



Ithaca-Tompkins County Transportation Council

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AGENDA AND MEETING NOTICE

PLANNING COMMITTEE MEETING

Date: Tuesday, March 18, 2025

Time: 10:00 A.M. – 12:00 P.M.

Location: Transit Center, 737 Willow Ave., Ithaca, N.Y.

Meeting is held in-person and quorum must be achieved by in-person attendees. Remote option is available at:

<https://us02web.zoom.us/j/85722701443>

Meeting ID: 857 2270 1443; Passcode: 323447

Mobile: 929.436.2866, 85722701443#, *323447# US (NY)

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|------|---|--------------------------|
| I. | Public Comment Period | |
| II. | a. Approval of December 17, 2024, Joint Committee Action Summary and
b. Approval of the January 21, 2025 Planning Committee Action Summary | Planning Committee Chair |
| III. | 2023-2027 TIP Actions –
a. Amendment – New 2024 ATC/MEP Table | Frank Doldo and Staff |
| IV. | TIP Update | Fernando de Aragón |
| V. | Director’s Report | Fernando de Aragón |
| VI. | Member Reports | Committee Members |
| VII. | Adjournment | |

Please allow two hours for this meeting
The meeting will be recorded.

ITEM I

Public Comment Period

Report: This agenda item is provided for the purpose of allowing members of the public to comment on issues of concern.

Action Requested: This item is for informational purposes.

ITEM IIa.&b.

**Approval of Action Summaries –
December 17, 2024 & January 21, 2025**

Report: The December 17, 2024 and January 21, 2025 Action Summaries are attached to the end of this meeting packet.

Action Requested: Motion to approve the December 17,2024 and January 21, 2025 Action Summaries.

2023-2027 TIP Actions – Amendment – New 2024 ATC/MEP Table

Report: Tompkins County requests that the ITCTC approve a 2023-27 TIP amendment to the NYS Accelerated Transit Capital (ATC) and Modernization & Enhancement Program (MEP) Summary Table section. The amendment adds a new MEP/ATC Project Table for 2024 on behalf of the Tompkins Consolidated Area Transit, Inc. (TCAT), Gadabout, and Tompkins County. MEP and ATC are 100% State funds and are included in the TIP for information purposes. Details in the amendment form below.

Action Requested: Motion recommending Policy Committee approval of a TIP amendment to add a new MEP/ATC Project Table for 2024.

2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM

****Amendment****

New MEP/ATC Project Table - 2024

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2023-2027 Transportation Improvement Program (TIP) on April 15, 2025, during a regularly scheduled meeting. The action on the 2023-2027 TIP and the current State Transportation Improvement Program (STIP) affects one (1) project as described below.

Description:

Tompkins County requests that the ITCTC approve a 2023-27 TIP amendment to the NYS Accelerated Transit Capital (ATC) and Modernization & Enhancement Program (MEP) Summary Table section. The amendment adds a new MEP/ATC Project Table for 2024 on behalf of the Tompkins Consolidated Area Transit, Inc. (TCAT), Gadabout, and Tompkins County. MEP and ATC are 100% State funds and are included in the TIP for information purposes.

A total of \$718,733 in MEP funds and \$298,730 in ATC funds are being programmed for the new project. The table in Attachment A includes the project as it will appear in the TIP (note: changes shown in bold). This amendment will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

Attachment A

2024 NYS Accelerated Transit Capital (ATC) and Modernization and Enhancement Program (MEP) Summary Table				
Project	PIN	ATC	MEP	Total
Gadabout Lot G Replacement Buses	382925	\$98,730	-	\$98,730
TCAT Facility Rehabilitation	382940	-	\$718,733	\$718,733
TCAT 40ft Electric Buses	382966	\$200,000	-	\$200,000
Total Funding:	-	\$298,730	\$718,733	\$1,017,463

TIP Update

Report: The Transportation Improvement Program is scheduled to be updated by June 17, 2025. A call for initial project proposals resulted in nine proposals as listed below. Staff will evaluate the proposals and schedule a meeting with project sponsors with the aim of developing a draft program of projects. This will be made available for public comment and a public meeting will be scheduled before finalizing the draft document for approval in June.

Action Requested: This item for information and discussion purposes.

IPP Submissions			
Sponsor	Project Name	Description	Total
City of Ithaca	East State Street Rehabilitation	This project will address pavement failings, address storm sewer conditions, investigate retaining wall, address pedestrian facilities (ramps, crossings, sidewalks).	\$3,468,000
City of Ithaca	Hancock Street Bridge over Cascadilla Creek Replacement Project	Replaces the Hancock Street Bridge over Cascadilla Creek with a longer version and conducts minor roadway construction along the approaches to accommodate it.	\$3,250,000
City of Ithaca	Hector St. Mill & Pave	Mill and repave Hector St. from Warren Place to Florence Ave. The project also will repaint street lane, sidewalk, and uphill bike lane markings, as well as conduct minor repairs on drainage infrastructure and extend existing curbs.	\$1,375,000
City of Ithaca	NYS RT 79 Bridge over the Flood Control Channel Rehabilitation	Rehabilitates the NYS RT 79 Bridge over the Flood Control Channel. Work includes replacing key bridge bearings, cleaning and repainting girders, replacing deteriorated concrete, and repairing utility hangar assemblies.	\$2,017,000
City of Ithaca	Six Corners Intersection	Improve safety at the intersection for all modes of transportation while maintaining efficient operations at the Six Corners Intersection including Route 366: Ithaca Road, Dryden Rd, Maple Ave, Cornell Street, and Oak Ave.	\$2,873,000
City of Ithaca	Spencer Road Improvements	Makes pedestrian, road, and culvert improvements on Spencer Road from the Elmira Rd Roundabout to Quarry Rd.	\$1,140,000
NYS DOT	VPP/HMA Rt 96, Ithaca City Line to Village of Trumansburg	This project will repave and mill NY 96 from the City of Ithaca northern city line to the Village of Trumansburg southern boundary to address severe pavement deterioration.	\$2,350,000
Town of Enfield	Rumsey Hill Bridge	Replace aging Rumsey Hill Bridge and ensure the new design accommodates cyclists, pedestrians, and heavier vehicle traffic.	\$1,250,000
Tompkins County	Replacement of Cortland Street Bridge over Owasco Inlet	The project will completely remove and replace the existing bridge and reconstruct the roadway between Conger Boulevard and Main Street, including sidewalk improvements, new drainage, and guide railing.	\$3,620,000

ITEM V

Director's Report

Report:

Ongoing grant funded projects-

- Safe Streets and Roads Tompkins – <https://safestreetstompkins.com/>
- Move Ithaca - <https://www.moveithaca.com/>

Action Requested: This item is for information purposes.

ITEM VI

Member Reports

Report: This agenda item is provided for the purpose of allowing members to discuss issues of common concern. Examples might include: UPWP-related activities, local implementation of actions identified in the LRTP or construction updates.

Action Requested: This item is for information purposes.

ITEM VII

Adjournment

The next ITCTC meetings:

ITCTC Policy Committee, April 15, 2025 at 1:00 p.m.

ITCTC Planning Committee, May 20, 2025 at 10:00 a.m.

If you are unable to attend a meeting, please inform the ITCTC Office and arrange for your alternate to be in attendance. Meetings may be cancelled in advance due to a lack of sufficient action items on the agenda.

**THE FOLLOWING PAGES CONTAIN THE ATTACHMENT FOR
AGENDA ITEM II**

- II. a. Approval of Joint Planning & Policy Committee Action Summary –
December 17, 2024**
- b. Approval of Planning Committee Action Summary –
January 21, 2025**

Approval of Action Summary
December 17, 2024 Meeting

JOINT PLANNING & POLICY COMMITTEE MEETING ACTION SUMMARY

December 17, 2024 - 1:00 p.m.

Present:

Policy Committee

In Person: Rod Howe, Chair (Town of Ithaca), Ray Burger (Town of Dryden), Dave Roth (NYSDOT Reg.3, alternate for David Smith), Jennifer Biloski (Village of Cayuga Heights), Don Hartill (Village of Lansing), Mike Lane (Tompkins County Legislature), Jason Leifer (Town of Dryden), Timothy Logue (City of Ithaca), Reed Huegerich (Cornell University), Trevor Jensen (TCAT alternate for Matthew Rosenbloom).

Remote: Joel Gagnon (Town of Danby), Michael Allinger (Town of Newfield), Ronny Hardaway (Village of Lansing).

Planning Committee:

In Person: Ray Burger, Chair (Town of Dryden), Katie Borgella, Vice Chair (Tompkins County), Brent Cross (Village of Cayuga Heights), C.J. Randall (Town of Ithaca), Dave Roth (NYSDOT Reg.3), Jason Leifer (Town of Dryden), Katrina Bergan (NYSDOT Reg.3), Reed Huegerich (Cornell University), Trevor Jensen (TCAT alternate for Matthew Rosenbloom), Timothy Logue (City of Ithaca).

Remote: Michael Allinger (Town of Newfield), Jim Morse (Tompkins County Highway), John Courtney (Village of Lansing), Joel Gagnon (Town of Danby), Ayla Schermer (FTA), David O'Shea (Town of Ithaca), Ronny Hardaway (Village of Lansing), Niels Tyngesen (Town of Ulysses).

Excused:

Policy Committee: David Smith (NYSDOT, Region 3), Ruth Groff (Town of Lansing), Jennifer Dotson (TCAT Board), Randy Brown (Tompkins County Legislature), Rich DePaolo (Town of Ithaca), Linda Woodard (Village of Cayuga Heights), Robert Cantelmo (City of Ithaca), Leslie Schill (Cornell University), Stephanie Redmond (Town of Enfield), Addisu Gebre (City of Ithaca), Don Scheffler (Town of Groton).

Planning Committee: Curt Parrish (TCAT), Kate Supron (Cornell University), John Licitra (City of Ithaca), Joel Slater (Town of Ithaca), Ruth Groff (Town of Lansing), John Zepko (Town of Lansing), Kate Kelley-MacKenzie (Town of Caroline), Stephanie Redmond (Town of Enfield), Ellard Keister (Town of Groton), Megan McDonald (Tompkins County), Greg Hutnik (Town of Danby), Benjamin Fischer (FHWA).

Staff:

Fernando de Aragón, Teresa Linde, Jay Lambrix.

Guests:

Alice Green (Dryden Rail Trail Taskforce), Stanley Schier (Member of the Public)

**At 1:03 p.m. Rod Howe assumed the Chair and asked
if there were any members of the public present who wished to speak.**

I. Public Comment Period

Report: There was one member of the public that submitted comments.

- Alice Green introduced herself as the interim chair of the Dryden Rail Trail Taskforce and informed the committees that the final approval for the right-of-way acquisition for Rt. 13 bridge had been completed and they can now select a contractor.

Action: This item is for informational purposes only. No action required.

Planning Committee Items (1:03 p.m.):

II. Approval of Action Summary – November 5, 2024

Report: The September 17 and November 5, 2024 Action Summaries are attached to the end of this meeting packet.

Planning Committee Action: This Action Summaries from September 17, 2024, and November 5, 2024, were Moved by Brent Cross, seconded by Katie Borgella, and unanimously approved for recommendation to the ITCTC Policy Committee.

Policy Committee Action: This Action Summaries were moved by Mike Lane, seconded by Don Hartil, and approved by consensus.

III. Election of Officers for 2025

Report: Section II.B.4 of the Unified Operations Plan (UOP) calls for the election of a Chairperson for the Planning Committee to serve a term of one year. The UOP does not specify dates of the term. Historical practice has been to hold such an election annually together with the Policy Committee election, which is “held at the last meeting of the calendar year”. In addition, while the UOP does not specifically call for the election of a Vice-Chair, it has been the practice of the Planning Committee to elect such an officer.

Staff suggests that the Vice-Chairperson conduct the nomination/election of the Chair. The current Chair would then conduct the nomination/election of a Vice Chair. Members of the Planning Committee interested in being nominated, or in nominating someone else, should contact the Staff Director prior to the Joint Meeting.

Action: Reed Huegerich Moved to nominate Ray Burger as Chairperson and Katie Borgella as Vice-Chair for the year 2025. This motion was seconded by Mike Allinger and approved unanimously.

IV. TIP Action - Amendment

Report: NYSDOT is requesting an amendment to help provide required funding for PIN: 305767-*MbC Route 13/34/96, Elmira Rd. to North Ithaca City Line*. The cost estimate for this project has increased by \$4.565 million. This amendment redirects funding from two existing NYSDOT projects in the 2023-27 TIP and programs additional funds from regional sources.

More details in the TIP Action form below.

Planning Committee Action: The 2023-2027 TIP Amendment: *Adjustments to NYSDOT Projects*, was Moved by Katie Borgella, seconded by C.J. Randall, and unanimously approved for recommendation to the ITCTC Policy Committee.

Policy Committee Action: The 2023-2027 TIP Amendment: *Multiple New TAP Projects*, was Moved by Don Hartill, seconded by Mike Lane, and approved by consensus.

2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM

****Amendment****

ADJUSTMENTS TO NYSDOT PROJECTS

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2023-2027 Transportation Improvement Program (TIP) on **December 17, 2024**, during a regularly scheduled joint meeting with the Planning Committee. The action on the 2023-2027 TIP and the current State Transportation Improvement Program (STIP) affects three (3) projects as described below.

Description:

NYSDOT, is requesting an amendment to help provide required funding for PIN: 305767-*MbC Route 13/34/96, Elmira Rd. to North Ithaca City Line*. The cost estimate for this project have increased by \$4.565 million. This amendment redirects funding from other existing NYSDOT projects in the 2023-27 TIP and programs additional funds from regional sources. The changes include the following:

-301603 *Rt 96 B over Buttermilk Creek*: Use the Detailed Design funds programmed at \$100,000 NHPP as an offset to PIN 305767 and move the Detailed Design phase to FFY 25/26.

-331439 *Rt 34 over Norfolk Southern RR*: Use the Scoping and Preliminary Design funds programmed at \$200,000 Flex (\$100,000 Flex each) as an offset to PIN 305767 and move the Scoping and Preliminary Design phases to FFY 25/26.

-The remaining \$4.265 million for PIN 305767 will be covered using regional SDF and HSIP

The tables in Attachment A through C include the projects as they will appear in the TIP (note: changes shown in **bold**). This administrative modification will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

Attachment B
December 17, 2024

EXISTING:

TIP date 2019 **PIN** 331439 **BIN** 1023250

Project Name Route 34 over Norfolk Southern RR Bridge Rehabilitation

Sponsor NYS DOT

Description Bridge rehabilitation and some element specific repairs on Rt. 34 over Norfolk Southern RR-BIN 1023250. Town of Newfield, Tompkins CO.

Fund Source: NHPP/STBG-FLEX

Project Element	Funding	Date	Obligated	Date	22/23	23/24	24/25	25/26	26/27	5 YR Total
A-1-Scoping	STBG-FLEX		\$0	10-24	\$0	\$0	\$100,000	\$0	\$0	\$100,000
B-4-Preliminary Design	STBG-FLEX		\$0	10-24	\$0	\$0	\$100,000	\$0	\$0	\$100,000
C-7-Detailed Design	STBG-FLEX		\$0	10-25	\$0	\$0	\$0	\$200,000	\$0	\$200,000
G-18-Construction	NHPP		\$0	10-26	\$0	\$0	\$0	\$0	\$2,500,000	\$2,500,000
H-22-Inspection	NHPP		\$0	10-26	\$0	\$0	\$0	\$0	\$250,000	\$250,000
Total:			\$0		\$0	\$0	\$200,000	\$200,000	\$2,750,000	\$3,150,000
<i>Federal Funding:</i>			\$0		\$0	\$0	\$160,000	\$160,000	\$2,200,000	\$2,520,000
<i>State Funding:</i>			\$0		\$0	\$0	\$40,000	\$40,000	\$550,000	\$630,000
<i>Local Funding:</i>			\$0		\$0	\$0	\$0	\$0	\$0	\$0

AMENDMENT:

Project Element	Funding	Date	Obligated	Date	22/23	23/24	24/25	25/26	26/27	5 YR Total
A-1-Scoping	STBG-FLEX		\$0	10-25	\$0	\$0	\$0	\$100,000	\$0	\$100,000
B-4-Preliminary Design	STBG-FLEX		\$0	10-25	\$0	\$0	\$0	\$100,000	\$0	\$100,000
C-7-Detailed Design	STBG-FLEX		\$0	10-25	\$0	\$0	\$0	\$200,000	\$0	\$200,000
G-18-Construction	NHPP		\$0	10-26	\$0	\$0	\$0	\$0	\$2,500,000	\$2,500,000
H-22-Inspection	NHPP		\$0	10-26	\$0	\$0	\$0	\$0	\$250,000	\$250,000
Total:			\$0		\$0	\$0	\$0	\$400,000	\$2,750,000	\$3,150,000
<i>Federal Funding:</i>			\$0		\$0	\$0	\$0	\$320,000	\$2,200,000	\$2,520,000
<i>State Funding:</i>			\$0		\$0	\$0	\$0	\$80,000	\$550,000	\$630,000
<i>Local Funding:</i>			\$0		\$0	\$0	\$0	\$0	\$0	\$0

Note: modifications shown in **Bold**

EXISTING:

TIP date 2017 **PIN** 305767 **BIN**

Project Name MbC Route 13/34/96, Elmira Road to North Ithaca City Line

Sponsor NYS DOT

Description Repave Rt 13/34/96, Rt 79, Rt 89; Rt 13/34/96 (Fulton and Meadow St) from Elmira Rd to North Ithaca City Line, Rt 89 (Buffalo St) from Taughannock Blvd to Meadow St, Rt 79 (Seneca St) from Fulton St to Meadow St and Rt 79 (Green St) from Fulton St to Meadow St; to improve rideability and extend the service life of these highway sections. Work includes upgrading signals, signs, pedestrian accessibility, and pavement markings to improve safety and improve operations along the corridors. City of Ithaca, Tompkins County.

Fund Source: NHPP/HSIP/STBG-FLEX

Project Element	Funding	Date	Obligated	Date	22/23	23/24	24/25	25/26	26/27	5 YR Total
A-1-Scoping	NHPP	10-17	\$132,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	NHPP	10-17	\$132,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	NHPP		\$0	02-24	\$0	\$176,000	\$0	\$0	\$0	\$176,000
C-8-Detailed Design_2	STBG-FLEX		\$0	02-24	\$0	\$340,000	\$0	\$0	\$0	\$340,000
G-18-Construction	NHPP		\$0	10-24	\$0	\$0	\$5,075,000	\$0	\$0	\$5,075,000
G-19-Construction_2	HSIP		\$0	10-24	\$0	\$0	\$2,538,000	\$0	\$0	\$2,538,000
G-20-Construction_3	STBG-FLEX		\$0	10-24	\$0	\$0	\$1,786,000	\$0	\$0	\$1,786,000
G-21-Construction_4	SDF		\$0	10-24	\$0	\$0	\$7,364,000	\$0	\$0	\$7,364,000
H-22-Inspection	NHPP		\$0	10-24	\$0	\$0	\$503,000	\$0	\$0	\$503,000
H-23-Inspection_2	STBG-FLEX		\$0	10-24	\$0	\$0	\$179,000	\$0	\$0	\$179,000
H-24-Inspection_3	HSIP		\$0	10-24	\$0	\$0	\$254,000	\$0	\$0	\$254,000
H-25-Inspection_4	SDF		\$0	10-24	\$0	\$0	\$736,000	\$0	\$0	\$736,000
Total:			\$264,000		\$0	\$516,000	\$18,435,000	\$0	\$0	\$18,951,000
Federal Funding:			\$211,200		\$0	\$412,800	\$8,547,200	\$0	\$0	\$8,960,000
State Funding:			\$52,800		\$0	\$103,200	\$9,887,800	\$0	\$0	\$9,991,000
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

AMENDMENT:

Project Element	Funding	Date	Obligated	Date	22/23	23/24	24/25	25/26	26/27	5 YR Total
A-1-Scoping	NHPP	10-17	\$132,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	NHPP	10-17	\$132,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	NHPP		\$0	02-24	\$0	\$176,000	\$0	\$0	\$0	\$176,000
C-8-Detailed Design_2	STBG-FLEX		\$0	02-24	\$0	\$340,000	\$0	\$0	\$0	\$340,000
G-18-Construction	NHPP		\$0	10-24	\$0	\$0	\$5,075,000	\$0	\$0	\$5,075,000
G-19-Construction_2	HSIP		\$0	10-24	\$0	\$0	\$3,656,000	\$0	\$0	\$3,656,000
G-20-Construction_3	STBG-FLEX		\$0	10-24	\$0	\$0	\$2,086,000	\$0	\$0	\$2,086,000
G-21-Construction_4	SDF		\$0	10-24	\$0	\$0	\$9,183,000	\$0	\$0	\$9,183,000
H-22-Inspection	NHPP		\$0	10-24	\$0	\$0	\$503,000	\$0	\$0	\$503,000
H-23-Inspection_2	STBG-FLEX		\$0	10-24	\$0	\$0	\$179,000	\$0	\$0	\$179,000
H-24-Inspection_3	HSIP		\$0	10-24	\$0	\$0	\$510,000	\$0	\$0	\$510,000
H-25-Inspection_4	SDF		\$0	10-24	\$0	\$0	\$1,808,000	\$0	\$0	\$1,808,000
Total:			\$264,000		\$0	\$516,000	\$23,000,000	\$0	\$0	\$23,516,000
Federal Funding:			\$211,200		\$0	\$412,800	\$10,023,800	\$0	\$0	\$10,436,600
State Funding:			\$52,800		\$0	\$103,200	\$12,976,200	\$0	\$0	\$13,079,400
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

Note: modifications shown in **Bold**.

V. **Long-Range Transportation Plan**

Report: The Final Draft of the 2045 LRTP is available on the ITCTC web page (www.tompkinscountyny.gov/itctc) (please contact the office, 274-5570, if you need a hard copy). The document includes revisions/update of the federally required section on performance based objectives (in Chapter 1). There have been significant updates to data, maps and text in all other chapters. Appendix C addresses all the public comments received from public meetings and survey, emails, and phone calls. Appendix B includes the glossary of terms and acronyms and an updated list of transportation related web sites. Appendix A shows the Tompkins County Priority Trails Strategy.

The purpose of the *2045 Long-Range Plan* (LRP) is to provide members of the Metropolitan Planning Organization, transportation providers, the public, and other affected groups and individuals with an updated Long-Range Transportation Plan for the Ithaca-Tompkins County metropolitan area as required “at least every five years” under 23 CFR Part 450 sect. 324(c). The LRTP was created in response to the Metropolitan Transportation Planning Rule (FHWA 23 CFR Part 450 and 771, FTA 49 CFR Part 613, Federal Register Volume 81, No.103, Friday, May 27, 2016.

Development of the 2045 LRTP included a public meeting, online survey, block ads, and broad outreach through mailings, emails. In addition, a web site was developed early in the process that has been maintained with the latest LRTP related information. As usual, all Planning and Policy Committee meetings have been advertised and are open to the public. All comments received during the plan development process were addressed as specified in Appendix C. Comments were accepted throughout the plan development period until November 2024.

The LRTP provides a twenty-year vision for metropolitan transportation in the Ithaca-Tompkins County planning area. It is a fiscally constrained program for federally funded transportation improvements in the amount of \$1.274 billion over the twenty-year life of the plan. In addition, the Plan provides specific recommendations for additional transportation and related planning policies and initiatives that should be carried out to achieve the established goals and objectives.

Planning Committee Action: Resolution 24-08: *Approval of the 2045 Long-Range Transportation Plan* was Moved by Brent A. Cross, seconded by C.J Randall, and unanimously approved for recommendation to the Policy Committee.

Policy Committee Action: The Approval of the 2045 Long-Range Transportation Plan was Moved by Don Hartill, seconded by Jason Leifer, and approved by consensus.

RESOLUTION 24-08

**APPROVAL OF THE
2045 LONG-RANGE TRANSPORTATION PLAN**

- WHEREAS,** the *Infrastructure Investment and Jobs Act (IIJA)* (P.L. 117-58 also known as the 'Bipartisan Infrastructure Law') requires that Metropolitan Planning Organizations be established in each urbanized area of over 50,000 in population; AND
- WHEREAS,** the *Ithaca-Tompkins County Transportation Council* has been designated by the Governor of the State of New York as the Metropolitan Planning Organization for the Ithaca-Tompkins County Urbanized Area; AND
- WHEREAS,** federal legislation and regulations requires Metropolitan Planning Organizations to carry out a "continuing, cooperative, and comprehensive" urban transportation planning process that addresses all modes of transportation; AND
- WHEREAS,** the *Infrastructure Investment and Jobs Act* and its existing and proposed rules implementing Metropolitan Transportation Planning (23 CFR 450) require the development and approval of a comprehensive long-range transportation plan; AND
- WHEREAS,** on December 17, 2019, the *Ithaca-Tompkins County Transportation Council* approved the last update to its comprehensive long-range transportation plan for the Ithaca-Tompkins County Metropolitan Area; AND
- WHEREAS,** federal rules implementing Metropolitan Transportation Planning (23 CFR 450) require the transportation plans be reviewed and updated at least every five years in attainments areas; AND
- WHEREAS,** in accordance with the adopted Unified Operations Procedures (section II.B.7.g) of the *Ithaca-Tompkins County Transportation Council*, an updated comprehensive long-range transportation plan, titled as the 2045 Long-Range Transportation Plan, has been developed for the Ithaca-Tompkins County Metropolitan Area; AND
- WHEREAS,** there have been numerous opportunities throughout the update of the comprehensive long-range transportation plan for the public to provide input to the planning process and to participate in the review of the proposed comprehensive long-range transportation plan; AND
- WHEREAS,** the *Ithaca-Tompkins County Transportation Council* attests that this Plan has been developed in compliance with the requirements of the *Infrastructure Investment and Jobs Act* and the joint rules for metropolitan planning: 23 CFR Parts 450 and 771, and 49 CFR Part 613; AND
- WHEREAS,** the Transportation Planning Committee of the *Ithaca-Tompkins County Transportation Council* has reviewed said Plan and has recommended that the Transportation Policy Committee approve the 2045 Long-Range Transportation Plan.
- NOW THEREFORE BE IT RESOLVED,** that the Transportation Policy Committee of the *Ithaca-Tompkins County Transportation Council* has reviewed the 2045 Long-Range Transportation Plan for the Ithaca-Tompkins County Metropolitan Area and hereby approves said Plan; AND
- BE IT FURTHER RESOLVED,** that the Transportation Policy Committee of the *Ithaca-Tompkins County Transportation Council* hereby agrees that the 2045 Long-Range Transportation Plan will be reviewed and updated to appropriately reflect changes in needs, conditions, and assumptions on a regular basis and not less than every five years; AND
- BE IT FURTHER RESOLVED,** that the Transportation Policy Committee of the *Ithaca-Tompkins County Transportation Council* hereby authorizes and instructs its Staff Director to submit the necessary copies of the approved Plan to the pertinent State and Federal agencies.

This resolution having been considered and approved on December 17, 2024.

Policy Committee Items:

VI. Approval of Joint September 17 and November 5, 2024 Action Summaries

Action: This Action Summaries from September 17, 2024, and November 5, 2024 were Moved by Mike Lane, seconded by Don Hartill, and unanimously approved by consensus without modification.

VII. Election of Officers

Report According to the Unified Operations Plan (UOP) section II.A.4, the election of Officers “should be held at the last meeting of the calendar year” and “There shall be no limit on the number of terms a member may hold an office”. In accordance with this section, elections have been scheduled for today’s meeting.

The elected Officers of the Policy Committee are the Chairperson and Vice-Chairperson. Under the terms of the UOP, these offices must be filled “from among the voting members” of the Policy Committee. The term for these officers will be two years. The NYS Department of Transportation appoints the Office of Secretary.

Staff suggests that the Vice-Chairperson conduct the nomination/election of the Chair. The current Chair would then conduct the nomination/election of a Vice-Chair.

Action: Don Hartill Moved to nominate Rod Howe as Chair and Jason Leifer as Vice Chair; Mike Lane seconded, and passed unanimously by consensus without modification.

VIII. 2023-2027 TIP Action – Amendment

Report: See agenda item IV. above. Policy Committee members unanimously agreed to discuss and vote on these TIP Amendments during the Planning Committee portion of the meeting

IX. 2045 Long-Range Transportation Plan Approval

Report: See agenda item V. above. Policy Committee members unanimously agreed to approve Resolution 24-08:
Approval of the 2045 Long-Range Transportation Plan.

X. Staff Transition AdHoc Committee-Report and Next Steps

Report: This agenda item reserves space for the Staff Transition committee to address the Policy Committee.

Action: This item for information purposes only.

Joint Committee Items (1:17 p.m.):

XI. Approval of 2024 Meeting Schedule

Action: The draft 2024 Meeting Schedule for the ITCTC Planning and Policy Committees was Moved by Don Hartill, seconded by Jennifer Biloski and unanimously approved with one modification: It was suggested moving the February Policy Committee meeting to the 25th instead of the 18th to avoid a meeting conflict. There were no objections, and the change was made.

2025 DRAFT ITCTC MEETING SCHEDULE

<u>Planning Committee</u> <i>10:00 a.m. – 12:00 p.m.</i>		<u>Policy Committee</u> <i>1:00 – 3:00 p.m.</i>
January 21, 2025		February 25, 2025
March 18, 2025		April 15, 2025
May 20, 2025		
June 17, 2025	<i>Joint meeting at 1:00 p.m.</i>	June 17, 2025
July 15, 2025		August 19, 2025
September 16, 2025	<i>Joint meeting at 1:00 p.m.</i>	September 16, 2025
November 18, 2025		
December 16, 2025	<i>Joint meeting at 1:00 p.m.</i>	December 16, 2025

XII. 2026-2030 TIP Update

Report: The TIP update process is ongoing. Sponsors of existing projects that continue into the 2026-2030 TIP timeframe have been contacted and their information is currently being analyzed. As soon as there is an estimate of available funding for new projects, a call for projects will go out.

Action Requested: This item for information purposes only.

XIV. Member Reports

Report:

1. C.J. Randall (Town of Ithaca)

- The Town is making progress on their Town Line bridge project.

2. Rod Howe (Town of Ithaca)

- The Town is meeting with Forest Home residents to determine their transportation and land- use needs.

3. Don Hartill (Village of Lansing)

- Dart Drive projects and Cayuga Heights Road is progressing well.

4. Jason Leifer (Town of Dryden)

- The Town is closer on completing the Freese Rd. project.

5. Brent Cross (Village of Cayuga Heights)

- The Cayuga Heights Rd. project – The designer is at 25% design, and the project looks like it will end up being over-budget.

6. Tim Logue (City of Ithaca)

- The City of Ithaca will be using funds from the Priority Signals Grant to install the interface modems in transit vehicles so they can better communicate with traffic lights.

7. Ray Burger (Town of Dryden)

- Section of the rail trail going through Lime Hollow is still under discussion.

Action: This item is for information purposes only.

XV. Adjournment

Action: Planning and Policy committee members unanimously agreed to adjourn the November 17, 2024 ITCTC Joint Planning & Policy Committee meeting at approximately 1:50 p.m.

Planning Committee Action:
Approval of 12/17/24 Action Summary:

March 18, 2025
Motion:
Second:
Vote:

Policy Committee Action:
Approval of 12/17/24 Action Summary:

February 25, 2025
By: consensus

ATTEST: David Roth signature on file
For David Smith, ITCTC Policy Committee Secretary

Approval of Action Summary
January 21, 2025 Meeting

PLANNING COMMITTEE MEETING ACTION SUMMARY

January 21, 2025 - 10:00 a.m.

Present: *In Person:* **Katie Borgella**, Vice Chair (Tompkins County), **Brent Cross** (Village of Cayuga Heights), **C.J. Randall** (Town of Ithaca), **Dave Roth** (NYSDOT Reg.3), **Katrina Bergan** (NYSDOT Reg.3), **Trevor Jensen** (TCAT alternate for Matthew Rosenbloom).

Remote: **Ray Burger**, Chair (Town of Dryden), **Reed Huegerich** (Cornell University).

Excused: **Jason Leifer** (Town of Dryden), **Timothy Logue** (City of Ithaca), **Jim Morse** (Tompkins County), **Matthew Rosenbloom** (TCAT), **Curt Parrish** (TCAT), **Kate Supron** (Cornell University), **John Licitra** (City of Ithaca), **David O'Shea** (Town of Ithaca), **Ronny Hardaway** (Village of Lansing), **John Courtney** (Village of Lansing), **Joel Gagnon** (Town of Danby), **Joel Slater** (Town of Ithaca), **Ruth Groff** (Town of Lansing), **John Zepko** (Town of Lansing), **Kate Kelley-MacKenzie** (Town of Caroline), **Stephanie Redmond** (Town of Enfield), **Ellard Keister** (Town of Groton), **Michael Allinger** (Town of Newfield), **Niels Tyngsen** (Town of Ulysses), **Megan McDonald** (Tompkins County), **Greg Hutnik** (Town of Danby), **Addisu Gebre** (Alt. City of Ithaca), **Julie Baldwin** (Alt. NYSDOT), **Kelly Chapman** (Alt. Tompkins County).

Staff: **Fernando de Aragón**, **Teresa Linde**, **Jay Lambrix**.

Guests: **Frank Doldo** (Tompkins County), **Courtney Horner** (Tompkins County), **Thena Lindhorst** (Member of the Public), **Jakob Youngblood** (Member of the Public), **Chris Stephany** (Member of the Public), **Vlad Asriev** (Member of the Public).

At 10:12 a.m. Katie Borgella assumed the Chair and asked if there were any members of the public present who wished to speak.

I. Public Comment Period

Report: There were zero public comments.

Action: This item is for informational purposes only. No action required.

*Given the lack of quorum, Fernando de Aragon took this opportunity to give a **director's report**. The list of obligated projects from FFY 23/24 has been posted online and reported to the state and the federal government. Also, regarding the new 25-29 TIP, there are no new TIP project proposals yet, but the ITCTC will meet with project sponsors after submission. ITCTC staff has put together analysis of 2020 Census mode to work data that will be posted shortly to the MPO website.

Question (Katie Borgella): Are you using 2020 ACS 5yr data? Does the margin of error make it difficult to evaluate the census data for certain modes with low usage?

Response (F. de Aragon): Yes, we're using the 5yr data. And it's more critical to look at transportation trends than individual data counts when it comes to looking at the Census transportation data.

Question (Frank Doldo): Is there any money that's not being used that could be transferred over to 5307 to assist in non-transit related transportation modes?

Response (F. de Aragon): There is not any extra funding that's sitting there right now, but we will be looking for extra available funds when we go through the next iteration of the TIP. We will be reviewing all TIP projects after IPPs are submitted.

Question (Frank Doldo): *Is there a way to use FLEX funds to fund clean energy, bikeshare, and other non-transit related items?*

Response (Katrina Bergan): *It would take a very long time to obligate the funds.*

Response (F. de Aragon): *We will see what funding is left over after the new TIP proposals are processed. Also, these flex funds can only be used for capital purchases and not operational ones. Also, they're designed for transit-related acquisitions and not non-transportation/transit-related ones.*

Response (Frank Doldo): *If there are any funds leftover going forward, he'd like to discuss their availability.*

*Given the lack of quorum, members took this opportunity to give their **member reports**.

Question (Katie Borgella): Are there any updates on the big I81 project in Syracuse?

Response (David Roth): Yes, the last contract of phase 1 is being rewarded and they will all be in construction soon.

Action Requested: This item is for information purposes.

Planning Committee Items (10:12 a.m.):

II. Approval of Joint Committee Action Summary – December 17, 2024

Report: The December 17, 2024 Action Summary is attached to the end of this meeting packet.

Action: No quorum. The item will be tabled until the March 18th Planning Committee meeting.

III. Review of 2025-2026 UPWP and Resolutions 2025-01 and 2025-02

Report: The latest **draft** of the Simplified Statement of Work/UPWP for the April 1, 2025–March 31, 2026 fiscal year has been emailed to committee members for review and comment. The Policy Committee must approve a final UPWP during their February 25, 2025 meeting in order to meet the NYSDOT deadline of March 1. A copy of the draft UPWP was sent to NYSDOT’s MPO Bureau for comments and their feedback will be incorporated in the document. **Please send any comments you may have to Fernando de Aragón as soon as possible.**

Please note that the draft UPWP includes the following project for use of the required 2.5% *Set Aside for Safe and Accessible Transportation Options*. The total available is \$9,537.

- **\$9,537** Town of Dryden - The project includes a feasibility study for phase 3 of the Town of Dryden Rail Trail. The Town of Dryden will study the feasibility of constructing a trail on 3.4 miles between Pickney and Johnson Roads. Work on this project shall include a feasibility study of trail alternatives and an analysis of each alternative.

Additional planning projects and expenses to be funded with FHWA-PL funds include (see draft page 18):

- **\$6,000** *Program Expense* - for data and mapping analysis, and other tasks per contractor agreement.
- **\$6,000** *Program Expense* - for financial and bookkeeping support tasks per contractor agreement.
- **\$9,000** *Program Expense* – Town of Ithaca - for planning and implementation of transit enhancements that will improve safety and service in the East Hill area by the Town of Ithaca, in coordination with TCAT.
- **\$15,000** *Program Expense* – Center for Community Transportation - for bicycling safety education and training, including acquisition of bicycle safety equipment, and skill education at targeted communities across Tompkins County by Bike Walk Tompkins, a program of the Center for Community Transportation. Events will include distribution of bike safety equipment, free bike repair and multimodal transportation mentoring for individuals and families. Targeted communities include those in rural locations and those whose members are disproportionately affected by financial barriers to reliable transportation.
- **\$9,500** *Program Expense* – Town of Lansing - for feasibility study for an initial phase of the Lansing Greenway. The Town Center Greenway will connect two parks, a library, community center and town hall to nature trails, housing developments, restaurants, and shops. The primary purpose of this study is to develop a detailed cost estimate. The land required for this trail is either Town owned or on existing easements. This study will prepare the project for construction funding applications.

Action: No quorum. The item will be tabled until February 25th Policy Committee meeting.

Question (Frank Doldo): Will CCT be working with ITCTC directly on those funds for bicycle safety and education?

Response (F. de Aragon): Yes, the CCT usually sends the ITCTC an invoice.

Question (Katie Borgella): The ones that are project-based, how do they get awarded? Who makes that decision as to which projects are funded.

Response (F. de Aragon): *The decision is made by us. Due to the Bipartisan Infrastructure Act, we have more available funds than usual and the ITCTC was able to accommodate everyone who made a project proposal. This amount of funding is unusual so don't get used to it. It will likely not be available next year.*

Response (Katie Borgella): *If we ever do have a pot of money in the future, we should have a subcommittee to discuss requests.*

Response (David Roth): *In SMTC, they handle these requests as they give them to the MPO director immediately and the director then presents to a Planning Committee meeting.*

Response (F. de Aragon): *We should take inspiration from other MPOs such as Albany and their Linkages Program where they set aside a pot of money for land-use, transportation-related projects.*

Question (Frank Doldo): *A lot of CHIPS money has not been spent. Can any of this funding be used for feasibility studies?*

Response (David Roth & Katrina Bergan): *CHIPS has signed by the County and local municipalities and is mostly restricted to road repairs.*

IV. 2023-27 TIP Actions – Text Amendment

IV.a. Update Highway Safety Performance Targets Res. 25-03, Supporting NYSDOT's 2025 Targets for Highway Safety Performance Measures

Report: Federal rules require the State to set targets for five safety performance measures in coordination with MPOs. NYSDOT worked with the NY State Association of MPOs and its working groups to develop a set of targets. The Ithaca-Tompkins County Transportation Council may establish safety targets by agreeing to plan and program projects that contribute toward the accomplishment of the State targets or establish its own targets. The ITCTC, along with other NY State MPOs, has opted to support the State targets. Starting in 2017 the ITCTC has passed resolutions annually supporting NYSDOT's targets for safety performance measures. These targets have been updated in the TIP each year. NYSDOT has developed 2025 targets for highway safety measures and this agenda item seeks to formalize support for these targets and amends the TIP to add the 2025 targets. Below is draft Resolution 25-03: *Supporting New York State Department of Transportation's 2025 Targets for Safety Performance Measures*, as well as a TIP amendment form describing how the new figures will be added to the TIP text.

Action: No quorum. The item will be tabled until the February 25th Policy Committee meeting.

IV.b. 2023-2027 TIP Action Administrative Modification - FTA 5339 Project Funding Update - FFY 2025

Report: Tompkins County is requesting a 2023-27 TIP/STIP administrative modification to the FTA Sect.5339 Tables in FFY 2025. The amendment adds FTA Sec. 5339 funding from FFY 24/25, on behalf of Tompkins Consolidated Area Transit, Inc. (TCAT) and Tompkins County. One (1) project budget is amended as shown in the TIP amendment form below. The TIP and STIP will remain fiscally constrained.

Action: No quorum. Recommended to go to the Policy Committee meeting on February 25th for approval.

**2023-2027 TRANSPORTATION
IMPROVEMENT PROGRAM**

**** Administrative Modification ****

FTA 5339 Project Funding Update

The Planning Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an administrative modification to the 2023-2027 Transportation Improvement Program (TIP) on January 21, 2025, during a regularly scheduled meeting. The change to the current State Transportation Improvement Program (2023-2027 STIP) affects one (1) Section 5339 project in the FTA Tables for FFY 24/25, as described below and in the attached table.

Description:

Tompkins County, in coordination with TCAT, is requesting an administrative modification to one (1) FTA Sec. 5339 Bus and Bus Facility project. This administrative modification adds funding in FFY 24/25 to reflect actual available funding. The changes include the following:

PIN 382940 - Transit Facility Rehabilitation Project

- Adjust funding for FFY 24/25 for a new total of \$394,358.
 - Funding breaks down as follows – \$315,486 Federal, \$39,436 State and \$39,436 Local.

The table in Attachment A includes the project as it will appear in the TIP. This administrative modification will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

**2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM
FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLES**

URBAN FORMULA (FTA 5339)	DESCRIPTION	PIN#	2025	Revised 2025	Difference
Transit Facility Rehabilitation Project	This project includes multiple renovation projects for the TCAT Transit Facility.	382940	\$0	\$394,358	\$394,358

IV.c. 2023-2027 TIP Action Amendment – Multiple new FTA 5339 Projects-FFY 2025

Report: Tompkins County is requesting a 2023-27 TIP/STIP amendment to the FTA Sect. 5307 Tables in FFY 2024. The amendment creates two (2) new FTA Sec. 5339 funded projects for FFY 24/25, on behalf of Tompkins Consolidated Area Transit, Inc. (TCAT), Gadabout Transportation Service, Inc. (Gadabout), and Tompkins County. The TIP and STIP will remain fiscally constrained.

Action: No quorum. Recommended to go to the Policy Committee meeting on February 25th for approval.

2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM

**** Amendment ****

Multiple New FTA 5339 Projects-FFY 2025

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2023-2027 Transportation Improvement Program (TIP) on February 25, 2025, during a regularly scheduled meeting. The amendment was reviewed and approved by the ITCTC Planning Committee on January 21, 2025. This amendment to the ITCTC's 2023-2027 TIP adds two (2) new projects utilizing Section 5339 funding. The changes to the current TIP and State Transportation Improvement Program (2023-2026 STIP) affect Section 5339 in the FTA Tables for FFY 2025, as described below and in the attached table.

Description:

Tompkins County requests the ITCTC approve a 2023-27 TIP/STIP amendment to the FTA Tables in FFY 2025. The amendment adds two (2) new projects utilizing FFY 24/25 FTA Sec. 5339, on behalf of Tompkins Consolidated Area Transit, Inc. (TCAT), Gadabout and Tompkins County. The new projects are described as follows:

Hybrid Electric Bus Project – PIN *

- Creates new Bus and Bus Facilities project with a FFY 24/25 phase for a total of \$1,430,325.
 - Funding breaks down as follows - \$1,215,776 Federal, \$214,549 Local

Gadabout Replacement Buses – PIN *

- Creates a new Bus and Bus Facilities project with a FFY 24/25 phase for a total of \$136,870.
 - Funding breaks down as follows - \$109,496 Federal, \$13,687 State, and \$13,687 Local.

The table in Attachment A includes the project as it will appear in the TIP. This administrative modification will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

Attachment A

**2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM
FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLES - FFY 24/25**

BUS & BUS FACILITIES (FTA 5339)	DESCRIPTION	PIN#	2025	Revised 2025	Difference
Gadabout Replacement Buses	Purchase replacement >30ft buses for Gadabout	382011	\$0	\$136,870	\$136,870
Hybrid Electric Bus Project	This project purchases hybrid electric buses for TCAT through the Lo/No Vehicle Emissions Program	382012	\$0	\$1,430,325	\$1,430,325

V. Director's Report

Report:

Due to the lack of quorum, Fernando de Aragon shared the Director's Report at the beginning of the meeting.

Action: This item is for information purposes.

VI. Member Reports

Report:

Due to the lack of quorum, members gave their reports toward the beginning of the meeting after the Director's Report.

Question (Katie Borgella): Are there any updates on the big I81 project in Syracuse?

Response (David Roth): Yes, the last contract of phase 1 is being rewarded and they will all be in construction soon.

Action Requested: This item is for information purposes.

VII. Adjournment

Action: Planning Committee members unanimously agreed to adjourn the January 21, 2025 ITCTC Planning Committee meeting at approximately 10:50 a.m.

Planning Committee Action:
Approval of 1/21/2025 Action
Summary:

March 18, 2025
Motion:
Second:
Vote: