- **Brindley Street Bridge.** The bridge work is complete and is expected to be open the first week of August. The old bridge will be improved for bike and pedestrian use only.
- **Hector Street sidewalk project.** The street should be open to traffic August 1<sup>st</sup>.
- **Black Diamond Trail Bridge over the Flood Control Channel.** The project is moving forward on schedule; the bridge elevation will have to be built higher than expected but should cause no problems.
- **East State Street Retaining Wall.** The contract has been signed; work is expected to start this year and take until August 2021 to complete. No street closures are planned; impacts will be on bike lanes and sidewalks only.

3. **Eric Hathaway (City of Ithaca).**
  - The Pedestrian Safety Action Plan is ready to go before Common Council for approval.
  - Traffic signal work is planned around the city.
  - Green Street Garage reconstruction will begin next year; impacts will include a loss of parking for two years. Fernando de Aragón asked if this project will be put on hold until the Harold Square project was completed; Eric Hathaway replied that there would be no overlap in construction schedules.
4. **Sue Ritter (Town of Ithaca).**
  - The Route 96B sidewalk project is ahead of schedule; the major part of it will be done by August.
  - The Gateway Trail hit delays with resident concerns about a culvert. The Town of Ithaca did a hydro and structural study and found the culvert cannot be closed; upon approval, two new culvert pipes will be installed.
5. **Reed Huegerich (Cornell University).**
  - At this point, Cornell University is planning to hold in-person instruction from September 2<sup>nd</sup> to November 24<sup>th</sup>. Students would stay home the rest of the semester and return to campus February 9<sup>th</sup>, remaining there until May 25<sup>th</sup>. Memorial Day commencement would be in-person on campus. Approximately 6,500 students are expected to move into campus housing in late August; they will be tested and quarantined until test results come in.
6. **Mike Lane (Tompkins County Legislature).**
  - He asked Tim Logue for an update on the inter-city bus stop on Green Street. Eric Hathaway volunteered to answer; he reported that bus operators are slowly coming back. With only two lanes available on Green Street, the city is looking into whether the current stop can continue or if alternate sites need to be analyzed. The Downtown Ithaca Alliance and City Planning have group meetings to organize outreach to other business and property owners and approach them about inter-city bus stops.

**Action:** This item was for informational purposes only.

## VII. Adjournment

**Action:** Moved by Joseph Wetmore, seconded by Eric Hathaway and unanimously agreed to adjourn the July 21, 2020 ITCTC Planning Committee meeting at approximately 10:35 a.m.

Planning Committee Action:	August 25, 2020
Approval of 7/21/2020 Action Summary:	Motion:
	Second:
	Vote:

**Approval of Action Summary**  
***May 5, 2020 Meeting***

**JOINT COMMITTEE MEETING ACTION SUMMARY**

**May 5, 2020 – Remote/Online Video Meeting**  
**1:00 p.m.**

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 220.1 issued on March 12, 2020 suspending the Open Meetings Law, the Ithaca-Tompkins County Transportation Council (ITCTC) meeting scheduled for May 5, 2020 was held electronically via video/tele conference instead of a public meeting open for the public to attend in person. Members of the public were able to listen to or view the ITCTC meeting remotely. Instructions to join the meeting and meeting agenda were posted for the public on the ITCTC website at <https://tompkinscountyny.gov/itctc>. The meeting was recorded.

**Present:** *Policy Committee:* **Meloney McMurry, Chair** (Vil. Of Cayuga Hts.), **Don Hartill, Vice Chair** (Vil. Of Lansing), **David Smith, Secretary** (NYSDOT Region 3), **Mark Frechette** (NYSDOT Region 3), **Mike Lane** (Tompkins Co. Legislature), **Rod Howe** (Town of Ithaca), **Tim Logue** (City of Ithaca), **Jason Leifer** (Town of Dryden), **Reed Huegerich** (Cornell University), **Stephanie Redmond** (Town of Enfield), **Joseph Wetmore** (Town of Lansing), **Michael Allinger** (Town of Newfield), **Carlos Gonzalez** (FHWA).

*Planning Committee:* **Timothy Logue, Chair** (City of Ithaca), **Ray Burger, Vice Chair** (Town of Dryden), **Brent Cross** (Village of Cayuga Heights), **Katie Borgella** (Tompkins County), **John Webert** (Tompkins County Highway), **Sue Ritter** (Town of Ithaca), **Eric Hathaway** (City of Ithaca), **Reed Huegerich** (Cornell University), **Matt Yarrow** (TCAT), **Joseph Wetmore** (Town of Lansing), **C.J. Randall** (Town of Lansing), **Michelle Wright** (Town of Ulysses), **Jason Haremza** (Town of Danby), **Mark Frechette** (NYSDOT Region 3), **John Reichert** (NYSDOT Region 3), **Dave Roth** (NYSDOT Region 3), **Carlos Gonzalez** (FHWA).

**Excused:** *Policy Committee:* **Svante Myrick** (City of Ithaca), **Linda Woodard** (Vil. Of Cayuga Hts.), **Ronny Hardaway** (Vil. Of Lansing), **Bill Goodman** (Town of Ithaca), **Frank Proto** (TCAT Board), **Mark Witmer** (Town of Caroline), **Joel Gagnon** (Town of Danby), **Don Scheffler** (Town of Groton), **Adam Klein** (FTA).

*Planning Committee:* **Dan Thaete** (Town of Ithaca), **Jim Weber** (Town of Ithaca), **Kate Supron** (Cornell University), **Michael Smith** (Town of Ithaca), **John Courtney** (Village of Lansing), **Laura Shawley** (Town of Danby), **Stephanie Redmond** (Town of Enfield), **Michael Perkins** (Town of Groton), **Kevin Berggren** (Town of Newfield), **Michelle Wright** (Town of Ulysses), **Adam Klein** (FTA), **Carlos Gonzalez** (FHWA).

**Staff:** **Fernando de Aragón, Teresa Linde, Tom Mank, Jay Lambrix.**

**Guests:** **Dwight Mengel** (Tompkins County DSS, Chief Transportation Planner).

*Tim Logue assumed the Chair at approximately 1:00 p.m.*

**I. Public Comment Period**

**Report:** Tim Logue asked if there were any members of the public viewing the meeting who wanted to speak; hearing none he proceeded to the Planning Committee portion of the meeting.

Planning Committee (1:04 p.m.)

**II. Approval of Action Summary – March 10, 2020**

**Action:** This item was withdrawn from the agenda; the action summary from March 10, 2020 will be reviewed for approval at the next meeting of the ITCTC Planning Committee.

**III. 2020-2024 Transportation Improvement Program Administrative Modifications**

**a. Cecil A. Malone Dr. Bridge Replacement (PIN: 375589) – City of Ithaca**

**Action:** Moved by Ray Burger, seconded by Reed Huegerich and unanimously approved.

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**2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM**

**\*\*Administrative Modification\*\***

**CECIL A. MALONE DR. BRIDGE REPLACEMENT PROJECT PHASE FUNDING REALLOCATION**

The Planning Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved a Transportation Improvement Program (TIP) Administrative Modification on **May 5, 2020**. The action on the 2020-2024 TIP and the current State Transportation Improvement Program (STIP) affects one (1) project as described below.

**Description:**

The City of Ithaca is requesting an administrative modification to the *Cecil A. Malone Dr. Bridge Replacement (PIN:375589)* – TIP project. The modification recognizes the need to add ROW Acquisition and ROW Incidentals phases to the project schedule to meet project requirements. This modification transfers funding from the project’s Scoping, Preliminary Design and Final Design phases to the new ROW Acquisition and ROW Incidentals phases. Total project funding remains unchanged.

Propose changes:

- \$18,000 from the Scoping phase from previously obligated Federal Fiscal Year 2018/19.
- \$18,000 from the Preliminary Design phase from previously obligated FFY 2018/19.
- \$7,000 from the Final Design phase from previously obligated FFY 2018/19.
  
- \$36,000 to ROW Incidentals for FFY 2019/20.
- \$7,000 to ROW Acquisition for FFY 2019/20.
  
- Total funding adjustment equals \$43,000 with no fund source changes.

The tables in Attachment A include the existing project and the modified project as it will appear in the TIP (note: changes shown in **bold**). This administrative modification will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

**EXISTING:**

**TIP date** 2018 **PIN** 375589 **BIN** 2210640  
**Project Name** Cecil Malone Dr. over Flood Relief Channel Bridge  
**Sponsor** City of Ithaca  
**Description** Cecil Malone Dr. over Flood Relief Channel Bridge-BIN 2210640. Bridge Replacement. City of Ithaca, Tompkins CO. BNY2018-Funding in 95% Federal (Using 15% Toll Credit) and 5% Local Match.

**Fund Source: STBG-OSB**

Project Element	Funding	Date	Obligated	Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
C-8-Detailed Design	STBG-OSB		\$0	05-20	\$1,000	\$0	\$0	\$0	\$0	\$1,000
B-4-Preliminary Design	STBG-OSB	02-19	\$118,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	STBG-OSB	02-19	\$157,000		\$0	\$0	\$0	\$0	\$0	\$0
A-1-Scoping	STBG-OSB	02-19	\$118,000		\$0	\$0	\$0	\$0	\$0	\$0
G-18-Construction	STBG-OSB		\$0	03-21	\$0	\$1,591,000	\$0	\$0	\$0	\$1,591,000
H-22-Inspection	STBG-OSB		\$0	03-21	\$0	\$188,000	\$0	\$0	\$0	\$188,000
<b>Total:</b>			\$393,000		\$1,000	\$1,779,000	\$0	\$0	\$0	\$1,780,000
Federal Funding:			\$373,350		\$950	\$1,690,050	\$0	\$0	\$0	\$1,691,000
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$19,650		\$50	\$88,950	\$0	\$0	\$0	\$89,000

**ADMINISTRATIVE MODIFICATIONS:**

Project Element	Funding	Date	Obligated	Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
C-8-Detailed Design	STBG-OSB		\$0	05-20	\$1,000	\$0	\$0	\$0	\$0	\$1,000
B-4-Preliminary Design	STBG-OSB	02-19	<b>\$100,000</b>		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	STBG-OSB	02-19	<b>\$150,000</b>		\$0	\$0	\$0	\$0	\$0	\$0
A-1-Scoping	STBG-OSB	02-19	<b>\$100,000</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>ROW Incidentals</b>	<b>STBG-OSB</b>			<b>05-20</b>	<b>\$36,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$36,000</b>
<b>ROW Acquisition</b>	<b>STBG-OSB</b>			<b>05-20</b>	<b>\$7,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,000</b>
G-18-Construction	STBG-OSB		\$0	03-21	\$0	\$1,591,000	\$0	\$0	\$0	\$1,591,000
H-22-Inspection	STBG-OSB		\$0	03-21	\$0	\$188,000	\$0	\$0	\$0	\$188,000
<b>Total:</b>			\$350,000		<b>\$44,000</b>	\$1,779,000	\$0	\$0	\$0	<b>\$1,823,000</b>
Federal Funding:			\$332,500		<b>\$41,800</b>	\$1,690,050	\$0	\$0	\$0	<b>\$1,731,850</b>
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$17,500		<b>\$2,200</b>	\$88,950	\$0	\$0	\$0	<b>\$91,150</b>

Note: modifications shown in **Bold**.

b. **CR109 (Etna Rd.) over Fall Creek Bridge Replacement (PIN: 375653) – Tompkins County**  
**Action:** Moved by Sue Ritter, seconded by Ray Burger and unanimously approved.

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**2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM**

**\*\*Administrative Modification\*\***

**CR109 (ETNA RD.) OVER FALL CREEK BRIDGE REPLACEMENT PROJECT  
PHASE FUNDING REALLOCATION**

The Planning Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved a Transportation Improvement Program (TIP) Administrative Modification on **May 5, 2020**. The action on the 2020-2024 TIP and the current State Transportation Improvement Program (STIP) affects one (1) project as described below.

**Description:**

The Tompkins County Highway Department is requesting an administrative modification to the CR109 (Etna Rd.) over Fall Creek Bridge Replacement (PIN 375653) TIP project. The modification recognizes the need to add funding to the ROW Acquisitions phase to meet project requirements. This modification transfers funding from the project's Final Design phase to the ROW Acquisition phase. Total project funding remains unchanged.

- \$12,000 from obligated Federal Fiscal Year 2018/19 Final Design phase funds to ROW Acquisition in FFY 2019/20.
- Total funding adjustment equals \$12,000 with no funding source changes.

The tables in Attachment A include the existing project and the modified project as it will appear in the TIP (note: changes shown in **bold**). This administrative modification will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

**EXISTING:**

**TIP date** 2018 **PIN** 375653 **BIN** 3314180

**Project Name** CR 109 over Fall Creek

**Sponsor** Tompkins County

**Description** County Road 109 (Etna Rd.) Over Fall Creek, Bridge Replacement. BIN 3314180. Town of Dryden, Tompkins CO. BNY2018-Funding in 95% Federal (Using 15% Toll Credit) and 5% Local Match.

**Fund Source: NHPP**

Project Element	Funding	Date	Obligated Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
A-1-Scoping	NHPP	2-19		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	NHPP	2-19		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	NHPP	2-19		\$138,000	\$0	\$0	\$0	\$0	\$0
C-8-Detailed Design_2	NHPP		\$0 05-20	\$1,000	\$0	\$0	\$0	\$0	\$1,000
D-10-Rt of Way Acq	NHPP		\$0 05-20	\$15,000	\$0	\$0	\$0	\$0	\$15,000
E-13-Rt of Way Incd	NHPP	2-19		\$10,000	\$0	\$0	\$0	\$0	\$0
G-18-Construction	NHPP		\$0 03-21	\$0	\$1,500,000	\$0	\$0	\$0	\$1,500,000
H-22-Inspection	NHPP		\$0 03-21	\$0	\$165,000	\$0	\$0	\$0	\$165,000
<b>Total:</b>				\$356,000	\$16,000	\$1,665,000	\$0	\$0	\$1,681,000
<b>Federal Funding:</b>				\$338,200	\$15,200	\$1,581,750	\$0	\$0	\$1,596,950
<b>State Funding:</b>				\$0	\$0	\$0	\$0	\$0	\$0
<b>Local Funding:</b>				\$17,800	\$800	\$83,250	\$0	\$0	\$84,050

**ADMINISTRATIVE MODIFICATIONS:**

Project Element	Funding	Date	Obligated Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
A-1-Scoping	NHPP	2-19		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	NHPP	2-19		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	NHPP	2-19		<b>\$126,000</b>	\$0	\$0	\$0	\$0	\$0
C-8-Detailed Design_2	NHPP		\$0 05-20	\$1,000	\$0	\$0	\$0	\$0	\$1,000
D-10-Rt of Way Acq	NHPP		\$0 05-20	<b>\$27,000</b>	\$0	\$0	\$0	\$0	\$27,000
E-13-Rt of Way Incd	NHPP	2-19		\$10,000	\$0	\$0	\$0	\$0	\$0
G-18-Construction	NHPP		\$0 03-21	\$0	\$1,500,000	\$0	\$0	\$0	\$1,500,000
H-22-Inspection	NHPP		\$0 03-21	\$0	\$165,000	\$0	\$0	\$0	\$165,000
<b>Total:</b>				<b>\$344,000</b>	<b>\$28,000</b>	\$1,665,000	\$0	\$0	<b>\$1,693,000</b>
<b>Federal Funding:</b>				<b>\$326,800</b>	<b>\$26,600</b>	\$1,581,750	\$0	\$0	<b>\$1,608,350</b>
<b>State Funding:</b>				\$0	\$0	\$0	\$0	\$0	\$0
<b>Local Funding:</b>				<b>\$17,200</b>	<b>\$1,400</b>	\$83,250	\$0	\$0	<b>\$84,650</b>

Note: modifications shown in **Bold**.

**IV. 2020-2024 Transportation Improvement Program Amendment:  
Update of FTA Tables – Sect. 5307 FFY2020**

**Action:** 2020-2024 TIP Amendment, *Update of FTA Tables – Sect. 5307 FFY2020*, Moved by C.J. Randall, seconded by Brent Cross and approved unanimously to recommend Policy Committee formal approval.

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**2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM  
\*\*Amendment\*\***

**Update of FTA Tables – Sect.5307 FFY2020**

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2020-2024 Transportation Improvement Program (TIP) on **May 5, 2020**. The amendment was reviewed and approved by the ITCTC Planning Committee on May 5, 2020 in joint session. The action on the 2020-2024 TIP and the current State Transportation Improvement Program (STIP) affects Section 5307 in the FTA Tables as described below and in the attached table.

**Description:**

- Tompkins County has requested that the ITCTC approve 2020-24 TIP amendments to the FTA Tables. The proposed amendments adjust for funding in FFY 2020 and are needed to conform with FTA grant-making requirements. The amendments accomplish the following:

**FTA Section 5307 – Urban Formula Program**

- The amendment programs FFY 2020 5307 funds in the amount of \$1,884,683.
- Creates one new project: TCAT Facility Architecture & Engineering for preliminary work for a new administration and maintenance facility.
- Adds funds expected to be transferred from the Section 5311 Rural Formula Program to the 2020 Section 5307 Urban Formula Program in the amount of \$2,707,832 for nine projects.

The proposed amendments to the 2020-2024 TIP and the STIP are shown in the Attachment A tables. The tables show the projects as they will appear in the TIP and STIP. The TIP and STIP will remain fiscally constrained.

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**2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM  
FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLE - FFY 2020**

**URBAN FORMULA (FTA 5307)**

		<b>PIN#</b>	<b>2020</b>
Preventative Maintenance	This project pays for spare parts and labor for preventative maintenance of TCAT's bus fleet.	382178	955,000
<b>TCAT Facility Architecture &amp; Engineering</b>	<b>This project supports A &amp; E for a new TCAT Facility. Transfer from Sec. 5311.</b>	<b>382924</b>	--
Mobility Management - Non-County SCMP	This project supports SCMP Mobility Management Projects identified in the Coordinated Plan and local solicitation review process 2017-2020.	382417	162,099
<b>(3) 40 Ft Diesel or Electric Buses for Expansion</b>	Purchase <b>(3)</b> 40 ft diesel or electric buses for TCAT service expansion. <b>Includes transfer from Sec. 5311.</b>	382920	101,784
Gadabout Operations Management Technology	Customer management, dynamic scheduling and optimization of trips, computer assisted dispatch, real-time bus location information. SCMP Capital for 2020 <b>and transfer from Sec. 5311.</b>	382835	32,446
Gadabout Replacement Buses (12)	Purchase 12 replacement buses for Gadabout. Transfer from Sec. 5311.	<b>382925</b>	--
Mobility Management - Way2Go Tompkins County. Transfer from Sec 5311	Way2Go Mobility Management for Tompkins Co. Community Mobility Education and one-call-one-click service with 2-1-1 Tompkins/Cortland. Sec 5311 Transfer.	382828	188,000
Mobility Management - Way2Go Regional	This project develops and implements a regional mobility management program (MoveTogetherNY) of up to 8 counties. Transfer from Sec 5311.	382832	100,000
<b>Capital/Planning Projects Subtotal</b>			<b>\$1,539,329</b>
Operating Assistance - TCAT	Operating Assistance for TCAT 2019-2020	382404	3,316,000
Operating Assistance - Special Community Mobility Projects	This project supports SCMP-eligible operating assistance projects identified in the Coordinated Plan and ITCTC review process 2017-2019.	382418	220,712
<b>Appalachian Development Transit Program</b>	<b>Operating assistance for mobility services. Transfer from Sec. 5311</b>	382890	23,000
<b>Operating Assistance Subtotal</b>			<b>\$3,559,712</b>
<b>Total Section 5307 Program</b>			<b>\$5,099,041</b>

Policy Committee (1:20 p.m.), *Meloney McMurry assumed the Chair.*

**V. Approval of Action Summary – February 18, 2020**

**Action:** Moved by Don Hartill, seconded by David Smith and approved by consensus.

**VI. 2020-2024 Transportation Improvement Program Amendment: Update of FTA Tables – Sect. 5307 FFY2020**

**Action:** 2020-2024 TIP Amendment, *Update of FTA Tables – Sect. 5307 FFY2020*, Moved by Don Hartill, seconded by Rod Howe and approved by consensus.

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**2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM**

**\*\*Amendment\*\***

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<b>Total Section 5307 Program</b>			<b>\$5,099,041</b>

## VII. Director's Report

**Report:** Fernando de Aragón reported the following:

- **GTSC Grant for enhanced crash data analysis:** applying for money to do in-depth analysis.
- **COVID emergency coordination:** coordinating with local agencies to provide assistance with emergency needs such as taxi to testing facility, group meetings weekly for transportation sector impacts and needs, open communication for options to serve the community.
- **Federal Funding:** Washington D.C. has been giving some attention to transit and there are rumors of a highway stimulus funding; he will monitor the developments and report to committee.
- **Census:** Encourage people to participate; there is a concern that without the students filling out the forms using their school address (where they would have been April 1<sup>st</sup>) our area will face serious impacts for funding and may not reach the mandated population required for having an MPO.
  - **Mike Lane** reported that they will be able to capture the number of students living in the dorms, from the schools, but those in off-campus housing are the problem. While they are legally required to be counted in Tompkins County, getting the response is challenging if they have temporarily left the area and are now spread across the country.
  - **Joseph Wetmore** asked what would happen if the population fell under the threshold. **Fernando de Aragón** replied that he was not sure of the procedure but we could contest the false-result; the demand for services would return with the students and since the census is for ten years it would have serious long-term impacts to the area. The worst-case scenario is losing the MPO with its funding and services, \$2.6M/year for transit would be lost, and there would be no local voice for transportation. The good news is that there is some time to deal with this possibility since it takes two years for census results.
  - **Tom Mank** added that there have been problems in past census-taking and corrections were sought.
  - **Dwight Mengel** reported that census field work operates into late August when they may be able to capture returned students.
- **Staff status:** ITCTC staff are all working remotely and can be contacted through email.

**Action:** This item was for informational purposes only.

## VIII. Member Reports

**Report:** Fernando de Aragón asked members to include 2020 construction projects in their reports so that conflicts can be identified and coordination between municipalities discussed. He projected an updated spreadsheet of projects and promised to email it to committee members after the meeting.

### 7. **David Smith (NYSDOT Region 3).**

- Maintenance crews are continuing their work.
- Many construction projects are moving forward; some projects have been put on pause and are awaiting instruction from the main office.
- Waiting for budget impacts and how it could affect capital projects.
- The Ithaca residency is moving forward with significant progress. Completion is expected by mid-September, followed by the move from the 3<sup>rd</sup> Street location. The OGS will handle the auction of the 3<sup>rd</sup> Street property by the end of the year.
  - **Brent Cross** reported that no one has applied for a sewer connection permit for NYSDOT. David Smith thanked him for the reminder and said he would follow up.

### 8. **Mark Frechette (NYSDOT Region 3).**

- **Brent Cross** asked about the future of CHIPs funding (Consolidated Local Street and Highway Improvement Program). Mr. Frechette replied that there has been no guidance at this time; it was in the State budget April 1<sup>st</sup>. Letters typically go out to municipalities in early May; he has received no information to not go forward with CHIPs.
- Covid19 has not impacted projects scheduled for construction. The 34B Salmon Creek Bridge is a big \$20M project; it has design approval and a contractor is expected to be selected by September with construction starting in the spring of 2021.
- Mr. Frechette asked if there was a letting date for the Ludlowville Bridge by the county. **John Webert** replied he received an email for a let date of June 3<sup>rd</sup> at 1:30 p.m. There is an open bid for the Ludlowville Bridge construction project with completion by August 2021. **Joseph Wetmore** asked if both bridges would be out at the same time. Mark Frechette asked that the date be checked as NYSDOT's understanding was that Ludlowville would be open before the 34B Bridge construction. **John Webert** replied that they have a flexible schedule in order to get the best bids. Mark Frechette said he would contact Mr. Webert so they can coordinate the projects.
- **Culvert NY Program:** Tompkins County got six culvert projects from the state; draft design approval was just completed, some are very large, such as a \$3M project. He reported that these were sent to **Jeff Smith** and he asked that the county review them as costs have gone up; he will follow up with the county soon.

**9. John Webert (Tompkins County Highway).**

- Two Bridge NY projects are in the design stage. Due to Covid19 there will be no public meetings but information is available on the website and includes a question/answer section.
- Pine Tree Road is progressing.
- Ellis Hollow is in design and close to construction; the county may push projects out if they are not considered serious.

**10. Stephanie Redmond (Town of Enfield).**

- Enfield residents are concerned about a blind intersection that is part of the Route 79 project detour to Hayts Road and want to know if Sheffield Road could be used instead. Tim Logue replied that Halseyville Road offered the best detour route after a fair amount of review and public outreach; they did not want large trucks using the narrow local roads. He added that he would be happy to review it again.

**11. Eric Hathaway (City of Ithaca).**

- The DOT construction project at Willow and Dey Streets wrapped up a week from yesterday with signal timing enhancements.

**12. Jason Haremza (Town of Danby).**

- He introduced himself as the new Planner for the Town of Danby and expressed an interest in discussing Route 96/96B with NYSDOT.

**13. Mike Lane (County Legislature).**

- He asked NYSDOT if there would be another round of Culvert NY applications.

**14. Ray Burger (Town of Dryden).**

- Design work is being done on the Route 13 through Dryden pedestrian bridge rail trail.
- The solar project will proceed after the "pause" is over.

**15. Sue Ritter (Town of Ithaca).**

- There is a contractor for the Route 96B sidewalk project; construction is expected to begin at the end of May.

**16. Tom Mank (ITCTC).**

- The new bike map has been printed; contact the ITCTC for copies.

**Action:** This item was for informational purposes only.

**IX. Adjournment**

**Report:** Before calling for adjournment, Meloney McMurry asked if future ITCTC committee meetings would be held remotely. Fernando de Aragón replied that it was uncertain at this time, but the June meeting might be cancelled due to a lack of agenda items and it would be safe to assume future meetings will be held via Zoom. He will keep the committee members updated.

**Action:** Moved by David Smith, seconded by Sue Ritter and unanimously agreed to adjourn the May 5, 2020 ITCTC Planning & Policy Committee meeting at approximately 2:08 p.m.

**Planning Committee Action:**

**Approval of 5/5/2020 Action Summary:**

July 21, 2020

Motion: Mark Frechette

Second: Katie Borgella

Vote: Unanimously approved without modification.

**Policy Committee Action:**

**Approval of 5/5/2020 Action Summary:**

August 25, 2020

By:

ATTEST: \_\_\_\_\_  
David Smith, ITCTC Policy Committee Secretary