



CORPORATION SERVICE COMPANY®

Tompkins County, New York

Electronic Document Recording

Introductory Seminar

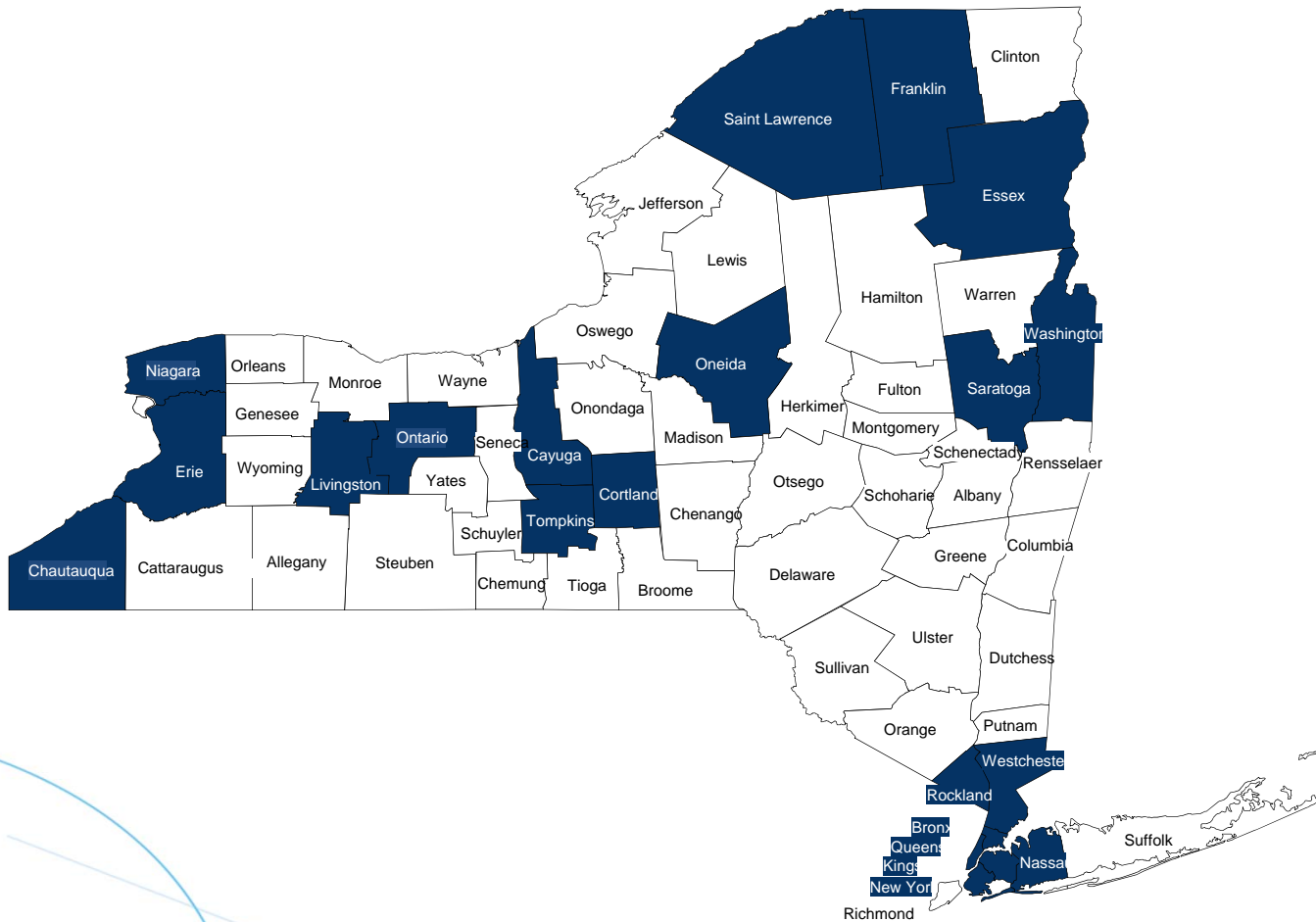
by Corporation Service Company





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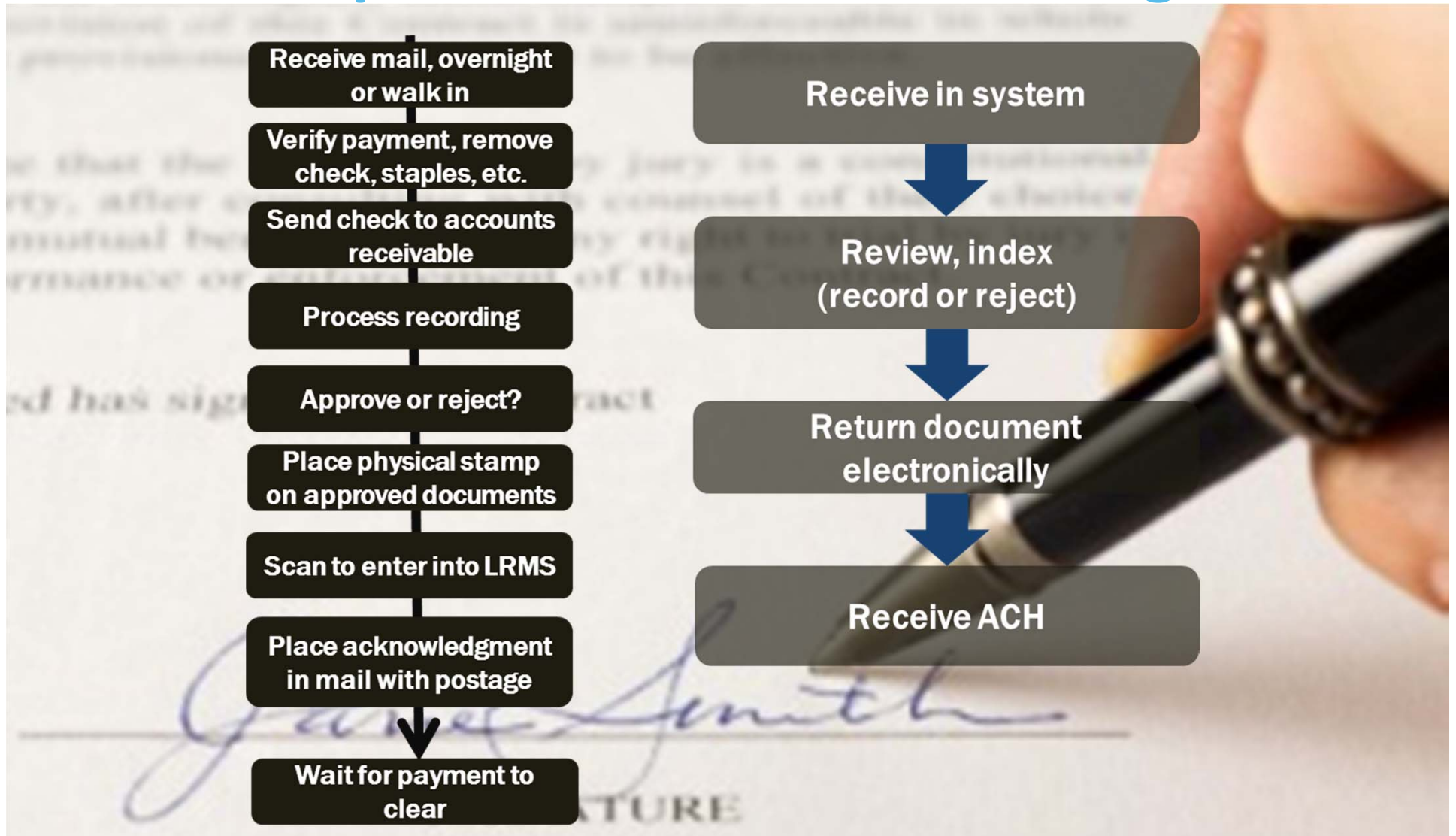
New York eRecording Jurisdictions



Would you like to learn more about our eRecording solutions? Call 866-652-0111 (toll free), email erecording@cscinfo.com or visit www.erecording.com.



Paper vs. Electronic Recording





Benefits of eRecording



- **Speed up the process** transmits in seconds enabling Recorder to record quicker
- **Increase accuracy** eliminates payment errors and reduces rejections
- **Create efficient workflows** to help you streamline your accounting and operation processes
- **Decrease costs** of labor, postage, and shipping
- Eco-friendly manner to conduct business



Speed - Get Documents Recorded Faster



- Documents submitted in seconds, not hours or days
- Documents returned in seconds or hours, not days or weeks
- Submissions are date and time stamped
- Acknowledgements returned to customers electronically



Streamline Payment Processes



- No need to cut and mail a physical check to the jurisdiction—exact payment by ACH debit or ‘pre-funded’ draw
- No returned checks
- Easy to reconcile payments using a daily report from CSC. Details specific recording fees and transfer/mortgage tax for each document recorded.
- Eliminate postage – mail backs electronically



eRecording Payment



- Attorney escrow accounts are highly regulated
- Open a second “Recording” account with their bank, transfer settlement funds from the escrow account
- CSC processes an ACH debit



CORPORATION SERVICE COMPANY®

Who is CSC?

- Founded in 1899
- Headquartered in Wilmington, DE
- Service centers in every U.S. state
- More than 1,800 teammates
- Privately held; financially rock solid
- 90% of the Fortune 500® trust CSC

Right now, nearly a
million
companies
are doing business
more successfully
thanks to CSC.



CORPORATION SERVICE COMPANY



Bank of America



HSBC



JPMorgan

SOLUTIONSTAR



First American Title Insurance Company



WELLS FARGO



CoreLogic

SIEMENS



Citizens Bank

Quicken Loans

America's Home Loan Experts



HARRIS BANK

usbank

REGIONS



PNC BANK



SUNTRUST

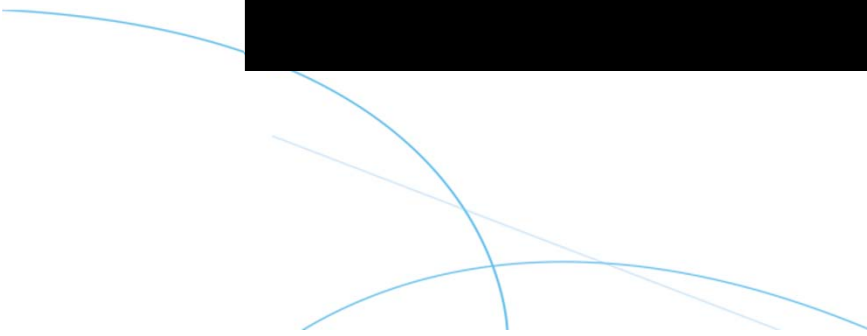
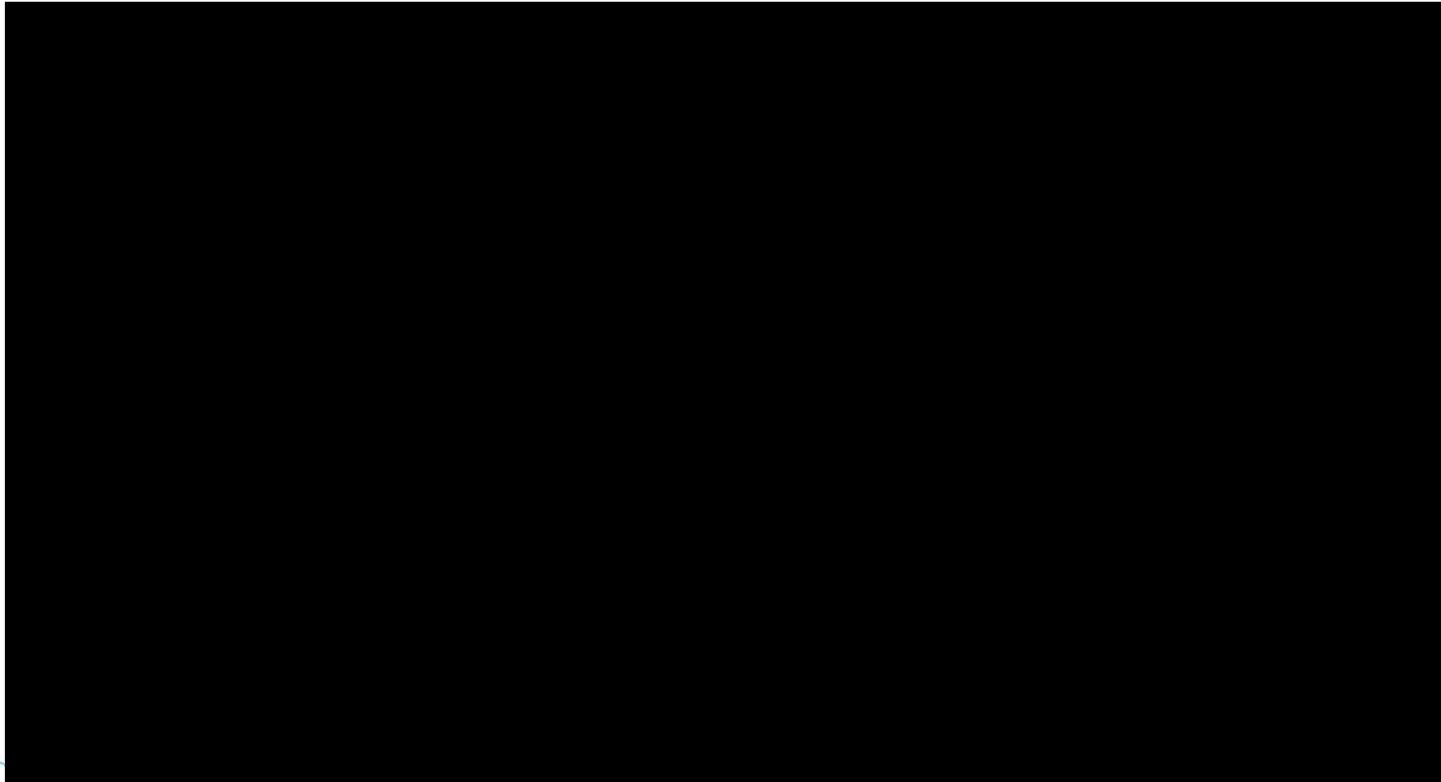


SYNOVUS BANK




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What Others Are Saying





CSC's ePrepare4

- Select - state, county and document type
 - Scan and upload your document(s)
 - Input (partial) indexing if required
 - Review document and fees for accuracy
 - eRecord
- 
- Decorative blue lines in the bottom left corner, consisting of several overlapping curved lines.



Best Practices - American Land Title Association

- Submit or ship documents for recording to the county recorder (or equivalent) or the person or entity responsible for recording within two business days of the later of (i) the date of settlement, or (ii) receipt by the company if the settlement is not performed by the company
- Track shipments of documents for recording
- Ensure timely responses to recording rejections
- Addressing rejected recordings to prevent unnecessary delay
- Verify that recordation actually occurred and maintain a record of the recording information for the document(s)



Audits: Vendor Strength



Has your vendor:

- Successfully completed an SSAE 16 Type II audit?
- Passed audits conducted by the nation's largest banks?



Audits: Vendor Stability

Your vendor should be able to:

- Grow and continually improve its eRecording service
- Should have the financial strength to meet the daily cash flow required to process payment of taxes and recording fees nationwide





Why Submitters Prefer CSC...



- Faster processing times to upload and transmit document images
- Fewer clicks, fewer document errors, fewer rejections—more streamlined workflows
- Faster .NET framework that is easier to integrate than Java
- Best imaging corrects-lightening/darkening
- Can process both paper & electronic document recordings?



Getting Started



- Review the Submitter Service Agreement
- Complete and return the ACH debit authorization form or fund a draw account
- Attend a Submitter training session
- Log-in and send your 1st document electronically!