

Tompkins County Workforce Development Board

Youth Oversight Committee

MINUTES

Thursday, June 16, 2022 | TC Human Services Building, 320 W. State St., 3rd Fl.

Present: K. Shanks-Booth, V. Zeppelin, J. Clemons, C. Malcolm

Excused: J. Harriott

Staff: R. Avilla, D. Lovelace, D. Achilles

Call to Order

Ms. Shanks-Booth called the meeting to order at 8:37 a.m.

Approval of Minutes - April 21, 2022

It was moved by Ms. Shanks-Booth, seconded by Mr. Malcolm, and unanimously adopted by voice vote of members present to approve the minutes of April 21, 2022.

Approval of Minutes - May 19, 2022

It was moved by Ms. Zeppelin, seconded by Ms. Shanks-Booth, and unanimously adopted by voice vote of members present to approve the minutes of May 19, 2022.

Financial Report - Desk Review Joblink

Ms. Achilles reported to the Committee data on the comparison of WIOA IS/OS Youth allocations to expenditures on participants from July 1, 2021 to April 30, 2022. Ms. Achilles reported what Office of Employment and Training budgeted for in the Fiscal Budget for July 1, 2022 - June 30, 2023 is at 46% expended compared to 83.3% that OET should be at for this time of year.

Summer Youth Employment Program - Allocation Update

Ms. Lovelace reported to the Committee that the Board has received the Summer Youth Employment 2022 allocations with a less than 2% increase from 2021 allocation.

Ms. Lovelace reported the Board has received an additional \$80,000 from The Park Foundation to fund more participants to be enrolled in SYEP for 2022.

Ms. Lovelace reported that there are 3 organizations (OET, IYB, and CCC) that will be contracting with the Board for SYEP.

Ms. Lovelace reported CCC will serve 10 Youth and contract for \$50,000, IYB will be funded \$186,568.18 and OET will be funded \$130,000.00.

YOC Meeting Date & Time

Ms. Lovelace reported to the Committee the results of the doodle poll for date/time of YOC meetings. The Committee meetings will move to 2nd Monday of the month at 2:00 p.m. to 3:30 p.m.

Reporting

Ms. Lovelace's data is attached.

Director's Update

Ms. Avilla reported to the Committee Ms. Lovelace and herself are attending orientation for the SYEP for OET, IYB, and CCC.

Ms. Avilla reported that she is in the process of hiring a Deputy Director for the Workforce Development Board.

Adjournment

Ms. Shanks-Booth adjourned the meeting at 9:58 a.m.

The next meeting is scheduled for July 11, 2022

**Tompkins County Office of Employment Training
Budget Statement
30-Apr-22**

83.3% of yr.

IS/OS Youth information

	Budget	Apr-22	YTD	Balance	YTD % of Budget
Expenditures					
Supportive Services	6,583	2050.40	2050.40	4532.60	31%
Tuition	0	0.00	0.00	0.00	0%
Participant Wages	87000	40706.19	40706.19	46293.81	47%
Participant Fringe	11,054	4898.58	4898.58	6155.42	44%
Total Expenditures	104,637	47655.17	47655.17	56981.83	46%