

NOW HIRING: *Custodial Worker*



The City of Ithaca is now accepting applications for the position of Custodial Worker.

Location: City of Ithaca, NY
Department: Ithaca Youth Bureau
Classification: Non-Competitive
FLSA Status: Non-Exempt
Bargaining Unit: CSEA DPW Unit
Salary: \$20.82/hour - \$24.98/hour

The City of Ithaca, a top Finger Lakes Area employer, is seeking qualified applicants for the position of Custodial Worker. This position serves the Ithaca Youth Bureau and reports directly to the Deputy Youth Bureau Director.

The Ithaca Youth Bureau (IYB) is committed to a work environment that is equitable, where each individual can thrive. The IYB provides youth from diverse backgrounds with the tools they need to build a successful life for themselves and change the world for the better. We believe that all citizens can be physically, mentally and spiritually healthy, as well as socially and civically engaged. We help prepare youth, from all backgrounds, to live successful lives as adults by providing a variety of recreation and youth development opportunities that will help youth develop to their full potential.

Position Description: The work involves responsibility for cleaning buildings and general grounds keeping activities. The incumbent performs a variety of cleaning and minor maintenance tasks, some of which involve the operation of electrical equipment, ladders, and the use of chemicals. The incumbent may also perform snow removal activities. The incumbent may lock and/or unlock a building at the end or beginning of work. The incumbent may set up spaces for various events. The work is performed according to established procedures and performed under the direction or specific instructions of a higher-level employee. Attention to detail, consistency, ability to work independently, and ability to interact with a diverse cross-section of staff and participants are critical to this position. Does related work as required.

Work Schedule: The current work schedule for the position is Sunday – Thursday, 12:30pm-9:00pm

Physical Demands:

Ability to perform tasks requiring physical strength and stamina, including:

- Standing, walking, bending, kneeling, and climbing stairs or ladders for extended periods.
- Frequently lifting and moving objects weighing up to 25lbs (e.g., trash bags, cleaning supplies, equipment).
- Reaching, stretching, and performing repetitive motions as needed for cleaning, maintenance, and snow removal tasks.
- Shoveling snow, spreading salt or de-icer, and operating snow removal equipment such as snow blowers, often in cold and wet conditions.
- Visual and manual dexterity required for operating cleaning tools, snow removal equipment, and machinery (e.g., vacuums, floor polishers).
- Occasional need to work at heights using step stools or ladders.

Work Environment:

- Work may be performed in a variety of indoor and outdoor settings, including offices, restrooms, hallways, grounds, and parking areas.
- Regular exposure to cleaning agents, chemicals, dust, odors, and potentially hazardous materials (personal protective equipment is provided).

- Outdoor work may include exposure to extreme weather conditions such as snow, ice, wind, and freezing temperatures during snow removal.
- Potential exposure to biohazards or unsanitary conditions while handling trash or cleaning spills (training and safety protocols are in place).
- Noise levels may vary from low to moderate, depending on the tasks and equipment being used.

To view the complete civil service job description, visit: [Custodial Worker](#).

Preferred Qualifications: Previous experience in commercial or residential cleaning or maintenance.

Special Requirement for Positions at the Ithaca Youth Bureau: Possession of a valid driver license appropriate to the vehicles and/or equipment operated.

Residency Requirements: There are no residency requirements for this position.

Benefits: Refer to the [Fringe Benefits and Labor Contracts](#) page and [CSEA-DPW-Unit-2021-2025](#) collective bargaining agreement.

Supplemental Information:

- Computers are available for use by appointment. To schedule an appointment, contact the Department of Human Resources/Civil Service at (607) 274-6539 or by email to hr@cityofithaca.org.
- The City of Ithaca values diverse perspectives and life experiences. We encourage people of all backgrounds to apply, including people of color, women, LGBTQ+, veterans, people with disabilities, and those with lived experiences.

Supplemental Information (continued):

- The City of Ithaca is committed to the full inclusion of all qualified individuals. Consistent with the Americans with Disabilities Act (ADA) and the NYS Division of Human Rights (NYS DHR) it is the policy of the City to provide reasonable accommodation when requested without causing an undue hardship. If accommodation is needed, please call (607) 274 6539 or by email to hr@cityofithaca.org.

Application Materials Required:

- City of Ithaca application

Submit required application materials by February 7, 2025, to:

Web site: <https://ithaca-portal.mycivilservice.com/>

Attn: City of Ithaca

Human Resources Department

Applications must be received by the City of Ithaca Human Resources Department **no later than 4:30 PM EST** on the last filing date indicated below. All applications must be submitted electronically through our online application program. We do not accept paper applications, faxed applications, e-mailed applications or photocopies of applications.

Ithaca is Gorges! We would love to have you on our team!

