

YOUTH OVERSIGHT COMMITTEE

March 09, 2022

11:00 A.M.

Zoom Platform

PRESENT: K. Shanks-Booth, C. Malcolm, V. Zeppelin, J. Clemons, J. Harriott

EXCUSED: R. Avila

GUEST:

STAFF: S. Alvord, D. Lovelace, D. Achilles

CALL TO ORDER

Ms. Shanks-Booth called the meeting to order at 11:05 a.m.

SUMMER YOUTH EMPLOYMENT PROGRAM RFP – REVIEW PROPOSALS

Ms. Lovelace reported to the Committee that four proposals were submitted to BidNet for the 2022 Summer Youth Employment Program. These bids were from WFNy's Office of Employment and Training, Ithaca Youth Bureau's Youth Employment Services, Village at Ithaca, and Conscious Connections Consulting LLC.

The Committee reviewed proposals and would like to see additional information from all contractors. Ms. Lovelace will be asking the four contractors to submit answers to questions with Committee concerns regarding their proposed budgets, the structure of worksite placements, and plans for outreach and recruitment for youth with significant barriers to employment. The Committee will meet Thursday, March 17th to continue review of SYEP proposals in order to move forward for approval to contract.

ADJOURNMENT

Ms. Shanks-Booth adjourned the meeting at 12:05 p.m.

The next meeting is scheduled for March 17, 2022

EVALUATION OF PROPOSALS

SUMMER YOUTH EMPLOYMENT PROGRAM 2022

Proposal Name:

Reviewer Name

Date

Overall Proposal Score:

Program Design-70 points

Comments

Proposal includes all required program elements 2 4 6 8 10

Proposal has a documented plan to reach program goals 2 4 6 8 10

Proposal incorporates youth skill development into program design 2 4 6 8 10

Proposal level of involvement from for profit private sector employers 2 4 6 8 10

Proposal incorporates demand occupations into program components 2 4 6 8 10

Proposal has a robust recruitment plan per pages 13, section IIb* 2 4 6 8 10

Proposal demonstrates planning to address the needs of youth with significant barriers and/or Social Emotional Learning (SEL) needs 2 4 6 8 10

Demonstrated Capability-20 points

Demonstrates record of achievement in program management and operations 1 2 3 4 5

Exhibits high level of professional and technical skill/knowledge 1 2 3 4 5

Agency has history of success in serving target population 1 2 3 4 5

Agency demonstrates a high level of engagement with community partners to provide access to resources for youth with significant barriers 1 2 3 4 5

Cost Efficiency-10 points

Clarity and completeness of budget detail 1 2 3 4 5

Reasonableness of program costs 1 2 3 4 5

*Has a method for recruiting underrepresented populations, addresses the transportation needs of participants, and describes the strategies to be used to recruit eligible participants and describes strategies to encourage participation of TANF recipients.