



## ***Ithaca-Tompkins County Transportation Council***

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### **AGENDA AND MEETING NOTICE**

#### **PLANNING COMMITTEE MEETING**

**Date:** Tuesday, March 10, 2020

**Time:** 10:00 A.M. – 12:00 P.M.

**Location:** Ithaca-Tompkins Transit Center  
737 Willow Ave., Ithaca N.Y

- |      |                                                                                                                                             |                          |
|------|---------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| I.   | Public Comment Period                                                                                                                       |                          |
| II.  | Approval of Committee Action Summary – January 21, 2020                                                                                     | Planning Committee Chair |
| III. | Vision Zero – City of Ithaca                                                                                                                | Eric Hathaway            |
| IV.  | TIP Actions:<br>-Administrative Modification – Tompkins County –<br><i>Pine Tree Rd.-Two Intersections Safety Improvements</i> – PIN 375610 | John Webert              |
| V.   | Director's Report                                                                                                                           | Fernando de Aragón       |
| VI.  | Member Reports<br>- 2020 Construction Projects                                                                                              | Committee Members        |
| VII. | Adjournment                                                                                                                                 |                          |

**\*\* Please allow two hours for this meeting\*\***

All meetings of the ITCTC are open to the public and held in accessible facilities

ITEM I

**Public Comment Period**

**Report:** This agenda item is provided for the purpose of allowing members of the public to comment on issues of concern.

**Action Requested:** This item is for informational purposes.

ITEM II

**Approval of Planning Committee Action Summary – January 21, 2020**

**Report:** The January 21, 2020 Action Summary is attached to the end of this meeting packet.

**Action Requested:** Motion to approve the January 21, 2020 Action Summary.

ITEM III

**Vision Zero – City of Ithaca**

**Report:** Eric Hathaway, City of Ithaca Traffic Engineer, will provide an update on the Vision Zero initiative he is spearheading.

**Action Requested:** This item for information purposes only.

ITEM IV

**TIP Administrative Modification – Tompkins County**  
**Pine Tree Rd. – Two Intersections Safety Improvements – PIN375610**

**Report:** The Tompkins County Highway Department is requesting an administrative modification to the *Pine Tree Rd Safety Improvements Project*-PIN 375610. The modification adds both a ROW Acquisition and a ROW Incidentals phase to the project schedule to meet project requirements. Funds for the new phases will be shifted from the construction phase of the project. Please see the Administrative Modification form below for more details.

**Action Requested:** Motion and vote approving the proposed administrative modification to the *Pine Tree Rd Safety Improvements Project* - PIN 375610.

**2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM**

**\*\*Administrative Modification\*\***

**PINE TREE RD SAFETY IMPROVEMENT PROJECT PHASE FUNDING  
REALLOCATION**

The Planning Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved a Transportation Improvement Program (TIP) Administrative Modification on **March 10, 2020**, during a regularly scheduled meeting. The action on the 2020-2021 TIP and the current State Transportation Improvement Program (STIP) affects one (1) project as described below.

**Description:**

The Tompkins County Highway Department is requesting an administrative modification to the *Pine Tree Rd Safety Improvements Project*-PIN 375610. The modification recognizes the need to add ROW Acquisition and ROW Incidentals phases to the project schedule to meet project requirements. This modification transfers funding from the project's Construction phase to the new ROW Acquisition and ROW Incidentals phases. Total project funding remains unchanged.

- \$17,725 from the Construction phase from Federal Fiscal Year 2019/20 to ROW Incidentals for the FFY 2019/20.
- \$7,275 from the Construction phase from Federal Fiscal Year 2019/20 to ROW Acquisition for the FFY 2019/20.
- Total funding adjustment equals \$25,000 with no funding source changes.

The tables in Attachment A include the existing project and the modified project as it will appear in the TIP (note: changes shown in **bold**). This administrative modification will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

**EXISTING:**

**TIP date** 2014 **PIN** 375610 **BIN**

**Project Name** Pine Tree Road - Two Intersections Safety Improvements

**Sponsor** Tompkins County

**Description** NYSDOT HSIP 15-17 Funds - Pedestrian safety improvements at two intersections on Pine Tree Road: entrance of East Hill Plaza and at Ellis Hollow Road. The first will be addressed by adding a traffic signal with pedestrian signals. The latter will be addressed by relocating approximately 425 feet of a trail to terminate at the signalized intersection, adding a pedestrian signal and eliminating the former mid-block crossing. Town of Ithaca, Tompkins CO. Total Federal Award Amount - \$257,400.

**Fund** PSAP-HSIP

<b>Project Element</b>	<b>Funding</b>	<b>Date</b>	<b>Obligated</b>	<b>Date</b>	<b>19/20</b>	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>5 YR Total</b>
A-1-Scoping	HSIP	10-14	\$15,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	HSIP	10-14	\$15,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	HSIP	10-14	\$30,000		\$0	\$0	\$0	\$0	\$0	\$0
G-18-Construction	HSIP			10-19	\$203,000	\$0	\$0	\$0	\$0	\$203,000
H-22-Inspection	HSIP			10-19	\$23,000	\$0	\$0	\$0	\$0	\$23,000
<b>Total:</b>			\$60,000		\$226,000	\$0	\$0	\$0	\$0	\$226,000
Federal Funding:			\$54,000		\$203,400	\$0	\$0	\$0	\$0	\$203,400
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$6,000		\$22,600	\$0	\$0	\$0	\$0	\$22,600

**ADMINISTRATIVE MODIFICATIONS:**

<b>Project Element</b>	<b>Funding</b>	<b>Date</b>	<b>Obligated</b>	<b>Date</b>	<b>19/20</b>	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>5 YR Total</b>
A-1-Scoping	HSIP	10-14	\$15,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	HSIP	10-14	\$15,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	HSIP	10-14	\$30,000		\$0	\$0	\$0	\$0	\$0	\$0
<b>D-10-Rt of Way Acq</b>	<b>HSIP</b>			<b>10-19</b>	<b>\$7,275</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,275</b>
<b>E-13-Rt of Way Incd</b>	<b>HSIP</b>			<b>10-19</b>	<b>\$17,725</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$17,725</b>
G-18-Construction	HSIP			10-19	\$178,000	\$0	\$0	\$0	\$0	\$178,000
H-22-Inspection	HSIP			10-19	\$23,000	\$0	\$0	\$0	\$0	\$23,000
<b>Total:</b>			\$60,000		\$226,000	\$0	\$0	\$0	\$0	\$226,000
Federal Funding:			\$54,000		\$203,400	\$0	\$0	\$0	\$0	\$203,400
State Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0
Local Funding:			\$6,000		\$22,600	\$0	\$0	\$0	\$0	\$22,600

Note: modifications shown in **Bold**.

ITEM V

**Director's Report**

**Report:**

-NYSDOT has prepared an informational brochure on the use of Pedestrian Hybrid Beacons (PHB) and Rectangular Rapid-Flashing Beacons. Both signals are designed to enhance safety of pedestrians crossing roads. A pdf of the brochure was included with the meeting agenda. Please help distribute this important safety information.

**Action Requested:** This item is for information purposes.

ITEM VI

**Member Reports**

**Report:** This agenda item is provided for the purpose of allowing members to discuss issues of common concern. Examples might include: UPWP-related activities, local implementation of actions identified in the LRTP or construction updates.

-2020 Construction Projects – ITCTC staff has compiled an initial list of anticipated road/bridge projects for the 2020 construction season. The information is included in a spreadsheet sent along with this agenda. Any additional reported projects will be presented at the March 10 meeting.

**Action Requested:** This item is for information purposes.

ITEM VII

**Adjournment**

**\*\*\* The next meeting of the *ITCTC Policy Committee* will be held on:  
Tuesday, April 21, 2020, 1:00 p.m.  
At the Transit Center\*\*\***

**\*\*\* The next meeting of the *ITCTC Planning Committee* will be held on:  
Tuesday, May 19, 2020, 10:00 a.m.  
At the Transit Center\*\*\***

**The 2020 Meeting Schedule can be viewed on the ITCTC website: <http://tompkinscountyny.gov/ITCTC/meetings>**

*If you are unable to attend a meeting, please inform the ITCTC Office and arrange for your proxy to be in attendance.*

*Meetings may be cancelled in advance due to a lack of sufficient action items on the agenda.*

**THE FOLLOWING PAGES CONTAIN THE ATTACHMENT FOR  
AGENDA ITEM II**

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- II. Approval of Planning Committee Action Summary – January 21, 2020**  
*(See page 1 above)*

Approval of Action Summary  
*January 21, 2020 Meeting*

## PLANNING COMMITTEE MEETING ACTION SUMMARY

**January 21, 2020 - Ithaca Tompkins Transit Center**  
**10:00 a.m.**

**Present:** *Planning Committee:* **Ray Burger, Vice Chair** (Town of Dryden), **Sue Ritter** (Town of Ithaca), **Brent Cross** (Village of Cayuga Heights), **Jim Weber** (Town of Ithaca), **Reed Huegerich** (Cornell University), **Kate Supron** (Cornell University), **Matt Yarrow** (TCAT), **Eric Hathaway** (City of Ithaca), **Joseph Wetmore** (Town of Lansing), **C.J. Randall** (Town of Lansing), **Stephanie Redmond** (Town of Enfield), **Michelle Wright** (Town of Ulysses), **Dan Thaete** (Town of Ithaca), **Mark Frechette** (NYSDOT Region 3), **John Reichert** (NYSDOT Region 3), **Dave Roth** (NYSDOT Region 3).

*Policy Committee:* **Mike Lane** (Tompkins County Legislature).

**Excused:** **Timothy Logue, Chair** (City of Ithaca), **Katie Borgella** (Tompkins County), **John Webert** (Tompkins County Highway), **Michael Smith** (Town of Ithaca), **John Courtney** (Village of Lansing), **Michael Perkins** (Town of Groton), **Kevin Berggren** (Town of Newfield), **Cyrenthia Ward** (FTA), **Carlos Gonzalez** (FHWA).

**Staff:** **Fernando de Aragón, Teresa Linde, Tom Mank, Jay Lambrix.**

**Guests:** **Dwight Mengel** (Tompkins County DSS, Chief Transportation Planner), **Jim Skaley** (Town of Dryden).

*Ray Burger assumed the Chair at approximately 10:09 a.m.; he asked that introductions be made around the room for the benefit of the new members and visitors in attendance.*

## I. Public Comment Period

**Report:** Jim Skaley addressed the planned Route 366 upgrade from Route 13 to the City of Ithaca line; he asked that the paving project be reduced to only go through the hamlet of Varna to enable sidewalks on both sides of the road to be included with the construction. The community is very anxious for this happen, especially with the new housing projects planned for the Varna area in the next few years. It makes sidewalks even more necessary for pedestrian safety, making connections to services, and for traffic calming in the community; if it is possible, they would like the sidewalk construction to happen in 2021.

Mark Frechette replied that the Route 366 project was developed by NYSDOT in 2019, building on Ray Burger's plan for building sidewalks in Varna. Upon inspection, NYSDOT realized the highway sections were going to need more than a simple paving; the area will require a full mill and multiple courses of asphalt paving. Challenges were discovered with doing sidewalks on both sides of the road due to the open drainage ditches. During the last TIP update there was a discussion at ITCTC meetings on the costs and options for this project; the costs had gone from about \$3.5M to \$6M. The decision was to do major paving from Route 13 to the City line but it meant delaying project to the 2021/2022 construction season. Public meetings will be held in 2020 for resident's input and to explain the design challenges; NYSDOT believes it is important for the public to weigh in and for the department to find the right transportation solutions for the area. Jim Skaley thanked Mr. Frechette for the explanation and said he would stay in contact for updates. Fernando de Aragón asked Mark Frechette if the issue with providing sidewalks was with them being on both sides and is doing sidewalks on just one side more likely. Mr. Frechette replied that sidewalks on one side could be considered but putting them on both sides would be cost prohibitive, partly due to the ditches.

## II. Approval of Joint Action Summary – December 17, 2019

**Action:** The Action Summary from December 17, 2019 was Moved by Brent Cross, seconded by Joe Wetmore, and unanimously approved by the ITCTC Planning Committee without modification.

## III. Review of 2020-2021 UPWP, Resolutions 2020-1 and 2020-2

**Report:** Fernando de Aragón reported the following:

- There are very few changes to the original draft UPWP that members reviewed.
- Both the Long-Range Transportation Plan and the Transportation Improvement Program have been completed. This leaves more time in this work program to devote to supporting community efforts.
- Two main efforts the ITCTC will be focusing on are the updating and printing of a new bike map, and the Route 13 Corridor Study through Dryden.
- The 20/21 UPWP is effective 4/1/2020 – 3/31/2021; the deadline to submit the approved final document to NYSDOT is 3/1/2020.
- The work program has been reviewed by DOT – Albany.
- Two resolutions are presented to the ITCTC Planning Committee today; motions to recommend Policy Committee formal approval of the operating budget and the 20/21 UPWP are being requested.

Brent Cross asked if this budget differs from the ITCTC budget from the county. Fernando de Aragón replied that the ITCTC does not receive any funds from the county; the total budget for the ITCTC is in the UPWP and all of it comes from the Federal Highway and Federal Transit Administrations. Tompkins County uses in-kind contributions for their share; this includes things such as office space and administrative services such as the human resources, purchasing, finance, mail, ITS, etc.

Ray Burger asked if there were any further questions, hearing none he called for a vote; committee members agreed to vote on both resolutions with one motion.

**Action:** Resolution 2020-01, *Approval Of The 2020-2021 Ithaca-Tompkins County Transportation Council Operating Budget*, was Moved by Reed Huegerich, seconded by Sue Ritter and unanimously recommended for Policy Committee formal approval.

**Action:** Resolution 2020-02, *Approval Of The 2020-2021 Unified Planning Work Program*, was Moved by Reed Huegerich, seconded by Sue Ritter and unanimously recommended for Policy Committee formal approval.



*Ithaca-Tompkins County  
Transportation Council*

**RESOLUTION 2020-01**

***APPROVAL OF THE 2020-2021 ITHACA-TOMPKINS COUNTY  
TRANSPORTATION COUNCIL OPERATING BUDGET***

**WHEREAS,** the *Ithaca-Tompkins County Transportation Council* was designated by the Governor of the State of New York as the Metropolitan Planning Organization for the Ithaca-Tompkins County Metropolitan Area; AND

**WHEREAS,** as the designated Metropolitan Planning Organization for the Ithaca-Tompkins County Metropolitan Area the *Ithaca-Tompkins County Transportation Council* receives certain federal and state grants for the purpose of conducting transportation planning activities in a “*comprehensive, continuing, and cooperative*” manner; AND

**WHEREAS,** the *Ithaca-Tompkins County Transportation Council* is provided with administrative services, including budget and financial services, by its Host Agency, Tompkins County; AND

**WHEREAS,** the *Ithaca-Tompkins County Transportation Council* has reviewed its proposed 2020-2021 Operating Budget for the period of April 1, 2020 through March 31, 2021;

**NOW THEREFORE BE IT RESOLVED,** that the *Ithaca-Tompkins County Transportation Council* does hereby adopt the 2020-2021 Operating Budget for the period April 1, 2020 through March 31, 2021 and directs the Host Agency to implement said budget;

**BE IT FURTHER RESOLVED,** that the *Ithaca-Tompkins County Transportation Council* does hereby authorize its Staff Director to take the necessary administrative actions to implement and administer said budget, as represented in “ATTACHMENT A”, which is hereby made an integral part of this resolution;

**BE IT FURTHER RESOLVED,** that the *Ithaca-Tompkins County Transportation Council* does hereby request that the Host Agency take the appropriate actions necessary to cause this adopted budget to be fully implemented without interruption prior to March 31, 2020.

This resolution having been considered and approved on February 18, 2020.

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Meloney McMurry, Chair

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David Smith, Secretary

**ATTACHMENT A  
RESOLUTION 2020-01**

<b>2020-2021 ITCTC Operating Budget</b>				
<b>CODE</b>	<b>DESCRIPTION</b>	<b>2020-2021 FHWA</b>	<b>2020-2021 FTA</b>	<b>2020-2021 TOTAL</b>
<b>REVENUES:</b>				
.4959	FEDERAL AID GRANT	\$280,326	\$41,953	\$322,279
	REPROGRAMMED FUNDS	\$27,415	\$0	\$27,415
	<b>TOTAL REVENUES</b>	<b>\$307,741</b>	<b>\$41,953</b>	<b>\$349,694</b>
<b>EXPENSES:</b>				
	COMBINED SALARIES	194,480	26,269	220,749
.8800	FRINGE	93,078	12,572	105,650
.2206	COMPUTER EQUIPMENT	500	0	500
.2210	OTHER EQUIPMENT	0	0	0
.2214	FURNITURE & FIXTURES	400	0	400
.2230	COMPUTER SOFTWARE	300	0	300
.4303	OFFICE SUPPLIES	500	0	500
.4330	PRINTING	5,500	250	5,750
.4332	BOOKS/PUBLICATIONS	200	0	200
.4342	FOOD	200	0	200
.4400	PROGRAM EXPENSE	0	0	0
.4402	LEGAL ADVERTISING	500	250	750
.4412	TRAVEL/TRAINING	500	500	1,000
.4414	LOCAL MILEAGE	700	500	1,200
.4416	PROFESSIONAL DUES	300	300	600
.4424	EQUIPMENT RENTAL	100	500	600
.4425	SERVICE CONTRACTS	1,200	0	1,200
.4432	RENT	500	0	500
.4442	PROFESSIONAL SERVICE FEES	5,375	0	5,375
.4452	POSTAGE SERVICES	488	512	1,000
.4472	TELEPHONE	720	0	720
.4618	INTERDEPARTMENTAL CHARGE	2,200	300	2,500
	<b>TOTAL EXPENSES</b>	<b>307,741</b>	<b>41,953</b>	<b>\$349,694</b>



*Ithaca-Tompkins County  
Transportation Council*

**RESOLUTION 2020-02**

***APPROVAL OF THE 2020-2021  
UNIFIED PLANNING WORK PROGRAM***

- WHEREAS,** the *Fixing America's Surface Transportation Act* (FAST Act) requires that Metropolitan Planning Organizations be established in each urbanized area of over 50,000 in population; AND
- WHEREAS,** the *Ithaca-Tompkins County Transportation Council* has been designated by the Governor of the State of New York as the Metropolitan Planning Organization for the Ithaca-Tompkins County Urbanized and approved Metropolitan Planning Areas; AND
- WHEREAS,** the *Fixing America's Surface Transportation Act* requires Metropolitan Planning Organizations to carry out a "*continuing, cooperative, and comprehensive*" urban transportation planning process that addresses all modes of transportation; AND
- WHEREAS,** in order to implement a continuous, cooperative, and comprehensive transportation planning process in the Ithaca-Tompkins County Metropolitan Area, it is a requirement to develop an annual Unified Planning Work Program (UPWP); AND
- WHEREAS,** the Ithaca-Tompkins County Transportation Council, in accordance with the requirements of the FAST Act and its corresponding regulations (23 CFR §450.308(d)), has developed a Simplified Statement of Work for fiscal year 2020-2021 that serves as the Unified Planning Work Program; AND
- WHEREAS,** in order to support the elements of the 2020-2021 Unified Planning Work Program, the *Ithaca-Tompkins County Transportation Council* continues its designation of the New York State Department of Transportation to be the grant applicant on its behalf; AND
- WHEREAS,** the New York State Department of Transportation has agreed to apply for necessary regular program funding under the Federal Transit Administration Section 5303 program, under the Federal Transit Administration Section 5307 program, and under the Federal Highway Administration "PL" transportation planning program in amounts consistent with this approved 2020-2021 Unified Planning Work Program;

**NOW THEREFORE BE IT RESOLVED**, that the *Ithaca-Tompkins County Transportation Council* hereby approves the 2020-2021 Unified Planning Work Program and directs the submission thereof to the appropriate Federal and State agencies and directs the filing of the appropriate grant applications to support the program;

**BE IT FURTHER RESOLVED**, that the Transportation Policy Committee of the *Ithaca-Tompkins County Transportation Council* hereby authorizes and directs its Staff Director to execute and administer the 2020-2021 Unified Planning Work Program in cooperation with and with the assistance of the Transportation Planning Committee.

This resolution having been considered and approved on February 18, 2020.

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Meloney McMurry, Chair

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David Smith, Secretary

#### IV. Crash Data Summary & Percent Truck Traffic Data

**Report:** Tom Mank gave a brief report on a summary analysis he did of 2017 and 2018 crash data for Tompkins County; a map of available truck traffic data was also presented. He reported the following findings of interest:

- There were no serious (human) injuries associated with deer crashes.
- Pedestrian “crashes” increased, mostly in non-intersections in rural areas.
- Most of the bike crashes occurred when the bikes were cycling with the traffic, as required.
- Fatalities happened mostly in rural areas due to higher speeds.

The floor was opened to questions:

1. **Mike Lane:** Is cell phone usage tracked in accident data? Tom: It is technically part of the data but the information is from police reports and not many people admit to the police that they were using their cell phone during an accident so true numbers are unknown.
2. **Mark Frechette:** Do you do a map of bike/ped crashes in the City of Ithaca? If so, it would be helpful to send that to DOT and the city. Tom: Yes, that map does exist; he agreed to send it. Eric Hathaway added that there are not a lot of “hot-spot” crashes in the city; the biggest accident problem is with left turns. He asked to be included on a future ITCTC Planning Committee agenda to speak about “Vision Zero”.
3. **Joe Wetmore:** Does the ITCTC Bike Map note intersections with high crash rates? Tom: That hasn’t been included in the bike map, but it is a good idea to include “warning areas”. Cornell doesn’t show up in the ALIS data because it’s considered private roads; he would have to get that from the campus police.
4. **Brent Cross:** In the data, crashes involving bikes going against the traffic, crossing against signals, crossing with no signal or at unmarked crossings, etc. is 32% of all bicycle crashes; that seems high.
5. **Ray Burger:** Can you get a distracted driving narrative of this? Tom: Distracted driving is not a major factor in reporting.
6. **C.J. Randall:** Is the Traffic Count Report done every year? Tom: We do it every three to four years; it is due for an update. Fernando de Aragón suggested members go to the ITCTC website to see the currently available reports.

Fernando de Aragón reported that the ITCTC is interested in getting more detailed factors of crashes. One idea is to approach the university to create a project for (PhD) students; another option is to pay a consultant to do a study. He would like to get a quote, especially now with the Governor’s Traffic Safety Program coming. Committee members were asked for their opinions on spending funds for this analysis.

- **Mark Frechette:** This information would be valuable for state, city, and county agencies for planning safety projects; more detail could benefit engineering, education, and enforcement. He is not sure if DOT needs the data taken to another level.

**Action:** This item was for informational purposes only.

#### V. Director’s Report

**Report:** Fernando de Aragón reported the following:

- Downtown Ithaca Alliance received a grant for a Transportation Demand Management project.
- Golthaca TDM will be launching soon; Dwight Mengel reported that the goal is to reduce the number of cars parking downtown by 600.
- A lot of development is planned for the waterfront; it will be looked at as a transportation node.
- ITCTC staff will be monitoring and participating in several initiatives in 2020: City of Ithaca transportation plan, TCAT transit development plan, and the CCT Bicycle Blueprint.
- He will be doing a presentation at the Well’s College Sustainability Lecture Series in February.

**Action:** This item was for informational purposes only.

## VI. Member Reports

### Report.

1. **Mark Frechette (NYSDOT Reg.3).**
  - Ground was broken on the new DOT residence by the airport; work will continue through the winter.
  - The Route 38 over Fall Creek Bridge is now open; it was a very smooth project.
2. **Fernando de Aragón (ITCTC).**
  - He asked members to report on their projects for the new construction season at the next committee meeting.
3. **Ray Burger (Town of Dryden).**
  - As part of the pedestrian crash reduction project, over Route 13, a \$1.5M TAP Grant was awarded to Dryden to complete the Dryden Rail Trail.
4. **Jay Lambrix (ITCTC).**
  - The executive summary of the 2040 Long Range Transportation Plan will be available soon.

**Action:** This item was for informational purposes only.

## VII. Adjournment

**Action:** Moved by Jim Weber and unanimously agreed to adjourn the January 21, 2020 ITCTC Planning Committee meeting at approximately 11:20 a.m.

Planning Committee Action:  
Approval of 1/21/2020 Action Summary:

March 10, 2020  
Motion:  
Second:  
Vote