

# *Tompkins County Workforce Development Board*

## Youth Oversight Committee

### **MINUTES**

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*Wednesday, November 13, 2024*

**WDB Conference Room, 119 E. Seneca St, Suite 200, Ithaca**

**Present:** K. Shanks-Booth, G. Larson, S. Lester, V. Zeppelin

**Excused:** C. Malcolm

**Staff:** C. Sponn, D. Achilles, S. Frost

**Guest:**

The Youth Oversight Committee welcomed new committee member Ms. Larson and did introductions.

**Call to Order:**

Ms. Shanks-Booth called the meeting to order at 8:42 a.m.

**Approval of Minutes: September 11, 2024**

It was moved by Ms. Lester, seconded by Ms. Zeppelin, and unanimously adopted by voice vote of members present to approve the minutes of September 11, 2024.

**Presentations - 2024 Summer Youth Employment:**

Mx. Stokes presentation is attached.

Ms. Basilius's presentation is attached.

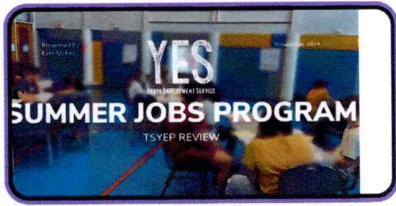
**Committee Member Updates:**

Ms. Shanks-Booth discussed homeless youth and how to allocate funds with partners to collaborate on helping homeless youth.

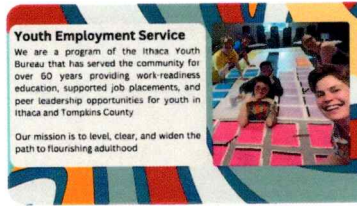
**Adjournment:**

Ms. Shanks-Booth adjourned the meeting at 10:04 a.m.

2024 SYEP YES  
Created by YES Team



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2

Summer Jobs Program Timeline



3

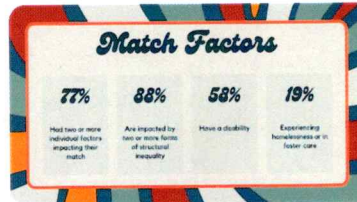
Equity based Matching

We use information collected in the participant application, interview, and parent/guardian authorization to assist each team in Personal Match Factors and Structural Inequality Factors. The data is tabulated to create a Priority Match Score. Before our final matching session, we choose a Priority Match threshold that ensures that the 50% of teams with the highest score will be matched to opportunities first.

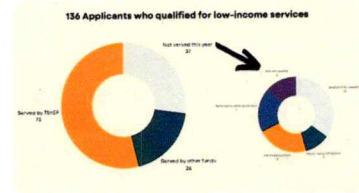


50% of SYEP participants were prioritized for match using this system

4



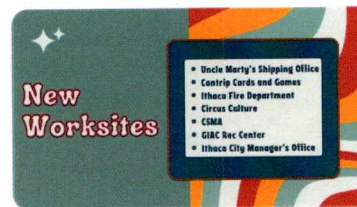
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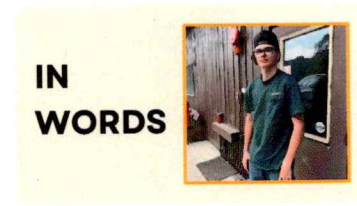
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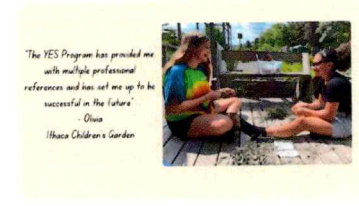
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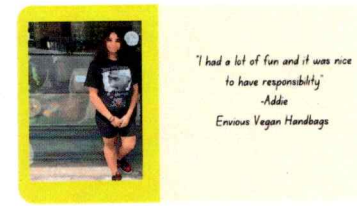
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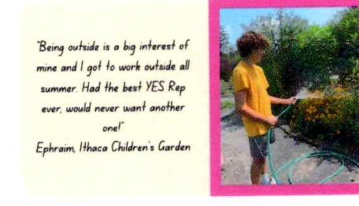
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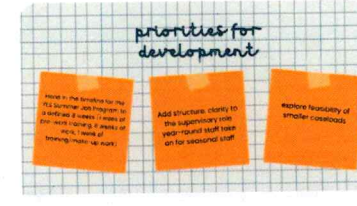
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# SYEP 2024

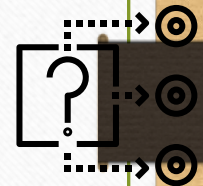


Tompkins County Workforce Development  
Final Presentation for Youth Oversight Committee



# SYEP

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The purpose of SYEP is to gain entry level work experience, to develop good work habits, to gain knowledge of career interests and career paths.

Having the opportunity to have a paid work experience for the summer.

# Participant by Age and Municipality

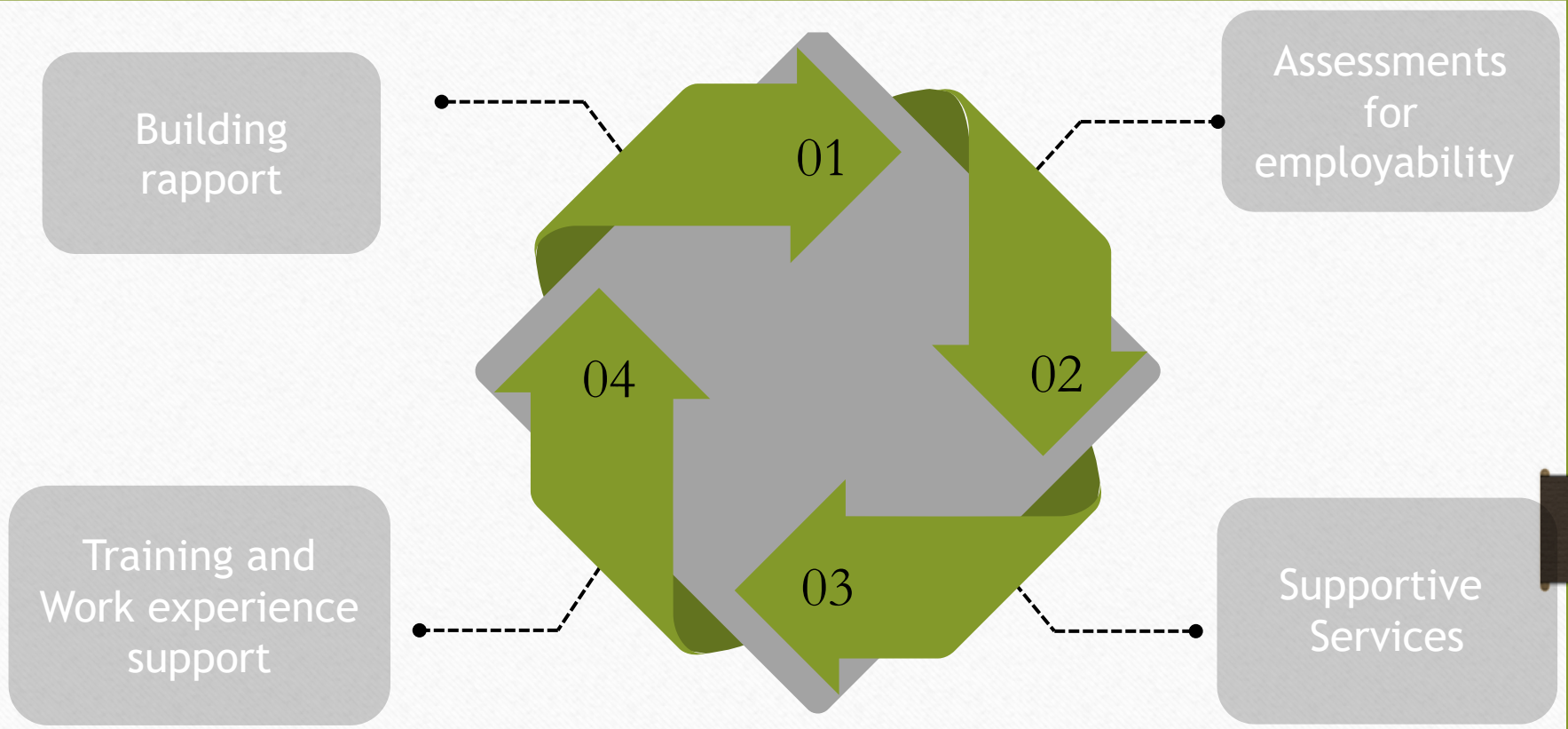
<b>Youth served by Age</b>	<b>Total</b>	<b>Zip Code</b>	<b>Municipality</b>	<b># of youth served</b>
Youth served at age 14	7	13053	Dryden	1
Youth served at age 15	10	13073	Groton	4
Youth served at age 16	10	14817	Brooktondale	7
Youth served at age 17	8	14850	Ithaca	19
Youth served at age 18	3	14867	Newfield	4
Youth served at age 19	5	14883	Spencer	1
Youth served at age 20	2	14882	Lansing	5
<b>Total Youth served</b>	<b>45</b>	14886	Trumansburg	2
		14854	Jacksonville	1
		13045	Cortland	1

# Youth Demographics

<b>Race/Ethnicity</b>	<b>Total</b>
Hispanic or Latino	2
Black or African American	16
White	13
Mutli-racial/ethnic	10
Native American or Alaskan Native	1
Asian	3
<b>Total</b>	<b>45</b>
<b>Gender Identity</b>	<b>Total</b>
Female	18
Male	27
Non-Binary/X/Transgender/Different Identity	0
<b>Total</b>	<b>45</b>

<b>Multi racial/ethnic</b>	<b>Total</b>
African American/Black; Hispanic/Latinx	2
African American/Native American	1
African American/Black; White	3
A few different races/ethnicities	3
Hispanic/Latinx; White	1
<b>Total</b>	<b>10</b>





# Youth Engagement

# Employment in the News

## September 2024: TCWD Newsletter

In partnership with Tompkins County Workforce Development, FLRC also offers residents the opportunity to participate in the [Summer Youth Employment Program \(SYEP\)](#). Through funds from the New York Office of Temporary and Disability Assistance, SYEP participants are paid for their work and often able to leave the facility with substantial savings.

One of the projects SYEP participants worked on at FLRC is grill repair for Taughannock Falls State Park. Because the facility is equipped with a metalwork shop, this is a great opportunity for residents to develop their welding skills, earn income, and give back to the community. As designated residents work in this program, they model to their peers the benefits of participating in vocational programs. These opportunities give youth more autonomy over their futures by opening their eyes to their own capabilities.



Metal work repairs

1 large fire ring, 2 large & 6 regular grills

Wood working: 1,100 blue bird kits

Raised \$22,000 for the NYS parks.

Culinary, food prep

230 kitchen shifts

Landscaping

70 hours Kings Cemetery shifts

Maintenance

cleaned our facility all summer, shampooing carpets and disinfecting all bathroom and shower areas.



# SYEP Workshops

The importance of workshops within our program.

- **Mental Health:** learning coping skills, learning how to cope with stress at work. Learning how to seek resources when experiencing stress at work. Mental Health Association (MHA)
- **Mid-State COSH:** learning how to navigate difficult customers, unsafe work scenarios, labor laws and anti-discrimination.
- **Career Exploration:** TST BOCES-Joe Palladino
- **Financial Literacy:** learning the importance of making wise decisions with their money. Learning how to earn, save, borrow, spend and protect assets. Alternatives Federal Credit Union (AFCU)

# Financial Literacy: AFCU



## Free Financial Guidance And Services



### Counseling Services

Our certified financial counselors can work one-on-one to help you address issues including debt management and credit report reviews.

[READ MORE →](#)



### Debt Management

We will help you explore debt management options as a way to eliminate debt. We work with creditors on your behalf to develop a repayment plan.

[READ MORE →](#)



### Workshops And Webinars

Attend free money management and housing webinars. Learn how to apply for a mortgage to the basics of financial planning.

[READ MORE →](#)



### Online Tools

Access financial education anytime you need it. Increase your know-how with articles, financial calculators, videos, checklists, quizzes, and more.

[READ MORE →](#)



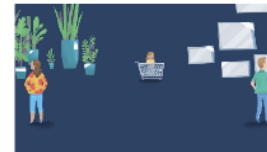
Explore ▾ Topics ▾

## Topics [Wellness Center \[Financial Literacy Resources\]](#) | [Banzai](#)

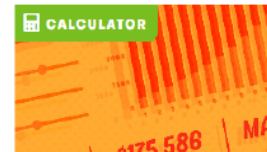
- Saving**
- Insurance
- Retirement
- Taxes
- Life Changes
- Housing
- Borrowing and Credit
- Investing
- Budgeting
- Running a Business



**2 MIN ACTIVITY**  
**Auto Loan Affordability Calculator**  
Figure out how much you can afford to pay for a car loan each month, based on your...



**6 MIN READ**  
**Teaching Children About Money**  
These 6 activities teach spending, saving, and investing to kids.



**6 MIN ACTIVITY**  
**Budget Calculator**  
Anticipate monthly and yearly expenses and manage your income with this budget...



**4 MIN READ**  
**Stock Market Basics**  
Learn how to buy & sell stocks so you can start investing your money.



**4 MIN READ**  
**Handling High Inflation**



# Youth Perspectives...

## High school graduate transition to TC3

I really enjoyed being a part of SYEP this past summer. It was an incredible opportunity to work in a real job setting, it gave me a chance to be able to work when I was not able to get employment by myself. I also got to explore my career path and gain experience in that field, which helped me figure out what I want to pursue in the future. Overall, the experience helped me grow both personally and professionally, and I'm grateful for the chance to be part of it

2 SYEP youth were hired directly as a permanent employee at their worksite.

9 youth were hired by area employers after completing the SYEP Program

4 youth said they confirmed their career pathway.

# Employer Perspective: Southworth Library

This past summer the Southworth Library was able to employ two youth workers who had not had any previous work experience and limited library experience through the SYEP program. Their tasks included helping with our very busy summer kids' programs, general library work, some work on the computers for our statistics and record keeping and assisting general public use.

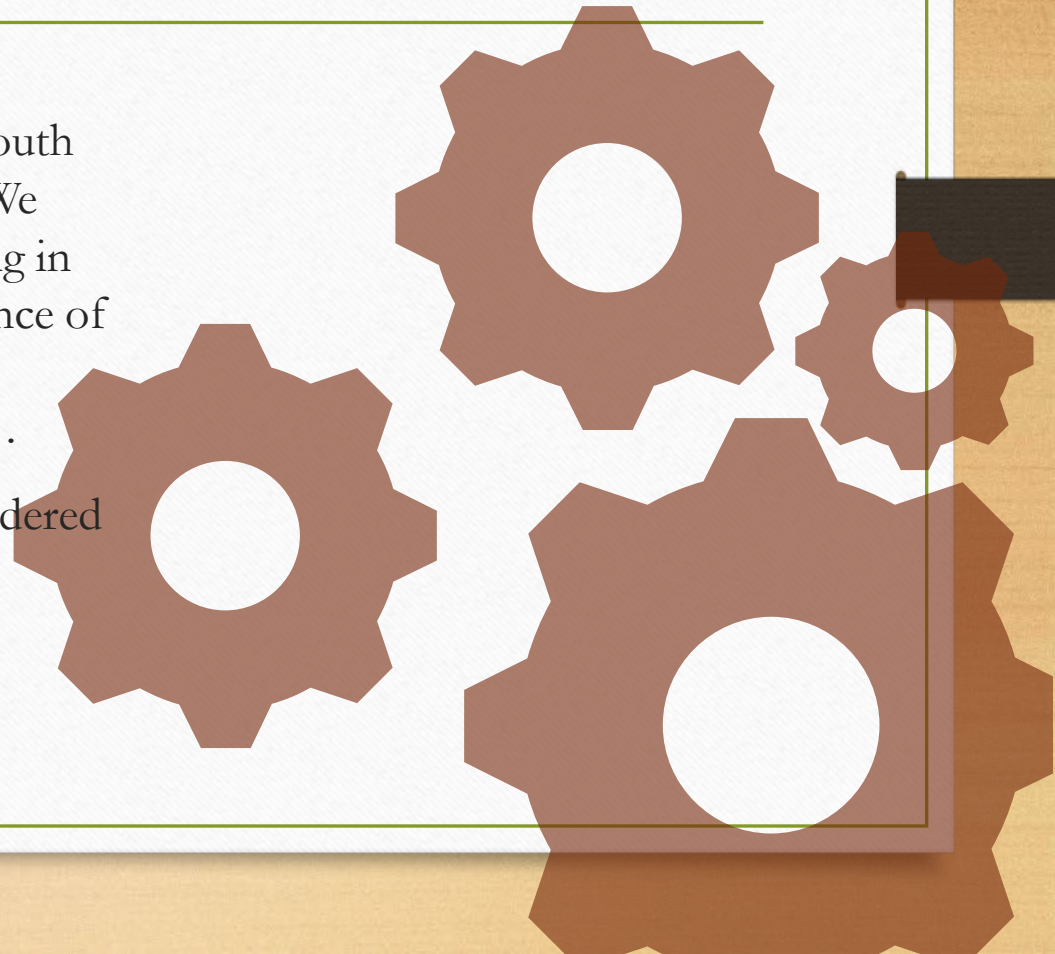


They were both friendly, hard workers and a pleasure to have here. They got along well with each other, with all the staff and were willing to do any tasks we had for them. Our summer reading program included one or more programs a day with more than 500 participants over the summer. The SYEP employees were a life saver for us! --Diane Pamel, Library Director

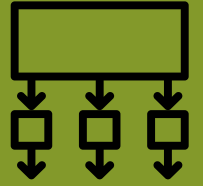


# What did We learn?

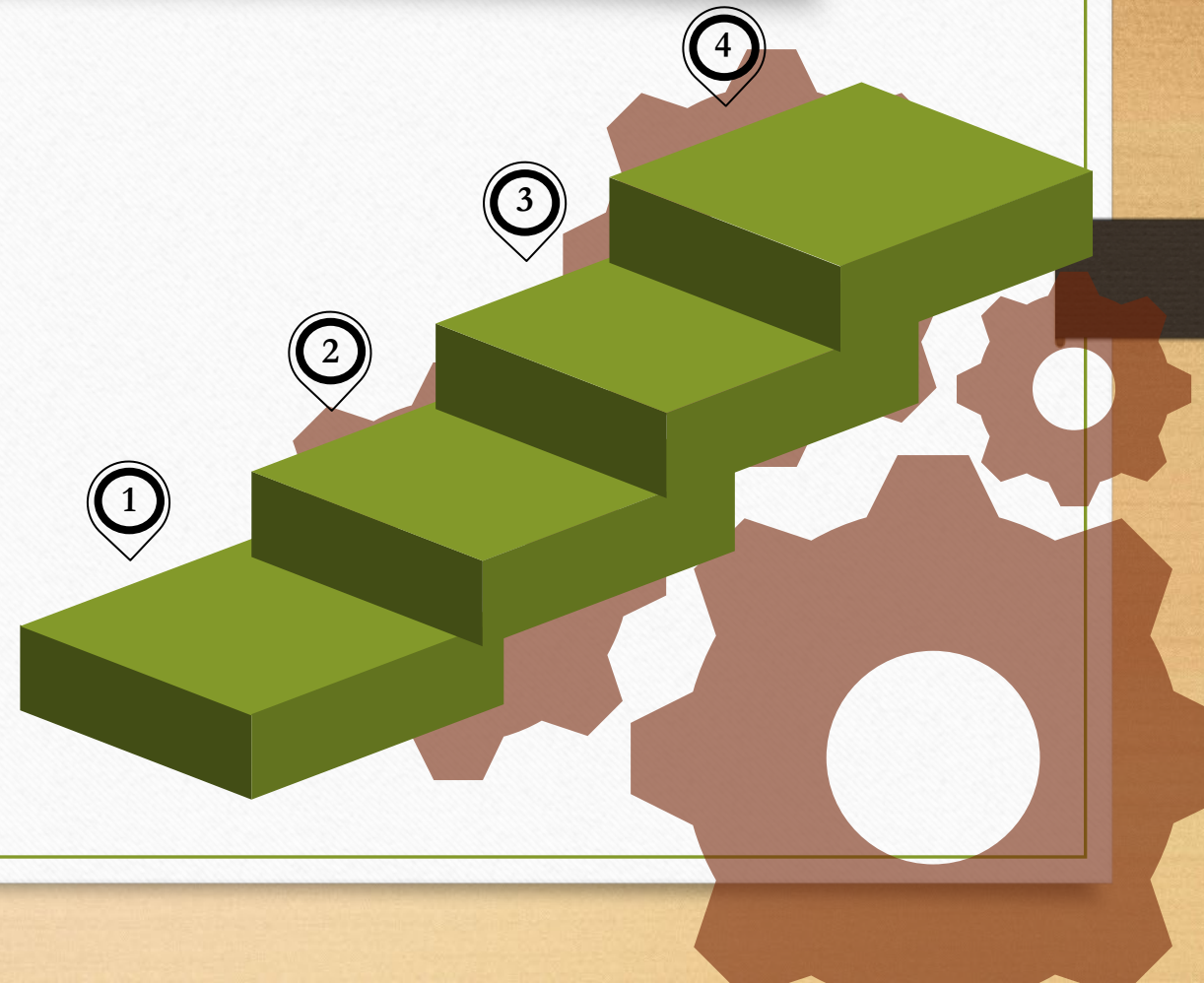
- Transportation is still a major barrier for youth.
- Frequent worksite check-ins allowed us to build rapport with our youth and their supervisors to support a better experience for everyone. We were also able to engage our youth and offer supports for mentoring in other areas of their lives like Individual interview practice, importance of doing well in school, encouragement in participating in sports/team activities, and advice on challenging circumstances...
- Incentives were not offered this summer, and we did feel that it hindered some youth engagement and progress.
- Earlier communication with area originations and worksites.



# What are Our next steps?



- Coordination with other work employment agencies on how to effectively offer opportunities to all youth in TC.
- Pre SYEP engagement to allow emphasis on youth such as foster care, the justice system, homeless and "at risk "work experiences
- Engage with worksites to keep/build relationships and determine their workforce needs moving forward.
- DSS referral pipelines



# September 2024 WIOA Youth Financial Report

Description	Allocation	Monthly Cash Expenditures	Total Cash Expenditure	Current Accruals	Total Accrued Expenditures	Available funds
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## PY22 September 2023

<b>WIOA Youth</b>						
Youth-ITA-IS	900	0.00	0.00	0.00	0.00	900.00
Youth-ITA-OS	34000	0.00	33,390.50	0.00	33,390.50	609.50
Youth-Supportive Services-IS	3000	50.00	334.00	0.00	334.00	2,666.00
Youth Supportive Services-OS	900	0.00	0.00	0.00	0.00	900.00
YWE-IS	27000	2,324.26	24,959.47	1,485.30	26,444.77	555.23
YWE-OS	69100	7,306.67	64,960.95	4,117.75	69,078.70	21.30
Youth-General-IS	56100	5,291.44	54,314.02	2,123.60	56,437.62	-337.62
Youth-General-OS	160033.31	19,042.17	147,237.47	7,916.10	155,153.57	4,879.74
Budget	351,033.31	34,014.54	325,196.41	15,642.75	340,839.16	10,194.15

**93% of total budget was expended for PY22 September 2023**

**35% of the allocation must be spent on participants - \$122,861.66 overall.**

**As of September 2023, reports - \$123,644.92 participants (35%) \$201,551.49 (58%) operating expenses of total expenditures**

## PY 23 September 2024

<b>WIOA Youth</b>						
Youth-ITA-IS	0	0.00	0.00	0.00	0.00	0.00
Youth-ITA-OS	15189.95	0.00	15,189.95	0.00	15,189.95	0.00
Youth-Supportive Services-IS	0	0.00	0.00	0.00	0.00	0.00
Youth Supportive Services-OS	2930.22	0.00	2,930.22	0.00	2,930.22	0.00
YWE-IS	28855.3	0.00	28,855.30	0.00	28,855.30	0.00
YWE-OS	92339.64	0.00	92,339.64	0.00	92,339.64	0.00
Youth-General-IS	49527.49	0.00	49,527.49	0.00	49,527.49	0.00
Youth-General-OS	165541.47	0.00	165,541.47	0.00	165,541.47	0.00
Budget	354,384.07	0.00	354,384.07	0.00	354,384.07	0.00

**100% of total allocation was expended for PY23 September 2024**

**35% of the allocation must be spent on participants - \$124,034.42 overall.**

**As of September 2024, reports - \$139315.11 participants (39%) \$215,068.96 (61%) operating expenses of total expenditures**

## PY 24 September 2024

<b>WIOA Youth</b>							
Youth-ITA-IS	2,000.00	0.00	0.00	0.00	0.00	0.00	2,000.00
Youth-ITA-OS	13,000.00	0.00	0.00	0.00	0.00	0.00	13,000.00
Youth-Supportive Services-IS	1,500.00	0.00	50.00	0.00	50.00	0.00	1,450.00
Youth Supportive Services-OS	3,500.00	0.00	100.00	0.00	100.00	0.00	3,400.00
YWE-IS	25,000.00	2,934.97	20,994.65	591.28	21,585.93	3,414.07	3,414.07
YWE-OS	110,000.00	3,153.48	33,964.18	2,356.54	36,320.72	73,679.28	73,679.28
Youth-General-IS	55,000.00	2,048.58	6,404.31	912.32	7,316.63	47,683.37	47,683.37
Youth-General-OS	165,937.87	8,966.75	26,460.78	4,022.25	30,483.03	135,454.84	135,454.84
<b>Budget</b>	<b>375,937.87</b>	<b>17,103.78</b>	<b>87,973.92</b>	<b>7,882.39</b>	<b>95,856.31</b>	<b>280,081.56</b>	

### 23% of total allocation was expended for PY24 September 2024

35% of the allocation must be spent on participants - \$131,578.25 overall.

As of September 2024, reports - \$55,108.83 participants (15%) \$32,865.09 (8%) operating expenses of total expenditures

The WIOA Youth Program focuses primarily on out-of-school youth, requiring local areas to expend a minimum of 75% of WIOA youth funds on them. The program includes 14 program elements that are required to be made available to youth participants. WIOA prioritizes work experience through a 20% minimum expenditure rate for the work experience program element.