



Ithaca-Tompkins County Transportation Council

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AGENDA AND MEETING NOTICE

PLANNING COMMITTEE MEETING

Date: Tuesday, January 21, 2025

Time: 10:00 A.M. – 12:00 P.M.

Location: Transit Center, 737 Willow Ave., Ithaca, N.Y.

Meeting is held in-person and quorum must be achieved by in-person attendees. Remote option is available at:

<https://us02web.zoom.us/j/89849403870>

Meeting ID: 898 4940 3870; Passcode: 112970

Mobile: +1.929.436.2866, 89849403870#, *112970# US (New York)

- I. Public Comment Period
- II. Approval of December 17, 2024, Joint Committee Action Summary Planning Committee Chair
- III. Review of 2025-2026 UPWP and Resolutions 2025-01 and 2025-02 Fernando de Aragón
- IV. 2023-2027 TIP Actions – Text Amendment ITCTC Staff
 - a. Update Highway Safety Performance Targets – along with Resolution 24-09: Supporting NYSDOT’s 2024 Targets for Highway Safety Performance Measures
 - b. Administrative Modification – FTA 5339 Project Funding Update-FFY 2025
 - c. Amendment – Multiple New FTA 5339 Projects-FFY 2025 Frank Doldo and Staff
- V. Director’s Report Fernando de Aragón
- VI. Member Reports Committee Members
- VII. Adjournment

Please allow two hours for this meeting
The meeting will be recorded.

Public Comment Period

Report: This agenda item is provided for the purpose of allowing members of the public to comment on issues of concern.

Action Requested: This item is for informational purposes.

Approval of Joint Committee Action Summary – December 17, 2024

Report: The December 17, 2024 Action Summary is attached to the end of this meeting packet.

Action Requested: Motion to approve the December 17, 2024 Action Summary.

Review of 2025-2026 UPWP and Resolutions 2025-01 and 2025-02

Report: The latest **draft** of the Simplified Statement of Work/UPWP for the April 1, 2025–March 31, 2026 fiscal year has been emailed to committee members for review and comment. The Policy Committee must approve a final UPWP during their February 25, 2025 meeting in order to meet the NYSDOT deadline of March 1. A copy of the draft UPWP was sent to NYSDOT's MPO Bureau for comments and their feedback will be incorporated in the document. **Please send any comments you may have to Fernando de Aragón as soon as possible.**

Please note that the draft UPWP includes the following project for use of the required 2.5% *Set Aside for Safe and Accessible Transportation Options*. The total available is \$9,537.

\$9,537 Town of Dryden - The project includes a feasibility study for phase 3 of the Town of Dryden Rail Trail. The Town of Dryden will study the feasibility of constructing a trail on 3.4 miles between Pickney and Johnson Roads. Work on this project shall include a feasibility study of trail alternatives and an analysis of each alternative.

Additional planning projects and expenses to be funded with FHWA-PL funds include (see draft page 18):

- **\$6,000** *Program Expense* - for data and mapping analysis, and other tasks per contractor agreement.
- **\$6,000** *Program Expense* - for financial and bookkeeping support tasks per contractor agreement.
- **\$9,000** *Program Expense* – Town of Ithaca - for planning and implementation of transit enhancements that will improve safety and service in the East Hill area by the Town of Ithaca, in coordination with TCAT.
- **15,000** *Program Expense* – Center for Community Transportation - for bicycling safety education and training, including acquisition of bicycle safety equipment, and skill education at targeted communities across Tompkins County by Bike Walk Tompkins, a program of the Center for Community Transportation. Events will include distribution of bike safety equipment, free bike repair and multimodal transportation mentoring for individuals and families. Targeted communities include those in rural locations and those whose members are disproportionately affected by financial barriers to reliable transportation.
- **\$9,500** *Program Expense* – Town of Lansing - for feasibility study for an initial phase of the Lansing Greenway. The Town Center Greenway will connect two parks, a library, community center and town hall to nature trails, housing developments, restaurants, and shops. The primary purpose of this study is to develop a detailed cost estimate. The land required for this trail is either Town owned or on existing easements. This study will prepare the project for construction funding applications.

In addition, the work program sets aside \$10,000 to cover expenses related to the Executive Director staff transition. Looking ahead, the principal staff-led initiatives for 2025-2026 will be the completion of the TIP and supporting the transition to new staff.

Action Requested: Planning Committee recommendation for Policy Committee approval of the draft 2025-2026 UPWP and Operating Budget via Resolutions 2025-01 and 2025-02 (below).

RESOLUTION 2025-01

APPROVAL OF THE 2025-2026 ITHACA-TOMPKINS COUNTY TRANSPORTATION COUNCIL OPERATING BUDGET

WHEREAS, the *Ithaca-Tompkins County Transportation Council* was designated by the Governor of the State of New York as the Metropolitan Planning Organization for the Ithaca-Tompkins County Metropolitan Area; AND

WHEREAS, as the designated Metropolitan Planning Organization for the Ithaca-Tompkins County Metropolitan Area the *Ithaca-Tompkins County Transportation Council* receives certain federal and state grants for the purpose of conducting transportation planning activities in a “*comprehensive, continuing, and cooperative*” manner; AND

WHEREAS, the *Ithaca-Tompkins County Transportation Council* is provided with administrative services, including budget and financial services, by its Host Agency, Tompkins County; AND

WHEREAS, the *Ithaca-Tompkins County Transportation Council* has reviewed its proposed SFY 2025-2026 Operating Budget for the period of April 1, 2025 through March 31, 2026;

NOW THEREFORE BE IT RESOLVED, that the *Ithaca-Tompkins County Transportation Council* does hereby adopt the 2025-2026 Operating Budget for the period April 1, 2025 through March 31, 2026 and directs the Host Agency to implement said budget;

BE IT FURTHER RESOLVED, that the *Ithaca-Tompkins County Transportation Council* does hereby authorize its Staff Director to take the necessary administrative actions to implement and administer said budget, as represented in “ATTACHMENT A”, which is hereby made an integral part of this resolution;

BE IT FURTHER RESOLVED, that the *Ithaca-Tompkins County Transportation Council* does hereby request that the Host Agency take the appropriate actions necessary to cause this adopted budget to be fully implemented without interruption prior to March 31, 2025.

This resolution having been considered and approved on February 25, 2025.

Rod Howe, Chair

David Smith, Secretary

**ATTACHMENT A
RESOLUTION 2025-01**

2025-2026 ITCTC Operating Budget				
CODE	DESCRIPTION	2025-2026 FHWA	2025-2026 FTA	2025-2026 TOTAL
REVENUES:				
.4959	FEDERAL AID GRANT	\$366,366	\$51,489	\$417,855
	REPROGRAMMED FUNDS	\$10,000	\$0	\$10,000
	TOTAL REVENUES	\$376,366	\$51,489	\$427,855
EXPENSES:				
	COMBINED SALARIES	200,466	25,659	226,125
.8800	FRINGE	98,228	12,573	110,801
.2206	COMPUTER EQUIPMENT	2,000	2,000	4,000
.2210	OTHER EQUIPMENT	450	300	750
.2214	FURNITURE & FIXTURES	500	500	1,000
.2230	COMPUTER SOFTWARE	200	300	500
.4303	OFFICE SUPPLIES	0	500	500
.4330	PRINTING	0	500	500
.4332	BOOKS/PUBLICATIONS	372	100	472
.4342	FOOD	200	0	200
.4400	PROGRAM EXPENSE	65,037	0	65,037
.4402	LEGAL ADVERTISING	450	300	750
.4412	TRAVEL/TRAINING	3,000	1,000	4,000
.4414	LOCAL MILEAGE	683	517	1,200
.4416	PROFESSIONAL DUES	0	800	800
.4424	EQUIPMENT RENTAL	500	1,000	1,500
.4425	SERVICE CONTRACTS	600	600	1,200
.4432	RENT	500	0	500
.4442	PROFESSIONAL SERVICE FEES	1,000	1,000	2,000
.4452	POSTAGE SERVICES	150	650	800
.4472	TELEPHONE	220	500	720
.4618	INTERDEPARTMENTAL CHARGE	1,810	2,690	4,500
	TOTAL EXPENSES	376,366	51,489	\$427,855

RESOLUTION 2025-02

***APPROVAL OF THE 2025-2026
UNIFIED PLANNING WORK PROGRAM***

WHEREAS, federal transportation legislation requires that Metropolitan Planning Organizations be established in each urbanized area of over 50,000 in population; AND

WHEREAS, the *Ithaca-Tompkins County Transportation Council* has been designated by the Governor of the State of New York as the Metropolitan Planning Organization for the Ithaca-Tompkins County Urbanized and approved Metropolitan Planning Areas; AND

WHEREAS, the Metropolitan Planning Organizations are required to carry out a "*continuing, cooperative, and comprehensive*" urban transportation planning process that addresses all modes of transportation; AND

WHEREAS, in order to implement a continuous, cooperative, and comprehensive transportation planning process in the Ithaca-Tompkins County Metropolitan Area, it is a requirement to develop an annual Unified Planning Work Program (UPWP); AND

WHEREAS, the Ithaca-Tompkins County Transportation Council, in accordance with the requirements of regulations (23 CFR §450.308(d)), has developed a Simplified Statement of Work for fiscal year 2025-2026 that serves as the Unified Planning Work Program; AND

WHEREAS, in order to support the elements of the 2025-2026 Unified Planning Work Program, the *Ithaca-Tompkins County Transportation Council* continues its designation of the New York State Department of Transportation to be the grant applicant on its behalf; AND

WHEREAS, the New York State Department of Transportation has agreed to apply for necessary regular program funding under the Federal Transit Administration Section 5303 program, under the Federal Transit Administration Section 5307 program, and under the Federal Highway Administration "PL" transportation planning program in amounts consistent with this approved 2025-2026 Unified Planning Work Program;

NOW THEREFORE BE IT RESOLVED, that the *Ithaca-Tompkins County Transportation Council* hereby approves the 2025-2026 Unified Planning Work Program and directs the submission thereof to the appropriate Federal and State agencies and directs the filing of the appropriate grant applications to support the program;

BE IT FURTHER RESOLVED, that the Transportation Policy Committee of the *Ithaca-Tompkins County Transportation Council* hereby authorizes and directs its Staff Director to execute and administer the 2025-2026 Unified Planning Work Program in cooperation with and with the assistance of the Transportation Planning Committee.

This resolution having been considered and approved on February 25, 2025.

Rod Howe, Chair

David Smith, Secretary

2023-27 TIP Actions – Text Amendment
Update Highway Safety Performance Targets
Res. 25-03, Supporting NYSDOT’s 2025 Targets for Highway Safety Performance Measures

Report: Federal rules require the State to set targets for five safety performance measures in coordination with MPOs. NYSDOT worked with the NY State Association of MPOs and its working groups to develop a set of targets. The Ithaca-Tompkins County Transportation Council may establish safety targets by agreeing to plan and program projects that contribute toward the accomplishment of the State targets or establish its own targets. The ITCTC, along with other NY State MPOs, has opted to support the State targets. Starting in 2017 the ITCTC has passed resolutions annually supporting NYSDOT’s targets for safety performance measures. These targets have been updated in the TIP each year. NYSDOT has developed 2025 targets for highway safety performance measures and this agenda item seeks to formalize support for these targets and amends the TIP to add the 2025 targets. Below is draft Resolution 25-03: *Supporting New York State Department of Transportation’s 2025 Targets for Safety Performance Measures*, as well as a TIP amendment form describing how the new figures will be added to the TIP text.

Action Requested: Planning Committee motion and vote recommending Policy Committee approval of:

1. Resolution 2025-03: *Supporting New York State Department of Transportation’s 2024 Targets for Highway Safety Performance Measures (included below)*, and
2. 2023-2027 TIP amendment: *Updating Highway Safety Performance Targets for 2025-Text Amendment (included below after the resolution)*.

Action Requested: This item is for information purposes.

RESOLUTION 25-03

***SUPPORTING NEW YORK STATE DEPARTMENT OF TRANSPORTATION’S
2025 TARGETS FOR HIGHWAY SAFETY PERFORMANCE MEASURES***

WHEREAS, the Ithaca-Tompkins County Transportation Council has been designated by the Governor of the State of New York as the Metropolitan Planning Organization responsible for the comprehensive, continuing, and cooperative transportation planning process for the Ithaca-Tompkins County Urbanized and approved Metropolitan Planning Areas; AND

WHEREAS, the Highway Safety Improvement Program (HSIP) final rule (23 CFR Part 490) requires States to set initial targets for five safety performance measures by August 31, 2020; AND

WHEREAS, As required by 23 CFR Part 490, New York State must set annual safety performance targets (5 year rolling averages) for five safety performance measures; AND

WHEREAS, the New York State Department of Transportation (NYSDOT) has established year 2025 targets based on five year rolling averages for the following performance measures:

- (1) Number of Fatalities,
- (2) Rate of Fatalities per 100 million Vehicle Miles Traveled (VMT),
- (3) Number of Serious Injuries,
- (4) Rate of Serious Injuries per 100 million VMT, and
- (5) Number of Non-Motorized Fatalities and Non-motorized Serious Injuries, AND

WHEREAS, the NYSDOT coordinated the establishment of safety targets with the 14 Metropolitan Planning Organizations (MPOs) in New York through the New York State Association of Metropolitan Planning Organizations (NYSAMPO), AND

WHEREAS, the Governors Traffic Safety Committee has adopted safety targets for number of fatalities, rate of fatalities and number of serious injuries as set forth in the Highway Safety Strategic Plan (HSSP), and NYSDOT has officially adopted identical 2025 safety targets in the Highway Safety Improvement Program annual report dated August 31, 2024, AND

WHEREAS, the Ithaca-Tompkins County Transportation Council may establish safety targets by agreeing to plan and program projects that contribute toward the accomplishment of the State targets, or establish its own target within 180 days of the State establishing and reporting its safety targets,

NOW THEREFORE, BE IT RESOLVED, that the ITCTC Policy Committee has agreed to support NYSDOT's 2025 targets for the five highway safety performance targets as attached herein, AND

BE IT FURTHER RESOLVED, that the MPO Policy Committee directs the ITCT Staff Director to update the 2023-2027 TIP to include the 2025 highway safety targets, AND

BE IT FURTHER RESOLVED, that the MPO Policy Committee will plan and program projects that contribute to the accomplishment of said targets.

This resolution having been considered and approved on February 25, 2025.

Resolution 25-03
Attachment

2025 HIGHWAY SAFETY TARGETS	
PERFORMANCE MEASURE	TARGET 2025
Number of Traffic Fatalities	1,011.0
Fatality Rate per 100 million VMT*	0.881
Number of Serious Injuries	11,034.1
Serious Injury Rate per 100 million VMT**	9.557
Number of Non-Motorized Fatalities and Serious Injuries***	2,615.2

* Fatality Rate computed using VMT from FHWA Highway Statistics Series, Table VM-2.

** Serious Injury Rate computed using VMT from FHWA Highway Statistics Series, Table VM-2.

*** Based on combined total of Pedestrian Fatalities and Bicyclist and Other Cyclist Fatalities from FARS.

2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM

****Amendment****

Updating Highway Safety Performance Targets for 2025 - Text Amendment

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the text of the 2023-2027 Transportation Improvement Program (TIP) on February 25, 2025. The amendment was reviewed and approved by the ITCTC Planning Committee during their January 21, 2025 meeting. The action on the 2023-2027 TIP is described below.

Description:

Federal rules require the State to set targets for five safety performance measures in coordination with MPOs. NYSDOT worked with the NY State Association of MPOs (NYSAMPO) and its working groups to develop a set of targets. The Ithaca-Tompkins County Transportation Council may establish safety targets by agreeing to plan and program projects that contribute toward the accomplishment of the State targets or establish its own targets. The ITCTC, along with other NY State MPOs, has opted to support the State targets. Starting on 2017 the ITCTC has passed resolutions annually *supporting New York State Department of Transportation's Targets for Safety Performance Measures*. These targets have been updated in the TIP each year. NYSDOT has developed 2025 Targets for safety performance measures. These targets are supported by the ITCTC per Resolution 25-03: *Supporting New York State Department of Transportation's 2025 Targets for Safety Performance Measures*.

This text amendment to the 2023-2027 TIP follows a format as agreed by NYSDOT and FHWA in coordination with NYSAMPO. The amended text serves to update performance measure safety targets to 2025 as shown in Attachment A (underlined/strike through text) below. The TIP and STIP will remain fiscally constrained.

Attachment A
February 25, 2025

Addressing Performance Targets

Background

Unchanged

HSIP and Highway Safety

On March 15, 2016, FHWA published the final rule for the HSIP and Safety Performance Management (Safety PM) Measures in the *Federal Register* with an effective date of April 14, 2016.

The 2017 New York Strategic Highway Safety Plan (SHSP) is intended to reduce "the number of fatalities and serious injuries resulting from motor vehicle crashes on public roads in New York State." The SHSP guides NYSDOT, the MPOs, and other safety partners in addressing safety and defines a framework for implementation activities to be carried out across New York State. The NYSDOT Highway Safety Improvement Program (HSIP) annual report documents the statewide performance targets.

The ITCTC agreed to support the NYSDOT statewide targets for Safety PM measures as shown in the table below, based on five year rolling averages per Title 23 Part 490.207 of the Code of Federal Regulations. Resolutions agreeing to support statewide targets were approved as follows:

- ~~December 19, 2023, Resolution 2023-09: Supporting NYSDOT's 2024 Targets for Safety Performance Measures~~
- February 25, 2025, Resolution 2025-03: Supporting NYSDOT's 2025 Targets for Safety Performance Measures

2025 HIGHWAY NY State SAFETY Performance Measures TARGETS 2024			
	5-Year Baseline 2021 2017-2021 avg.)	2025-4 Target (based on 2020-2024 forecast analysis)	
Number of <u>Traffic</u> Fatalities	1,021	894.9 <u>1,011.0</u>	
Rate of Fatalities per 100 <u>million</u> MM Vehicle Miles Traveled (VMT)*	.890	.768 <u>0.881</u>	
Number of Serious Injuries	11,145.6	11,034.1	
Rate of Serious Injuries <u>Rate</u> per 100 <u>million</u> MM VMT**	9.654	9.370 <u>9.557</u>	
Number of Non-motorized Fatalities and Serious Injuries***	2,641.6	2,502.9 <u>2,615.2</u>	

* Fatality Rate computed using VMT from FHWA Highway Statistics Series, Table VM-2.

** Serious Injury Rate computed using VMT from FHWA Highway Statistics Series, Table VM-2.

*** Based on combined total of Pedestrian Fatalities and Bicyclist and Other Cyclist Fatalities from FARS.

2023-2027 TIP Action
Administrative Modification - FTA 5339 Project Funding Update - FFY 2025

Report: Tompkins County is requesting a 2023-27 TIP/STIP administrative modification to the FTA Sect.5339 Tables in FFY 2025. The amendment adds FTA Sec. 5339 funding from FFY 24/25, on behalf of Tompkins Consolidated Area Transit, Inc. (TCAT) and Tompkins County. One (1) project budget is amended as shown in the TIP amendment form below. The TIP and STIP will remain fiscally constrained.

Action Requested: Planning Committee motion approving the proposed 2023-2027 TIP administrative modification of the FTA 5339 table.

2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM

** Administrative Modification **

FTA 5339 Project Funding Update

The Planning Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an administrative modification to the 2023-2027 Transportation Improvement Program (TIP) on January 21, 2025, during a regularly scheduled meeting. The change to the current State Transportation Improvement Program (2023-2027 STIP) affects one (1) Section 5339 project in the FTA Tables for FFY 24/25, as described below and in the attached table.

Description:

Tompkins County, in coordination with TCAT, is requesting an administrative modification to one (1) FTA Sec. 5339 Bus and Bus Facility project. This administrative modification adds funding in FFY 24/25 to reflect actual available funding. The changes include the following:

PIN 382940 - Transit Facility Rehabilitation Project

- Adjust funding for FFY 24/25 for a new total of \$394,358.
 - Funding breaks down as follows – \$315,486 Federal and \$78,872 Local.

The table in Attachment A includes the project as it will appear in the TIP. This administrative modification will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM					
FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLES					
URBAN FORMULA (FTA 5339)	DESCRIPTION	PIN#	2024	Revised 2024	Difference
Transit Facility Rehabilitation Project	This project includes multiple renovation projects for the TCAT Transit Facility.	382940	\$0	\$394,358	\$394,358

2023-2027 TIP Action
Amendment – Multiple new FTA 5339 Projects-FFY 2025

Report: Tompkins County is requesting a 2023-27 TIP/STIP amendment to the FTA Sect. 5307 Tables in FFY 2024. The amendment creates two (2) new FTA Sec. 5339 funded projects for FFY 24/25, on behalf of Tompkins Consolidated Area Transit, Inc. (TCAT), Gadabout Transportation Service, Inc. (Gadabout), and Tompkins County. The TIP and STIP will remain fiscally constrained.

Action Requested: Planning Committee motion recommending Policy Committee approval of proposed 2023-2027 TIP amendment of the FTA 5307 table.

2023-2027 TRANSPORTATION IMPROVEMENT
PROGRAM

Amendment

Multiple New FTA 5339 Projects-FFY 2025

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2023-2027 Transportation Improvement Program (TIP) on February 25, 2025, during a regularly scheduled meeting. The amendment was reviewed and approved by the ITCTC Planning Committee on January 21, 2025. This amendment to the ITCTC's 2023-2027 TIP adds two (2) new projects utilizing Section 5339 funding. The changes to the current TIP and State Transportation Improvement Program (2023-2026 STIP) affect Section 5339 in the FTA Tables for FFY 2025, as described below and in the attached table.

Description:

Tompkins County requests the ITCTC approve a 2023-27 TIP/STIP amendment to the FTA Tables in FFY 2025. The amendment adds two (2) new projects utilizing FFY 24/25 FTA Sec. 5339, on behalf of Tompkins Consolidated Area Transit, Inc. (TCAT) and Tompkins County. The new projects are described as follows:

Hybrid Electric Bus Project – PIN *

- Creates new Bus and Bus Facilities project with a FFY 24/25 phase for a total of \$1,430,325.
 - Funding breaks down as follows - \$1,215,776 Federal, \$214,549 Local

Gadabout Replacement Buses – PIN *

- Creates a new Bus and Bus Facilities project with a FFY 24/25 phase for a total of \$136,870.
 - Funding breaks down as follows - \$109,496 Federal, \$13,687 State, and \$13,687 Local.

The table in Attachment A includes the project as it will appear in the TIP. This administrative modification will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

**2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM
FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLES - FFY 24/25**

BUS & BUS FACILITIES (FTA 5339)	DESCRIPTION	PIN#	2025	Revised 2025	Difference
Gadabout Replacement Buses	Purchase replacement >30ft buses for Gadabout	*	\$0	\$136,870	\$136,870
Hybrid Electric Bus Project	This project purchases hybrid electric buses for TCAT through the Lo/No Vehicle Emissions Program	*	\$0	\$1,430,325	\$1,430,325

ITEM V

Director's Report

Report:

-FFY 2023-2024 List of obligated projects has been posted in ITCTC website.
-TIP update

Action Requested: This item is for information purposes.

ITEM VI

Member Reports

Report: This agenda item is provided for the purpose of allowing members to discuss issues of common concern. Examples might include: UPWP-related activities, local implementation of actions identified in the LRTP or construction updates.

Action Requested: This item is for information purposes.

ITEM VII

Adjournment

The next ITCTC meetings:

ITCTC Policy Committee, February 25, 2025 at 1:00 p.m.

ITCTC Planning Committee, March 18, 2025 at 10:00 a.m.

If you are unable to attend a meeting, please inform the ITCTC Office and arrange for your alternate to be in attendance. Meetings may be cancelled in advance due to a lack of sufficient action items on the agenda.

**THE FOLLOWING PAGES CONTAIN THE ATTACHMENT FOR
AGENDA ITEM II**

**II. Approval of Joint Planning & Policy Committee Action Summary –
December 17, 2024**

Approval of Action Summary
December 17, 2027 Meeting

JOINT PLANNING & POLICY COMMITTEE MEETING ACTION SUMMARY

December 17, 2024 - 1:00 p.m.

Present:

Policy Committee

In Person: Rod Howe, Chair (Town of Ithaca), Ray Burger (Town of Dryden), Dave Roth (NYSDOT Reg.3, alternate for David Smith), Jennifer Biloski (Village of Cayuga Heights), Don Hartill (Village of Lansing), Mike Lane (Tompkins County Legislature), Jason Leifer (Town of Dryden), Timothy Logue (City of Ithaca), Reed Huegerich (Cornell University), Trevor Jensen (TCAT alternate for Matthew Rosenbloom).

Remote: Joel Gagnon (Town of Danby), Michael Allinger (Town of Newfield), Ronny Hardaway (Village of Lansing).

Planning Committee:

In Person: Ray Burger, Chair (Town of Dryden), Katie Borgella, Vice Chair (Tompkins County), Brent Cross (Village of Cayuga Heights), C.J. Randall (Town of Ithaca), Dave Roth (NYSDOT Reg.3), Jason Leifer (Town of Dryden), Katrina Bergan (NYSDOT Reg.3), Reed Huegerich (Cornell University), Trevor Jensen (TCAT alternate for Matthew Rosenbloom), Timothy Logue (City of Ithaca).

Remote: Michael Allinger (Town of Newfield), Jim Morse (Tompkins County Highway), John Courtney (Village of Lansing), Joel Gagnon (Town of Danby), Ayla Schermer (FTA), David O'Shea (Town of Ithaca), Ronny Hardaway (Village of Lansing), Niels Tyngensen (Town of Ulysses).

Excused:

Policy Committee: David Smith (NYSDOT, Region 3), Ruth Groff (Town of Lansing), Jennifer Dotson (TCAT Board), Randy Brown (Tompkins County Legislature), Rich DePaolo (Town of Ithaca), Linda Woodard (Village of Cayuga Heights), Robert Cantelmo (City of Ithaca), Leslie Schill (Cornell University), Stephanie Redmond (Town of Enfield), Addisu Gebre (City of Ithaca), Don Scheffler (Town of Groton).

Planning Committee: Curt Parrish (TCAT), Kate Supron (Cornell University), John Licitra (City of Ithaca), Joel Slater (Town of Ithaca), Ruth Groff (Town of Lansing), John Zepko (Town of Lansing), Kate Kelley-MacKenzie (Town of Caroline), Stephanie Redmond (Town of Enfield), Ellard Keister (Town of Groton), Megan McDonald (Tompkins County), Greg Hutnik (Town of Danby), Benjamin Fischer (FHWA).

Staff:

Fernando de Aragón, Teresa Linde, Jay Lambrix.

Guests:

Alice Green (Dryden Rail Trail Taskforce), Stanley Schier (Member of the Public)

**At 1:03 p.m. Rod Howe assumed the Chair and asked
if there were any members of the public present who wished to speak.**

I. Public Comment Period

Report: There was one member of the public that submitted comments.

- Alice Green introduced herself as the interim chair of the Dryden Rail Trail Taskforce and informed the committees that the final approval for the right-of-way acquisition for Rt. 13 bridge had been completed and they can now select a contractor.

Action: This item is for informational purposes only. No action required.

Planning Committee Items (1:03 p.m.):

II. Approval of Action Summary – November 5, 2024

Report: The September 17 and November 5, 2024 Action Summaries are attached to the end of this meeting packet.

Planning Committee Action: This Action Summaries from September 17, 2024, and November 5, 2024, were Moved by Brent Cross, seconded by Katie Borgella, and unanimously approved for recommendation to the ITCTC Policy Committee.

Policy Committee Action: This Action Summaries were moved by Mike Lane, seconded by Don Hartil, and approved by consensus.

III. Election of Officers for 2025

Report: Section II.B.4 of the Unified Operations Plan (UOP) calls for the election of a Chairperson for the Planning Committee to serve a term of one year. The UOP does not specify dates of the term. Historical practice has been to hold such an election annually together with the Policy Committee election, which is “held at the last meeting of the calendar year”. In addition, while the UOP does not specifically call for the election of a Vice-Chair, it has been the practice of the Planning Committee to elect such an officer.

Staff suggests that the Vice-Chairperson conduct the nomination/election of the Chair. The current Chair would then conduct the nomination/election of a Vice Chair. Members of the Planning Committee interested in being nominated, or in nominating someone else, should contact the Staff Director prior to the Joint Meeting.

Action: Reed Huegerich Moved to nominate Ray Burger as Chairperson and Katie Borgella as Vice-Chair for the year 2025. This motion was seconded by Mike Allinger and approved unanimously.

IV. TIP Action - Amendment

Report: NYSDOT is requesting an amendment to help provide required funding for PIN: 305767-*MbC Route 13/34/96, Elmira Rd. to North Ithaca City Line*. The cost estimate for this project has increased by \$4.565 million. This amendment redirects funding from two existing NYSDOT projects in the 2023-27 TIP and programs additional funds from regional sources.

More details in the TIP Action form below.

Planning Committee Action: The 2023-2027 TIP Amendment: *Adjustments to NYSDOT Projects*, was Moved by Katie Borgella, seconded by C.J. Randall, and unanimously approved for recommendation to the ITCTC Policy Committee.

Policy Committee Action: The 2023-2027 TIP Amendment: *Multiple New TAP Projects*, was Moved by Don Hartill, seconded by Mike Lane, and approved by consensus.

2023-2027 TRANSPORTATION IMPROVEMENT PROGRAM

****Amendment****

ADJUSTMENTS TO NYSDOT PROJECTS

The Policy Committee of the Ithaca-Tompkins County Transportation Council (ITCTC) approved an amendment to the 2023-2027 Transportation Improvement Program (TIP) on **December 17, 2024**, during a regularly scheduled joint meeting with the Planning Committee. The action on the 2023-2027 TIP and the current State Transportation Improvement Program (STIP) affects three (3) projects as described below.

Description:

NYSDOT, is requesting an amendment to help provide required funding for PIN: 305767-*MbC Route 13/34/96, Elmira Rd. to North Ithaca City Line*. The cost estimate for this project have increased by \$4.565 million. This amendment redirects funding from other existing NYSDOT projects in the 2023-27 TIP and programs additional funds from regional sources. The changes include the following:

-301603 *Rt 96 B over Buttermilk Creek*: Use the Detailed Design funds programmed at \$100,000 NHPP as an offset to PIN 305767 and move the Detailed Design phase to FFY 25/26.

-331439 *Rt 34 over Norfolk Southern RR*: Use the Scoping and Preliminary Design funds programmed at \$200,000 Flex (\$100,000 Flex each) as an offset to PIN 305767 and move the Scoping and Preliminary Design phases to FFY 25/26.

-The remaining \$4.265 million for PIN 305767 will be covered using regional SDF and HSIP

The tables in Attachment A through C include the projects as they will appear in the TIP (note: changes shown in **bold**). This administrative modification will not affect the funding of projects within any other jurisdiction. The TIP and STIP will remain fiscally constrained.

EXISTING:

TIP date 2019 **PIN** 301603 **BIN** 1035310
Project Name Rt 96B over Buttermilk Creek Tributary Bridge Replacement
Sponsor NYSDOT
Description Replace Rt 96B over Buttermilk Creek Tributary Bridge-BIN 1035310 on existing alignment, with new piles, and an improved hydraulic opening. Town of Danby, Tompkins CO.

Fund Source: NHPP

Project Element	Funding	Date	Obligated	Date	22/23	23/24	24/25	25/26	26/27	5 YR Total
A-1-Scoping	NHPP	10-20	\$100,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	NHPP	10-20	\$100,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	NHPP		\$0	10-24	\$0	\$0	\$100,000	\$0	\$0	\$100,000
G-18-Construction	NHPP		\$0	10-25	\$0	\$0	\$0	\$2,500,000	\$0	\$2,500,000
H-22-Inspection	NHPP		\$0	10-25	\$0	\$0	\$0	\$250,000	\$0	\$250,000
Total:			\$200,000		\$0	\$0	\$100,000	\$2,750,000	\$0	\$2,850,000
<i>Federal Funding:</i>			\$160,000		\$0	\$0	\$80,000	\$2,200,000	\$0	\$2,280,000
<i>State Funding:</i>			\$40,000		\$0	\$0	\$20,000	\$550,000	\$0	\$570,000
<i>Local Funding:</i>			\$0		\$0	\$0	\$0	\$0	\$0	\$0

AMENDMENT:

Fund Source: NHPP

Project Element	Funding	Date	Obligated	Date	22/23	23/24	24/25	25/26	26/27	5 YR Total
A-1-Scoping	NHPP	10-20	\$100,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	NHPP	10-20	\$100,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	NHPP		\$0	10-25	\$0	\$0	\$0	\$100,000	\$0	\$100,000
G-18-Construction	NHPP		\$0	10-25	\$0	\$0	\$0	\$2,500,000	\$0	\$2,500,000
H-22-Inspection	NHPP		\$0	10-25	\$0	\$0	\$0	\$250,000	\$0	\$250,000
Total:			\$200,000		\$0	\$0	\$0	\$2,850,000	\$0	\$2,850,000
<i>Federal Funding:</i>			\$160,000		\$0	\$0	\$0	\$2,280,000	\$0	\$2,280,000
<i>State Funding:</i>			\$40,000		\$0	\$0	\$0	\$570,000	\$0	\$570,000
<i>Local Funding:</i>			\$0		\$0	\$0	\$0	\$0	\$0	\$0

Note: modifications shown in **Bold**

Attachment B
December 17, 2024

EXISTING:

TIP date 2019 **PIN** 331439 **BIN** 1023250

Project Name Route 34 over Norfolk Southern RR Bridge Rehabilitation

Sponsor NYS DOT

Description Bridge rehabilitation and some element specific repairs on Rt. 34 over Norfolk Southern RR-BIN 1023250. Town of Newfield, Tompkins CO.

Fund Source: NHPP/STBG-FLEX

Project Element	Funding	Date	Obligated	Date	22/23	23/24	24/25	25/26	26/27	5 YR Total
A-1-Scoping	STBG-FLEX		\$0	10-24	\$0	\$0	\$100,000	\$0	\$0	\$100,000
B-4-Preliminary Design	STBG-FLEX		\$0	10-24	\$0	\$0	\$100,000	\$0	\$0	\$100,000
C-7-Detailed Design	STBG-FLEX		\$0	10-25	\$0	\$0	\$0	\$200,000	\$0	\$200,000
G-18-Construction	NHPP		\$0	10-26	\$0	\$0	\$0	\$0	\$2,500,000	\$2,500,000
H-22-Inspection	NHPP		\$0	10-26	\$0	\$0	\$0	\$0	\$250,000	\$250,000
Total:			\$0		\$0	\$0	\$200,000	\$200,000	\$2,750,000	\$3,150,000
<i>Federal Funding:</i>			\$0		\$0	\$0	\$160,000	\$160,000	\$2,200,000	\$2,520,000
<i>State Funding:</i>			\$0		\$0	\$0	\$40,000	\$40,000	\$550,000	\$630,000
<i>Local Funding:</i>			\$0		\$0	\$0	\$0	\$0	\$0	\$0

AMENDMENT:

Project Element	Funding	Date	Obligated	Date	22/23	23/24	24/25	25/26	26/27	5 YR Total
A-1-Scoping	STBG-FLEX		\$0	10-25	\$0	\$0	\$0	\$100,000	\$0	\$100,000
B-4-Preliminary Design	STBG-FLEX		\$0	10-25	\$0	\$0	\$0	\$100,000	\$0	\$100,000
C-7-Detailed Design	STBG-FLEX		\$0	10-25	\$0	\$0	\$0	\$200,000	\$0	\$200,000
G-18-Construction	NHPP		\$0	10-26	\$0	\$0	\$0	\$0	\$2,500,000	\$2,500,000
H-22-Inspection	NHPP		\$0	10-26	\$0	\$0	\$0	\$0	\$250,000	\$250,000
Total:			\$0		\$0	\$0	\$0	\$400,000	\$2,750,000	\$3,150,000
<i>Federal Funding:</i>			\$0		\$0	\$0	\$0	\$320,000	\$2,200,000	\$2,520,000
<i>State Funding:</i>			\$0		\$0	\$0	\$0	\$80,000	\$550,000	\$630,000
<i>Local Funding:</i>			\$0		\$0	\$0	\$0	\$0	\$0	\$0

Note: modifications shown in **Bold**

EXISTING:

TIP date 2017 **PIN** 305767 **BIN**

Project Name MbC Route 13/34/96, Elmira Road to North Ithaca City Line

Sponsor NYS DOT

Description Repave Rt 13/34/96, Rt 79, Rt 89; Rt 13/34/96 (Fulton and Meadow St) from Elmira Rd to North Ithaca City Line, Rt 89 (Buffalo St) from Taughannock Blvd to Meadow St, Rt 79 (Seneca St) from Fulton St to Meadow St and Rt 79 (Green St) from Fulton St to Meadow St; to improve rideability and extend the service life of these highway sections. Work includes upgrading signals, signs, pedestrian accessibility, and pavement markings to improve safety and improve operations along the corridors. City of Ithaca, Tompkins County.

Fund Source: NHPP/HSIP/STBG-FLEX

Project Element	Funding	Date	Obligated	Date	22/23	23/24	24/25	25/26	26/27	5 YR Total
A-1-Scoping	NHPP	10-17	\$132,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	NHPP	10-17	\$132,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	NHPP		\$0	02-24	\$0	\$176,000	\$0	\$0	\$0	\$176,000
C-8-Detailed Design_2	STBG-FLEX		\$0	02-24	\$0	\$340,000	\$0	\$0	\$0	\$340,000
G-18-Construction	NHPP		\$0	10-24	\$0	\$0	\$5,075,000	\$0	\$0	\$5,075,000
G-19-Construction_2	HSIP		\$0	10-24	\$0	\$0	\$2,538,000	\$0	\$0	\$2,538,000
G-20-Construction_3	STBG-FLEX		\$0	10-24	\$0	\$0	\$1,786,000	\$0	\$0	\$1,786,000
G-21-Construction_4	SDF		\$0	10-24	\$0	\$0	\$7,364,000	\$0	\$0	\$7,364,000
H-22-Inspection	NHPP		\$0	10-24	\$0	\$0	\$503,000	\$0	\$0	\$503,000
H-23-Inspection_2	STBG-FLEX		\$0	10-24	\$0	\$0	\$179,000	\$0	\$0	\$179,000
H-24-Inspection_3	HSIP		\$0	10-24	\$0	\$0	\$254,000	\$0	\$0	\$254,000
H-25-Inspection_4	SDF		\$0	10-24	\$0	\$0	\$736,000	\$0	\$0	\$736,000
Total:			\$264,000		\$0	\$516,000	\$18,435,000	\$0	\$0	\$18,951,000
Federal Funding:			\$211,200		\$0	\$412,800	\$8,547,200	\$0	\$0	\$8,960,000
State Funding:			\$52,800		\$0	\$103,200	\$9,887,800	\$0	\$0	\$9,991,000
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

AMENDMENT:

Project Element	Funding	Date	Obligated	Date	22/23	23/24	24/25	25/26	26/27	5 YR Total
A-1-Scoping	NHPP	10-17	\$132,000		\$0	\$0	\$0	\$0	\$0	\$0
B-4-Preliminary Design	NHPP	10-17	\$132,000		\$0	\$0	\$0	\$0	\$0	\$0
C-7-Detailed Design	NHPP		\$0	02-24	\$0	\$176,000	\$0	\$0	\$0	\$176,000
C-8-Detailed Design_2	STBG-FLEX		\$0	02-24	\$0	\$340,000	\$0	\$0	\$0	\$340,000
G-18-Construction	NHPP		\$0	10-24	\$0	\$0	\$5,075,000	\$0	\$0	\$5,075,000
G-19-Construction_2	HSIP		\$0	10-24	\$0	\$0	\$3,656,000	\$0	\$0	\$3,656,000
G-20-Construction_3	STBG-FLEX		\$0	10-24	\$0	\$0	\$2,086,000	\$0	\$0	\$2,086,000
G-21-Construction_4	SDF		\$0	10-24	\$0	\$0	\$9,183,000	\$0	\$0	\$9,183,000
H-22-Inspection	NHPP		\$0	10-24	\$0	\$0	\$503,000	\$0	\$0	\$503,000
H-23-Inspection_2	STBG-FLEX		\$0	10-24	\$0	\$0	\$179,000	\$0	\$0	\$179,000
H-24-Inspection_3	HSIP		\$0	10-24	\$0	\$0	\$510,000	\$0	\$0	\$510,000
H-25-Inspection_4	SDF		\$0	10-24	\$0	\$0	\$1,808,000	\$0	\$0	\$1,808,000
Total:			\$264,000		\$0	\$516,000	\$23,000,000	\$0	\$0	\$23,516,000
Federal Funding:			\$211,200		\$0	\$412,800	\$10,023,800	\$0	\$0	\$10,436,600
State Funding:			\$52,800		\$0	\$103,200	\$12,976,200	\$0	\$0	\$13,079,400
Local Funding:			\$0		\$0	\$0	\$0	\$0	\$0	\$0

Note: modifications shown in **Bold**.

V. **Long-Range Transportation Plan**

Report: The Final Draft of the 2045 LRTP is available on the ITCTC web page (www.tompkinscountyny.gov/itctc) (please contact the office, 274-5570, if you need a hard copy). The document includes revisions/update of the federally required section on performance based objectives (in Chapter 1). There have been significant updates to data, maps and text in all other chapters. Appendix C addresses all the public comments received from public meetings and survey, emails, and phone calls. Appendix B includes the glossary of terms and acronyms and an updated list of transportation related web sites. Appendix A shows the Tompkins County Priority Trails Strategy.

The purpose of the *2045 Long-Range Plan* (LRP) is to provide members of the Metropolitan Planning Organization, transportation providers, the public, and other affected groups and individuals with an updated Long-Range Transportation Plan for the Ithaca-Tompkins County metropolitan area as required "at least every five years" under 23 CFR Part 450 sect. 324(c). The LRTP was created in response to the Metropolitan Transportation Planning Rule (FHWA 23 CFR Part 450 and 771, FTA 49 CFR Part 613, Federal Register Volume 81, No.103, Friday, May 27, 2016.

Development of the 2045 LRTP included a public meeting, online survey, block ads, and broad outreach through mailings, emails. In addition, a web site was developed early in the process that has been maintained with the latest LRTP related information. As usual, all Planning and Policy Committee meetings have been advertised and are open to the public. All comments received during the plan development process were addressed as specified in Appendix C. Comments were accepted throughout the plan development period until November 2024.

The LRTP provides a twenty-year vision for metropolitan transportation in the Ithaca-Tompkins County planning area. It is a fiscally constrained program for federally funded transportation improvements in the amount of \$1.274 billion over the twenty-year life of the plan. In addition, the Plan provides specific recommendations for additional transportation and related planning policies and initiatives that should be carried out to achieve the established goals and objectives.

Planning Committee Action: Resolution 24-08: *Approval of the 2045 Long-Range Transportation Plan* was Moved by Brent A. Cross, seconded by C.J Randall, and unanimously approved for recommendation to the Policy Committee.

Policy Committee Action: The Approval of the 2045 Long-Range Transportation Plan was Moved by Don Hartill, seconded by Jason Leifer, and approved by consensus.

RESOLUTION 24-08

**APPROVAL OF THE
2045 LONG-RANGE TRANSPORTATION PLAN**

- WHEREAS,** the *Infrastructure Investment and Jobs Act (IIJA)* (P.L. 117-58 also known as the 'Bipartisan Infrastructure Law') requires that Metropolitan Planning Organizations be established in each urbanized area of over 50,000 in population; AND
- WHEREAS,** the *Ithaca-Tompkins County Transportation Council* has been designated by the Governor of the State of New York as the Metropolitan Planning Organization for the Ithaca-Tompkins County Urbanized Area; AND
- WHEREAS,** federal legislation and regulations requires Metropolitan Planning Organizations to carry out a "continuing, cooperative, and comprehensive" urban transportation planning process that addresses all modes of transportation; AND
- WHEREAS,** the *Infrastructure Investment and Jobs Act* and its existing and proposed rules implementing Metropolitan Transportation Planning (23 CFR 450) require the development and approval of a comprehensive long-range transportation plan; AND
- WHEREAS,** on December 17, 2019, the *Ithaca-Tompkins County Transportation Council* approved the last update to its comprehensive long-range transportation plan for the Ithaca-Tompkins County Metropolitan Area; AND
- WHEREAS,** federal rules implementing Metropolitan Transportation Planning (23 CFR 450) require the transportation plans be reviewed and updated at least every five years in attainments areas; AND
- WHEREAS,** in accordance with the adopted Unified Operations Procedures (section II.B.7.g) of the *Ithaca-Tompkins County Transportation Council*, an updated comprehensive long-range transportation plan, titled as the 2045 Long-Range Transportation Plan, has been developed for the Ithaca-Tompkins County Metropolitan Area; AND
- WHEREAS,** there have been numerous opportunities throughout the update of the comprehensive long-range transportation plan for the public to provide input to the planning process and to participate in the review of the proposed comprehensive long-range transportation plan; AND
- WHEREAS,** the *Ithaca-Tompkins County Transportation Council* attests that this Plan has been developed in compliance with the requirements of the *Infrastructure Investment and Jobs Act* and the joint rules for metropolitan planning: 23 CFR Parts 450 and 771, and 49 CFR Part 613; AND
- WHEREAS,** the Transportation Planning Committee of the *Ithaca-Tompkins County Transportation Council* has reviewed said Plan and has recommended that the Transportation Policy Committee approve the 2045 Long-Range Transportation Plan.
- NOW THEREFORE BE IT RESOLVED,** that the Transportation Policy Committee of the *Ithaca-Tompkins County Transportation Council* has reviewed the 2045 Long-Range Transportation Plan for the Ithaca-Tompkins County Metropolitan Area and hereby approves said Plan; AND
- BE IT FURTHER RESOLVED,** that the Transportation Policy Committee of the *Ithaca-Tompkins County Transportation Council* hereby agrees that the 2045 Long-Range Transportation Plan will be reviewed and updated to appropriately reflect changes in needs, conditions, and assumptions on a regular basis and not less than every five years; AND
- BE IT FURTHER RESOLVED,** that the Transportation Policy Committee of the *Ithaca-Tompkins County Transportation Council* hereby authorizes and instructs its Staff Director to submit the necessary copies of the approved Plan to the pertinent State and Federal agencies.

This resolution having been considered and approved on December 17, 2024.

Policy Committee Items:

VI. Approval of Joint September 17 and November 5, 2024 Action Summaries

Action: This Action Summaries from September 17, 2024, and November 5, 2024 were Moved by Mike Lane, seconded by Don Hartill, and unanimously approved by consensus without modification.

VII. Election of Officers

Report According to the Unified Operations Plan (UOP) section II.A.4, the election of Officers “should be held at the last meeting of the calendar year” and “There shall be no limit on the number of terms a member may hold an office”. In accordance with this section, elections have been scheduled for today’s meeting.

The elected Officers of the Policy Committee are the Chairperson and Vice-Chairperson. Under the terms of the UOP, these offices must be filled “from among the voting members” of the Policy Committee. The term for these officers will be two years. The NYS Department of Transportation appoints the Office of Secretary.

Staff suggests that the Vice-Chairperson conduct the nomination/election of the Chair. The current Chair would then conduct the nomination/election of a Vice-Chair.

Action: Don Hartill Moved to nominate Rod Howe as Chair and Jason Leifer as Vice Chair; Mike Lane seconded.

VIII. 2023-2027 TIP Action – Amendment

Report: See agenda item IV. above. Policy Committee members unanimously agreed to discuss and vote on these TIP Amendments during the Planning Committee portion of the meeting

IX. 2045 Long-Range Transportation Plan Approval

Report: See agenda item V. above. Policy Committee members unanimously agreed to approve Resolution 24-08: Approval of the 2045 Long-Range Transportation Plan.

X. Staff Transition AdHoc Committee-Report and Next Steps

Report: This agenda item reserves space for the Staff Transition committee to address the Policy Committee.

Action: This item for information purposes only.

Joint Committee Items (1:17 p.m.):

XI. Approval of 2024 Meeting Schedule

Action: The draft 2024 Meeting Schedule for the ITCTC Planning and Policy Committees was Moved by Don Hartill, seconded by Jennifer Biloski and unanimously approved with one modification: It was suggested moving the February Policy Committee meeting to the 25th instead of the 18th to avoid a meeting conflict. There were no objections, and the change was made.

2025 DRAFT ITCTC MEETING SCHEDULE

<u>Planning Committee</u> <i>10:00 a.m. – 12:00 p.m.</i>		<u>Policy Committee</u> <i>1:00 – 3:00 p.m.</i>
January 21, 2025		February 25, 2025
March 18, 2025		April 15, 2025
May 20, 2025		
June 17, 2025	<i>Joint meeting at 1:00 p.m.</i>	June 17, 2025
July 15, 2025		August 19, 2025
September 16, 2025	<i>Joint meeting at 1:00 p.m.</i>	September 16, 2025
November 18, 2025		
December 16, 2025	<i>Joint meeting at 1:00 p.m.</i>	December 16, 2025

XII. 2026-2030 TIP Update

Report: The TIP update process is ongoing. Sponsors of existing projects that continue into the 2026-2030 TIP timeframe have been contacted and their information is currently being analyzed. As soon as there is an estimate of available funding for new projects, a call for projects will go out.

Action Requested: This item for information purposes only.

XIV. Member Reports

Report:

1. C.J. Randall (Town of Ithaca)

- The Town is making progress on their land bridge project.

2. Rod Howe (Town of Ithaca)

- The Town is meeting with Forest Home residents to determine their transportation and land- use needs.

3. Don Hartill (Village of Lansing)

- Dart Drive projects and Cayuga Heights Road is progressing well.

4. Jason Leifer (Town of Dryden)

- The Town is closer on completing the Freese Rd. project.

5. Brent Cross (Village of Cayuga Heights)

- The Cayuga Heights Rd. project – The designer is at 25% design, and the project looks like it will end up being over-budget.

6. Tim Logue (City of Ithaca)

- The City of Ithaca will be using funds from the Priority Signals Grant to install the interface modems in transit vehicles so they can better communicate with traffic lights.

7. Ray Burger (Town of Dryden)

- Section of the Dryden Rail trail going through Lime Hollow is still under discussion.

Action: This item is for information purposes only.

XV. Adjournment

Action: Planning and Policy committee members unanimously agreed to adjourn the November 17, 2024 ITCTC Joint Planning & Policy Committee meeting at approximately 1:50 p.m.

Planning Committee Action:
Approval of 12/17/24 Action Summary:

January 21, 2025
Motion:
Second:
Vote:

Policy Committee Action:
Approval of 12/17/24 Action Summary:

February 25, 2025
By:

ATTEST: _____
David Smith, ITCTC Policy Committee Secretary