



Ithaca-Tompkins County Transportation Council

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AGENDA AND MEETING NOTICE

PLANNING COMMITTEE MEETING

Date: Tuesday, July 21, 2020

Time: 10:00 A.M. – 12:00 P.M.

Location: Remote/Online Video Meeting

This meeting will be recorded.

- I. Public Comment Period
- II. Approval of Committee Action Summary – March 10, 2020 Planning Committee Chair
- III. Approval of Committee Action Summary – May 5, 2020 Planning Committee Chair
- IV. TIP Actions:
-Administrative Modification –
*Cemetery Road Over Trumansburg Creek Bridge Replacement
Project Phase Funding Reallocation – PIN 375659*
- V. Director’s Report Fernando de Aragón
- VI. Member Reports Committee Members
- VII. Adjournment

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo’s Executive Order 220.1 issued on March 12, 2020 suspending the Open Meetings Law, the Ithaca-Tompkins County Transportation Council (ITCTC) meeting scheduled for July 21, 2020 will be held electronically via video/tele conference instead of a public meeting open for the public to attend in person. Members of the public may listen to or view the ITCTC meeting remotely. Instructions to join the meeting and meeting agenda will be posted for the public on the ITCTC website at <https://tompkinscountyny.gov/itctc>. Minutes of the meeting will be transcribed and posted on the ITCTC website after approval. **This meeting will be recorded.**

ITEM I

Public Comment Period

Report: This agenda item is provided for the purpose of allowing members of the public to comment on issues of concern.

Action Requested: This item is for informational purposes.

ITEM II

Approval of Planning Committee Action Summary – March 10, 2020

Report: The March 10, 2020 Action Summary is attached to the end of this meeting packet.

Action Requested: Motion to approve the March 10, 2020 Action Summary.

ITEM III

Approval of Planning Committee Action Summary – May 5, 2020

Report: The May 5, 2020 Action Summary is attached to the end of this meeting packet.

Action Requested: Motion to approve the May 5, 2020 Action Summary.

ITEM IV

2020-2024 TIP Administrative Modification
Cemetery Road over Trumansburg Creek Bridge Replacement Project Phase Funding
Reallocation – PIN375659

Report: The Town of Ulysses, in coordination with NYSDOT, is requesting an administrative modification to the Cemetery Rd over Trumansburg Creek Bridge Replacement Project-PIN 375659. The modification recognizes the need to allocate additional funding to the ROW Acquisition phase in order to meet project requirements. This modification transfers funding from the project's Construction phase to the ROW Acquisition phase. Please see the Administrative Modification form below for more details.

Action Requested: Motion and vote approving the proposed administrative modification to the *Cemetery Road Over Trumansburg Creek Bridge Replacement Project Phase Funding Reallocation* - PIN 375659.

2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM

****Administrative Modification****

**CEMETERY RD OVER TRUMANSBURG CREEK BRIDGE REPLACEMENT
PROJECT PHASE FUNDING REALLOCATION**

The Planning Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved a Transportation Improvement Program (TIP) Administrative Modification on **July 21, 2020**, during a regularly scheduled meeting. The action on the 2020-2021 TIP and the current State Transportation Improvement Program (STIP) affects one (1) project as described below.

Description:

The Town of Ulysses, in coordination with NYSDOT, is requesting an administrative modification to the *Cemetery Rd over Trumansburg Creek Bridge Replacement Project*-PIN 375659. The modification recognizes the need to allocate additional funding to the ROW Acquisition phase in order to meet project requirements. This modification transfers funding from the project's Construction phase to the ROW Acquisition phase. Total project funding remains unchanged.

- \$2,000 from the Construction phase from Federal Fiscal Year 2020/21 to ROW Acquisition for the FFY 2019/20.

The tables in Attachment A include the existing project and the modified project as it will appear in the TIP (note: changes shown in **bold**). This administrative modification will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

ATTEST:

Tim Logue, *Chair, ITCTC Planning Committee*

EXISTING:
TIP date 2018 **PIN** 375659 **BIN** 3210360
Project Name Cemetery Rd. over Trumansburg Creek Bridge
Sponsor Town of Ulysses
Description Cemetery Rd. over Trumansburg Creek. Bridge Replacement. BIN 3210360. Village of Trumansburg. BNY2018-Funding in 95% Federal (Using 15% Toll Credit) and 5% Local Match.

Fund STBG-OSB

Project Element	Funding	Date	Obligated	Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
C-8-Detailed Design	STBG-OSB		\$0	05-20	\$1,000	\$0	\$0	\$0	\$0	\$1,000
A-1-Scoping	STBG-OSB	02-19	\$50,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	STBG-OSB	02-19	\$50,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	STBG-OSB	02-19	\$67,000		\$0	\$0	\$0	\$0	\$0	\$0
D-10-Rt of Way Acq	STBG-OSB		\$0	05-20	\$7,000	\$0	\$0	\$0	\$0	\$7,000
E-13-Rt of Way Incd	STBG-OSB	02-19	\$3,000		\$0	\$0	\$0	\$0	\$0	\$0
G-18-Construction	STBG-OSB			03-21	\$0	\$724,000	\$0	\$0	\$0	\$724,000
H-22-Inspection	STBG-OSB			03-21	\$0	\$80,000	\$0	\$0	\$0	\$80,000
Total:			\$170,000		\$8,000	\$804,000	\$0	\$0	\$0	\$812,000
<i>Federal Funding:</i>			\$161,500		\$7,600	\$763,800	\$0	\$0	\$0	\$771,400
<i>State Funding:</i>			\$0		\$0	\$0	\$0	\$0	\$0	\$0
<i>Local Funding:</i>			\$8,500		\$400	\$40,200	\$0	\$0	\$0	\$40,600

ADMINISTRATIVE MODIFICATIONS:

Project Element	Funding	Date	Obligated	Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
C-8-Detailed Design	STBG-OSB		\$0	05-20	\$1,000	\$0	\$0	\$0	\$0	\$1,000
A-1-Scoping	STBG-OSB	02-19	\$50,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	STBG-OSB	02-19	\$50,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	STBG-OSB	02-19	\$67,000		\$0	\$0	\$0	\$0	\$0	\$0
D-10-Rt of Way Acq	STBG-OSB		\$0	05-20	\$9,000	\$0	\$0	\$0	\$0	\$9,000
E-13-Rt of Way Incd	STBG-OSB	02-19	\$3,000		\$0	\$0	\$0	\$0	\$0	\$0
G-18-Construction	STBG-OSB			03-21	\$0	\$722,000	\$0	\$0	\$0	\$722,000
H-22-Inspection	STBG-OSB			03-21	\$0	\$80,000	\$0	\$0	\$0	\$80,000
Total:			\$170,000		\$10,000	\$802,000	\$0	\$0	\$0	\$812,000
<i>Federal Funding:</i>			\$161,500		\$9,500	\$761,900	\$0	\$0	\$0	\$771,400
<i>State Funding:</i>			\$0		\$0	\$0	\$0	\$0	\$0	\$0
<i>Local Funding:</i>			\$8,500		\$500	\$40,100	\$0	\$0	\$0	\$40,600

Note: modifications shown in **Bold**.

Director's Report

Report:

Federal Funding – House of Representatives has passed a proposed transportation bill. This is only a first step in a long process. A new federal transportation bill is unlikely by the new federal fiscal year – Oct.1, 2020. Expect extensions of the current bill and longer-term action in 2021.

TAP – Transportation Alternatives Program – a new grant cycle for the TAP is expected in the Fall 2020-Winter 2021 time period. Now is the time identify potential projects and do the preliminary analysis (project definition, cost estimation, determination of community support) that will help facilitate the grant application process. Please contact the Staff Director with questions.

Bridge NY – another funding cycle is likely in 2021. No specific dates or other guidelines at this time.

COVID Pandemic - COVID impacts on TIP projects. There is a general concern that, because of reduced gas tax revenues and shifting economic priorities, the federal transportation program may experience fiscal constraints over the next year. This may be reflected in a slow down of funding obligations. More than ever project sponsors are advised to keep their projects advancing in a timely manner and on-budget.

Action Requested: This item is for information purposes.

Member Reports

Report: This agenda item is provided for the purpose of allowing members to discuss issues of common concern. Examples might include: UPWP-related activities, local implementation of actions identified in the LRTP or construction updates.

Action Requested: This item is for information purposes.

Adjournment

Meetings for the rest of this year will be held on an as-needed basis; notification will be by email to members as well as a post on the ITCTC website and Facebook page.

The originally approved 2020 Meeting Schedule can be viewed on the ITCTC website:

<http://tompkinscountyny.gov/ITCTC/meetings>

**THE FOLLOWING PAGES CONTAIN THE ATTACHMENT FOR
AGENDA ITEM II**

- II. Approval of Planning Committee Action Summary – March 10, 2020**
(See page 1 above)

- III. Approval of Planning Committee Action Summary – May 5, 2020**
(See page 1 above)

Approval of Action Summary
March 10, 2020 Meeting

PLANNING COMMITTEE MEETING ACTION SUMMARY

**March 10, 2020 - Ithaca Tompkins Transit Center
10:00 a.m.**

Present: Timothy Logue, Chair (City of Ithaca), Katie Borgella (Tompkins County), John Webert (Tompkins County Highway), Sue Ritter (Town of Ithaca), Reed Huegerich (Cornell University), Kate Supron (Cornell University), Joseph Wetmore (Town of Lansing), C.J. Randall (Town of Lansing), Dan Thaete (Town of Ithaca), Mark Frechette (NYSDOT Region 3), John Reichert (NYSDOT Region 3), Dave Roth (NYSDOT Region 3).

Excused: Ray Burger, Vice Chair (Town of Dryden), Brent Cross (Village of Cayuga Heights), Jim Weber (Town of Ithaca), Eric Hathaway (City of Ithaca), Matt Yarrow (TCAT), Michael Smith (Town of Ithaca), John Courtney (Village of Lansing), Laura Shawley (Town of Danby), Stephanie Redmond (Town of Enfield), Michael Perkins (Town of Groton), Kevin Berggren (Town of Newfield), Michelle Wright (Town of Ulysses), Adam Klein (FTA), Carlos Gonzalez (FHWA).

Staff: Fernando de Aragón, Teresa Linde, Tom Mank, Jay Lambrix.

Guests: Victoria Armstrong (Director of Bike Walk Tompkins, Center for Community Transportation)

Tim Logue assumed the Chair at approximately 10:10 a.m.; he asked that introductions be made around the room for the benefit of new members and visitors in attendance.

I. Public Comment Period

Report: Victoria Armstrong (Bike Walk Tompkins and the Center for Community Transportation) reported that the work on the Blueprints for bikes in Tompkins County, "Biking For Everyone", is coming together. There will be an open house for the plan on April 2nd. Tonight, March 10th, there is an international bike film festival at Cinemapolis; there will be displays of the Hector Street trail, cargo bikes, and more.

II. Approval of Joint Action Summary – January 21, 2020

Action: The Action Summary from January 21, 2020 was Moved by Sue Ritter, seconded by C.J. Randall, and unanimously approved by the ITCTC Planning Committee without modification.

III. Vision Zero – City of Ithaca

Report: This agenda item was postponed to a later date to be determined.

IV. 2020-2024 TIP Administrative Modification – Pine Tree Rd. – PIN 375610

Report: Fernando de Aragón reported that the Tompkins County Highway Department is requesting an administrative modification to the *Pine Tree Rd Safety Improvements Project*-PIN 375610; it will move funds from construction to ROW Acquisition and ROW Incidentals. John Webert added that the project requires more ROW acquisition than originally planned, but total project funding remains unchanged.

Reed Huegerich asked the committee if Cornell needs to recuse itself from this vote. Tim Logue asked if he would personally benefit from this action; Mr. Huegerich replied that he would not personally benefit, and Mr. Logue said that he did not think recusing himself was necessary in this case. Mark Frechette agreed and said it was not required. Joe Wetmore added that it might be a good idea to abstain just to make sure no member of the public interpreted it as a conflict; since there were enough members present to constitute a quorum without Cornell, the committee agreed to give Cornell the option to abstain from voting.

Action: 2020-2024 TIP Administrative Modification, *Pine Tree Road – Two Intersections Safety Improvements – PIN 375610*, Moved by Mark Frechette, seconded by John Webert and approved by the Planning Committee (Reed Huegerich and Kate Supron, representing Cornell, abstained).

2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM

****Administrative Modification****

**PINE TREE RD SAFETY IMPROVEMENT PROJECT PHASE FUNDING
REALLOCATION**

The Planning Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved a Transportation Improvement Program (TIP) Administrative Modification on **March 10, 2020**, during a regularly scheduled meeting. The action on the 2020-2021 TIP and the current State Transportation Improvement Program (STIP) affects one (1) project as described below.

Description:

The Tompkins County Highway Department is requesting an administrative modification to the *Pine Tree Rd Safety Improvements Project*-PIN 375610. The modification recognizes the need to add ROW Acquisition and ROW Incidentals phases to the project schedule to meet project requirements. This modification transfers funding from the project’s Construction phase to the new ROW Acquisition and ROW Incidentals phases. Total project funding remains unchanged.

- \$17,725 from the Construction phase from Federal Fiscal Year 2019/20 to ROW Incidentals for the FFY 2019/20.
- \$7,275 from the Construction phase from Federal Fiscal Year 2019/20 to ROW Acquisition for the FFY 2019/20.
- Total funding adjustment equals \$25,000 with no funding source changes.

The tables in Attachment A include the existing project and the modified project as it will appear in the TIP (note: changes shown in **bold**). This administrative modification will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

EXISTING:

TIP date 2014 **PIN** 375610 **BIN**

Project Name Pine Tree Road - Two Intersections Safety Improvements

Sponsor Tompkins County

Description NYSDOT HSIP 15-17 Funds - Pedestrian safety improvements at two intersections on Pine Tree Road: entrance of East Hill Plaza and at Ellis Hollow Road. The first will be addressed by adding a traffic signal with pedestrian signals. The latter will be addressed by relocating approximately 425 feet of a trail to terminate at the signalized intersection, adding a pedestrian signal and eliminating the former mid-block crossing. Town of Ithaca, Tompkins CO. Total Federal Award Amount - \$257,400.

Fund PSAP-HSIP

Project Element	Funding	Date	Obligated	Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
A-1-Scoping	HSIP	10-14	\$15,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	HSIP	10-14	\$15,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	HSIP	10-14	\$30,000		\$0	\$0	\$0	\$0	\$0	\$0
G-18-Construction	HSIP			10-19	\$203,000	\$0	\$0	\$0	\$0	\$203,000
H-22-Inspection	HSIP			10-19	\$23,000	\$0	\$0	\$0	\$0	\$23,000
Total:			\$60,000		\$226,000	\$0	\$0	\$0	\$0	\$226,000
Federal Funding:			\$54,000		\$203,400	\$0	\$0	\$0	\$0	\$203,400
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$6,000		\$22,600	\$0	\$0	\$0	\$0	\$22,600

ADMINISTRATIVE MODIFICATIONS:

Project Element	Funding	Date	Obligated	Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
A-1-Scoping	HSIP	10-14	\$15,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	HSIP	10-14	\$15,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	HSIP	10-14	\$30,000		\$0	\$0	\$0	\$0	\$0	\$0
D-10-Rt of Way Acq	HSIP			10-19	\$7,275	\$0	\$0	\$0	\$0	\$7,275
E-13-Rt of Way Incd	HSIP			10-19	\$17,725	\$0	\$0	\$0	\$0	\$17,725
G-18-Construction	HSIP			10-19	\$178,000	\$0	\$0	\$0	\$0	\$178,000
H-22-Inspection	HSIP			10-19	\$23,000	\$0	\$0	\$0	\$0	\$23,000
Total:			\$60,000		\$226,000	\$0	\$0	\$0	\$0	\$226,000
Federal Funding:			\$54,000		\$203,400	\$0	\$0	\$0	\$0	\$203,400
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$6,000		\$22,600	\$0	\$0	\$0	\$0	\$22,600

Note: modifications shown in **Bold**.

V. Director's Report

Report: Fernando de Aragón reported the following:

- **NYSDOT brochures** on two kinds of pedestrian signals were distributed at the meeting; he urged everyone to read them and help educate others. The signals are called Rectangular Rapid-Flashing Beacons (RRFB) and Pedestrian Hybrid Beacons (PHB); there are RRFBs in our county but no PHBs. Reed Huegerich reported that two RRFBs are planned to go into the East Hill Plaza area but he didn't know when; John Weibert added that they will be installed this year. Mark Frechette reported that there are currently no PHBs in Central New York but if one is planned, it is the project sponsor's responsibility for education efforts in their area. Victoria Armstrong offered her assistance with any outreach efforts.
- **The Executive Summary of the 2040 LRTP** was distributed at the meeting and can be viewed on the ITCTC website.
- **Tompkins County Coronavirus proactive efforts** included sending surveys to department heads to determine the impacts of closing offices and/or having staff work remotely. Committee members should be prepared for the possibility of remote or virtual ITCTC meetings in the future should virus conditions escalate in Tompkins County.

Action: This item was for informational purposes only.

VI. Member Reports

Report: Fernando de Aragón asked members to include 2020 construction projects in their reports so that conflicts can be identified and coordination between municipalities discussed. He projected an updated spreadsheet of projects and promised to email it to committee members after the meeting.

1. **Tim Logue (City of Ithaca).**

- Starting March 16th, Hector Street will be down to one lane for two-way traffic due to construction; there will be flaggers directing traffic. As of April 1st, Hector Street will be fully closed for four months from the bottom to the top of the hill (at the city line). Access will only be given to residents who live in the construction area or for emergency vehicles. The posted detour will be Route 96 (Cliff Street) to Hayts Road to Halseyville Road back to Route 79.
- Foundations are being poured for the Brindley Street Bridge; the new bridge is on schedule for a mid-July opening. The old single-lane bridge will be opened for pedestrian and bicycle use-only in late August/early September.
- The East State Street retaining wall project has crews taking down trees and is on track to meet the deadline by the end of the month. There is still paperwork to do and the project has met with some delays in getting bids out but when it is in construction there should not be impacts to traffic; most of the work can be done from a parking lot, but it might require sidewalk closure for some of the work.
- The Elmira Road resurfacing and traffic signal project will be bid out this summer, with a construction schedule of 2021. There will be some lane closure but traffic remaining open in Route 13 on the portion that the city owns down Elmira Road.
- The city also has a list of smaller, local projects. Dan Thaete asked Tim Logue if the Thurston Ave. sewer replacement is a city or Cornell project. Reed Huegerich replied that this is a City of Ithaca project. Tim Logue agreed and further reported that it is on the list, possibly for the summer of 2020 but it could end up being done in 2021. Dan Thaete explained that the Town of Ithaca is interested in tagging on to this project and if the city of Ithaca is doing it, it makes it easier for the Town to arrange; Tim Logue suggested he speak to Eric Hathaway at the city because he would know the details.

2. **Mark Frechette (NYSDOT).**

- There is a lot of activity going on around the new NYSDOT residency by the airport.
- The Route 34B bridge over Salmon Creek will have a contractor by this fall and go to construction in 2021. There will be coordination discussions between NYSDOT and Tompkins County regarding the Ludlowville Bridge; it is important that the Ludlowville Bridge go to construction in 2020 because it is a detour route for NYSDOT's Rt. 34B project in 2021. Joe Wetmore asked to be contacted with updates and construction dates for these two projects in Lansing.

3. **John Weibert (Tompkins County Highway).**

- The county had some delays before getting construction obligation with the Ludlowville Bridge project, but once that is done it will go out to bid; the ROWs are in place and were sent to NYSDOT. Spring 2020 is still the projected start time, but a definite date has not yet been scheduled. He promised to inform Joe Wetmore when a construction date is confirmed.
- He added that Pine Tree Road, Ny Bridges, George Road, and Trumansburg Road are all in various stages of progress.
- Dan Thaete asked if he could receive a plan for the Pine Tree Road project. John Weibert replied that only paving will be done for now; the culvert project is a few years out.
- Mark Frechette added that he was hoping to have a contract for the Ludlowville Bridge today; it is in progress and a contract should be completed soon. Victoria Armstrong asked Mr. Frechette about the status of the Dryden Trail; he replied that the Town passed the resolution but there is no signed agreement yet.

4. Sue Ritter (*Town of Ithaca*).

- The Route 96B sidewalk received approval; there will be an advertisement in the Ithaca Journal tomorrow.
- The Gateway Trail hit problems with resident concerns about a culvert; when that is resolved, after culvert redesign, it should go to construction in the fall of 2020.
- The consultant is fine-tuning the report for the pedestrian corridor study on Trumansburg Road.

5. Tom Mank (*ITCTC*).

- The bike map is nearing completion to go to the printer soon
- Mark Frechette asked Tom Mank to share his data with NYSDOT and Eric Hathaway on accidents for the past 10 years at the city intersections.

6. John Reichert (*NYSDOT*).

- Victoria Armstrong asked for an update on the traffic lights at the Route 13/Dey Street intersection. Mr. Reichert replied that NYSDOT is waiting for a fabrication issue to be resolved before completing the work on the traffic lights.

Action: This item was for informational purposes only.

VII. Adjournment

Action: Moved by John Weibert, seconded by Tim Logue and unanimously agreed to adjourn the March 10, 2020 ITCTC Planning Committee meeting at approximately 10:55 a.m.

Planning Committee Action:
Approval of 3/10/2020 Action Summary:

July 21, 2020
Motion:
Second:
Vote:

Approval of Action Summary
May 5, 2020 Meeting

JOINT COMMITTEE MEETING ACTION SUMMARY

May 5, 2020 – Remote/Online Video Meeting
1:00 p.m.

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 220.1 issued on March 12, 2020 suspending the Open Meetings Law, the Ithaca-Tompkins County Transportation Council (ITCTC) meeting scheduled for May 5, 2020 was held electronically via video/tele conference instead of a public meeting open for the public to attend in person. Members of the public were able to listen to or view the ITCTC meeting remotely. Instructions to join the meeting and meeting agenda were posted for the public on the ITCTC website at <https://tompkinscountyny.gov/itctc>. The meeting was recorded.

Present: *Policy Committee:* **Meloney McMurry, Chair** (Vil. Of Cayuga Hts.), **Don Hartill, Vice Chair** (Vil. Of Lansing), **David Smith, Secretary** (NYSDOT Region 3), **Mark Frechette** (NYSDOT Region 3), **Mike Lane** (Tompkins Co. Legislature), **Rod Howe** (Town of Ithaca), **Tim Logue** (City of Ithaca), **Jason Leifer** (Town of Dryden), **Reed Huegerich** (Cornell University), **Stephanie Redmond** (Town of Enfield), **Joseph Wetmore** (Town of Lansing), **Michael Allinger** (Town of Newfield), **Carlos Gonzalez** (FHWA).

Planning Committee: **Timothy Logue, Chair** (City of Ithaca), **Ray Burger, Vice Chair** (Town of Dryden), **Brent Cross** (Village of Cayuga Heights), **Katie Borgella** (Tompkins County), **John Webert** (Tompkins County Highway), **Sue Ritter** (Town of Ithaca), **Eric Hathaway** (City of Ithaca), **Reed Huegerich** (Cornell University), **Matt Yarrow** (TCAT), **Joseph Wetmore** (Town of Lansing), **C.J. Randall** (Town of Lansing), **Michelle Wright** (Town of Ulysses), **Jason Haremza** (Town of Danby), **Mark Frechette** (NYSDOT Region 3), **John Reichert** (NYSDOT Region 3), **Dave Roth** (NYSDOT Region 3), **Carlos Gonzalez** (FHWA).

Excused: *Policy Committee:* **Svante Myrick** (City of Ithaca), **Linda Woodard** (Vil. Of Cayuga Hts.), **Ronny Hardaway** (Vil. Of Lansing), **Bill Goodman** (Town of Ithaca), **Frank Proto** (TCAT Board), **Mark Witmer** (Town of Caroline), **Joel Gagnon** (Town of Danby), **Don Scheffler** (Town of Groton), **Adam Klein** (FTA).

Planning Committee: **Dan Thaete** (Town of Ithaca), **Jim Weber** (Town of Ithaca), **Kate Supron** (Cornell University), **Michael Smith** (Town of Ithaca), **John Courtney** (Village of Lansing), **Laura Shawley** (Town of Danby), **Stephanie Redmond** (Town of Enfield), **Michael Perkins** (Town of Groton), **Kevin Berggren** (Town of Newfield), **Michelle Wright** (Town of Ulysses), **Adam Klein** (FTA), **Carlos Gonzalez** (FHWA).

Staff: **Fernando de Aragón, Teresa Linde, Tom Mank, Jay Lambrix.**

Guests: **Dwight Mengel** (Tompkins County DSS, Chief Transportation Planner).

Tim Logue assumed the Chair at approximately 1:00 p.m.

I. Public Comment Period

Report: Tim Logue asked if there were any members of the public viewing the meeting who wanted to speak; hearing none he proceeded to the Planning Committee portion of the meeting.

Planning Committee (1:04 p.m.)

II. Approval of Action Summary – March 10, 2020

Action: This item was withdrawn from the agenda; the action summary from March 10, 2020 will be reviewed for approval at the next meeting of the ITCTC Planning Committee.

III. 2020-2024 Transportation Improvement Program Administrative Modifications

a. Cecil A. Malone Dr. Bridge Replacement (PIN: 375589) – City of Ithaca

Action: Moved by Ray Burger, seconded by Reed Huegerich and unanimously approved.

2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM

****Administrative Modification****

CECIL A. MALONE DR. BRIDGE REPLACEMENT PROJECT PHASE FUNDING REALLOCATION

The Planning Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved a Transportation Improvement Program (TIP) Administrative Modification on **May 5, 2020**. The action on the 2020-2024 TIP and the current State Transportation Improvement Program (STIP) affects one (1) project as described below.

Description:

The City of Ithaca is requesting an administrative modification to the *Cecil A. Malone Dr. Bridge Replacement (PIN:375589)* – TIP project. The modification recognizes the need to add ROW Acquisition and ROW Incidentals phases to the project schedule to meet project requirements. This modification transfers funding from the project’s Scoping, Preliminary Design and Final Design phases to the new ROW Acquisition and ROW Incidentals phases. Total project funding remains unchanged.

Propose changes:

- \$18,000 from the Scoping phase from previously obligated Federal Fiscal Year 2018/19.
- \$18,000 from the Preliminary Design phase from previously obligated FFY 2018/19.
- \$7,000 from the Final Design phase from previously obligated FFY 2018/19.

- \$36,000 to ROW Incidentals for FFY 2019/20.
- \$7,000 to ROW Acquisition for FFY 2019/20.

- Total funding adjustment equals \$43,000 with no fund source changes.

The tables in Attachment A include the existing project and the modified project as it will appear in the TIP (note: changes shown in **bold**). This administrative modification will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

EXISTING:

TIP date 2018 **PIN** 375589 **BIN** 2210640
Project Name Cecil Malone Dr. over Flood Relief Channel Bridge
Sponsor City of Ithaca
Description Cecil Malone Dr. over Flood Relief Channel Bridge-BIN 2210640. Bridge Replacement. City of Ithaca, Tompkins CO. BNY2018-Funding in 95% Federal (Using 15% Toll Credit) and 5% Local Match.

Fund Source: STBG-OSB

Project Element	Funding	Date	Obligated	Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
C-8-Detailed Design	STBG-OSB		\$0	05-20	\$1,000	\$0	\$0	\$0	\$0	\$1,000
B-4-Preliminary Design	STBG-OSB	02-19	\$118,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	STBG-OSB	02-19	\$157,000		\$0	\$0	\$0	\$0	\$0	\$0
A-1-Scoping	STBG-OSB	02-19	\$118,000		\$0	\$0	\$0	\$0	\$0	\$0
G-18-Construction	STBG-OSB		\$0	03-21	\$0	\$1,591,000	\$0	\$0	\$0	\$1,591,000
H-22-Inspection	STBG-OSB		\$0	03-21	\$0	\$188,000	\$0	\$0	\$0	\$188,000
Total:			\$393,000		\$1,000	\$1,779,000	\$0	\$0	\$0	\$1,780,000
Federal Funding:			\$373,350		\$950	\$1,690,050	\$0	\$0	\$0	\$1,691,000
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$19,650		\$50	\$88,950	\$0	\$0	\$0	\$89,000

ADMINISTRATIVE MODIFICATIONS:

Project Element	Funding	Date	Obligated	Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
C-8-Detailed Design	STBG-OSB		\$0	05-20	\$1,000	\$0	\$0	\$0	\$0	\$1,000
B-4-Preliminary Design	STBG-OSB	02-19	\$100,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	STBG-OSB	02-19	\$150,000		\$0	\$0	\$0	\$0	\$0	\$0
A-1-Scoping	STBG-OSB	02-19	\$100,000		\$0	\$0	\$0	\$0	\$0	\$0
ROW Incidentals	STBG-OSB			05-20	\$36,000	\$0	\$0	\$0	\$0	\$36,000
ROW Acquisition	STBG-OSB			05-20	\$7,000	\$0	\$0	\$0	\$0	\$8,000
G-18-Construction	STBG-OSB		\$0	03-21	\$0	\$1,591,000	\$0	\$0	\$0	\$1,591,000
H-22-Inspection	STBG-OSB		\$0	03-21	\$0	\$188,000	\$0	\$0	\$0	\$188,000
Total:			\$350,000		\$44,000	\$1,779,000	\$0	\$0	\$0	\$1,823,000
Federal Funding:			\$332,500		\$41,800	\$1,690,050	\$0	\$0	\$0	\$1,731,850
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$17,500		\$2,200	\$88,950	\$0	\$0	\$0	\$91,150

Note: modifications shown in **Bold**.

b. **CR109 (Etna Rd.) over Fall Creek Bridge Replacement (PIN: 375653) – Tompkins County**
Action: Moved by Sue Ritter, seconded by Ray Burger and unanimously approved.

2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM

****Administrative Modification****

**CR109 (ETNA RD.) OVER FALL CREEK BRIDGE REPLACEMENT PROJECT
PHASE FUNDING REALLOCATION**

The Planning Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved a Transportation Improvement Program (TIP) Administrative Modification on **May 5, 2020**. The action on the 2020-2024 TIP and the current State Transportation Improvement Program (STIP) affects one (1) project as described below.

Description:

The Tompkins County Highway Department is requesting an administrative modification to the CR109 (Etna Rd.) over Fall Creek Bridge Replacement (PIN 375653) TIP project. The modification recognizes the need to add funding to the ROW Acquisitions phase to meet project requirements. This modification transfers funding from the project's Final Design phase to the ROW Acquisition phase. Total project funding remains unchanged.

- \$12,000 from obligated Federal Fiscal Year 2018/19 Final Design phase funds to ROW Acquisition in FFY 2019/20.
- Total funding adjustment equals \$12,000 with no funding source changes.

The tables in Attachment A include the existing project and the modified project as it will appear in the TIP (note: changes shown in **bold**). This administrative modification will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

EXISTING:

TIP date 2018 **PIN** 375653 **BIN** 3314180

Project Name CR 109 over Fall Creek

Sponsor Tompkins County

Description County Road 109 (Etna Rd.) Over Fall Creek, Bridge Replacement. BIN 3314180. Town of Dryden, Tompkins CO. BNY2018-Funding in 95% Federal (Using 15% Toll Credit) and 5% Local Match.

Fund Source: NHPP

Project Element	Funding	Date	Obligated Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
A-1-Scoping	NHPP	2-19		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	NHPP	2-19		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	NHPP	2-19		\$138,000	\$0	\$0	\$0	\$0	\$0
C-8-Detailed Design_2	NHPP		\$0 05-20	\$1,000	\$0	\$0	\$0	\$0	\$1,000
D-10-Rt of Way Acq	NHPP		\$0 05-20	\$15,000	\$0	\$0	\$0	\$0	\$15,000
E-13-Rt of Way Incd	NHPP	2-19		\$10,000	\$0	\$0	\$0	\$0	\$0
G-18-Construction	NHPP		\$0 03-21	\$0	\$1,500,000	\$0	\$0	\$0	\$1,500,000
H-22-Inspection	NHPP		\$0 03-21	\$0	\$165,000	\$0	\$0	\$0	\$165,000
Total:				\$356,000	\$16,000	\$1,665,000	\$0	\$0	\$1,681,000
Federal Funding:				\$338,200	\$15,200	\$1,581,750	\$0	\$0	\$1,596,950
State Funding:				\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:				\$17,800	\$800	\$83,250	\$0	\$0	\$84,050

ADMINISTRATIVE MODIFICATIONS:

Project Element	Funding	Date	Obligated Date	19/20	20/21	21/22	22/23	23/24	5 YR Total
A-1-Scoping	NHPP	2-19		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	NHPP	2-19		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	NHPP	2-19		\$126,000	\$0	\$0	\$0	\$0	\$0
C-8-Detailed Design_2	NHPP		\$0 05-20	\$1,000	\$0	\$0	\$0	\$0	\$1,000
D-10-Rt of Way Acq	NHPP		\$0 05-20	\$27,000	\$0	\$0	\$0	\$0	\$27,000
E-13-Rt of Way Incd	NHPP	2-19		\$10,000	\$0	\$0	\$0	\$0	\$0
G-18-Construction	NHPP		\$0 03-21	\$0	\$1,500,000	\$0	\$0	\$0	\$1,500,000
H-22-Inspection	NHPP		\$0 03-21	\$0	\$165,000	\$0	\$0	\$0	\$165,000
Total:				\$344,000	\$28,000	\$1,665,000	\$0	\$0	\$1,693,000
Federal Funding:				\$326,800	\$26,600	\$1,581,750	\$0	\$0	\$1,608,350
State Funding:				\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:				\$17,200	\$1,400	\$83,250	\$0	\$0	\$84,650

Note: modifications shown in **Bold**.

**IV. 2020-2024 Transportation Improvement Program Amendment:
Update of FTA Tables – Sect. 5307 FFY2020**

Action: 2020-2024 TIP Amendment, *Update of FTA Tables – Sect. 5307 FFY2020*, Moved by C.J. Randall, seconded by Brent Cross and approved unanimously to recommend Policy Committee formal approval.

**2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM
Amendment**

Update of FTA Tables – Sect.5307 FFY2020

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2020-2024 Transportation Improvement Program (TIP) on **May 5, 2020**. The amendment was reviewed and approved by the ITCTC Planning Committee on May 5, 2020 in joint session. The action on the 2020-2024 TIP and the current State Transportation Improvement Program (STIP) affects Section 5307 in the FTA Tables as described below and in the attached table.

Description:

- Tompkins County has requested that the ITCTC approve 2020-24 TIP amendments to the FTA Tables. The proposed amendments adjust for funding in FFY 2020 and are needed to conform with FTA grant-making requirements. The amendments accomplish the following:

FTA Section 5307 – Urban Formula Program

- The amendment programs FFY 2020 5307 funds in the amount of \$1,884,683.
- Creates one new project: TCAT Facility Architecture & Engineering for preliminary work for a new administration and maintenance facility.
- Adds funds expected to be transferred from the Section 5311 Rural Formula Program to the 2020 Section 5307 Urban Formula Program in the amount of \$2,707,832 for nine projects.

The proposed amendments to the 2020-2024 TIP and the STIP are shown in the Attachment A tables. The tables show the projects as they will appear in the TIP and STIP. The TIP and STIP will remain fiscally constrained.

**2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM
FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLE - FFY 2020**

URBAN FORMULA (FTA 5307)

		PIN#	2020
Preventative Maintenance	This project pays for spare parts and labor for preventative maintenance of TCAT's bus fleet.	382178	955,000
TCAT Facility Architecture & Engineering	This project supports A & E for a new TCAT Facility. Transfer from Sec. 5311.	382924	--
Mobility Management - Non-County SCMP	This project supports SCMP Mobility Management Projects identified in the Coordinated Plan and local solicitation review process 2017-2020.	382417	162,099
(3) 40 Ft Diesel or Electric Buses for Expansion	Purchase (3) 40 ft diesel or electric buses for TCAT service expansion. Includes transfer from Sec. 5311.	382920	101,784
Gadabout Operations Management Technology	Customer management, dynamic scheduling and optimization of trips, computer assisted dispatch, real-time bus location information. SCMP Capital for 2020 and transfer from Sec. 5311.	382835	32,446
Gadabout Replacement Buses (12)	Purchase 12 replacement buses for Gadabout. Transfer from Sec. 5311.	382925	--
Mobility Management - Way2Go Tompkins County. Transfer from Sec 5311	Way2Go Mobility Management for Tompkins Co. Community Mobility Education and one-call-one-click service with 2-1-1 Tompkins/Cortland. Sec 5311 Transfer.	382828	188,000
Mobility Management - Way2Go Regional	This project develops and implements a regional mobility management program (MoveTogetherNY) of up to 8 counties. Transfer from Sec 5311.	382832	100,000
Capital/Planning Projects Subtotal			\$1,539,329
Operating Assistance - TCAT	Operating Assistance for TCAT 2019-2020	382404	3,316,000
Operating Assistance - Special Community Mobility Projects	This project supports SCMP-eligible operating assistance projects identified in the Coordinated Plan and ITCTC review process 2017-2019.	382418	220,712
Appalachian Development Transit Program	Operating assistance for mobility services. Transfer from Sec. 5311	382890	23,000
Operating Assistance Subtotal			\$3,559,712
Total Section 5307 Program			\$5,099,041

Policy Committee (1:20 p.m.), *Meloney McMurry assumed the Chair.*

V. Approval of Action Summary – February 18, 2020

Action: Moved by Don Hartill, seconded by David Smith and approved by consensus.

VI. 2020-2024 Transportation Improvement Program Amendment: Update of FTA Tables – Sect. 5307 FFY2020

Action: 2020-2024 TIP Amendment, *Update of FTA Tables – Sect. 5307 FFY2020*, Moved by Don Hartill, seconded by Rod Howe and approved by consensus.

2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM

****Amendment****

Update of FTA Tables – Sect.5307 FFY2020

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2020-2024 Transportation Improvement Program (TIP) on **May 5, 2020**. The amendment was reviewed and approved by the ITCTC Planning Committee on May 5, 2020 in joint session. The action on the 2020-2024 TIP and the current State Transportation Improvement Program (STIP) affects Section 5307 in the FTA Tables as described below and in the attached table.

Description:

- Tompkins County has requested that the ITCTC approve 2020-24 TIP amendments to the FTA Tables. The proposed amendments adjust for funding in FFY 2020 and are needed to conform with FTA grant-making requirements. The amendments accomplish the following:

FTA Section 5307 – Urban Formula Program

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- Creates one new project: TCAT Facility Architecture & Engineering for preliminary work for a new administration and maintenance facility.
- Adds funds expected to be transferred from the Section 5311 Rural Formula Program to the 2020 Section 5307 Urban Formula Program in the amount of \$2,707,832 for nine projects.

The proposed amendments to the 2020-2024 TIP and the STIP are shown in the Attachment A tables. The tables show the projects as they will appear in the TIP and STIP. The TIP and STIP will remain fiscally constrained.

**2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM
FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLE - FFY 2020**

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Appalachian Development Transit Program	Operating assistance for mobility services. Transfer from Sec. 5311	382890	23,000
Operating Assistance Subtotal			\$3,559,712
Total Section 5307 Program			\$5,099,041

VII. Director's Report

Report: Fernando de Aragón reported the following:

- **GTSC Grant for enhanced crash data analysis:** applying for money to do in-depth analysis.
- **COVID emergency coordination:** coordinating with local agencies to provide assistance with emergency needs such as taxi to testing facility, group meetings weekly for transportation sector impacts and needs, open communication for options to serve the community.
- **Federal Funding:** Washington D.C. has been giving some attention to transit and there are rumors of a highway stimulus funding; he will monitor the developments and report to committee.
- **Census:** Encourage people to participate; there is a concern that without the students filling out the forms using their school address (where they would have been April 1st) our area will face serious impacts for funding and may not reach the mandated population required for having an MPO.
 - **Mike Lane** reported that they will be able to capture the number of students living in the dorms, from the schools, but those in off-campus housing are the problem. While they are legally required to be counted in Tompkins County, getting the response is challenging if they have temporarily left the area and are now spread across the country.
 - **Joseph Wetmore** asked what would happen if the population fell under the threshold. **Fernando de Aragón** replied that he was not sure of the procedure but we could contest the false-result; the demand for services would return with the students and since the census is for ten years it would have serious long-term impacts to the area. The worst-case scenario is losing the MPO with its funding and services, \$2.6M /year for transit would be lost, and there would be no local voice for transportation. The good news is that there is some time to deal with this possibility since it takes two years for census results.
 - **Tom Mank** added that there have been problems in past census-taking and corrections were sought.
 - **Dwight Mengel** reported that census field work operates into late August when they may be able to capture returned students.
- **Staff status:** ITCTC staff are all working remotely and can be contacted through email.

Action: This item was for informational purposes only.

VIII. Member Reports

Report: Fernando de Aragón asked members to include 2020 construction projects in their reports so that conflicts can be identified and coordination between municipalities discussed. He projected an updated spreadsheet of projects and promised to email it to committee members after the meeting.

7. **David Smith (NYSDOT Region 3).**

- Maintenance crews are continuing their work.
- Many construction projects are moving forward; some projects have been put on pause and are awaiting instruction from the main office.
- Waiting for budget impacts and how it could affect capital projects.
- The Ithaca residency is moving forward with significant progress. Completion is expected by mid-September, followed by the move from the 3rd Street location. The OGS will handle the auction of the 3rd Street property by the end of the year.
 - **Brent Cross** reported that no one has applied for a sewer connection permit for NYSDOT. David Smith thanked him for the reminder and said he would follow up.

8. **Mark Frechette (NYSDOT Region 3).**

- **Brent Cross** asked about the future of CHIPs funding (Consolidated Local Street and Highway Improvement Program). Mr. Frechette replied that there has been no guidance at this time; it was in the State budget April 1st. Letters typically go out to municipalities in early May; he has received no information to not go forward with CHIPs.
- Covid 19 has not impacted projects scheduled for construction. The 34B Salmon Creek Bridge is a big \$20M project; it has design approval and a contractor is expected to be selected by September with construction starting in the spring of 2021.
- Mr. Frechette asked if there was a letting date for the Ludlowville Bridge by the county. **John Webert** replied he received an email for a let date of June 3rd at 1:30 p.m. There is an open bid for the Ludlowville Bridge construction project with completion by August 2021. **Joseph Wetmore** asked if both bridges would be out at the same time. Mark Frechette asked that the date be checked as NYSDOT's understanding was that Ludlowville would be open before the 34B Bridge construction. **John Webert** replied that they have a flexible schedule in order to get the best bids. Mark Frechette said he would contact Mr. Webert so they can coordinate the projects.
- **Culvert NY Program:** Tompkins County got six culvert projects from the state; draft design approval was just completed, some are very large, such as a \$3M project. He reported that these were sent to **Jeff Smith** and he asked that the county review them as costs have gone up; he will follow up with the county soon.

9. John Webert (Tompkins County Highway).

- Two Bridge NY projects are in the design stage. Due to Covid19 there will be no public meetings but information is available on the website and includes a question/answer section.
- Pine Tree Road is progressing.
- Ellis Hollow is in design and close to construction; the county may push projects out if they are not considered serious.

10. Stephanie Redmond (Town of Enfield).

- Enfield residents are concerned about a blind intersection that is part of the Route 79 project detour to Hayts Road and want to know if Sheffield Road could be used instead. Tim Logue replied that Halseyville Road offered the best detour route after a fair amount of review and public outreach; they did not want large trucks using the narrow local roads. He added that he would be happy to review it again.

11. Eric Hathaway (City of Ithaca).

- The DOT construction project at Willow and Dey Streets wrapped up a week from yesterday with signal timing enhancements.

12. Jason Haremza (Town of Danby).

- He introduced himself as the new Planner for the Town of Danby and expressed an interest in discussing Route 96/96B with NYSDOT.

13. Mike Lane (County Legislature).

- He asked NYSDOT if there would be another round of Culvert NY applications.
- .

14. Ray Burger (Town of Dryden).

- Design work is being done on the Route 13 through Dryden pedestrian bridge rail trail.
- The solar project will proceed after the "pause" is over.

15. Sue Ritter (Town of Ithaca).

- There is a contractor for the Route 96B sidewalk project; construction is expected to begin at the end of May.

16. Tom Mank (ITCTC).

- The new bike map has been printed; contact the ITCTC for copies.

Action: This item was for informational purposes only.

IX. Adjournment

Report: Before calling for adjournment, Meloney McMurry asked if future ITCTC committee meetings would be held remotely. Fernando de Aragón replied that it was uncertain at this time, but the June meeting might be cancelled due to a lack of agenda items and it would be safe to assume future meetings will be held via Zoom. He will keep the committee members updated.

Action: Moved by David Smith, seconded by Sue Ritter and unanimously agreed to adjourn the May 5, 2020 ITCTC Planning & Policy Committee meeting at approximately 2:08 p.m.

Planning Committee Action: July 21, 2020
Approval of 5/5/2020 Action Summary: Motion:
Second:
Vote:

Policy Committee Action:
Approval of 5/5/2020 Action Summary: By:

ATTEST: _____
David Smith, ITCTC Policy Committee Secretary