

MEETING MINUTES Approved 4-23-19

Tompkins County Board of Health

March 26, 2019

12:00 Noon

Rice Conference Room

- Present:** Shawna Black; David Evelyn, MD, MPH; Edward Koppel, MD; Michael McLaughlin, Jr.; Janet Morgan, PhD; Christina Moylan, PhD, President
- Staff:** Karen Bishop, Director of Community Health; Liz Cameron, Director of Environmental Health; Samantha Hillson, Director of Health Promotion Program; William Klepack, MD, Medical Director; Frank Kruppa, Public Health Director; Deb Thomas, Director of Children with Special Care Needs; Jonathan Wood, County Attorney; Shelley Comisi, Administrative Assistant
- Excused:** Susan Merkel; Brenda Grinnell Crosby, Public Health Administrator; Brittini Griep, LGU Administrative Assistant
- Guests:** Jason Molino, Tompkins County Administrator; Amie Hendrix, Deputy County Administrator; Skip Parr, Senior Public Health Sanitarian; David Shanks, CoreLife Eatery; Dan Galusha, Marriott; Cathy Hart, Marriott

Call to Order: Dr. Moylan called the regular meeting of the Board of Health (BOH) to order at 12:01 p.m.

Privilege of the Floor: David Shanks from CoreLife Eatery was present. He addressed the Board, stating that he has had a problem for 2 years keeping proteins at the right temperature. He thanked the Board for allowing a variance last year. He stated that they have since gone to cook to order out of respect for the Health Department's request. This will be rolled out to all 52 eateries. He also addressed the other issues that needed to be fixed. He also stated that he is the District Manager, not the owner. He provided the Board with a copy of his receipt and his business card.

Dan Galusha, executive chef, and Cathy Hart, general manager, from Marriott were present. Mr. Galusha addressed the Board, stating he was embarrassed for the infraction but assured the Board that they are keeping up with their logs and apologized to the Board.

Approval of January 22, 2019 Minutes: Dr. Evelyn moved to approve the minutes of the January 22, 2019 meeting as written; seconded by Ms. Morgan. The vote to approve the minutes as written: Unanimous approval.

Introductions: Jason Molino, Tompkins County Administrator, was present to meet Board members and to speak about the process for evaluating the Public Health/Mental Health joint leadership model.

County Administrator's Remarks on the Public Health/Mental Health Joint Leadership Model:

Mr. Molino reviewed the memo that was disbursed to the Board of Health and the Community Services Board earlier in March. He invited someone from the Board, as well as the CSB, to assist in evaluating the Joint Leadership Model that has entered its 4th year. Mr. Molino stated that there would be multiple parts of reviewing this, going forward, with the first part being taking a look at things from the Mental Health point of view: Client care perspective, community care perspective and the business case model of it. He believes that Mr. Kruppa would be most valuable at this stage of reviewing the Mental Health perspective but thereafter removing Mr. Kruppa from that process. Mr. Molino went on to state that they would likely interview staff from both departments. He discussed the possibility of a staff survey being done again – there was one done 3-4 years ago. Client satisfaction survey in the MH side – should those be reviewed, why or why not? Looking to set up a meeting in mid to late April for the task force responsible for reviewing this process with a hope to bring a recommendation to the legislature in November 2019. Mr. McLaughlin asked about the presentation to the legislature in November. Mr. Molino clarified stating that they are hoping to wrap up their review by October with the presentation to the legislature in November. Mr. McLaughlin then asked about the task force meetings and the time dedicated it would entail. Mr. Molino stated that it would likely be 2 meetings per month at approximately 2-3 hours per meeting, with the 1st meeting being a planning meeting is important to best capture the interests of the two Boards. Dr. Moylan asked a question regarding legal clarifications between the two Boards. Mr. Molino stated that Jonathan Wood would be involved in the legal portion of the review. Mr. McLaughlin clarified that this is not a review of Mr. Kruppa but a review of the position and stressed the importance for the comfort level of people being able to share their thoughts without ramifications. Mr. Molino stressed confidentiality being of the utmost importance and that any updates brought to the Boards would be broad and not detailed. Dr. Moylan asked if anyone would like to volunteer for the task force; Ms. Morgan volunteered as primary representative with Mr. McLaughlin being the second. Dr. Evelyn as Vice President of the BOH will be the third representative. Mr. Molino stated that he would be in touch to set up the first meeting.

Financial Summary: Mr. Kruppa provided a summary of the Financial Summary within the packets provided to the BOH, as Ms. Grinnell Crosby was absent today. He stated that this is the last period for 2018, stating that we are under on everything – expenses, revenues and local share. Mr. Kruppa believes that the budget is going to end up well for us. 2019 is in month two so there is not much to report. Mr. Kruppa stated that the Healthy Neighborhoods program is a grant and Tompkins had applied for another 5-year cycle. There was an issue at the state level with this, but they did grant a one-year extension with needing to re-apply next cycle.

Administration Report: Mr. Kruppa reported the advocacy efforts at the State level as well as the population health summit. Both went well. There is a lot of attention from Public Health coming for

both those avenues, whether it's the recreational marijuana legalization to looking at Population Health for communities and bringing new partners to the table.

- Mr. Kruppa stated that we have a piece of action to address. We have a physician to fill the vacant physician position on the Board. The Nominating Committee met with Dr. Dhundale, the applicant, and they have the recommendation. Ms. Black recommended Dr. Melissa Dhundale for the BOH, Dr. Moylan seconded. Mr. McLaughlin asked about her connections to the Board. Ms. Black stated that Dr. Dhundale served in the Peace Corps, she is a pediatrician and also works at Ithaca College. She is also the medical director for the Ithaca City School district. Dr. Evelyn stated that Dr. Dhundale has a strong interest in mental health services in Tompkins County. Dr. Moylan called for a vote of approval; vote was unanimous. Mr. Kruppa stated that she should be seated by our next Board meeting.

Health Promotion Program Report: Ms. Hillson reported:

- An event was held last Friday (Blueprint for Health Equity) on 3/22/19. It was well attended. It took place at Green Star. Ms. Black provided a welcome to the event.
- The community health survey has gotten a very good response so far. There have been over 1,000 responses to the survey with about 900 people going through the whole survey, providing their responses.

Medical Director's Report: Dr. Klepack was open to questions on his report. There were no questions asked.

Division for Community Health Report: Ms. Bishop had nothing to add to her written report.

Children with Special Care Needs Report: Ms. Thomas had nothing to add to her written report.

- CSCN team has gone live with their software and it is going well.

County Attorney's Report: Mr. Wood had nothing to report.

Environmental Health Report:

- Ms. Cameron stated that they have hired a public health technician and stated they are fully staffed now.
- Inspection reports are now attached to the draft/resolutions to provide more information to Board members.

Report on the Community Services Board (CSB) Meeting: Mr. Kruppa provided a brief update on the March meeting. Stated that Ms. Amie Hendrix, Deputy County Administrator, was present and provided an update on the dual role for the Public Health and Mental Health role. The subcommittees are beginning their State Priority Plans for 2020. Transportation and housing remain at the top of the lists for priorities, as well as staffing, in the sense of being able to adequately pay those in the field.

Resolution #EH-ENF-18-0050 – Moe’s Southwest Grill, C-Ithaca, Violation of Subpart 14-1 of the New York State Sanitary Code (Food): Dr. Evelyn moved to accept the resolution with the penalty due date amendment; seconded by Ms. Morgan.

Ms. Cameron explained that she would like to change the penalty due date to May 15, 2019. This was a hot holding repeat violation for Moe’s.

The vote to accept the resolution as amended carried unanimously.

Resolution #EH-ENF-18-0051 – Mix Social Dining, C-Ithaca, Violation of Subpart 14-1 of the New York State Sanitary Code (Food): Ms. Cameron explained that she would like to change the penalty due date to May 15, 2019. This was a temperature violation (refrigerated storage, above temperature).

Dr. Koppel moved to accept the resolution with the penalty due date amendment; seconded by Dr. Evelyn; and carried unanimously.

Resolution #EH-ENF-18-0052 – Ithaca Marriott FSE, C-Ithaca, Violation of Subpart 14-1 of the New York State Sanitary Code (Food): Ms. Cameron explained that she would like to change the penalty due date to May 15, 2019. This was a cold holding violation at Ithaca Marriott.

Dr. Evelyn moved to accept the resolution as amended; seconded by Ms. Morgan; and carried unanimously.

Resolution #EH-ENF-19-0002 – Fat Jack’s BBQ, C-Ithaca, Violation of Subpart 14-1 of the New York State Sanitary Code (Food): Ms. Cameron explained that she would like to change the penalty due date to May 15, 2019. Ms. Cameron explained that the restaurant was operating without a permit but had submitted the paperwork except for Worker’s Compensation. They had operated without the permit but submitted the required paperwork on the same day as the inspection. The permit was issued later that day.

Ms. Morgan moved to accept the resolution as amended; seconded by Dr. Koppel; and carried unanimously.

Resolution #EH-ENF-19-0003 – Casper’s, V-Groton, Violations of BOH Orders #EH-ENF-18-0009 and of Subpart 14-1 of the New York State Sanitary Code (Food): Ms. Cameron explained that she would like to change the penalty due date to May 15, 2019. Restaurant was observed operating without a permit.

Dr. Koppel moved to accept the resolution as amended; seconded by Ms. Morgan; and carried unanimously.

Resolution #EH-ENF-19-0004 – CoreLife Eatery, C-Ithaca, Violations of BOH Orders #EH-ENF-18-0016 and of Subpart 14-1 of the New York State Sanitary Code (Food): Ms. Cameron explained that she would like to change the penalty due date to May 15, 2019. The district manager presented a

summary of the situation to the Board earlier in the meeting, stating that they are changing their ordering procedure and have repaired equipment (receipt provided).

Dr. Koppel moved to accept the resolution as amended; seconded by Ms. Black; and carried unanimously.

Resolution #EH-ENF-19-0007 – Easy Wok Restaurant, V-Lansing, Violation of Subpart 14-1 of New York State Sanitary Code (Food): Ms. Cameron stated that this was a temperature control matter.

Dr. Evelyn moved to accept the resolution as written; seconded by Ms. Morgan; and carried unanimously.

Tompkins County Health Department Request for Discretion to Waive OWTS Replacement Fees/Review of Modifications to 2019 Fee Schedule: Asking for discretion about OWTS fees and local sanitation code.

Dr. Koppel moved to approve Tompkins County Health Department's request for discretion to waive OWTS replacement fees; seconded by Dr. Evelyn; and carried unanimously.

Adjournment: At 1:00 p.m. Dr. Moylan adjourned the meeting.