



## **Tompkins County Workforce Development Board WIOA Youth “Needs Additional Assistance” Definition Policy**

**PURPOSE:** To clarify and provide guidance to program staff in determining eligibility for WIOA Youth program services under the “Needs Additional Assistance” definition. “Additional Assistance” barrier is different for In-School youth and Out of School youth per WIOA (Sections 129(a)(1)(B)(iii)(VIII), (a)(1)(C)(iv)(VII), (a)(3)(B)

**REQUIRED:** Either the State or the local level may establish definitions and eligibility documentation requirements for the “requires additional assistance to complete an educational program, or to secure and hold employment” criterion of [§ 681.220\(d\)\(8\)](#). The specific needs additional assistance characteristics should be different than WIOA Youth Program eligibility barriers.

If a LWDB chooses to use the needs additional assistance criteria for eligibility, policies must be developed for:

**In-School criteria:** “to complete an educational program or to secure and hold employment”

**Note:** Needs Additional Assistance Criteria is limited to 5% of newly enrolled ISY in each program year

**Out of School youth:** “to enter or complete an educational program or to secure or hold employment”

**To be eligible for WIOA Youth program services under Additional Assistance criteria, the youth must also be LOW INCOME**

**Eligibility for youth services under WIOA:**

**OUT OF SCHOOL YOUTH**  
 Ages 16-24  
**INCOME**

**IN SCHOOL YOUTH**  
 Ages 14-21 and **LOW**

<b>Requirement</b>	<b>Requirement</b>
<p><b>One or more of following:</b></p> <p><input type="checkbox"/>- School dropout</p> <p><input type="checkbox"/>-Within age of compulsory school attendance, but has not attended for at least the most recent complete school year calendar quarter</p> <p><input type="checkbox"/>-Subject to the juvenile or adult justice system</p> <p><input type="checkbox"/>-Homeless, or Runaway, or Foster Child, or child eligible for assistance under Section 477 of SSA, or in an out-of-home placement Specify: _____</p> <p><input type="checkbox"/>-Pregnant or Parenting</p> <p><input type="checkbox"/>- Individual with a disability _____</p> <p><b>* LOW INCOME</b></p> <p>* <input type="checkbox"/>-Has high school or HSE diploma, <b>and</b> is basic skills deficient <b>(must be low income)</b></p> <p>* <input type="checkbox"/>- Has high school or HSE diploma <b>and</b> is and English language learner <b>(must be low income)</b></p> <p>* <input type="checkbox"/>-Requires additional assistance to enter or complete an educational program <b>or</b> to secure or hold employment <b>(must be low income)</b></p>	<p><b>One or more of following:</b></p> <p><input type="checkbox"/>- Basic Skills Deficient</p> <p><input type="checkbox"/>- An English language learner</p> <p><input type="checkbox"/>- An offender</p> <p><input type="checkbox"/>-Homeless, or Runaway, or Foster Child, or child eligible for assistance under Section 477 of SSA, or in an out-of-home placement Specify: _____</p> <p><input type="checkbox"/>-Pregnant or Parenting</p> <p><input type="checkbox"/>- Individual with a disability</p> <p><input type="checkbox"/>-Requires additional assistance to enter or complete an educational program <b>or</b> to secure or hold employment</p>

**REQUIRES ADDITIONAL ASSISTANCE DEFINITIONS:**

**OUT OF SCHOOL YOUTH**

Ages 16-24

**INCOME and**

**IN SCHOOL YOUTH**

Ages 14-21 and **LOW**

<b>MUST BE LOW INCOME and</b>	<b>In each local area, not more than five percent of the ISY newly enrolled in a given program year may be eligible based on the “requires additional assistance to complete an educational program or to secure or hold employment” criterion</b>
<input type="checkbox"/> Has never held a job	<input type="checkbox"/> Has poor attendance patterns in an educational program during the last 12 calendar months
<input type="checkbox"/> Has been fired from a job in the 12 months prior to program application	<input type="checkbox"/> Has been expelled from school within the last 12 calendar months
<input type="checkbox"/> Has never held a full time (30+ hrs/wk) job for more than 13 consecutive weeks	<input type="checkbox"/> Has been suspended from school within the last 12 calendar months
<input type="checkbox"/> Has dropped out of a post-secondary educational program during the past 12 calendar months	<input type="checkbox"/> Has below average grades of less than a “C” grade point average
<input type="checkbox"/> Has a currently incarcerated parent(s)/guardian	<input type="checkbox"/> Has previously been placed in out-of-home care (foster care, group home, or kinship care) for more than 6 months between the ages of 14-21
<input type="checkbox"/> Has recently experienced traumatic events, is a victim of abuse, or resides in an abusive environment as documented by a school official or professional	<input type="checkbox"/> Has a currently incarcerated parent(s)/guardian
	<input type="checkbox"/> Has recently experienced traumatic events, is a victim of abuse, or resides in an abusive environment as documented by a school official or professional