

TOMPKINS COUNTY WORKFORCE DEVELOPMENT BOARD

February 25, 2020

8:30 A.M.

BorgWarner Conference Room
Tompkins County Public Library

PRESENT: S. Pronti, D. Burrows, B. Forrest, K. Franzese, K. Kephart, K. Kersey, P. Levesque, H. McDaniel, J. Sammons, K. Shanks-Booth, J. Tavares

EXCUSED: A. Mohamed, A. Bishop, J. Cometti, L. Dillon, A. Iles, J. Lance, J. Matteson, O. Montague, D. Pruitt

EX-OFFICIO: A. Hendrix, J. Mouillesseaux

GUESTS: S. Alvord, Tompkins County Youth Services; C. Harris, DOL; K. Cerasaro, DOL; C. May, Tompkins Community Area Development; D. Mohlenhoff, Tompkins Cortland Community College

STAFF: J. Mattick, N. Branosky, D. Achilles

CALL TO ORDER

Chairman Pronti called the meeting to order at 8:47 a.m.

ANNOUNCEMENTS

Mr. Pronti announced that Mr. Burrows will fill the position as interim vice-chair for the Board and Executive Committee.

BOARD ACTION ITEMS

APPROVAL OF MINUTES – January 22, 2020

It was Moved by Mr. Burrows seconded by Mr. Sammons and unanimously adopted by voice vote of members present to approve the minutes of January 22, 2020 as written.

Ratification of Executive Committee Actions

Release the 2020 Summer Youth Employment Program Request for Proposals

It was Moved by Mr. Burrows seconded by Mr. Levesque and unanimously adopted by voice vote of members present to ratify action taken by the Executive Committee at its February 4, 2020 Executive Committee meeting in approving the release of the 2020 Summer Youth Employment Program request for proposals.

WELCOME NATALIE BRANOSKY, NEW EXECUTIVE DIRECTOR

Mr. Pronti announced that the search for Ms. Mattick's replacement Ms. Branosky started February 24, 2020. Introduction from Ms. Branosky and board members of name, organization represented (purpose/type of business) and what role the member hold at their organization.

COMMITTEE REPORTS

EXECUTIVE COMMITTEE

Mr. Pronti reported that the committee if focused on the transition from Ms. Mattick to Ms. Branosky.

ONE STOP OPERATIONS AND OVERSIGHT COMMITTEE

Ms. Mattick reported the committee is meeting March 17, 2020 to review expenditures for the WIOA program from Office of Employment and Training and DOL.

YOUTH OVERSIGHT COMMITTEE

Ms. Shanks-Booth reported that the Summer Youth Employment Program RFP will be on the March agenda for approval.

GOVERNANCE AND MEMBERSHIP COMMITTEE

Mr. Burrows reported the committee is meeting today February 25, 2020 to discuss vacant positions on the board and possible new members.

WDB DIRECTOR UPDATE

Ms. Mattick reported that the Workforce Board office is being expanded and we are working with contactors to have the necessary work completed. Ms. Mattick is working to onboard Ms. Branosky with the County Administrator Mr. Molino and Executive committee.

Ms. Mattick reported that the WIOA Youth Program and Summer Youth Employment Program RFP's need to be renewed every 3 years. Ms. Mattick is working with a tight timeline hoping to have completed by her retirement.

Ms. Mattick reported that the Local and Regional Plan have to be updated every 4 years, the plans have been submitted to the state.

CAREER CENTER UPDATE

Ms. Mouillesseaux reported that the Career Center is working on a youth program called Joblink for youth 16-24 years of age. The Career Center is holding workshops every Thursday at the Tompkins County Public Library. The Career Center is renewing the marketing campaign on bus ads, radio spots, and making a video series with Park Communication Department at Ithaca College. Career Center is working with Law Cornell to help customers with unemployment and re-employment issues. This is an opportunity for job seekers to have support if the customers have to work through legal issues.

UNFINISHED BUSINESS

No unfinished business

ADJOURNMENT

The meeting adjourned at 9:32 a.m.