

**Agenda**  
**Tompkins County Board of Health**  
**Rice Conference Room, Tompkins County Health Department**  
**Tuesday, January 11, 2011**  
**12:00 Noon**

**12:00** I. Call to Order

**12:01** II. Privilege of the Floor – Anyone may address the Board of Health for a maximum of 3 minutes.

**12:04** III. Approval of November 9, 2010 Minutes (2 mins.) (carried over from December BOH meeting)

**12:06** IV. Financial Summary (9 mins.)

**12:15** V. Old Business (15 mins.)

Administration

Children with Special Care Needs

Medical Director's Report

County Attorney's Report

Division for Community Health

Environmental Health

**12:30** VI. New Business

**12:30** ***Administration (5 mins.)***

1. Report from Nominating Committee – Selection of Officers (5 mins.) (carried over from December BOH meeting)

**12:35** ***Community Health Services (15 mins.)***

1. Approval of Revised Policy & Procedure – Health Commerce System Review During Business & Non-Business Hours (5 mins.)
2. Approval of Revised Policy – Meningococcal Vaccine (5 mins.)
3. Approval of Revised Policy – Tdap Vaccine (Tetanus Toxoid, reduced Diphtheria Toxoid, and Acellular Pertussis Vaccine, Adsorbed) (5 mins.)

**12:50** ***Environmental Health (20 mins.)***

**Enforcement Actions:**

1. Lindsay Sewage System, 778 Harford Road, T-Caroline; Request to waive sewage system replacement fee (5 mins.) (carried over from December BOH meeting).
2. Resolution #10-13-45: Terry Terry/Operator, Best Western University Inn, T-Ithaca; Violation of the NYS Sanitary Code, Subpart 7-1 (Temporary Residence) – operating without a permit (5 mins.)
3. Resolution #10-19-47: Frank Palmer, Owner/Operator, Palmer Backhoe and Dozer Service, T-Ulysses; Violation of Tompkins County Sanitary Code Section 6.03 (Sewage) – installing a sewage system without a permit (5 mins.)
4. Resolution #10-19-49: Timothy Votra, Owner/Operator, T.Votra Contracting, T-Caroline; Violation of Tompkins County Sanitary Code Section 6.03 (Sewage) installing a sewage system without a permit (5 mins.)

**1:10** ***Adjournment***