



# Internship Opportunity!

with Frank Kruppa

Whole Health Commissioner



## Preferred Qualifications

Graduate student (preferred), or advanced undergraduate with relevant experience.

Strong initiative and a broad understanding of public health principles.

Interest or experience in leadership and organizational management.

## Internship Details

- One internship position available each semester (Spring and Fall).
- One semester per intern.
- Experience and exposure to public health and leadership, rather than project-based work.
- Students will need to be available to report in person for a minimum of \_\_\_ hours per week.
- We have two locations:  
55 Brown Road  
and  
201 E. Green Street



Frank Kruppa  
Whole Health Commissioner

## Key Responsibilities:

- **Support for Decision-Making:** Assist in data analysis, report writing, and research to back up decision-making processes.
- **Meeting Participation:** Attend and provide administrative support at key meetings such as the Board of Health, Community Services Board, NYSACCHO, NACCHO, OASAS, and OMH.
- **Project Management:** Help coordinate meetings and manage tasks related to public health projects.
- **Professional Development:** Participate in activities that promote growth in public health leadership, with a focus on the ten essential public health services.
- **Deliverable Creation:** Identify a key project or task to develop into a final deliverable and write-up by the end of the internship.
- .... and other responsibilities based on interest and experience.

## Save The Dates!

Deadline for submitting resume & application:

**TBD 2025**

Applicants of interest will be contacted:

**TBD 2025**

Interviews: **TBD 2025**

Notification: **TBD 2025**

Submit your Resume to:  
[WholeHealthInterns@tompkins-co.org](mailto:WholeHealthInterns@tompkins-co.org)

Apply on our website:  
[tompkinscountyny.gov/health/interns](http://tompkinscountyny.gov/health/interns)