

Position Description

Working Title:	Overnight Camp Nurse
Classification:	Association Temp Program (Non-Exempt)
Start Date:	6/23/2025
End Date:	8/4/2025
Duration (months):	Minimum 1 week commitment between 7/6 and 8/1 OR Full Commitment 6/23-8/4
Hours per week:	40
Days per week / schedule:	Sunday-Friday
Work Location:	Arnot Forest Van Etten, NY
Supervisor Name & Title:	Rachel Bortin, Camp Director
Compensation:	\$1,500 approx. per week
Benefits Eligibility:	Not Benefits Eligible
Employment Type:	Temporary

Position Summary

The mission of Primitive Pursuits is to steward the health of our community by fostering life-long relationships with the natural world through exceptional mentoring and nature education. We have been providing nature connection programming to people of all ages for over twenty years and are excited to continue our overnight summer camp at Arnot Forest.

The key role of the Overnight Camp Nurse is to oversee all emergency and medical related care for our overnight camp staff and campers from registration, arrival to departure. Prior to camp starting the Camp Nurse will stock the infirmary of all necessary supplies and review all camper health documents. Each week the Camp Nurse will intake and organize camper medical documents. Upon camper arrival the Camp Nurse will check in with each camper and parent to discuss any pertinent medications and/or medical information. Throughout the week the Camp Nurse will provide medications to campers and staff as per Department of Health standards, maintain the camp infirmary, treat minor injuries and be on-call while camp is in session. The Overnight Camp Nurse stays onsite at Arnot Forest for the entire duration of the camp season.

The Overnight Camp Nurse will ideally commit to the entire employment length, 6/23/25-8/4/2025 but we will consider applicants who can not commit to the entirety of the season (ex: 1,2,3 weeks)

There will be housing onsite provided in one of our cabins, which includes access to a kitchen and bathrooms. This position has the potential to receive staff discounts for our youth summer day and overnight camps. All meals while camp is in session are provided at no cost!

Required Qualifications

- 21 years of age or older
- Be a licensed Physician, Nurse Practitioner, Physician’s Assistant, Registered Nurse, or Licensed Practical Nurse **and** able to practice the profession in NYS. (have a valid NYS license)
- Prior experience working with youth in some capacity (does not have to be in a medical capacity)

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- Flexible and able to adapt to different environments and schedules
- Be on-call while campers are on site; Sunday-Friday
- Must pass all required screenings for working at a NYS Summer Camp
- Commit to working camp July 6-August 1
- Must be able to live and stay onsite while camp is in session
- Driver's license and transportation to camp locations on time
- Be able to lift 25 pounds without accommodation
- Be able to work on their feet for long periods of time (4+ hours) and run in emergency situations on uneven terrain
- Experience treating minor injuries such as cuts, burns and scrapes
- Ability to access injuries for future treatment
- Act as the "Emergency Responder" in a medical emergency and determine the next steps in care
- Ability to work flexible hours which include evenings, overnights and weekends, as appropriate
- Team oriented and dependable
- Detail oriented and organized
- Friendly, approachable, and personable
- Responsible for adequate supervision of campers and ensuring an emotional, social, and physically safe environment in which campers and staff can thrive
- Aim to uphold the 4 Values of camp: Belonging, Gratitude, Awareness, Getting Outside, in all interactions with campers, staff, families and parents and within programs, and activities
- Represent the high caliber of the organization when speaking to parents, staff and participants

Preferred Qualifications

- Experience in helping people through mental health crisis and disorders
- Experience in helping people with homesickness and/or separation anxiety
- Youth Mental Health First Aid Certified

Responsibilities

- Holds safety of campers as the first priority. Emphasizes personal safety and emotional well-being with campers, parents and other camp staff at all times.
- Holds title of Health Director at Arnot Forest Camps for the NYS Department of Health. Reviews overnight camper lists each week and consults with Camp Director, Camp Kitchen Manager and camp staff as appropriate.
- Organizes overnight camper medical paperwork prior to summer camps and communicates pertinent histories to appropriate staff.
- Sets up and maintains the overnight camp infirmary in accordance with NYS Camp Guidelines.
- Accepts all medications on arrival day from parents and turns over medications on pick up day
- Embraces the value of camp life through positive role-modeling, helping kids and staff having a great time, and conveying positive experiences to parents and families in all communications.
- Physically check all campers upon arrival for health, injuries, and head lice
- Review camp health records as needed
- Maintains and organizes all medical records of campers and staff on site
- Maintain confidentiality of all camper and staff medical information, medications, diagnoses and injuries and only communicates it to appropriate staff/personnel

- Dispenses medications at proper times.
- Provides First Aid for minor injuries.
- Maintains an ongoing medical log of all medications, injuries and infirmary visits
- Acts as liaison with local doctors, hospitals, and pharmacies.
- Communicates with parents as needed in response to campers' health needs.
- Accompanies sick/injured campers or staff to the hospital.
- Presents as a caring adult who is available to support emotional and developmental needs of campers.
- Participates in camp activities and events as appropriate
- Other Duties as assigned

How to Apply

Please complete out online application including a cover letter and resume.

Applications will be accepted until April 1, 2025 or until all positions are filled.

Interviews will begin December 1, 2024.

Contact

Rachel Bortin, Camp Director, primitivepursuits-opportunities@cornell.edu

Additional Info

Please be sure to read the Notice to Applicants found on the Jobs with CCE page:

<https://cals.cornell.edu/cornell-cooperative-extension/join-us/jobs>

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No relocation or VISA Sponsorship available.

The Association may make reasonable accommodations to enable applicants to participate in the hiring process and employees to perform the essential functions of their job. If you require an accommodation so you may participate in the selection process you are encouraged to contact CCE Tompkins HR at tompkins-hr@cornell.edu.