



2025

Tompkins County, N.Y. Recommended Budget



**RESPECT
ACCOUNTABILITY
INTEGRITY
EQUITY
STEWARDSHIP**

Tompkins County Administration
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2025 Tompkins County Recommended Budget Table of Contents

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September 3, 2024

To the Honorable Members of the Tompkins County Legislature:

I am pleased to present you with the recommended 2025 Tompkins County Operating Budget and 5 Year Capital Plan.

This year I was tasked with preparing a budget limited to a 2% tax levy increase and that budget is presented for your review (referenced in the budget book as 5% Cut). Due to recent intervening factors since April's budget retreat, I've also prepared and formally recommend a budget with a 4.34% levy increase for consideration (referenced in the budget book as the 2025 CNTY Admin Recom), which falls just under the tax cap of 4.45%. If approved, this \$252.3 million budget would add \$138 to the tax bill on a median priced home.

A Tale of Two Budgets

The reason for 2025's "Tale of Two Budgets" is due to recent information gleaned from Tompkins County's 2023 audited financial statements, made available in August. As indicated in the audit, the County remains in strong fiscal position; however, any use of unassigned fund balance in the 2025 budget will lead us to fall below the newly established 25% minimum in the County's recently revised Fund Balance policy. This has significantly altered previous assumptions about available funds for use in the 2025 budget, leading to a necessary shift in approach to considering Capital Projects as well as one-time and multi-year over target requests in order to stay within policy parameters. I will discuss this later in this overview, where I will also provide further details about each budget scenario.

Major Influences on the 2025 Budget:

The Economy: The inflation rate has declined since its peak of 9.1% in 2022, and the Federal Reserve is likely to cut interest rates in September. As of July, 2024, inflation was 2.9%, marking the first time it fell below 3% since March 2021. Despite the fact that inflation has cooled, consumer sentiment continues to show a more negative view, as price levels are still elevated and interest rates have made it more expensive to make major purchases.

Sales Tax: The sales tax provides most of the County's non- property tax revenue. The County's 2023 actual sales tax revenue came in at 1.5% over 2022, while 2024 revenues through June lag 11% below budget. While the 3rd and 4th quarter revenues are historically higher than the first half of the year, it's realistic to believe that we may not reach our budgeted goal for 2024. Factors contributing to the decline in sales tax revenues include consumers having spent the one-time federal cash assistance provided during the COVID

pandemic, a cooling labor market, slowing wage growth and moderating inflation. Given this, the 2025 sales tax revenues are estimated at \$43.2M, using the 2023 actual sales tax receipts. This is slightly lower than the \$43.4M budgeted for 2024.

New York State Mandates: The County's mandated expenditures, over which we have little or no control, continue to rise and put pressure on local taxpayers. In 2025, the County will experience increases in the following:

Medicaid: The second and final phase-in of New York State's intercept of the Enhanced Federal Medicaid Assistance Percentage (EFMAP) funding will take place in 2025. This will complete the transfer of these Federal revenues from the counties to the State which began last year and amounted to a \$1.25M increase in the 2024 Tompkins County budget. In 2025, we'll see an additional \$362K in annual Medicaid costs. Altogether, over 2 years, the County has taken on over \$1.6M in costs that were previously State responsibilities, equivalent to a 3% increase on the local property tax levy.

Childcare: The Department of Social Services is mandated to provide for the cost of childcare for income eligible households. Expansions in eligibility enacted by New York State coupled with increases in rates paid to providers will increase the cost of childcare by \$606K in 2025.

Psychiatric Expense: Under Criminal Procedural law 730, counties pay 100% of the cost of specialized inpatient treatment to rehabilitate individuals who have been deemed incompetent to stand trial. Judges are now utilizing 730s more frequently, and in the last 2 years, Tompkins County has incurred an additional \$1M in psychiatric expenditures annually. In order to accurately reflect these expenses while not impacting the tax levy all at once, I recommend phasing these increases in over the next 3 years. In 2025 we've added \$300,000 to the budget to begin covering this mandate cost under the tax levy, and plan to cover any overage using the reserve established for mandate contingencies.

Mandate Uncertainty: Realizing that the cost of mandates under Whole Health Early Intervention have been underestimated due to the lack of providers, and the cost of emergency sheltering by the Department of Social Services is currently in flux, we added an ongoing \$330,000 to the mandate contingency fund in anticipation of additional expenses in these areas.

Labor Costs: The 2025 Recommended Budget reflects a total County workforce of 793 full-time equivalents, a reduction of 12 FTEs from 2024. All collective bargaining agreements with the County's respective bargaining units are in place for 2025. Additionally, the

County's 2022 Compensation Study included a market analysis of wages, indicating the positions where market adjustments were needed to remain competitive, particularly in the Blue Collar, Management and Confidential groups. The market adjustments for Blue Collar and White Collar were enacted in 2024, and remaining adjustments for Management and Confidential staff will be addressed in the coming month; all are incorporated in the salary schedules moving forward. Salary costs are estimated to grow by \$2.6M in the 2025 budget.

Vacancy Factor: Recognizing the time it takes to recruit and hire for vacant positions, in the 2024 budget we factored in a vacancy factor of 2%, equivalent to approximately \$792K. Based on continued monitoring of budgeted vs filled positions, in 2025 we've increased the vacancy factor to 5% or approximately \$1.9M. Recent increases in salaries due to negotiations and market adjustments from the Compensation Analysis have improved the County's ability to attract and retain talent, and therefore it's not recommended to increase the vacancy factor any higher at this time.

Fringe Benefits: Fringe costs are estimated to grow by \$1.1M in the 2025 budget, in part due to increases in health insurance costs. The Greater Tompkins County Municipal Health Consortium is calling for an unprecedented 14% rate hike in 2025, the first double-digit rate increase since the Consortium's inception in 2011. Since that time the Consortium's average annual rate increase has been 6.25%. This level of increase is not unique to the Consortium, as the broader health care industry is experiencing inflationary pressures, increases in prescription drug costs and increases in behavioral health utilization and costs.

Pension Costs: County employees are members of the State and Local Public Employees Retirement System. Counties do not control pension benefit levels, plan structures or cost allocation; however, we are obligated to pay the annual bill as calculated by the State. Pension rates have yet to be announced for 2025, and the pension fund performance is highly dependent on the stock market. We have estimated a 6% increase in pension costs for 2025.

Emergency Shelter Needs: The County continues to see record high numbers of individuals requiring emergency shelter services, coupled with a greater complexity of presenting needs. The closure of New York State-run facilities offering substance use and mental health treatment, as well as reductions in state-run supportive housing, case management and crisis intervention services for people with developmental disabilities has resulted in fewer housing alternatives more complex needs among the individuals seeking shelter. Community non-profits, churches and hotels are less willing or unable to offer sheltering options due to safety and liability concerns. This has resulted in County's planned

construction of a larger emergency shelter facility to meet the growing community need. It also has led to the consideration of a lower barrier approach to sheltering, which, if chosen, would necessitate further expenditure above the tax cap. The County has yet to receive its annual allocation for NYS Code Blue Shelter funding for 2024-2025, which adds an unknown variable to the budget for sheltering costs.

2% Target/5% Cut Budget

In preparing for a 2025 budget with a 2% levy increase, departments and agencies were faced with a 5% reduction in their fiscal targets. Any expenses necessary for operations that weren't able to be funded within the fiscal target were expressed as over target requests. Departments and agencies approached the process with forethought and cooperation: many found ways of absorbing the 5% cuts within their budgets without the need for over target requests. Some departments were able to offer additional areas for savings beyond the 5% reduction. After having recently enacted across-the-board reductions of 12% in 2020 during the COVID pandemic, it's worth noting that our departments and agencies are already lean in operations, with many having retooled and restructured to meet changing needs. The 2% target/5% reduction budget scenario is detailed in this year's budget book, along with its associated impacts.

A common theme across many departments is the increasing cost of contracts, including professional services, software subscriptions and licensing fees for the software necessary to conduct business and fulfill program requirements. Some of those increases are expressed as over target requests.

Staffing Restorations Under 2% Budget

Within the 2% target budget, a limited number of restorations were possible to address certain staffing cuts and other services deemed essential and cost effective in the ongoing functioning of the County and the provision of services. These restorations include:

- Hours to the Clerk of the Legislature's staff;
- An Attorney in the District Attorney's office;
- Hours to County Administration staff;
- Hours to the County Attorney's staff;
- Partial funding for an Assessment title promotion;
- Funding to staff the minimum number of annual elections under the Board of Elections, previously budgeted as one-time expenses.

Additional Restorations Under 2% Budget

In addition to staffing restorations, the 2% target budget incorporates:

- An increase in annual auditing services as newly required by the Governmental Accounting Standards Board (GASB);
- Ongoing costs of Human Resources software required to archive employee and payroll data;
- Increased cost of Highway software used for inventory tracking, job costing, and asset management;
- Restoration of cuts to Community Optional Preventive Services (COPS) through the Department of Social Services for which we receive a 64% NYS match;
- Restoration of cuts to the Recreation Partnership through Youth Services, which supports youth programming and leverages the contributions of other municipalities.

4.34% Increase Budget

The Recommended Budget includes a levy increase of 4.34%, incorporates all the restorations noted in the 2% scenario, and includes additional restorations noted below.

Capital Projects Supported Under 4.34% Budget

Under the operating assumption that fund balance is unavailable for use in 2025, it became necessary to start incorporating ongoing Capital Projects under the tax levy. In recent years, we'd utilized a combination of fund balance and American Rescue Plan Act funding to pay for the Highway Road Maintenance Program, the Facilities Maintenance Program, and the Green Fleet Program. With those one-time funding sources unavailable for use in 2025, there is a need to start building capacity for these projects within the tax levy, either through paying cash or bonding and recognizing the associated debt service. The recommended budget includes the following capital projects and/or debt service:

- Facilities restoration projects: \$200,000
- Highway road maintenance program \$200,000
- Highway road maintenance bonding costs \$80,000
- Green fleet \$100,000

Reimagining Public Safety Under 4.34% Budget

This year marked the third year of Reimagining Public Safety, and a status report of the various initiatives was presented to the Public Safety Committee in June. This project has been funded with three-year one-time funds through the fund balance; ongoing target funding for 2025 has yet to be determined. The Community Justice Center has proposed a

workplan for continuation with limited scope, based on successes and lessons learned. In addition, the Sheriff seeks ongoing funding to continue the Sheriff's Clerk positions to handle calls that don't require a law enforcement presence. The recommended budget provides the ongoing capacity to fund the CJC Director's salary at 50% in partnership with the City of Ithaca, while the ongoing salary of the Data Analyst is included in the Assigned Counsel budget at no additional local cost. This staffing arrangement provides the Data Analyst with the means to maintain the CJC Dashboard and to continue regular collaboration with the CJC through the role at Assigned Counsel. Partial restoration of the 5% cut to the Sheriff's Office will enable some level of continuation of the Sheriff's Clerk program. The CARE Teams, a major initiative of Reimagining Public Safety, will be in their 3rd and final year of one-time over target funding in 2025, and were not under consideration for target funding in this year's budget.

Staffing Restorations Under 4.34% Budget

The recommended budget provides for the partial restoration of the 5% staffing cut at the Department of Emergency Response towards the oversight and maintenance of the countywide emergency dispatch and radio communications system. It also provides for the partial restoration of the 5% staffing cut in the Sheriff's Correction division. The recommended budget provides for an Accounting position in the Finance Department to more adequately serve the overall accounting needs of the organization.

Software Costs Under 4.34% Budget

Finally, the recommended budget includes the cost of software in the following departments:

- Environmental permitting software through Whole Health;
- Assessment software

Fund Balance Background

The County's unassigned fund balance is the culmination of the surpluses and deficits across the organization's operations each year. Tompkins County has consistently maintained a healthy fund balance, and since 2021, a combination of conservative budgeting, workforce shortages leading to lower-than-expected payroll costs and record high growth in sales tax revenues led to consecutive years of fund balance growth.

Noting these trends, and to address concerns about unnecessarily increasing the tax levy, steps were taken in recent years to improve the accuracy of the County's annual budget, including the following:

- Factoring in a vacancy rate based on the trending percentage of unfilled positions;
- More accurately reflecting expected Casino Revenues based on previous trends;
- More accurately reflecting expected Interest Income based on previous trends.

In addition, multiple steps were taken in the 2024 budget process to utilize fund balance to address real-time organizational and community needs while stabilizing the tax ley.

- \$5.7M in unassigned fund balance was used to establish a Debt Service Reserve to pay off several capital projects that are coming toward their end. This helped reduce the 2024 tax levy by \$1.3M or the equivalent of a 2.4% tax levy decrease;
- \$4.7M in fund balance was used to support one-time and multi-year over target requests;
- \$283K in fund balance was used to stabilize the tax levy at a 2% increase.

These actions resulted in a use of \$10.7M in fund balance in 2023. Notably, the total unassigned fund balance at the end of 2023 was \$60.9M, while at the end of 2022, that figure was \$72 M, roughly an \$11.1M decrease. A multitude of factors go into calculating the unassigned fund balance, including actual vs budgeted sales tax revenues, mandate costs, and the timing of federal and state reimbursements. However, the 2023 unassigned fund balance figure indicates that the County's efforts to budget more accurately and stop accumulating excess fund balance are working. The stagnation in sales tax revenues further underscores the point that additional annual fund balance accumulation is far from a given. As such, without the availability of excess fund balance to pay for one-time expenses, it calls for a change in the annual approach to budgeting.

Change in Fund Balance Policy

In December 2023, the County's Fund Balance policy was revised to increase the target minimum unassigned fund balance to be calculated using 25% of the prior year's actual expenditures. Previously it had been calculated using 18% of the prior year's actual revenues. According to the 2023 audit, the year end 2023 expenditures were \$195M. The target fund balance is 25% of that figure, \$48.7M. With the 2023 fund balance at \$60.9M, that leaves approximately \$12.2M remaining. A note that in 2023, the County's actual expenditures grew by \$13.9M, equivalent to 8% growth.

Establishing and Funding Reserves

In September 2023, the County passed a new reserve policy to establish various reserve accounts to save money to finance future infrastructure, help with financial stability, and reduce reliance on indebtedness. In January 2024, approximately \$12.6M was moved from unassigned fund balance to fund a Capital Reserve, Self-Insurance Reserve, Worker's Compensation Reserve and Unemployment Reserve. This is in addition to the \$5.7M debt service reserve established in the 2024 budget process and mentioned above. These actions presumably result in a slightly negative amount of unassigned fund balance available for use in the 2025 budget process.

One-Time Funds Available for 2025

The County's 2023 audit was completed too late to include the available fund balance information in the 2025 budget retreat with the Legislature or in budget discussions with departments and agencies. As a result, all early budget planning assumed that the fund balance would be used as a source of one-time funds. To ease the transition, the 2025 budget plans to use approximately \$3.4 million from available debt service reserves. The use of these reserves toward eligible existing projects for which we owe debt service and typically cover under the tax levy creates an opportunity to support one-time initiatives and provides us with a transitional period to adjust budgeting expectations and practices.

The 2025 Recommended Budget allocates one-time funds to support several one-time multi-year initiatives which are already in progress, including the CARE Teams under the Sheriff's Office and Whole Health Department, the Early Intervention Program under Whole Health, Cooperative Extension Administrative Capacity Building, Student Resource Navigator and Food Systems Planning, Facilities Project Manager, REACH program support, Office of Human Rights programming support, and Human Services Coalition Housing Specialist. One-time funds also support one-year only expenses such as the 2025 Employee Climate Survey and software transition costs at Whole Health. Finally, one-time funds have been allocated to support capital projects such as Facilities Restoration, Green Fleet, Airport debt service, and TCAT capital.

One-time funds are being used to support a Respite Bed under the Department of Social Services to pay for court-ordered youth respite when needed. This has become a necessary resource to support youth in need; unfortunately, it was unable to be included as an ongoing expense under the tax cap.

In the budget process, it was identified that participation rates for Probation's Day Reporting Program declined significantly during COVID and have not recovered. This

program was identified in the 5% cut scenario and was removed from target funding. It has been allocated 1-time funding to allow for a year to attempt to reinvigorate utilization.

The County cannot assume that there will be fund balance or other sources of revenue available to pay for one-time requests to this extent in 2026 and beyond, therefore this should be seen as a transitional year. In the future, ongoing expenses should expect to be covered by ongoing revenues.

American Rescue Plan Act (ARPA) funds

By the end of 2024, Tompkins County's ARPA funds will be fully obligated as required. Of the total \$19.8 million awarded, approximately \$8.6 million was used to support the County's Capital Program, \$6.5 million was allocated toward Community Recovery Fund projects and the remaining \$4.8 million was used toward one-time over target requests in the 2022-2024 budgets. All ARPA funds must be spent and projects complete by December 31, 2026.

Capital Program

The 2025 Recommended Budget supports the investment in capital infrastructure to meet the County's space management, information technology, energy, fleet and other needs. The Capital Program includes Downtown Facility development, Green Fleet management, Broadband Expansion, Highway improvements, Facilities restoration, Airport upgrades and Recycling and Materials Management Center upgrades among other ongoing projects. It includes plans for schematic design for a new Public Safety building.

The 2025-2029 Capital Program required adjustments to previous plans due to limitations on the availability of one-time funds. Most notably, changes occurred in the Facilities Restoration Project, Highway Machinery 5 Year Plan, Green Fleet Vehicle Replacement, Emergency Shelter, and Broadband Expansion. The 2025 Recommended Budget was unable to incorporate the full extent of the Green Facilities Phase 2 projects, largely because the Phase 1 costs were much higher than anticipated. The projects within Phase 2 have been prioritized based on need and cost.

Transitional Year

In many ways, the 2025 budget marks a turning point in the approach to the County's budget process. Over the past several years, excess unassigned fund balance and ARPA funds have allowed for the funding of various one-time expenses and pilot programs across County departments and supported agencies. In 2025, we find ourselves approaching the minimum target fund balance, at a time in which all the ARPA funds are fully obligated and no longer available. This has led us to utilize one-time funds in 2025 to provide bridge

funding for initiatives where we'd previously pledged 3-year one-time funds. The convergence of these factors which shape the 2025 budget result in competing priorities and difficult decisions.

If the unassigned fund balance was available as it has been in previous years, the County would have been better positioned to consider support for one-time operating expenses across various departments and agencies. This includes a range of Human Services Coalition Agency programs and Cooperative Extension initiatives. Additionally, the funds would have allowed the County to fund the implementation of language access services, the distribution of informational mailings, the expansion of mobile support services, and further backing for suicide prevention efforts.

Strategic Plan

The County's first Strategic Operations Plan was adopted in the summer of 2024, identifying the organization's strategic priorities for the next 5 years. The 2025 budget aligns each Department and Agency's over target budget requests within established organizational priorities and objectives. Tompkins County's high-level priorities include Organizational Excellence, Equitable Service Delivery, Health and Safety, Climate Change Mitigation and Resiliency, and Economic Opportunity and Quality of Life. Wherever possible, Departments and Agencies have identified specific strategic objectives that their over target requests are seeking to achieve.

Solid Waste Fee

The 2025 budget includes a solid waste annual fee increase from \$80 to \$82.

Risks

In the 2025 budget, several initiatives are funded with one-time funds which may not be available for use in 2026. While the Legislature may decide not to continue some of these initiatives after 2025, any projects that are intended to continue must be supported under the tax levy. Those projects include:

- The CARE Teams;
- Whole Health Early Intervention support;
- DSS Respite Bed;
- Half the cost of the Rapid Medical Response program;
- Probation Day Reporting

In addition, funding for ongoing Capital Projects including Green Fleet, Facilities Restoration and Highway Road and Machinery need to be gradually built into the target for ongoing support, while planning for the ongoing costs of bonding for larger capital projects.

A portion of the mandated costs for Psychiatric Expenses are factored into the 2025 budget and increased costs will need to continue to be built into the target in 2026, based on recent trends.

In 2025, the Airport is receiving what is planned to be a final installment of one-time funds to help pay operating expenses as well as half the debt service on the Terminal Expansion Project. If the Airport's efforts to expand air service, increase revenue and decrease expenses aren't successful in 2025, additional support from the County may be needed in 2026.

Finally, the local and statewide environment around emergency sheltering, including Code Blue is very dynamic and subject to change. Depending upon several variables including NYS Code Blue funding and the availability of shelter operators and community partners, the County's reserves may need to be utilized in the future to cover associated costs.

Fiscal Summary

The summary of the 2025 proposed budget is as follows:

Total Budget: The Recommended 2025 budget stands at \$252.3 million. This represents a \$6.6 million or 2.7% increase over the 2024 adopted budget.

Local Dollar Budget: The local dollar budget is the portion of the budget that is not reimbursed by the state or federal governments, nor offset by earned program income. It is spending that must be supported by local sales and property tax revenue. The 2025 local dollar budget increased by \$2.3 million, or 3.4% more than in 2024.

Property Tax Levy Increase: The gap between total expenses and all other revenue is filled by the property tax. The recommended budget would be balanced by a property tax levy of \$55,762,946 million, which constitutes an increase of 4.34% over 2024.

Tax Cap Calculation: The cap on the percent-increase of the County's real property tax levy for 2025 is estimated to be 4.45%.

Property Tax Rate: The recommended 2025 property tax rate will decrease by \$0.44 to \$4.87 per \$1,000 from the 2024 tax rate of \$5.31 per \$1,000, a decrease of 8.3%. The taxable assessed value grew 13.8% over the prior year.

Impact on Owner of Median-Valued Home: Over the past year, the median value of a single-family home in Tompkins County has risen by 20.5% from \$249,000 to \$300,000.

The recommended budget would increase the County property tax bill for the owner of a median-valued home by \$138.

In Closing

As I submit the recommended budget, I want to thank the Department Heads, Agency Directors and budget preparers for their responsiveness and prudent approach to the budget process. All exercised the fiscal restraint we requested and worked proactively to consider reductions that would cause the least harm while maintaining quality, cost-effective services to the community.

Thank you to the Legislature for establishing clear policy guidance and instilling a culture of fiscal discipline and responsiveness to community needs which has shaped this budget. These actions position the County to offer quality services, invest in the public's infrastructure, sustain our partner agencies, and maintain strong fiscal health.

Thank you to Deputy County Administrator Norma Jayne, Budget Director Kori Post, and Budget Analyst Samantha Fralick for shepherding Departments and Agencies through a challenging budget process. The budget process is designed to facilitate understanding and decision making about programs, priorities and limited resources. Bringing transparency to the process involves a complex behind-the-scenes effort, and the budget team's work toward this end is greatly appreciated.

I look forward to working with the Legislature in the weeks ahead to address the challenges and identify opportunities before us to arrive at a 2025 budget that aligns with the priorities and values of our community.

Sincerely,



Lisa Holmes

County Administrator

Section 1

TOMPKINS COUNTY OVERVIEW



TOMPKINS COUNTY

Annual Budget
Fiscal Year 2025

Our Mission

Tompkins county safeguards and enhances lives by providing services driven by the needs of its community

Our Vision

All Tompkins County residents thrive in a supportive, healthy, safe, and inclusive environment.

Diversity Statement

Tompkins County Government centers diversity, equity, and inclusion. We are committed to the empowerment of employees and residents to dismantle systemic barriers that inhibit inclusive governance and the provision of government services to all.

Who We Are

Core Values

- **Respect** - We embrace a safe and inclusive culture and treat each other with dignity, understanding, and compassion.
- **Accountability** - We embrace our vital role as public servants by pursuing excellence while holding ourselves, each other, and the organization responsible for decisions that impact the community.
- **Integrity** - We commit to making conscious choices to act ethically in all endeavors, including following through on our commitments, admitting and learning from our mistakes, and being honest with the community and one another.
- **Equity** - We sustain a workplace community that ensures fairness through diversity and inclusion by embracing learning and best practices, eliminating structurally oppressive systems, and building trust, appreciation, a sense of belonging, and opportunities for all.
- **Stewardship** - We value our human, financial, and environmental resources, and provide services in a manner that responsibly manage and preserve those resources into the future.

Section 1- Introduction and Overview

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Section 2 - Fiscal Summary

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Section 3 - Capital Plan

- Capital Plan Landing
- Capital Projects Cost Summary
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- Capital Projects Over Target Requests (p1)
- Capital Projects Over Target Requests (p2)

Section 4 - Departments and Budgeting Units

- Departments and Budgeting Units

Section 5 - Sponsored Agency Budgets

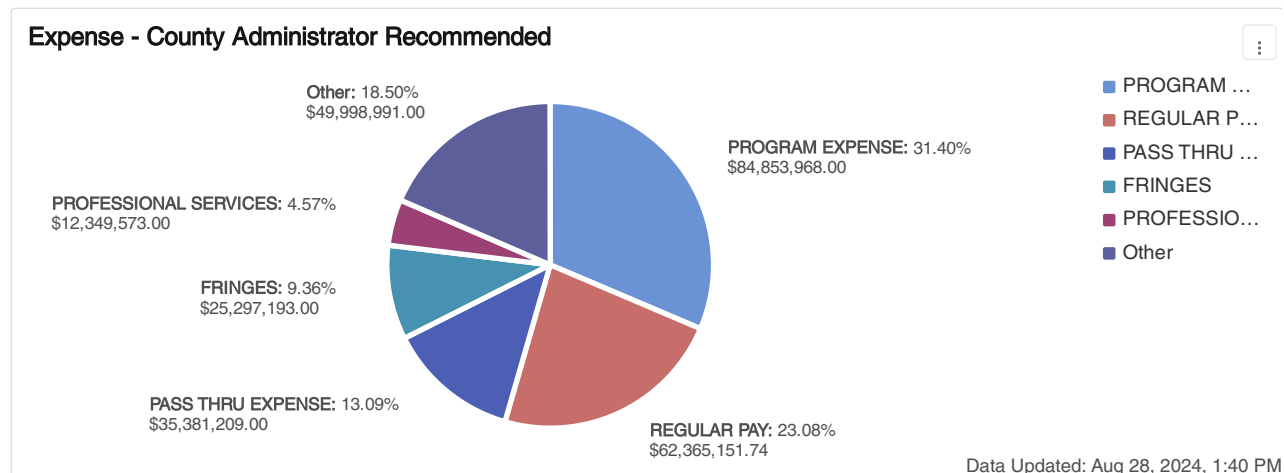
- Sponsored agencies and budgeting units

Appendices

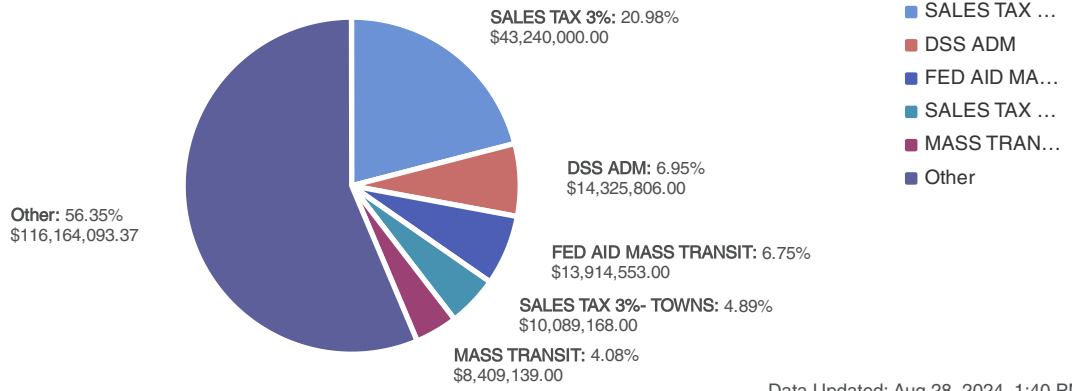
- Schedule of Fees
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Chart of Accounts

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Revenue -County Administrator Recommended



Data Updated: Aug 28, 2024, 1:40 PM

Tompkins County Overview

Tompkins County is located in the south central portion of New York State at the south end

of Cayuga Lake. Upon its founding in 1817, the county was named after Daniel D. Tompkins, the 4th Governor of New York and the 6th Vice President of the United States.

As of the 2020 Census, the County has a population of 105,740 and a land mass of 460 square miles; equaling a population density of 230 people per square mile.

Unlike most other counties in New York State, Tompkins County has enjoyed sustained population growth over the last several decades. The presence of large institutions of higher education, including Cornell University, Ithaca College, and Tompkins-Cortland Community College, has provided a degree of population and economic stability that distinguishes the County from many other areas of the State.

The County has an extensive transit network anchored by a public bus system, Tompkins Consolidated Area Transit (TCAT), and the Ithaca Tompkins International Airport. The County is served by several major State highways. Intercity bus service also connects the area to the surrounding regions, with direct service to New York City.

Within the county, there are five local newspapers that are published on a daily to a weekly basis in addition to innovative digital publications. These include: The Ithaca Journal [1814, daily], The Cornell Daily Sun [1880], The Ithacan [1932, weekly], The Ithaca Times [1979, weekly], and Tompkins Weekly [2006, weekly]. The Cornell Daily Sun and The Ithacan are student-run publications through Cornell University and Ithaca College respectively. The Ithaca Voice [2014, digital] publishes stories on a near-daily basis.

Tompkins County is governed under home rule, which provides for the separation of the Legislative and Executive Branches of government. The Tompkins County Charter was approved in 1968 and took effect in 1970. The County has a legislature-administrator form of government where a 14-member legislature elected from single member districts appoints a County Administrator who “oversees and coordinates the operations of county government to successfully carry out the policies of the County Legislature.”¹ Legislators are elected to four year terms. Other elected officials include the District Attorney, Sheriff, and County Clerk.

The County is composed of: nine townships – Lansing, Groton, Dryden, Caroline, Danby, Newfield, Enfield, Ulysses, and Ithaca; six villages – Cayuga Heights, Dryden, Freeville, Groton, Lansing, and Trumansburg; and one city – City of Ithaca, which is also the county seat with a population of 32,108.



TOMPKINS COUNTY

COUNTY ORGANIZATIONAL OVERVIEW

Legislature

● [County Legislature](#) chambers are located at Governor Daniel D. Tompkins Building
121 East Court Street, Ithaca,
New York 14850

For election district information contact the Tompkins County Board of Elections by phone (607-274-5522) or by ● [e-mail](#)

Interactive election maps can be found at the ● [Board of Elections Website](#)

County Departments

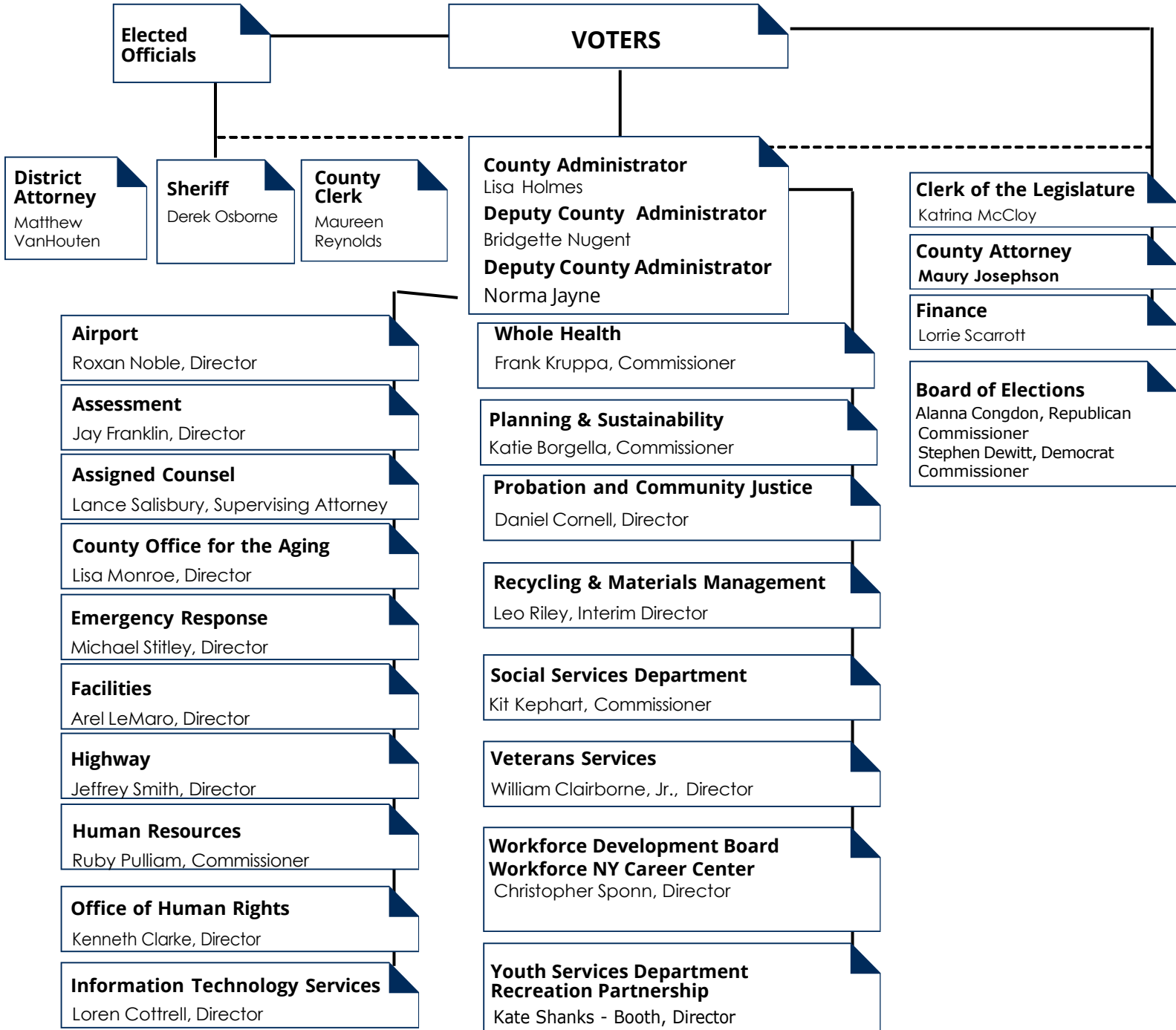
There are 30 Departments offering a high level of service to residents each and every day. County services help people find jobs, manages over 300 miles of county roads, responds to emergencies, keeps the community healthy, safe and vibrant, manages records and technology important to people's lives, delivers critical programs to people in need, oversees local elections, and the list goes on.

● [Read more about The Role of County Government](#)

Sponsored Agencies

The County sponsors several agencies that provide residents with a multitude of services to include: animal control, child development, health and human services, library resources, environmental conservation, transit services, economic development, and education.

Tompkins County Organizational Chart



Tompkins County Departments

2025 Tompkins County Operating Budget

● **Airport** - 72 Brown Road, Ithaca, NY 14850
Roxan Noble, Airport Director, E-mail:
rnoble@tompkins-co.org

● **Assessment Department** - 128 East Buffalo Street, Ithaca, NY 14850
Jay Franklin, Director, E-mail:
assessment@tompkins-co.org

● **Assigned Counsel** - 171 East Martin Luther King Jr. Street, Center Ithaca, Ithaca, NY 14850
Lance Salisbury, Supervising Attorney, E-mail:
lsalisbury@tompkins-co.org

● **Board of Elections** - 128 East Buffalo Street, Ithaca, NY 14850
Stephen DeWitt (D) & Alanna Congdon (R)
Elections Commissioners,
E-mail: sdewitt@tompkins-co.org &
acongdon@tompkins-co.org

● **County Administration** - 125 East Court Street, Ithaca, NY 14850
Lisa Holmes, County Administrator, E-mail:
lholmes@tompkins-co.org
Bridgette Nugent, Deputy County Administrator,
E-mail: bnugent@tompkins-co.org
Norma Jayne, Deputy County Administrator,
E-mail: njayne@tompkins-co.org
Charlene Holmes, Chief Equity and Diversity Officer,
E-mail: cholmes@tompkins-co.org
Dominick Recckio, Communications Director,
E-mail: drecckio@tompkins-co.org

● **County Attorney** - 125 East Court Street, Ithaca, NY 14850
Maury Josephson, County Attorney E-mail:
mjosephson@tompkins-co.org

● **County Clerk** - 20 North Tioga Street, Ithaca, NY 14850
Maureen Reynolds, County Clerk E-mail:
mreynolds@tompkins-co.org

● **County Historian** - 125 East Court Street, Ithaca, NY 14850
Laura W. Johnson-Kelly, County Historian, E-mail:
ljohnson@tompkins-co.org

● **County Office for the Aging** - 214 West Martin Luther King Jr. Street, Ithaca, NY
Lisa Monroe, Director
E-mail: lmonroe@tompkins-co.org

● **District Attorney** - 320 North Tioga Street, Ithaca, NY 14850
Matthew Van Houten, District Attorney, E-mail:
MVH@tompkins-co.org

● **Emergency Response** - 92 Brown Road, Ithaca, NY 14850
Michael Stitley, Director, E-mail:
mstitley@tompkins-co.org

● **Facilities Department** - 170 Bostwick Road, Ithaca, NY 14850
Arel LeMaro, Director, E-mail:
alemaro@tompkins-co.org

● **Finance Department** - 125 East Court Street, Ithaca, NY 14850
Lorrie Scarrott, Director, E-mail:
lscarrott@tompkins-co.org

● **Highway Department** -170 Bostwick Road, Ithaca, NY 14850
Jeffrey Smith, Director,
E-mail: jsmith@tompkins-co.org

● **Human Resources** - 125 East Court Street, Ithaca, NY 14850
Ruby Pulliam, Commissioner, E-mail:
rpulliam@tompkins-co.org

● **Office of Human Rights** - 120 West. Martin Luther King Jr. Street, Ithaca, NY 14850
Kenneth Clarke, Director, E-mail:
kclarke@tompkins-co.org

● **Information Technology Services** - 128 East Buffalo Street, Ithaca, NY 14850
Loren Cottrell, Director, E-mail:
lcottrell@tompkins-co.org

● **Ithaca-Tompkins County Transportation Council** - 121 East Court Street, Ithaca, NY 14850
Fernando De Aragon, Director, E-mail:
fdearagon@tompkins-co.org

● **Legislature** - 121 East Court Street, Ithaca, NY 14850
Katrina McCloy, Clerk of the Legislature, E-mail:
kmcclroy@tompkins-co.org

● **Planning and Sustainability** - 121 East Court Street, Ithaca, NY 14850
Katie Borgella, Commissioner, E-mail:
k Borgella@tompkins-co.org

● **Probation and Community Justice** - 320 West Martin Luther King Jr. Street, Ithaca, NY 14850
Daniel Cornell, Director, E-mail:
dcornell@tompkins-co.org

● **Recycling and Materials Management** - 122 Commercial Avenue, Ithaca, NY 14850
Leo Riley, Director, E-mail: lriley@tompkins-co.org

● **Sheriff's Office and Jail** - 779 Warren Road, Ithaca, NY 14850
Derek Osborne, Sheriff, E-mail:
dosborne@tompkins-co.org

● **Social Services Department** - 320 West Martin Luther King Jr. Street, Ithaca, NY 14850
Kit Kephart, Commissioner, E-mail:
kit.kephart@dfa.state.ny.us

● **Tourism Promotion and Community Arts Partnership** - 121 East Court Street, Ithaca, NY 14850
Nick Helmholdt, Tourism Planner, E-mail:
nhelmholdt@tompkins-co.org

● **Veterans Services** - 214 West Martin Luther King Jr. Street, Ithaca, NY 14850
J.R. Clairborne, Director, E-mail:
JClairborne@tompkins-co.org

● **Weights and Measures** - 170 Bostwick Road, Ithaca, NY 14850
Heather Chappell, Director, E-mail:
hchappell@tompkins-co.org

● **Whole Health** - 55 Brown Road and 201 E Green Street, Ithaca, NY 14850
Frank Kruppa, Director, E-mail:
fkruppa@tompkins-co.org

● **Workforce Development Board and Workforce NY Career Center** - 401 East Martin Luther King Jr. Street, Suite 402B, Ithaca, NY 14850
Christopher Sponn, Director, E-mail:
csponn@tompkins-co.org

● **Youth Services Department/Recreation Partnership** - 320 West Martin Luther King Jr. Street, Ithaca, NY 14850
Kate Shanks-Booth, Director, E-mail:
kshanks@tompkins-co.org

Tompkins County Sponsored Agencies

2025 Tompkins County Operating Budget

- **Animal Control - SPCA** - 1640 Hanshaw Road, Ithaca, NY 14850
Jim Boudreaux, Executive Director, E-mail: info@spcaonline.com
- **Child Development Council** - 609 West Clinton Street, Ithaca, NY 14850
Melissa Perry, CEO, E-mail: melissa@childdevelopmentcouncil.org
- **Cooperative Extension** - 615 Willow Avenue Ithaca, NY 14850
Cynthia Cave-Gaetani, Executive Director, E-mail: cc169@cornell.edu
- **Finger Lakes Library System** - 1300 Dryden Road, Ithaca, NY 14850
Sarah Glogowski, Executive Director, E-mail: sglogowski@flls.org
- **Groton Public Library** - 112 East Cortland Street, Groton, NY 13073
Sara Knobel, Director, E-mail: director@grotonpubliclibrary.org
- **The History Center** - 110 North Tioga Street, Ithaca, NY 14850
Ben Sandberg, Executive Director, E-mail: director@thehistorycenter.net
- **Human Services Coalition** - 171 East Martin Luther King Jr. Street, Ithaca, NY 14850
Cindy Wilcox, Executive Director, E-mail: cwilcox@hsctc.org
- **Ithaca Area Economic Development** - 119 East Seneca Street, Suite 200, Ithaca NY 14850
Heather McDaniel, President, E-mail: heatherm@ithacaareaed.org
- **Lansing Community Library** - 27 Auburn Road, Lansing, NY 14882
Susie Gutenberger, Director, E-mail: manager@lansinglibrary.org

- **Newfield Public Library** - 198 Main Street, Newfield, NY 14867
Sue Chaffee, Director, E-mail: newfieldlibrary@gmail.com
- **Opportunities, Alternatives, and Resources (OAR)**
910 West Martin Luther King Jr. Street, Ithaca, NY 14850
David Sanders, Executive Director, E-mail: dsanders.oar@gmail.com
- **Soil & Water Conservation District** - 170 Bostwick Road, Ithaca, NY 14850
Jon Negley, District Manager, E-mail: jnegley@tom-pkins-co.org
- **Southworth Library** - 24 West Main Street, Dryden, NY 13053
Diane Pamel, Director, E-mail: director@southworthlibrary.org
- **Tompkins Community Action** - 701 Spencer Road, Ithaca, NY 14850
Danielle Harrington, Executive Director, E-mail: danielle.harrington@tcaction.org
- **Tompkins Consolidated Area Transit** - 737 Willow Avenue, Ithaca, NY 14850
Matthew Rosenbloom-Jones, General Manager, E-mail: information@tcatmail.com
- **Tompkins Cortland Community College** - 170 North Street, Dryden, NY 13053
Amy Kremenek, President, E-mail: ak082@tom-pkinscortland.edu
- **Tompkins County Public Library** - 101 East Green Street, Ithaca, NY 14850
Leslie Tabor, Director, E-mail: ltabor@tcpl.org
- **Ulysses Philomathic Library** - 74 East Main Street, Trumansburg, NY 14886
Laura Mielenhausen - Director, E-mail: director@trumansburglibrary.org

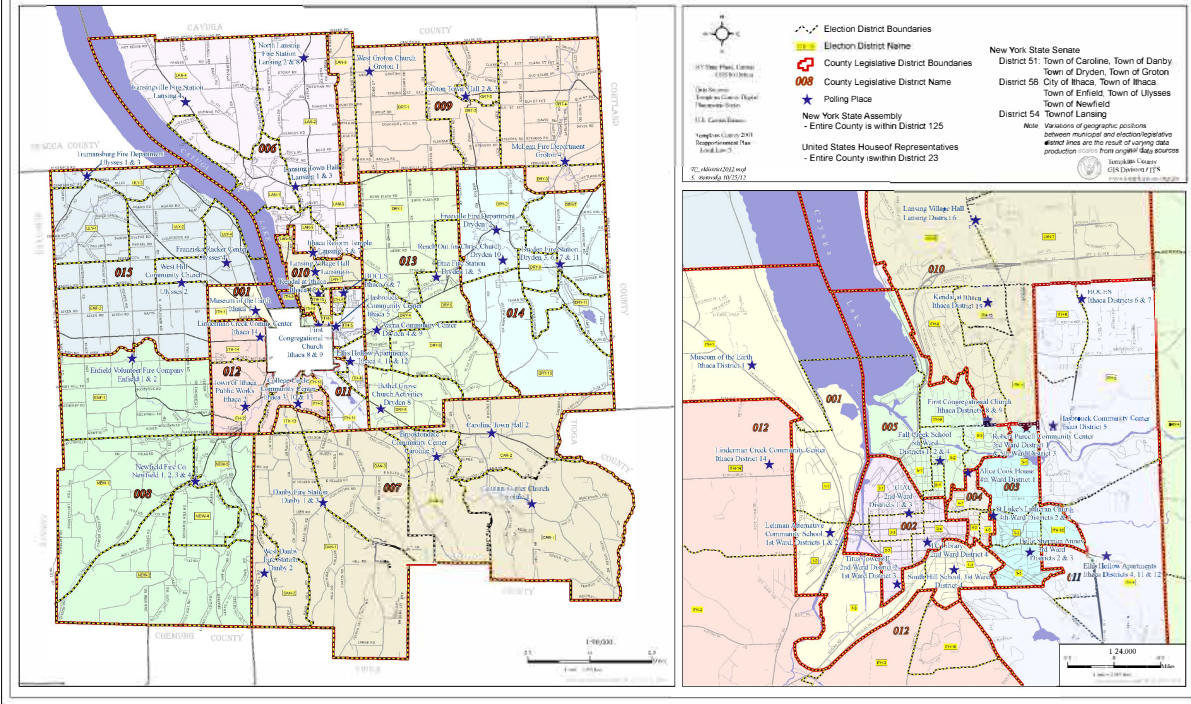
Tompkins County Legislature

2025 Tompkins County Operating Budget

● TOMPKINS COUNTY LEGISLATURE

- **District No.1 (D) Travis L. Brooks**, 114 5th Street, Ithaca, NY 14850 (607) 360-8275 E-mail: tbrooks@tompkins-co.org
- **District No.2 (D) Veronica D. Pillar**, 1108 N. Aurora Street, Apt. 3, Ithaca, NY 14850 (607) 252-6508 E-mail: vpillar@tompkins-co.org
- **District No.3 (D) Susan Currie**, 122 Pearsall Place, Ithaca, NY 14850 (607) 279-5868 E-mail: scurrie@tompkins-co.org
- **District No.4 (D) Richard T. John**, 502 East Seneca Street, Ithaca, NY 14850 (607) 279-9332 E-mail: rjohn@tompkins-co.org
- **District No.5 (D) Anne Koreman**, 4348 Swamp College Road, Trumansburg, NY 14886 (607) 592-2886 E-mail: akoreman@tompkins-co.org
- **District No.6 (R) Michael J. Sigler**, 218 Peruville Road, Freeville, NY 13068 (607) 339-7978 E-mail: msigler@tompkins-co.org
- **District No.7 (D) Daniel E. Klein**, 56 Durfee Hill Road, Ithaca, NY 14850 (607) 272-7582 E-mail: dklein@tompkins-co.org
- **District No.8 (R) Randy B. Brown**, 89 Vankirk Road, Newfield, NY 14867 (607) 564-0398 E-mail: rbrown@tompkins-co.org
- **District No.9 (R) Lee Shurtleff**, 102 Church Street, P.O. Box 129, Groton, NY 13073 (607) 279-0732 E-mail: lshurtleff@tompkins-co.org
- **District No.10 (D) Deborah Dawson**, 51 Dart Drive, Ithaca, NY 14850 (607) 351-8689 E-mail: ddawson@tompkins-co.org
- **District No.11 (D) Shawna Black**, 102 Kay Street, Ithaca, NY 14850 (607) 351-7855 E-mail: sblack@tompkins-co.org
- **District No.12 (D) Amanda Champion**, 24 Helen's Way, Ithaca, NY 14850 (607) 351-2828 E-mail: achampion@tompkins-co.org
- **District No.13 (D) Gregory N. Mezey**, 1728 Slaterville Road, Ithaca, NY 14850 (607) 319-1980 E-mail: gmezey@tompkins-co.org
- **District No.14 (D) Michael E. Lane**, 42 East Main Street, Dryden, NY 13053 (607) 844-8440 (w) E-mail: mlane@tompkins-co.org (607) 844-8313 (h)

Tompkins County Election Districts



Section 2

FISCAL SUMMARY

Fiscal Summary

OBB Consolidated Budget Overview

	ADOPTED FY24	MODIFIED BUDGET	5% CUT REQUESTED	2% RECOMMENDATION	ADMIN REC	
	FY2024	FY2024	FY2025	FY2025	FY2025	\$ Variance
Non-Mandate Expenses						
SALARY AND WAGES	\$58,816,022	\$59,372,090	\$62,112,790	\$60,221,941	\$60,589,904	\$1,217,814
OVERTIME	\$1,132,276	\$1,166,937	\$1,202,075	\$1,202,075	\$1,202,075	\$35,138
PREMIUM PAY	\$838,985	\$845,193	\$950,889	\$947,389	\$948,389	\$103,196
DEBT/CAPITAL	\$7,441,226	\$7,445,214	\$309,923	\$8,458,225	\$8,458,225	\$1,013,011
ALL OTHER CONTR. SVCS.	\$5,759,739	\$5,893,423	\$6,052,477	\$5,889,483	\$5,925,788	\$32,365
OTHER	\$41,747,394	\$41,256,686	\$43,673,108	\$43,530,608	\$44,433,108	\$3,176,422
VEHICLES FUEL AND MAINTENANCE	\$174,537	\$177,537	\$132,237	\$132,237	\$132,237	-\$45,300
MAINTENANCE	\$699,114	\$699,114	\$684,800	\$684,800	\$684,800	-\$14,314
PROGRAM EXPENSE	\$41,983,136	\$43,516,078	\$41,937,770	\$41,177,406	\$41,201,724	-\$2,314,354
TRAVEL TRAINING	\$759,573	\$796,589	\$782,580	\$687,926	\$687,926	-\$108,663
RENT	\$560,892	\$561,392	\$554,456	\$554,261	\$554,261	-\$7,131
PROFESSIONAL SERVICES	\$10,953,188	\$11,592,100	\$10,869,168	\$10,611,366	\$10,809,366	-\$782,734
UTILITIES	\$1,826,056	\$1,826,856	\$1,802,061	\$1,802,061	\$1,802,061	-\$24,795
EQUIPMENT	\$750,130	\$1,419,081	\$974,046	\$949,046	\$969,046	-\$450,035
AUTOMOTIVE EQUIPMENT	\$316,181	\$616,181	\$211,800	\$211,800	\$211,800	-\$404,381
HIGHWAY EQUIPMENT	\$25,500	\$25,500	\$26,520	\$26,520	\$26,520	\$1,020
EXPENSES	–	\$0	\$670,028	\$550,000	\$550,000	\$550,000
OTHER SUPPLIES	\$6,397,823	\$6,505,456	\$6,084,828	\$6,077,413	\$6,077,413	-\$428,043
FRINGE	\$24,526,480	\$25,075,375	\$25,180,026	\$24,402,530	\$24,519,597	-\$555,778
NON-MANDATE EXPENSES TOTAL	\$204,708,252	\$208,790,802	\$204,211,582	\$208,117,087	\$209,784,240	\$993,438
Mandate Expenses						
MANDATE - ASGN COUN	\$3,876,532	\$3,876,532	\$3,876,532	\$3,876,532	\$3,876,532	\$0
MANDATE - PREK AND EI	\$5,945,000	\$5,945,000	\$5,418,000	\$5,418,000	\$5,418,000	-\$527,000
MANDATE - MEDICAL	\$1,250,889	\$1,250,889	\$1,551,844	\$1,551,844	\$1,551,844	\$300,955
MANDATE - ECON SEC	\$13,028,694	\$13,028,694	\$13,214,049	\$13,214,049	\$13,214,049	\$185,355
MANDATE - CHILD CARE	\$8,800,470	\$8,800,470	\$9,902,538	\$9,902,538	\$9,902,538	\$1,102,068
MANDATE - MEDICAID	\$11,777,634	\$11,777,634	\$12,140,064	\$12,140,064	\$12,140,064	\$362,430
MANDATE EXPENSES TOTAL	\$44,679,219	\$44,679,219	\$46,103,027	\$46,103,027	\$46,103,027	\$1,423,808
Total Expense	\$249,387,471	\$253,470,021	\$250,314,609	\$254,220,114	\$255,887,267	–

	ADOPTED FY24	MODIFIED BUDGET	5% CUT REQUESTED	2% RECOMMENDATION	ADMIN REC	
	FY2024	FY2024	FY2025	FY2025	FY2025	\$ Variance
Revenues						
DEPARTMENTAL INCOME	\$12,579,805	\$12,579,805	\$12,288,923	\$12,630,636	\$12,630,636	\$50,831
FEDERAL AID	\$30,120,869	\$31,667,292	\$31,725,582	\$31,655,802	\$31,655,802	-\$11,490
FINES AND FORFEITURES	\$60,350	\$60,350	\$65,350	\$77,350	\$77,350	\$17,000
INTERFUND REVENUES	\$6,670,935	\$6,691,551	\$5,608,154	\$5,488,126	\$5,488,126	-\$1,203,425
INTERFUND TRANSFER	\$7,049,989	\$7,116,093	\$225,440	\$7,089,846	\$7,089,846	-\$26,247
INTERGOVNMENTAL CHARGES	\$195,555	\$195,555	\$118,854	\$118,854	\$118,854	-\$76,701
LICENSE & PERMITS	\$315,300	\$315,300	\$298,450	\$298,450	\$298,450	-\$16,850
MISCELL LOCAL SOURCES	\$8,574,673	\$8,737,638	\$4,183,674	\$5,408,652	\$5,490,116	-\$3,247,522
NON PROPERTY TAXES	\$22,877,828	\$22,454,820	\$20,285,403	\$22,134,970	\$22,134,970	-\$319,850
OTHER REVENUES	\$8,370,407	\$8,620,022	\$8,756,673	\$8,756,673	\$8,756,673	\$136,651
REAL PROPERTY TAX ITEMS	\$3,301,124	\$56,746,243	\$5,183,091	\$5,183,091	\$5,183,091	-\$51,563,152
SALE OF PROPERTY/COMPEN F	\$670,209	\$670,209	\$950,209	\$650,209	\$950,209	\$280,000
STATE AID	\$48,435,376	\$50,585,021	\$52,550,078	\$52,348,467	\$52,370,967	\$1,785,947
USE OF MONEY & PROPERTY	\$3,266,104	\$3,576,294	\$4,572,027	\$4,639,231	\$4,639,231	\$1,062,937
REVENUES TOTAL	\$152,488,524	\$210,016,193	\$146,811,908	\$156,480,357	\$156,884,321	-\$53,131,872
Sales Tax and Unallocated Rev						
NON PROPERTY TAXES	\$43,453,828	\$43,453,828	\$43,240,000	\$43,240,000	\$43,240,000	-\$213,828
SALES TAX AND UNALLOCATED REV TOTAL	\$43,453,828	\$43,453,828	\$43,240,000	\$43,240,000	\$43,240,000	-\$213,828
Total Revenues	\$195,942,352	\$253,470,021	\$190,051,908	\$199,720,357	\$200,124,321	-
Net Local	\$53,445,119	\$0	\$60,262,701	\$54,499,757	\$55,762,945	-

Budget - Local Dollars - Target, Requests, & Recommended

2025 Operating Budget

	5% CUT TARGET	OTR REQUESTED	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2025	FY2025	FY2025	FY2025
Expenses				
Airport	\$4,276,130	–	–	–
Assessment	\$1,511,871	\$643,726	\$196,073	\$294,073
Assigned Counsel	\$4,649,380	–	–	–
Board of Elections	\$1,135,094	\$121,575	\$113,575	\$113,575
Capital Program	\$9,317,755	\$9,753,604	–	\$5,021,970
Contingent Fund	\$1,580,000	–	–	–
Cooperative Extension	\$721,232	\$390,960	\$100,000	\$100,000
County Administration	\$1,921,191	\$483,757	\$159,713	\$342,642
County Attorney	\$578,807	\$29,611	\$29,611	\$29,611
County Clerk and Motor Vehicles	\$1,733,369	\$16,994	–	–
County Historian	\$17,860	\$940	–	–
County Office for the Aging	\$3,023,325	–	–	–
County Wide Services	\$12,047,949	–	–	–
Debt Service	\$0	–	–	–
Department of Social Services	\$57,586,479	\$1,496,904	\$609,667	\$609,667
District Attorney	\$2,304,591	\$247,664	\$121,779	\$121,779
Emergency Response	\$6,654,920	\$560,527	–	\$100,000
Facilities	\$4,821,954	\$121,779	\$121,779	\$121,779
Finance	\$1,740,070	\$282,984	\$25,000	\$172,419
General Fund Interfund Contributions	\$9,797,934	\$2,491,741	\$671,713	\$671,713
General Fund Revenues	\$0	–	–	–
Highway and Highway Machinery	\$8,787,621	\$1,730,000	\$30,000	\$30,000
History Center in Tompkins County	\$46,501	–	–	–
Human Resources	\$1,321,990	\$231,443	\$26,500	\$26,500
Human Rights, Office of	\$236,720	\$66,952	\$14,324	\$14,324
Human Services Coalition Agencies	\$1,642,646	\$655,901	\$87,860	\$87,860
Human Services Coalition Agency Services	\$498,131	\$90,000	–	\$30,000
Information Technology Services	\$2,119,357	\$107,060	–	–
Insurance Reserve	\$697,500	–	–	–
Ithaca Area Economic Development	\$315,570	–	–	–
Ithaca Tompkins Transportation	\$412,487	–	–	–
Legislature	\$947,711	\$31,981	\$10,866	\$10,866

	5% CUT TARGET	OTR REQUESTED	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2025	FY2025	FY2025	FY2025
Memorial Celebrations	\$9,500	-	-	-
Tompkins Center for History and Culture	\$90,440	-	-	-
Outside Colleges	\$450,000	-	-	-
Planning and Sustainability, Department of	\$1,183,008	\$64,719	-	-
Probation	\$3,755,755	\$74,083	\$74,083	\$74,083
Rural Library Services	\$209,025	\$11,001	-	-
Sheriff's Office - Jail	\$6,487,441	\$227,795	-	\$100,000
Sheriff's Office - Road	\$8,148,556	\$851,420	\$263,248	\$363,248
Soil & Water Conservation District	\$335,434	\$200,000	-	-
Solid Waste and Recycling Management	\$9,743,741	-	-	-
SPCA	\$32,663	-	-	-
TCAT	\$23,564,285	\$123,017	\$123,017	\$123,017
Tompkins Cortland Community College (TC3)	\$3,027,387	-	-	-
Tompkins County Area Development	\$256,861	\$13,519	-	-
Tompkins County Public Library	\$4,032,448	\$216,587	-	-
Tourism Promotion	\$3,914,392	-	-	-
Transportation Planning	\$894,406	\$85,000	-	-
Veterans Service Agency	\$282,835	-	-	-
Weights and Measures	\$127,702	-	-	-
Whole Health	\$29,804,933	\$1,470,938	\$939,839	\$976,144
Workforce Development	\$1,759,653	\$120,028	-	-
Youth Services	\$1,816,748	\$97,046	-	-
Youth Services Recreation Partnership	\$378,376	\$30,456	\$30,456	\$30,456
EXPENSES TOTAL	\$242,751,734	\$23,141,712	\$3,749,103	\$9,565,726
Revenues				
Airport	\$4,276,130	-	-	-
Assessment	\$72,333	\$0	\$180,000	\$180,000
Assigned Counsel	\$2,303,186	-	-	-
Board of Elections	\$126,317	-	-	-
Capital Program	\$2,760,859	\$3,845,514	-	\$3,494,897
Cooperative Extension	-	\$0	-	-
County Administration	\$26,640	\$93,022	\$0	\$81,464
County Attorney	\$16,200	-	-	-
County Clerk and Motor Vehicles	\$1,211,420	-	-	-
County Office for the Aging	\$2,063,536	-	-	-
County Wide Services	\$12,047,949	-	-	-
Debt Service	\$0	-	-	-
Department of Social Services	\$32,991,393	\$412,032	\$306,981	\$306,981
District Attorney	\$484,259	\$0	-	-
Emergency Response	\$2,631,394	-	-	-
Facilities	\$42,280	-	-	-
Finance	\$336,099	-	-	-
General Fund Interfund Contributions	\$2,208,418	\$0	\$0	\$0
General Fund Revenues	\$53,092,780	-	-	-
Highway and Highway Machinery	\$8,787,621	\$1,730,000	\$30,000	\$30,000
Human Rights, Office of	-	\$0	\$0	\$0

	5% CUT TARGET	OTR REQUESTED	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2025	FY2025	FY2025	FY2025
Human Services Coalition Agencies	\$475,034	\$0	\$0	\$0
Information Technology Services	\$76,335	-	-	-
Insurance Reserve	\$16,289	-	-	-
Ithaca Tompkins Transportation	\$412,487	-	-	-
Tompkins Center for History and Culture	\$90,440	-	-	-
Planning and Sustainability, Department of	\$49,000	-	-	-
Probation	\$888,962	-	-	-
Sheriff's Office - Jail	\$147,752	-	-	-
Sheriff's Office - Road	\$411,791	\$185,048	\$130,445	\$130,445
Soil & Water Conservation District	\$0	\$0	-	-
Solid Waste and Recycling Management	\$9,743,741	-	-	-
TCAT	\$22,649,928	\$0	\$0	\$0
Tourism Promotion	\$3,914,392	-	-	-
Transportation Planning	\$857,764	-	-	-
Veterans Service Agency	\$129,000	-	-	-
Weights and Measures	\$27,500	-	-	-
Whole Health	\$20,969,432	\$423,552	\$363,312	\$363,312
Workforce Development	\$1,759,653	\$120,028	-	-
Youth Services	\$525,548	-	-	-
Youth Services Recreation Partnership	\$283,782	\$22,842	\$22,842	\$22,842
REVENUES TOTAL	\$188,907,644	\$6,832,038	\$1,033,580	\$4,609,941
Local Share	\$53,844,090	\$16,309,674	\$2,715,523	\$4,955,784

Unallocated Revenues

2025 Operating Budget

	2024 ADOPTED	MODIFIED BUDGET	YTD	ADMIN REC	
	FY2024	FY2024	FY2024	FY2025	\$ Variance
Revenues					
41255 - CLERK FEES	\$1,200,000	\$1,200,000	\$587,521	\$1,100,000	-\$100,000
41270 - SHARED SERVICE CHARGES	-\$100,000	-\$100,000	–	-\$100,000	\$0
42705 - GIFTS & DONATIONS	\$34,560	\$34,560	–	\$34,560	\$0
42770 - OTHER MISCELL REVENUES	\$172,413	\$172,413	–	\$0	-\$172,413
42796 - APPROPRIATED FUND BALANCE	\$283,751	\$5,853,188	–	\$0	-\$283,751
41116 - TAX ON ADULT-USE CANNABIS	–	\$0	\$26,292	–	\$0
41110 - SALES TAX 3%	\$43,453,828	\$43,453,828	\$16,905,018	\$43,240,000	-\$213,828
41113 - ROOM TAX	\$377,380	\$377,380	–	\$295,434	-\$81,946
41189 - DEED TRANSFER TAX	\$1,100,000	\$1,100,000	\$489,658	\$1,100,000	\$0
41082 - USE OF RESERVES	\$0	\$0	–	\$0	\$0
41051 - GAIN FROM SALE TAX PROP	\$35,000	\$35,000	–	\$35,000	\$0
41081 - PYMTS IN LIEU TAXES	\$886,907	\$886,907	\$682,957	\$913,787	\$26,880
41090 - INT & PENALTIES PROP TAXE	\$960,000	\$960,000	\$437,707	\$960,000	\$0
41091 - TAX INSTALL SERVICE CHARG	\$160,000	\$160,000	\$127,048	\$160,000	\$0
42681 - LEGAL SETTLMENTS	\$650,000	\$650,000	\$646,072	\$630,000	-\$20,000
43016 - CASINO LIC FEE/GAMING REV	\$2,100,000	\$2,100,000	\$1,235,539	\$2,100,000	\$0
43021 - COURT FACILITIES AID	\$110,000	\$110,000	–	\$140,000	\$30,000
42410 - RENTS	\$275,999	\$275,999	\$180,656	\$183,999	-\$92,000
42401 - INTEREST & EARNINGS	\$1,000,000	\$1,000,000	\$2,142,824	\$2,300,000	\$1,300,000
REVENUES TOTAL	\$52,699,838	\$58,269,275	\$23,461,292	\$53,092,780	\$392,942
Total Expense	–	–	–	–	–

Tompkins County Full-Time Equivalents

2025 Operating Budget

Department	2024 Adopted	2025	Difference	
		Recommended	#	%
Airport	16.00	23.00	7.00	43.75
Assessment Department	12.40	14.10	1.70	13.71
Assigned Counsel	6.00	6.00	0.00	0.00
Board of Elections	10.50	10.70	0.20	1.90
County Administration	12.00	12.00	0.00	0.00
County Attorney	4.00	3.60	-0.40	-10.00
County Clerk	18.80	18.50	-0.30	-1.60
County Office for the Aging	14.40	14.60	0.20	1.39
District Attorney	16.40	15.40	-1.00	-6.10
Emergency Response Department	34.00	33.00	-1.00	-2.94
Facilities Department	33.00	32.60	-0.40	-1.21
Finance Department	15.00	14.00	-1.00	-6.67
Highway Department	34.40	36.00	1.60	4.65
Highway Machinery	5.00	5.00	0.00	0.00
Human Resources, Department of	10.50	11.60	1.10	10.48
Human Rights, Office of	2.00	2.00	0.00	0.00
Information Technology Services	15.00	13.00	-2.00	-13.33
Ithaca-Tompkins Co. Transportation Coun	3.00	3.00	0.00	0.00
Legislature & Clerk of the Legislature	18.00	18.00	0.00	0.00
Planning and Sustainability, Department o	11.20	10.20	-1.00	-8.93
Probation and Community Justice	32.00	31.00	-1.00	-3.13
Recycling and Materials Management, Dej	15.50	15.00	-0.50	-3.23
Sheriff's Office	55.00	46.10	-8.90	-16.18
Sheriff's Office - Jail	48.10	52.00	3.90	8.11
Social Services Department	187.00	187.00	0.00	0.00
Tourism	-	1.00	1.00	N/A
Transportation Planning	3.00	3.00	0.00	0.00
Veterans Service Agency	3.00	3.00	0.00	0.00
Weights & Measures Department	1.00	1.00	0.00	0.00
Whole Health	140.40	136.60	-3.80	-2.71
Workforce Development	17.90	16.80	-1.10	-6.15
Youth Services Department	4.00	4.00	0.00	0.00
Grand Total	798.50	792.80	-5.70	1.83

Tompkins County Human Service Mandates

2025 Operating Budget

Human Service Mandates

	ADOPTED FY24	MODIFIED BUDGET	5% CUT REQUESTED	2% RECOMMENDATION	ADMIN REC	
	FY2024	FY2024	FY2025	FY2025	FY2025	\$ Variance
Non-Mandate Expenses	-	-	-	-	-	-
Mandate Expenses						
MANDATE - ASGN COUN	\$3,876,532	\$3,876,532	\$3,876,532	\$3,876,532	\$3,876,532	\$0
MANDATE - PREK AND EI	\$5,945,000	\$5,945,000	\$5,418,000	\$5,418,000	\$5,418,000	\$0
MANDATE - MEDICAL	\$1,250,889	\$1,250,889	\$1,551,844	\$1,551,844	\$1,551,844	\$0
MANDATE - ECON SEC	\$13,028,694	\$13,028,694	\$13,214,049	\$13,214,049	\$13,214,049	\$0
MANDATE - CHILD CARE	\$8,800,470	\$8,800,470	\$9,902,538	\$9,902,538	\$9,902,538	\$0
MANDATE - MEDICAID	\$11,777,634	\$11,777,634	\$12,140,064	\$12,140,064	\$12,140,064	\$0
MANDATE EXPENSES TOTAL	\$44,679,219	\$44,679,219	\$46,103,027	\$46,103,027	\$46,103,027	\$0
Total Expense	\$44,679,219	\$44,679,219	\$46,103,027	\$46,103,027	\$46,103,027	-
Revenues						
DEPARTMENTAL INCOME	\$1,854,459	\$1,854,459	\$1,739,380	\$1,739,380	\$1,739,380	\$0
FEDERAL AID	\$6,136,328	\$6,136,328	\$6,113,263	\$6,113,263	\$6,113,263	\$0
STATE AID	\$12,304,045	\$12,304,045	\$13,550,808	\$13,550,808	\$13,550,808	\$0
REVENUES TOTAL	\$20,294,832	\$20,294,832	\$21,403,451	\$21,403,451	\$21,403,451	\$0
Sales Tax and Unallocated Rev	-	-	-	-	-	-
Total Revenues	\$20,294,832	\$20,294,832	\$21,403,451	\$21,403,451	\$21,403,451	-
Net Local	\$24,384,387	\$24,384,387	\$24,699,576	\$24,699,576	\$24,699,576	-

Assigned Counsel - Mandate

	ADOPTED FY24	MODIFIED BUDGET	5% CUT REQUESTED	2% RECOMMENDATION	ADMIN REC	
	FY2024	FY2024	FY2025	FY2025	FY2025	\$ Variance
Non-Mandate Expenses	-	-	-	-	-	-
Mandate Expenses						
MANDATE - ASGN COUN	\$3,876,532	\$3,876,532	\$3,876,532	\$3,876,532	\$3,876,532	\$0
MANDATE EXPENSES TOTAL	\$3,876,532	\$3,876,532	\$3,876,532	\$3,876,532	\$3,876,532	\$0
Total Expense	\$3,876,532	\$3,876,532	\$3,876,532	\$3,876,532	\$3,876,532	-
Revenues						
STATE AID	\$1,714,446	\$1,714,446	\$1,804,275	\$1,804,275	\$1,804,275	\$0
REVENUES TOTAL	\$1,714,446	\$1,714,446	\$1,804,275	\$1,804,275	\$1,804,275	\$0
Sales Tax and Unallocated Rev	-	-	-	-	-	-
Total Revenues	\$1,714,446	\$1,714,446	\$1,804,275	\$1,804,275	\$1,804,275	-
Net Local	\$2,162,086	\$2,162,086	\$2,072,257	\$2,072,257	\$2,072,257	-

Sheriff's Office Jail - Mandate

	ADOPTED FY24	MODIFIED BUDGET	5% CUT REQUESTED	2% RECOMMENDATION	ADMIN REC	
	FY2024	FY2024	FY2025	FY2025	FY2025	\$ Variance
Non-Mandate Expenses	-	-	-	-	-	-
Mandate Expenses						
MANDATE - MEDICAL	\$450,024	\$450,024	\$450,024	\$450,024	\$450,024	\$0
MANDATE EXPENSES TOTAL	\$450,024	\$450,024	\$450,024	\$450,024	\$450,024	\$0
Total Expense	\$450,024	\$450,024	\$450,024	\$450,024	\$450,024	-
Revenues	\$0	\$0	\$0	\$0	-	\$0
Sales Tax and Unallocated Rev	-	-	-	-	-	-
Total Revenues	\$0	\$0	\$0	\$0	\$0	-
Net Local	\$450,024	\$450,024	\$450,024	\$450,024	\$450,024	-

Social Services - Mandate

	ADOPTED FY24	MODIFIED BUDGET	5% CUT REQUESTED	2% RECOMMENDATION	ADMIN REC	
	FY2024	FY2024	FY2025	FY2025	FY2025	\$ Variance
Non-Mandate Expenses	-	-	-	-	-	-
Mandate Expenses						
MANDATE - ECON SEC	\$13,028,694	\$13,028,694	\$13,214,049	\$13,214,049	\$13,214,049	\$0
MANDATE - CHILD CARE	\$8,800,470	\$8,800,470	\$9,902,538	\$9,902,538	\$9,902,538	\$0
MANDATE - MEDICAID	\$11,777,634	\$11,777,634	\$12,140,064	\$12,140,064	\$12,140,064	\$0
MANDATE EXPENSES TOTAL	\$33,606,798	\$33,606,798	\$35,256,651	\$35,256,651	\$35,256,651	\$0
Total Expense	\$33,606,798	\$33,606,798	\$35,256,651	\$35,256,651	\$35,256,651	-
Revenues						
DEPARTMENTAL INCOME	\$894,459	\$894,459	\$889,380	\$889,380	\$889,380	\$0
FEDERAL AID	\$6,136,328	\$6,136,328	\$6,113,263	\$6,113,263	\$6,113,263	\$0
STATE AID	\$7,969,599	\$7,969,599	\$9,066,533	\$9,066,533	\$9,066,533	\$0
REVENUES TOTAL	\$15,000,386	\$15,000,386	\$16,069,176	\$16,069,176	\$16,069,176	\$0
Sales Tax and Unallocated Rev	-	-	-	-	-	-
Total Revenues	\$15,000,386	\$15,000,386	\$16,069,176	\$16,069,176	\$16,069,176	-
Net Local	\$18,606,412	\$18,606,412	\$19,187,475	\$19,187,475	\$19,187,475	-

Whole Health - Mandate

	ADOPTED FY24	MODIFIED BUDGET	5% CUT REQUESTED	2% RECOMMENDATION	ADMIN REC	
	FY2024	FY2024	FY2025	FY2025	FY2025	\$ Variance
Non-Mandate Expenses	-	-	-	-	-	-
Mandate Expenses						
MANDATE - PREK AND EI	\$5,945,000	\$5,945,000	\$5,418,000	\$5,418,000	\$5,418,000	\$0
MANDATE - MEDICAL	\$800,865	\$800,865	\$1,101,820	\$1,101,820	\$1,101,820	\$0
MANDATE EXPENSES TOTAL	\$6,745,865	\$6,745,865	\$6,519,820	\$6,519,820	\$6,519,820	\$0
Total Expense	\$6,745,865	\$6,745,865	\$6,519,820	\$6,519,820	\$6,519,820	-
Revenues						
DEPARTMENTAL INCOME	\$960,000	\$960,000	\$850,000	\$850,000	\$850,000	\$0
STATE AID	\$2,620,000	\$2,620,000	\$2,680,000	\$2,680,000	\$2,680,000	\$0
REVENUES TOTAL	\$3,580,000	\$3,580,000	\$3,530,000	\$3,530,000	\$3,530,000	\$0
Sales Tax and Unallocated Rev	-	-	-	-	-	-
Total Revenues	\$3,580,000	\$3,580,000	\$3,530,000	\$3,530,000	\$3,530,000	-
Net Local	\$3,165,865	\$3,165,865	\$2,989,820	\$2,989,820	\$2,989,820	-

Payroll and Benefits

2025 Tompkins County Operating Budget

	2024 Adopted	2025 Recommended	% Change
Payroll	\$59,445,336	\$63,433,760	7%
Retirement	\$6,309,604	\$6,700,000	6%
FICA	\$4,547,568	\$4,852,683	7%
Workers Comp	\$750,000	\$750,000	0%
Health Insurance	\$12,124,970	\$13,800,000	14%
Supp Benefits	\$155,000	\$155,000	0%
Unemployment Insurance	\$135,000	\$135,000	0%
Total Fringe Benefits	\$24,022,142	\$26,392,683	10%

Constitutional Tax Limit and Debt Limit

2025 Tompkins County Operating Budget

2023 Constitutional Tax Margin*		2024 Constitutional Debt Limit	
Total Taxing Power	\$143,454,116	Debt Limit	\$669,452,540
Tax Levy Subject to Tax Limit	\$46,162,645	Total Indebtedness	61,485,000
Tax Margin Available	\$97,291,471	Debt Capacity Available	\$607,967,540
% of Taxing Power - 2024	32.18%	% of Debt Limit - 2024	9.18%
% of Taxing Power - 2023	34.59%	% of Debt Limit - 2023	10.63%
% of Taxing Power - 2022	35.25%	% of Debt Limit - 2022	9.87%
		% of Debt Limit - 2021	9.54%

Constitution Tax Margin = 1.5 % of 5 year average full valuation

Constitution Debt Limit = 7% of 5 year average full valuation

2024 5 year average full valuation - \$9,563,607,721

2023 5 year average full valuation - \$8,895,873,146

What is the Constitutional Debt Limit?

In New York State, there are limits to how much debt a local government or school district can incur.

For counties, cities, towns and villages:

- The debt limit is a percentage of the five-year average full valuation of taxable property within a municipality.
- Debt issued for the purpose of water supply and distribution and certain types of short term borrowings are excluded from the debt limit.
- Exclusions from the limit for debt related to sewer projects and certain types of self-liquidating debt are available.

(source: <https://www.osc.state.ny.us/local-government/required-reporting/constitutional-debt-limit>)

Appropriated Fund Balances and Use of Reserves

2025 Tompkins County Operating Budget

	2022	2023	2024	2025
General Fund Balance	\$17,247,699	\$7,311,794	\$8,440,075	
County Road Fund Balance				\$637,901
Unassigned Capital Fund				\$638,071
Debt Service Fund				\$2,989,856
Capital Reserve				\$2,590,859
ARPA funds used in place of using in place of fund balance		\$1,593,435		

Property Tax Cap Summary

2025 Tompkins County Operating Budget

	2024	2025 Recommended
NYS Cap Limits		
Increase in Tax Levy (%)	3.54%	4.45%
Increase in Tax Levy (\$)	\$1,855,764	\$2,376,404
Total Tax Levy at Cap	\$54,253,285	\$55,821,523
Tompkins County Administrator Recommended Levy		
Increase in Tax Levy (%)	2.00%	4.34%
Increase in Tax Levy (\$)	\$1,047,598	\$2,317,827
Total Tax Levy	\$53,445,119	\$55,762,946
Resulting Annual Carryover	\$0*	\$0*

Room Tax

2025 Tompkins County Operating Budget

Budgeting 2025 Room Tax Revenues for the Department of Planning & Sustainability

\$ 4,280,000	Projected 2025 Room Tax Revenue
\$ 428,000	10% of Projected Room Tax Revenue for County Tax Administration (per local law)
\$ 171,200	4% of Projected Room Tax Revenue for Ithaca Downtown Conference Center (6475-54802)

Places in the budget to find 41113 - Room Tax as revenues:

Amount	Unit #	Department
\$ 3,918,004	6475	Tourism Promotion
Components of the Planning Department Administration		
Amount	Unit #	NOT Part of the Administrative 10%
\$ 107,277	6475	Tourism Program Director salary and fringe incidental expenses (service contracts, printing, food, travel/training, mileage etc.)
\$ 2,770	6475	incidental expenses in DPS budget (office supplies, postage, telephone)
\$ 400	8020	
Amount	Unit #	Components of the Administrative 10%
\$ 66,004	6475	Community Planning (3 positions)
\$ 16,640	1989	Risk Management (County Administration)
\$ 19,968	1310	Treasury (Budget & Finance)
\$ 26,625	1315	Accounting (Comptroller)
\$ 3,329	1420	County Attorney
\$ 295,434	9999	Unallocated Revenues
\$ 428,000		10% of Projected Room Tax

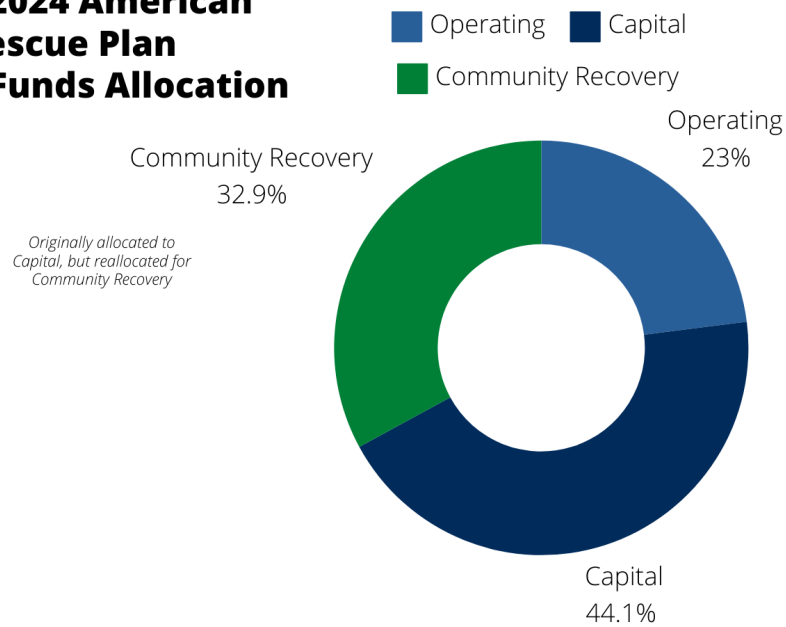
American Rescue Plan

2025 Tompkins County Operating Budget

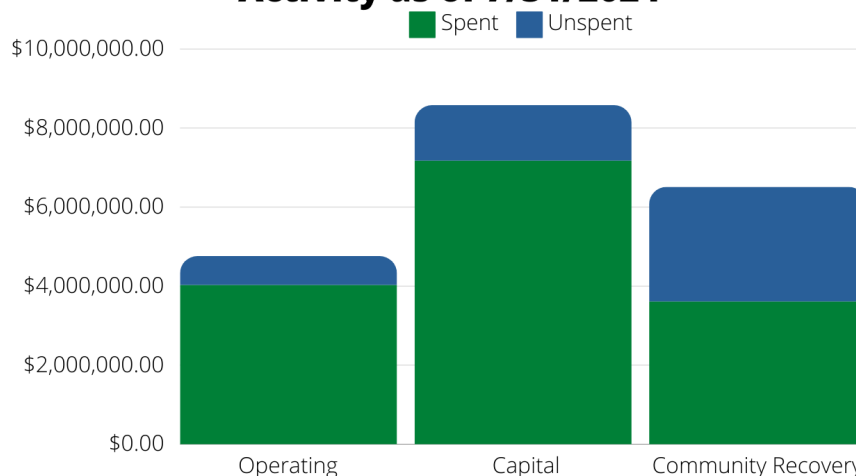
• Tompkins County Community Recovery Fund Information

Tompkins County provided \$6.53 million in grants to a variety of eligible organizations, government entities, and small businesses to help them recover from the impacts of COVID-19 and enhance our community's resilience into the future.

2021-2024 American Rescue Plan (ARPA) Funds Allocation



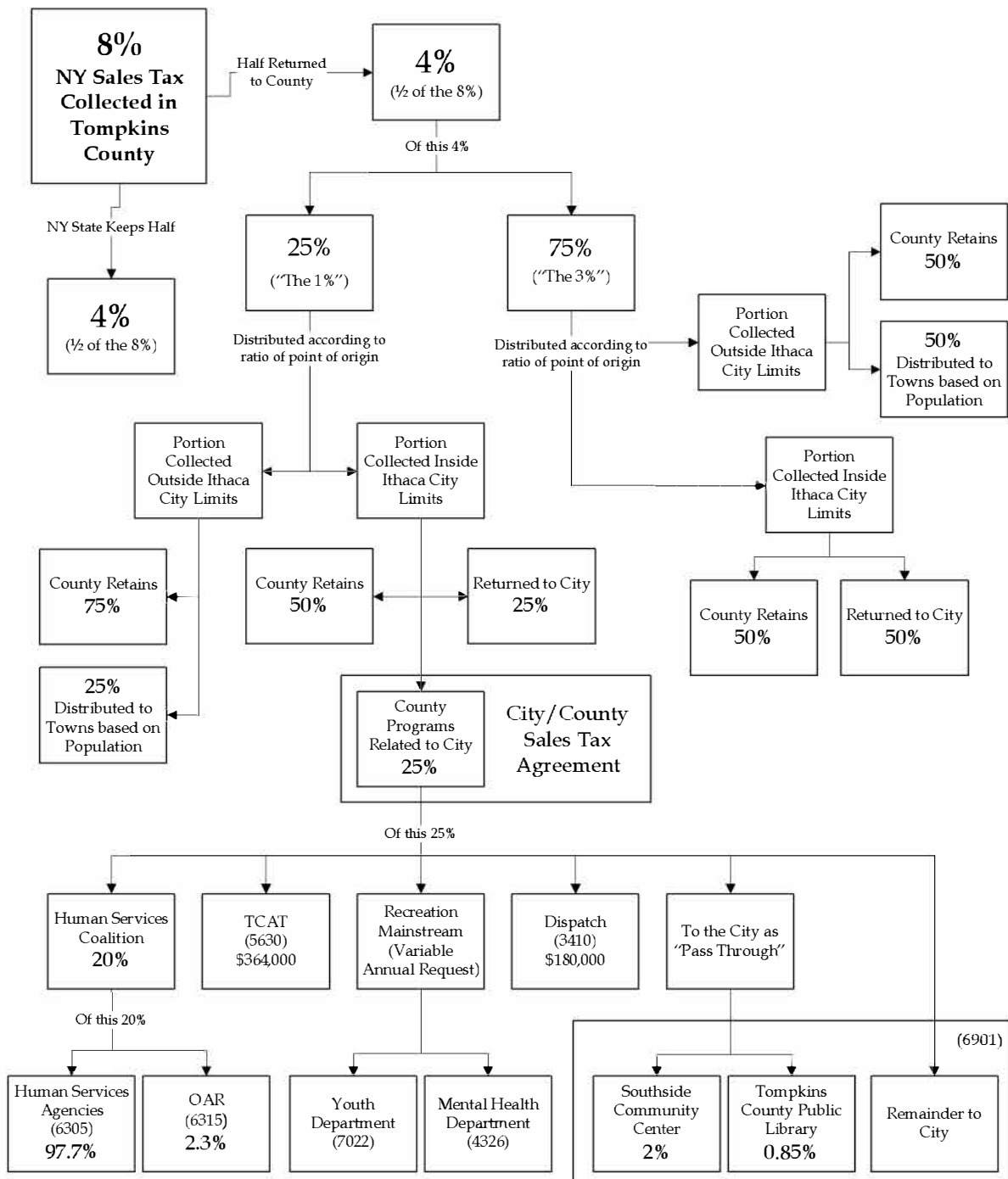
2021 - 2024 ARPA Funds Activity as of 7/31/2024



Sales Tax Distribution Diagram

2025 Tompkins County Operating Budget

How Sales Tax is Distributed in Tompkins County



Section 3

CAPITAL PLAN

Capital Plan

The Capital Improvement Program is a planning guide to physical betterments and improvements for the following five years, including major construction, equipment, and land or building purchases.

Highway

- Highway Machinery 5-Year Plan
- Fall Creek Road CR 105, Bridge Rehabilitation over Fall Creek
- Falls Road Bridge over Taughannock Creek
- Midline Road Culvert BridgeNY Grant Project
- Road Maintenance Program

Airport

- Airport - ARFF SRE Building
- Airport - Acquire SRE Equipment (Blower/Broom)
- Airport - Aircraft Rescue & Fire Fighting/Structural Vehicle & Equipment
- Airport - Canopy Covered Access Road, Electric Charging Stations & Solar Panels
- Airport - Master Plan/Pavement Management Plan
- Airport - Obstruction Study and Removal
- Airport - Parallel Taxiway Rehabilitation - Phase 3 & 4
- Airport - Passenger Terminal Baggage Claim Carousel
- Airport - Rehabilitate General Aviation (GA) Apron - Construction
- Airport - Runway Lighting & Signage - Rehabilitation - LED

Planning and Sustainability Department

- Green Fleet/Fleet Management
- 87.47 Natural Infrastructure
- Broadband

Technology, Human Services, Emergency Response

- Emergency Services Radio Equipment
- 16.92 ITS Infrastructure Replacement/Maintenance
- Emergency Shelter

Facilities

- 16.08 Facilities Restoration Project
- 16.15 Center of Government
- Green Facilities
- Public Safety Building Project

Recycling Waste Management

- Landfill Site Improvement
- 81.61 RSWC Upgrades 2021-2025

2025 Capital Improvement Projects

Summary of Total Cost and Local Share

Airport Projects Total Cost

Airport Projects

Proposal Name	Funding Source	Amount
Airport - Canopy Covered Access Road, Electric Charging Stations & Solar Panels		\$200,000
	OTHER FEDERAL AID	\$190,000
	PFC - PASSENGER FAC CHGS	\$5,000
	DOT GRANTS	\$5,000
Airport - Master Plan/Pavement Management Plan & Energy Efficiency Assessment		\$135,910
	DOT GRANTS	\$3,398
	FEDERAL AID AIRPORT	\$129,115
	PFC - PASSENGER FAC CHGS	\$3,397
Airport - Aircraft Rescue & Fire Fighting/Structural Vehicle & Equipment		\$146,070
	DOT GRANTS	\$3,652
	FEDERAL AID AIRPORT	\$138,767
	PFC - PASSENGER FAC CHGS	\$3,651
Airport - Passenger Terminal Baggage Claim Carousel		\$200,000
	OTHER FEDERAL AID	\$190,000
	PFC - PASSENGER FAC CHGS	\$5,000
	OTHER STATE AID	\$5,000
Airport - ARFF SRE Building		\$4,750,000
	DOT GRANTS	\$118,750
	FEDERAL AID AIRPORT	\$4,512,500
	PFC - PASSENGER FAC CHGS	\$118,750
Airport - Acquire SRE Equipment (Blower/Broom)		\$1,300,000
	DOT GRANTS	\$32,500
	FEDERAL AID AIRPORT	\$1,235,000
	PFC - PASSENGER FAC CHGS	\$32,500
		\$6,731,980

ITS Infrastructure Replacement and Maintenance

ITS Infrastructure

Proposal Name	Funding Source	Amount
16.92 ITS INFRASTRUCTURE REPLACEMENT/MAINTENANCE		\$385,000
	INTERFUND(A)	\$385,000
		\$385,000

Highway Projects

Proposal Name	Funding Source	Amount
51.91 Highway Machinery 5-Year Plan		\$1,717,500
	BONDS	\$1,717,500
Falls Road Bridge over Taughannock Creek		\$941,470
	INTERFUND(A)	\$47,073
	OTHER STATE AID	\$894,397
Midline Road Culvert BridgeNY Grant Project		\$1,178,000
	INTERFUND(A)	\$58,900
	OTHER STATE AID	\$1,119,100
Road Maintenance Program		\$2,400,000
	APPROPRIATED FUND BALANCE	\$2,400,000
		\$6,236,970

Facilities Projects Total Cost

Proposal Name	Funding Source	Amount
Green Facilities		\$7,500,000
	OTHER MISCELL REVENUES	\$3,530,000
	OTHER STATE AID	\$825,000
	INTERFUND(A)	\$3,145,000
16.08 and 16.51 Facilities Restoration Project		\$1,400,000
	INTERFUND(A)	\$200,000
	APPROPRIATED FUND BALANCE	\$1,200,000
Public Safety Building Project *NEW		\$1,000,000
	APPROPRIATED FUND BALANCE	\$1,000,000
		\$9,900,000

Planning and Sustainability Projects

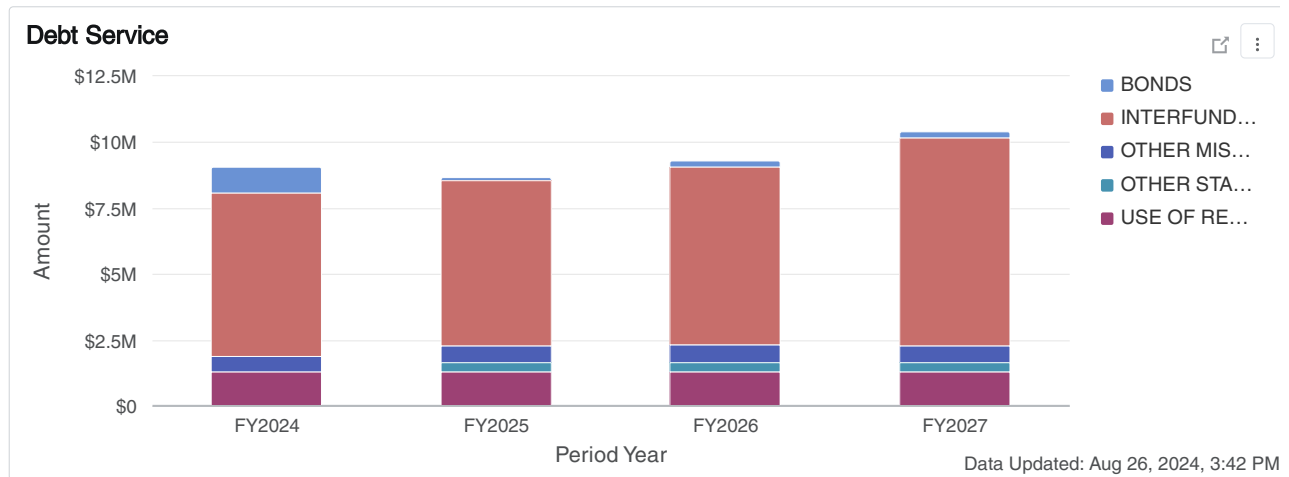
Proposal Name	Funding Source	Amount
87.48 GREEN FLEET & FLEET MANAGEMENT		\$1,012,000
	INTERFUND(A)	\$689,500
	SALE OF EQUIPMENT	\$300,000
	OTHER STATE AID	\$22,500
BROADBAND EXPANSION TO UNSERVED AREAS		\$7,107,413
	OTHER FEDERAL AID	\$255,000
	OTHER MISCELL REVENUES	\$409,517
	OTHER STATE AID	\$6,442,896
		\$8,119,413

Emergency Shelter

Proposal Name	Funding Source	Amount
Emergency Shelter		\$8,222,139
	INTERFUND(A)	\$2,000,000
	OTHER STATE AID	\$6,222,139
		\$8,222,139

Capital Budget and Debt Service

Summary of Total Cost and Local Share



Debt Service 2025 -2027

Object Code Description	FY2024	FY2025	FY2026	FY2027
Amount				
BONDS	\$1,000,000	\$137,716	\$252,466	\$252,466
INTERFUND(A)	\$6,203,608	\$6,259,306	\$6,736,889	\$7,879,022
OTHER MISCELL REVENUES	\$597,263	\$636,438	\$687,938	\$632,940
OTHER STATE AID	\$0	\$360,436	\$360,361	\$359,984
USE OF RESERVES	\$1,286,315	\$1,295,427	\$1,285,717	\$1,296,856
AMOUNT	\$9,087,186	\$8,689,323	\$9,323,370	\$10,421,268

Capital Projects Anticipated Annual Costs by Program Area

AIRPORT 2025-2027

Proposal Name	FY2025	FY2026	FY2027
Amount			
Airport - 2022 B Various Projects	\$681,959	\$683,969	\$683,794
Airport - Acquire SRE Equipment (Blower/Broom)	\$1,300,000	\$0	\$0
Airport - Aircraft Rescue & Fire Fighting/Structural Vehicle & Equipment	\$146,070	\$0	\$0
Airport - ARFF SRE Building	\$4,750,000	\$16,015,000	\$0
Airport - Canopy Covered Access Road, Electric Charging Stations & Solar Panels	\$200,000	\$800,000	\$0
Airport - Parallel Taxiway Rehabilitation - Phase 3 & 4	\$0	\$5,074,000	\$0
Airport - Passenger Terminal Baggage Claim Carousel	\$200,000	\$0	\$0
Airport - Rehabilitate General Aviation (GA) Apron - Construction	\$0	\$0	\$1,420,000
Airport - Runway Lighting - Rehabilitation - LED	\$0	\$1,840,020	\$0
Airport Master Plan/Pavement Management Plan & Energy Efficiency Assessment	\$135,910	\$0	\$0
Airport Wide Obstruction Study and Removal	\$0	\$0	\$220,000
AMOUNT	\$7,413,939	\$24,412,989	\$2,323,794

HIGHWAY 2025 - 2027

Proposal Name	FY2025	FY2026	FY2027
Amount			
BridgeNY Culvert Replacement Projects- CAPITAL RESERVES	\$224,544	\$224,639	\$225,013
Cortland Street Bridge Replacement over Owasco Inlet	\$230,740	\$230,740	\$230,740
Falls Road Bridge over Taughannock Creek	\$941,470	\$0	\$4,217,009
Highway Machinery 5 - Year Plan	\$137,716	\$252,466	\$1,417,466
Midline Road Culvert BridgeNY Grant Project NEW	\$1,178,000	\$0	\$0
Road Maintenance Program	\$180,000	\$360,000	\$560,000
AMOUNT	\$2,892,470	\$1,067,845	\$6,650,228

PLANNING AND SUSTAINABILITY PROJECTS 2025-2027

Proposal Name	FY2025	FY2026	FY2027
Amount			
2025-2029 Landfill Site Improvements	\$144,437	\$144,436	\$103,515
Broadband Expansion	\$7,107,413	\$7,107,414	\$0
Green Fleet	\$912,000	\$1,239,000	\$1,091,000
Natural Infrastructure	\$0	\$0	\$200,000
AMOUNT	\$8,163,850	\$8,490,850	\$1,394,515

FACILITIES AND INFRASTRUCTURE 2025-2027

Proposal Name	FY2025	FY2026	FY2027
Amount			
Center of Government NEW	\$295,432	\$1,451,859	\$1,851,859
Cold Storage	\$170,000	\$0	\$0
EMERGENCY SERVICES RADIO EQUIPMENT	\$100,000	\$100,000	\$100,000
Emergency Shelter	\$6,372,139	\$150,000	\$150,000
Facilities Restoration Project	\$1,400,000	\$1,400,000	\$1,400,000
ITS Infrastructure Replacement/Maintenance	\$385,000	\$540,000	\$395,000
Public Safety Building Construction Project NEW	\$1,000,000	\$0	\$0
Public Safety Building Project Rehab	\$135,000	\$135,000	\$135,000
AMOUNT	\$9,857,571	\$3,776,859	\$4,031,859

2025 Capital Improvement Projects Over Target Requests

Summary of Total Cost and Local Share (Page 1 of 2)

FACILITIES RESTORATION PROJECT

This request is intended to address facilities capital maintenance/restoration projects and address the backlog of deferred maintenance that currently exists in the County's facilities. Years of underfunding maintenance budgets and underinvesting in County-owned facilities have caused a significant backlog of deferred maintenance.

The purpose of this ongoing multi-year project is to replace building systems, equipment, or components that have exceeded their design life. These fall into the following categories: roofing, HVAC, fire alarm, electrical, site, building envelope, flooring, and elevator. Priority is given to projects that address: 1.) life safety and code compliance issues, and 2.) damage and deterioration of facilities. The overall goal is the maintenance of the functional and financial value of the facilities to the County.

Once deferred maintenance is caught up, the ongoing facility capital maintenance and repair needs in future years will be addressed through this funding. If ongoing needs are not addressed, the county will likely be faced with the same problem in future years. Funds will be used to correct deficiencies in facilities in worse condition in order to prevent further deterioration.

In 2025, we plan to continue with design and construction of facility improvement projects to include: flooring replacements, envelope improvements, electrical upgrades, roof replacements, and elevator modernizations.

Recommended: \$200,000

Funding Type: Target

Reason:

Recommend adding target funding to reduce the reliance on fund balance for facilities maintenance projects.

Recommended: \$700,000

Funding Type: OneTime

Reason:

Recommending partial funding for the facilities restoration project. \$700,000 onetime funding and \$200,000 target funding.

GREEN FACILITIES

This OTR proposes an expansion of the Green Facilities Initiative over the next two years, with estimated costs of \$7,500,000 in 2025 and \$7,356,008 in 2026. This expansion is expected to increase debt service costs by approximately \$1M annually.

The PAR Form provides the following details:

In August 2019, the Tompkins County Legislature adopted the Tompkins County Energy Strategy, which called for an inventory and analysis of County facilities and fleet to chart a financially sound path to achieving net-zero emissions. To support this transition, the 2022 Capital Plan introduced two new programs aimed at funding improvements to reduce energy consumption, transition away from fossil fuels for thermal needs, and install renewable energy systems.

Despite the unexpected budgetary constraints and delays caused by COVID-19, the 2022 Capital Plan remained committed to establishing a financially sound path to achieving net-zero emissions for County operations by 2030. However, 2022 market conditions and inflationary pressures led to a 10% increase in the project's budget estimates.

In 2021, a NYSERDA Flex Tech Study, conducted in partnership with Johnson Controls, resulted in a preliminary development and implementation plan to achieve county-wide net-zero emissions. This plan, presented to the Legislature in October 2021, outlined a three-phase approach to achieve net-zero emissions by 2027. Phase I's detailed engineering began in late 2021 and was completed by June 2022, with construction starting in December 2022 and continuing through 2023, with completion expected by mid-summer 2024.

Phase II's preliminary engineering began in late 2023 and concluded in early 2024. After considering several projects, a scenario was selected for Phase II, which includes boiler replacements at the Human Services Building, a geothermal system at the Emergency Response Center, and solar canopies at the parking lots of Whole Health (Brown Rd.), the Human Services Building, and the Public Works Facility. This plan was approved by the County Administration and the Facilities & Infrastructure Committee in April 2024 to proceed to detailed engineering. However, a decision on moving forward with construction for Phase II will be made after the completion of detailed engineering in late 2024.

Recommended:

Funding Type: Not Approved

Reason:

Capital Reserves are currently earmarked to fund other projects (Center of Government, Public Safety Building, Emergency Shelter). If Phase 2 of Green Facilities is bonded, it will result in an additional \$463,000 within the tax levy to support the debt service anticipated for these projects.

Two of the projects mentioned above can proceed without additional local funding:

The boiler replacement at the Human Services Building is a necessity for 2025. It's estimated that a combination of rebates from NYSEG (\$450-\$500K) and Inflation Reduction Act funding (\$900K) will be sufficient to cover the cost of boiler replacement with no local share needed.

We anticipate receiving a Clean Energy Communities Grant which will cover the cost of one Solar Canopy project at Whole Health (Brown Road) (\$825,000)

The remaining projects, the geothermal system at DOER and solar canopies at the Human Services Building and Public Works, are recommended to be deferred.

Public Safety Building Construction Project

The proposed budget allocation seeks to support the schematic design phase for a new Public Safety Building. This investment is necessary to ensure the development of a facility meets the needs of our community and enhances the effectiveness of our public safety services.

To facilitate the schematic design phase, we are requesting a budget allocation of \$1,000,000. This funding will cover the following key components:

1. **Architectural Services:** Hiring an experienced architectural firm to develop detailed schematic designs, including floor plans, elevations, and site plans. This will ensure that the building layout optimizes space utilization and functionality.
2. **Engineering Consultations:** Engaging structural, mechanical, electrical, and plumbing engineers to provide essential input during the design process. Their expertise will ensure that all building systems are integrated seamlessly and comply with safety standards.
3. **Feasibility Studies:** Conducting feasibility studies to evaluate site options, assess environmental impacts, and identify potential challenges. These studies will inform decision-making and help mitigate risks.
4. **Stakeholder Engagement:** Facilitating workshops and meetings with key stakeholders, including public safety officials, community representatives, and local government, to gather input and ensure the design meets their needs and expectations.
5. **Cost Estimation:** Developing preliminary cost estimates for the entire project to ensure financial planning aligns with the overall budget and funding strategies.

Recommended:\$1,000,000

Funding Type:OneTime

Reason:

\$1,000,000 is available in the Capital Reserve Fund to support engineering and design specifications.

EMERGENCY SHELTER

The County's goal is to strengthen our community efforts to make homelessness rare, brief, and nonrecurring for residents of the County. The County aims to create an emergency shelter for adults certified by OTDA as a shelter, as there is not an existing adequate space for this service in our community. It is also the wish for the building to serve as a centralized hub for area service providers as well as those who are homeless or at-risk of homelessness, providing access to direct services without needing to obtain transportation to various provider locations around the County. The design should be approached with consideration for potential addition of other services and/or uses onto the property and/or building in the future, such as transitional housing units and/or permanent supportive housing units. The design will need to include congregate emergency shelter space designed to operate 365 days a year for up to 100 adults. This includes space for dormitory-style sleeping quarters for men and women, several individual flex rooms for sleeping, storage facilities for personal property, showers, bathrooms, guest laundry facilities, food preparation area, supply/donation storage, lounge(s), guest check-in/registration area, and private offices for shelter employees. Some of these uses may be designed to allow for access by individuals during daytime hours. The design should also incorporate professional offices, private meeting rooms, and multipurpose room(s) for use by other service providers that can be accessed separately from the shelter along with greenspace. The design needs to include parking and building access for employees, outside direct service providers, individuals accessing shelter and/or services, and volunteers.

Recommended:

Funding Type:Not Approved

Reason:

In February 2024, the County created a Community Shelter capital project for \$1M, funded using the County's Capital Reserve. A decision must be made either to fund the local share of this project through further use of Capital Reserves or a BAN/BOND. The total cost of the project is estimated at \$8.2M. The project is anticipated to receive \$6.2M in NYS Homeless Housing and Assistance Program (HHAP) funds, with a total County share of \$2M. If we successfully obtain HHAP funds, the annual debt service payment to bond the remainder of the project are estimated to be \$150K. The anticipated annual debt service payment without grant support is roughly \$500K. There currently isn't funding built in under the tax levy to support either level of bond payment; however, it's anticipated that we wouldn't start paying debt service until at least 2026.

EMERGENCY SERVICES RADIO EQUIPMENT

When the 800MHz radio system was implemented more than 20 years ago, radios, both portables and mobile (in-vehicle), were purchased for fire and EMS departments/agencies. Those radios are now failing and need to be replaced. Many of the departments have replaced radios at their own cost at an average of \$3000/radio. The older radios need to be replaced as they can no longer be fixed or re-programmed. Volunteer departments can no longer afford the cost to replace, program/re-program and install radios.

The Department of Emergency Response has the ability to program Motorola Radios (consistent with our Motorola Radio System). This project will give us the ability to replace the older radios over the course of the 5 years, ensuring adequate and consistent emergency service radio coverage throughout the county. The radios would be issued to departments but remain the property and responsibility of the Department of Emergency Response. A user agreement will be implemented and must be agreed to.

Recommended: \$0

Funding Type:OneTime

Reason:

Grant funding expected to support this project

Broadband

proposal.

In May, 2024 Tompkins County applied to the New York State ConnectALL Office (CAO) County Partnership Program. An unanticipated aspect of the grant was the need to provide project management if the County is the recipient of the funds. Therefore this proposal included a contribution of funds from the county for the associated project management costs for monitoring the progress of the installation.

In 2022, Tompkins County contracted with ECC Technologies to identify addresses in Tompkins County which are not served by broadband service. In response to a survey conducted by ECC Technologies, over half the respondents said they use broadband/internet services for homework or education; over two-thirds said they use it

for virtual doctor's visits, and a similar number said they use it for working from home. Closing the digital divide and ensuring that high-speed broadband service is available to all addresses in the County is important. As the COVID-19 pandemic made clear, access to affordable and ubiquitous high-speed broadband service is critical. Households with such capacity can receive medical care, work remotely, continue their educations, and connect with family and friends. Conversely, those without such capacity can be cut off from the economy, their schools, and other essential services.

In September 2023 the County issued a Request for Proposals to identify internet service providers capable of expanding reliable, high-speed broadband to these unserved locations. Seven firms responded to the bid and Point Broadband was selected from this solicitation and partnered with the County on the aforementioned grant application.

If awarded funding from CAO, ECC Technologies is able to provide project management services to Tompkins County to ensure that the work is carried out as specified. This includes monitoring the deployment of approximately 150 miles of new fiber, applications for pole attachment permits, and ensuring that installed technologies meet the stated requirements.

This project would ensure that 781 unserved addresses in the County will be able to receive the high-speed broadband services they need to fully participate in these important aspects of community life.

Recommended:

Funding Type:Not Approved

Reason:

The County is expecting to be notified of grant funding for this project in 2024; it's expected that the balance of the costs for this project be covered with 2024 Contingency funds.

Increase Capital Reserve

This has been an ongoing reserve fund set up to support capital projects. In light of the additional planned projects we recommend adding additional funding to support capital.

Recommended:Funding Type:Not Approved

Reason:

Unable to approve within the tax cap

HIGHWAY MACHINERY

The Highway Department recommends funding the road program over purchasing new highway machinery. Two pieces of machinery, the Bull Dozer and Jet Rod, were funded through ARPA.

Recommended:\$0

Funding Type: Not Approved

Reason:

Unable to approve within the tax cap.

2025 Capital Improvement Projects Over Target Requests

Summary of Total Cost and Local Share (Page 2 of 2)

FALLS ROAD BRIDGE OVER TAUGHANNOCK

Falls Road over Taughannock Creek is considered a gateway to the Taughannock State Park, part of the area's cultural and environmental resources. Maintaining a safe entrance to the park will bolster the economy through tourism.

Multiple grant applications have been made in the search for funding for this project. This bridge was not initially selected for Bridge New York (BNY) Funding in early rounds; however, we have recently learned that it was recommended as the top priority on a list submitted to DOT Main Office for funding under the still open 2023 BNY grant. BNY Grant funding for Bridges is typically allocated and capped at 95% of the total estimated cost, with any overruns requiring additional local funding.

Announcements of the BNY Grant awards are expected Fall 2024. This Capital Project Request is based on the anticipation of this award, with funding required to begin in 2025. If the grant is not awarded, the Capital Plan will be adjusted to push this project into future years while other sources of funding are sought.

Recommended:\$47,073

Funding Type: OneTime

Reason: Recommend funding using D Fund. Another payment of \$210,850 will be required in 2027.

ROAD MAINTENANCE/HIGHWAY MACHINERY

This project supports a multi-year highway rehabilitation, reconstruction, and maintenance plan. (For funding year 2022 ARPA funds were used, in 2023 and 2024 General Fund Balance was utilized rather than bond funds. Those three years total \$6 million lowering the total local share to \$7.2 million. Road Maintenance Bond Funds are utilized for road and bridge improvements.

The Road Maintenance Bond Funds have provided for crucial enhanced funding for road paving and bridge work at a time of continually increasing costs. These funds have helped provide for important incremental improvement each year in our Overall Average Pavement Quality for all county roads.

The Highway Maintenance Bond Program has been instrumental in stabilizing and improving the Overall Pavement Quality and is expected to allow continued improvement. Additionally, these funds both allow the department to

fund preservation activities on roads as well as to widen road sections with paved shoulders to both improve safety and pavement longevity.

This is a fifteen-year program, started in 2014, beginning at \$1.2M, then \$1.8M, with funding levels increasing by \$600,000 every 5 years, to the current allocation of \$2.4. 2024 is the first year of the final 5 years at this funding level. With inflationary pressures on materials, equipment, and labor, this level of funding has been instrumental at maintaining and improving and maintaining county road infrastructure in both quality and safety. Uncertainty around the availability of state and federal infrastructure funding only compounds the importance of this local commitment to the County's road system. Extension of this program past 15-year horizon of the original plan is of extreme importance!

This proposal requests continuation of the program with the addition of the previously applied \$600,000 in 2029, for a total 2029 request of \$3,000,000.

Recommended:\$280,000

Funding Type:Target

Reason:

County Administrator recommendation to add funding in the fiscal target to support road maintenance to reduce the reliance on fund balance. \$80,000 to pay for debt service on a road maintenance bond program.

CAPITAL - Highway Machinery

Recommended:\$0

Funding Type:Not Approved

Reason:

Unable to approve within the tax cap.

Recommended:\$1,000,000

Funding Type:OneTime

Reason:

Recommend using \$1M between County Road fund balance and unassigned HQ fund balance to support

MIDLINE ROAD CULVERT

This project is funded through the Bridge New York (BNY) Culvert Grant Program. Under the BNY Culvert program this project will be 100% state-funded, with funding capped at the amount specified in the State-Local Agreement. Any costs that exceed the cap will be borne locally.

The existing structure is a cast-in-place concrete box culvert having a span of 12 feet and a barrel length of approximately 27 feet. The culvert has exceeded its service life and is in poor condition. The underside of the top slab is heavily mapcracked, has moderate efflorescence and stalactites, and has a large area of exposed, rusted reinforcing steel. The begin and end wingwalls have efflorescence stains and a couple areas of deeply spalled concrete. There is no guide railing along the west side of Midline Road (CR 162) and there is no stream bank or scour protection. The existing culvert requires replacement due to structural deterioration and safety-related issues.

Design phase completion is expected in 2024, and construction is planned for 2025.

Recommended:\$58,900

Funding Type: OneTime

Reason:

Recommend funding using D Fund.

GREEN FLEET

The Green Fleet Capital budget is the primary funding mechanism to purchase County vehicles, including a focus on transitioning the fleet to fully electric vehicles by 2030. This capital fund will cover vehicle purchases for multiple Departments, lease vehicles for the Sheriff's office and Mental Health Department, electric vehicle charging stations, associated up-fitting costs for vehicles, including telematic devices, and a small amount for branding vehicles for County communications purposes. The Health Department and Department of Social Services vehicles are not included in this fund because of reimbursement requirements that require they appear in those respective Department's operational budgets. The 2024 request anticipates the purchase of 8 vehicles and the leasing of 18, including necessary up-fits. Of the total 26 vehicles supported by this funding, 8 will be battery electric vehicles or plug-in hybrid vehicles. The 2024 request also includes funds for telematics and to upgrade or install charging stations where necessary.

Prior to 2023, this fund was used to help supplement Departmental budgets to purchase electric vehicles. In 2021, the County worked with a consultant to inventory and evaluate the County's fleet and to lay out a detailed scheme for replacing gasoline-powered vehicles with PEVs and for managing the fleet more efficiently. In 2021 and 2022, the Green Fleet Capital program assisted in the purchase of multiple electric vehicles and charging stations across multiple departments.

Green Fleet

Recommended:\$200,000

Funding Type:OneTime

Reason:

Recommend partial funding for the green fleet due to funding restrictions. \$100,000 Target Funding and \$200,000 Onetime

Green Fleet

Recommended:\$100,000

Funding Type:Target

Reason:

Recommend target funding for the green fleet to reduce reliance on use of fund balance. \$100,000 Target Funding and \$200,000 Onetime

AIRPORT - ACQUIRE SRE EQUIPMENT (BLOWER/BROOM)

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Airport - Acquire SRE Equipment (Blower/Broom)

Start: 01/01/2025

Estimated Completion Date: 12/31/2025

Committee: Facilities and Infrastructure

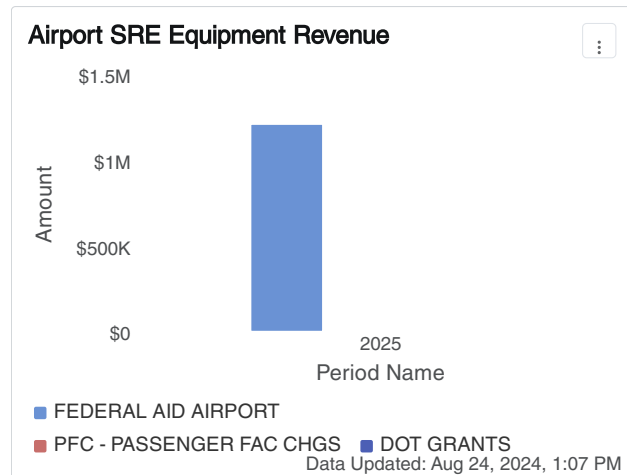
Project Manager: Josh Nalley

Program Manager: Roxan E. Noble

Department: Airport

Location: Ithaca Tompkins International Airport, 72 Brown Road, Ithaca, NY 14850

Total Project Cost: \$1,300,000



PROJECT DESCRIPTION

The Ithaca Tompkins International Airport intends to acquire its second high-speed Multi-Tasking Equipment consisting of a carrier vehicle, snow plow, and tow behind rotary broom with a high velocity air unit. A new MTE will allow the airport to maintain adequate equipment to clear Priority 1 areas. The equipment is necessary to maintain the primary operational surfaces during snow events in accordance with the approved Snow and Ice Control Plan. This is an additional piece of equipment which will give the airport a backup blower in the event the main blower malfunctions. This project will preserve the safety and efficiency of the Airport and is required to maintain operational safety criteria in accordance with the FAA Advisory Circulars.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Airport SRE Equipment - Expense

Worksheet Name	2025
Amount	
Equipment	\$1,300,000
AMOUNT	\$1,300,000

REVENUE

Airport SRE Equipment Revenue

Object Code Description	2025
Amount	
PFC - PASSENGER FAC CHGS	\$32,500
DOT GRANTS	\$32,500
FEDERAL AID AIRPORT	\$1,235,000
AMOUNT	\$1,300,000

AIRPORT - AIRCRAFT RESCUE & FIRE FIGHTING/STRUCTURAL VEHICLE & EQUIPMENT

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Airport - Aircraft Rescue & Fire Fighting/Structural Vehicle & Equipment

Start: 01/01/2024

Estimated Completion Date: 12/31/2025

Committee: Facilities and Infrastructure

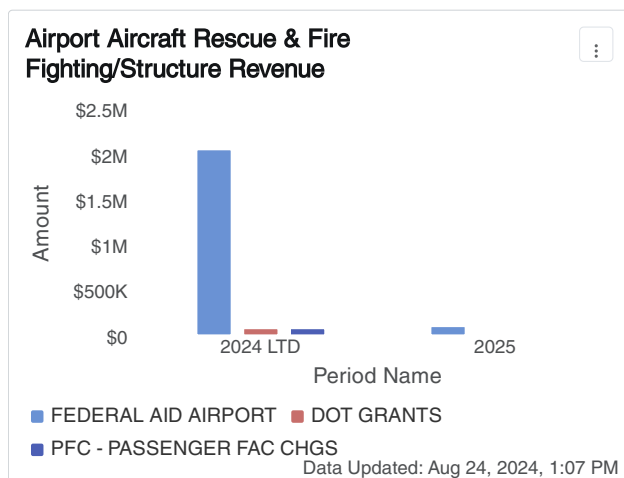
Project Manager: Josh Nalley

Program Manager: Roxan E. Noble

Department: Airport

Location: Ithaca Tompkins International Airport, 72 Brown Road, Ithaca, NY 14850

Total Project Cost: \$2,469,070



PROJECT DESCRIPTION

Ithaca Tompkins International Airport (ITH) is pursuing the acquisition of a new aircraft rescue and firefighting (ARFF) structural firefighting vehicle to replace a 1988 Pierce Lance Pumper [1,500 gallons water, 2,000 GPM Discharge Rate, 1100 LDH Hose, Multiple Hand Lines] that was funded under AIP Grant 007-1987. The existing structural firefighting vehicle has been experiencing mechanical issues along with outdated appurtenances, and has exceeded its useful life.

The replacement vehicle would be a rescue pumper that would be equipped with side-access water pumping ability, 1,000-1,500-gallon pump capacity, as well as a mechanical dual-agent discharge system (foam/dry chemical). All procurement specifications would meet the requirements of FAA

Advisory Circular 150/5220-10E and 14 CFR Part 139. The structural firefighting vehicle would be designed for extinguishing flammable and combustible liquid fuel fires, and equipped with elements such as a hydraulic ladder rack and emergency lighting. The structural vehicle would be stored on-airport and used to provide backup support to ARFF vehicles and protection to airport buildings.

ITH also intends to acquire vehicle equipment including medical supply kits, firefighting tools, and personal protective gear and apparatus. The equipment and supplies would be bid separately from the ARFF vehicle. This loose equipment will be purchased with a grant in 2025.

Ithaca Tompkins International Airport is listed on the 5010 Airport Master Record as a Part 139 Class One Airport, ARFF Index C. The ARFF fleet currently in place meets Index C requirements and is adequate to respond to aircraft incidences. However, the Airport lacks sufficient equipment to contend with a building (structural) fire. Sufficient equipment includes a rapid response vehicle equipped with a hydraulic ladder for use by fire rescue personnel and for retrieving people potentially trapped within a structure fire.

During the most recent Part 139 inspection, it was determined that the response time for an off airport structural vehicle to respond to an on-airport structural fire **exceeded 10 minutes**. With the number of on-airport facilities in place that serve the public and are critical to airport operations, not having the proper equipment on hand presents a safety concern and jeopardizes the Airport’s assets, many of which have received AIP funding.

ARFF Structural Firefighting Vehicles are eligible per the AIP Handbook, Order 5100.38, Table L-2(b).

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Airport Aircraft Rescue & Fire Fighting/Structure Expense

Worksheet Name	2024 LTD	2025
Amount		
Equipment	\$2,323,000	\$146,070
AMOUNT	\$2,323,000	\$146,070

REVENUE

Airport Aircraft Rescue & Fire Fighting/Structure Revenue

Object Code Description	2024 LTD	2025
Amount		
DOT GRANTS	\$116,150	\$3,652
FEDERAL AID AIRPORT	\$2,090,700	\$138,767
PFC - PASSENGER FAC CHGS	\$116,150	\$3,651
AMOUNT	\$2,323,000	\$146,070

AIRPORT - ARFF SRE BUILDING

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Airport - ARFF SRE Building

Start: 01/01/2018

Estimated Completion Date: 12/31/2026

Committee: Facilities and Infrastructure

Project Manager: Josh Nalley

Program Manager: Roxan E. Noble

Department: Airport

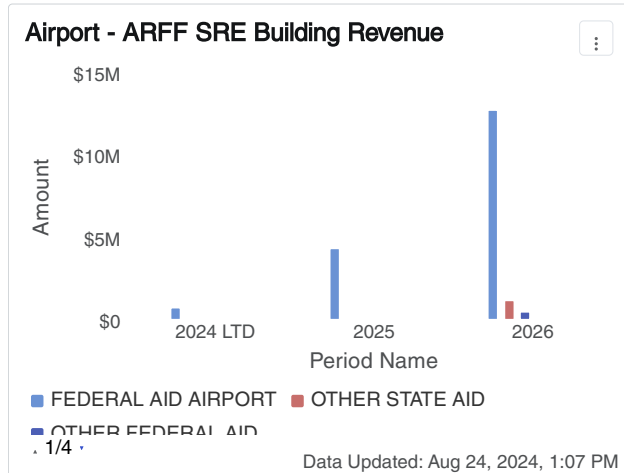
Location: Ithaca Tompkins International Airport,
72 Brown Road, Ithaca, NY 14850

Total Project Cost: \$21,905,800

PROJECT DESCRIPTION

The Aircraft Rescue and Fire Fighting (ARFF)/Snow Removal Equipment (SRE) Building project was added to the Airport Improvement Plan in 2018 due to Federal Aviation Administration (FAA) requirements of vehicle size and type and the current building is unsuitable for additional expansion to meet the FAA requirements. Also, during a Part 139 Inspection, it was cited that the egress of vehicles directly impedes the ramp and movement of general aviation aircraft. The cost for the actual building is based on an estimate of what the costs will be, and we are working with the FAA to maximize the amount eligible for Airport Improvement Program (AIP) funding. As part of the design process the footprint will be refined and work to increase AIP eligibility and allow for FAA Grants to cover a larger portion.

In 2018 after the initial discussion and issues cited above, a feasibility study was completed. The study cost was \$145,000, and it was 100% AIP eligible, therefore the FAA covered 90% at \$130,500 and New York State Department of Transportation (NYSDOT) share covered \$7,250 and the airport Passenger Facility Charges covered \$7,250.



In 2021 the design portion of the project began and it was initially determined that the ARFF building portion of the project is 87% AIP eligible and the SRE building portion of the project is 80% AIP eligible. The total design cost was \$995,800 with the FAA share that is AIP eligible being \$828,513 which was covered 100% by the FAA due to this being during the pandemic. The non-AIP eligible portion was covered with the Airport Fund Balance in the amount of \$167,287.

In 2024 the FAA Reauthorization Bill passed which included a provision to fund AIP projects at 95% for 2025 and 2026, which would reduce the amount to 2.5% from NYS and 2.5% from PFC's/local share.

The next phase of this project is sitework construction with a total project cost of \$4,750,000, which is 100% AIP eligible and will be covered 95% by the FAA \$4,512,500, 2.5% from NYSDOT at \$118,750 and the remaining 2.5% from PFC's at \$118,750.

The final phase is the actual building itself, with the total project cost at an initial estimate of \$24,063,000, but with some research and looking at all opportunities, a change in the building type has reduced the cost to an estimated \$16,015,000. Due to the entire building not being AIP eligible the breakdown is as follows: \$12,925,566 from the FAA, \$340,147 from NYSDOT, \$340,147 from the airport/PFC's, and the remaining funds coming from other sources and based on whether costs are AIP eligible or Non-AIP eligible.

In 2023 the airport received two grants to help offset the costs of this project: The first was a Congressional Direct Spend grant in the amount of \$1,500,000. These funds have a stipulation that they are to be used on the AIP eligible portions of the project. There is also a NYS DOT Aviation Grant in the amount of \$1,702,960, with NYS share of 80% \$1,362,368 and Sponsor Share of 20% \$340,592 from Airport Fund Balance. We also have funds available from the sale of land to the NYS DOT and part of those funds can be used toward the non-AIP eligible portion of the project and the remaining funds must be used for AIP eligible projects.

The airport would like to be able to use the CDS funds for non-eligible AIP portions of the project, as well as to cover the local/PFC share for the building construction portion. We have put an ask in to see if this is something that can be accomplished.

\$2,576,440 non-eligible portion of the project less \$167,287 from Airport Fund Balance =

\$2,409,153 less NYS DOT Grant of \$1,362,368 =

\$1,046,785 add the \$466,146 PFC/Local Share = \$1,512,931

If we are able to use the CDS funds to cover these costs - it would leave an amount of \$12,931. Add that amount to the 20% of the NYS Grant (\$340,592) - making the total amount \$353,523 that the airport would be responsible for.

The airport's total investment would be \$520,810 toward this project. We would still have the funds from the sale of the land to NYS DOT that we can apply to this project if anything changes.

The cost for this project may change and things will need to be adjusted as we move forward. The worksheets show the numbers in the respective categories and will be adjusted if airport is given the approval to use the CDS funds as requested.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Airport - ARFF SRE Building Expense

Worksheet Name	2024 LTD	2025	2026
Amount			
Design	\$1,140,800	\$0	\$0
Construction	\$0	\$4,750,000	\$16,015,000
AMOUNT	\$1,140,800	\$4,750,000	\$16,015,000

REVENUE

Airport - ARFF SRE Building Revenue

Object Code Description	2024 LTD	2025	2026
Amount			
FEDERAL AID AIRPORT	\$959,013	\$4,512,500	\$12,925,556
APPROPRIATED FUND BALANCE	\$167,287	\$0	\$340,592
OTHER FEDERAL AID	\$0	\$0	\$706,190
DOT GRANTS	\$7,250	\$118,750	\$340,147
PFC - PASSENGER FAC CHGS	\$7,250	\$118,750	\$340,147
OTHER STATE AID	\$0	\$0	\$1,362,368
AMOUNT	\$1,140,800	\$4,750,000	\$16,015,000

AIRPORT - CANOPY COVERED ACCESS ROAD, ELECTRIC CHARGING STATIONS & SOLAR PANELS

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Airport - Canopy Covered Access Road, Electric Charging Stations & Solar Panels

Start: 01/01/2025

Estimated Completion Date: 12/31/2026

Committee: Facilities and Infrastructure

Project Manager: Josh Nalley

Program Manager: Roxan E. Noble

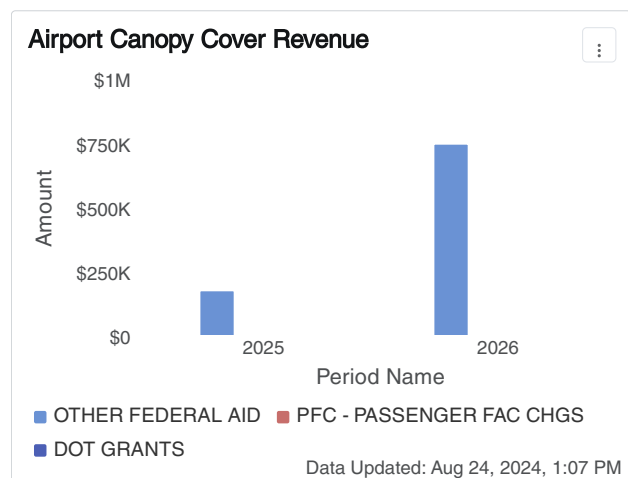
Department: Airport

Location: Ithaca Tompkins International Airport, 1 Culligan Drive, Ithaca, NY 14850

Total Project Cost: \$1,000,000

PROJECT DESCRIPTION

This project will be combined with another project that the airport will be applying for competitive BIL funding. This project will include a canopy covered access road, electric charging stations in the paid parking lot, solar panels in the paid parking lot and a battery offset for terminal electric demand. The costs associated with this project have not been determined at this time but will be updated once we have costs for the design, equipment and construction.



The existing curbside canopy was installed in 2019 as part of a larger terminal building expansion and modernization project. The canopy is an asymmetrical curved system with a translucent membrane and was originally designed to shed runoff away from pedestrian and vehicular traffic. Due to unforeseen conditions and properties of the translucent canopy membrane and its support system, snow and ice was found to be building up at various locations along the canopy, eventually falling onto the drop-off lane where pedestrians and vehicles are co-located. With the significant ice storms and snowfall ITH experienced during the 2019-2020 winter, pieces of falling snow/ice were estimated to weigh at least 20lbs. and in some instances were five times that amount, creating a dangerous situation. In frequent situations throughout the winter, Airport staff were required to block off sections of the drop-off roadway and sidewalk until the areas could be safely cleared of snow. This project will involve the retrofitting of the existing 350ft long terminal canopy with a snow/ice retention system, consisting of a custom fabricated metal frame and mesh. This retention and gutter system will be installed along the roadside face of the canopy. Gutters will be affixed beneath the snow/ice retention system and fitted with heat trace cabling to melt snow and ice and reduce buildup. The heat trace cabling will be automatically activated by a thermostat in advance of winter precipitation. Similarly, runoff from heavy rains sheets onto the roadway and splashes bystanders, creating an inconvenience and degrading the passenger experience. The gutters will connect to downspouts which will be conveyed to the existing storm water system. It is anticipated the system would be composed of lightweight aluminum to reduce the additional canopy loading. The system will be configured to not be a visual distraction from the unique canopy and instead be an aesthetically pleasing enhancement.

ITH Airport's recently completed terminal expansion project enhanced passenger screening and queuing, added significant gate and seating space, and modernized the facility through new amenities, finishes, and lighting. With its rebranded motto of being "Convenient, Clean and Connected", ITH has upped its efforts to improve the passenger experience. One of the first upgrades the public sees as they approach the terminal is the curbside canopy. While this is a visually appealing and functional component, having to manage risk from falling snow/ice and rainfall is a deterrent for the general public. Retrofitting this critical building element will greatly reduce these risks and improve public perception.

The addition of snow guards on the terminal building roof consists of installing prefabricated metallic fixtures at predetermined locations to prevent large pieces of snow and ice from sliding off the rooftop onto unknowing people or objects below. A pattern of snow guards will be developed per manufacturer's recommendations and located at the critical areas where equipment exists as well as where operationally the space below needs to be protected. The critical areas will include where the new passenger boarding bridge preconditioned air units (PCA) are located as well as near emergency building exits.

Protecting these areas from falling winter precipitation will improve the safety of airline crew members and airport operational staff.

Another area where snowfall and ice buildup has become a concern is at the location of the new preconditioned air units (PCA) for the boarding bridges. The location of these PCA units is fixed and unable to be adjusted. Further events of snow/ice falling onto the units will continue to diminish their service life and yield them inoperable, preventing passengers from having access to conditioned air.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Airport Canopy Cover Expense

Worksheet Name	2025	2026
Amount		
Design	\$200,000	\$0
Construction	\$0	\$800,000
AMOUNT	\$200,000	\$800,000

REVENUE

Airport Canopy Cover Revenue

Object Code Description	2025	2026
Amount		
PFC - PASSENGER FAC CHGS	\$5,000	\$20,000
DOT GRANTS	\$5,000	\$20,000
OTHER FEDERAL AID	\$190,000	\$760,000
AMOUNT	\$200,000	\$800,000

AIRPORT - MASTER PLAN/PAVEMENT MANAGEMENT PLAN & ENERGY EFFICIENCY ASSESSMENT

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Airport - Master Plan/Pavement Management Plan

Start: 01/01/2024

Estimated Completion Date: 12/31/2025

Committee: Facilities and Infrastructure

Project Manager: Josh Nalley

Program Manager: Roxan E. Noble

Department: Airport

Location: Ithaca Tompkins International Airport, 72 Brown Road, Ithaca, NY 14850

Total Project Cost: \$1,128,56

PROJECT DESCRIPTION

As part of the Airport Capital Improvement Program (ACIP) in 2018 the Federal Aviation Administration (FAA) recommended a full Master Plan to include an update to the Airport Pavement Management Survey (APMS) as well as conducting an Energy Efficient Assessment as part of the overall plan. This will update the 2012 Airport Layout Plan to determine its current and future needs. The study will provide planning guidelines for the future development of the Airport to satisfy present and future aviation demand as well as current SOPs, as well as consideration for maximizing economic



development opportunities. The airport master plan will take into consideration the full list of elements described in the FAA advisory circular, including an airport layout plan update, property maps, Exhibit A, and APMS. Updates to the sustainability/resiliency elements will also be investigated as part of the plan. Updates to the aeronautical surveys and base mapping for the Airport Geographic Information System (AGIS) and ALP will be in accordance with FAA Advisory Circulars 150/5300-16,-17, and -18 for a Part 139 Airport. This is all being worked on along with the Airport Strategic/Business Plan.

Ithaca Tompkins International Airport was the first airport to complete a Green/Sustainable Master Plan. As a result of other non-AIP funding initiatives, a majority of the capital development projects identified on the existing ALP have been completed or are no longer effective. In addition, the Airport Property boundary has changed and warrants an update to the 2012 Master Plan. The dynamic at ITH is such that general aviation activity has continued to increase, both in the number of operations and the amount of infrastructure development that has occurred and requires an update to ensure future planning needs are considered for the next 10 to 20 year planning term. Consideration for both aeronautical and nonaeronautical development needs to be considered to correlate to the Airport's business model and shared services initiatives, which were not part of overall planning considerations during the previous Master Plan. Additionally, the current FAA TAF forecast differs from the previous master plan and requires a new study to develop a more accurate forecast. This also ties in with the current Airport Business/Strategic Plan that is underway.

The Airport Master Plan and Pavement Management Plan are set to be completed with a 2024 Airport Improvement Program (AIP) Grant.

In 2025 an airfield-wide energy assessment at ITH is planned to identify and/or enhance opportunities to increase energy efficiency at the airport. The FAA Reauthorization Act of 2018 expanded the eligibility of airport energy efficiency programs, and Reauthorization Program Guidance Letter (R-PGL) 19-05 provides guidance for Airport Sponsors on the reimbursement process for the cost of conducting an assessment of the airport's energy needs.

The assessment will assess the airport's current energy requirements, including heating and cooling, base load, back-up power and power for on-road airport vehicles. Where possible, the assessment will identify specific goals to reduce energy consumption. Several energy improvement measures will be considered for implementation, such as:

- **Solar Array Expansion**
- **Conversion from gas-fired boiler units to Air-to-Water Heat Pumps**
- **Assessing the replacement of existing heat exchangers with more efficient heat pump hot water heaters**
- **Replacement of older Air Handler Units with newer more efficient models**
- **Expansion of the airport's electric vehicle charging capacities for airport owned on-road vehicles and ground support equipment**
- **Assessing the replacement for the facility lighting with energy efficient LEDs**

The results of the energy assessment will be summarized in a document that will identify baseline conditions, recommend and prioritize implementation of energy enhancement measures, present programming level cost estimates to implement the measures, identify potential energy savings, carbon savings, cost savings, and provide an analysis of investments made.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Airport Master Plan Expense

Worksheet Name	2024 LTD	2025	2026
Amount			
PLANNING	\$992,650	\$135,910	\$135,910
AMOUNT	\$992,650	\$135,910	\$135,910

REVENUE

Airport Master Plan Revenue

Object Code Description	2024 LTD	2025
Amount		
PFC - PASSENGER FAC CHGS	\$49,632	\$3,397
FEDERAL AID AIRPORT	\$893,385	\$129,115
DOT GRANTS	\$49,633	\$3,398
AMOUNT	\$992,650	\$135,910

AIRPORT - OBSTRUCTION STUDY AND REMOVAL

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Airport - Obstruction Study and Removal

Start: 01/01/2027

Estimated Completion Date: 12/31/2029

Committee: Facilities and Infrastructure

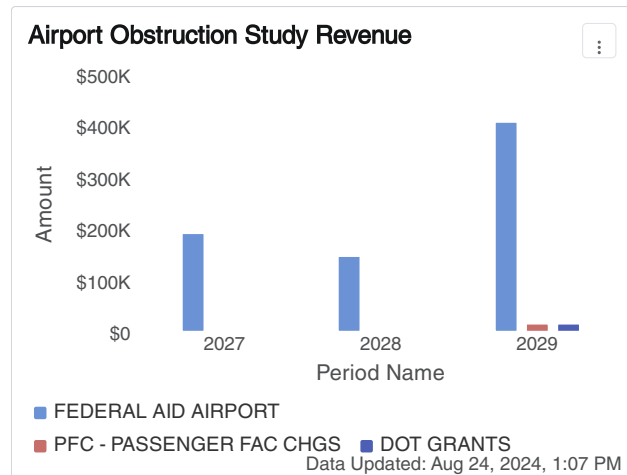
Project Manager: Josh Nalley

Program Manager: Roxan E. Noble

Department: Airport

Location: Ithaca Tompkins International Airport, 72 Brown Road, Ithaca, NY 14850

Total Project Cost: \$850,000



PROJECT DESCRIPTION

This project is the initial study for the removal/mitigation of trees identified as penetrations to the Airport and determined to be obstructions. The initial plan was to begin this project in 2018 with the initial study of the obstructions, but it has been pushed back to a start date of 2027. The actual removal of obstructions is set to be completed in 2029. The study and design (2027 and 2028) will determine the environmental impacts as well as the SEQR Type.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Airport Obstruction Study Expense

Worksheet Name	2027	2028	2029
Amount			
Other	\$220,000	\$0	\$0
Design	\$0	\$170,000	\$0
Construction	\$0	\$0	\$460,000
AMOUNT	\$220,000	\$170,000	\$460,000

REVENUE

Airport Obstruction Study Revenue

Object Code Description	2027	2028	2029
Amount			
PFC - PASSENGER FAC CHGS	\$11,000	\$8,500	\$23,000
DOT GRANTS	\$11,000	\$8,500	\$23,000
FEDERAL AID AIRPORT	\$198,000	\$153,000	\$414,000
AMOUNT	\$220,000	\$170,000	\$460,000

AIRPORT - PARALLEL TAXIWAY REHABILITATION - PHASE 3 & 4

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Airport - Parallel Taxiway Rehabilitation - Phase 3 & 4

Start: 01/01/2016

Estimated Completion Date: 12/31/2026

Committee: Facilities and Infrastructure

Project Manager: Josh Nalley

Program Manager: Roxan E. Noble

Department: Airport

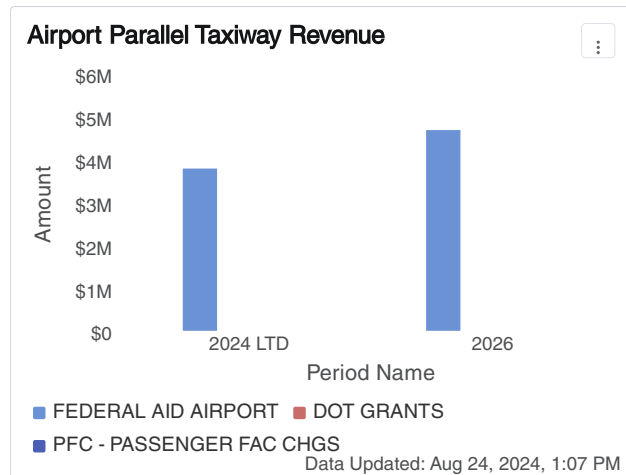
Location: Ithaca Tompkins International Airport, 72 Brown Road, Ithaca, NY 14850

Total Project Cost: \$9,229,613

PROJECT DESCRIPTION

This is the overall Taxiway A Rehabilitation project that has been ongoing, with many updates, combined project sheets/PAR Forms, changes to phases, and other changes over the years. The overall project has had multiple separate "projects" and some have meshed and others remained separate.

Rehabilitation of Parallel Taxiway A was divided up into four phases to maximize federal funding. The phases overlapped with design/construction taking place in different years. The overall project will include design by C&S Companies and construction, which will generally include, but not be limited to, milling the existing asphalt pavement, applying tack coat, placement of bituminous asphalt surface course, new pavement markings, and placement of topsoil, etc. C&S will also provide construction administration to provide consultation and grants administration services, conduct pre-construction and pre-paving meetings, review submittals, prepare drawings and change orders as required. C&S will also provide construction observation to ensure the contractor's work is proceeding per FAA



specifications, whereas a full-time resident inspector will oversee the project, observe the work, attend meetings, observe testing and inspections, etc.

- 2016 - Rehabilitation of Taxiway A Phase 1 & Taxiway C - Design
- 2018 - Rehabilitation of Taxiway A Phase 2 & Taxiway D - Design
- 2018 - Rehabilitation of Taxiway A Phase 3 & Taxiway E - Design
- 2019 - Rehabilitation of Taxiway A & C - Phase 1 - Construction
- 2021 - Rehabilitation of Taxiway A - Phase 2 & Taxiway D - Construction - this grant was 100% FAA funded
- 2021 - Rehabilitation of Taxiway A - Phase 4 & Taxiway F, and Reconfigure Taxiway D & E - Design (the General Aviation Ramp Design was in this project) - this grant was 100% FAA funded
- 2023 - Rehabilitation of Taxiway A - Phase 3 & 4 - Construction
- 2024 - Reconfigure Taxiways E, D & F & Construct New Taxiways - Design
- 2026 - Reconfigure Taxiways E, D & F & Construct New Taxiway - Construction

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Airport Parallel Taxiway Expense

Worksheet Name	2024 LTD	2026
Amount		
Design	\$1,346,650	\$0
Construction	\$2,808,963	\$5,074,000
AMOUNT	\$4,155,613	\$5,074,000

REVENUE

Airport Parallel Taxiway Revenue

Object Code Description	2024 LTD	2026
Amount		
DOT GRANTS	\$121,130	\$126,850
FEDERAL AID AIRPORT	\$3,913,353	\$4,820,300
PFC - PASSENGER FAC CHGS	\$121,130	\$126,850
AMOUNT	\$4,155,613	\$5,074,000

AIRPORT - PASSENGER TERMINAL BAGGAGE CLAIM CAROUSEL

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Airport - Passenger Terminal
Baggage Claim Carousel

Start: 01/01/2025

Estimated Completion Date: 12/31/2025

Committee: Facilities and Infrastructure

Project Manager: Josh Nalley

Program Manager: Roxan E. Noble

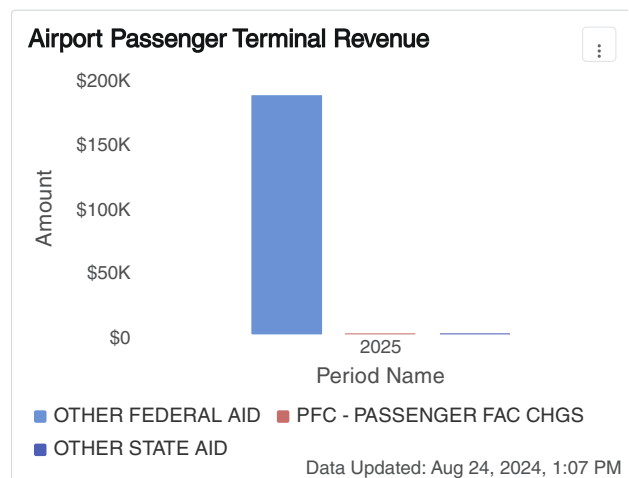
Department: Airport

Location: Ithaca Tompkins International Airport,
1 Culligan Drive, Ithaca, NY 14850

Total Project Cost: \$200,000

PROJECT DESCRIPTION

The current baggage claim carousel system has been in service since the terminal building was constructed in 1994 and some of the components have begun to show their age. Some components need to be replaced and a full maintenance check in order to determine the equipment is working will allow for the system to be refurbished and parts replaced, without the cost to replace the entire system. One of the main items that need to be replaced are the baggage doors.



PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Airport Passenger Terminal Expense

Worksheet Name	2025
Amount	
Design	\$50,000
Equipment	\$150,000
AMOUNT	\$200,000

REVENUE

Airport Passenger Terminal Revenue

Object Code Description	2025
Amount	
PFC - PASSENGER FAC CHGS	\$5,000
OTHER STATE AID	\$5,000
OTHER FEDERAL AID	\$190,000
AMOUNT	\$200,000

AIRPORT - REHAB GENERAL AVIATION (GA) APRON - CONSTRUCTION

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Airport - Rehab General Aviation (GA) Apron - Construction

Start: 01/01/2027

Estimated Completion Date: 12/31/2027

Committee: Facilities and Infrastructure

Project Manager: Josh Nalley

Program Manager: Roxan E. Noble

Department: Airport

Location: Ithaca Tompkins International Airport, 72 Brown Road, Ithaca, NY 14850

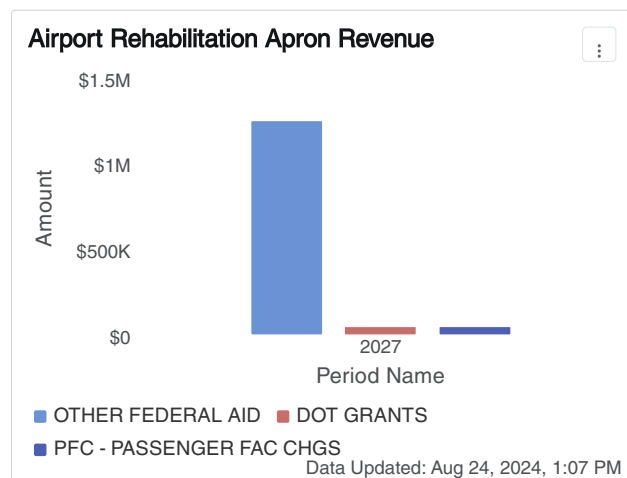
Total Project Cost: \$1,420,000

PROJECT DESCRIPTION

Rehabilitate GA Apron {15,600 SY}:

The design portion of this project was completed within the Parallel Taxiway Project - with a grant ITH received in 2021. The construction of this project will be done in 2027 due to reconfiguration of the taxiway projects the construction of this project will be under a separate grant.

Improvements in this area will address pavement cracking and heaving, and significant ice buildup during winter months due to an active waterline utility that is leaking and no longer necessary. This area is an active taxiing route for General Aviation (GA) traffic and public stakeholders, and becomes a



significant safety hazard during freezing temperatures. Improving this pavement will provide for safer taxiing routes and accessibility for tenants and public.

Work includes approximately localized pavement reconstruction and partial decommissioning of a portion of abandoned underground watermain that has caused heaving and icing conditions, removal and restoration of approximately nine (9) existing aircraft tie-down anchors, and the installation of permanent aircraft tie-down anchors and markings to accommodate six aircraft.

This work will address deficient asphalt pavement and will provide for safer taxiing routes and extend the useful pavement life.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Airport Rehabilitation Apron Expense

Worksheet Name	2027
Amount	
Construction	\$1,420,000
AMOUNT	\$1,420,000

REVENUE

Airport Rehabilitation Apron Revenue

Object Code Description	2027
Amount	
OTHER FEDERAL AID	\$1,278,000
DOT GRANTS	\$71,000
PFC - PASSENGER FAC CHGS	\$71,000
AMOUNT	\$1,420,000

AIRPORT - RUNWAY LIGHTING & SIGNAGE - REHABILITATION - LED

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Airport - Runway Lighting & Signage - Rehabilitation - LED

Start: 01/01/2024

Estimated Completion Date: 12/31/2026

Committee: Facilities and Infrastructure

Project Manager: Josh Nalley

Program Manager: Roxan E. Noble

Department: Airport

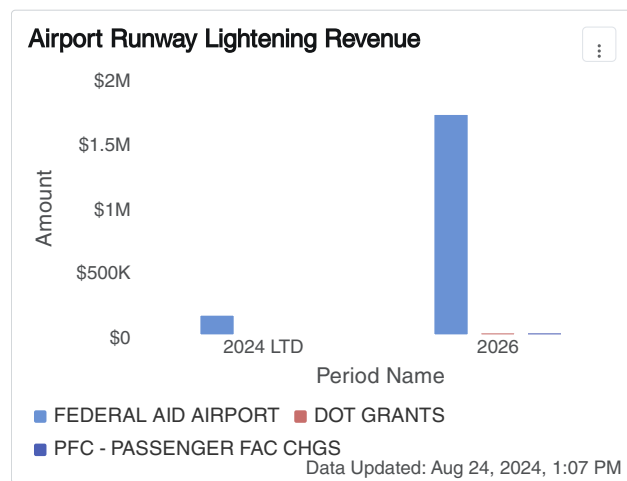
Location: Ithaca Tompkins International Airport, 72 Brown Road, Ithaca, NY 14850

Total Project Cost: \$2,048,395

PROJECT DESCRIPTION

This project includes rehabilitation of existing runway edge lights with new medium intensity LED taxiway lights, including signage upgrades with LED lighting. Approximately 14,000 LF of runway pavement will have the edge lights rehabilitated. Rehabilitation of the lights will include replacing light fixture lenses, transformers, and cabling. The project would also include rehabilitation of the existing airfield lighting vault to replace the lighting regulators.

Last replaced in the mid-1990s, the existing quartz-style edge lights are approaching the end of their useful service life. As a Part 139 certificate holder, Ithaca Tompkins International Airport is required to properly maintain the runway lighting system for air carrier use in accordance with FAR Part 139



Subpart D Section 139.311. This includes replacement of missing or nonfunctioning equipment. Replacement of the obsolete quartz lighting system with new energy efficient LED fixtures will improve visibility and safety on the airport and would extend the useful life of the overall system. An analysis of the airfield lighting vault will be conducted to demonstrate a need to replace the taxiway lighting regulators to provide for more efficient and reliable operation.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Airport Runway Lightening Expense

Worksheet Name	2024 LTD	2026
Amount		
Design	\$208,375	\$0
Construction	\$0	\$1,840,020
AMOUNT	\$208,375	\$1,840,020

REVENUE

Airport Runway Lightening Revenue

Object Code Description	2024 LTD	2026
Amount		
PFC - PASSENGER FAC CHGS	\$10,419	\$46,000
FEDERAL AID AIRPORT	\$187,537	\$1,748,019
DOT GRANTS	\$10,419	\$46,001
AMOUNT	\$208,375	\$1,840,020

EMERGENCY SERVICES RADIO EQUIPMENT

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Emergency Services Radio Equipment

Start: 01/01/2025

Estimated Completion Date: 12/31/2029

Committee: Public Safety

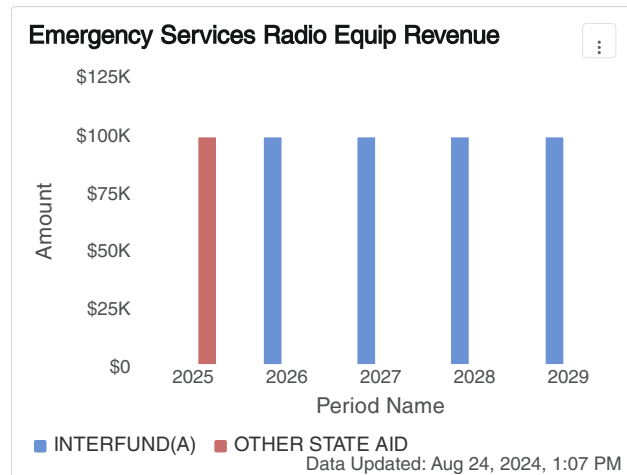
Project Manager: Jessica Verfuss

Program Manager: Michael Stitley

Department: Department of Emergency Response

Location: Department of Emergency Response

Total Project Cost: \$500,000



PROJECT DESCRIPTION

When the 800MHz radio system was implemented more than 20 years ago, radios, both portables and mobile (in-vehicle), were purchased for fire and EMS departments/agencies. Those radios are now failing and need to be replaced. Many of the departments have replaced radios at their own cost at an average of \$3000/radio. The older radios need to be replaced as they can no longer be fixed or re-programmed. Volunteer departments can no longer afford the cost to replace, program/re-program and install radios.

The Department of Emergency Response has the ability to program Motorola Radios (consistent with our Motorola Radio System). This project will give us the ability to replace the older radios over the course of the 5 years, ensuring adequate and consistent emergency service radio coverage throughout the county. The radios would be issued to departments but remain the property and responsibility of the Department of Emergency Response. A user agreement will be implemented and must be agreed to.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Emergency Services Radio Equip Expense

Object Code Description	2025	2026	2027	2028	2029
Amount					
COMMUNICATIONS EQUIP	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
AMOUNT	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000

REVENUE

Emergency Services Radio Equip Revenue

Object Code Description	2025	2026	2027	2028	2029
Amount					
OTHER STATE AID	\$100,000	\$0	\$0	\$0	\$0
INTERFUND(A)	\$0	\$100,000	\$100,000	\$100,000	\$100,000
AMOUNT	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000

EMERGENCY SHELTER

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Emergency Shelter

Start: 01/01/2025

Estimated Completion Date: 12/31/2028

Committee: Health and Human Services

Project Manager: Arel Lemaro/TBD

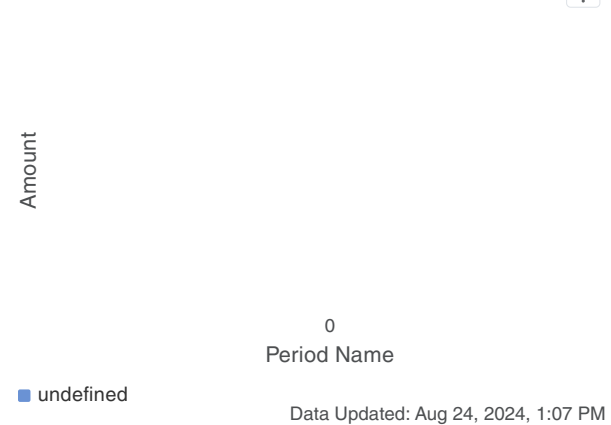
Program Manager: Kit Kephart

Department: County Administration

Location: TBD

Total Project Cost: \$8,222,139

Emergency Shelter Revenue



PROJECT DESCRIPTION

The County's goal is to strengthen our community efforts to make homelessness rare, brief, and nonrecurring for residents of the County. The County aims to create an emergency shelter for adults certified by OTDA as a shelter, as there is not an existing adequate space for this service in our community. It is also the wish for the building to serve as a centralized hub for area service providers as well as those who are homeless or at-risk of homelessness, providing access to direct services without needing to obtain transportation to various provider locations around the County. The design should be approached with consideration for potential addition of other services and/or uses onto the property and/or building in the future, such as transitional housing units and/or permanent supportive housing units. The design will need to include congregate emergency shelter space designed to operate 365 days a year for up to 100 adults. This includes space for dormitory-style sleeping quarters for men and women, several individual flex rooms for sleeping, storage facilities for personal property, showers, bathrooms, guest laundry facilities, food preparation area, supply/donation storage, lounge(s), guest check-in/registration area, and private offices for shelter employees. Some of these uses may be designed to allow for access by individuals during daytime hours. The design should also incorporate professional offices, private meeting rooms, and multipurpose room(s) for use by other service providers that can be accessed separately from the

shelter along with greenspace. The design needs to include parking and building access for employees, outside direct service providers, individuals accessing shelter and/or services, and volunteers.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Emergency Shelter Expense

Object Code Description	
Amount	
AMOUNT	\$0

REVENUE

Emergency Shelter Revenue

Object Code Description	
Amount	
AMOUNT	\$0

16.08 FACILITIES RESTORATION PROJECT

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Facilities Restoration Project

Project: 16.08

Start: 01/01/2014

Estimated Completion Date: 12/31/2028

Committee: Facilities and Infrastructure

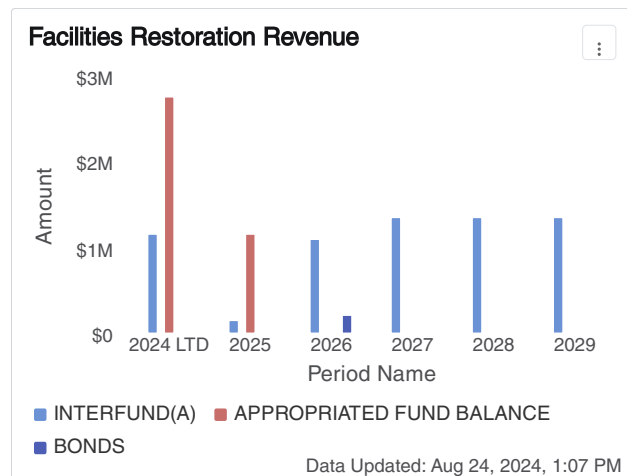
Project Manager: Arel LeMaro

Program Manager: Arel LeMaro

Department: Facilities Department

Location: Various Locations

Total Project Cost: \$11,000,000



PROJECT DESCRIPTION

This request is intended to address facilities capital maintenance/restoration projects and address the backlog of deferred maintenance that currently exists in the County's facilities. Years of underfunding maintenance budgets and underinvesting in County-owned facilities have caused a significant backlog of deferred maintenance.

The purpose of this ongoing multi-year project is to replace building systems, equipment, or components that have exceeded their design life. These fall into the following categories: roofing, HVAC, fire alarm, electrical, site, building envelope, flooring, and elevator. Priority is given to projects that address: 1.) life safety and code compliance issues, and 2.) damage and deterioration of facilities. The overall goal is the maintenance of the functional and financial value of the facilities to the County.

Once deferred maintenance is caught up, the ongoing facility capital maintenance and repair needs in future years will be addressed through this funding. If ongoing needs are not addressed, the county will likely be faced with the same problem in future years. Funds will be used to correct deficiencies in facilities in worse condition in order to prevent further deterioration.

The Capital Plan continues the approach of methodically planning for investment in County facilities to address a backlog of deferred maintenance with the continuation of the Facility Restoration Project.

In order to address this backlog of deferred maintenance and scheduled building maintenance needs, \$1.4M is being invested annually in the Facilities Restoration Capital Project account.

Since its inception in 2014, several major restoration projects have been completed at County facilities such as fire alarm system upgrades, parking lot restoration projects, roofing replacements, masonry restoration, flooring replacements, elevator modernization, dry sprinkler system upgrade, building safety & security improvements, etc.

In 2024, security improvements occurred at various County facilities. Stone and Masonry improvements at the Main Courthouse, Old Jail, and Daniel D. Tompkins buildings that started in the spring of 2024 will be completed by the summer. Parking lot improvements at the Human Services Building, and Public Works Facility is expected to start in fall 2024.

In 2025, we plan to continue with design and construction of facility improvement projects to include: flooring replacements, envelope improvements, electrical upgrades, roof replacements, and elevator modernizations.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Facilities Restoration Expense

Worksheet Name	2024 LTD	2025	2026	2027	2028	2029
Amount						
Design	\$400,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Construction	\$3,600,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000
AMOUNT	\$4,000,000	\$1,400,000	\$1,400,000	\$1,400,000	\$1,400,000	\$1,400,000

REVENUE

Facilities Restoration Revenue

Object Code Description	2024 LTD	2025	2026	2027	2028	2029
Amount						
APPROPRIATED FUND BALANCE	\$2,800,000	\$1,200,000	\$0	\$0	\$0	\$0
INTERFUND(A)	\$1,200,000	\$200,000	\$1,140,000	\$1,400,000	\$1,400,000	\$1,400,000
BONDS	\$0	\$0	\$260,000	\$0	\$0	\$0
AMOUNT	\$4,000,000	\$1,400,000	\$1,400,000	\$1,400,000	\$1,400,000	\$1,400,000

16.15 CENTER OF GOVERNMENT

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Center of Government

Project: 16.15

Start: 01/01/2021

Estimated Completion Date: 06/30/2029

Committee: Facilities and Infrastructure

Project Manager: Arel LeMaro

Program Manager: Arel LeMaro

Department: Facilities Department

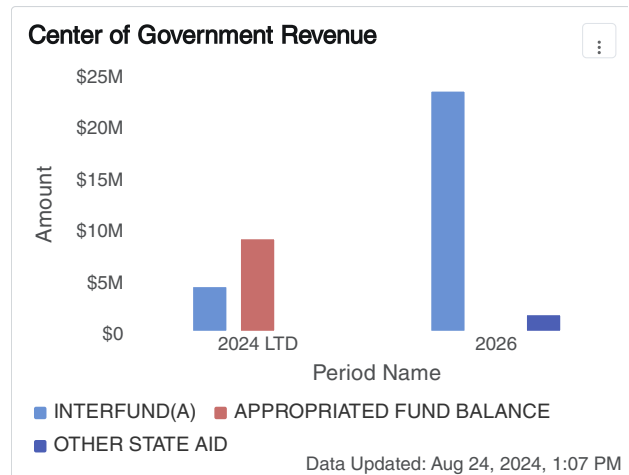
Location: Corner of Buffalo Street and North Tioga Street

Total Project Cost: \$40,000,000

PROJECT DESCRIPTION

In 2021 the County Legislature took action to purchase a property at the corner of Buffalo and North Tioga Streets in the City of Ithaca with the plan of constructing an office building that will serve as the Tompkins County Center of Government. The current estimate for the new construction project totals \$30.6 million. The Center of Government project is budgeted to be funded through a combination of bond proceeds, general funds, and State/Federal grants as outlined in the 2022 Capital Plan.

In February 2022 the County took ownership of the two properties on the 300 block of N. Tioga Street adjacent to the Main Courthouse. The Legislature approved moving forward with a program space study update in April 2022. The space study update was completed and presented to the Facilities & Infrastructure Committee in July 2022.



The Legislature decided to move forward with the Center of Government Building project in September 2023.

The focus in 2024 will be to hire an architectural and engineering design team and commence the design of the Center of Government Building that will continue through the end of 2025.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Center of Government Expense

Worksheet Name	2024 LTD	2026
Amount		
Land	\$3,000,000	\$0
Design	\$2,000,000	\$0
Construction	\$0	\$35,000,000
AMOUNT	\$5,000,000	\$35,000,000

REVENUE

Center of Government Revenue

Object Code Description	2024 LTD	2026
Amount		
APPROPRIATED FUND BALANCE	\$9,400,000	\$0
INTERFUND(A)	\$4,800,000	\$23,800,000
OTHER STATE AID	\$0	\$2,000,000
AMOUNT	\$14,200,000	\$25,800,000

GREEN FACILITIES

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Green Facilities

Start:

Estimated Completion Date:

Committee: Facilities and Infrastructure

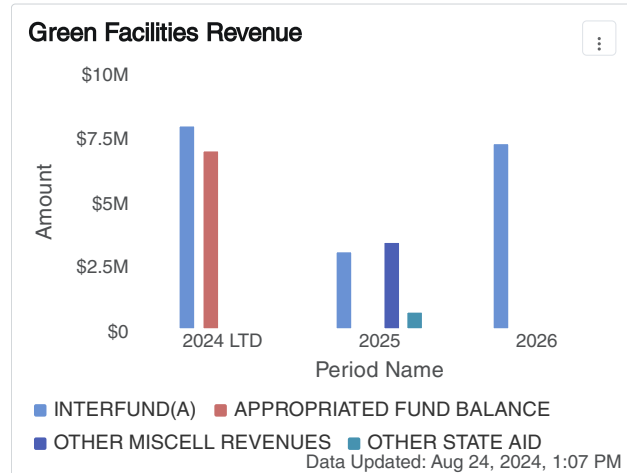
Project Manager: Arel LeMaro

Program Manager: Arel LeMaro

Department: Facilities Department

Location:

Total Project Cost: \$30,000,000



PROJECT DESCRIPTION

The Tompkins County Energy Strategy adopted by the Legislature in August 2019, called for an inventory and analysis of County facilities and fleet to determine a financially sound path to net-zero emissions. To help the County make this transition to a net-zero emissions future, the 2022 Capital Plan includes two new programs. One is focused on providing funding for improvements to facilities to reduce energy consumption, move away from fossil fuels for thermal needs, and install renewable energy systems.

While COVID-19 created unexpected budgetary constraints and delays in the originally set schedule for this initiative, the proposed 2022 Capital Plan remained committed to achieving a sound financial path to net-zero emissions of County operations by 2030. 2022 market conditions and inflationary increases contributed to a 10% increase from previous project budget estimates.

Through a NYSERDA Flex Tech Study in 2021, Tompkins County and its partner Johnson Controls completed a preliminary development and implementation plan to achieve net-zero emissions county-wide. A 3-phased plan to achieve net-zero emissions by 2027 was presented to the Legislature in October 2021. Detailed engineering for Phase I energy improvement projects started in late 2021 and

was completed in June 2022. Construction of the Phase I Energy Improvement projects began in December 2022 and continued through 2023 with completion expected by mid-summer 2024.

Phase II preliminary engineering began in late 2023 and was completed in early 2024. Several projects were considered for Phase II and one scenario was selected. The projects selected for Phase II include boiler replacements at the Human Services Building, a geothermal system at the Emergency Response Center, and solar canopies at the parking lots of Whole Health (Brown Rd.) , the Human Services Building, and the Public Works Facility. This was presented to County Administration and the Facilities & Infrastructure Committee and approved in April 2024 to advance to detailed engineering. No decision has yet been made on whether to move forward with construction for Phase II once detailed engineering is completed in late 2024.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Green Facilities Expense

Worksheet Name	2024 LTD	2025	2026
Amount			
Construction	\$15,143,992	\$7,500,000	\$7,356,008
AMOUNT	\$15,143,992	\$7,500,000	\$7,356,008

REVENUE

Green Facilities Revenue

Object Code Description	2024 LTD	2025	2026
Amount			
APPROPRIATED FUND BALANCE	\$7,097,492	\$0	\$0
INTERFUND(A)	\$8,046,500	\$3,145,000	\$7,356,008
OTHER STATE AID	\$0	\$825,000	\$0
OTHER MISCELL REVENUES	\$0	\$3,530,000	\$0
AMOUNT	\$15,143,992	\$7,500,000	\$7,356,008

PUBLIC SAFETY BUILDING PROJECT

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Public Safety Project *NEW*

Start: 01/01/2025

Estimated Completion Date: 12/31/2031

Committee: Public Safety

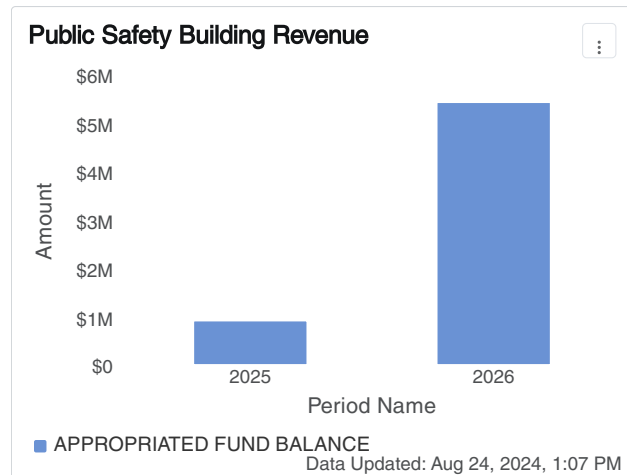
Project Manager: Arel LeMaro

Program Manager: Derek Osborne

Department: Facilities Department

Location: 779 Warren Road

Total Project Cost: \$6,500,000



PROJECT DESCRIPTION

In 2020 a space needs assessment was conducted which included cost options for significantly renovating the Public Safety building to constructing a new facility including jail pod scenario's. Costs for these scenario's ranged from \$23M to \$45M. All scenario's also included energy upgrades to making the Public Safety building part of the County's Net-zero efforts for all county facilities.

During this time significant bail and criminal justice reforms were put into place by the State of New York. As a result, the County's jail population continued to decline to unprecedented levels. While COVID-19 impacted most of 2020 in unpredictable and unfamiliar ways, it was still too early to determine the long-term impacts on the County's jail population from the bail and criminal justice reforms.

As a result, it was recommended that the County pause on making any significant improvements to the Public Safety building for several years until consistent baseline data could be produced to understand the long-term impacts of the bail and criminal justice reforms on the jail. Instead, it was

recommended the County move forward with approximately \$4.75M of needed improvements to keep the facility functioning adequately and safely for County employees and inmates. These improvements included upgrades to the building envelope/interior, HVAC/plumbing systems, security and detention hardware systems, and electrical systems. These improvements provided the needed upgrades to keep the facility operational and minimize any unanticipated failures in the immediate future. Design for these short-term improvements took place in 2021 and 2022. Prime contracts were awarded in the summer of 2022. Construction commenced in the spring of 2023 after all equipment and materials were on-site with expected completion by late 2024.

Over the past few years, the County has continued to monitor the impacts of bail and criminal justice reforms and considered the program space deficiencies that currently exist in the jail in order to make informed decisions about the next investment for the Public Safety building. The Legislature is looking at addressing the space and building deficiencies at the Public Safety Building once the Center of Government Building project is completed in late 2028 and has given initial approval to commence preliminary design in 2025. A better understanding of project costs will be possible once preliminary design has been completed in late 2025.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Public Safety Building Expense

Worksheet Name	2025	2026
Amount		
Design	\$1,000,000	\$5,500,000
AMOUNT	\$1,000,000	\$5,500,000

REVENUE

Public Safety Building Revenue

Object Code Description	2025	2026
Amount		
APPROPRIATED FUND BALANCE	\$1,000,000	\$5,500,000
AMOUNT	\$1,000,000	\$5,500,000

FALL CREEK ROAD CR 105, BRIDGE REHAB OVER FALL CREEK

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Fall Creek Road CR 105, Bridge Rehab over Fall Creek

Project: 51.53

Start: 01/01/2023

Estimated Completion Date: 12/31/2027

Committee: Facilities and Infrastructure

Project Manager: James Morse

Program Manager: Jeff Smith

Department: Highway Department

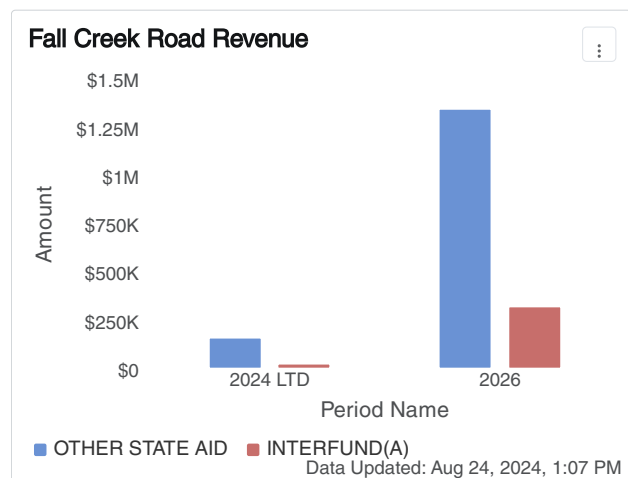
Location: Fall Creek Road CR 105 over Fall Creek
BIN 375619

Total Project Cost: \$1,925,000

PROJECT DESCRIPTION

This bridge is a 3-barrel concrete box culvert with a condition rating of less than 5.0, indicating greater than minor deterioration is present. Project is funded on the TIP, and it will use Federal STBG-FLEX Funding. Funding shares are based on 80% Federal and 20% Local cost sharing. For construction phases, we will request a 15% NY State cost share, using Marcheselli program funds.

The Project started in 2023. The Project consultant is Labella Consulting Engineers and they are working on the Preliminary Design in 2024.



Construction funding is in Federal Fiscal Year 25/26. FFY 2025/2026 starts in Fall of 2025 putting construction in 2026.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Fall Creek Road Expense

Worksheet Name	2024 LTD	2026
Amount		
Planning	\$15,000	\$0
Land	\$60,000	\$0
Design	\$150,000	\$0
Constructio	\$0	\$1,500,000
Other	\$0	\$200,000
AMOUNT	\$225,000	\$1,700,000

REVENUE

Fall Creek Road Revenue

Object Code Description	2024 LTD	2026
Amount		
INTERFUND(A)	\$45,000	\$340,000
OTHER STATE AID	\$180,000	\$1,360,000
AMOUNT	\$225,000	\$1,700,000

FALLS ROAD BRIDGE OVER TAUGHANNOCK CREEK

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Falls Road Bridge over Taughannock Creek

Start: 01/01/2025

Estimated Completion Date: 12/31/2027

Committee: Facilities and Infrastructure

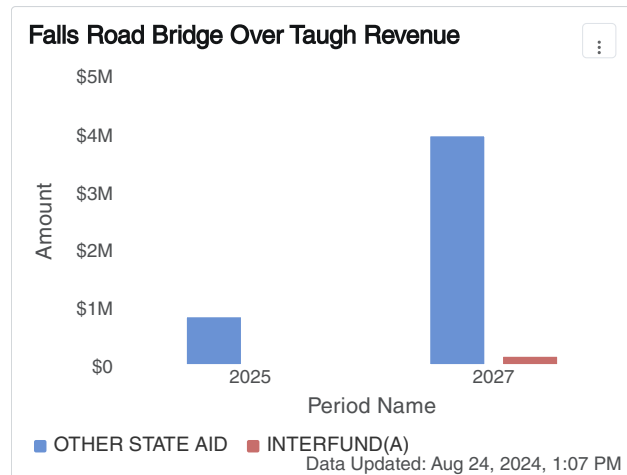
Project Manager: James Morse

Program Manager: Jeff Smith

Department: Highway Department

Location: Falls Road Bridge, Town of Ulysses BIN 3314450

Total Project Cost: \$5,158,479



PROJECT DESCRIPTION

Falls Road over Taughannock Creek is considered a gateway to the Taughannock State Park, part of the area's cultural and environmental resources. Maintaining a safe entrance to the park will bolster the economy through tourism.

Multiple grant applications have been made in the search for funding for this project. This bridge was not initially selected for Bridge New York (BNY) Funding in early rounds; however, we have recently learned that it was recommended as the top priority on a list submitted to DOT Main Office for funding under the still open 2023 BNY grant. BNY Grant funding for Bridges is typically allocated and capped at 95% of the total estimated cost, with any overruns requiring additional local funding.

Announcements of the BNY Grant awards are expected Fall 2024. This Capital Project Request is based on the anticipation of this award, with funding required to begin in 2025. If the grant is not awarded,

the Capital Plan will be adjusted to push this project into future years while other sources of funding are sought.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Falls Road Bridge over Taugh Expense

Worksheet Name	2025	2027
Amount		
Design	\$941,470	\$0
Other	\$0	\$552,000
Construction	\$0	\$3,665,009
AMOUNT	\$941,470	\$4,217,009

REVENUE

Falls Road Bridge Over Taugh Revenue

Object Code Description	2025	2027
Amount		
INTERFUND(A)	\$47,073	\$210,850
OTHER STATE AID	\$894,397	\$4,006,159
AMOUNT	\$941,470	\$4,217,009

HIGHWAY MACHINERY 5-YEAR PLAN

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Highway Machinery 5-Year Plan

Project: 51.91

Start: 01/01/2025

Estimated Completion Date: 12/31/2029

Committee: Budget, Capital, and Personnel

Project Manager: Nick Ensign

Program Manager: Jeff Smith

Department: Highway Department

Location: N/A

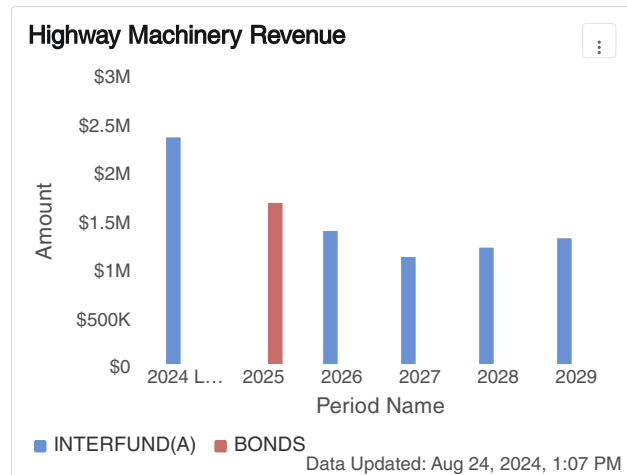
Total Project Cost: \$9,310,500

PROJECT DESCRIPTION

This Highway Machinery Procurement 5-year plan includes requests and cost estimates for 2025 - 2026 - 2027 - 2028 - 2029. Capital 5-year equipment plan maintains Modern, Efficient, Safe equipment. This benefits taxpayers, employees, and the environment.

The Highway Department has, for many years, maintained a 5-year vehicle and machinery procurement/replacement plan and is now two years into doing so as a Machinery procurement/replacement plan in the County's Capital Budget. (Vehicle purchases are now programmed as part of the Green Fleet Capital budget.)

Supply chain issues have led to the delayed delivery of multiple machinery units as well as increased costs. At the same time, these past two years have seen funding reduced below requested amounts for



the machinery replacement schedule. These factors combined with inflation are driving the increased level of request being made for 2025 and beyond.

Significant steps taken during 2024 include an update to the department's 5-year machinery procurement/replacement plan to accommodate the supply chain delays and price increases.

Lack of timely and adequate funding of machinery replacement risks additional increased inflationary impacts on pricing and further delays in delivery. Slippage in the machinery replacement schedule also risks increased depreciation of the existing stock, with consequences for the trade-in values which have been crucial to offsetting the purchase of new equipment and extending the Department's machinery buying power.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Highway Machinery Expense

Worksheet Name	2024 LTD	2025	2026	2027	2028	2029
Amount						
Equipment	\$2,823,000	\$1,717,500	\$1,430,000	\$1,165,000	\$1,255,000	\$1,350,000
AMOUNT	\$2,823,000	\$1,717,500	\$1,430,000	\$1,165,000	\$1,255,000	\$1,350,000

REVENUE

Highway Machinery Revenue

Object Code Description	2024 LTD	2025	2026	2027	2028	2029
Amount						
INTERFUND(A)	\$2,393,000	\$0	\$1,430,000	\$1,165,000	\$1,255,000	\$1,350,000
BONDS	\$0	\$1,717,500	\$0	\$0	\$0	\$0
AMOUNT	\$2,393,000	\$1,717,500	\$1,430,000	\$1,165,000	\$1,255,000	\$1,350,000

MIDLINE ROAD CULVERT BRIDGENY GRANT PROJECT

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Midline Road Culvert BridgeNY Grant Project

Start: 01/01/2024

Estimated Completion Date: 12/31/2026

Committee: Facilities and Infrastructure

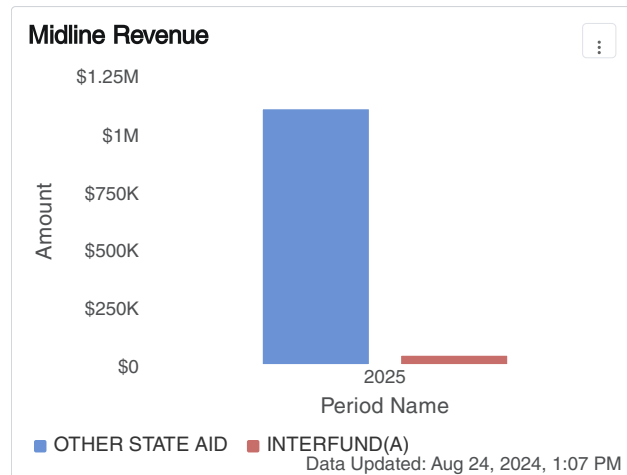
Project Manager: Jim Morse

Program Manager: Jeffrey Smith

Department: Highway

Location: Midline Road over Tributary Six Mile Creek

Total Project Cost: \$1,178,000



PROJECT DESCRIPTION

This project is funded through the Bridge New York (BNY) Culvert Grant Program. Under the BNY Culvert program this project will be 100% state-funded, with funding capped at the amount specified in the State-Local Agreement. Any costs that exceed the cap will be borne locally.

The existing structure is a cast-in-place concrete box culvert having a span of 12 feet and a barrel length of approximately 27 feet. The culvert has exceeded its service life and is in poor condition. The underside of the top slab is heavily mapcracked, has moderate efflorescence and stalactites, and has a large area of exposed, rusted reinforcing steel. The begin and end wingwalls have efflorescence stains and a couple areas of deeply spalled concrete. There is no guide railing along the west side of Midline Road (CR 162) and there is no stream bank or scour protection. The existing culvert requires replacement due to structural deterioration and safety-related issues.

Design phase completion is expected in 2024, and construction is planned for 2025.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Midline Expense

Worksheet Name	2024 LTD	2025
Amount		
Design	\$247,000	\$0
Construction	\$0	\$931,000
AMOUNT	\$247,000	\$931,000

REVENUE

Midline Revenue

Object Code Description	2025
Amount	
INTERFUND(A)	\$58,900
OTHER STATE AID	\$1,119,100
AMOUNT	\$1,178,000

ROAD MAINTENANCE PROGRAM

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Road Maintenance Program

Start: 01/01/2014

Estimated Completion Date:

Committee: Facilities and Infrastructure

Project Manager: Nick Ensign

Program Manager: Jeff Smith

Department: Highway Department

Location: Tompkins County

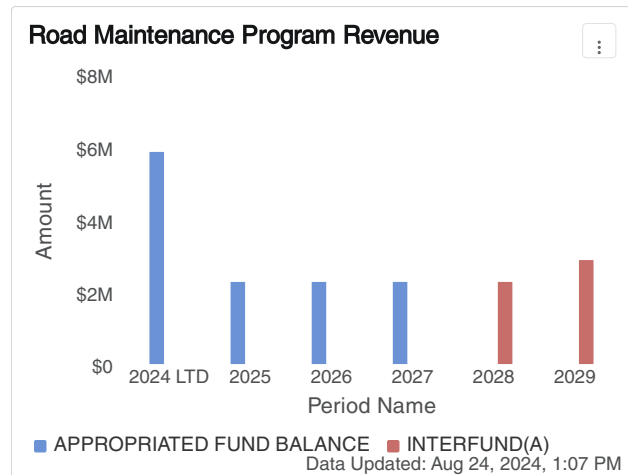
Total Project Cost: \$18,600,000

PROJECT DESCRIPTION

This project supports a multi-year highway rehabilitation, reconstruction, and maintenance plan. (For funding year 2022 ARPA funds were used, in 2023 and 2024 General Fund Balance was utilized rather than bond funds. Those three years total \$6 million lowering the total local share to \$7.2 million. Road Maintenance Bond Funds are utilized for road and bridge improvements.

The Road Maintenance Bond Funds have provided for crucial enhanced funding for road paving and bridge work at a time of continually increasing costs. These funds have helped provide for important incremental improvement each year in our Overall Average Pavement Quality for all county roads.

The Highway Maintenance Bond Program has been instrumental in stabilizing and improving the Overall Pavement Quality and is expected to allow continued improvement. Additionally, these funds both allow the department to fund preservation activities on roads as well as to widen road sections with paved shoulders to both improve safety and pavement longevity.



This is a fifteen-year program, started in 2014, beginning at \$1.2M, then \$1.8M, with funding levels increasing by \$600,000 every 5 years, to the current allocation of \$2.4. 2024 is the first year of the final 5 years at this funding level. With inflationary pressures on materials, equipment, and labor, this level of funding has been instrumental at maintaining and improving and maintaining county road infrastructure in both quality and safety. Uncertainty around the availability of state and federal infrastructure funding only compounds the importance of this local commitment to the County's road system. Extension of this program past 15-year horizon of the original plan is of extreme importance!

This proposal requests continuation of the program with the addition of the previously applied \$600,000 in 2029, for a total 2029 request of \$3,000,000.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Road Maintenance Program Expense

Worksheet Name	2024 LTD	2025	2026	2027	2028	2029
Amount						
Construction	\$6,000,000	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000	\$3,000,000
AMOUNT	\$6,000,000	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000	\$3,000,000

REVENUE

Road Maintenance Program Revenue

Object Code Description	2024 LTD	2025	2026	2027	2028	2029
Amount						
APPROPRIATED FUND BALANCE	\$6,000,000	\$2,400,000	\$2,400,000	\$2,400,000	\$0	\$0
INTERFUND(A)	\$0	\$0	\$0	\$0	\$2,400,000	\$3,000,000
AMOUNT	\$6,000,000	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000	\$3,000,000

16.92 ITS INFRASTRUCTURE REPLACEMENT/MAINTENANCE

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: ITS INFRASTRUCTURE REPLACEMENT/MAINTENANCE

Project: 16.92

Start: 01/01/2020

Estimated Completion Date: 12/31/2028

Committee: Government Operations

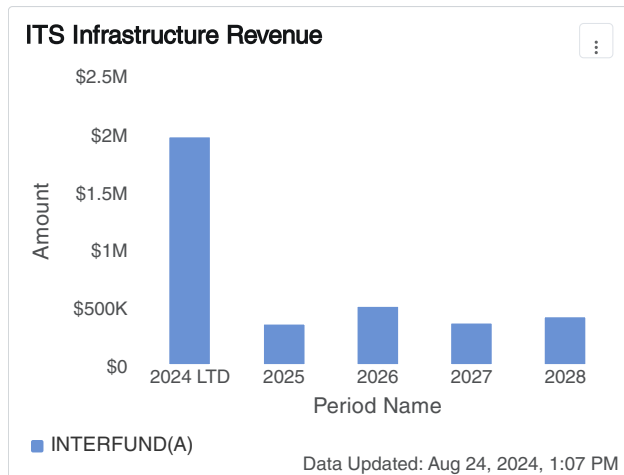
Project Manager: Loren Cottrell

Program Manager: Loren Cottrell

Department: Information Technology Services

Location: Various County Buildings

Total Project Cost: \$3,665,432



PROJECT DESCRIPTION

Projects completed to date include:

- Implementation of Uptown data core switch.
- Uptown campus fiber optics upgrades: Sheriff, Terminal, CFR, Health, & DoER.
- Implementation of video security camera storage (DVR) and camera software upgrades.
- Upgrade of Internet load balancing and redundancy management equipment.
- Upgrade and expansion of Storage Area Network (SAN)
- Firewall replacements at two datacenters
- Upgrade and expansion of video security camera storage (DVR)
- Implementation of Multi-Factor Authentication to improve IT security and remote access.
- Storage Area Network (SAN) capacity increase and upgrade.
- Firewall replacement at two datacenters.

- Coordination and engineering for the replacement of the Downtown Core Network switch.
- Creation of a countywide centralized computer replacement program.
- Replacement of Downtown Core Switch
- Health Consortium Move (New fiber connection and network switch)

Significant 2024 projects include:

- Disaster Recovery Cloud Backup Solution
- Design, replacement, and expansion of WiFi Access Points in County facilities.
- Backup Dispatch Center - Go Live
- Purchase and Implementation of DVR servers.
- Continued replacement of computer workstations
- Email Server upgrades
- DNS filtering and VPN replacement

Significant 2025 projects include:

- Purchase of replacement phone switching gear & desk phones.
- Finalize and implement patch management system.
- Upgrade of Fiber circuits for increased bandwidth
- Replacement of several building UPS systems.
- Engineering the replacement of both uptown and downtown load balancing devices
- Continued replacement of computer workstations

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

ITS Infrastructure Expense

Object Code Description	2024 LTD	2025	2026	2027	2028
Amount					
COMPUTER EQUIPMENT	\$1,858,082	\$370,000	\$515,000	\$380,000	\$430,000
PROFESSIONAL SERVICES	\$138,600	\$15,000	\$25,000	\$15,000	\$20,000
AMOUNT	\$1,996,682	\$385,000	\$540,000	\$395,000	\$450,000

REVENUE

ITS Infrastructure Revenue

Object Code Description	2024 LTD	2025	2026	2027	2028
Amount					
INTERFUND(A)	\$1,996,682	\$385,000	\$540,000	\$395,000	\$450,000
AMOUNT	\$1,996,682	\$385,000	\$540,000	\$395,000	\$450,000

87.48 GREEN FLEET & FLEET MANAGEMENT

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: Green Fleet/Fleet Management

Project: 87.48

Start: 01/01/2021

Estimated Completion Date:

Committee: Facilities and Infrastructure

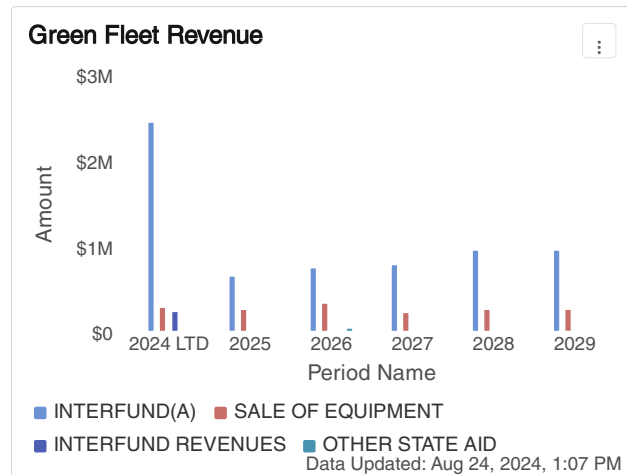
Project Manager: Terry Carroll

Program Manager: Katie Borgella

Department: Planning and Sustainability Department

Location: N/A

Total Project Cost: \$8,977,400



PROJECT DESCRIPTION

The Green Fleet Capital budget is the primary funding mechanism to purchase County vehicles, including a focus on transitioning the fleet to fully electric vehicles by 2030. This capital fund will cover vehicle purchases for multiple Departments, lease vehicles for the Sheriff's office and Mental Health Department, electric vehicle charging stations, associated up-fitting costs for vehicles, including telematic devices, and a small amount for branding vehicles for County communications purposes. The Health Department and Department of Social Services vehicles are not included in this fund because of reimbursement requirements that require they appear in those respective Department's operational budgets. The 2024 request anticipates the purchase of 8 vehicles and the leasing of 18, including necessary up-fits. Of the total 26 vehicles supported by this funding, 8 will be battery

electric vehicles or plug-in hybrid vehicles. The 2024 request also includes funds for telematics and to upgrade or install charging stations where necessary.

Prior to 2023, this fund was used to help supplement Departmental budgets to purchase electric vehicles. In 2021, the County worked with a consultant to inventory and evaluate the County's fleet and to lay out a detailed scheme for replacing gasoline-powered vehicles with PEVs and for managing the fleet more efficiently. In 2021 and 2022, the Green Fleet Capital program assisted in the purchase of multiple electric vehicles and charging stations across multiple departments.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Green Fleet Expense

Object Code Description	2024 LTD	2025	2026	2027	2028	2029
Amount						
VEHICLES	\$3,062,400	\$987,000	\$1,209,000	\$1,071,000	\$1,278,000	\$1,270,000
CONSTRUCTION EXPENSE	\$75,000	\$25,000	\$30,000	\$20,000	\$20,000	\$30,000
AMOUNT	\$3,137,400	\$1,012,000	\$1,239,000	\$1,091,000	\$1,298,000	\$1,300,000

REVENUE

Green Fleet Revenue

Object Code Description	2024 LTD	2025	2026	2027	2028	2029
Amount						
INTERFUND(A)	\$2,488,000	\$689,500	\$784,500	\$820,000	\$998,400	\$1,000,000
SALE OF EQUIPMENT	\$327,000	\$300,000	\$372,000	\$271,000	\$300,000	\$300,000
INTERFUND REVENUES	\$277,000	\$0	\$0	\$0	\$0	\$0
OTHER STATE AID	\$45,000	\$22,500	\$82,500	\$0	\$0	\$0
AMOUNT	\$3,137,000	\$1,012,000	\$1,239,000	\$1,091,000	\$1,298,400	\$1,300,000

87.47 NATURAL INFRASTRUCTURE

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: NATURAL INFRASTRUCTURE

Project: 87.47

Start: 01/01/2017

Estimated Completion Date: 12/31/2029

Committee: Planning, Energy, & Environmental Quality

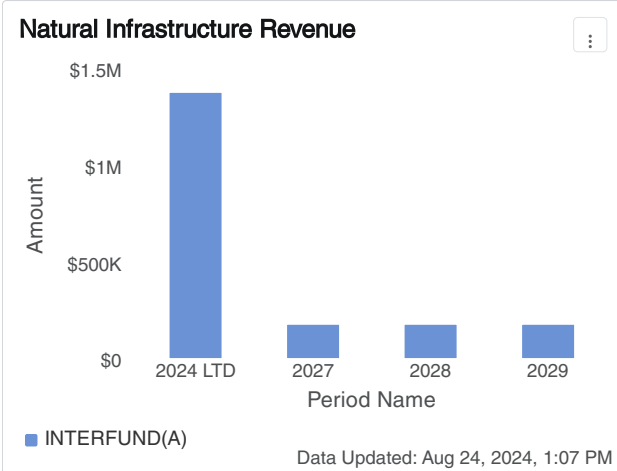
Project Manager: Abigail B. Conner

Program Manager: Katie Borgella

Department: Planning and Sustainability

Location: N/A

Total Project Cost: \$2,400,000



PROJECT DESCRIPTION

PROGRAM PURPOSE The Natural Infrastructure Capital Program provides funding to protect natural systems that can help mitigate the adverse impacts of climate change. At this time, the program focus is: 1) mitigating the potential for downstream flooding and sedimentation, and 2) establishing important migratory corridors to enable plant and animal species to be more resilient in the face of a changing climate.

PROJECT ELIGIBILITY The proposed project must meet all of the following minimum requirements:

1. The project must result in the long-term protection of the resource through fee-simple acquisition or a conservation easement being held on the property;
2. The property owner is a willing participant;

3. A qualified public or not-for-profit entity will be responsible for holding title or easement on the property, including future management and stewardship;
4. The project will provide permanent protection of the resource;
5. The project is at least partially located within: a. A Natural Features Focus Area or Priority Protection Area as defined in the Tompkins County Conservation Plan; or b. An area of high habitat connectivity value as defined in the Tompkins County Habitat Connectivity Plan; or c. An area that impacts water quality or flooding, defined as an area that includes lands in one or more of the following categories: • 50' buffer of an intermittent stream; • 100' buffer of a perennial stream; • National Wetland Inventory Wetlands; • New York State DEC Wetlands; • Tompkins County Water Resources Council Wetlands; • FEMA designated 1% and/or 0.2% Annual Chance of Flood Hazard Area; or d. An area of high scenic, recreational or trail value that also meets the program purpose;
6. The project is not the result of complying with local land use regulations that require the preservation of open space as part of a development proposal; and 7. The County cost will not exceed one-half of the most recent assessed value of the land that is eligible for this program, as valued by the County Department of Assessment, up to a maximum of \$200,000.

NOTE: REMOVED FUNDING FOR 2024 - 2027 PER THE COUNTY ADMINISTRATORS RECOMMENDATION

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Natural Infrastructure Expense

Object Code Description	2024 LTD	2027	2028	2029
Amount				
PROGRAM EXPENSE	\$1,400,000	\$200,000	\$400,000	\$400,000
AMOUNT	\$1,400,000	\$200,000	\$400,000	\$400,000

REVENUE

Natural Infrastructure Revenue

Object Code Description	2024 LTD	2027	2028	2029
Amount				
INTERFUND(A)	\$1,400,000	\$200,000	\$200,000	\$200,000
AMOUNT	\$1,400,000	\$200,000	\$200,000	\$200,000

BROADBAND EXPANSION TO UNSERVED AREAS

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: BROADBAND EXPANSION TO UNSERVED AREAS

Start: 01/01/2024

Estimated Completion Date: 12/31/2026

Committee: Housing and Economic Development

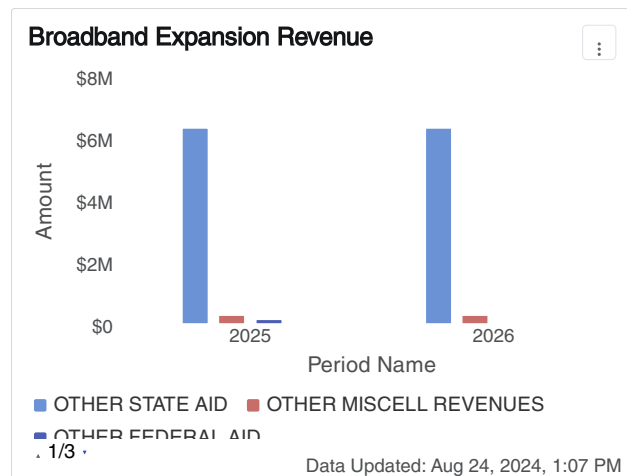
Project Manager: Nick Helmholdt

Program Manager: Katie Borgella

Department: Planning and Sustainability

Location: Tompkins County

Total Project Cost: \$510,000



PROJECT DESCRIPTION

This request will support project management expenses associated with the broadband expansion partnership proposal.

In May, 2024 Tompkins County applied to the New York State ConnectALL Office (CAO) County Partnership Program. An unanticipated aspect of the grant was the need to provide project management if the County is the recipient of the funds. Therefore this proposal included a contribution of funds from the county for the associated project management costs for monitoring the progress of the installation.

In 2022, Tompkins County contracted with ECC Technologies to identify addresses in Tompkins County which are not served by broadband service. In response to a survey conducted by ECC Technologies, over half the respondents said they use broadband/internet services for homework or education; over

two-thirds said they use it for virtual doctor's visits, and a similar number said they use it for working from home. Closing the digital divide and ensuring that high-speed broadband service is available to all addresses in the County is important. As the COVID-19 pandemic made clear, access to affordable and ubiquitous high-speed broadband service is critical. Households with such capacity can receive medical care, work remotely, continue their educations, and connect with family and friends. Conversely, those without such capacity can be cut off from the economy, their schools, and other essential services.

In September 2023 the County issued a Request for Proposals to identify internet service providers capable of expanding reliable, high-speed broadband to these unserved locations. Seven firms responded to the bid and Point Broadband was selected from this solicitation and partnered with the County on the aforementioned grant application.

If awarded funding from CAO, ECC Technologies is able to provide project management services to Tompkins County to ensure that the work is carried out as specified. This includes monitoring the deployment of approximately 150 miles of new fiber, applications for pole attachment permits, and ensuring that installed technologies meet the stated requirements.

This project would ensure that 781 unserved addresses in the County will be able to receive the high-speed broadband services they need to fully participate in these important aspects of community life.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Broadband Expansion Expense

Object Code Description	2025	2026
Amount		
PROFESSIONAL SERVICES	\$255,000	\$255,000
CONSTRUCTION	\$6,852,413	\$6,852,413
AMOUNT	\$7,107,413	\$7,107,413

REVENUE

Broadband Expansion Revenue

Object Code Description	2025	2026
Amount		
OTHER STATE AID	\$6,442,896	\$6,442,896
OTHER FEDERAL AID	\$255,000	\$145,000
OTHER MISCELL REVENUES	\$409,517	\$409,517
APPROPRIATED FUND BALANCE	\$0	\$110,000
AMOUNT	\$7,107,413	\$7,107,413

LANDFILL SITE IMPROVEMENT

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: 2025-2029 Landfill Site Improvements

Project: NEW

Start: 01/01/2025

Estimated Completion Date: 12/31/2029

Committee: Planning, Energy, & Environmental Quality

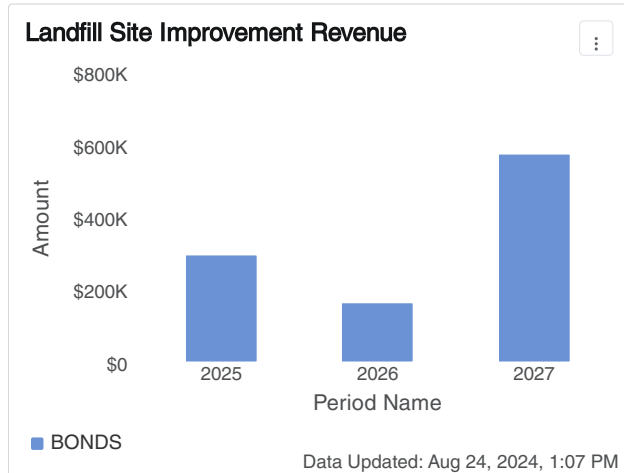
Project Manager: Leo Riley

Program Manager: Leo Riley

Department: Recycling Waste Management

Location: Caswell and Hillview Road Closed Landfills

Total Project Cost: \$1,066,425



PROJECT DESCRIPTION

Site improvements to County owned closed landfills for project years 2025 through 2029. Sites include Caswell Road Closed Landfill and Hillview Road Closed Landfill.

The significant project steps or activities planned encompass upgrades to the leachate collection system and tanks at both landfills. Planning, design, bid, and construction work will be conducted through this project. At Caswell this includes installing electric connection, leachate conveyance line cleaning, and a gate valve replacement for the leachate system. Both sites will be retrofitted with a remote monitoring system and will receive tank cleaning and tightness testing to service the aging tanks. This project includes replacement of the leachate tank at one closed landfill.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

Landfill Site Improvement Expense

Object Code Description	2025	2026	2027
Amount			
CONSTRUCTION EXPENSE	\$305,835	\$175,954	\$584,636
AMOUNT	\$305,835	\$175,954	\$584,636

REVENUE

Landfill Site Improvement Revenue

Object Code Description	2025	2026	2027
Amount			
BONDS	\$305,835	\$175,954	\$584,636
AMOUNT	\$305,835	\$175,954	\$584,636

81.61 RSWC UPGRADES 2021-2025

2025 TOMPKINS COUNTY PROJECT APPROVAL REQUEST (PAR) FORM

Project Name: RSWC Upgrades 2021-2025

Project: 81.61

Start: 01/01/2025

Estimated Completion Date: 12/31/2029

Committee: Planning, Energy, & Environmental Quality

Project Manager: Leo Riley

Program Manager: Leo Riley

Department: Recycling and Materials Management

Location: 160 Commercial Ave, Ithaca NY 14850

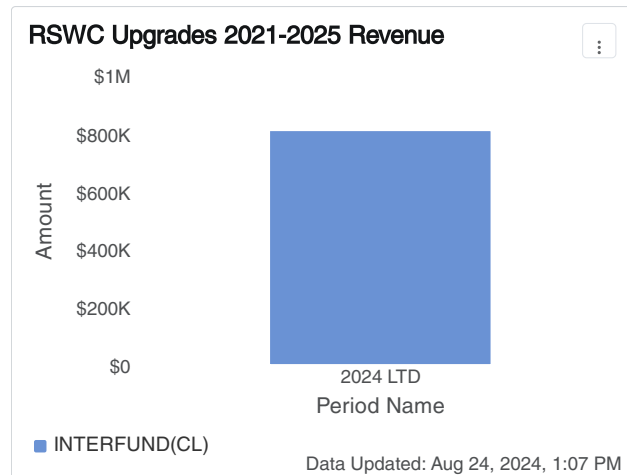
Total Project Cost: \$822,064

PROJECT DESCRIPTION

Asset management of County owned RSWC land, facilities, and equipment for project years 2021 through 2025.

The significant project steps or activities completed in 2021 included: installed the single stream compactor, upgraded the fire alarm panel, replaced trench drains, closed and removed an underground leachate tank, added a nitrogen system to the current fire suppression system, made repairs to concrete walls and floors, replaced exhaust fans and two overhead doors.

Engineering, planning, and design work was conducted from 2022 to 2024. This included full site paving, outbound truck scale replacement, interior upgrades to the RSWC, new HVAC system,



replacement of the atrium and adding light strobes to the fire alarm system. Construction costs for these projects were applied to the RSWC Infrastructure-ARPA capital project.

In 2025, this project will provide engineering oversight for completion of the 2024 construction project. It will also include planning for future capital projects following the updated five year facility site assessment.

PROPOSED IMPLEMENTATION SCHEDULE: ANNUAL AND TOTAL FUNDING REQUESTED

RSWC Upgrades 2021-2025 Expense

Object Code Description	2024 LTD	2025
Amount		
CONSTRUCTION EXPENSE	\$772,064	\$50,000
AMOUNT	\$772,064	\$50,000

REVENUE

RSWC Upgrades 2021-2025 Revenue

Object Code Description	2024 LTD
Amount	
INTERFUND(CL)	\$822,064
AMOUNT	\$822,064

Section 4

DEPARTMENTS & BUDGETING UNITS

AIRPORT

2025 Operating Budget and Over Target

Department Overview

The mission of Ithaca Tompkins International Airport is to deliver a safe, efficient, clean, and enjoyable facility that surpasses the expectations of travelers, tenants, and other airport users. We provide a crucial link to the outside world, contributing to the economic growth of Tompkins and surrounding counties. The airport serves the community's travel needs by providing connections to the national and international aviation system for both leisure and business travel. As part of our ongoing recovery efforts, ITH is exploring non-airline revenue opportunities, comparing our fees (e.g., parking) to similar markets, promoting the General Aviation sector, and reducing costs, along with many other opportunities. We are committed to engaging with airlines by leveraging our community, educational, and political connections to advocate for our market's air service needs. In 2024, ITH completed a Business/Strategic plan, and we will focus on implementing the resulting opportunities in 2025 and beyond.

Fiscal Target: 0

5% Cut Fiscal Target: 0

Department Requested Consolidated Budget - Expenditures & Revenues

Airport

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$1,184,771	\$387,823	\$1,617,595	-	-	\$0	\$1,617,595
OVERTIME	\$74,709	\$31,889	\$43,658	-	-	\$0	\$43,658
PREMIUM PAY	\$30,200	\$369,446	\$43,828	-	-	\$0	\$43,828
ALL OTHER CONTR. SVCS.	\$655,193	\$360,574	\$244,650	-	-	\$0	\$244,650
OTHER	\$1,080,490	\$195,941	\$608,914	-	-	\$0	\$608,914
MAINTENANCE	\$213,500	\$127,988	\$225,000	-	-	\$0	\$225,000
PROGRAM EXPENSE	-\$1,036,198	\$84,117	-\$408,480	-	-	\$0	-\$408,480
TRAVEL TRAINING	\$54,400	\$24,290	\$58,790	-	-	\$0	\$58,790
PROFESSIONAL SERVICES	\$1,153,695	\$296,906	\$368,110	-	-	\$0	\$368,110
UTILITIES	\$130,150	\$76,409	\$145,600	-	-	\$0	\$145,600
EQUIPMENT	\$33,500	\$14,714	\$27,880	-	-	\$0	\$27,880
AUTOMOTIVE EQUIPMENT	\$85,000	\$85,000	\$70,000	-	-	\$0	\$70,000
OTHER SUPPLIES	\$535,650	\$252,005	\$477,450	-	-	\$0	\$477,450
FRINGE	\$569,652	\$361,276	\$753,135	-	-	\$0	\$753,135
EXPENSES TOTAL	\$4,764,712	\$2,668,379	\$4,276,130	-	-	\$0	\$4,276,130
Revenues							
LOCAL REVENUES	\$1,624,758	\$750,147	\$2,013,392	-	-	\$0	\$2,013,392
INTERGOVNTMENTAL CHARGES	\$57,675	\$22,767	\$0	-	-	\$0	\$0
MISCELL LOCAL SOURCES	\$220,519	\$3,420	\$264,710	-	-	\$0	\$264,710
NON PROPERTY TAXES	-	-	\$100,000	-	-	\$0	\$100,000
USE OF MONEY & PROPERTY	\$1,720,780	\$669,695	\$1,898,028	-	-	\$0	\$1,898,028
REVENUES TOTAL	\$3,623,732	\$1,446,028	\$4,276,130	-	-	\$0	\$4,276,130
Calculation	\$1,140,980	\$1,222,350	\$0	\$0	\$0	-	-

Airport - PFC and Debt Service Contribution

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
PROGRAM EXPENSE	\$1,140,980	-	\$0	-	\$641,713	\$641,713	\$641,713
EXPENSES TOTAL	\$1,140,980	-	\$0	-	\$641,713	\$641,713	\$641,713
Revenues	-	-	-	-	-	-	-
Calculation	\$1,140,980	\$0	\$0	\$0	\$641,713	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Airport

	5% CUT FISCAL TARGET	5% CUT OTR RECOMMENDED	2025 CNTY ADMIN RECOM		TOTAL CTY ADMIN REC
	FY2025	FY2025	TOTAL 5% CUT	FY2025	
Expenses					
SALARY AND WAGES	\$1,617,595	–	\$1,617,595	–	\$1,617,595
OVERTIME	\$43,658	–	\$43,658	–	\$43,658
PREMIUM PAY	\$43,828	–	\$43,828	–	\$43,828
ALL OTHER CONTR. SVCS.	\$244,650	–	\$244,650	–	\$244,650
OTHER	\$608,914	–	\$608,914	–	\$608,914
MAINTENANCE	\$225,000	–	\$225,000	–	\$225,000
PROGRAM EXPENSE	-\$408,480	–	-\$408,480	–	-\$408,480
TRAVEL TRAINING	\$58,790	–	\$58,790	–	\$58,790
PROFESSIONAL SERVICES	\$368,110	–	\$368,110	–	\$368,110
UTILITIES	\$145,600	–	\$145,600	–	\$145,600
EQUIPMENT	\$27,880	–	\$27,880	–	\$27,880
AUTOMOTIVE EQUIPMENT	\$70,000	–	\$70,000	–	\$70,000
OTHER SUPPLIES	\$477,450	–	\$477,450	–	\$477,450
FRINGE	\$753,135	–	\$753,135	–	\$753,135
EXPENSES TOTAL	\$4,276,130	–	\$4,276,130	–	\$4,276,130
Revenues					
LOCAL REVENUES	\$2,013,392	–	\$2,013,392	–	\$2,013,392
MISCELL LOCAL SOURCES	\$264,710	–	\$264,710	–	\$264,710
NON PROPERTY TAXES	\$100,000	–	\$100,000	–	\$100,000
USE OF MONEY & PROPERTY	\$1,898,028	–	\$1,898,028	–	\$1,898,028
REVENUES TOTAL	\$4,276,130	–	\$4,276,130	–	\$4,276,130
Calculation	\$0	\$0	–	\$0	–

Airport - PFC and Debt Service Contribution

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		TOTAL CTY ADMIN REC
	FY2025	FY2025	TOTAL 5% CUT	FY2025	
Expenses					
PROGRAM EXPENSE	\$0	\$641,713	\$641,713	\$641,713	\$641,713
EXPENSES TOTAL	\$0	\$641,713	\$641,713	\$641,713	\$641,713
Revenues	–	–	–	–	–
Calculation	\$0	\$641,713	–	\$641,713	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Account Clerk Typist	1.00	1.00	-	-	-	-	-	-
Administrative Coordinator	-	-	1.00	1820	1.00	1820		
Airport Director	1.00	1.00	1.00	2080	1.00	2080		
Airport Firefighter/Operations Tech	10.00	9.00	9.00	18,720	11.00	22,880		
Airport Firefighter/Operations Tech Trainee	-	-	1.00	2080	1.00	2080		
Airport Maintenance Worker	-	-	-	-	5.00	10400		
Airport Terminal Services Coor	1.00	1.00	1.00	2080	1.00	2080		
Dep ARFF Chief/Security & Training Coord	-	1.00	1.00	2080	1.00	2080		
Deputy Dir Airpt/ARFF Chief	2.00	1.00	1.00	2080	1.00	2080		
Marketing & Air Service Development Administrator	-	1.00	1.00	2080	1.00	2080		
FTE Total	15.00	15.00	16.00	33,020	23.00	47,580	-	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

5610 - Airport

5610 AIRPORT

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$1,184,771	\$387,823	\$1,617,595	-	-	-
51200 - OVERTIME PAY	\$74,709	\$31,889	\$43,658	-	-	-
51300 - SHIFT PAY	\$17,700	\$356,801	\$31,328	-	-	-
51400 - DISABILITY PAY	\$0	\$937	\$0	-	-	-
51600 - LONGEVITY	\$12,500	\$6,000	\$12,500	-	-	-
51700 - PREMIUM PAY	\$0	\$5,708	\$0	-	-	-
54422 - EQUIPMENT MAINTENANCE	\$98,000	\$71,035	\$84,500	-	-	-
54424 - EQUIPMENT RENTAL	\$6,000	\$999	\$0	-	-	-
54425 - SERVICE CONTRACTS	\$551,193	\$288,042	\$159,650	-	-	-
54402 - LEGAL ADVERTISING	\$400	\$564	\$400	-	-	-
54416 - MEMBERSHIP DUES	\$9,580	\$2,542	\$5,840	-	-	-
54452 - POSTAGE	\$200	\$160	\$200	-	-	-
54462 - INSURANCE	\$100,500	\$110,403	\$121,443	-	-	-
54487 - TSA CONTRACT	\$0	\$72,429	\$0	-	-	-
54488 - TAXES	\$8,250	\$2,896	\$8,000	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$279,600	\$6,948	\$131,319	-	-	-
54808 - CONTRIBUTION TO DEBT SERV	\$681,960	-	\$341,712	-	-	-
54311 - MAINTENANCE	\$18,500	\$12,272	\$20,000	-	-	-
54470 - BUILDING REPAIRS	\$195,000	\$115,716	\$205,000	-	-	-
54400 - PROGRAM EXPENSE	-\$1,036,198	-	-\$408,480	-	-	-
R54400 - PROGRAM EXPENSE	-	\$84,117	-	-	-	-
54412 - TRAVEL/TRAINING	\$54,400	\$24,290	\$58,790	-	-	-

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
54442 - PROFESSIONAL SERVICES	\$953,695	\$107,940	\$143,110	-	-	-
54471 - ELECTRIC	\$75,000	\$55,809	\$75,000	-	-	-
54472 - TELEPHONE	\$13,500	\$8,691	\$12,500	-	-	-
54474 - WATER/SEWER	\$11,250	\$6,537	\$11,350	-	-	-
52206 - COMPUTER EQUIPMENT	\$7,500	\$7,620	\$3,750	-	-	-
52214 - OFFICE FURNISHINGS	\$0	\$1,559	\$0	-	-	-
52220 - DEPARTMENTAL EQUIPMENT	\$9,000	\$5,314	\$14,000	-	-	-
52221 - SAFETY/RESCUE/EMERG EQUIP	\$7,500	-	\$8,500	-	-	-
52222 - COMMUNICATIONS EQUIP	\$8,000	\$160	\$0	-	-	-
52230 - COMPUTER SOFTWARE	\$1,500	\$61	\$1,630	-	-	-
52231 - VEHICLES	\$85,000	\$85,000	\$70,000	-	-	-
54303 - OFFICE SUPPLIES	\$1,800	\$1,539	\$1,000	-	-	-
54306 - AUTOMOTIVE SUPPLIES	\$1,500	\$721	\$3,300	-	-	-
54307 - ELECTRICAL SUPPLIES	\$2,000	\$2,552	\$3,750	-	-	-
54310 - AUTOMOTIVE FUEL	\$400,000	\$222,541	\$350,000	-	-	-
54312 - HIGHWAY MATERIALS	\$53,300	\$1,266	\$36,250	-	-	-
54330 - PRINTING	\$400	\$210	\$400	-	-	-
54332 - BOOKS	\$150	-	\$150	-	-	-
54333 - EDUCATION AND PROMOTION	\$70,000	\$20,138	\$75,000	-	-	-
54340 - CLOTHING	\$6,500	\$3,038	\$7,600	-	-	-
58800 - FRINGES	\$569,652	\$361,276	\$753,135	-	-	-
EXPENSES TOTAL	\$4,534,312	\$2,473,543	\$4,003,880	-	-	-
Revenues						
41770 - LANDING FEES CHGS	\$581,383	\$202,825	\$912,302	-	-	-
41774 - CONCESSIONS	\$698,375	\$314,539	\$738,090	-	-	-
41780 - FUEL FARM COMMISSIONS	\$330,000	\$226,126	\$350,000	-	-	-
42801 - INTERFUND REVENUES	\$1,140,980	-	\$0	-	-	-
42226 - SALE OF SUPPLIES	\$0	\$1,295	\$0	-	-	-
42260 - SHERIFF OTHR GOVTS	\$57,675	\$21,472	\$0	-	-	-
42701 - REFUND OF PRIOR YR EXPENS	\$0	\$31	-	-	-	-
42770 - OTHER MISCELL REVENUES	\$5,119	\$3,389	\$5,460	-	-	-
41113 - ROOM TAX	-	-	\$100,000	-	-	-
41772 - AIRPORT DAY	\$0	\$467	\$0	-	-	-
42410 - RENTS	\$1,720,580	\$666,424	\$1,897,028	-	-	-
42401 - INTEREST & EARNINGS	\$200	\$3,270	\$1,000	-	-	-
REVENUES TOTAL	\$4,534,312	\$1,439,840	\$4,003,880	-	-	-
Calculation	\$0	\$1,033,703	\$0	\$0	\$0	\$0

5615 - Airport Customs Facility

5615 AIRPORT CUSTOMS FACILITY

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54425 - SERVICE CONTRACTS	\$0	\$498	\$500	-	-	-
54442 - PROFESSIONAL SERVICES	\$200,000	\$188,966	\$225,000	-	-	-
54471 - ELECTRIC	\$25,000	\$2,611	\$42,000	-	-	-
54472 - TELEPHONE	\$5,400	\$2,761	\$4,750	-	-	-
EXPENSES TOTAL	\$230,400	\$194,836	\$272,250	-	-	-
Revenues						
41774 - CONCESSIONS	\$15,000	\$6,656	\$13,000	-	-	-
42796 - APPROPRIATED FUND BALANCE	\$215,400	-	\$259,250	-	-	-
REVENUES TOTAL	\$230,400	\$6,656	\$272,250	-	-	-
Calculation	\$0	\$188,180	\$0	\$0	\$0	\$0

Over Target Request Summary

AIRPORT

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	
Expenses	\$4,276,130	-	\$641,713	-	\$641,713	\$641,713	\$4,917,843
Revenues	\$4,276,130	-	\$0	-	\$0	\$0	\$4,276,130
Calculation	\$0	\$0	\$641,713	\$0	\$641,713	\$641,713	-

Department Over Target Request

Name: A Fund Contribution to PFC Debt Service Contribution

Priority: 1

Reason: Continuation of Previous Years OTR

Funding Type: MultiYear

Description:

This request is final year of a three-year funding request. This funding request is for 50% of the Debt Service & assistance with Operating Expenses. This has been a stop gap anticipating an increase in airport operations as the market recovers.

ITH will continue to engage in recovery efforts by seeking other non-airline revenue opportunities, do a comparison of our fees to other similar sized markets, market the General Aviation sector of the airport, and reduce costs, among many other opportunities. We will also continue to reach out to the airlines with updated information about our market by using our resources within the community, educational and political connections to support the need for air service in our market. The efforts will be ongoing and will be supported by opportunities that arise from the Business/Strategic Plan.

Debt Service - this is the 50% share from the County

2023 - \$342,481; 2024 - \$340,980; 2025 - \$341,712.50

Operating - this is the funds from the County for the Operating Budget

2023 - \$1,329,654; 2024 - \$800,000; 2025 - \$300,000

9503 - A Fund Contribution to PFC Debt Service Contribution

Functional Unit	Account Code	Object Code Description	Amount
9503	54809	CONTRIB TO AIRPORT	\$300,000
9503	54809	CONTRIB TO AIRPORT	\$341,713
			\$641,713

**COUNTY ADMINISTRATOR
APPROVED 5% CUT OTR**

Recommended: \$641,713

Funding Type: OneTime

Reason:

Approve funding the 3rd year of
this multi-year request.

**COUNTY ADMINISTRATOR
RECOMMENDATION**

Recommended: \$641,713

Funding Type: OneTime

Reason:

Approve funding the 3rd year of
this multi-year request.

ASSESSMENT DEPARTMENT

2025 Operating Budget and Over Target

Department Overview

The mission of the Tompkins County Department of Assessment is to maintain equitable and accurate market driven property assessments on a yearly basis for real property tax administration. The Department yearly assesses properties at 100% of fair market value in order to equitably distribute the tax burden among the taxable properties within Tompkins County, to administer real property tax exemptions as provided by the New York State Real Property Tax Law and to educate the public about Real Property Assessment Administration.

Fiscal Target: 1,515,303

5% Cut Fiscal Target: 1,439,538

Reduction: 75,765

Department Request Consolidated Budget - Expenditures & Revenues

Assessment

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$946,306	\$606,163	\$989,552	\$253,677	-	\$253,677	\$1,243,229
PREMIUM PAY	\$8,000	\$7,250	\$11,650	\$0	-	\$0	\$11,650
ALL OTHER CONTR. SVCS.	\$14,561	\$7,833	\$11,100	-	-	\$0	\$11,100
OTHER	\$42,824	\$29,028	\$16,594	-	-	\$0	\$16,594
VEHICLES FUEL AND MAINTENANCE	\$1,700	\$466	\$0	-	-	\$0	\$0
PROGRAM EXPENSE	\$2,250	\$2,250	\$2,250	-	-	\$0	\$2,250
TRAVEL TRAINING	\$16,574	\$4,743	\$10,000	-	-	\$0	\$10,000
PROFESSIONAL SERVICES	\$0	-	-	\$98,000	\$180,000	\$278,000	\$278,000
UTILITIES	\$3,500	\$1,210	\$3,500	-	-	\$0	\$3,500
EQUIPMENT	\$3,800	\$247	\$6,300	-	-	\$0	\$6,300
OTHER SUPPLIES	\$18,763	\$7,545	\$18,694	-	-	\$0	\$18,694
FRINGE	\$421,517	\$280,820	\$442,231	\$112,049	-	\$112,049	\$554,280
EXPENSES TOTAL	\$1,479,795	\$947,555	\$1,511,871	\$463,726	\$180,000	\$643,726	\$2,155,597
Revenues							
LOCAL REVENUES	\$28,000	\$23,941	\$38,000	-	-	\$0	\$38,000
INTERFUND REVENUES	\$33,333	\$33,333	\$34,333	-	-	\$0	\$34,333
REVENUES TOTAL	\$61,333	\$57,274	\$72,333	-	-	\$0	\$72,333
Calculation	\$1,418,462	\$890,281	\$1,439,538	\$463,726	\$180,000	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Assessment

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$989,552	\$11,149	\$1,000,701	\$11,149	\$1,000,701
PREMIUM PAY	\$11,650	-	\$11,650	-	\$11,650
ALL OTHER CONTR. SVCS.	\$11,100	-	\$11,100	-	\$11,100
OTHER	\$16,594	-	\$16,594	-	\$16,594
PROGRAM EXPENSE	\$2,250	-	\$2,250	-	\$2,250
TRAVEL TRAINING	\$10,000	-	\$10,000	-	\$10,000
PROFESSIONAL SERVICES	-	\$180,000	\$180,000	\$278,000	\$278,000
UTILITIES	\$3,500	-	\$3,500	-	\$3,500
EQUIPMENT	\$6,300	-	\$6,300	-	\$6,300
OTHER SUPPLIES	\$18,694	-	\$18,694	-	\$18,694
FRINGE	\$442,231	\$4,924	\$447,155	\$4,924	\$447,155
EXPENSES TOTAL	\$1,511,871	\$196,073	\$1,707,944	\$294,073	\$1,805,944
Revenues					
LOCAL REVENUES	\$38,000	-	\$38,000	-	\$38,000
INTERFUND REVENUES	\$34,333	-	\$34,333	-	\$34,333
REVENUES TOTAL	\$72,333	-	\$72,333	-	\$72,333
Calculation	\$1,439,538	\$196,073	-	\$294,073	-

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Admin Assistant Level 2	1.00	1.00	1.00	2080	2.00	4160	2.00	
Assistant Director Of Assessment	1.00	1.00	1.00	2080	1.00	2080	1.00	
Assistant Real Property Appraiser	2.00	2.00	2.00	4160	1.00	2080	1.00	
Data Collector	0.30	0.30	0.40	739	0.50	1040		
Director Of Assessment	1.00	1.00	1.00	2080	1.00	2080		
Geographic Information Systems Analyst	-	-	-	-	1.00	2080		
GIS Technician	-	-	-	-	-	-		
Information Aide	-	1.00	1.00	2080	-	-		
Project Assistant	-	0.10	-	-	-	-		
Real Property Appraiser	4.00	5.00	4.00	8320	6.00	12,480		
Real Property Systems Supervisor	1.00	1.00	1.00	2080	1.00	2080		
Senior Valuation Specialist	-	1.00	1.00	2080	0.60	1248		
Valuation Specialist	1.00	-	-	-	-	-		
FTE Total	11.3	13.4	12.4	25,699	14.1	29,328	4.00	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

1355 - Assessment

1355 ASSESSMENT

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$946,306	\$606,163	\$989,552	\$253,677	\$11,149	\$11,149
51600 - LONGEVITY	\$8,000	\$7,250	\$11,650	\$0	-	-
54424 - EQUIPMENT RENTAL	\$2,400	\$1,233	\$2,400	-	-	-
54425 - SERVICE CONTRACTS	\$12,161	\$6,600	\$8,700	-	-	-
54402 - LEGAL ADVERTISING	\$450	\$187	\$450	-	-	-
54416 - MEMBERSHIP DUES	\$12,374	\$8,558	\$4,444	-	-	-
54452 - POSTAGE	\$30,000	\$20,283	\$10,000	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$0	-	\$1,700	-	-	-
54421 - AUTO MAINTENACE/REPAIRS	\$1,700	\$466	\$0	-	-	-
54400 - PROGRAM EXPENSE	\$2,250	\$2,250	\$2,250	-	-	-
54412 - TRAVEL/TRAINING	\$16,574	\$4,743	\$10,000	-	-	-
54442 - PROFESSIONAL SERVICES	\$0	-	-	\$278,000	\$180,000	\$278,000
54472 - TELEPHONE	\$3,500	\$1,210	\$3,500	-	-	-
52206 - COMPUTER EQUIPMENT	\$1,800	-	\$500	-	-	-
52214 - OFFICE FURNISHINGS	\$1,000	\$247	\$4,800	-	-	-
52222 - COMMUNICATIONS EQUIP	\$500	-	\$500	-	-	-
52230 - COMPUTER SOFTWARE	\$500	-	\$500	-	-	-
54303 - OFFICE SUPPLIES	\$15,413	\$5,889	\$15,344	-	-	-
54310 - AUTOMOTIVE FUEL	\$2,000	\$695	\$2,000	-	-	-
54330 - PRINTING	\$500	\$90	\$500	-	-	-
54332 - BOOKS	\$850	\$870	\$850	-	-	-
58800 - FRINGES	\$421,517	\$280,820	\$442,231	\$112,049	\$4,924	\$4,924
EXPENSES TOTAL	\$1,479,795	\$947,555	\$1,511,871	\$643,726	\$196,073	\$294,073
Revenues						
41250 - ASSESSORS FEES	\$28,000	\$23,941	\$38,000	-	-	-
42801 - INTERFUND REVENUES	\$33,333	\$33,333	\$34,333	-	-	-
42796 - APPROPRIATED FUND BALANCE	-	-	-	\$0	\$0	\$0
REVENUES TOTAL	\$61,333	\$57,274	\$72,333	\$0	\$0	\$0
Calculation	\$1,418,462	\$890,281	\$1,439,538	\$643,726	\$196,073	\$294,073

Over Target Request Summary

ASSESSMENT

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	TOTAL RECOMMENDED
Expenses	\$1,511,871	\$463,726	\$180,000	\$114,073	\$180,000	\$294,073	\$1,805,944
Revenues	\$72,333	-	\$0	-	\$180,000	\$180,000	\$252,333
Calculation	\$1,439,538	\$463,726	\$180,000	\$114,073	\$0	\$114,073	-

Department Over Target Request

Name: Promotion of Assistant Real Property Appraiser to Real Property Appraiser

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

Thankfully, in January 2024, we were able to hire a licensed real estate appraiser for the Assistant Real Property Appraiser position. This individual will only require a one-year training period due to their licensing. This promotion will align the incumbent's pay with that of other Real Property Appraisers in the department. This individual is licensed and requires only a one-year training, making the promotion both timely and cost-effective. Restoring the necessary funds will ensure that their pay is aligned with other Real Property Appraisers in the department, fostering equity and recognizing the value of their expertise. This adjustment is crucial for maintaining departmental morale and retaining skilled professionals.

1355 Promote Asst RP Appraiser to Real Property Appraiser

Functional Unit	Account Code	Object Code Description	Amount
1355	58800	FRINGES	\$4,924
1355	51000	REGULAR PAY	\$11,149
			\$16,073

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended: \$16,073
 Funding Type: Target
 Reason:
 Recommend restoration of
 funding to maintain/increase
 capacity in the Assessment
 Department

**COUNTY
ADMINISTRATOR
RECOMMENDATION**

Recommended: \$16,073
 Funding Type: Target
 Reason:
 Recommend restoration of
 funding to maintain/increase
 capacity in the Assessment
 Department

Name: Conversion to new Computer Assistant Mass Appraisal Database

Priority: 2

Reason: Maintenance of Effort

Funding Type: MultiYear

Description:

It has become evident that the current Computer Assisted Mass Appraisal Database, developed by NYS since 1996, is showing signs of aging. This client-specific database is stored on county servers and has led to the creation of multiple auxiliary databases to assist in managing various department functions such as exemptions, assessment reviews, valuation, tax bills, sales processing, and building permits.

Unfortunately, the maintenance of these databases is becoming increasingly challenging due to compatibility issues with Microsoft updates and the impending departure of key department personnel. There are CAMA Databases available that can potentially integrate all our external databases into a unified cloud-based application. These databases offer improved functionality, easier sharing of information with the public, and enhanced usability for field staff.

Although NYS had previously started developing a similar system, it was abandoned in favor of a new in-house application which lacks the functionality that other CAMA databases have.

Implementing a new CAMA database would enable us to enhance public interaction, streamline data dissemination, and increase awareness among the public about our operations.

1355 Conversion to New CAMA Database

Functional Unit	Account Code	Object Code Description	Amount
1355	54442	PROFESSIONAL SERVICES	\$180,000
			\$180,000

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended: \$180,000
 Funding Type: OneTime
 Reason:
 Recommend that the County apply for a NYS Local Government Efficiency (LGE) grant to cover the full estimated cost of software conversion (\$360,000). Recommend that \$180,000 be budgeted in 1x contingency to begin the software conversion in 2025 if the LGE grant application is unsuccessful.

**COUNTY
ADMINISTRATOR
RECOMMENDATION**

Recommended: \$180,000
 Funding Type: OneTime
 Reason:
 Recommend that the County apply for a NYS Local Government Efficiency (LGE) grant to cover the full estimated cost of software conversion (\$360,000). Recommend that \$180,000 be budgeted in 1x contingency to begin the software conversion in 2025 if the LGE grant application is unsuccessful.

Name: Annual Maintenance for new CAMA Software

Priority: 3

Reason: Maintenance of Effort

Funding Type: Target

Description:

This maintenance fee will support the ongoing use of the new CAMA Software, which is designed to enhance the user experience for both the Department of Assessment and property owners. With this software, users can easily access information from the assessment database without the need to contact our office. The software will allow us to present our metrics to the public in a more user-friendly format, moving beyond reliance on our annual report. The fee has been adjusted from \$200,000 following a review of the CAMA software in 2023 and is now more aligned with the proposal from 2017, which was developed prior to the announcement by NYS about creating a new CAMA software.

1355 Annual Maintenance for new CAMA Software

Functional Unit	Account Code	Object Code Description	Amount
1355	54442	PROFESSIONAL SERVICES	\$98,000
			\$98,000

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended: \$0
Funding Type: Not Approved
Reason:
Unable to recommend to meet
the goal of a 2% tax levy
increase

COUNTY
ADMINISTRATOR
RECOMMENDATION

Recommended: \$98,000
Funding Type: Target
Reason:
Recommend this software to
improve the efficiency and
inter-operability of Assessment
database. Assumes the use of
Local Government Efficiency
(LGE) grant funds or
contingency funds to support
transition to new software

Name: Additional Staff Annual Equity Maintenance

Priority: 4

Reason: Maintenance of Effort

Funding Type: Target

Description:

Our department has been asked to determine the staffing levels necessary to sustain a fully funded Annual Equity Maintenance Program (AEM). This OTR request encompasses the staffing required to reinstate some of our previous positions while ensuring we have adequate resources to fulfill the commitments of the AEM Program and complete our annual projects.

Included in this request is an additional Assistant Director position, which would restore the roles of Assistant Directors for Field Operations and Internal Operations. This structure was in place prior to our reorganization in 2000, when the AEM Program was initiated and these roles were later merged due to budgetary reasons. Reinstating this position will enable the Director of Assessment to delegate day-to-day responsibilities, thereby allowing for more effective departmental management.

Additionally, we are requesting another Assistant Real Property Appraiser position. This role will facilitate a more equitable distribution of responsibilities across towns and provide dedicated support for sales verification and coordination with Building Code Offices.

Finally, this OTR includes the addition of two Administrative Assistant L2 positions. These roles will distribute the current exemption workload, which is presently managed by one individual. One of these Administrative Assistants will focus on exemption processing and will assist the appraisal staff with clerical tasks, including public information requests and gathering data from the Code Offices.

Furthermore, changes in workflows from other departments have resulted in the transfer of additional tasks to our team. To effectively manage these new responsibilities and support the Director of Assessment, the proposed Assistant will be tasked with administrative tasks that are currently handled by the director including the Solid Waste Annual Fee unit maintenance.

Positions: Assistant Real Property Appraiser; Assistant Director of Assessment; 2 Administrative Assistant - Level 2

1355 Additional Staff Annual Equity Maintenance

Functional Unit	Account Code	Object Code Description	Amount
1355	51000	REGULAR PAY	\$242,528
1355	58800	FRINGES	\$107,125
			\$349,653

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended: \$0
Funding Type: Not Approved
Reason:
Unable to recommend to meet
the goal of a 2% tax levy
increase

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the
tax cap

ASSIGNED COUNSEL

2025 Operating Budget

Department Overview

Assigned Counsel receives and reviews all applications for free attorney services and determines eligibility. Financial eligibility levels include: automatic eligibility for public assistance, poverty level, and inability to afford counsel. Attorneys are provided for charges including violations, misdemeanors, felonies, and appeals in criminal court, and most matters in family court.

Mandate Target: 2,072,257

Net Local Share

Fiscal Target: 288,355

5% Cut Fiscal Target: 273,937

Reduction: 14,418

Department Request Consolidated Budget - Expenditures & Revenues

Assigned Counsel

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$415,665	\$210,675	\$415,667	-	-	\$0	\$415,667
PREMIUM PAY	\$2,500	\$2,500	\$2,501	-	-	\$0	\$2,501
ALL OTHER CONTR. SVCS.	\$2,061,532	\$1,366,030	\$2,195,317	-	-	\$0	\$2,195,317
OTHER	\$3,060	\$3,619	\$1,317	-	-	\$0	\$1,317
PROGRAM EXPENSE	\$2,107	-	\$2,107	-	-	\$0	\$2,107
TRAVEL TRAINING	\$10,000	\$1,340	\$5,000	-	-	\$0	\$5,000
UTILITIES	\$811	\$259	\$811	-	-	\$0	\$811
Mandate - Assigned Counsel	\$1,817,000	\$790,323	\$1,817,000	-	-	\$0	\$1,817,000
EQUIPMENT	\$28,690	-	\$14,755	-	-	\$0	\$14,755
OTHER SUPPLIES	\$10,200	\$1,523	\$10,200	-	-	\$0	\$10,200
FRINGE	\$183,600	\$97,592	\$184,705	-	-	\$0	\$184,705
EXPENSES TOTAL	\$4,535,165	\$2,473,860	\$4,649,380	-	-	\$0	\$4,649,380
Revenues							
MISCELL LOCAL SOURCES	\$110,590	\$27,447	\$182,399	-	-	\$0	\$182,399
STATE AID	\$1,974,134	\$307,659	\$2,120,787	-	-	\$0	\$2,120,787
REVENUES TOTAL	\$2,084,724	\$335,106	\$2,303,186	-	-	\$0	\$2,303,186
Calculation	\$2,450,441	\$2,138,754	\$2,346,194	\$0	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Assigned Counsel

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$415,667	–	\$415,667	–	\$415,667
PREMIUM PAY	\$2,501	–	\$2,501	–	\$2,501
ALL OTHER CONTR. SVCS.	\$2,195,317	–	\$2,195,317	–	\$2,195,317
OTHER	\$1,317	–	\$1,317	–	\$1,317
PROGRAM EXPENSE	\$2,107	–	\$2,107	–	\$2,107
TRAVEL TRAINING	\$5,000	–	\$5,000	–	\$5,000
UTILITIES	\$811	–	\$811	–	\$811
Mandate - Assigned Counsel	\$1,817,000	–	\$1,817,000	–	\$1,817,000
EQUIPMENT	\$14,755	–	\$14,755	–	\$14,755
OTHER SUPPLIES	\$10,200	–	\$10,200	–	\$10,200
FRINGE	\$184,705	–	\$184,705	–	\$184,705
EXPENSES TOTAL	\$4,649,380	–	\$4,649,380	–	\$4,649,380
Revenues					
MISCELL LOCAL SOURCES	\$182,399	–	\$182,399	–	\$182,399
STATE AID	\$2,120,787	–	\$2,120,787	–	\$2,120,787
REVENUES TOTAL	\$2,303,186	–	\$2,303,186	–	\$2,303,186
Calculation	\$2,346,194	\$0	–	\$0	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Administrative Assistant - Level 4	1.00	1.00	1.00	1820	1.00	1820		
Data Officer - Indigent Legal Services	1.00	1.00	1.00	1820	1.00	1820		
Grants and Training Coord	1.00	1.00	1.00	1820	1.00	1820		
Program Coordinator	1.00	1.00	1.00	1950	1.00	1950		
Secretary	1.00	1.00	1.00	1950	1.00	1950		
Supervising Attorney	1.00	1.00	1.00	1950	1.00	1950		
FTE Total	6.00	6.00	6.00	11,310	6.00	11,310	-	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

1170 - Planning and Coordinating (Legal Defense)

1170 PLANNING & COORDINATING (LEGAL DEFENSE)

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$340,419	\$210,675	\$340,419	-	-	-
51600 - LONGEVITY	\$2,500	\$2,500	\$1,993	-	-	-
54120 - LEGAL DEFENSE ATTY FEES	\$0	-	\$133,785	-	-	-
54425 - SERVICE CONTRACTS	\$2,000	\$10,467	\$2,000	-	-	-
54416 - MEMBERSHIP DUES	\$1,060	\$3,520	\$0	-	-	-
54452 - POSTAGE	\$2,000	\$99	\$1,317	-	-	-
54412 - TRAVEL/TRAINING	\$10,000	\$1,340	\$5,000	-	-	-
54472 - TELEPHONE	\$811	\$259	\$811	-	-	-
52206 - COMPUTER EQUIPMENT	\$10,000	-	\$4,265	-	-	-
52210 - OFFICE EQUIPMENT	\$7,990	-	\$2,490	-	-	-
52214 - OFFICE FURNISHINGS	\$2,700	-	\$0	-	-	-
52230 - COMPUTER SOFTWARE	\$8,000	-	\$8,000	-	-	-
54303 - OFFICE SUPPLIES	\$4,700	\$1,523	\$4,700	-	-	-
54330 - PRINTING	\$5,500	-	\$5,500	-	-	-
58800 - FRINGES	\$150,363	\$97,592	\$151,244	-	-	-
EXPENSES TOTAL	\$548,043	\$327,974	\$661,524	-	-	-
Revenues						
42797 - OTHER LOCAL GOVT CONTRIBU	\$0	-	\$69,318	-	-	-
43089 - OTHER STATE AID	\$259,688	-\$14,337	\$316,512	-	-	-
REVENUES TOTAL	\$259,688	-\$14,337	\$385,830	-	-	-
Calculation	\$288,355	\$342,312	\$275,694	\$0	\$0	\$0

1171 - Assigned Counsel Mandate

1171 ASSIGNED COUNSEL MANDATE

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54120 - LEGAL DEFENSE ATTY FEES	\$2,059,532	\$1,355,563	\$2,059,532	-	-	-
54406 - FAMILY CT ATTY CHGG	\$1,817,000	\$790,323	\$1,817,000	-	-	-
EXPENSES TOTAL	\$3,876,532	\$2,145,886	\$3,876,532	-	-	-
Revenues						
43089 - OTHER STATE AID	\$1,714,446	\$321,997	\$1,804,275	-	-	-
REVENUES TOTAL	\$1,714,446	\$321,997	\$1,804,275	-	-	-
Calculation	\$2,162,086	\$1,823,889	\$2,072,257	\$0	\$0	\$0

1172 - Planning and Coordinating (Schuyler County)

1172 PLANNING & COORDINATING (SCHUYLER COUNTY)

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$75,246	-	\$75,248	-	-	-
51600 - LONGEVITY	-	-	\$508	-	-	-
54400 - PROGRAM EXPENSE	\$2,107	-	\$2,107	-	-	-
58800 - FRINGES	\$33,237	-	\$33,461	-	-	-
EXPENSES TOTAL	\$110,590	-	\$111,324	-	-	-
Revenues						
42797 - OTHER LOCAL GOVT CONTRIBU	\$110,590	\$27,447	\$113,081	-	-	-
REVENUES TOTAL	\$110,590	\$27,447	\$113,081	-	-	-
Calculation	\$0	-\$27,447	-\$1,757	\$0	\$0	\$0

BOARD OF ELECTIONS

2025 Operating Budget and Over Target

Department Overview

The Board of Elections is responsible for the administration of elections and the coordination of voter registration in Tompkins County. It supervises all federal, county, city, town, and village elections, and also provides technical assistance and support services to school and fire districts. The Board of Elections is a bipartisan office with two appointed Commissioners representing the state's major political parties. The Board of Elections is a State mandated program.

Mission Statement:

"We believe an individual's most important right of citizenship is your right to vote. The Board of Elections remains committed to protecting your right and to promote fair, open, and accessible elections."

Fiscal Target: 1,061,871

5% Cut Fiscal Target: 1,008,777

Reduction: 53,094

Department Request Consolidated Budget - Expenditures and Revenues

Board of Elections

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$862,734	\$447,908	\$644,525	\$101,624	-	\$101,624	\$746,149
PREMIUM PAY	\$4,250	\$5,150	\$7,075	-	-	\$0	\$7,075
ALL OTHER CONTR. SVCS.	\$59,400	\$44,937	\$69,413	\$8,000	-	\$8,000	\$77,413
OTHER	\$44,830	\$31,553	\$43,830	-	-	\$0	\$43,830
PROGRAM EXPENSE	\$35,000	\$8,670	\$26,300	-	-	\$0	\$26,300
TRAVEL TRAINING	\$10,000	\$6,578	\$10,000	-	-	\$0	\$10,000
UTILITIES	\$2,000	\$1,268	\$2,000	-	-	\$0	\$2,000
EQUIPMENT	\$1,000	\$371	\$0	-	-	\$0	\$0
OTHER SUPPLIES	\$135,107	\$89,453	\$60,668	-	-	\$0	\$60,668
FRINGE	\$267,416	\$186,412	\$271,283	\$11,951	-	\$11,951	\$283,234
EXPENSES TOTAL	\$1,421,737	\$822,299	\$1,135,094	\$121,575	-	\$121,575	\$1,256,669
Revenues							
INTERGOVNMENTAL CHARGES	\$121,356	\$152,285	\$98,317	-	-	\$0	\$98,317
MISCELL LOCAL SOURCES	\$18,000	-	\$28,000	-	-	\$0	\$28,000
STATE AID	\$49,353	\$75,744	\$0	-	-	\$0	\$0
REVENUES TOTAL	\$188,709	\$228,029	\$126,317	-	-	\$0	\$126,317
Calculation	\$1,233,028	\$594,270	\$1,008,777	\$121,575	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Board of Elections

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$644,525	\$101,624	\$746,149	\$101,624	\$746,149
PREMIUM PAY	\$7,075	-	\$7,075	-	\$7,075
ALL OTHER CONTR. SVCS.	\$69,413	-	\$69,413	-	\$69,413
OTHER	\$43,830	-	\$43,830	-	\$43,830
PROGRAM EXPENSE	\$26,300	-	\$26,300	-	\$26,300
TRAVEL TRAINING	\$10,000	-	\$10,000	-	\$10,000
UTILITIES	\$2,000	-	\$2,000	-	\$2,000
OTHER SUPPLIES	\$60,668	-	\$60,668	-	\$60,668
FRINGE	\$271,283	\$11,951	\$283,234	\$11,951	\$283,234
EXPENSES TOTAL	\$1,135,094	\$113,575	\$1,248,669	\$113,575	\$1,248,669
Revenues					
INTERGOVNMENTAL CHARGES	\$98,317	-	\$98,317	-	\$98,317
MISCELL LOCAL SOURCES	\$28,000	-	\$28,000	-	\$28,000
REVENUES TOTAL	\$126,317	-	\$126,317	-	\$126,317
Calculation	\$1,008,777	\$113,575	-	\$113,575	-

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Clerk	1.50	1.50	1.00	2080	0.70	1456		
Commissioner of Elections	2.00	2.00	2.00	4160	2.00	4160		
Deputy Commissioner of Elections	2.00	2.00	2.00	4160	2.00	4160		
Election Worker	5.00	5.00	1.00	2080	1.00	2080	2.70	
Senior Elections Clerk	2.00	2.00	2.00	4160	2.00	4160		
Senior Voting Machine Tech	2.00	2.00	2.00	4160	2.00	4160		
Voting Machine Technician	0.15	0.15	0.50	1040	1.00	2080		
FTE Total	14.65	14.65	10.5	21,840	10.7	22,256	2.70	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

1450 - Board of Elections

1450 Board of Elections

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$862,734	\$447,908	\$644,525	\$101,624	\$101,624	\$101,624
51200 - OVERTIME PAY	\$0	\$7,175	\$0	-	-	-
51600 - LONGEVITY	\$4,250	\$5,150	\$7,075	-	-	-
54425 - SERVICE CONTRACTS	\$59,000	\$44,439	\$68,915	\$8,000	-	-
54414 - LOCAL MILEAGE	\$3,000	\$1,330	\$3,000	-	-	-
54416 - MEMBERSHIP DUES	\$300	\$140	\$300	-	-	-
54452 - POSTAGE	\$1,000	-	\$0	-	-	-
54400 - PROGRAM EXPENSE	\$35,000	\$8,670	\$26,300	-	-	-
54412 - TRAVEL/TRAINING	\$10,000	\$6,578	\$10,000	-	-	-
52206 - COMPUTER EQUIPMENT	\$500	-	\$0	-	-	-
52210 - OFFICE EQUIPMENT	\$500	\$371	\$0	-	-	-
54303 - OFFICE SUPPLIES	\$3,229	\$2,633	\$2,729	-	-	-
54319 - PROGRAM SUPPLIES	\$2,000	\$160	\$1,500	-	-	-
54330 - PRINTING	\$1,500	\$957	\$750	-	-	-
54342 - FOOD	\$600	\$129	\$400	-	-	-
58800 - FRINGES	\$267,416	\$186,412	\$271,283	\$11,951	\$11,951	\$11,951
EXPENSES TOTAL	\$1,251,029	\$712,051	\$1,036,777	\$121,575	\$113,575	\$113,575
Revenues						
42215 - ELECTION EXPENSE INCOME	\$0	\$31,129	\$0	-	-	-
42770 - OTHER MISCELL REVENUES	\$18,000	-	\$28,000	-	-	-
REVENUES TOTAL	\$18,000	\$31,129	\$28,000	-	-	-
Calculation	\$1,233,029	\$680,922	\$1,008,777	\$121,575	\$113,575	\$113,575

1451 - Elections Expense

1451 Elections Expense

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54425 - SERVICE CONTRACTS	\$400	\$498	\$498	-	-	-
54402 - LEGAL ADVERTISING	\$2,530	-	\$2,530	-	-	-
54452 - POSTAGE	\$38,000	\$30,083	\$38,000	-	-	-
54472 - TELEPHONE	\$2,000	\$1,268	\$2,000	-	-	-
54303 - OFFICE SUPPLIES	\$3,000	\$1,059	\$3,000	-	-	-
54319 - PROGRAM SUPPLIES	\$124,578	\$84,590	\$52,089	-	-	-
54330 - PRINTING	\$200	-\$75	\$200	-	-	-
EXPENSES TOTAL	\$170,708	\$117,422	\$98,317	-	-	-
Revenues						
42215 - ELECTION EXPENSE INCOME	\$121,356	\$121,155	\$98,317	-	-	-
43089 - OTHER STATE AID	\$49,353	\$75,744	\$0	-	-	-
REVENUES TOTAL	\$170,709	\$196,899	\$98,317	-	-	-
Calculation	-\$1	-\$79,477	\$0	\$0	\$0	\$0

Over Target Request Summary

Board of Elections

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	
Expenses	\$1,135,094	\$121,575	-	\$113,575	-	\$113,575	\$1,248,669
Revenues	\$126,317	-	-	-	-	-	\$126,317
Calculation	\$1,008,777	\$121,575	\$0	\$113,575	\$0	\$113,575	-

Department Over Target Request

Name: Election Worker

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

The average cost to employ election workers per election is approximately \$78,309.00.

Board of Elections averages 2 elections per year, except Presidential years.

We are requesting our budget for election workers be \$156,618.00.

Election Worker is currently budgeted for \$42,889.02.

We are requesting a budget increase for \$113,575.00.

1450 Election Worker

Functional Unit	Account Code	Object Code Description	Amount
1450	58800	FRINGES	\$11,951
1450	51000	REGULAR PAY	\$101,624
			\$113,575

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

Recommended: \$113,575

Funding Type: Target

Reason:

Recommend adding positions to target to reflect the ongoing minimum operational costs for the department.

COUNTY ADMINISTRATOR RECOMMENDATION

Recommended: \$113,575

Funding Type: Target

Reason:

Recommend adding positions to target to reflect the ongoing minimum operational costs for the department.

Name: ElectionStats
Priority: 2
Reason: New Initiative
Funding Type: Target
Description:

One of the hardest things for the Board of Elections to display is Election Results.

This is something that was brought to the front for us when we were talking about converting to the new website.

ElectionStats by Civera has created a program that will allow anyone to search either candidates or propositions or both using keywords, years, names and more.

New York State Board of Elections recently started using Civera for displaying election results on their website and the response has been excellent.

Here is their results page: <https://results.elections.ny.gov/>

From May 13, 2024 - June 13, 2024 there were 240 views to our results page.

1450 ElectionStats

Functional Unit	Account Code	Object Code Description	Amount
1450	54425	SERVICE CONTRACTS	\$8,000
			\$8,000

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet the goal of a 2% tax levy increase

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the tax cap

CAPITAL AND DEBT SERVICE

2025 Operating Budget and Over Target

Department Overview

Tompkins County's Capital Projects Program is a five-year planning guide for major, non-recurring projects such as construction, land purchase, or infrastructure systems. Costs in the Capital Program may be paid for entirely or with a combination of cash, state or federal grants, or through the issuance of bonds. Several projects have been paid for with tobacco settlement funds that were securitized (sold on the bond market) to gain a lump sum to be applied to the capital program. Inclusion in the Capital Program does not, by itself, authorize approval of any particular project. Funds must still be appropriated in the County budget, and in almost all cases, bids must be received and any borrowing must be approved.

Department Request Consolidated Budget - Expenditures and Revenues

Capital Program

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
DEBT/CAPITAL	-	-	-	\$268,073	\$2,178,000	\$2,446,073	\$2,446,073
OTHER	\$0	\$11,000,000	\$652,500	\$2,056,544	\$5,150,987	\$7,207,531	\$7,860,031
PROGRAM EXPENSE	\$7,283,431	-	\$8,665,255	\$100,000	\$0	\$100,000	\$8,765,255
EXPENSES	\$0	\$5,363,180	-	-	-	\$0	\$0
EXPENSES TOTAL	\$7,283,431	\$16,363,180	\$9,317,755	\$2,424,617	\$7,328,987	\$9,753,604	\$19,071,359
Revenues							
FEDERAL AID	\$61,567	-	\$0	\$0	\$894,397	\$894,397	\$894,397
INTERFUND TRANSFER	\$0	-	-	-	-	\$0	\$0
MISCELL LOCAL SOURCES	\$0	-	\$0	\$0	\$409,517	\$409,517	\$409,517
REAL PROPERTY TAX ITEMS	\$1,288,339	-	\$2,760,859	\$0	\$1,000,000	\$1,000,000	\$3,760,859
SALE OF PROPERTY/COMPEN F	\$0	-	-	\$300,000	-	\$300,000	\$300,000
STATE AID	-	-	\$0	\$122,500	\$1,119,100	\$1,241,600	\$1,241,600
USE OF MONEY & PROPERTY	\$0	\$7,125	-	-	-	\$0	\$0
REVENUES TOTAL	\$1,349,906	\$7,125	\$2,760,859	\$422,500	\$3,423,014	\$3,845,514	\$6,606,373
Calculation	\$5,933,525	\$16,356,055	\$6,556,896	\$2,002,117	\$3,905,973	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Capital Program

	5% CUT TARGET	5% CUT OTR REC		2025 CNTY ADMIN RECOM	
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
DEBT/CAPITAL	-	-	\$0	\$0	\$0
OTHER	\$652,500	-	\$652,500	\$4,921,970	\$5,574,470
PROGRAM EXPENSE	\$8,665,255	-	\$8,665,255	\$100,000	\$8,765,255
EXPENSES TOTAL	\$9,317,755	-	\$9,317,755	\$5,021,970	\$14,339,725
Revenues					
REAL PROPERTY TAX ITEMS	\$2,760,859	-	\$2,760,859	\$1,000,000	\$3,760,859
SALE OF PROPERTY/COMPEN F	-	-	\$0	\$300,000	\$300,000
REVENUES TOTAL	\$2,760,859	-	\$2,760,859	\$1,300,000	\$4,060,859
Calculation	\$6,556,896	\$0	-	\$3,721,970	-

9961 Contribution to Debt Service

9961 Contribution to Debt Service

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54807 - CONTRIB TO TCHC RESERVE	-	-	-	\$268,073	-	-
54808 - CONTRIBUTION TO DEBT SERV	-	-	-	\$920,000	-	\$0
54400 - PROGRAM EXPENSE	\$7,221,864	-	\$8,665,255	\$100,000	-	\$100,000
EXPENSES TOTAL	\$7,221,864	-	\$8,665,255	\$1,288,073	-	\$100,000
Revenues						
41082 - USE OF RESERVES	\$1,288,339	-	\$2,760,859	-	-	-
REVENUES TOTAL	\$1,288,339	-	\$2,760,859	-	-	-
Calculation	\$5,933,525	\$0	\$5,904,396	\$1,288,073	\$0	\$100,000

9576 Contribution to Construction

9576 Contribution to Construction

	MOD BUDGET	YTD	5% CUT TARGET	5% CUT APP OTR	DEPT REQ OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
52110 - CONSTRUCTION	-	-	-	-	\$0	\$0
54802 - CONTRIBUTION TO CONSTRUCT	\$0	\$11,000,000	\$652,500	-	\$1,136,544	\$3,838,970
54400 - PROGRAM EXPENSE	\$61,567	-	\$0	-	\$0	\$0
59950 - TRANSFERS TO CAPITAL PROJ	\$0	\$5,363,180	-	-	-	-
EXPENSES TOTAL	\$61,567	\$16,363,180	\$652,500	-	\$1,136,544	\$3,838,970
Revenues						
44089 - OTHER FEDERAL AID	\$61,567	-	-	-	\$0	\$894,397
42665 - SALE OF EQUIPMENT	-	-	-	-	\$300,000	\$300,000
43089 - OTHER STATE AID	-	-	-	-	\$122,500	\$122,500
REVENUES TOTAL	\$61,567	-	-	-	\$422,500	\$1,316,897
Calculation	\$0	\$16,363,180	\$652,500	\$0	\$714,044	\$2,522,073

CONTINGENT FUND

2025 Operating Budget

Department Overview

An account to which funds have been appropriated for unforeseen expenses and opportunities. Money in the contingent fund must be transferred to another account from which it may then be spent.

Department Request Consolidated Budget - Expenditures and Revenues

Contingent Fund

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
PROGRAM EXPENSE	\$1,047,329	–	\$1,580,000	–	–	\$0	\$1,580,000
EXPENSES TOTAL	\$1,047,329	–	\$1,580,000	–	–	\$0	\$1,580,000
Revenues	–	–	\$0	–	–	\$0	\$0
Calculation	\$1,047,329	\$0	\$1,580,000	\$0	\$0	–	–

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Contingent Fund

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
PROGRAM EXPENSE	\$1,580,000	–	\$1,580,000	–	\$1,580,000
EXPENSES TOTAL	\$1,580,000	–	\$1,580,000	–	\$1,580,000
Revenues	\$0	–	\$0	–	\$0
Calculation	\$1,580,000	\$0	–	\$0	–

1990 - Contingent Fund

1990 Contingent Fund

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$1,047,329	-	\$1,250,000	-	-	-
EXPENSES TOTAL	\$1,047,329	-	\$1,250,000	-	-	-
Revenues	-	-	-	-	-	-
Calculation	\$1,047,329	\$0	\$1,250,000	\$0	\$0	\$0

1991 - Mandate Contingent Fund

1991 Mandate Contingent Fund

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$0	-	\$330,000	-	-	-
EXPENSES TOTAL	\$0	-	\$330,000	-	-	-
Revenues	-	-	-	-	-	-
Calculation	\$0	\$0	\$330,000	\$0	\$0	\$0

COUNTY ADMINISTRATION

2025 Operating Budget and Over Target

Department Overview

County Administration, under the leadership of the County Administrator, oversees and coordinates all operational aspects of Tompkins County government in order to successfully carry out the policies of the County Legislature. Among the department's responsibilities are: preparing preliminary and final budget documents; handling requests for information made under the Freedom of Information Law (FOIL); administering all aspects of the County Compliance Program, ensuring adherence to federal and state regulations, and local laws; providing executive oversight of the County's Diversity and Inclusion initiatives, including policy implementation, monitoring diversity metrics, and advising on program strategy; maintaining the Administrative Manual that contains the policies and procedures that guide the operation of county government; providing information to the Legislators for use in decision-making on a wide range of issues; performing contract and risk management; administering the Employee Health and Safety program; and making sure the public and the media are well-informed on County issues.

Fiscal Target: 1,994,264

5% Cut Fiscal Target: 1,894,551

Reduction: 99,713

Department Request Consolidated Budget - Expenditures and Revenues

County Administration

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$1,288,827	\$763,572	\$1,029,094	\$161,584	–	\$161,584	\$1,190,678
OVERTIME	\$4,000	\$1,907	\$10,000	–	–	\$0	\$10,000
PREMIUM PAY	\$4,000	\$3,363	\$5,000	\$0	–	\$0	\$5,000
ALL OTHER CONTR. SVCS.	\$193,052	\$188,809	\$183,410	–	–	\$0	\$183,410
OTHER	\$6,225	\$4,361	\$6,325	–	–	\$0	\$6,325
PROGRAM EXPENSE	\$282,866	\$2,252,983	\$20,330	\$52,803	\$33,000	\$85,803	\$106,133
TRAVEL TRAINING	\$10,475	\$5,453	\$9,395	\$0	–	\$0	\$9,395
PROFESSIONAL SERVICES	\$257,627	\$127,453	\$35,352	\$0	\$145,000	\$145,000	\$180,352
UTILITIES	\$610	\$290	\$465	–	–	\$0	\$465
EQUIPMENT	\$181,388	\$124,358	\$158,883	\$20,000	–	\$20,000	\$178,883
OTHER SUPPLIES	\$6,400	\$1,991	\$6,175	\$0	–	\$0	\$6,175
FRINGE	\$657,343	\$351,976	\$456,762	\$71,370	–	\$71,370	\$528,132
EXPENSES TOTAL	\$2,892,813	\$3,826,516	\$1,921,191	\$305,757	\$178,000	\$483,757	\$2,404,948
Revenues							
FEDERAL AID	\$109,806	\$46,631	\$10,000	–	–	\$0	\$10,000
INTERFUND REVENUES	\$7,500	–	\$0	–	–	\$0	\$0
MISCELL LOCAL SOURCES	\$235,194	\$61,880	\$0	\$93,022	\$0	\$93,022	\$93,022
NON PROPERTY TAXES	\$16,314	–	\$16,640	–	–	\$0	\$16,640
REVENUES TOTAL	\$368,814	\$108,511	\$26,640	\$93,022	\$0	\$93,022	\$119,662
Calculation	\$2,523,999	\$3,718,005	\$1,894,551	\$212,735	\$178,000	–	–

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

County Administration

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$1,029,094	\$68,608	\$1,097,702	\$164,513	\$1,193,607
OVERTIME	\$10,000	–	\$10,000	–	\$10,000
PREMIUM PAY	\$5,000	–	\$5,000	\$0	\$5,000
ALL OTHER CONTR. SVCS.	\$183,410	–	\$183,410	–	\$183,410
OTHER	\$6,325	–	\$6,325	–	\$6,325
PROGRAM EXPENSE	\$20,330	\$15,803	\$36,133	\$41,759	\$62,089
TRAVEL TRAINING	\$9,395	–	\$9,395	\$0	\$9,395
PROFESSIONAL SERVICES	\$35,352	\$45,000	\$80,352	\$45,000	\$80,352
UTILITIES	\$465	–	\$465	–	\$465
EQUIPMENT	\$158,883	–	\$158,883	\$20,000	\$178,883
OTHER SUPPLIES	\$6,175	–	\$6,175	\$0	\$6,175
FRINGE	\$456,762	\$30,302	\$487,064	\$71,370	\$528,132
EXPENSES TOTAL	\$1,921,191	\$159,713	\$2,080,904	\$342,642	\$2,263,833
Revenues					
FEDERAL AID	\$10,000	–	\$10,000	–	\$10,000
MISCELL LOCAL SOURCES	\$0	\$0	\$0	\$81,464	\$81,464
NON PROPERTY TAXES	\$16,640	–	\$16,640	–	\$16,640
REVENUES TOTAL	\$26,640	\$0	\$26,640	\$81,464	\$108,104
Calculation	\$1,894,551	\$159,713	–	\$261,177	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Administrative Assistant, Level 1	0.50	0.50	-	-	-	-		
Budget Analyst	2.00	1.00	1.00	2080	1.00	1950	0.0625	
Budget Director	1.00	1.00	1.00	2080	1.00	1950	0.0625	
Chief Equity and Diversity Officer	1.00	1.00	1.00	2080	1.00	1950	0.0625	
Communications Director	1.00	1.00	1.00	2080	1.00	1950	0.0625	
Confidential Secretary to County Admin	1.00	1.00	1.00	2080	1.00	1950	0.0625	
County Administrator	1.00	1.00	1.00	2080	1.00	1950	0.0625	
Data Analyst (CJC)	1.00	2.00	-	-	-	-		
Deputy County Administrator	2.00	2.00	2.00	4160	2.00	3900	0.125	
Employee Health and Safety Coordinator	-	-	1.00	2080	1.00	1950	0.0625	
IT/HR/Payroll Administrator	-	1.00	-	-	-	-		
Media Production Assistant	1.00	1.00	1.00	2080	1.00	1950	0.0625	
Payroll Administrator	-	-	1.00	2080	1.00	1950	0.0625	
Project Director (CJC)	1.00	1.00	-	-	-	-		
Risk & Compliance Administrator	1.00	1.00	1.00	2080	1.00	1950	0.0625	
FTE Total	13.50	14.50	12.00	24,960	12.00	23,400	0.75	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

1230 - County Administration

1230 County Administration

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$715,535	\$446,345	\$650,813	\$43,388	\$43,388	\$43,388
51200 - OVERTIME PAY	\$4,000	\$1,874	\$10,000	-	-	-
51600 - LONGEVITY	\$3,500	\$2,250	\$4,000	-	-	-
54424 - EQUIPMENT RENTAL	\$1,020	\$765	\$1,020	-	-	-
54425 - SERVICE CONTRACTS	\$152,032	\$167,940	\$169,390	-	-	-
54416 - MEMBERSHIP DUES	\$3,575	\$2,960	\$3,575	-	-	-
54452 - POSTAGE	\$150	\$66	\$150	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$0	-	\$400	-	-	-
54400 - PROGRAM EXPENSE	\$23,460	\$20,972	\$11,330	\$803	\$803	\$803
R54400 - PROGRAM EXPENSE	-	\$2,107,519	-	-	-	-
54412 - TRAVEL/TRAINING	\$4,700	\$3,982	\$6,700	-	-	-
54442 - PROFESSIONAL SERVICES	\$204,099	\$115,046	\$20,085	-	-	-
54472 - TELEPHONE	\$450	\$211	\$350	-	-	-
52214 - OFFICE FURNISHINGS	\$2,000	-	\$2,000	-	-	-
52230 - COMPUTER SOFTWARE	\$88,500	\$123,272	\$141,633	-	-	-
54303 - OFFICE SUPPLIES	\$2,000	\$633	\$2,000	-	-	-
54310 - AUTOMOTIVE FUEL	\$0	-	\$1,000	-	-	-
54330 - PRINTING	\$2,000	\$747	\$2,175	-	-	-
54342 - FOOD	\$0	\$213	\$0	-	-	-
58800 - FRINGES	\$403,897	\$206,225	\$289,231	\$19,164	\$19,164	\$19,164
EXPENSES TOTAL	\$1,610,918	\$3,201,020	\$1,315,852	\$63,355	\$63,355	\$63,355
Revenues						
44902 - FED AID, PLANNING STUDIES	\$0	\$46,631	-	-	-	-
44089 - OTHER FEDERAL AID	\$0	-	\$10,000	-	-	-
44999 - FEDERAL AID	\$100,000	-	\$0	-	-	-
42801 - INTERFUND REVENUES	\$7,500	-	\$0	-	-	-
REVENUES TOTAL	\$107,500	\$46,631	\$10,000	-	-	-
Calculation	\$1,503,418	\$3,154,389	\$1,305,852	\$63,355	\$63,355	\$63,355

1235 - Occupational Health and Safety

1235 Occupational Health and Safety

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$69,805	\$43,276	\$65,442	\$4,363	\$4,363	\$4,363
51400 - DISABILITY PAY	\$0	\$1,024	-	-	-	-
54414 - LOCAL MILEAGE	\$300	-	\$0	-	-	-
54416 - MEMBERSHIP DUES	\$470	\$335	\$470	-	-	-
54412 - TRAVEL/TRAINING	\$4,530	\$298	\$500	-	-	-
54442 - PROFESSIONAL SERVICES	\$1,028	\$9,807	\$12,267	-	-	-
54472 - TELEPHONE	\$100	\$26	\$40	-	-	-
54303 - OFFICE SUPPLIES	\$400	\$24	\$0	-	-	-
54319 - PROGRAM SUPPLIES	\$200	-	\$0	-	-	-
54330 - PRINTING	\$100	-	\$0	-	-	-
54332 - BOOKS	\$100	-	\$0	-	-	-
54340 - CLOTHING	\$500	-	\$0	-	-	-
58800 - FRINGES	\$30,833	\$20,280	\$28,906	\$1,927	\$1,927	\$1,927
EXPENSES TOTAL	\$108,366	\$75,069	\$107,625	\$6,290	\$6,290	\$6,290
Revenues						
-	-	-	-	-	-	-
REVENUES TOTAL	0	0	0	0	0	0
Calculation	\$108,366	\$75,069	\$107,625	\$6,290	\$6,290	\$6,290

1237 - Community Justice Center

1237 Community Justice Center

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$169,791	\$98,778	–	\$92,976	\$95,905	\$95,905
54400 - PROGRAM EXPENSE	\$225,600	\$28,436	\$0	\$52,000	\$25,956	\$25,956
54412 - TRAVEL/TRAINING	\$0	\$1,173	\$0	\$0	\$0	\$0
R54442 - PROFESSIONAL SERVICES	–	\$2,600	–	–	–	–
54342 - FOOD	\$0	\$159	–	–	–	–
58800 - FRINGES	\$74,997	\$45,220	–	\$41,068	\$41,068	\$41,068
EXPENSES TOTAL	\$470,388	\$176,366	\$0	\$186,044	\$162,929	\$162,929
Revenues						
42797 - OTHER LOCAL GOVT CONTRIBU	\$235,194	\$61,880	–	\$93,022	\$81,464	\$81,464
REVENUES TOTAL	\$235,194	\$61,880	–	\$93,022	\$81,464	\$81,464
Calculation	\$235,194	\$114,486	\$0	\$93,022	\$81,464	\$81,464

1238 - Equity and Diversity Program

1238 Equity and Diversity Program

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$102,253	\$64,891	\$95,862	\$6,391	\$6,391	\$6,391
54416 - MEMBERSHIP DUES	\$1,000	\$1,000	\$1,000	-	-	-
54400 - PROGRAM EXPENSE	\$13,806	\$8,315	\$4,000	\$15,000	\$15,000	\$15,000
54442 - PROFESSIONAL SERVICES	\$52,500	-	\$3,000	\$45,000	\$45,000	\$45,000
54319 - PROGRAM SUPPLIES	\$1,000	-	\$1,000	-	-	-
58800 - FRINGES	\$45,166	\$29,707	\$42,343	\$2,823	\$2,823	\$2,823
EXPENSES TOTAL	\$215,725	\$103,913	\$147,205	\$69,214	\$69,214	\$69,214
Revenues						
44089 - OTHER FEDERAL AID	\$9,806	-	-	-	-	-
42796 - APPROPRIATED FUND BALANCE	-	-	-	\$0	\$0	\$0
REVENUES TOTAL	\$9,806	-	-	\$0	\$0	\$0
Calculation	\$205,919	\$103,913	\$147,205	\$69,214	\$69,214	\$69,214

1988 - Public Information

1988 Public Information

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$154,628	\$98,151	\$144,963	\$9,665	\$9,665	\$9,665
51200 - OVERTIME PAY	\$0	\$33	\$0	-	-	-
51600 - LONGEVITY	\$0	-	\$500	-	-	-
51700 - PREMIUM PAY	\$0	\$89	\$0	-	-	-
54425 - SERVICE CONTRACTS	\$40,000	\$20,104	\$13,000	-	-	-
54402 - LEGAL ADVERTISING	\$300	-	\$300	-	-	-
54400 - PROGRAM EXPENSE	\$20,000	\$10,980	\$5,000	\$18,000	-	-
54442 - PROFESSIONAL SERVICES	\$0	-	\$0	\$100,000	-	-
54472 - TELEPHONE	\$60	\$26	\$40	-	-	-
52222 - COMMUNICATIONS EQUIP	\$5,000	\$1,086	\$4,000	-	-	-
52230 - COMPUTER SOFTWARE	\$85,888	-	\$11,250	\$20,000	-	\$20,000
54319 - PROGRAM SUPPLIES	\$0	\$215	\$0	-	-	-
58800 - FRINGES	\$68,300	\$44,990	\$64,252	\$4,268	\$4,268	\$4,268
EXPENSES TOTAL	\$374,176	\$175,675	\$243,305	\$151,933	\$13,933	\$33,933
Revenues	-	-	-	-	-	-
Calculation	\$374,176	\$175,675	\$243,305	\$151,933	\$13,933	\$33,933

1989 - Risk Management

1989 Risk Management

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$76,815	\$12,132	\$72,014	\$4,801	\$4,801	\$4,801
51600 - LONGEVITY	\$500	-	\$500	-	-	-
54416 - MEMBERSHIP DUES	\$430	-	\$430	-	-	-
54412 - TRAVEL/TRAINING	\$1,245	-	\$2,195	-	-	-
54472 - TELEPHONE	\$0	\$26	\$35	-	-	-
54303 - OFFICE SUPPLIES	\$100	-	\$0	-	-	-
58800 - FRINGES	\$34,150	\$5,554	\$32,030	\$2,120	\$2,120	\$2,120
EXPENSES TOTAL	\$113,240	\$17,712	\$107,204	\$6,921	\$6,921	\$6,921
Revenues						
41113 - ROOM TAX	\$16,314	-	\$16,640	-	-	-
REVENUES TOTAL	\$16,314	-	\$16,640	-	-	-
Calculation	\$96,926	\$17,712	\$90,564	\$6,921	\$6,921	\$6,921

Over Target Request Summary

County Administration

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	TOTAL RECOMMENDED
Expenses	\$1,921,191	\$305,757	\$178,000	\$282,642	\$60,000	\$342,642	\$2,263,833
Revenues	\$26,640	\$93,022	\$0	\$81,464	\$0	\$81,464	\$108,104
Calculation	\$1,894,551	\$212,735	\$178,000	\$201,177	\$60,000	\$261,177	-

Department Over Target Request

Name: Personnel 5% Cut Reinstatement

Priority: 1

Reason: Restoration of Previous Reduction in Funding

Funding Type: Target

Description:

A significant portion of the County Administration budget consists of personnel and contracted expenses. To meet the mandated 5% reduction, the department would be forced to reduce staff hours from 40 to 37.5 hours per week. This reduction will impact the staff's ability to manage annual responsibilities such as strategic operations, key performance metrics oversight, policy updates, contract management, county coordination meetings, capital project oversight, budget coordination, and grants management. If the cut is sustained, the department will continue to provide the best service possible within the reduced timeframe; however it is equivalent to a reduction in pay and could affect employee retention.

1230 Personnel 5% Cut Reinstatement

Functional Unit	Account Code	Object Code Description	Amount
1230	51000	REGULAR PAY	\$43,388
1989	58800	FRINGES	\$2,120
1238	51000	REGULAR PAY	\$6,391
1988	51000	REGULAR PAY	\$9,665
1988	58800	FRINGES	\$4,268
1230	54400	PROGRAM EXPENSE	\$803
1235	51000	REGULAR PAY	\$4,363
1238	58800	FRINGES	\$2,823
1989	51000	REGULAR PAY	\$4,801
1235	58800	FRINGES	\$1,927
1230	58800	FRINGES	\$19,164
			\$99,713

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended: \$99,713
 Funding Type: Target
 Reason:
 Recommend restoration of funding in County Administration to provide for the support and leadership of the organization

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended: \$99,713
 Funding Type: Target
 Reason:
 Recommend restoration of funding in County Administration to provide for the support and leadership of the organization

Name: Community Justice Center Staffing and Program Funding

Priority: 1

Reason: Continuation of Previous Years OTR

Funding Type: Target

Description:

The Community Justice Center (CJC) requests 2025 funding to carry out an altered work program based upon its successes and what's been learned over the past several years implementing the joint City/County Reimagining Public Safety Initiatives. This proposed work program centers around three themes: transparency and accountability, community healing and engagement, and upstream resource delivery. The CJC proposes maintaining the work under its auspices as a unique and nimble inter-agency division focused on addressing disparities impacting people of color in Tompkins County and the City of Ithaca.

The total funding requested for 2025 operations is \$186,044 to be split by the City and County, making the County portion \$93,022. Funding would include continuation of salary and fringe for the CJC Director, as well as the continuation/advancement of the following projects: Community Dashboard; Community Healing Conversations; Youth Engagement, Community Celebrations; Recruitment and Retention of community members; and Community Resource Hubs.

This budget assumes that the Data Analyst position continue with ongoing funding under the Assigned Counsel program where maintenance of the CJC Dashboard and other work to support the CJC can continue.

1237 CJC Staffing and Program Funding Expense

Functional Unit	Account Code	Object Code Description	Amount
1237	51000	REGULAR PAY	\$92,976
1237	58800	FRINGES	\$41,068
1237	54400	PROGRAM EXPENSE	\$52,000
			\$186,044

1237 CJC Staffing and Program Funding Revenue

Functional Unit	Account Code	Object Code Description	Amount
1237	42797	OTHER LOCAL GOVT CONTRIBU	\$26,000
1237	42797	OTHER LOCAL GOVT CONTRIBU	\$67,022
			\$93,022

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

Recommended:
 Funding Type: Not Approved
 Reason:
 Unable to recommend to meet the goal of a 2% tax levy increase.

COUNTY ADMINISTRATOR RECOMMENDED

Recommended: \$81,464
 Funding Type: Target
 Reason:
 Able to approve funding CJC Director's salary and limited funds for continued programming under the tax cap. This assumes 50% cost share with City of Ithaca; also assumes the Data Analyst position is covered with 100% ongoing funds under Assigned Counsel.

Name: 2025 Climate Survey

Priority: 1

Reason: New Initiative

Funding Type: Onetime

Description:

The County has committed to readministering a comprehensive employee climate survey to gather crucial data on the state of the County's workforce. This groundwork is essential for informed decision-making and strategic planning. Team JEDI and WDIC will serve as catalysts in this process, leveraging their expertise and experience to guide survey implementation. In partnership with Cornell University, we will engage paid interns who will bring innovative perspectives and assist in the planning and implementation process.

1238 2025 Climate Survey

Functional Unit	Account Code	Object Code Description	Amount
1238	54400	PROGRAM EXPENSE	\$15,000
1238	54442	PROFESSIONAL SERVICES	\$45,000
			\$60,000

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended: \$60,000
Funding Type: OneTime
Reason:
Approve this one-time expense to complete 2025 Climate Survey

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended: \$60,000
Funding Type: OneTime
Reason:
Approve this one-time expense to complete 2025 Climate Survey

Name: Language Access Implementation to Reduce Barriers

Priority: 1

Reason: Continuation of Previous Years OTR

Funding Type: Onetime

Description:

This OTR request is to maintain efforts to meet the expectations of the County's Language Access Policy and implement translations to reduce barriers to accessing Tompkins County public information. This OTR includes the costs for software to maintain translation of the County website into several languages. This OTR also includes \$30,000 to complete additional human translations of content that is published throughout the year and critical documents on the County website. This OTR builds off of the Communications Director's engagement with community stakeholders, department heads and employees to better understand the need for support.

This allows Tompkins County to maintain professional translations on its new website platform, which is being transitioned in 2024. This allows Tompkins County to maintain and increase access to information for people who use a primary language other than English.

To date, this program has had great success, with the following number of website pageviews by language over the last 12 months through June 1, 2024 (meaning this is the volume of content being sought by users in our community):

Locale Count

Chinese (Simplified) 78,521

Chinese (Traditional) 57,069

French 48,452

Karen 47,129

Spanish 40,865

Russian 36,400

Arabic 36,072

Vietnamese 30,245

In order to save money in 2025 and beyond, the County is considering lowering the number of languages available for professional translation through this program.

One-time funding continues to lay the foundation for a more robust and inclusive ongoing program, ideally target in future years as the County expands language access to engage more diverse communities,

software to translate website content, human translation of content, video production that describes County services in multiple languages, and organizational education to implement new language access initiatives including departmental staff training. Cost estimates for content translation are based upon word count estimates for up to six languages most commonly spoken in Tompkins County.

1988 Language Access Implementation to Reduce Barriers

Functional Unit	Account Code	Object Code Description	Amount
1988	54442	PROFESSIONAL SERVICES	\$70,000
1988	54442	PROFESSIONAL SERVICES	\$30,000
			\$100,000

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend continuing
this initiative to preserve general
fund balance

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend continuing
this initiative to preserve general
fund balance

Name: Govdelivery Software for Email Newsletter

Priority: 2

Reason: Continuation of Previous Years OTR

Funding Type: Target

Description:

This OTR was previously approved as a 3 year multiyear OTR. GovDelivery allows Tompkins County departments to securely and efficiently communicate directly with tens of thousands of county residents. GovDelivery is an email software that allows the public to subscribe to newsletters directly from a government source. Tompkins County currently has 31 newsletters across 18 different departments. 41,500 people subscribe to the County's newsletters, on average they subscribe to three different topics each. Over the last 12 months newsletter messages generated over 1.55 million impressions among subscribers. GovDelivery is an industry leader for governments, used by the federal and state governments to communicate with constituents. This is one of the county's most useful, cost-effective, and scalable tools to communicate with stakeholder groups and the wider public. Tompkins County has been using this tool since 2021, this is the fourth year of the OTR.

1988 Govdelivery Software for Email Newsletter

Functional Unit	Account Code	Object Code Description	Amount
1988	52230	COMPUTER SOFTWARE	\$20,000
			\$20,000

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended: \$0
Funding Type: Not Approved
Reason:
Unable to recommend to meet the goal of a 2% tax levy increase

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended: \$20,000
Funding Type: Target
Reason:
Recommend continuation of subscription for this software to support the communication function of multiple departments across the organization

Name: Informational Mailings

Priority: 3

Reason: Continuation of Previous Years OTR

Funding Type: MultiYear

Description:

Year 1 of 3. This OTR was previously approved as a 3 year multiyear OTR and we would like it renewed for another 3 years. This OTR is to mail one 6.5"x9" card regarding Tompkins County services, programs, and information to all residents in Tompkins County. This allows the County to consistently promote access to County services and information to a wide swath of the Tompkins County public for a low relative cost. This particularly supports members of the public who may not be keyed into digital messaging or the internet. In the past, Tompkins County has found it advantageous to prepare and send a mass mailing to all households in the County through a local mailing service provider. In 2023, Tompkins County mailed a piece to all residents that included dozens of county services and resulted in an increase in public awareness of the efforts of the County (Read more: <https://tompkinscountyny.gov/tompkins-county-launches-initiative-inform-residents-county-services>). The 2024 mailer is being designed as of 6/18/24. In addition to the 2023 mass mailer, mailings for COVID-19 vaccine encouragement, introducing Tompkins County SIREN, and detailing flood zones and information property owners and renters need to know have been successful over the past few years. The mailing reaches over 46,000 households within a few weeks of materials being printed. This OTR is to support the cost of one mailing in 2025.

1988 Informational Mailings

Functional Unit	Account Code	Object Code Description	Amount
1988	54400	PROGRAM EXPENSE	\$18,000
			\$18,000

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this initiative to preserve general fund balance.

COUNTY ADMINISTRATOR RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this initiative to preserve general fund balance

COUNTY ATTORNEY

2025 Operating Budget and Over Target

Department Overview

The County Attorney's Office is the sole legal advisor for Tompkins County and provides legal opinions and guidance to the County Legislature, County departments and staff. It represents the County as a government entity in civil litigation, bankruptcy, foreclosure, solid waste and health department matters, mental health cases, election matters, capital projects and County property transactions, and acts as Presentment Agency in juvenile cases in Family Court.

Fiscal Target: 592,218

5% Cut Fiscal Target: 562,607

Reduction: 29,611

Department Request Consolidated Budget - Expenditures and Revenues

County Attorney

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$377,899	\$163,945	\$377,678	\$16,090	-	\$16,090	\$393,768
PREMIUM PAY	\$2,250	-	\$1,750	-	-	\$0	\$1,750
ALL OTHER CONTR. SVCS.	\$1,100	\$711	\$1,100	-	-	\$0	\$1,100
OTHER	\$850	\$655	\$850	-	-	\$0	\$850
PROGRAM EXPENSE	\$510	\$386	\$514	\$3,000	-	\$3,000	\$3,514
TRAVEL TRAINING	\$1,000	-	\$1,000	\$3,000	-	\$3,000	\$4,000
PROFESSIONAL SERVICES	\$10,000	\$2,178	\$10,000	-	-	\$0	\$10,000
UTILITIES	\$600	\$106	\$600	-	-	\$0	\$600
EQUIPMENT	\$1,950	-	\$1,950	\$548	-	\$548	\$2,498
OTHER SUPPLIES	\$15,770	\$5,454	\$15,770	-	-	\$0	\$15,770
FRINGE	\$167,707	\$75,181	\$167,595	\$6,973	-	\$6,973	\$174,568
EXPENSES TOTAL	\$579,636	\$248,617	\$578,807	\$29,611	-	\$29,611	\$608,418
Revenues							
NON PROPERTY TAXES	\$3,200	-	\$3,200	-	-	\$0	\$3,200
REAL PROPERTY TAX ITEMS	\$13,000	-	\$13,000	-	-	\$0	\$13,000
REVENUES TOTAL	\$16,200	-	\$16,200	-	-	\$0	\$16,200
Calculation	\$563,436	\$248,617	\$562,607	\$29,611	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

County Attorney

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$377,678	\$16,090	\$393,768	\$16,090	\$393,768
PREMIUM PAY	\$1,750	–	\$1,750	–	\$1,750
ALL OTHER CONTR. SVCS.	\$1,100	–	\$1,100	–	\$1,100
OTHER	\$850	–	\$850	–	\$850
PROGRAM EXPENSE	\$514	\$3,000	\$3,514	\$3,000	\$3,514
TRAVEL TRAINING	\$1,000	\$3,000	\$4,000	\$3,000	\$4,000
PROFESSIONAL SERVICES	\$10,000	–	\$10,000	–	\$10,000
UTILITIES	\$600	–	\$600	–	\$600
EQUIPMENT	\$1,950	\$548	\$2,498	\$548	\$2,498
OTHER SUPPLIES	\$15,770	–	\$15,770	–	\$15,770
FRINGE	\$167,595	\$6,973	\$174,568	\$6,973	\$174,568
EXPENSES TOTAL	\$578,807	\$29,611	\$608,418	\$29,611	\$608,418
Revenues					
NON PROPERTY TAXES	\$3,200	–	\$3,200	–	\$3,200
REAL PROPERTY TAX ITEMS	\$13,000	–	\$13,000	–	\$13,000
REVENUES TOTAL	\$16,200	–	\$16,200	–	\$16,200
Calculation	\$562,607	\$29,611	–	\$29,611	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
County Attorney	1.00	1.00	1.00	2080	1.00	2080		
Deputy County Attorney	1.00	1.00	1.00	1820	1.00	2080		
Paralegal To County Attorney	0.50	0.50	1.00	1421	0.60	1220	0.30	
Secretary/Para Legal Aide	1.00	1.00	1.00	2080	1.00	2080		
FTE Total	3.50	3.50	4.00	7401	3.60	7460	0.30	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

1420 - County Attorney

1420 County Attorney

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$377,899	\$163,945	\$377,678	\$16,090	\$16,090	\$16,090
51200 - OVERTIME PAY	\$0	\$277	\$0	-	-	-
51600 - LONGEVITY	\$2,250	-	\$1,750	-	-	-
54424 - EQUIPMENT RENTAL	\$1,100	\$711	\$1,100	-	-	-
54416 - MEMBERSHIP DUES	\$600	\$546	\$600	-	-	-
54452 - POSTAGE	\$150	\$109	\$150	-	-	-
54483 - WITNESS FEES	\$100	-	\$100	-	-	-
54400 - PROGRAM EXPENSE	\$510	\$386	\$514	\$3,000	\$3,000	\$3,000
54412 - TRAVEL/TRAINING	\$1,000	-	\$1,000	\$3,000	\$3,000	\$3,000
54442 - PROFESSIONAL SERVICES	\$10,000	\$2,178	\$10,000	-	-	-
54472 - TELEPHONE	\$600	\$106	\$600	-	-	-
52214 - OFFICE FURNISHINGS	\$1,200	-	\$1,200	\$548	\$548	\$548
52230 - COMPUTER SOFTWARE	\$750	-	\$750	-	-	-
54303 - OFFICE SUPPLIES	\$750	\$154	\$750	-	-	-
54330 - PRINTING	\$800	\$83	\$800	-	-	-
54332 - BOOKS	\$14,220	\$5,217	\$14,220	-	-	-
58800 - FRINGES	\$167,707	\$75,181	\$167,595	\$6,973	\$6,973	\$6,973
EXPENSES TOTAL	\$579,636	\$248,894	\$578,807	\$29,611	\$29,611	\$29,611
Revenues						
41113 - ROOM TAX	\$3,200	-	\$3,200	-	-	-
41051 - GAIN FROM SALE TAX PROP	\$13,000	-	\$13,000	-	-	-
REVENUES TOTAL	\$16,200	-	\$16,200	-	-	-
Calculation	\$563,436	\$248,894	\$562,607	\$29,611	\$29,611	\$29,611

Over Target Request Summary

County Attorney

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	TOTAL RECOMMENDED
Expenses	\$578,807	\$29,611	-	\$29,611	-	\$29,611	\$608,418
Revenues	\$16,200	-	-	-	-	-	\$16,200
Calculation	\$562,607	\$29,611	\$0	\$29,611	\$0	\$29,611	-

Department Over Target Request

Name: County Attorney - 5% Cut Reinstatement

Priority: None

Reason: Maintenance of Effort

Funding Type: Target

Description:

The County Attorney's office is seeking targeted funding to fill the position of Paralegal to the County Attorney for the entirety of 2025, rather than deferring the hire until May 1, 2025. The County Attorney has been perennially short of staff to carry out necessary functions, leading to reliance on outside counsel at higher billing rates for many matters. Due to the relatively recent hire of the current County Attorney, it is not yet clear whether this funding is most efficiently directed toward this position or toward funding an additional attorney. The need for additional capacity in the office is, however, evident, resulting in this OTR.

Restoring full funding to the County Attorney's office to hire a Paralegal for the entirety of 2025 is crucial to enhancing the office's capacity and reducing reliance on costly outside counsel. The office has been consistently understaffed, making it difficult to manage its workload effectively. Although the most efficient allocation of resources between a paralegal or additional attorney is still being evaluated due to the recent hire of the current County Attorney, the need for increased capacity is clear. Investing in this position from the start of the year will better equip the office to handle its responsibilities and minimize unnecessary expenses on outside legal services.

1420 5% Cut Reinstatement

Functional Unit	Account Code	Object Code Description	Amount
1420	52214	OFFICE FURNISHINGS	\$548
1420	54400	PROGRAM EXPENSE	\$3,000
1420	51000	REGULAR PAY	\$16,090
1420	58800	FRINGES	\$6,973
1420	54412	TRAVEL/TRAINING	\$3,000
			\$29,611

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended: \$29,611

Funding Type: Target

Reason:

Recommend reinstatement of 5% cut to preserve needed funds for staffing in County Attorney's office

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended: \$29,611

Funding Type: Target

Reason:

Recommend reinstatement of 5% cut to preserve needed funds for staffing in County Attorney's office

COUNTY CLERK

2025 Operating Budget and Over Target Request

Department Overview

The County Clerk's Office serves as the repository for all land records (deeds, mortgages, etc.). The County Clerk is the Clerk of the Supreme and County Courts and is responsible for all civil and criminal filings. Other functions that are provided include: notary public, corporate filings, passports, naturalization ceremonies, collector of mortgage and transfer taxes, federal and state tax filings.

Fiscal Target: 549,420

5% Cut Fiscal Target: 521,949

Reduction: 27,471

Department Request Consolidated Budget - Expenditures and Revenues

County Clerk and Department of Motor Vehicles

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$1,040,153	\$610,619	\$1,027,939	\$11,787	-	\$11,787	\$1,039,726
PREMIUM PAY	\$9,000	\$42,608	\$9,300	\$0	-	\$0	\$9,300
ALL OTHER CONTR. SVCS.	\$157,400	\$76,303	\$167,400	-	-	\$0	\$167,400
OTHER	\$20,745	\$11,086	\$16,545	-	-	\$0	\$16,545
TRAVEL TRAINING	\$6,000	\$6,393	\$9,000	-	-	\$0	\$9,000
RENT	\$9,600	\$6,400	\$9,600	-	-	\$0	\$9,600
PROFESSIONAL SERVICES	\$8,075	\$18,086	\$14,541	-	-	\$0	\$14,541
UTILITIES	\$7,720	\$4,999	\$8,220	-	-	\$0	\$8,220
EQUIPMENT	\$6,000	\$2,251	\$4,000	-	-	\$0	\$4,000
OTHER SUPPLIES	\$11,625	\$8,752	\$8,675	-	-	\$0	\$8,675
FRINGE	\$463,412	\$294,861	\$458,149	\$5,207	-	\$5,207	\$463,356
EXPENSES TOTAL	\$1,739,730	\$1,082,357	\$1,733,369	\$16,994	-	\$16,994	\$1,750,363
Revenues							
LOCAL REVENUES	\$963,209	\$527,360	\$996,320	-	-	\$0	\$996,320
MISCELL LOCAL SOURCES	\$87,101	\$39,850	\$75,100	-	-	\$0	\$75,100
NON PROPERTY TAXES	\$140,000	\$72,765	\$140,000	-	-	\$0	\$140,000
REVENUES TOTAL	\$1,190,310	\$639,975	\$1,211,420	-	-	\$0	\$1,211,420
Calculation	\$549,420	\$442,383	\$521,949	\$16,994	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

County Clerk and Department of Motor Vehicles

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$1,027,939	–	\$1,027,939	–	\$1,027,939
PREMIUM PAY	\$9,300	–	\$9,300	–	\$9,300
ALL OTHER CONTR. SVCS.	\$167,400	–	\$167,400	–	\$167,400
OTHER	\$16,545	–	\$16,545	–	\$16,545
TRAVEL TRAINING	\$9,000	–	\$9,000	–	\$9,000
RENT	\$9,600	–	\$9,600	–	\$9,600
PROFESSIONAL SERVICES	\$14,541	–	\$14,541	–	\$14,541
UTILITIES	\$8,220	–	\$8,220	–	\$8,220
EQUIPMENT	\$4,000	–	\$4,000	–	\$4,000
OTHER SUPPLIES	\$8,675	–	\$8,675	–	\$8,675
FRINGE	\$458,149	–	\$458,149	–	\$458,149
EXPENSES TOTAL	\$1,733,369	–	\$1,733,369	–	\$1,733,369
Revenues					
LOCAL REVENUES	\$996,320	–	\$996,320	–	\$996,320
MISCELL LOCAL SOURCES	\$75,100	–	\$75,100	–	\$75,100
NON PROPERTY TAXES	\$140,000	–	\$140,000	–	\$140,000
REVENUES TOTAL	\$1,211,420	–	\$1,211,420	–	\$1,211,420
Calculation	\$521,949	\$0	–	\$0	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Administrative Assistant - Level 1	1.00	1.00	1.00	1820	0.50	1040	0.50	
Administrative Recording Clerk	1.00	1.00	1.00	2080	1.00	2080		
County Clerk	1.00	1.00	1.00	1820	1.00	1820		
Deputy County Clerk	1.00	1.00	1.00	2080	1.00	2080		
DMV Supervisor	1.00	1.00	-	-	-	-		
Executive Deputy County Clerk	1.00	1.00	1.00	2080	1.00	2080		
Head Motor Vehicle Examiner	-	1.00	1.00	2080	1.00	2080		
Mail & Records Clerk	1.00	-	-	-	-	-		
Motor Vehicle Examiner	5.50	5.75	7.00	13,650	6.00	11,560		
Principal Motor Vehicle Examiner	1.00	1.00	-	-	-	-		
Principal Recording Clerk	1.00	1.00	-	-	-	-		
Project Assistant	0.50	0.50	-	-	-	-		
Recording Clerk	1.00	1.00	2.00	4160	2.00	4160		
Senior Motor Vehicle Examiner	2.00	1.00	1.00	2080	2.00	4030		
Senior Recording Clerk	2.75	2.75	2.80	5590	3.00	5980		
FTE Total	20.75	20.00	18.80	37,440	18.50	36,910	0.50	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

1410 - County Clerk

1410 County Clerk

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$518,674	\$316,280	\$503,963	\$11,787	-	-
51400 - DISABILITY PAY	\$0	\$23,423	\$0	-	-	-
51600 - LONGEVITY	\$6,250	\$3,700	\$6,550	\$0	-	-
54424 - EQUIPMENT RENTAL	\$2,000	\$1,246	\$2,000	-	-	-
54425 - SERVICE CONTRACTS	\$155,000	\$74,914	\$165,000	-	-	-
R54425 - SERVICE CONTRACTS	-	\$75	-	-	-	-
54414 - LOCAL MILEAGE	\$750	\$172	\$1,000	-	-	-
54416 - MEMBERSHIP DUES	\$495	\$400	\$545	-	-	-
54452 - POSTAGE	\$5,000	\$3,308	\$5,000	-	-	-
54462 - INSURANCE	\$7,000	\$6,090	\$7,000	-	-	-
54412 - TRAVEL/TRAINING	\$6,000	\$6,393	\$9,000	-	-	-
54442 - PROFESSIONAL SERVICES	\$8,000	\$7,814	\$14,466	-	-	-
R54442 - PROFESSIONAL SERVICES	-	\$10,272	-	-	-	-
54472 - TELEPHONE	\$720	\$264	\$720	-	-	-
52214 - OFFICE FURNISHINGS	\$5,000	\$591	\$0	-	-	-
R52214 - OFFICE FURNISHINGS	-	\$1,660	-	-	-	-
54303 - OFFICE SUPPLIES	\$8,000	\$6,703	\$5,000	-	-	-
54330 - PRINTING	\$500	\$139	\$500	-	-	-
54332 - BOOKS	\$250	\$253	\$300	-	-	-
58800 - FRINGES	\$231,859	\$152,773	\$225,494	\$5,207	-	-
EXPENSES TOTAL	\$955,498	\$616,468	\$946,538	\$16,994	-	-
Revenues						
41255 - CLERK FEES	\$345,187	\$178,627	\$369,320	-	-	-
42770 - OTHER MISCELL REVENUES	\$77,501	\$35,600	\$65,500	-	-	-
REVENUES TOTAL	\$422,688	\$214,227	\$434,820	-	-	-
Calculation	\$532,810	\$402,241	\$511,718	\$16,994	\$0	\$0

1411 - Motor Vehicles

1411 Motor Vehicles

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$521,479	\$294,339	\$523,976	-	-	-
51200 - OVERTIME PAY	\$0	\$549	\$0	-	-	-
51400 - DISABILITY PAY	\$0	\$14,081	\$0	-	-	-
51600 - LONGEVITY	\$2,750	\$1,000	\$2,750	-	-	-
51700 - PREMIUM PAY	\$0	\$403	\$0	-	-	-
54425 - SERVICE CONTRACTS	\$400	\$69	\$400	-	-	-
54414 - LOCAL MILEAGE	\$500	\$297	\$500	-	-	-
54452 - POSTAGE	\$7,000	\$821	\$2,500	-	-	-
54442 - PROFESSIONAL SERVICES	\$75	-	\$75	-	-	-
54472 - TELEPHONE	\$7,000	\$4,735	\$7,500	-	-	-
52206 - COMPUTER EQUIPMENT	\$0	-	\$3,000	-	-	-
52214 - OFFICE FURNISHINGS	\$1,000	-	\$1,000	-	-	-
54303 - OFFICE SUPPLIES	\$2,500	\$1,284	\$2,500	-	-	-
54332 - BOOKS	\$375	\$372	\$375	-	-	-
58800 - FRINGES	\$231,553	\$142,089	\$232,655	-	-	-
EXPENSES TOTAL	\$774,632	\$460,038	\$777,231	-	-	-
Revenues						
41255 - CLERK FEES	\$618,022	\$348,733	\$627,000	-	-	-
41136 - AUTOMOBILE USE TAX	\$140,000	\$72,765	\$140,000	-	-	-
REVENUES TOTAL	\$758,022	\$421,498	\$767,000	-	-	-
Calculation	\$16,610	\$38,540	\$10,231	\$0	\$0	\$0

1460 - Records Management

1460 Records Management

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54432 - RENT	\$9,600	\$6,400	\$9,600	-	-	-
EXPENSES TOTAL	\$9,600	\$6,400	\$9,600	-	-	-
Revenues						
42770 - OTHER MISCELL REVENUES	\$9,600	\$4,250	\$9,600	-	-	-
REVENUES TOTAL	\$9,600	\$4,250	\$9,600	-	-	-
Calculation	\$0	\$2,150	\$0	\$0	\$0	\$0

Over Target Request Summary

County Clerk

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	TOTAL RECOMMENDED
Expenses	\$1,733,369	\$16,994	-	-	-	-	\$1,733,369
Revenues	\$1,211,420	-	-	-	-	-	\$1,211,420
Calculation	\$521,949	\$16,994	\$0	\$0	\$0	\$0	-

Name: Shared Services Scanning

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

Since our NYSID partner Challenge Imaging closed after covid, I have hired on former clients as permanent county employees to assist us with our scanning - especially the scanning for our shared services partners. This position also scans other county departments records.

We currently host Laserfiche for all municipalities in Tompkins County. NYS grants have paid for the majority of these shared services projects. NYS requires in the bidding process that we use NYSID companies, if possible. I have been able to claim an exemption to this by employing former NYSID clients on my staff.

By not funding this position, it may impact our ability to receive on-going grant funding.

1410 County Clerk Shared Services

Functional Unit	Account Code	Object Code Description	Amount
1410	51000	REGULAR PAY	\$11,787
1410	51600	LONGEVITY	\$0
1410	58800	FRINGES	\$5,207
			\$16,994

COUNTY ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet the goal of a 2% tax levy increase

COUNTY ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the tax cap

County Historian

2025 Operating Budget and Over Target

Department Overview

The county historian is an appointed officer of the County charged with the collection, preservation, and use of county records, and with education and promotion of county history. The historian also coordinates the activities and lends aid to the appointed municipal historians in the county and currently serves on the State Commissioner of Education's Local History Advisory Council.

Fiscal Target: 18,800

5% Cut Fiscal Target: 17,860

Reduction: 940

Department Request Consolidated Budget - Expenditures and Revenues

County Historian

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$0	\$6,330	\$10,001	-	-	\$0	\$10,001
PROGRAM EXPENSE	\$18,800	\$840	\$6,682	\$940	-	\$940	\$7,622
FRINGE	\$0	\$2,898	\$1,177	-	-	\$0	\$1,177
EXPENSES TOTAL	\$18,800	\$10,068	\$17,860	\$940	-	\$940	\$18,800
Revenues	\$0	-	\$0	-	-	\$0	\$0
Calculation	\$18,800	\$10,068	\$17,860	\$940	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

County Historian

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$10,001	-	\$10,001	-	\$10,001
PROGRAM EXPENSE	\$6,682	-	\$6,682	-	\$6,682
FRINGE	\$1,177	-	\$1,177	-	\$1,177
EXPENSES TOTAL	\$17,860	-	\$17,860	-	\$17,860
Revenues	\$0	-	\$0	-	\$0
Calculation	\$17,860	\$0	-	\$0	-

Full Time Equivalent

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
County Historian	-	-	0.10	182	0.10	182		
FTE Total	-	-	0.10	182	0.10	182	-	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

7520 - County Historian

7520 County Historian

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CNTY ADMIN RECOM	
	FY2024	FY2024	FY2025	FY2025	FY2025	REC OTR	FY2025
Expenses							
51000 - REGULAR PAY	\$0	\$6,330	\$10,001	-	-	-	-
54400 - PROGRAM EXPENSE	\$10,300	-	\$0	-	-	-	-
58800 - FRINGES	\$0	\$2,898	\$1,177	-	-	-	-
EXPENSES TOTAL	\$10,300	\$9,228	\$11,178	-	-	-	-
Revenues	-	-	-	-	-	-	-
Calculation	\$10,300	\$9,228	\$11,178	\$0	\$0	\$0	\$0

7521 - Historical Commission

7521 Historical Commission

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$8,500	\$840	\$6,682	\$940	-	-
EXPENSES TOTAL	\$8,500	\$840	\$6,682	\$940	-	-
Revenues	-	-	-	-	-	-
Calculation	\$8,500	\$840	\$6,682	\$940	\$0	\$0

Over Target Request Summary

County Historian

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	
Expenses	\$17,860	\$940	-	-	-	-	\$17,860
Revenues	-	-	-	-	-	-	-
Calculation	\$17,860	\$940	\$0	\$0	\$0	\$0	-

Department Over Target Request

Name: Reinstate 5% Cut

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

While we might be able to manage to publish two booklets on a reduced budget by shortening them slightly, having fewer photos, or smaller print runs, we hope that our original budget line can be restored because the 5% cut will limit what we can do to commemorate the 250th anniversary (Semiquincentennial) of the founding of the United States. Many important historic events took place in 1775, and we would like to mark their impact on their 250th anniversary with a variety of educational programming. Restoring the \$940 cut in the 5% budget reduction would allow us some seed money to secure matching grants and would help us begin planning for the larger 250th/Semiquincentennial commemorations in 2026.

7521 Reinstate 5% Cut

Functional Unit	Account Code	Object Code Description	Amount
7521	54400	PROGRAM EXPENSE	\$940
			\$940

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet the
goal of a 2% tax levy increase

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the tax
cap

COUNTY OFFICE FOR THE AGING

2025 Operating Budget

Department Overview

Tompkins County Office for the Aging, is the point of entry into aging services in Tompkins County. We provide objective and unbiased information regarding the array of services available for older adults and their caregivers. Established in 1975, our mission is to assist older adults and persons with long term care needs to live independently in their homes and communities with quality of life and dignity. We provide people information, assistance and referrals as well as vast array of services, resources and supports for older adults and their caregivers.

Fiscal Target: 1,010,304

5% Cut Fiscal Target: 959,789

Reduction: 50,515

Department Request Consolidated Budget - Expenditures and Revenues

County Office for the Aging

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$851,913	\$512,314	\$896,242	-	-	\$0	\$896,242
PREMIUM PAY	\$9,550	\$7,665	\$8,503	-	-	\$0	\$8,503
ALL OTHER CONTR. SVCS.	\$1,372,973	\$1,120,183	\$1,397,398	-	-	\$0	\$1,397,398
OTHER	\$203,930	\$4,874	\$201,384	-	-	\$0	\$201,384
VEHICLES FUEL AND MAINTENANCE	\$750	\$35	\$750	-	-	\$0	\$750
PROGRAM EXPENSE	\$43,146	\$20,468	\$103,642	-	-	\$0	\$103,642
TRAVEL TRAINING	\$2,300	\$6,018	\$2,300	-	-	\$0	\$2,300
UTILITIES	\$2,310	\$1,094	\$2,310	-	-	\$0	\$2,310
OTHER SUPPLIES	\$10,268	\$10,838	\$11,168	-	-	\$0	\$11,168
FRINGE	\$365,468	\$237,102	\$399,628	-	-	\$0	\$399,628
EXPENSES TOTAL	\$2,862,608	\$1,920,589	\$3,023,325	-	-	\$0	\$3,023,325
Revenues							
LOCAL REVENUES	\$33,350	\$16,496	\$33,350	-	-	\$0	\$33,350
FEDERAL AID	\$629,254	\$122,635	\$665,576	-	-	\$0	\$665,576
MISCELL LOCAL SOURCES	\$37,094	\$19,018	\$37,094	-	-	\$0	\$37,094
OTHER REVENUES	\$19,800	\$6,648	\$19,800	-	-	\$0	\$19,800
STATE AID	\$1,132,806	\$496,844	\$1,307,716	-	-	\$0	\$1,307,716
REVENUES TOTAL	\$1,852,304	\$661,640	\$2,063,536	-	-	\$0	\$2,063,536
Calculation	\$1,010,304	\$1,258,950	\$959,789	\$0	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

County Office for the Aging

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$896,242	–	\$896,242	–	\$896,242
PREMIUM PAY	\$8,503	–	\$8,503	–	\$8,503
ALL OTHER CONTR. SVCS.	\$1,397,398	–	\$1,397,398	–	\$1,397,398
OTHER	\$201,384	–	\$201,384	–	\$201,384
VEHICLES FUEL AND MAINTENANCE	\$750	–	\$750	–	\$750
PROGRAM EXPENSE	\$103,642	–	\$103,642	–	\$103,642
TRAVEL TRAINING	\$2,300	–	\$2,300	–	\$2,300
UTILITIES	\$2,310	–	\$2,310	–	\$2,310
OTHER SUPPLIES	\$11,168	–	\$11,168	–	\$11,168
FRINGE	\$399,628	–	\$399,628	–	\$399,628
EXPENSES TOTAL	\$3,023,325	–	\$3,023,325	–	\$3,023,325
Revenues					
LOCAL REVENUES	\$33,350	–	\$33,350	–	\$33,350
FEDERAL AID	\$665,576	–	\$665,576	–	\$665,576
MISCELL LOCAL SOURCES	\$37,094	–	\$37,094	–	\$37,094
OTHER REVENUES	\$19,800	–	\$19,800	–	\$19,800
STATE AID	\$1,307,716	–	\$1,307,716	–	\$1,307,716
REVENUES TOTAL	\$2,063,536	–	\$2,063,536	–	\$2,063,536
Calculation	\$959,789	\$0	–	\$0	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Account Clerk/Typist	0.60	0.60	0.60	1092	0.60	1092		
Administrative Assistant 4	-	1.00	-	-	-	-		
Aging Services Specialist	4.00	4.00	4.00	7280	4.00	7800		
Deputy Director, Office for the Aging	1.00	1.00	1.00	2080	1.00	2080		
Dietitian	0.20	0.20	0.20	416	-	-		
Director, Office For The Aging	1.00	1.00	1.00	2080	1.00	2080		
Fiscal Coordinator	1.00	1.00	-	-	-	-		
Fiscal Coordinator II	-	-	1.00	1950	1.00	2080		
Home Health – Personal Care Aide	0.50	0.50	0.50	1040	1.00	2080		
Information Aide	0.50	-	-	-	-	-		
Long Term Care Specialist		1.00	1.00	1820	1.00	1820		
Ombudsman Prgm and Outreach Coord	1.00	1.00	1.00	1820	2.00	4160		
Outreach Worker	1.50	1.50	1.50	2730	2.00	3770		
Principal Account Clerk Typist	1.00	-	-	-	1.00	1950		
Project Assistant	-	-	1.50	2730	-	-		
Senior Account Clerk Typist	-	-	1.00	1820	-	-		
Senior Account Typist (under filled)	-	-	0.10	161	-	-		
FTE Total	12.30	12.80	14.40	27,019	14.60	28,912	-	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

6771 - LTC Ombudsman

6771 LTC Ombudsman

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$156,446	\$116,772	\$167,562	-	-	-
51600 - LONGEVITY	\$1,500	\$475	\$555	-	-	-
54414 - LOCAL MILEAGE	\$600	\$1,807	\$2,000	-	-	-
54452 - POSTAGE	\$200	\$120	\$200	-	-	-
54421 - AUTO MAINTENACE/REPAIRS	\$300	-	\$300	-	-	-
54400 - PROGRAM EXPENSE	\$2,000	\$1,343	\$7,000	-	-	-
54412 - TRAVEL/TRAINING	\$400	\$4,434	\$400	-	-	-
54472 - TELEPHONE	\$360	\$632	\$360	-	-	-
54303 - OFFICE SUPPLIES	\$100	\$753	\$1,000	-	-	-
54310 - AUTOMOTIVE FUEL	\$150	\$80	\$150	-	-	-
54330 - PRINTING	\$400	\$250	\$400	-	-	-
58800 - FRINGES	\$54,723	\$52,229	\$74,258	-	-	-
EXPENSES TOTAL	\$217,179	\$178,894	\$254,185	-	-	-
Revenues						
44772 - OFA FEDERAL AID	\$176,771	\$13,411	\$225,955	-	-	-
43803 - PROGRAMS FOR AGING	\$0	\$54,307	\$0	-	-	-
REVENUES TOTAL	\$176,771	\$67,718	\$225,955	-	-	-
Calculation	\$40,408	\$111,176	\$28,230	\$0	\$0	\$0

6772 - Title III B

6772 Title III B

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$287,724	\$143,236	\$244,540	-	-	-
51600 - LONGEVITY	\$2,000	\$1,721	\$2,540	-	-	-
54424 - EQUIPMENT RENTAL	\$1,332	\$999	\$1,332	-	-	-
54491 - SUBCONTRACTS	\$21,247	\$12,242	\$21,257	-	-	-
54402 - LEGAL ADVERTISING	\$25	\$48	\$25	-	-	-
54414 - LOCAL MILEAGE	\$638	\$302	\$638	-	-	-
54416 - MEMBERSHIP DUES	\$3,200	\$1,569	\$3,200	-	-	-
54452 - POSTAGE	\$1,750	\$638	\$1,750	-	-	-
54421 - AUTO MAINTENACE/REPAIRS	\$300	\$35	\$300	-	-	-
54400 - PROGRAM EXPENSE	\$6,314	\$3,112	\$6,314	-	-	-
54412 - TRAVEL/TRAINING	\$1,900	\$1,584	\$1,900	-	-	-
54472 - TELEPHONE	\$1,950	\$424	\$1,950	-	-	-
54303 - OFFICE SUPPLIES	\$1,908	\$1,251	\$1,908	-	-	-
54310 - AUTOMOTIVE FUEL	\$200	\$81	\$200	-	-	-
54330 - PRINTING	\$5,975	\$7,464	\$5,975	-	-	-
54332 - BOOKS	\$100	-	\$100	-	-	-
58800 - FRINGES	\$127,972	\$66,864	\$109,136	-	-	-
EXPENSES TOTAL	\$464,535	\$241,568	\$403,065	-	-	-
Revenues						
44772 - OFA FEDERAL AID	\$107,953	\$20,754	\$70,602	-	-	-
42705 - GIFTS & DONATIONS	\$300	\$510	\$300	-	-	-
REVENUES TOTAL	\$108,253	\$21,264	\$70,902	-	-	-
Calculation	\$356,282	\$220,304	\$332,163	\$0	\$0	\$0

6774 - SNAP

6774 SNAP

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$12,793	\$4,638	\$5,966	-	-	-
51600 - LONGEVITY	\$300	\$264	\$0	-	-	-
54491 - SUBCONTRACTS	\$276,084	\$237,863	\$298,096	-	-	-
58800 - FRINGES	\$5,782	\$2,244	\$2,635	-	-	-
EXPENSES TOTAL	\$294,959	\$245,009	\$306,697	-	-	-
Revenues						
43803 - PROGRAMS FOR AGING	\$249,943	\$124,844	\$285,096	-	-	-
REVENUES TOTAL	\$249,943	\$124,844	\$285,096	-	-	-
Calculation	\$45,016	\$120,166	\$21,601	\$0	\$0	\$0

6776 - Nutrition for the Elderly

6776 Nutrition for the Elderly

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54491 - SUBCONTRACTS	\$458,539	\$325,835	\$458,539	-	-	-
EXPENSES TOTAL	\$458,539	\$325,835	\$458,539	-	-	-
Revenues						
44772 - OFA FEDERAL AID	\$151,671	\$43,359	\$175,385	-	-	-
REVENUES TOTAL	\$151,671	\$43,359	\$175,385	-	-	-
Calculation	\$306,868	\$282,475	\$283,154	\$0	\$0	\$0

6777 - CSEP/CSI/Transportation

6777 CSEP/CSI/Transportation

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$68,391	\$32,092	\$68,041	-	-	-
51600 - LONGEVITY	\$2,625	\$1,094	\$1,383	-	-	-
54491 - SUBCONTRACTS	\$110,177	\$99,103	\$110,177	-	-	-
R54491 - SUBCONTRACTS	-	\$9,031	-	-	-	-
54400 - PROGRAM EXPENSE	\$5,600	\$4,418	\$5,600	-	-	-
58800 - FRINGES	\$31,368	\$15,193	\$30,665	-	-	-
EXPENSES TOTAL	\$218,161	\$160,931	\$215,866	-	-	-
Revenues						
42705 - GIFTS & DONATIONS	\$50	-	\$50	-	-	-
42770 - OTHER MISCELL REVENUES	\$0	\$7,587	-	-	-	-
43803 - PROGRAMS FOR AGING	\$172,724	\$79,615	\$188,459	-	-	-
REVENUES TOTAL	\$172,774	\$87,202	\$188,509	-	-	-
Calculation	\$45,387	\$73,728	\$27,357	\$0	\$0	\$0

6778 - HEAP

6778 HEAP

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$23,169	\$15,873	\$23,169	-	-	-
51600 - LONGEVITY	\$500	-	\$0	-	-	-
51700 - PREMIUM PAY	\$0	\$115	-	-	-	-
58800 - FRINGES	\$10,455	\$7,319	\$10,234	-	-	-
EXPENSES TOTAL	\$34,124	\$23,307	\$33,403	-	-	-
Revenues						
42771 - INTERDEPARTMENT REVENUE	\$33,644	\$9,226	\$33,644	-	-	-
REVENUES TOTAL	\$33,644	\$9,226	\$33,644	-	-	-
Calculation	\$480	\$14,080	-\$241	\$0	\$0	\$0

6780 - EISEP

6780 EISEP

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$13,898	\$15,652	\$8,450	-	-	-
51600 - LONGEVITY	\$0	\$985	\$138	-	-	-
54491 - SUBCONTRACTS	\$259,550	\$145,379	\$261,325	-	-	-
R54491 - SUBCONTRACTS	-	\$44,150	-	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$95,863	-	\$95,863	-	-	-
54400 - PROGRAM EXPENSE	\$14,191	\$8,836	\$29,960	-	-	-
58800 - FRINGES	\$6,139	\$7,329	\$3,793	-	-	-
EXPENSES TOTAL	\$389,641	\$222,330	\$399,529	-	-	-
Revenues						
41650 - PERS CHGS	\$1,750	-	\$1,750	-	-	-
41655 - COFA COST SHARE	\$500	\$489	\$500	-	-	-
42705 - GIFTS & DONATIONS	\$400	\$100	\$400	-	-	-
43803 - PROGRAMS FOR AGING	\$225,339	\$93,291	\$229,393	-	-	-
REVENUES TOTAL	\$227,989	\$93,880	\$232,043	-	-	-
Calculation	\$161,652	\$128,450	\$167,486	\$0	\$0	\$0

6781 - Title III E

6781 Title III E

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$25,744	\$10,986	\$39,949	-	-	-
51600 - LONGEVITY	\$0	\$175	\$370	-	-	-
54491 - SUBCONTRACTS	\$35,361	\$4,824	\$17,820	-	-	-
54452 - POSTAGE	\$100	\$60	\$100	-	-	-
54400 - PROGRAM EXPENSE	\$500	-	\$500	-	-	-
54472 - TELEPHONE	\$0	-	\$0	-	-	-
54330 - PRINTING	\$285	\$185	\$285	-	-	-
58800 - FRINGES	\$11,371	\$5,109	\$17,809	-	-	-
EXPENSES TOTAL	\$73,361	\$21,339	\$76,833	-	-	-
Revenues						
41650 - PERS CHGS	\$100	-	\$100	-	-	-
44772 - OFA FEDERAL AID	\$39,887	\$4,899	\$39,727	-	-	-
42705 - GIFTS & DONATIONS	\$300	\$200	\$300	-	-	-
42070 - CONTRIB FR PRIV AGENCIES	\$19,800	\$6,648	\$19,800	-	-	-
REVENUES TOTAL	\$60,087	\$11,747	\$59,927	-	-	-
Calculation	\$13,274	\$9,592	\$16,906	\$0	\$0	\$0

6782 - Caregivers Training

6782 Caregivers Training

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$13,535	\$8,475	\$15,905	-	-	-
51600 - LONGEVITY	\$0	\$158	\$178	-	-	-
54452 - POSTAGE	\$75	\$50	\$75	-	-	-
54330 - PRINTING	\$250	\$150	\$250	-	-	-
54332 - BOOKS	\$100	-	\$100	-	-	-
58800 - FRINGES	\$5,978	\$3,952	\$7,104	-	-	-
EXPENSES TOTAL	\$19,938	\$12,785	\$23,612	-	-	-
Revenues						
43803 - PROGRAMS FOR AGING	\$19,611	\$4,840	\$19,611	-	-	-
REVENUES TOTAL	\$19,611	\$4,840	\$19,611	-	-	-
Calculation	\$327	\$7,945	\$4,001	\$0	\$0	\$0

6784 - Cash in Lieu/NSIP

6784 Cash In Lieu/NSIP

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54491 - SUBCONTRACTS	\$113,900	\$38,643	\$113,644	-	-	-
EXPENSES TOTAL	\$113,900	\$38,643	\$113,644	-	-	-
Revenues						
44772 - OFA FEDERAL AID	\$113,900	\$25,395	\$113,644	-	-	-
REVENUES TOTAL	\$113,900	\$25,395	\$113,644	-	-	-
Calculation	\$0	\$13,248	\$0	\$0	\$0	\$0

6787 - PERS

6787 PERS

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$22,937	\$6,322	\$32,900	-	-	-
51600 - LONGEVITY	\$0	\$376	\$368	-	-	-
54414 - LOCAL MILEAGE	\$250	\$119	\$250	-	-	-
54452 - POSTAGE	\$262	\$162	\$262	-	-	-
54421 - AUTO MAINTENACE/REPAIRS	\$150	-	\$150	-	-	-
54400 - PROGRAM EXPENSE	\$700	\$51	\$700	-	-	-
54303 - OFFICE SUPPLIES	\$200	\$19	\$200	-	-	-
54310 - AUTOMOTIVE FUEL	\$200	\$100	\$200	-	-	-
54330 - PRINTING	\$400	\$250	\$400	-	-	-
58800 - FRINGES	\$10,131	\$3,067	\$14,694	-	-	-
EXPENSES TOTAL	\$35,230	\$10,465	\$50,124	-	-	-
Revenues						
41650 - PERS CHGS	\$29,000	\$15,614	\$29,000	-	-	-
42705 - GIFTS & DONATIONS	\$2,000	\$1,140	\$2,000	-	-	-
42770 - OTHER MISCELL REVENUES	\$300	-	\$300	-	-	-
REVENUES TOTAL	\$31,300	\$16,754	\$31,300	-	-	-
Calculation	\$3,930	-\$6,288	\$18,824	\$0	\$0	\$0

6788 - MIPPA

6788 MIPPA

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$2,932	\$822	\$2,618	-	-	-
51600 - LONGEVITY	\$0	\$35	\$45	-	-	-
54491 - SUBCONTRACTS	\$12,151	\$11,528	\$12,151	-	-	-
58800 - FRINGES	\$1,295	\$393	\$1,177	-	-	-
EXPENSES TOTAL	\$16,378	\$12,778	\$15,991	-	-	-
Revenues						
44772 - OFA FEDERAL AID	\$15,294	\$9,347	\$15,294	-	-	-
REVENUES TOTAL	\$15,294	\$9,347	\$15,294	-	-	-
Calculation	\$1,084	\$3,430	\$697	\$0	\$0	\$0

6793 - Health Insurance Counseling

6793 Health Insurance Counseling

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$15,514	-	\$16,361	-	-	-
51600 - LONGEVITY	\$0	-	\$125	-	-	-
54491 - SUBCONTRACTS	\$16,910	\$9,626	\$16,910	-	-	-
58800 - FRINGES	\$6,853	-	\$7,282	-	-	-
EXPENSES TOTAL	\$39,277	\$9,626	\$40,678	-	-	-
Revenues						
44772 - OFA FEDERAL AID	\$18,773	\$5,468	\$19,513	-	-	-
42705 - GIFTS & DONATIONS	\$100	\$50	\$100	-	-	-
43803 - PROGRAMS FOR AGING	\$14,864	-	\$14,647	-	-	-
REVENUES TOTAL	\$33,737	\$5,518	\$34,260	-	-	-
Calculation	\$5,540	\$4,107	\$6,418	\$0	\$0	\$0

6795 - Title III D

6795 Title III D

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54491 - SUBCONTRACTS	\$5,005	\$4,845	\$5,005	-	-	-
EXPENSES TOTAL	\$5,005	\$4,845	\$5,005	-	-	-
Revenues						
44772 - OFA FEDERAL AID	\$5,005	-	\$5,456	-	-	-
REVENUES TOTAL	\$5,005	-	\$5,456	-	-	-
Calculation	\$0	\$4,845	-\$451	\$0	\$0	\$0

6796 - WRAP

6796 WRAP

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54491 - SUBCONTRACTS	\$26,525	\$1,503	\$26,525	-	-	-
EXPENSES TOTAL	\$26,525	\$1,503	\$26,525	-	-	-
Revenues						
-	-	-	-	-	-	-
REVENUES TOTAL	0	0	0	0	0	0
Calculation	\$26,525	\$1,503	\$26,525	\$0	\$0	\$0

6797 - Balancing Incentive Program/NY Connects

6797 Balancing Incentive Program/NY Connects

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$146,010	\$132,938	\$191,313	-	-	-
51600 - LONGEVITY	\$1,750	\$2,095	\$1,968	-	-	-
54491 - SUBCONTRACTS	\$5,000	\$32,157	\$5,000	-	-	-
R54491 - SUBCONTRACTS	-	\$2,071	-	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$60,932	-	\$60,932	-	-	-
54472 - TELEPHONE	\$0	\$39	\$0	-	-	-
58800 - FRINGES	\$65,266	\$61,818	\$85,372	-	-	-
EXPENSES TOTAL	\$278,958	\$231,118	\$344,585	-	-	-
Revenues						
43803 - PROGRAMS FOR AGING	\$279,522	\$87,660	\$308,407	-	-	-
REVENUES TOTAL	\$279,522	\$87,660	\$308,407	-	-	-
Calculation	-\$564	\$143,459	\$36,178	\$0	\$0	\$0

6798 - Unmet Needs (OFA)

6798 Unmet Needs (OFA)

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$62,820	\$21,826	\$79,468	-	-	-
51600 - LONGEVITY	\$875	\$110	\$833	-	-	-
54491 - SUBCONTRACTS	\$31,192	\$40,076	\$49,617	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$40,035	-	\$36,089	-	-	-
54400 - PROGRAM EXPENSE	\$13,841	\$2,708	\$53,568	-	-	-
54304 - CLEANING SUPPLIES	\$0	\$256	-	-	-	-
58800 - FRINGES	\$28,135	\$10,330	\$35,469	-	-	-
EXPENSES TOTAL	\$176,898	\$75,306	\$255,044	-	-	-
Revenues						
41650 - PERS CHGS	\$1,500	-	\$1,500	-	-	-
41655 - COFA COST SHARE	\$500	\$393	\$500	-	-	-
43803 - PROGRAMS FOR AGING	\$170,803	\$52,288	\$262,103	-	-	-
REVENUES TOTAL	\$172,803	\$52,680	\$264,103	-	-	-
Calculation	\$4,095	\$22,626	-\$9,059	\$0	\$0	\$0

DEBT SERVICE FUND

2025 Operating Budget

Department Overview

The airline and airport industry have gone through a great deal since March of 2020 and are still experiencing extreme difficulties relating to the pandemic and the outfalls relating directly to it. The main issue regional airports are experiencing is related to the shortage of pilots as well as the cost of fuel. In 2022 ITH lost American Airlines service, which was a large hit on the overall airport budget. This, factored in with the fewer flights being operated by Delta and United, will put a large hole in the overall airport budget. Loss of airline service also directly affects non-airline revenue (parking, rental cars, terminal café, as well as our FBO).

In 2023 I asked for assistance to help the airport work through this difficult time and begin the road to recovery. ITH is asked for and received \$342,481 to cover 50% of the Airport Terminal Debt Service that is bonded, as well as \$1,329,654 to maintain a competitive fee airport and cover our operating expenses. This allowed us to keep our airline rates and charges competitive, the Cost Per Enplanement (CPE) below \$20.00 and maintain operating the airport.

With the approval and support of this assistance the Rental Rate in 2023 was \$36.53 per sq. foot and the landing fee was \$3.77 per 1000 lbs. (MGLW). This gave us a CPE of \$19.01. Without the assistance from the County the Rental Rate would be \$71.55 per sq. foot and a landing fee of \$11.35 per 1000 lbs. (MGLW), giving us a CPE of \$42.41.

To retain our current service and grow/re-grow additional and new service it is crucial that we remain competitive. The airport is looking to recover over the next two to four years. The airport is asking for \$340,980 in 2024 to cover half of the Bonded Debt Service and \$800,000 to continue to remain competitive. This assistance will allow us to keep our rates and charges within a reasonable amount, with the Terminal Rental Rate being \$58.22 per sq. foot and the landing fee of \$6.20 per 1000 lbs. (MGLW), giving us a CPE of \$28.76. Without this assistance we are looking at a Terminal Rental Rate of \$83.58 per sq. foot and a landing fee of \$10.16 per 1000 lbs. (MGLW), with a CPE of \$42.98.

In 2025 we anticipate an ask of \$341,712.50 for Bonded Debt Service and \$300,000 to continue to remain a competitive airport and cover our operational costs.

In 2023 we have increased our General Aviation revenue with a new agreement with Taughannock Aviation, partnering with them to work toward the common goal of a successful airport. We have also looked at our fees, and with the current parking contract expiring at the end of 2023 we will look at the overall fees and structure and increase if deemed appropriate in conjunction with the new agreement. All of these opportunities will be reviewed through our Airport Strategic/Business Plan that we anticipate being in place by October 1, 2023. We are continuing to work closely with our current airline partners and engaging in many new opportunities.

Department Request Consolidated Budget - Expenditures and Revenues

Debt Service Fund

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
DEBT/CAPITAL	\$7,399,376	\$5,855,979	\$7,416,375	-	-	\$0	\$7,416,375
OTHER	\$112,000	\$103,535	\$117,183	-	-	\$0	\$117,183
PROGRAM EXPENSE	\$95,000	\$17,289	\$95,000	-	-	\$0	\$95,000
EXPENSES TOTAL	\$7,606,376	\$5,976,803	\$7,628,558	-	-	\$0	\$7,628,558
Revenues							
LOCAL REVENUES	\$340,980	-	\$341,713	-	-	\$0	\$341,713
INTERFUND REVENUES	\$0	-	\$0	-	-	\$0	\$0
INTERFUND TRANSFER	\$517,827	-	\$518,756	-	-	\$0	\$518,756
INTERFUND REVENUES	\$6,306,162	-	\$6,345,650	-	-	\$0	\$6,345,650
MISCELL LOCAL SOURCES	\$318,000	\$137,970	\$318,000	-	-	\$0	\$318,000
NON PROPERTY TAXES	\$38,282	-	\$37,235	-	-	\$0	\$37,235
USE OF MONEY & PROPERTY	\$85,125	\$45,125	\$67,204	-	-	\$0	\$67,204
REVENUES TOTAL	\$7,606,376	\$183,095	\$7,628,558	-	-	\$0	\$7,628,558
Calculation	\$0	\$5,793,708	\$0	\$0	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Debt Service Fund

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
DEBT/CAPITAL	\$7,416,375	–	\$7,416,375	–	\$7,416,375
OTHER	\$117,183	–	\$117,183	–	\$117,183
PROGRAM EXPENSE	\$95,000	–	\$95,000	–	\$95,000
EXPENSES TOTAL	\$7,628,558	–	\$7,628,558	–	\$7,628,558
Revenues					
LOCAL REVENUES	\$341,713	–	\$341,713	–	\$341,713
INTERFUND REVENUES	\$0	–	\$0	–	\$0
INTERFUND TRANSFER	\$518,756	–	\$518,756	–	\$518,756
INTERFUND REVENUES	\$6,345,650	–	\$6,345,650	–	\$6,345,650
MISCELL LOCAL SOURCES	\$318,000	–	\$318,000	–	\$318,000
NON PROPERTY TAXES	\$37,235	–	\$37,235	–	\$37,235
USE OF MONEY & PROPERTY	\$67,204	–	\$67,204	–	\$67,204
REVENUES TOTAL	\$7,628,558	–	\$7,628,558	–	\$7,628,558
Calculation	\$0	\$0	–	\$0	–

1380 - Fiscal Agent Fees

1380 Fiscal Agent Fees

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CNTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$95,000	\$17,289	\$95,000	–	–	–
EXPENSES TOTAL	\$95,000	\$17,289	\$95,000	–	–	–
Revenues	–	–	–	–	–	–
Calculation	\$95,000	\$17,289	\$95,000	\$0	\$0	\$0

9710 - Serial Bonds

9710 Serial Bonds

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
57732 - INTEREST 2015	\$141,807	\$141,806	\$126,251	-	-	-
57790 - INTEREST 2013	\$68,800	\$68,800	\$60,000	-	-	-
57792 - INTEREST 2012	\$19,332	\$19,333	\$14,832	-	-	-
57795 - INTEREST 2014 REF B	\$352,700	\$176,350	\$314,200	-	-	-
57796 - INTEREST 2014 REF A	\$53,250	\$30,750	\$36,250	-	-	-
57798 - INTEREST 2016	\$20,100	\$20,100	\$15,200	-	-	-
57799 - INTEREST 2017	\$50,106	\$50,106	\$39,856	-	-	-
56623 - 2014	\$530,000	-	\$540,000	-	-	-
56690 - 2013	\$220,000	\$220,000	\$235,000	-	-	-
56692 - 2012	\$225,000	\$225,000	\$230,000	-	-	-
56695 - 2014 REFUNDING B	\$770,000	-	\$805,000	-	-	-
56696 - 2014 REFUNDING A	\$330,000	\$330,000	\$350,000	-	-	-
56697 - 2015	\$655,000	\$655,000	\$670,000	-	-	-
56698 - 2016	\$245,000	\$245,000	\$250,000	-	-	-
56699 - 2017	\$505,000	\$505,000	\$520,000	-	-	-
56700 - 2018	\$185,000	\$185,000	\$190,000	-	-	-
56701 - 2019 BOND PRINCIPAL	\$350,000	\$350,000	\$360,000	-	-	-
56702 - 2020 BOND PRINCIPAL	\$175,000	\$175,000	\$180,000	-	-	-
56703 - 2021 BOND PRINCIPAL	\$245,000	\$245,000	\$250,000	-	-	-
56704 - 2022 BOND PRINCIPAL	\$610,000	\$610,000	\$625,000	-	-	-
56705 - 2023 BOND PRINCIPAL	\$260,000	\$260,000	\$495,000	-	-	-
57700 - INTEREST 2018	\$21,355	\$21,356	\$17,137	-	-	-
57701 - INTEREST 2019	\$63,000	\$63,000	\$52,350	-	-	-
57702 - INTEREST 2020	\$19,603	\$19,603	\$17,050	-	-	-
57703 - INTEREST 2021	\$25,794	\$25,794	\$23,938	-	-	-
57704 - INTEREST 2022	\$472,594	\$472,593	\$460,380	-	-	-
57705 - INTEREST 2023	\$696,842	\$696,842	\$461,100	-	-	-
57723 - INTEREST 2014	\$89,093	\$44,547	\$77,831	-	-	-
EXPENSES TOTAL	\$7,399,376	\$5,855,979	\$7,416,375	-	-	-
Revenues						
41789 - PFC - PASSENGER FAC CHGS	\$340,980	-	\$341,713	-	-	-
45032 - INTERFUND(CT)	\$340,980	-	\$341,713	-	-	-
45033 - INTERFUND(CL)	\$176,847	-	\$177,043	-	-	-
45031 - INTERFUND(A)	\$6,306,162	-	\$6,345,650	-	-	-
42797 - OTHER LOCAL GOVT CONTRIBU	\$318,000	\$137,970	\$318,000	-	-	-
41140 - E911 SURCHG	\$38,282	-	\$37,235	-	-	-
42410 - RENTS	\$85,125	\$45,125	\$67,204	-	-	-

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
REVENUES TOTAL	\$7,606,376	\$183,095	\$7,628,558	-	-	-
Calculation	-\$207,000	\$5,672,884	-\$212,183	\$0	\$0	\$0

9730 - BAN

9730 BAN

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
57001 - INTEREST PAYMENTS DEBT	\$60,000	\$51,535	\$60,000	-	-	-
EXPENSES TOTAL	\$60,000	\$51,535	\$60,000	-	-	-
Revenues	-	-	-	-	-	-
Calculation	\$60,000	\$51,535	\$60,000	\$0	\$0	\$0

9789 - Other Debt - Leases

9789 Other Debt - Leases

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
56001 - PRINCIPAL PAYMENTS DEBT	\$47,772	\$47,772	\$54,922	-	-	-
57001 - INTEREST PAYMENTS DEBT	\$4,228	\$4,228	\$2,261	-	-	-
EXPENSES TOTAL	\$52,000	\$52,000	\$57,183	-	-	-
Revenues	-	-	-	-	-	-
Calculation	\$52,000	\$52,000	\$57,183	\$0	\$0	\$0

DISTRICT ATTORNEY

2025 Operating Budget and Over Target

Department Overview

The Tompkins County District Attorney's Office is responsible for prosecuting criminal offenses defined under State law, committed within Tompkins County. A broad range of offenses are prosecuted, including the most serious felonies (murder, rape, robbery, etc.) down to traffic infractions (e.g., speeding).

The TCDAO should be staffed with at least 9 attorneys and more appropriately with 10 attorneys to approach the national and statewide standards for prosecutors per capita. One prosecutor for 10k residents is the standard and we are currently at 1 prosecutor per 11,667 residents if we maintain the 9 attorney staff level. This is particularly important when considering that it is significantly more time intensive for a DA's Office that engages in Alternatives to Incarceration as we do in this county.

Tompkins County is a national model for balancing effective and zealous prosecution of violent crimes with a progressive and holistic approach to non-violent crimes that can be attributed to systemic issues such as substance abuse, mental health, homelessness, poverty and marginalization. The Tompkins County DA's Office is a leader in transparency with its nationally recognized data dashboard.

Fiscal Target: 1,916,139

5% Cut Fiscal Target: 1,820,332

Reduction: 95,807

Department Request Consolidated Budget - Expenditures and Revenues

District Attorney

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$1,548,604	\$935,952	\$1,495,970	\$84,469	–	\$84,469	\$1,580,439
PREMIUM PAY	\$9,500	\$10,657	\$11,500	–	–	\$0	\$11,500
ALL OTHER CONTR. SVCS.	\$5,280	\$7,874	\$5,280	–	–	\$0	\$5,280
OTHER	\$11,388	\$3,318	\$9,175	–	–	\$0	\$9,175
PROGRAM EXPENSE	\$2,640	–	\$38,728	–	\$125,885	\$125,885	\$164,613
TRAVEL TRAINING	\$5,633	\$1,708	\$5,633	–	–	\$0	\$5,633
PROFESSIONAL SERVICES	\$43,701	\$16,459	\$43,701	–	–	\$0	\$43,701
OTHER SUPPLIES	\$28,754	\$18,836	\$28,754	–	–	\$0	\$28,754
FRINGE	\$688,388	\$433,728	\$665,850	\$37,310	–	\$37,310	\$703,160
EXPENSES TOTAL	\$2,343,888	\$1,428,533	\$2,304,591	\$121,779	\$125,885	\$247,664	\$2,552,255
Revenues							
STATE AID	\$415,307	\$45,415	\$484,259	–	–	\$0	\$484,259
REVENUES TOTAL	\$415,307	\$45,415	\$484,259	–	–	\$0	\$484,259
Calculation	\$1,928,581	\$1,383,118	\$1,820,332	\$121,779	\$125,885	–	–

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

District Attorney

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$1,495,970	\$84,469	\$1,580,439	\$84,469	\$1,580,439
PREMIUM PAY	\$11,500	-	\$11,500	-	\$11,500
ALL OTHER CONTR. SVCS.	\$5,280	-	\$5,280	-	\$5,280
OTHER	\$9,175	-	\$9,175	-	\$9,175
PROGRAM EXPENSE	\$38,728	-	\$38,728	-	\$38,728
TRAVEL TRAINING	\$5,633	-	\$5,633	-	\$5,633
PROFESSIONAL SERVICES	\$43,701	-	\$43,701	-	\$43,701
OTHER SUPPLIES	\$28,754	-	\$28,754	-	\$28,754
FRINGE	\$665,850	\$37,310	\$703,160	\$37,310	\$703,160
EXPENSES TOTAL	\$2,304,591	\$121,779	\$2,426,370	\$121,779	\$2,426,370
Revenues					
STATE AID	\$484,259	-	\$484,259	-	\$484,259
REVENUES TOTAL	\$484,259	-	\$484,259	-	\$484,259
Calculation	\$1,820,332	\$121,779	-	\$121,779	-

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Assistant District Attorney - Level 2	2.00	2.00	2.00	4160	-	2080	1.00	
Assistant District Attorney - Level 3	-	-	-	-	1.00	2080		
Assistant District Attorney - Level 4	5.00	4.00	4.00	8320	3.00	6240		
Assistant District Attorney - Level 5	-	1.00	1.00	2080	1.00	2080		
Confidential Investigator	2.18	2.18	2.40	4212	2.40	5720		
Data Analyst	-	1.00	1.00	1820	1.00	1820		
Deputy District Attorney	1.00	1.00	1.00	2080	2.00	4160		
District Attorney	1.00	1.00	1.00	2080	1.00	2080		
Secretary to the District Attorney	1.00	1.00	1.00	2080	1.00	2080		
Secretary/PA Aide	3.00	3.00	3.00	6240	3.00	6240		
FTE Total	15.18	16.18	16.40	33,072	15.40	34,580	1.00	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

1165 - District Attorney

1165 District Attorney

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$1,548,604	\$935,952	\$1,495,970	\$84,469	\$84,469	\$84,469
51200 - OVERTIME PAY	\$0	\$809	-	-	-	-
51600 - LONGEVITY	\$9,500	\$10,300	\$11,500	-	-	-
51700 - PREMIUM PAY	\$0	\$357	-	-	-	-
54424 - EQUIPMENT RENTAL	\$0	\$2,042	\$0	-	-	-
54425 - SERVICE CONTRACTS	\$5,280	\$5,832	\$5,280	-	-	-
54414 - LOCAL MILEAGE	\$3,175	\$760	\$3,175	-	-	-
54416 - MEMBERSHIP DUES	\$7,500	\$2,250	\$4,500	-	-	-
54452 - POSTAGE	\$100	\$308	\$1,500	-	-	-
54479 - EXTRADITION	\$613	-	\$0	-	-	-
54400 - PROGRAM EXPENSE	\$2,640	-	\$38,728	\$125,885	-	-
54412 - TRAVEL/TRAINING	\$5,633	\$1,708	\$5,633	-	-	-
54442 - PROFESSIONAL SERVICES	\$43,701	\$16,459	\$43,701	-	-	-
54472 - TELEPHONE	\$0	\$422	-	-	-	-
54303 - OFFICE SUPPLIES	\$7,000	\$2,739	\$7,000	-	-	-
54330 - PRINTING	\$6,081	\$512	\$6,081	-	-	-
54332 - BOOKS	\$15,673	\$15,585	\$15,673	-	-	-
58800 - FRINGES	\$688,388	\$433,728	\$665,850	\$37,310	\$37,310	\$37,310
EXPENSES TOTAL	\$2,343,888	\$1,429,764	\$2,304,591	\$247,664	\$121,779	\$121,779
Revenues						
42796 - APPROPRIATED FUND BALANCE	-	-	-	\$0	-	-
43030 - DA SALARY	\$157,129	-	\$73,471	-	-	-
43389 - OTHER PUBLIC SAFETY	\$258,178	\$45,415	\$410,788	-	-	-
REVENUES TOTAL	\$415,307	\$45,415	\$484,259	\$0	-	-
Calculation	\$1,928,581	\$1,384,349	\$1,820,332	\$247,664	\$121,779	\$121,779

Over Target Request Summary

District Attorney

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025
Expenses	\$2,304,591	\$121,779	\$125,885	\$121,779	-	\$121,779	\$2,426,370
Revenues	\$484,259	-	\$0	-	-	-	\$484,259
Calculation	\$1,820,332	\$121,779	\$125,885	\$121,779	\$0	\$121,779	-

Department Over Target Request

Name: Reinstate 9th Attorney Position - Restore 5% Cut

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

The reinstatement of the 9th attorney position in the District Attorney's Office is critical for the maintenance of effort of this mandated department. It would significantly impair the District Attorney's ability to effectively prosecute cases and participate in the current slate of Alternatives to Incarceration.

The TCDAO should be staffed with at least 9 attorneys and more appropriately with 10 attorneys to approach the national and statewide standards for prosecutors per capita. One prosecutor for 10k residents is the standard and we are currently at 1 prosecutor per 11,667 residents if we maintain the 9 attorney staff level. This is particularly important when considering that it is significantly more time intensive for a DA's Office that engages in Alternatives to Incarceration as we do in this county.

Tompkins County is a national model for balancing effective and zealous prosecution of violent crimes with a progressive and holistic approach to non-violent crimes that can be attributed to systemic issues such as substance abuse, mental health, homelessness, poverty and marginalization. The Tompkins County DA's Office is a leader in transparency with its nationally recognized data dashboard.

1165 Reinstate 5% Reduction

Functional Unit	Account Code	Object Code Description	Amount
1165	58800	FRINGES	\$37,310
1165	51000	REGULAR PAY	\$84,469
			\$121,779

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

Recommended: \$121,779
Funding Type: Target
Reason:
Recommend reinstating this position to maintain adequate staffing in the District Attorney's office.

COUNTY ADMINISTRATOR RECOMMENDED

Recommended: \$121,779
Funding Type: Target
Reason:
Recommend reinstating this position to maintain adequate staffing in the District Attorney's office.

Name: CAP Attorney Stipend

Priority: 1

Reason: New Initiative

Funding Type: MultiYear

Description:

The Centralized Arraignment Part (CAP) involves the arraignment of individuals who have been arrested in Tompkins County for bail qualifying offenses or other charges that require arraignment before a judge. This includes high level felonies and offenses for which an order of protection is sought, most often domestic violence offenses.

The CAP meets at 8 a.m. and 8 p.m. every day and is held at the Public Safety Building on Warren Road. An assistant district attorney from the DA's Office would be required to be personally present for the morning and evening CAP sessions, which can last for up to two hours.

Currently there is an on-call defense attorney who is paid a stipend per case as well as a judge who also receives a stipend to appear at the CAP. The CAP takes place outside of normal business hours and, while sometimes a prosecutor will receive a phone call from the court with a request for input, there is no prosecutor present for the CAP appearances. This is a deficiency in our system that can result in errors that affect individual liberties and/or public safety.

Other counties pay a stipend to prosecutors to be on call for the morning and evening CAP sessions. This proposal is to use grant funding from the Aid to Prosecution (ATP) grant to fund a daily stipend of \$350 to be paid to the prosecutor on call for the morning and evening CAP sessions. The 2024-2025 Aid to Prosecution grant award is \$207,800.00, the remainder of which will be allocated to pay part of the the salaries for the two Deputy District Attorney positions.

The CAP stipend for Tompkins County prosecutors will serve to decrease the gap in compensation between Assigned Counsel attorneys who receive the stipend for each case, not the court appearance, as well as \$158/hour for cases which represents a significantly higher level of compensation than the county pays to its assistant district attorneys.

This OTR will be funded in future years through the ATP grant, which has been pledged by the Governor's office for the foreseeable future.

This represents a remedy to a significant shortcoming in how our local arraignments are conducted.

1165 CAP Attorney Stipend

Functional Unit	Account Code	Object Code Description	Amount
1165	54400	PROGRAM EXPENSE	\$125,885
			\$125,885

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this new
initiative to preserve general
fund balance.

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this new
initiative to preserve general
fund balance.

EMERGENCY RESPONSE DEPARTMENT

2025 Operating Budget and Over Target

Department Overview

The Department of Emergency Response oversees the countywide emergency dispatch and communications system that allows residents to call 911 to receive emergency medical, fire, police, or other emergency help from any phone in Tompkins County. The E-911 system, through the use of computer-aided dispatch, is used to locate the location and phone ID of the caller and also to maintain communication with fire, police, hospital, and other emergency personnel in the field. The department implements Mutual Aid/Disaster Plans which provide for fire, emergency medical, and other emergency management assistance when local services have exceeded their equipment and personnel resources. In coordination with Tompkins-Cortland Community College, the department provides for training of emergency medical personnel; and with the NYS Office of Fire Prevention and Control and Office of Emergency Management, provides fire training for 17 local fire departments and emergency management training for local governments and agencies.

Fiscal Target: 4,235,290

5% Cut Fiscal Target: 4,023,526

Reduction: 211,764

Department Request Consolidated Budget - Expenditures and Revenues

Emergency Response

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$2,662,844	\$1,052,908	\$2,412,896	\$387,796	-	\$387,796	\$2,800,692
OVERTIME	\$170,561	\$122,708	\$170,561	-	-	\$0	\$170,561
PREMIUM PAY	\$74,650	\$530,175	\$74,400	\$1,000	-	\$1,000	\$75,400
ALL OTHER CONTR. SVCS.	\$1,212,610	\$961,850	\$1,470,496	-	-	\$0	\$1,470,496
OTHER	\$509,406	\$37,970	\$523,906	-	-	\$0	\$523,906
VEHICLES FUEL AND MAINTENANCE	\$7,000	\$2,159	\$4,000	-	-	\$0	\$4,000
MAINTENANCE	\$85,500	\$49,740	\$85,500	-	-	\$0	\$85,500
PROGRAM EXPENSE	\$96,804	\$30,167	\$252,413	-	-	\$0	\$252,413
TRAVEL TRAINING	\$11,738	\$11,555	\$14,837	-	-	\$0	\$14,837
RENT	\$66,000	\$53,376	\$66,000	-	-	\$0	\$66,000
PROFESSIONAL SERVICES	\$11,000	-	\$12,500	-	-	\$0	\$12,500
UTILITIES	\$115,720	\$58,225	\$116,000	-	-	\$0	\$116,000
EQUIPMENT	\$370,214	\$152,554	\$325,320	-	-	\$0	\$325,320
AUTOMOTIVE EQUIPMENT	\$165,000	-	\$0	-	-	\$0	\$0
OTHER SUPPLIES	\$49,564	\$23,495	\$50,044	-	-	\$0	\$50,044
FRINGE	\$1,288,353	\$780,911	\$1,076,047	\$171,731	-	\$171,731	\$1,247,778
EXPENSES TOTAL	\$6,896,964	\$3,867,792	\$6,654,920	\$560,527	-	\$560,527	\$7,215,447
Revenues							
FEDERAL AID	\$276,706	-\$10,876	\$436,480	-	-	\$0	\$436,480
MISCELL LOCAL SOURCES	\$198,693	\$176,000	\$72,000	-	-	\$0	\$72,000
NON PROPERTY TAXES	\$580,000	\$418,348	\$580,000	-	-	\$0	\$580,000
STATE AID	\$1,393,472	\$627,501	\$1,410,914	-	-	\$0	\$1,410,914
USE OF MONEY & PROPERTY	\$132,000	\$101,558	\$132,000	-	-	\$0	\$132,000
REVENUES TOTAL	\$2,580,872	\$1,312,532	\$2,631,394	-	-	\$0	\$2,631,394
Calculation	\$4,316,092	\$2,555,260	\$4,023,526	\$560,527	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Emergency Response

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$2,412,896	–	\$2,412,896	\$69,805	\$2,482,701
OVERTIME	\$170,561	–	\$170,561	–	\$170,561
PREMIUM PAY	\$74,400	–	\$74,400	\$1,000	\$75,400
ALL OTHER CONTR. SVCS.	\$1,470,496	–	\$1,470,496	–	\$1,470,496
OTHER	\$523,906	–	\$523,906	–	\$523,906
VEHICLES FUEL AND MAINTENANCE	\$4,000	–	\$4,000	–	\$4,000
MAINTENANCE	\$85,500	–	\$85,500	–	\$85,500
PROGRAM EXPENSE	\$252,413	–	\$252,413	-\$1,638	\$250,775
TRAVEL TRAINING	\$14,837	–	\$14,837	–	\$14,837
RENT	\$66,000	–	\$66,000	–	\$66,000
PROFESSIONAL SERVICES	\$12,500	–	\$12,500	–	\$12,500
UTILITIES	\$116,000	–	\$116,000	–	\$116,000
EQUIPMENT	\$325,320	–	\$325,320	–	\$325,320
OTHER SUPPLIES	\$50,044	–	\$50,044	–	\$50,044
FRINGE	\$1,076,047	–	\$1,076,047	\$30,833	\$1,106,880
EXPENSES TOTAL	\$6,654,920	–	\$6,654,920	\$100,000	\$6,754,920
Revenues					
FEDERAL AID	\$436,480	–	\$436,480	–	\$436,480
MISCELL LOCAL SOURCES	\$72,000	–	\$72,000	–	\$72,000
NON PROPERTY TAXES	\$580,000	–	\$580,000	–	\$580,000
STATE AID	\$1,410,914	–	\$1,410,914	–	\$1,410,914
USE OF MONEY & PROPERTY	\$132,000	–	\$132,000	–	\$132,000
REVENUES TOTAL	\$2,631,394	–	\$2,631,394	–	\$2,631,394
Calculation	\$4,023,526	\$0	–	\$100,000	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Administrative Coordinator	1.00	1.00	1.00	1820	1.00	1820		
Assistant Communications Center Manag	-	-	-	-	1.00	2080		
Assistant Director - 911	-	-	-	-	1.00	2080		
Asst Dir Emerg Resp Disp Ops	0.50	0.50	-	-	-	-		
CAD Systems Specialist	1.00	1.00	1.00	2080	1.00	2080		
Communications Center Manager	1.00	1.00	1.00	2080	-	-		
Community Preparedness Coordinator	1.00	1.00	1.00	2080	1.00	2080		
Data Analyst - Emergency Response		1.00	1.00	2080	1.00	2080		
Deputy Director of Emergency Respons	1.00	1.00	1.00	2080	1.00	2080		
Director Of Dept Of Emergency Respon:	1.00	1.00	1.00	2080	1.00	2080		
Dispatch Supervisors	5.00	5.00	5.00	10400	5.00	10400		
Emergency Medical Technician	-	-	-	-	-	-		
Emergency Medical Technician - Part Tir	-	-	-	-	-	-		
Emergency Services Coordinator	1.00	1.00	1.00	2080	1.00	2080		
Emergency Services Dispatcher	16.00	18.00	15.00	31200	16.00	33280		
Emergency Services Dispatcher Trainee	-	-	3.00	6240	2.00	4160		
EMS Program Manager	-	1.00	1.00	2080	1.00	2080		
Fiscal Coordinator	-	-	-	-	-	-	1.00	
Professional Development Coord	1.00	1.00	1.00	2080	-	-		
Systems Manager	1.00	1.00	1.00	2080	1.00	2080		
TBD					(1.00)	-2080	1.00	
FTE Total	30.50	34.50	34.00	70,460	33.00	68,380	2.00	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

3410 - Fire and Disaster Coordinating

3410 Fire and Disaster Coordinating

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$2,386,343	\$1,052,908	\$2,096,372	\$387,796	-	\$69,805
51200 - OVERTIME PAY	\$170,561	\$122,708	\$170,561	-	-	-
51300 - SHIFT PAY	\$29,200	\$455,906	\$29,200	-	-	-
51400 - DISABILITY PAY	\$0	\$35,461	\$0	-	-	-
51600 - LONGEVITY	\$23,500	\$14,250	\$23,250	\$1,000	-	\$1,000
51700 - PREMIUM PAY	\$21,950	\$24,559	\$21,950	-	-	-
54424 - EQUIPMENT RENTAL	\$1,936	\$1,452	\$1,936	-	-	-
54416 - MEMBERSHIP DUES	\$3,440	\$2,317	\$3,440	-	-	-
54452 - POSTAGE	\$500	\$362	\$500	-	-	-
54400 - PROGRAM EXPENSE	\$37,785	\$22,295	\$40,000	-	-	-\$1,638
54412 - TRAVEL/TRAINING	\$11,738	\$11,555	\$14,837	-	-	-
54472 - TELEPHONE	\$720	\$547	\$1,000	-	-	-
52214 - OFFICE FURNISHINGS	\$1,000	-	\$2,000	-	-	-
52220 - DEPARTMENTAL EQUIPMENT	\$55,500	\$640	\$2,000	-	-	-
52222 - COMMUNICATIONS EQUIP	\$1,500	\$1,750	\$2,000	-	-	-
52230 - COMPUTER SOFTWARE	\$2,000	\$2,995	\$3,000	-	-	-
R52222 - COMMUNICATIONS EQUIP	-	\$125,402	-	-	-	-
54303 - OFFICE SUPPLIES	\$3,686	\$3,391	\$3,700	-	-	-
54330 - PRINTING	\$2,000	\$1,259	\$2,000	-	-	-
54332 - BOOKS	\$1,000	\$1,292	\$1,178	-	-	-
54340 - CLOTHING	\$9,155	\$5,198	\$9,000	-	-	-
58800 - FRINGES	\$1,164,292	\$780,911	\$936,240	\$171,731	-	\$30,833
EXPENSES TOTAL	\$3,927,806	\$2,667,156	\$3,364,164	\$560,527	-	\$100,000
Revenues						
44389 - OTHER PUBLIC SAFETY AID	\$42,000	-\$10,876	\$42,000	-	-	-
41111 - SALES TAX 1%	\$180,000	\$90,000	\$180,000	-	-	-
43389 - OTHER PUBLIC SAFETY	\$136,192	-	\$136,000	-	-	-
REVENUES TOTAL	\$358,192	\$79,124	\$358,000	-	-	-
Calculation	\$3,569,614	\$2,588,032	\$3,006,164	\$560,527	\$0	\$100,000

3411 - Emergency Communications

3411 Emergency Communications

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54425 - SERVICE CONTRACTS	\$1,142,514	\$960,398	\$1,318,400	-	-	-
54462 - INSURANCE	\$34,000	\$35,291	\$35,500	-	-	-
54651 - RENEWAL/REPLACEMENT COSTS	\$471,466	-	\$471,466	-	-	-
54421 - AUTO MAINTENACE/REPAIRS	\$4,000	\$2,010	\$4,000	-	-	-
54311 - MAINTENANCE	\$35,500	\$15,663	\$35,500	-	-	-
54470 - BUILDING REPAIRS	\$50,000	\$34,077	\$50,000	-	-	-
54432 - RENT	\$66,000	\$53,376	\$66,000	-	-	-
54442 - PROFESSIONAL SERVICES	\$3,500	-	\$5,000	-	-	-
54471 - ELECTRIC	\$65,000	\$35,767	\$65,000	-	-	-
54472 - TELEPHONE	\$50,000	\$21,811	\$50,000	-	-	-
54306 - AUTOMOTIVE SUPPLIES	\$1,823	\$277	\$1,800	-	-	-
54310 - AUTOMOTIVE FUEL	\$10,000	\$4,681	\$13,116	-	-	-
EXPENSES TOTAL	\$1,933,803	\$1,163,351	\$2,115,782	-	-	-
Revenues						
42705 - GIFTS & DONATIONS	\$27,824	-	\$0	-	-	-
41140 - E911 SURCHG	\$400,000	\$328,348	\$400,000	-	-	-
43389 - OTHER PUBLIC SAFETY	\$627,501	\$627,501	\$627,501	-	-	-
42410 - RENTS	\$132,000	\$101,558	\$132,000	-	-	-
REVENUES TOTAL	\$1,187,325	\$1,057,407	\$1,159,501	-	-	-
Calculation	\$746,478	\$105,944	\$956,281	\$0	\$0	\$0

3417 - Emergency Response Grants

3417 Emergency Response Grants

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54425 - SERVICE CONTRACTS	\$68,160	\$0	\$150,160	-	-	-
54400 - PROGRAM EXPENSE	\$48,202	-	\$197,413	-	-	-
52206 - COMPUTER EQUIPMENT	-	-	\$11,000	-	-	-
52220 - DEPARTMENTAL EQUIPMENT	-	-	\$99,500	-	-	-
52222 - COMMUNICATIONS EQUIP	\$289,214	\$11,782	\$205,820	-	-	-
EXPENSES TOTAL	\$405,576	\$11,782	\$663,893	-	-	-
Revenues						
44389 - OTHER PUBLIC SAFETY AID	\$234,706	-	\$394,480	-	-	-
42705 - GIFTS & DONATIONS	\$170,870	\$176,000	\$72,000	-	-	-
43089 - OTHER STATE AID	-	-	\$197,413	-	-	-
REVENUES TOTAL	\$405,576	\$176,000	\$663,893	-	-	-
Calculation	\$0	-\$164,218	\$0	\$0	\$0	\$0

3418 - Rapid Medical Response

3418 Rapid Medical Response

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$276,501	-	\$316,524	-	-	-
54462 - INSURANCE	-	-	\$10,000	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	-	-	\$3,000	-	-	-
54421 - AUTO MAINTENACE/REPAIRS	\$3,000	\$149	\$0	-	-	-
54400 - PROGRAM EXPENSE	\$10,817	\$7,872	\$15,000	-	-	-
54442 - PROFESSIONAL SERVICES	\$7,500	-	\$7,500	-	-	-
54472 - TELEPHONE	\$0	\$100	-	-	-	-
52206 - COMPUTER EQUIPMENT	\$10,500	-	\$0	-	-	-
52220 - DEPARTMENTAL EQUIPMENT	\$0	\$9,986	\$0	-	-	-
52222 - COMMUNICATIONS EQUIP	\$10,500	-	\$0	-	-	-
52231 - VEHICLES	\$165,000	-	\$0	-	-	-
54310 - AUTOMOTIVE FUEL	\$17,400	\$5,871	\$14,750	-	-	-
54340 - CLOTHING	\$4,500	\$1,525	\$4,500	-	-	-
58800 - FRINGES	\$124,061	-	\$139,807	-	-	-
EXPENSES TOTAL	\$629,779	\$25,502	\$511,081	-	-	-
Revenues						
43089 - OTHER STATE AID	\$629,779	-	\$450,000	-	-	-
REVENUES TOTAL	\$629,779	-	\$450,000	-	-	-
Calculation	\$0	\$25,502	\$61,081	\$0	\$0	\$0

Over Target Request Summary

Emergency Response

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	
Expenses	\$6,654,920	\$560,527	-	\$100,000	-	\$100,000	\$6,754,920
Revenues	\$2,631,394	-	-	-	-	-	\$2,631,394
Calculation	\$4,023,526	\$560,527	\$0	\$100,000	\$0	\$100,000	-

Department Over Target Request

Name: Countywide Security Manager and Security Staff

Priority: 1

Reason: New Initiative

Funding Type: Target

Description:

This OTR will establish a new position of Countywide Security Manager, responsible for the overall security operations of all County facilities. Key responsibilities of this position shall include the oversight of daily security operations in county buildings, regular security audits and risk assessments, development and updating of security policies and procedures, and the oversight of all countywide security systems to include surveillance cameras, access control systems, panic buttons, and alarm systems, among other duties. This position has been developed and recommended by the Countywide Safety & Security Committee, consisting of representatives from County Administration, Employee Health & Safety, Facilities, ITS, and Department of Emergency Response. This key position will further the County's efforts in the centralization of countywide security efforts, serving as a key collaborator with departments to prioritize the safety and security of all county employees and the public served. The Countywide Security Manager position is classified as a White-Collar grade 12.

In addition to the Countywide Security Manager, this OTR also budgets for two (2) Full Time Security Officers and two (2) PT Security Officers to provide onsite security at designated buildings, which include the Whole Health Buildings at Green Street and Brown Road. This initial staffing projection has been developed through an assessment of building security needs, prioritizing these highly trafficked buildings with a higher-than-average number of incidents reported. Security Officer positions in this model are unarmed and will provide an onsite security presence, and report directly to the Countywide Security Manager. The Security Officer position is classified as a White-Collar grade 10.

3410 Countywide Security Manager and Security Staff

Functional Unit	Account Code	Object Code Description	Amount
3410	51000	REGULAR PAY	\$248,186
3410	58800	FRINGES	\$109,624
			\$357,810

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet the goal of a 2% tax levy increase.

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:
Funding Type: Not Approved
Reason:
Even at greatly reduced staffing capacity, unable to approve within the tax cap

Name: 5% Cut Reinstatement - Personnel

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

This OTR is to reinstate personnel cuts necessary in order to meet the 5% reduction in the operating budget. It should be noted that without the 5% reduction, DoER was able to meet the target without any over target requests.

There are two positions being requested for reinstatement: a Fiscal Coordinator and one other position (to be determined). It has become clear to DoER management that the Fiscal Coordinator position is necessary. The Administrative Coordinator will be retiring in September 2025 and as such we will need a replacement. Currently the Administrative Coordinator handles all financial responsibilities with the exception of budget. The bulk of this Administrative Coordinators day-to-day job duties are finance related. With the increased financial responsibilities, multiple and additional functional units and up to 10 grant programs at any given time (currently managed by the Deputy Director), the addition of a Fiscal Coordinator is necessary. DoER anticipates the FC being on-boarded 30-60 days prior to the Admin Coordinator's retirement in order to establish some training and continuity of operations.

Additionally, there is a second position that DoER is requesting to reinstate. This position has not yet been identified due to the sensitivity and uncertainty of the situation. DoER has been tasked with and has a responsibility to oversee and maintain the countywide emergency dispatch and radio communications system. This is done at no cost to most municipalities. Additionally, there are many partner agencies/departments (i.e. highway depts, schools, transportation, etc.) that are currently using our radio

communications system, the only cost to them being the radios themselves. DoER is also managing the county's Emergency Management program, Fire Coordination and training program, Rapid Medical Response and EMS Coordination and training programs, and the Peer Support program. A reduction in any staffing would have a major impact on the support and implementation of these programs.

3410 5% Cut Reinstatement

Functional Unit	Account Code	Object Code Description	Amount
3410	51600	LONGEVITY	\$1,000
3410	51000	REGULAR PAY	\$69,805
3410	51000	REGULAR PAY	\$69,805
3410	58800	FRINGES	\$31,274
3410	58800	FRINGES	\$30,833
			\$202,717

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet the goal of a 2% tax levy increase

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended: \$100,000
Funding Type: Target
Reason:
Able to recommend partial restoration of 5% cut within the tax cap

FACILITIES DEPARTMENT

2025 Operating Budget and Over Target

Department Overview

The Facilities Department provides engineering, maintenance, and cleaning services for the County's facilities. Services provided include planning, design, code review, construction management, and contract administration of operations and capital projects; and the cleaning, maintenance, repair, and renovation of County-owned facilities. The Facilities Department has responsibility for the following facilities: Public Safety Building, Emergency Response Center, Public Library, Human Services Building, Mental Health Building, Public Works Facility, Main Courthouse, Old Jail, Old Courthouse, Building C, Recycling & Materials Management Office, Health Department Building, Human Services Annex, Tompkins Center for History & Culture, former Key Bank Building, and the Professional Building.

Utilities Fiscal Target: 1,695,570

Fiscal Target: 3,246,425

5% Cut Fiscal Target: 3,084,104

Reduction: 162,321

Department Request Consolidated Budget - Expenditures and Revenues

Facilities

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$1,732,429	\$1,158,276	\$1,792,850	-	\$84,469	\$84,469	\$1,877,319
OVERTIME	\$6,500	\$4,395	\$6,500	-	-	\$0	\$6,500
PREMIUM PAY	\$25,750	\$11,101	\$22,000	-	-	\$0	\$22,000
ALL OTHER CONTR. SVCS.	\$184,956	\$72,216	\$79,635	-	-	\$0	\$79,635
OTHER	\$216,898	\$192,638	\$251,759	-	-	\$0	\$251,759
VEHICLES FUEL AND MAINTENANCE	\$5,000	\$6,194	\$14,000	-	-	\$0	\$14,000
MAINTENANCE	\$300,000	\$178,526	\$280,000	-	-	\$0	\$280,000
TRAVEL TRAINING	\$2,000	-	\$500	-	-	\$0	\$500
RENT	\$197,270	\$148,595	\$201,120	-	-	\$0	\$201,120
UTILITIES	\$1,297,000	\$609,153	\$1,258,000	-	-	\$0	\$1,258,000
EQUIPMENT	\$12,500	\$3,595	\$10,200	-	-	\$0	\$10,200
OTHER SUPPLIES	\$86,580	\$69,644	\$100,900	-	-	\$0	\$100,900
FRINGE	\$778,819	\$537,353	\$804,490	-	\$37,310	\$37,310	\$841,800
EXPENSES TOTAL	\$4,845,702	\$2,991,687	\$4,821,954	-	\$121,779	\$121,779	\$4,943,733
Revenues							
FEDERAL AID	\$0	\$14,134	\$0	-	-	\$0	\$0
INTERFUND REVENUES	\$42,280	\$37,140	\$42,280	-	-	\$0	\$42,280
SALE OF PROPERTY/COMPEN F	\$0	\$2,046	\$0	-	-	\$0	\$0
USE OF MONEY & PROPERTY	\$0	\$350	-	-	-	\$0	\$0
REVENUES TOTAL	\$42,280	\$53,670	\$42,280	-	-	\$0	\$42,280
Calculation	\$4,803,422	\$2,938,017	\$4,779,674	\$0	\$121,779	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Facilities

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$1,792,850	\$84,469	\$1,877,319	\$84,469	\$1,877,319
OVERTIME	\$6,500	-	\$6,500	-	\$6,500
PREMIUM PAY	\$22,000	-	\$22,000	-	\$22,000
ALL OTHER CONTR. SVCS.	\$79,635	-	\$79,635	-	\$79,635
OTHER	\$251,759	-	\$251,759	-	\$251,759
VEHICLES FUEL AND MAINTENANCE	\$14,000	-	\$14,000	-	\$14,000
MAINTENANCE	\$280,000	-	\$280,000	-	\$280,000
TRAVEL TRAINING	\$500	-	\$500	-	\$500
RENT	\$201,120	-	\$201,120	-	\$201,120
UTILITIES	\$1,258,000	-	\$1,258,000	-	\$1,258,000
EQUIPMENT	\$10,200	-	\$10,200	-	\$10,200
OTHER SUPPLIES	\$100,900	-	\$100,900	-	\$100,900
FRINGE	\$804,490	\$37,310	\$841,800	\$37,310	\$841,800
EXPENSES TOTAL	\$4,821,954	\$121,779	\$4,943,733	\$121,779	\$4,943,733
Revenues					
INTERFUND REVENUES	\$42,280	-	\$42,280	-	\$42,280
REVENUES TOTAL	\$42,280	-	\$42,280	-	\$42,280
Calculation	\$4,779,674	\$121,779	-	\$121,779	-

Full Time Equivalent

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Administrative Assistant - Level 4	1.00	1.00	-	-	-	-		
Administrative Coordinator	-	-	1.00	2080	1.00	2080		
Associate Civil Engineer	1.00	1.00	-	-	-	-		
Carpenter	1.00	1.00	1.00	2080	1.00	2080		
Cleaner	17.00	17.00	18.00	35100	18.00	35100		
Cleaning Operations Supervisor	1.00	1.00	1.00	2080	1.00	2080		
Deputy Director of Facilities	1.00	1.00	1.00	2080	-	-		
Deputy Facilities Director	-	-	-	-	1.00	2080		
Director of Facilities	1.00	1.00	1.00	2080	1.00	2080		
Electrician	1.00	1.00	1.00	2080	1.00	2080		
Facilities Shopkeeper	1.00	1.00	1.00	2080	1.00	2080		
General Maintenance Supervisor	1.00	1.00	1.00	2080	1.00	2080		
Hvac Systems Technician	2.00	1.00	1.00	2080	1.00	2080		
Maintenance Mechanic	2.00	2.00	2.00	4160	1.60	3328		
Maintenance Worker	2.00	2.00	2.00	4160	2.00	4160		
Project Manager II	-	-	-	-	-	-	1.00	
Seasonal Worker	-	0.50	-	-	-	-		
Senior Cleaner	1.00	1.00	1.00	2080	1.00	2080		
Senior HVAC Systems Technician	-	1.00	1.00	2080	1.00	2080		
FTE Total	33.00	33.50	33.00	66,300	32.60	65,468	1.00	

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

1620 - Buildings and Grounds Maintenance

1620 Buildings and Grounds Maintenance

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$1,732,429	\$1,158,276	\$1,792,850	\$84,469	\$84,469	\$84,469
51200 - OVERTIME PAY	\$6,500	\$4,395	\$6,500	–	–	–
51400 - DISABILITY PAY	\$0	\$2,992	–	–	–	–
51600 - LONGEVITY	\$25,750	\$6,000	\$22,000	–	–	–
51700 - PREMIUM PAY	\$0	\$2,109	\$0	–	–	–
54422 - EQUIPMENT MAINTENANCE	\$2,000	\$2,902	\$2,000	–	–	–
54424 - EQUIPMENT RENTAL	\$500	\$351	\$500	–	–	–
54425 - SERVICE CONTRACTS	\$182,456	\$68,962	\$77,135	–	–	–
54401 - EMPLOYEE RECOGNITION	\$1,000	–	\$100	–	–	–
54402 - LEGAL ADVERTISING	\$100	–	\$200	–	–	–
54414 - LOCAL MILEAGE	\$250	\$131	\$250	–	–	–
54416 - MEMBERSHIP DUES	\$1,198	–	\$684	–	–	–
54452 - POSTAGE	\$50	\$116	\$75	–	–	–
54421 - AUTO MAINTENANCE/REPAIRS	\$5,000	\$6,194	\$14,000	–	–	–
54470 - BUILDING REPAIRS	\$300,000	\$178,469	\$280,000	–	–	–
54412 - TRAVEL/TRAINING	\$2,000	–	\$500	–	–	–
54472 - TELEPHONE	\$13,000	\$8,241	\$14,000	–	–	–
52220 - DEPARTMENTAL EQUIPMENT	\$12,000	\$3,595	\$10,000	–	–	–
52230 - COMPUTER SOFTWARE	\$500	–	\$200	–	–	–
54303 - OFFICE SUPPLIES	\$600	\$523	\$400	–	–	–
54304 - CLEANING SUPPLIES	\$65,500	\$57,588	\$80,000	–	–	–
54306 - AUTOMOTIVE SUPPLIES	\$200	\$90	\$200	–	–	–
54310 - AUTOMOTIVE FUEL	\$20,000	\$11,320	\$20,000	–	–	–
54330 - PRINTING	\$180	\$123	\$200	–	–	–
54332 - BOOKS	\$100	–	\$100	–	–	–
58800 - FRINGES	\$778,819	\$537,353	\$804,490	\$37,310	\$37,310	\$37,310
EXPENSES TOTAL	\$3,150,132	\$2,049,732	\$3,126,384	\$121,779	\$121,779	\$121,779
Revenues						
44960 - EMERGENCY DISASTER ASST	\$0	\$14,134	\$0	–	–	–
42801 - INTERFUND REVENUES	\$42,280	\$37,140	\$42,280	–	–	–
42665 - SALE OF EQUIPMENT	\$0	\$2,046	\$0	–	–	–
REVENUES TOTAL	\$42,280	\$53,320	\$42,280	–	–	–
Calculation	\$3,107,852	\$1,996,412	\$3,084,104	\$121,779	\$121,779	\$121,779

1621 - Utilities

1621 Utilities

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54462 - INSURANCE	\$150,000	\$178,381	\$184,000	-	-	-
54488 - TAXES	\$12,300	\$14,011	\$14,450	-	-	-
54808 - CONTRIBUTION TO DEBT SERV	\$52,000	-	\$52,000	-	-	-
54432 - RENT	\$197,270	\$148,595	\$201,120	-	-	-
54471 - ELECTRIC	\$910,000	\$420,647	\$870,000	-	-	-
54473 - HEAT	\$224,000	\$107,756	\$224,000	-	-	-
54474 - WATER/SEWER	\$150,000	\$72,508	\$150,000	-	-	-
EXPENSES TOTAL	\$1,695,570	\$941,898	\$1,695,570	-	-	-
Revenues						
-	-	-	-	-	-	-
REVENUES TOTAL	0	0	0	0	0	0
Calculation	\$1,695,570	\$941,898	\$1,695,570	\$0	\$0	\$0

Over Target Request Summary

Facilities

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	
Expenses	\$4,821,954	-	\$121,779	-	\$121,779	\$121,779	\$4,943,733
Revenues	\$42,280	-	-	-	-	-	\$42,280
Calculation	\$4,779,674	\$0	\$121,779	\$0	\$121,779	\$121,779	-

Department Over Target Request

Name: Project Manager II

Priority: 1

Reason: Restoration of Previous Reduction in Funding

Funding Type: MultiYear

Description:

Year 2 of a 3-year OTR approved as a onetime multiyear in 2023.

Currently and for the past 20 years the Facilities Capital program has been managed by the Director of Facilities with no additional professional support within the department. With the building projects envisioned in the next 5 years (i.e., Center of Government Project, Green Facilities, Public Safety Building Project) this position will be essential. This position is a professional position that would be responsible for managing facilities capital activities and supporting building design, renovation, major repair, construction, and maintenance functions of the Facilities Department. Typical duties would include project/construction management, project scheduling, field engineering, construction

administration, construction inspection, and monitoring cost-effective and efficient productivity of labor and equipment resources. The individual would participate in various department programs, permitting, providing quality control, report writing, and record keeping. The work is performed under the general supervision of the Director of Facilities, with a high degree of autonomy.

1620 Facilities Project Manager

Functional Unit	Account Code	Object Code Description	Amount
1620	51000	REGULAR PAY	\$84,469
1620	58800	FRINGES	\$37,310
			\$121,779

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended: \$121,779
Funding Type: Multi-Year
Reason:
Approve year 2 of this one-time, multi-year request.

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended: \$121,779
Funding Type: Multi-Year
Reason:
Approve year 2 of this one-time, multi-year request.

FINANCE DEPARTMENT

2025 Operating Budget and Over Target

Department Overview

The Finance Director is the County's chief fiscal officer, whose duty it is to receive, disburse and account for all financial transactions of the organization.

Fiscal Target: 1,477,864

5% Cut Fiscal Target: 1,403,971

Reduction: 73,893

Department Request Consolidated Budget - Expenditures and Revenues

Finance

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$1,051,641	\$618,740	\$1,024,547	\$160,909	–	\$160,909	\$1,185,456
OVERTIME	\$3,722	\$430	\$2,222	–	–	\$0	\$2,222
PREMIUM PAY	-\$8,045	\$20,125	\$3,500	–	–	\$0	\$3,500
ALL OTHER CONTR. SVCS.	\$69,178	\$53,747	\$53,892	\$21,000	–	\$21,000	\$74,892
OTHER	\$30,350	\$14,417	\$31,040	–	–	\$0	\$31,040
PROGRAM EXPENSE	\$32,145	\$26,526	\$32,500	–	–	\$0	\$32,500
TRAVEL TRAINING	\$17,047	\$7,660	\$16,000	–	–	\$0	\$16,000
PROFESSIONAL SERVICES	\$150,000	\$101,870	\$97,930	\$25,000	–	\$25,000	\$122,930
UTILITIES	\$1,245	\$396	\$1,235	–	–	\$0	\$1,235
EQUIPMENT	\$7,618	\$74	\$8,054	\$5,000	–	\$5,000	\$13,054
OTHER SUPPLIES	\$15,380	\$3,916	\$15,061	–	–	\$0	\$15,061
FRINGE	\$466,278	\$292,669	\$454,089	\$71,075	–	\$71,075	\$525,164
EXPENSES TOTAL	\$1,836,559	\$1,140,569	\$1,740,070	\$282,984	–	\$282,984	\$2,023,054
Revenues							
LOCAL REVENUES	\$256,972	\$125,362	\$252,816	–	–	\$0	\$252,816
INTERFUND REVENUES	\$35,280	\$35,280	\$20,530	–	–	\$0	\$20,530
MISCELL LOCAL SOURCES	\$0	–	\$16,160	–	–	\$0	\$16,160
NON PROPERTY TAXES	\$45,680	–	\$46,593	–	–	\$0	\$46,593
REVENUES TOTAL	\$337,932	\$160,642	\$336,099	–	–	\$0	\$336,099
Calculation	\$1,498,627	\$979,927	\$1,403,971	\$282,984	\$0	–	–

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Finance

	5% CUT TARGET	5% CUT OTR REC		2025 CNTY ADMIN RECOM	
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$1,024,547	–	\$1,024,547	\$102,253	\$1,126,800
OVERTIME	\$2,222	–	\$2,222	–	\$2,222
PREMIUM PAY	\$3,500	–	\$3,500	–	\$3,500
ALL OTHER CONTR. SVCS.	\$53,892	–	\$53,892	–	\$53,892
OTHER	\$31,040	–	\$31,040	–	\$31,040
PROGRAM EXPENSE	\$32,500	–	\$32,500	–	\$32,500
TRAVEL TRAINING	\$16,000	–	\$16,000	–	\$16,000
PROFESSIONAL SERVICES	\$97,930	\$25,000	\$122,930	\$25,000	\$122,930
UTILITIES	\$1,235	–	\$1,235	–	\$1,235
EQUIPMENT	\$8,054	–	\$8,054	\$0	\$8,054
OTHER SUPPLIES	\$15,061	–	\$15,061	–	\$15,061
FRINGE	\$454,089	–	\$454,089	\$45,166	\$499,255
EXPENSES TOTAL	\$1,740,070	\$25,000	\$1,765,070	\$172,419	\$1,912,489
Revenues					
LOCAL REVENUES	\$252,816	–	\$252,816	–	\$252,816
INTERFUND REVENUES	\$20,530	–	\$20,530	–	\$20,530
MISCELL LOCAL SOURCES	\$16,160	–	\$16,160	–	\$16,160
NON PROPERTY TAXES	\$46,593	–	\$46,593	–	\$46,593
REVENUES TOTAL	\$336,099	–	\$336,099	–	\$336,099
Calculation	\$1,403,971	\$25,000	–	\$172,419	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Account Clerk	1.00	1.00	1.00	1820	-	-	1.00	
Accountant	-	1.00	1.00	2080	1.00	2080		
Administrative Assistant - Level 4	1.00	1.00	1.00	2080	1.00	2080		
Deputy Finance Director	1.00	1.00	1.00	2080	1.00	2080	1.00	
Director Of Account Services	1.00	1.00	1.00	2080	1.00	2080		
Director of Finance	1.00	1.00	1.00	2080	1.00	2080		
Financial Accounts Payable Clerk	1.00	1.00	1.00	2080	1.00	2080		
HR/Payroll Administrator	-	1.00	-	-	-	-		
Payroll Coordinator	1.00	1.00	1.00	2080	1.00	2080		
Payroll Specialist	1.00	1.00	1.00	2080	1.00	2080		
Principal Account Clerk/Typist	1.00	1.00	1.00	2080	1.00	2080		
Purchasing Manager	1.00	1.00	1.00	2080	1.00	2080		
Purchasing Specialist	-	1.00	1.00	2080	1.00	2080	1.00	
Senior Account/Clerk Typist	2.00	2.00	2.00	4160	2.00	4160		
Treasury Manager	1.00	1.00	1.00	2080	1.00	2080		
FTE Total	13.00	16.00	15.00	30,940	14.00	29,120	3.00	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

1310 - Treasury

1310 Treasury

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$227,112	\$107,250	\$193,013	-	-	-
51200 - OVERTIME PAY	\$222	\$223	\$222	-	-	-
51400 - DISABILITY PAY	\$0	\$7,114	-	-	-	-
51600 - LONGEVITY	\$1,750	\$1,500	\$1,250	-	-	-
54424 - EQUIPMENT RENTAL	\$410	\$342	\$500	-	-	-
54425 - SERVICE CONTRACTS	\$15,948	\$15,876	\$11,250	-	-	-
54452 - POSTAGE	\$12,850	\$6,508	\$12,500	-	-	-
54400 - PROGRAM EXPENSE	\$32,145	\$26,526	\$32,500	-	-	-
54412 - TRAVEL/TRAINING	\$4,547	-	\$4,000	-	-	-
54472 - TELEPHONE	\$395	\$106	\$375	-	-	-
52214 - OFFICE FURNISHINGS	\$1,500	-	\$1,500	-	-	-
54303 - OFFICE SUPPLIES	\$5,806	\$714	\$5,021	-	-	-
54330 - PRINTING	\$3,700	\$1,569	\$3,500	-	-	-
58800 - FRINGES	\$101,089	\$53,144	\$85,806	-	-	-
EXPENSES TOTAL	\$407,474	\$220,870	\$351,437	-	-	-
Revenues						
41230 - TREASURER FEES	\$97,000	\$49,702	\$94,816	-	-	-
41232 - FORECLOSURE FEES	\$153,072	\$72,870	\$151,000	-	-	-
41235 - TAX ADVERTISING	\$4,900	\$2,790	\$5,000	-	-	-
42801 - INTERFUND REVENUES	\$19,740	\$19,740	\$20,530	-	-	-
41113 - ROOM TAX	\$19,577	-	\$19,968	-	-	-
REVENUES TOTAL	\$294,289	\$145,102	\$291,314	-	-	-
Calculation	\$113,185	\$75,768	\$60,123	\$0	\$0	\$0

1315 - Accounting

1315 Accounting

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$696,074	\$443,189	\$696,063	\$102,253	-	\$102,253
51200 - OVERTIME PAY	\$3,500	\$150	\$2,000	-	-	-
51600 - LONGEVITY	\$2,250	\$2,500	\$2,250	-	-	-
54424 - EQUIPMENT RENTAL	\$1,750	\$1,007	\$1,344	-	-	-
54425 - SERVICE CONTRACTS	\$47,410	\$34,972	\$36,608	\$21,000	-	-
54416 - MEMBERSHIP DUES	\$2,020	\$2,979	\$3,140	-	-	-
54452 - POSTAGE	\$2,480	\$2,038	\$2,600	-	-	-
54412 - TRAVEL/TRAINING	\$6,000	\$5,756	\$6,500	-	-	-
54442 - PROFESSIONAL SERVICES	\$150,000	\$101,870	\$97,930	\$25,000	\$25,000	\$25,000
54472 - TELEPHONE	\$500	\$237	\$510	-	-	-
52206 - COMPUTER EQUIPMENT	\$2,500	\$74	\$2,500	-	-	-
52214 - OFFICE FURNISHINGS	\$1,500	-	\$1,500	\$5,000	-	\$0
52230 - COMPUTER SOFTWARE	\$1,200	-	\$1,606	-	-	-
54303 - OFFICE SUPPLIES	\$4,500	\$1,008	\$4,964	-	-	-
54330 - PRINTING	\$500	\$369	\$540	-	-	-
54332 - BOOKS	\$180	-	\$0	-	-	-
54342 - FOOD	\$0	\$173	\$342	-	-	-
58800 - FRINGES	\$308,450	\$204,105	\$308,445	\$45,166	-	\$45,166
EXPENSES TOTAL	\$1,230,814	\$800,428	\$1,168,842	\$198,419	\$25,000	\$172,419
Revenues						
41240 - COMPTROLLER FEES	\$2,000	-	\$2,000	-	-	-
42801 - INTERFUND REVENUES	\$15,540	\$15,540	\$0	-	-	-
42771 - INTERDEPARTMENT REVENUE	-	-	\$16,160	-	-	-
41113 - ROOM TAX	\$26,103	-	\$26,625	-	-	-
REVENUES TOTAL	\$43,643	\$15,540	\$44,785	-	-	-
Calculation	\$1,187,171	\$784,888	\$1,124,057	\$198,419	\$25,000	\$172,419

1345 - Purchasing

1345 Purchasing

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$128,455	\$68,302	\$135,471	\$58,656	-	-
51200 - OVERTIME PAY	\$0	\$57	-	-	-	-
51400 - DISABILITY PAY	\$0	\$9,011	-	-	-	-
51700 - PREMIUM PAY	-\$12,045	-	-	-	-	-
54424 - EQUIPMENT RENTAL	\$360	\$252	\$360	-	-	-
54425 - SERVICE CONTRACTS	\$3,300	\$1,299	\$3,830	-	-	-
54402 - LEGAL ADVERTISING	\$200	\$132	\$200	-	-	-
54416 - MEMBERSHIP DUES	\$450	\$150	\$450	-	-	-
54452 - POSTAGE	\$150	-	\$150	-	-	-
54412 - TRAVEL/TRAINING	\$6,500	\$1,904	\$5,500	-	-	-
54472 - TELEPHONE	\$350	\$53	\$350	-	-	-
52214 - OFFICE FURNISHINGS	\$455	-	\$455	-	-	-
52230 - COMPUTER SOFTWARE	\$463	-	\$493	-	-	-
54303 - OFFICE SUPPLIES	\$500	\$83	\$500	-	-	-
54330 - PRINTING	\$100	-	\$100	-	-	-
54332 - BOOKS	\$94	-	\$94	-	-	-
58800 - FRINGES	\$56,739	\$35,420	\$59,838	\$25,909	-	-
EXPENSES TOTAL	\$186,071	\$116,661	\$207,791	\$84,565	-	-
Revenues						
-	-	-	-	-	-	-
REVENUES TOTAL	0	0	0	0	0	0
Calculation	\$186,071	\$116,661	\$207,791	\$84,565	\$0	\$0

1950 - Taxes on County Owned Property

1950 Taxes on County Owned Property

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54488 - TAXES	\$12,200	\$2,610	\$12,000	-	-	-
54442 - PROFESSIONAL SERVICES	\$0	-	-	-	-	-
EXPENSES TOTAL	\$12,200	\$2,610	\$12,000	-	-	-
Revenues						
-	-	-	-	-	-	-
REVENUES TOTAL	0	0	0	0	0	0
Calculation	\$12,200	\$2,610	\$12,000	\$0	\$0	\$0

Over Target Request Summary

Finance

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	
Expenses							
Finance	\$1,740,070	\$282,984	-	\$172,419	-	\$172,419	\$1,912,489
EXPENSES TOTAL	\$1,740,070	\$282,984	-	\$172,419	-	\$172,419	\$1,912,489
Revenues							
Finance	\$336,099	-	-	-	-	-	\$336,099
REVENUES TOTAL	\$336,099	-	-	-	-	-	\$336,099
Calculation	\$1,403,971	\$282,984	\$0	\$172,419	\$0	\$172,419	-

Department Over Target Request

Name: Additional Auditing Services

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

The county will experience higher auditing services related to recently implemented GASB requirements.

GASB 87 (Leases) and GASB 96 (software) will be an ongoing expense added to annual audit costs.

Originally \$108,000 was requested but has been reduced to \$25,000 due to anticipated gained efficiencies of a new OpenGov procurement module that is being implemented in 2024.

1315 Additional Auditing Services

Functional Unit	Account Code	Object Code Description	Amount
1315	54442	PROFESSIONAL SERVICES	\$25,000
			\$25,000

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended: \$25,000

Funding Type: Target

Reason:

Approved as a necessity for compliance with GASB

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended: \$25,000

Funding Type: Target

Reason:

Approved as a necessity for compliance with GASB

Name: Additional Accounting Staff

Priority: 2

Reason: Maintenance of Effort

Funding Type: Target

Description:

The Finance Department has a need for additional staff, not only to minimize overtime and comp time, but also to allow us to work on projects as well as attention to daily and monthly tasks that are currently a challenge to be timely on. The projects below are some examples of but not limited to tasks that need attention.

- Financial Liaison with depts & training for dept on fiscal matters, food request approvals
- Policy revisions
- Procedure documentation
- Monthly general ledger reconciliations and review
- Capital Project reconciliations
- Software (current and new) analysis, code set up, testing & revamped Excel spreadsheets.
- Continuing disclosure documents
- Assist with resolutions, budget transfers & approvals
- Work on Legislature requested reports

1315 Additional Accounting Staff

Functional Unit	Account Code	Object Code Description	Amount
1315	51000	REGULAR PAY	\$102,253
1315	58800	FRINGES	\$45,166
1315	52214	OFFICE FURNISHINGS	\$5,000
			\$152,419

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:

Funding Type: Not Approved

Reason:

Unable to recommend to meet the goal of a 2% tax levy increase

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended: \$147,419

Funding Type: Target

Reason:

Recommend funding this position to increase capacity within the Finance Department to better serve the organization

Name: Additional Purchasing Staff

Priority: 3

Reason: Maintenance of Effort

Funding Type: Target

Description:

The request of 1 FTE position (Purchasing Specialist) is to allow assisting in the processing of the many purchase requests received in the Purchasing Division. An additional position is critical to obtaining complete compliance with the County Procurement Policy 06-07 purchases for all County divisions and to ensure that best practices of expenditures is completed in the best interest of Tompkins County. The division is responsible for ensuring compliance of all purchases as defined by the County and the State purchasing policies. Currently the Purchasing Division anticipates over 850 purchases/bids for this current year, increase of 150 from previous year. Given the increasing workload growth and initiative of the division it requires additional staffing. An additional position will provide continuity of service/redundancy so that processes aren't inappropriately delayed due to time constraints or staffing issues/time out of the office. Cross-training would be done to ensure coverage.

1345 Additional Purchasing Staff

Functional Unit	Account Code	Object Code Description	Amount
1345	58800	FRINGES	\$25,909
1345	51000	REGULAR PAY	\$58,656
			\$84,565

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet the goal of a 2% tax levy increase

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the tax cap

Name: Additional Software

Priority: 4

Reason: Maintenance of Effort

Funding Type: Target

Description:

This OTR is for the purchase and maintenance of Debt Book software. This software will allow more efficiency when it comes The County's debt schedule, bonding, and financial statement note disclosures. The software also assists with the requirements for GASB 87 and GASB 96.

1315 Additional Software

Functional Unit	Account Code	Object Code Description	Amount
1315	54425	SERVICE CONTRACTS	\$21,000
			\$21,000

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:

Funding Type: Not Approved

Reason:

Unable to recommend to meet the goal of a 2% tax levy increase

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:

Funding Type: Not Approved

Reason:

Unable to approve within the tax cap

HIGHWAY DEPARTMENT

2025 Operating Budget and Over Target

Department Overview

The Highway Division maintains approximately 302 highway miles, 109 bridges, and more than 4,600 signs in Tompkins County. The mission of the Highway Division is "to provide highway and bridge construction, maintenance, and emergency services safely, effectively, and efficiently for our local and traveling public, while promoting self-esteem growth as individuals".

County Road Administration: Administrative staff provides services to the public, as well as internal customers, by managing the required information needed to maintain the Highway Division.

Highway Maintenance: Road maintenance staff constructs, maintains, and repairs roads; maintains intersections and roadside drainage; eliminates roadside hazards; and repairs guiderails.

Snow Removal: The Highway Division also serves the public with snow and ice maintenance on most County Roads, as well as some Town Roads, working to provide safe driving conditions for the traveling public during inclement winter weather.

Bridges: This program includes design and construction of new bridges and bridge repairs for spans of 20 feet or more on County roads and 25 feet or more on Town roads. Its purpose is to preserve and efficiently maintain the 109 bridge structures for the safety of people, goods, and services.

Traffic Control: The Highway Division serves the public in maintaining and replacing signage and pavement markings, which includes close to 302 miles of roadway and approximately 4,638 signs.

Fiscal Target: 3,553,559

5% Cut Fiscal Target: 3,376,675

Reduction: 176,884

Department Request Consolidated Budget - Expenditures and Revenues

Highway Department

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$1,940,342	\$1,400,194	\$2,269,385	-	-	\$0	\$2,269,385
OVERTIME	\$84,500	\$30,594	\$83,500	-	-	\$0	\$83,500
PREMIUM PAY	\$15,000	\$7,668	\$31,250	-	-	\$0	\$31,250
ALL OTHER CONTR. SVCS.	\$86,400	\$33,975	\$78,384	\$30,000	-	\$30,000	\$108,384
OTHER	\$653,548	\$452,965	\$435,878	-	-	\$0	\$435,878
PROGRAM EXPENSE	\$180,540	\$127,317	\$185,000	-	-	\$0	\$185,000
TRAVEL TRAINING	\$6,500	\$3,985	\$7,000	-	-	\$0	\$7,000
PROFESSIONAL SERVICES	\$1,500	-	\$1,500	-	-	\$0	\$1,500
UTILITIES	\$8,999	\$3,740	\$8,999	-	-	\$0	\$8,999
EQUIPMENT	\$39,000	\$9,688	\$6,250	-	-	\$0	\$6,250
OTHER SUPPLIES	\$3,735,978	\$3,161,387	\$3,441,865	-	-	\$0	\$3,441,865
FRINGE	\$863,676	\$658,525	\$1,009,566	-	-	\$0	\$1,009,566
EXPENSES TOTAL	\$7,615,983	\$5,890,039	\$7,558,577	\$30,000	-	\$30,000	\$7,588,577
Revenues							
INTERFUND REVENUES	\$3,398,262	-	\$3,376,675	\$30,000	-	\$30,000	\$3,406,675
INTERFUND REVENUES	\$48,819	\$3,398,259	\$0	-	-	\$0	\$0
LICENSE & PERMITS	\$4,000	\$5,635	\$10,000	-	-	\$0	\$10,000
SALE OF PROPERTY/COMPEN F	\$4,000	\$6,106	\$4,000	-	-	\$0	\$4,000
STATE AID	\$4,160,902	\$1,751,845	\$4,160,902	-	-	\$0	\$4,160,902
USE OF MONEY & PROPERTY	\$0	\$6,362	\$7,000	-	-	\$0	\$7,000
REVENUES TOTAL	\$7,615,983	\$5,168,208	\$7,558,577	\$30,000	-	\$30,000	\$7,588,577
Calculation	\$0	\$721,831	\$0	\$0	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Highway Department

	5% CUT TARGET	5% CUT OTR REC		2025 CNTY ADMIN RECOM	
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$2,269,385	–	\$2,269,385	–	\$2,269,385
OVERTIME	\$83,500	–	\$83,500	–	\$83,500
PREMIUM PAY	\$31,250	–	\$31,250	–	\$31,250
ALL OTHER CONTR. SVCS.	\$78,384	\$30,000	\$108,384	\$30,000	\$108,384
OTHER	\$435,878	–	\$435,878	–	\$435,878
PROGRAM EXPENSE	\$185,000	–	\$185,000	–	\$185,000
TRAVEL TRAINING	\$7,000	–	\$7,000	–	\$7,000
PROFESSIONAL SERVICES	\$1,500	–	\$1,500	–	\$1,500
UTILITIES	\$8,999	–	\$8,999	–	\$8,999
EQUIPMENT	\$6,250	–	\$6,250	–	\$6,250
OTHER SUPPLIES	\$3,441,865	–	\$3,441,865	–	\$3,441,865
FRINGE	\$1,009,566	–	\$1,009,566	–	\$1,009,566
EXPENSES TOTAL	\$7,558,577	\$30,000	\$7,588,577	\$30,000	\$7,588,577
Revenues					
INTERFUND REVENUES	\$3,376,675	\$30,000	\$3,406,675	\$30,000	\$3,406,675
INTERFUND REVENUES	\$0	–	\$0	–	\$0
LICENSE & PERMITS	\$10,000	–	\$10,000	–	\$10,000
SALE OF PROPERTY/COMPEN F	\$4,000	–	\$4,000	–	\$4,000
STATE AID	\$4,160,902	–	\$4,160,902	–	\$4,160,902
USE OF MONEY & PROPERTY	\$7,000	–	\$7,000	–	\$7,000
REVENUES TOTAL	\$7,558,577	\$30,000	\$7,588,577	\$30,000	\$7,588,577
Calculation	\$0	\$0	–	\$0	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Account Clerk Typist	1.00	-	-	-	-	-	-	-
Administrative Assistant	1.00	-	-	-	-	-	-	-
Administrative Assistant 3	-	1.00	1.00	2080	1.00	2080	-	-
Administrative Assistant 4	-	1.00	1.00	2080	1.00	2080	-	-
Associate Civil Engineer	2.00	-	-	-	-	-	-	-
Civil Engineer	-	-	-	-	-	-	-	-
Civil Engineer 1	-	2.00	0.40	832	-	-	-	-
County Highway Director	1.00	1.00	1.00	2080	1.00	2080	-	-
Deputy Highway Director	1.00	1.00	1.00	2080	1.00	2080	-	-
Engineering Technician 3	-	2.00	1.00	2080	1.00	2080	-	-
Fiscal Coordinator	-	-	-	-	1.00	2080	-	-
Heavy Equipment Operator	9.00	9.00	8.00	16640	8.00	16640	-	-
Highway Clerk	-	1.00	-	-	-	-	-	-
Highway Crew Supervisor	3.00	3.00	3.00	6174	3.00	6240	-	-
Motor Equipment Operator	8.00	8.00	9.00	18720	9.00	18720	-	-
Project Assistant (PW)	1.00	-	-	-	-	-	-	-
Project Manager II	-	-	2.00	4160	2.00	4160	-	-
Seasonal Worker	3.94	3.94	4.00	8070	3.00	6240	-	-
Seasonal Worker II	-	-	-	-	2.00	4160	-	-
Senior Highway Crew Supervisor	-	-	-	-	-	-	-	-
Sign Mechanic	-	-	1.00	2080	1.00	2080	-	-
Sr. Engineering Technician	2.00	-	-	-	-	-	-	-
Welder	2.00	2.00	2.00	4160	2.00	4160	-	-
FTE Total	34.94	34.94	34.40	71,236	36.00	74,880	-	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

3310 - Traffic Control

3310 Traffic Control

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54425 - SERVICE CONTRACTS	\$15,000	\$5,768	\$10,418	-	-	-
54400 - PROGRAM EXPENSE	\$180,540	\$127,317	\$185,000	-	-	-
54471 - ELECTRIC	\$8,999	\$3,740	\$8,999	-	-	-
52220 - DEPARTMENTAL EQUIPMENT	\$30,000	-	\$5,000	-	-	-
54312 - HIGHWAY MATERIALS	\$12,163	\$8,344	\$12,163	-	-	-
EXPENSES TOTAL	\$246,702	\$145,170	\$221,580	-	-	-
Revenues						
42801 - INTERFUND REVENUES	\$245,702	-	\$220,580	-	-	-
45031 - INTERFUND(A)	\$0	\$245,702	-	-	-	-
42650 - SALE OF SCRAP	\$0	\$2,601	\$0	-	-	-
42680 - INSURANCE RECOVERIES	\$1,000	-	\$1,000	-	-	-
REVENUES TOTAL	\$246,702	\$248,303	\$221,580	-	-	-
Calculation	\$0	-\$103,133	\$0	\$0	\$0	\$0

5010 - County Road Administration

5010 County Road Administration

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$227,116	\$120,602	\$299,687	-	-	-
51200 - OVERTIME PAY	\$2,500	\$6,639	\$1,500	-	-	-
51600 - LONGEVITY	\$2,000	\$2,000	\$2,500	-	-	-
51700 - PREMIUM PAY	\$0	\$356	-	-	-	-
54424 - EQUIPMENT RENTAL	\$0	\$351	\$0	-	-	-
54425 - SERVICE CONTRACTS	\$2,100	\$2,455	\$0	\$30,000	\$30,000	\$30,000
54416 - MEMBERSHIP DUES	\$900	\$740	\$1,230	-	-	-
54452 - POSTAGE	\$250	\$75	\$250	-	-	-
54462 - INSURANCE	-	-	\$7,000	-	-	-
54412 - TRAVEL/TRAINING	\$2,500	\$594	\$6,000	-	-	-
54303 - OFFICE SUPPLIES	\$2,000	\$1,875	\$2,750	-	-	-
54330 - PRINTING	\$750	\$123	\$750	-	-	-
54332 - BOOKS	\$500	-	\$500	-	-	-
58800 - FRINGES	\$101,201	\$59,329	\$133,476	-	-	-
EXPENSES TOTAL	\$341,817	\$195,139	\$455,643	\$30,000	\$30,000	\$30,000
Revenues						
42801 - INTERFUND REVENUES	\$339,815	-	\$455,643	\$30,000	\$30,000	\$30,000
45031 - INTERFUND(A)	\$0	\$339,815	-	-	-	-
42590 - PERMITS	\$2,000	\$1,980	\$0	-	-	-
REVENUES TOTAL	\$341,815	\$341,795	\$455,643	\$30,000	\$30,000	\$30,000
Calculation	\$2	-\$146,656	\$0	\$0	\$0	\$0

5110 - Maintenance of Roads and Bridges

5110 Maintenance of Roads and Bridges

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$1,713,226	\$1,279,592	\$1,969,698	-	-	-
51200 - OVERTIME PAY	\$82,000	\$23,955	\$82,000	-	-	-
51600 - LONGEVITY	\$13,000	\$500	\$13,750	-	-	-
51700 - PREMIUM PAY	\$0	\$1,918	\$15,000	-	-	-
51800 - ON CALL	\$0	\$2,895	-	-	-	-
54423 - VENDOR RENTAL	\$30,000	\$5,555	\$30,000	-	-	-
54425 - SERVICE CONTRACTS	\$9,000	\$11,377	\$7,666	-	-	-
54401 - EMPLOYEE RECOGNITION	\$750	-	\$750	-	-	-
54402 - LEGAL ADVERTISING	\$1,000	\$153	\$1,000	-	-	-
54414 - LOCAL MILEAGE	\$300	-	\$300	-	-	-
54416 - MEMBERSHIP DUES	\$300	-	\$300	-	-	-
54412 - TRAVEL/TRAINING	\$3,000	\$3,391	\$0	-	-	-
54442 - PROFESSIONAL SERVICES	\$1,500	-	\$1,500	-	-	-
52214 - OFFICE FURNISHINGS	\$0	\$153	\$0	-	-	-
52220 - DEPARTMENTAL EQUIPMENT	\$9,000	\$6,733	\$250	-	-	-
52230 - COMPUTER SOFTWARE	\$0	\$2,802	\$1,000	-	-	-
54303 - OFFICE SUPPLIES	\$298	\$63	\$298	-	-	-
54306 - AUTOMOTIVE SUPPLIES	\$0	\$905	\$0	-	-	-
54312 - HIGHWAY MATERIALS	\$3,293,538	\$2,968,521	\$3,119,826	-	-	-
54330 - PRINTING	\$2,000	\$301	\$2,000	-	-	-
54332 - BOOKS	\$750	-	\$750	-	-	-
54340 - CLOTHING	\$12,000	-	\$12,886	-	-	-
54342 - FOOD	\$2,000	\$2,408	\$4,000	-	-	-
58800 - FRINGES	\$762,475	\$599,196	\$876,090	-	-	-
EXPENSES TOTAL	\$5,936,137	\$4,910,417	\$6,139,064	-	-	-
Revenues						
42801 - INTERFUND REVENUES	\$1,721,418	-	\$1,958,162	-	-	-
45031 - INTERFUND(A)	\$48,819	\$1,721,415	-	-	-	-
42590 - PERMITS	\$2,000	\$3,655	\$10,000	-	-	-
42650 - SALE OF SCRAP	\$3,000	\$3,505	\$3,000	-	-	-
43501 - CHIPS	\$4,160,902	\$1,751,845	\$4,160,902	-	-	-
42401 - INTEREST & EARNINGS	\$0	\$6,362	\$7,000	-	-	-
REVENUES TOTAL	\$5,936,139	\$3,486,783	\$6,139,064	-	-	-

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Calculation	-\$2	\$1,423,634	\$0	\$0	\$0	\$0

5111 - Bridges

5111 Bridges

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54411 - ROAD/BRIDGE CONTRACTS	\$20,000	\$8,469	\$20,000	-	-	-
54423 - VENDOR RENTAL	\$7,500	-	\$7,500	-	-	-
54425 - SERVICE CONTRACTS	\$2,800	-	\$2,800	-	-	-
54402 - LEGAL ADVERTISING	\$48	-	\$48	-	-	-
54412 - TRAVEL/TRAINING	\$1,000	-	\$1,000	-	-	-
54312 - HIGHWAY MATERIALS	\$105,742	\$1,718	\$55,742	-	-	-
54330 - PRINTING	\$200	-	\$200	-	-	-
EXPENSES TOTAL	\$137,290	\$10,187	\$87,290	-	-	-
Revenues						
42801 - INTERFUND REVENUES	\$137,290	-	\$87,290	-	-	-
45031 - INTERFUND(A)	\$0	\$137,290	-	-	-	-
REVENUES TOTAL	\$137,290	\$137,290	\$87,290	-	-	-
Calculation	\$0	-\$127,103	\$0	\$0	\$0	\$0

5142 - Snow Removal County

5142 Snow Removal County

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54446 - TOWN SERVICES	\$650,000	\$451,997	\$425,000	-	-	-
54312 - HIGHWAY MATERIALS	\$304,037	\$177,128	\$230,000	-	-	-
EXPENSES TOTAL	\$954,037	\$629,126	\$655,000	-	-	-
Revenues						
42801 - INTERFUND REVENUES	\$954,037	-	\$655,000	-	-	-
45031 - INTERFUND(A)	\$0	\$954,037	-	-	-	-
REVENUES TOTAL	\$954,037	\$954,037	\$655,000	-	-	-
Calculation	\$0	-\$324,911	\$0	\$0	\$0	\$0

Over Target Request Summary

Highway

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	TOTAL RECOMMENDED
Expenses	\$7,558,577	\$30,000	–	\$30,000	–	\$30,000	\$7,588,577
Revenues	\$7,558,577	\$30,000	–	\$30,000	–	\$30,000	\$7,588,577
Calculation	\$0	\$0	\$0	\$0	\$0	\$0	–

Department Over Target Request

Name: Expand and Retain Use of Cartegraph Asset Mgt Software

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

This OTR asks for \$30,000 in Target funding for 2025 to cover increased costs for the Highway Department's use of Cartegraph Asset Management Software, which is now under the ownership of OpenGov. Further, since this request is for a contract that is expanding significantly in cost across two years, an additional \$23,000 is requested for 2026.

OpenGov is the same vendor that provides the County's new Budget, License & Permitting, and Contracts Systems, and they recently purchased Cartegraph, which the Highway Department has been using for several years. Because OpenGov does not manage, track, or sell individual licenses for Cartegraph, OpenGov will require that the Highway Department move to OpenGov's Unlimited User pricing model, at a cost of \$57,500 per year.

In the meantime, the Highway Department believes that an expanded use of Cartegraph can provide new, more efficient processes and improved accuracy, particularly for streamlining our entry and attribution of job costing data and tracking inventory at multiple stockpiles in the near term. Future capability increases include additional efficiencies in responding to both staff and resident-reported maintenance and/or safety issues, as well as features like automated reminders for culvert and guiderail inspections and others.

Moving soon to Cartegraph for job-costing will allow the department to save a minimum of 5 hours per week in simple data entry and to cease the use of another software, Sage CRE, ending the corresponding service contract with Sage. (The ITS Department indicates that maintaining the separate server required for Sage CRE possibly costs as much as \$20,000 per year in hardware, software, and labor costs.)

Highway Department staff have been negotiating for a stepwise price increase for expanded use of Cartegraph to take place over 2024 and 2025, trying to avoid being pushed to pay the whole \$57,500 annual fee all at once before our current pricing arrangement ends in April, 2026. While those negotiations are

ongoing, it does appear that OpenGov would agree to stepwise pricing increases over the next two years that could be covered with an additional \$30,000 in 2025 and an additional \$23,000 on top of that for 2026.

5010 Expand and Retain Use of Cartegraph Asset Mgt Software

Functional Unit	Account Code	Object Code Description	Amount
5010	54425	SERVICE CONTRACTS	\$30,000
			\$30,000

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended: \$30,000
Funding Type: Target
Reason:
This software is a known ongoing need for the department and should be included in the budget.

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended: \$30,000
Funding Type: Target
Reason:
This software is a known ongoing need for the department and should be included in the budget.

HIGHWAY MACHINERY

2025 Operating Budget

Department Overview

The Highway Shop supports the Highway Division by servicing, maintaining, and repairing the vehicles and equipment used to maintain County roads. The vehicle fleet consists of one or more of the following: 10-Wheel dump truck/snow plow, pick-up truck, utility truck, service truck, tractor-trailer, mower tractor, car, van, and miscellaneous small vehicles. The equipment fleet consists of one or more of the following: gradall, excavator, small loader, large loader, dozer, and miscellaneous other equipment.

Fiscal Target: 1,014,049

5% Cut Fiscal Target: 963,487

Reduction: 50,562

Department Request Consolidated Budget - Expenditures and Revenues

Highway Machinery

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$279,386	\$168,779	\$323,524	-	-	\$0	\$323,524
OVERTIME	\$5,000	\$20	\$750	-	-	\$0	\$750
PREMIUM PAY	\$2,750	-	\$4,750	-	-	\$0	\$4,750
ALL OTHER CONTR. SVCS.	\$26,850	\$20,509	\$25,837	-	-	\$0	\$25,837
OTHER	\$250	\$21	\$100	-	-	\$0	\$100
VEHICLES FUEL AND MAINTENANCE	\$25,000	\$3,031	\$40,000	-	-	\$0	\$40,000
MAINTENANCE	\$7,999	\$4,722	\$5,500	-	-	\$0	\$5,500
TRAVEL TRAINING	\$0	\$160	\$320	-	-	\$0	\$320
UTILITIES	\$17,500	\$12,684	\$17,000	-	-	\$0	\$17,000
EQUIPMENT	\$5,000	\$742	\$5,000	-	-	\$0	\$5,000
OTHER SUPPLIES	\$651,667	\$375,424	\$662,148	-	-	\$0	\$662,148
FRINGE	\$124,620	\$77,276	\$144,115	-	-	\$0	\$144,115
EXPENSES TOTAL	\$1,146,022	\$663,369	\$1,229,044	-	-	\$0	\$1,229,044
Revenues							
INTERFUND REVENUES	\$1,041,813	\$71,535	\$1,124,835	-	-	\$0	\$1,124,835
INTERFUND REVENUES	\$100,000	\$947,613	\$100,000	-	-	\$0	\$100,000
SALE OF PROPERTY/COMPEN F	\$4,209	\$855	\$4,209	-	-	\$0	\$4,209
USE OF MONEY & PROPERTY	\$0	\$377	\$0	-	-	\$0	\$0
REVENUES TOTAL	\$1,146,022	\$1,020,379	\$1,229,044	-	-	\$0	\$1,229,044
Calculation	\$0	-\$357,011	\$0	\$0	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Highway Machinery

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$323,524	–	\$323,524	–	\$323,524
OVERTIME	\$750	–	\$750	–	\$750
PREMIUM PAY	\$4,750	–	\$4,750	–	\$4,750
ALL OTHER CONTR. SVCS.	\$25,837	–	\$25,837	–	\$25,837
OTHER	\$100	–	\$100	–	\$100
VEHICLES FUEL AND MAINTENANCE	\$40,000	–	\$40,000	–	\$40,000
MAINTENANCE	\$5,500	–	\$5,500	–	\$5,500
TRAVEL TRAINING	\$320	–	\$320	–	\$320
UTILITIES	\$17,000	–	\$17,000	–	\$17,000
EQUIPMENT	\$5,000	–	\$5,000	–	\$5,000
OTHER SUPPLIES	\$662,148	–	\$662,148	–	\$662,148
FRINGE	\$144,115	–	\$144,115	–	\$144,115
EXPENSES TOTAL	\$1,229,044	–	\$1,229,044	–	\$1,229,044
Revenues					
INTERFUND REVENUES	\$1,124,835	–	\$1,124,835	–	\$1,124,835
INTERFUND REVENUES	\$100,000	–	\$100,000	–	\$100,000
SALE OF PROPERTY/COMPEN F	\$4,209	–	\$4,209	–	\$4,209
REVENUES TOTAL	\$1,229,044	–	\$1,229,044	–	\$1,229,044
Calculation	\$0	\$0	–	\$0	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Equipment Service Technician	1.00	1.00	1.00	2080	1.00	2080		
Heavy Equipment Mechanic	3.00	3.00	3.00	6240	3.00	6240		
Senior Heavy Equipment Mechanic	1.00	1.00	1.00	2080	1.00	2080		
FTE Total	5.00	5.00	5.00	10,400	5.00	10,400	-	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

5130 - Highway Machinery

5130 Highway Machinery

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$279,386	\$168,779	\$323,524	-	-	-
51200 - OVERTIME PAY	\$5,000	\$20	\$750	-	-	-
51600 - LONGEVITY	\$2,750	-	\$2,750	-	-	-
51700 - PREMIUM PAY	\$0	-	\$2,000	-	-	-
54425 - SERVICE CONTRACTS	\$26,850	\$20,509	\$25,837	-	-	-
54402 - LEGAL ADVERTISING	\$100	-	\$100	-	-	-
54452 - POSTAGE	\$150	\$21	\$0	-	-	-
54421 - AUTO MAINTENACE/REPAIRS	\$25,000	\$3,031	\$40,000	-	-	-
54470 - BUILDING REPAIRS	\$7,999	\$4,722	\$5,500	-	-	-
54412 - TRAVEL/TRAINING	\$0	\$160	\$320	-	-	-
54472 - TELEPHONE	\$15,000	\$12,684	\$17,000	-	-	-
54473 - HEAT	\$2,500	-	\$0	-	-	-
52220 - DEPARTMENTAL EQUIPMENT	\$5,000	\$742	\$5,000	-	-	-
54303 - OFFICE SUPPLIES	\$500	\$632	\$500	-	-	-
54306 - AUTOMOTIVE SUPPLIES	\$310,792	\$159,175	\$330,324	-	-	-
54310 - AUTOMOTIVE FUEL	\$335,000	\$211,118	\$325,146	-	-	-
54336 - SMAL TOOL ALLOWANCE	\$4,000	\$4,500	\$4,000	-	-	-
54340 - CLOTHING	\$1,375	-	\$2,178	-	-	-
58800 - FRINGES	\$124,620	\$77,276	\$144,115	-	-	-
EXPENSES TOTAL	\$1,146,022	\$663,369	\$1,229,044	-	-	-
Revenues						
42801 - INTERFUND REVENUES	\$947,613	-	\$963,487	-	-	-
42802 - INTERFUND REV VEHICLE SER	\$94,200	\$71,535	\$161,348	-	-	-
45031 - INTERFUND(A)	\$100,000	\$947,613	\$100,000	-	-	-
42650 - SALE OF SCRAP	\$4,209	\$115	\$4,209	-	-	-
42665 - SALE OF EQUIPMENT	\$0	\$740	\$0	-	-	-
42401 - INTEREST & EARNINGS	\$0	\$377	\$0	-	-	-
REVENUES TOTAL	\$1,146,022	\$1,020,379	\$1,229,044	-	-	-
Calculation	\$0	-\$357,011	\$0	\$0	\$0	\$0

HUMAN RESOURCES, DEPARTMENT OF

2025 Operating Budget and Over Target

Department Overview

The Tompkins County Human Resources Department is dedicated to supporting the county's mission and strategic operational objective of providing high-quality services through effective recruitment, development, and retention of a diverse and talented workforce. Our department manages human resources functions and civil service administration for 28 departments, as well as 26 municipal partners. We strive to create a workplace environment that fosters engagement, promotes professional growth, and ensures equity and inclusion for all employees. Our goal is to enhance the county's ability to implement strategic HR initiatives that align with organizational objectives and address the evolving needs of our workforce.

Fiscal Target: 1,391,568

5% Cut Fiscal Target: 1,321,990

Reduction: 69,578

Department Request Consolidated Budget - Expenditures and Revenues

Human Resources

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$747,656	\$472,703	\$747,146	\$93,903	-	\$93,903	\$841,049
OVERTIME	\$0	\$292	\$0	-	-	\$0	\$0
PREMIUM PAY	\$3,750	\$2,262	\$4,250	-	-	\$0	\$4,250
ALL OTHER CONTR. SVCS.	\$0	\$1,106	\$0	\$26,500	-	\$26,500	\$26,500
OTHER	\$58,939	\$36,023	\$48,939	-	-	\$0	\$48,939
PROGRAM EXPENSE	\$42,905	\$22,102	\$42,905	-	-	\$0	\$42,905
TRAVEL TRAINING	\$124,069	\$106,116	\$54,506	\$69,563	-	\$69,563	\$124,069
PROFESSIONAL SERVICES	\$173,000	\$59,100	\$80,000	-	-	\$0	\$80,000
UTILITIES	\$800	\$237	\$800	-	-	\$0	\$800
EQUIPMENT	\$3,300	\$3,260	\$3,300	-	-	\$0	\$3,300
OTHER SUPPLIES	\$8,252	\$4,980	\$8,252	-	-	\$0	\$8,252
FRINGE	\$331,897	\$215,589	\$331,892	\$41,477	-	\$41,477	\$373,369
EXPENSES TOTAL	\$1,494,568	\$923,772	\$1,321,990	\$231,443	-	\$231,443	\$1,553,433
Revenues	\$0	-	\$0	-	-	\$0	\$0
Calculation	\$1,494,568	\$923,772	\$1,321,990	\$231,443	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Human Resources

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$747,146	–	\$747,146	–	\$747,146
PREMIUM PAY	\$4,250	–	\$4,250	–	\$4,250
ALL OTHER CONTR. SVCS.	\$0	\$26,500	\$26,500	\$26,500	\$26,500
OTHER	\$48,939	–	\$48,939	–	\$48,939
PROGRAM EXPENSE	\$42,905	–	\$42,905	–	\$42,905
TRAVEL TRAINING	\$54,506	–	\$54,506	–	\$54,506
PROFESSIONAL SERVICES	\$80,000	–	\$80,000	–	\$80,000
UTILITIES	\$800	–	\$800	–	\$800
EQUIPMENT	\$3,300	–	\$3,300	–	\$3,300
OTHER SUPPLIES	\$8,252	–	\$8,252	–	\$8,252
FRINGE	\$331,892	–	\$331,892	–	\$331,892
EXPENSES TOTAL	\$1,321,990	\$26,500	\$1,348,490	\$26,500	\$1,348,490
Revenues	\$0	–	\$0	–	\$0
Calculation	\$1,321,990	\$26,500	–	\$26,500	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Administrative Assistant - Level 1	1.00	-	-	-	1.00	2080		
Commissioner Of Personnel	1.00	1.00	1.00	2080	1.00	2080		
Deputy Commissioner Of Personn	1.00	1.00	1.00	2080	1.00	2080		
Employee Benefits Administrator	1.00	1.00	1.00	2080	1.00	2080		
Employee Benefits Assistant	1.50	1.50	0.50	1040	-	-		
Employee Benefits/Leaves Associate	1.00	-	1.00	2080	1.00	2080		
Employee Leave Administrator	-	1.00	1.00	2080	1.00	2080		
HR Program Administrator	1.00	-	-	-	-	-		
HR Systems & Program Administrator	1.00	-	-	-	-	-		
Information Aide	-	1.00	1.00	2080	0.60	1120	0.40	
Mgr. of Talent Acquisition & Engagement	-	-	1.00	2080	1.00	2080		
Personnel Assistant	1.00	1.00	1.00	2080	1.00	2080		
Personnel Associate	1.00	1.00	1.00	2080	1.00	2080		
Personnel Technician	-	1.00	1.00	2080	1.00	2080		
Recruitment Administrator	1.00	1.00	-	-	-	-		
Training & Development Coordinator	-	-	-	-	1.00	-	1.00	
FTE Total	11.50	10.50	10.50	21,840	11.60	21,920	1.40	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

1430 - Personnel

1430 Personnel

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$747,656	\$472,703	\$747,146	\$93,903	-	-
51600 - LONGEVITY	\$3,750	\$1,750	\$4,250	-	-	-
51700 - PREMIUM PAY	\$0	\$512	-	-	-	-
54424 - EQUIPMENT RENTAL	\$0	\$1,106	-	-	-	-
54425 - SERVICE CONTRACTS	\$0	-	-	\$26,500	\$26,500	\$26,500
54401 - EMPLOYEE RECOGNITION	\$25,000	\$26,710	\$25,000	-	-	-
54402 - LEGAL ADVERTISING	\$120	\$289	\$120	-	-	-
54414 - LOCAL MILEAGE	\$500	-	\$500	-	-	-
54416 - MEMBERSHIP DUES	\$1,319	\$1,599	\$1,319	-	-	-
54434 - RECRUITMENT	\$30,000	\$4,931	\$20,000	-	-	-
54452 - POSTAGE	\$2,000	\$2,495	\$2,000	-	-	-
54400 - PROGRAM EXPENSE	\$42,905	\$22,102	\$42,905	-	-	-
54412 - TRAVEL/TRAINING	\$0	\$11	-	-	-	-
54442 - PROFESSIONAL SERVICES	\$173,000	\$59,100	\$80,000	-	-	-
54472 - TELEPHONE	\$800	\$237	\$800	-	-	-
52206 - COMPUTER EQUIPMENT	\$2,500	\$2,356	\$2,500	-	-	-
52214 - OFFICE FURNISHINGS	\$0	\$904	-	-	-	-
52230 - COMPUTER SOFTWARE	\$800	-	\$800	-	-	-
54303 - OFFICE SUPPLIES	\$4,000	\$1,294	\$4,000	-	-	-
54330 - PRINTING	\$1,000	\$1,258	\$1,000	-	-	-
54332 - BOOKS	\$252	-	\$252	-	-	-
54342 - FOOD	\$3,000	\$2,428	\$3,000	-	-	-
58800 - FRINGES	\$331,897	\$215,589	\$331,892	\$41,477	-	-
EXPENSES TOTAL	\$1,370,499	\$817,375	\$1,267,484	\$161,880	\$26,500	\$26,500
Revenues	-	-	-	-	-	-
Calculation	\$1,370,499	\$817,375	\$1,267,484	\$161,880	\$26,500	\$26,500

1987 - In Service Training

1987 In Service Training

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54412 - TRAVEL/TRAINING	\$124,069	\$106,105	\$54,506	\$69,563	-	-
EXPENSES TOTAL	\$124,069	\$106,105	\$54,506	\$69,563	-	-
Revenues	-	-	-	-	-	-
Calculation	\$124,069	\$106,105	\$54,506	\$69,563	\$0	\$0

Over Target Request Summary

Human Resources

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	
Expenses	\$1,321,990	\$231,443	-	\$26,500	-	\$26,500	\$1,348,490
Revenues	-	-	-	-	-	-	-
Calculation	\$1,321,990	\$231,443	\$0	\$26,500	\$0	\$26,500	-

Department Over Target Request

Name: Human Resources - Staffing

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

OTR of 1.5 FTE (target) to address priorities identified in the Strategic Plan where Human Resources is vital to support a changing workforce and evolving employment culture. Specifically, the 1.5FTE added to target will provide for systemic training and development across the organization, and the capacity to address employee relations/performance management needs while maintaining services essential to the full life cycle of employees and compliance with mandated laws, regulations, policies, and procedures. The 1.5 FTE request represents the restoration of a 1.0 FTE position eliminated in 2022 per legislative directive to reduce departmental budgets and the addition of .5 FTE that, combined with the existing .5FTE in the target budget, will allow all staff to maintain a 40-hour workweek throughout the calendar year.

1430 Staffing

Functional Unit	Account Code	Object Code Description	Amount
1430	51000	REGULAR PAY	\$93,903
1430	58800	FRINGES	\$41,477
			\$135,380

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet the goal of a 2% tax levy increase

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the tax cap

Name: County wide Travel/Training

Priority: 2

Reason: Maintenance of Effort

Funding Type: Target

Description:

Restoration of funds to provide County wide training and staff development as identified in the County's strategic plan to prioritize organizational excellence.

1987 County wide Travel/Training

Functional Unit	Account Code	Object Code Description	Amount
1987	54412	TRAVEL/TRAINING	\$69,563
			\$69,563

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet the goal of a 2% tax levy increase

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the tax cap

Name: Nogalis Archiving Solution

Priority: 3

Reason: Maintenance of Effort

Funding Type: Target

Description:

Software required to maintain historical employee and payroll data, including but not limited to reports for NY State & Local Retirement System, retroactive payments, job codes, and JTPA data. Contract begins October 2025 at a cost of approximately \$26.5k for three years. This data was previously supported by the centralized ITS Infrastructure 20-24 Capital budget (1692). Moving forward, the software expense should be managed by the operating department to ensure that it aligns closely with departmental needs and priorities, thereby optimizing resource allocation and fostering a more responsive and efficient Human Resources function.

1430 Nogalis Archiving Solution

Functional Unit	Account Code	Object Code Description	Amount
1430	54425	SERVICE CONTRACTS	\$26,500
			\$26,500

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended: \$26,500

Funding Type: Target

Reason:

This software is necessary for HR to maintain historical employee data to generate required annual reports to NYSLRS and others.

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended: \$26,500

Funding Type: Target

Reason:

This software is necessary for HR to maintain historical employee data to generate required annual reports to NYSLRS and others.

HUMAN RIGHTS, OFFICE OF

2025 Operating Budget and Over Target

Department Overview

The Tompkins County Office of Human Rights (TCOHR) is charged with supporting individuals who experience discrimination and providing human rights education and outreach programming opportunities for County residents. TCOHR offers telephone or in-person consultation addressing questions of rights, disputes and alleged violations of anti-discrimination laws which provide protection in employment, fair housing, credit, public accommodation and public nonsectarian educational institutions. Referrals to legal aid societies, human services agencies and the New York State Department of Human Rights (NYSDHR) are often provided to address a number of questions and concerns.

Fiscal Target: 249,179

5% Cut Fiscal Target: 236,720

Reduction: 12,459

Department Request Consolidated Budget - Expenditures and Revenues

Department of Human Rights

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$140,000	\$112,332	\$140,000	\$27,862	-	\$27,862	\$167,862
OVERTIME	\$0	\$300	\$0	-	-	\$0	\$0
PREMIUM PAY	\$2,000	\$2,000	\$2,000	\$0	-	\$0	\$2,000
ALL OTHER CONTR. SVCS.	\$850	\$672	\$850	-	-	\$0	\$850
OTHER	\$900	-	\$900	-	-	\$0	\$900
PROGRAM EXPENSE	\$10,975	\$5,538	\$5,975	\$5,000	-	\$5,000	\$10,975
TRAVEL TRAINING	\$5,525	\$848	\$3,066	\$2,459	-	\$2,459	\$5,525
PROFESSIONAL SERVICES	\$8,000	-	\$8,000	-	-	\$0	\$8,000
UTILITIES	\$1,750	\$1,577	\$1,750	-	-	\$0	\$1,750
OTHER SUPPLIES	\$39,458	\$2,248	\$11,457	\$5,000	\$14,324	\$19,324	\$30,781
FRINGE	\$62,721	\$52,479	\$62,722	\$12,307	-	\$12,307	\$75,029
EXPENSES TOTAL	\$272,179	\$177,995	\$236,720	\$52,628	\$14,324	\$66,952	\$303,672
Revenues	\$0	-	\$0	-	\$0	\$0	\$0
Calculation	\$272,179	\$177,995	\$236,720	\$52,628	\$14,324	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Department of Human Rights

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$140,000	–	\$140,000	–	\$140,000
PREMIUM PAY	\$2,000	–	\$2,000	–	\$2,000
ALL OTHER CONTR. SVCS.	\$850	–	\$850	–	\$850
OTHER	\$900	–	\$900	–	\$900
PROGRAM EXPENSE	\$5,975	–	\$5,975	–	\$5,975
TRAVEL TRAINING	\$3,066	–	\$3,066	–	\$3,066
PROFESSIONAL SERVICES	\$8,000	–	\$8,000	–	\$8,000
UTILITIES	\$1,750	–	\$1,750	–	\$1,750
OTHER SUPPLIES	\$11,457	\$14,324	\$25,781	\$14,324	\$25,781
FRINGE	\$62,722	–	\$62,722	–	\$62,722
EXPENSES TOTAL	\$236,720	\$14,324	\$251,044	\$14,324	\$251,044
Revenues	\$0	\$0	\$0	\$0	\$0
Calculation	\$236,720	\$14,324	–	\$14,324	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Director of Human Rights	1.00	1.00	1.00	2080	1.00	2080		
Education and Outreach Coordinator	0.50	0.50	-	-	-	-	0.50	
Receptionist	1.00	1.00	1.00	1820	1.00	1820		
FTE Total	2.50	2.50	2.00	3900	2.00	3900	0.50	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

8040 - Human Rights

8040 Human Rights

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$140,000	\$112,332	\$140,000	\$27,862	-	-
51200 - OVERTIME PAY	\$0	\$300	-	-	-	-
51600 - LONGEVITY	\$2,000	\$2,000	\$2,000	\$0	-	-
54424 - EQUIPMENT RENTAL	\$850	\$672	\$850	-	-	-
54414 - LOCAL MILEAGE	\$500	-	\$500	-	-	-
54452 - POSTAGE	\$400	-	\$400	-	-	-
54400 - PROGRAM EXPENSE	\$10,975	\$5,538	\$5,975	\$5,000	-	-
54412 - TRAVEL/TRAINING	\$5,525	\$848	\$3,066	\$2,459	-	-
54442 - PROFESSIONAL SERVICES	\$8,000	-	\$8,000	-	-	-
54472 - TELEPHONE	\$1,750	\$1,577	\$1,750	-	-	-
54303 - OFFICE SUPPLIES	\$1,634	\$419	\$1,633	-	-	-
54330 - PRINTING	\$500	\$291	\$500	-	-	-
54333 - EDUCATION AND PROMOTION	\$37,324	\$1,538	\$9,324	\$19,324	\$14,324	\$14,324
58800 - FRINGES	\$62,721	\$52,479	\$62,722	\$12,307	-	-
EXPENSES TOTAL	\$272,179	\$177,995	\$236,720	\$66,952	\$14,324	\$14,324
Revenues	-	-	-	-	-	-
Calculation	\$272,179	\$177,995	\$236,720	\$66,952	\$14,324	\$14,324

Over Target Request Summary

Human Rights

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	
Expenses	\$236,720	\$52,628	\$14,324	-	\$14,324	\$14,324	\$251,044
Revenues	-	-	\$0	-	\$0	\$0	\$0
Calculation	\$236,720	\$52,628	\$14,324	\$0	\$14,324	\$14,324	-

Department Over Target Request

Name: Program and Outreach Assistant 0.5 FTE

Priority: 1

Reason: Restoration of Previous Reduction in Funding

Funding Type: Target

Description:

1. This request is a rationale for the restoration of funding (\$40,169) for the .5FTE Program and Outreach Assistant (POA) position of the Office of Human Rights as part of an Over-Target Request (OTR). This position was revised from a full-time equivalent (FTE) to half-time (20 hours) while preparing for the 2022 budget season. In this context, OHR considered County budgetary constraints and the best utilization of office funds as well as office priorities and its public engagement.

The POA would assist the Director, as stated in the position description, in the “planning, implementing and evaluating” of “the office’s inclusive, justice-oriented programming.” This programming has addressed contemporary topics of note, acknowledges commemorative months celebrated by marginalized communities and, in collaboration with CNY Fair Housing, has provided annual updates to realtors, landlords, rental office personnel and tenants regarding changes in housing and human rights law.

Additionally, OHR is responsible for planning the County/City Juneteenth Celebration and co-leading with the Human Rights Commission a civic engagement coalition, Your Voice + Your Vote (YV2), integral to its mission. The occupant of this post would be responsible for managing the logistics of this programming (recording of programs online; in-person or hybrid; scheduling locations of in-person events; working with County Communications to update the GovDelivery list used to promote programming, etc.).

The POA is to make “creative use of social media and websites to promote OHR work (currently a weakness in our public engagement); “ assist the OHR Director “with activities related to the administration and fulfillment of grant objectives” (such as the \$25,000 grant OHR and the Cornell Prison Education Program was awarded by Cornell’s Grand Challenges initiative to address immigration issues). He/she/they will update/create/maintain marketing resources (hard copy, electronic, digital materials, etc.) to promote OHR and its programs.

Additionally, this position would be responsible for “supporting the revitalization of the annual K-12 Human Rights Arts Competition or creation of similar programming with Tompkins County youth,” culminating with International Human Rights Day (10 December). The Assistant would “consult with the OHR Director and the Human Rights Commission’s Education and Outreach Committee and support its outreach to rural communities.”

The hiring of a Program and Outreach Assistant will enable the Director to strengthen his focus on the administrative needs of OHR and respond more efficiently to inquiries. The Director will also have additional latitude to facilitate OHR’s civic engagement efforts. The minutiae of programming logistics and promotion of our work will be delegated to this POA. This position will strengthen OHR’s capacity to fulfill its mission.

8040 Program and Outreach Assistant 0.5 FTE

Functional Unit	Account Code	Object Code Description	Amount
8040	51000	REGULAR PAY	\$27,862
8040	58800	FRINGES	\$12,307
			\$40,169

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet the goal of a 2% tax levy increase

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the tax cap

Name: Restore 5% Cut

Priority: 2

Reason: Maintenance of Effort

Funding Type: Target

Description:

The second OTR is a request for \$12,459 targeted for OHR Education and Outreach programs. This amount will restore the 5% cut in budget cuts made in Program Expense and Professional Services. These funds will support program offerings to address significant human rights issues. Further, such funding will enable OHR to provide honoraria for local, regional, state and national speakers/panelists/performers (e.g., singers for Democracy Fest). It also covers expenses such as staging, amplification and creation of media to promote events such as the County/City Juneteenth and YV2's annual Democracy Fest on 6 August every year. The OHR Director is the lead organizer for these two events. Restored funding in the Professional Services line would cover the cost of collaborative work with CNY Fair Housing.

8040 Restore 5% Cut

Functional Unit	Account Code	Object Code Description	Amount
8040	54333	EDUCATION AND PROMOTION	\$5,000
8040	54412	TRAVEL/TRAINING	\$2,459
8040	54400	PROGRAM EXPENSE	\$5,000
			\$12,459

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet the goal of a 2% tax levy increase

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the tax cap

Name: Additional Education and Promotion Capacity

Priority: 3

Reason: Continuation of Previous Years OTR

Funding Type: MultiYear

Description:

Year 3 of 3. Further, OHR requests \$14,324 for additional education and promotion capacity—a multi-year OTR—per the description in #2 above (minus costs for CNY Fair Housing). A designated amount of \$3000 will also support the work of the Human Rights Commission. This work includes an annual reception for partner agencies and organizations; an end of year Human Rights Reception and Recognition; in-person and online quarterly Community Conversations to address issues such as disparities in women's health, employment related abuse and profiling, immigrant experiences, housing, rural poverty and marginalization.

8040 Additional Education and Promotion Capacity

Functional Unit	Account Code	Object Code Description	Amount
8040	54333	EDUCATION AND PROMOTION	\$14,324
			\$14,324

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended: \$14,324

Funding Type: Multi-Year

Reason:

Approve 3rd and final year of one-time multi-year funding.

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended: \$14,342

Funding Type: Multi-Year

Reason:

Approve 3rd and final year of one-time multi-year funding.

INFORMATION TECHNOLOGY SERVICES

2025 Operating Budget and Over Target

Department Overview

Tompkins County Information Technology Services offers a range of technical resources, infrastructure, and personnel to support County Departments in implementing and maintaining technology solutions and systems that align with the County's missions, programs, and policies. They work closely with individual departments and contribute to County-wide initiatives, ensuring the effective utilization of technology to achieve organizational goals.

The ITS Unit provides technical support, IT infrastructure management, network management, systems administration, data security, information systems management, IT procurement and management, information security and compliance, and IT strategy and planning for all County departments.

The GIS Unit provides for the development, maintenance, and distribution of geographic data sets and cartographic mapping products, including support of related software, applications, Internet-based mapping services, and tax mapping.

ITS and GIS offer infrastructure and staff support for various County shared-service initiatives, such as 911/Public Safety and Data Archiving. These initiatives serve the needs of Tompkins County constituents, local municipalities, and participating NY County and State agencies. They provide the necessary resources to ensure the smooth operation and success of these critical services.

Fiscal Target: 2,141,181

5% Fiscal Target: 2,043,022

Reduction: 98,159

Department Request Consolidated Budget - Expenditures and Revenues

Information Technology Services

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$1,209,604	\$669,473	\$1,077,254	\$64,958	–	\$64,958	\$1,142,212
OVERTIME	\$4,000	\$5,345	\$4,000	–	–	\$0	\$4,000
PREMIUM PAY	\$13,500	\$13,222	\$11,750	\$500	–	\$500	\$12,250
ALL OTHER CONTR. SVCS.	\$369,319	\$178,390	\$509,948	\$12,689	–	\$12,689	\$522,637
OTHER	\$1,100	\$247	\$1,100	–	–	\$0	\$1,100
TRAVEL TRAINING	\$15,000	\$14,099	\$14,000	–	–	\$0	\$14,000
PROFESSIONAL SERVICES	\$4,000	\$121	\$4,000	–	–	\$0	\$4,000
UTILITIES	\$5,370	\$2,567	\$5,370	–	–	\$0	\$5,370
EQUIPMENT	\$8,500	\$1,447	\$8,500	–	–	\$0	\$8,500
OTHER SUPPLIES	\$2,420	\$1,228	\$2,420	–	–	\$0	\$2,420
FRINGE	\$540,246	\$314,985	\$481,015	\$28,913	–	\$28,913	\$509,928
EXPENSES TOTAL	\$2,173,059	\$1,201,125	\$2,119,357	\$107,060	–	\$107,060	\$2,226,417
Revenues							
INTERGOVNMENTAL CHARGES	\$16,524	\$9,209	\$20,537	–	–	\$0	\$20,537
MISCELL LOCAL SOURCES	\$0	\$2,595	\$55,798	–	–	\$0	\$55,798
REVENUES TOTAL	\$16,524	\$11,804	\$76,335	–	–	\$0	\$76,335
Calculation	\$2,156,535	\$1,189,321	\$2,043,022	\$107,060	\$0	–	–

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Information Technology Services

	5% CUT TARGET	5% CUT OTR REC		2025 CNTY ADMIN RECOM	
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$1,077,254	-	\$1,077,254	-	\$1,077,254
OVERTIME	\$4,000	-	\$4,000	-	\$4,000
PREMIUM PAY	\$11,750	-	\$11,750	-	\$11,750
ALL OTHER CONTR. SVCS.	\$509,948	-	\$509,948	-	\$509,948
OTHER	\$1,100	-	\$1,100	-	\$1,100
TRAVEL TRAINING	\$14,000	-	\$14,000	-	\$14,000
PROFESSIONAL SERVICES	\$4,000	-	\$4,000	-	\$4,000
UTILITIES	\$5,370	-	\$5,370	-	\$5,370
EQUIPMENT	\$8,500	-	\$8,500	-	\$8,500
OTHER SUPPLIES	\$2,420	-	\$2,420	-	\$2,420
FRINGE	\$481,015	-	\$481,015	-	\$481,015
EXPENSES TOTAL	\$2,119,357	-	\$2,119,357	-	\$2,119,357
Revenues					
INTERGOVERNMENTAL CHARGES	\$20,537	-	\$20,537	-	\$20,537
MISCELL LOCAL SOURCES	\$55,798	-	\$55,798	-	\$55,798
REVENUES TOTAL	\$76,335	-	\$76,335	-	\$76,335
Calculation	\$2,043,022	\$0	-	\$0	-

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Administrative/Computer Assistant	1.00	1.00	-	-	-	-		
Deputy Director of ITS	1.00	1.00	1.00	2080	1.00	2080		
Director of Info Technologies Svcs	1.00	1.00	1.00	2080	1.00	2080		
Fiscal Coordinator II	-	-	1.00	2080	1.00	2080		
Geographic Information Systems Analyst	2.00	2.00	2.00	4160	-	-	1.00	
GIS Administrator	1.00	1.00	1.00	2080	1.00	2080		
GIS Analyst/Web Developer	1.00	1.00	1.00	2080	-	-		
GIS Project Leader	-	-	-	-	1.00	2080		
Information Security Analyst	1.00	1.00	1.00	2080	1.00	2080		
Microcomputer Specialist	1.00	2.00	2.00	4160	2.00	4160		
Network Specialist	-	-	-	-	1.00	2080		
Network/Systems Administrator	1.00	1.00	1.00	2080	1.00	2080		
Systems Administrator	3.00	3.00	3.00	6240	2.00	4160		
Systems Analyst	2.00	1.00	-	-	-	-		
Systems Analyst/Technician	1.00	-	1.00	2080	1.00	2080		
Telecommunications Program Administrator	-	1.00	-	-	-	-		
FTE Total	16.00	16.00	15.00	31,200	13.00	27,040	1.00	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

1680 - Information Technology Services

1680 Information Technology Services

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$930,260	\$489,170	\$915,970	-	-	-
51200 - OVERTIME PAY	\$4,000	\$3,772	\$4,000	-	-	-
51400 - DISABILITY PAY	\$0	\$427	\$0	-	-	-
51600 - LONGEVITY	\$8,000	\$5,750	\$8,500	-	-	-
51700 - PREMIUM PAY	\$0	\$298	\$0	-	-	-
54425 - SERVICE CONTRACTS	\$293,469	\$98,305	\$429,348	\$12,689	-	-
R54425 - SERVICE CONTRACTS	-	\$20,260	-	-	-	-
54416 - MEMBERSHIP DUES	\$50	\$214	\$50	-	-	-
54452 - POSTAGE	\$50	\$33	\$50	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$1,000	-	\$1,000	-	-	-
54412 - TRAVEL/TRAINING	\$11,000	\$9,305	\$11,000	-	-	-
54442 - PROFESSIONAL SERVICES	\$4,000	\$121	\$4,000	-	-	-
54472 - TELEPHONE	\$4,380	\$1,997	\$4,380	-	-	-
52202 - NETWORK COMPONENTS	\$5,000	\$952	\$5,000	-	-	-
52230 - COMPUTER SOFTWARE	\$2,000	\$298	\$2,000	-	-	-
54303 - OFFICE SUPPLIES	\$2,270	\$1,122	\$2,270	-	-	-
54330 - PRINTING	\$150	\$106	\$150	-	-	-
58800 - FRINGES	\$414,430	\$228,633	\$408,339	-	-	-
EXPENSES TOTAL	\$1,680,059	\$860,762	\$1,796,057	\$12,689	-	-
Revenues						
42801 - INTERFUND REVENUES	\$54,095	\$51,295	\$0	-	-	-
42228 - DATA PROCESSING	\$8,349	\$8,360	\$11,717	-	-	-
42229 - TELECOMMUNICATIONS	\$1,200	\$480	\$1,320	-	-	-
42771 - INTERDEPARTMENT REVENUE	-	-	\$55,798	-	-	-
REVENUES TOTAL	\$63,644	\$60,135	\$68,835	-	-	-
Calculation	\$1,616,415	\$800,627	\$1,727,222	\$12,689	\$0	\$0

1683 - GIS

1683 GIS

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$279,344	\$180,303	\$161,284	\$64,958	-	-
51200 - OVERTIME PAY	\$0	\$1,573	\$0	-	-	-
51400 - DISABILITY PAY	\$0	\$4,497	\$0	-	-	-
51600 - LONGEVITY	\$5,500	\$2,250	\$3,250	\$500	-	-
54425 - SERVICE CONTRACTS	\$75,850	\$59,825	\$80,600	-	-	-
54412 - TRAVEL/TRAINING	\$4,000	\$4,795	\$3,000	-	-	-
54472 - TELEPHONE	\$990	\$571	\$990	-	-	-
52230 - COMPUTER SOFTWARE	\$1,500	\$197	\$1,500	-	-	-
58800 - FRINGES	\$125,816	\$86,352	\$72,676	\$28,913	-	-
EXPENSES TOTAL	\$493,000	\$340,363	\$323,300	\$94,371	-	-
Revenues						
42228 - DATA PROCESSING	\$6,975	\$369	\$7,500	-	-	-
42701 - REFUND OF PRIOR YR EXPENS	\$0	\$2,595	\$0	-	-	-
REVENUES TOTAL	\$6,975	\$2,964	\$7,500	-	-	-
Calculation	\$486,025	\$337,398	\$315,800	\$94,371	\$0	\$0

Over Target Request Summary

Information Technology Services

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	
Expenses	\$2,119,357	\$107,060	-	-	-	-	\$2,119,357
Revenues	\$76,335	-	-	-	-	-	\$76,335
Calculation	\$2,043,022	\$107,060	\$0	\$0	\$0	\$0	-

Department Over Target Request

Name: 5% Cut Reinstatement GIS Analyst

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

The Geographic Information Systems Analyst is integral to our GIS operations, providing spatial data analysis and mapping support that enhances decision-making across most departments. Their expertise allows us to efficiently manage resources, plan strategically, and respond swiftly to emerging GIS challenges. Eliminating this position would significantly impair our ability to deliver accurate and timely insights; maintaining this role is essential for sustaining our GIS services and meeting our strategic objectives.

1683 5% Cut Reinstatement GIS Analyst

Functional Unit	Account Code	Object Code Description	Amount
1683	51000	REGULAR PAY	\$64,958
1683	51600	LONGEVITY	\$500
1683	58800	FRINGES	\$28,913
			\$94,371

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:

Funding Type: Not Approved

Reason:

Unable to recommend to meet the goal of a 2% tax levy increase

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:

Funding Type: Not Approved

Reason:

Unable to approve within the tax cap

Name: Funding for Service Contracts - Public Wireless

Priority: 2

Reason: Maintenance of Effort

Funding Type: Target

Description:

The wireless access points for public WiFi across the County are essential to providing County visitors with reliable internet access, promoting digital inclusion and bridging the digital divide. Public WiFi supports various activities, from accessing essential services and resources to enhancing local County business engagement. Discontinuing these access points would negatively impact many who rely on this service for their daily needs. Therefore, it is crucial to maintain our public WiFi infrastructure to foster a connected and inclusive environment.

1680 Funding for Service Contracts: Public Wireless

Functional Unit	Account Code	Object Code Description	Amount
1680	54425	SERVICE CONTRACTS	\$12,689
			\$12,689

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended: \$0
Funding Type: Not Approved
Reason:
Unable to recommend target
funding to meet the goal of a 2%
tax levy increase.

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the tax
cap

INSURANCE RESERVE

2025 Operating Budget

Department Overview

Insurance Reserve Fund - Funds set aside to pay for potential losses that Tompkins County has chosen to self-insure, including most negligence claims, auto claims, and the costs of defending such claims.

Fiscal Target: 681,211

5% Cut Fiscal Target: 681,211

Reduction: 0

Department Request Consolidated Budget - Expenditures and Revenues

Insurance Reserve

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
OTHER	\$643,500	\$1,936,295	\$297,500	-	-	\$0	\$297,500
EXPENSES	-	-	\$400,000	-	-	\$0	\$400,000
EXPENSES TOTAL	\$643,500	\$1,936,295	\$697,500	-	-	\$0	\$697,500
Revenues							
MISCELL LOCAL SOURCES	\$16,289	-	\$16,289	-	-	\$0	\$16,289
REVENUES TOTAL	\$16,289	-	\$16,289	-	-	\$0	\$16,289
Calculation	\$627,211	\$1,936,295	\$681,211	\$0	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Insurance Reserve

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
OTHER	\$297,500	–	\$297,500	–	\$297,500
EXPENSES	\$400,000	–	\$400,000	–	\$400,000
EXPENSES TOTAL	\$697,500	–	\$697,500	–	\$697,500
Revenues					
MISCELL LOCAL SOURCES	\$16,289	–	\$16,289	–	\$16,289
REVENUES TOTAL	\$16,289	–	\$16,289	–	\$16,289
Calculation	\$681,211	\$0	–	\$0	–

9904 - Self Insurance Reserve

9904 Self Insurance Reserve

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CNTY ADMIN RECOM OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54462 - INSURANCE	\$241,000	\$301,656	\$295,000	–	–	–
54463 - RISK MANAGEMENT	\$2,500	–	\$2,500	–	–	–
54801 - CONTRIBUTION TO INSURANCE	\$400,000	\$1,634,639	\$0	–	–	–
59019 - TRANSFERS TO OTHER FUNDS	–	–	\$400,000	–	–	–
EXPENSES TOTAL	\$643,500	\$1,936,295	\$697,500	–	–	–
Revenues						
42770 - OTHER MISCELL REVENUES	\$16,289	–	\$16,289	–	–	–
REVENUES TOTAL	\$16,289	–	\$16,289	–	–	–
Calculation	\$627,211	\$1,936,295	\$681,211	\$0	\$0	\$0

INTERFUND DISTRIBUTION

2025 Operating Budget

Department Overview

This is the General Fund distribution to Workforce Development, County Highway, and various supplemental and fringe benefit accounts.

Department Request Consolidated Budget - Expenditures and Revenues

Interfund Distribution

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$3,224,186	–	\$4,907,871	–	–	\$0	\$4,907,871
DEBT/CAPITAL	\$15,838	\$10,193	\$11,850	–	–	\$0	\$11,850
OTHER	\$95,200	–	\$90,440	–	–	\$0	\$90,440
PROGRAM EXPENSE	\$6,027,456	\$4,345,872	\$4,787,773	–	\$2,341,713	\$2,341,713	\$7,129,486
EXPENSES	\$0	–	–	\$150,028	–	\$150,028	\$150,028
EXPENSES TOTAL	\$9,362,680	\$4,356,065	\$9,797,934	\$150,028	\$2,341,713	\$2,491,741	\$12,289,675
Revenues							
LOCAL REVENUES	\$310,000	–	\$330,000	–	–	\$0	\$330,000
MISCELL LOCAL SOURCES	\$0	\$20,969	\$1,878,418	–	\$0	\$0	\$1,878,418
NON PROPERTY TAXES	\$0	\$208,870	\$0	–	–	\$0	\$0
REVENUES TOTAL	\$310,000	\$229,838	\$2,208,418	–	\$0	\$0	\$2,208,418
Calculation	\$9,052,680	\$4,126,226	\$7,589,516	\$150,028	\$2,341,713	–	–

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Interfund Distribution

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$4,907,871	–	\$4,907,871	–	\$4,907,871
DEBT/CAPITAL	\$11,850	–	\$11,850	–	\$11,850
OTHER	\$90,440	–	\$90,440	–	\$90,440
PROGRAM EXPENSE	\$4,787,773	\$641,713	\$5,429,486	\$641,713	\$5,429,486
EXPENSES	–	\$30,000	\$30,000	\$30,000	\$30,000
EXPENSES TOTAL	\$9,797,934	\$671,713	\$10,469,647	\$671,713	\$10,469,647
Revenues					
LOCAL REVENUES	\$330,000	–	\$330,000	–	\$330,000
MISCELL LOCAL SOURCES	\$1,878,418	\$0	\$1,878,418	\$0	\$1,878,418
REVENUES TOTAL	\$2,208,418	\$0	\$2,208,418	\$0	\$2,208,418
Calculation	\$7,589,516	\$671,713	–	\$671,713	–

9101 - Allowance for Negotiations

9101 Allowance for Negotiations

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CNTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$3,224,186	–	\$4,907,871	–	–	–
EXPENSES TOTAL	\$3,224,186	–	\$4,907,871	–	–	–
Revenues						
42796 - APPROPRIATED FUND BALANCE	–	–	\$1,878,418	–	–	–
REVENUES TOTAL	–	–	\$1,878,418	–	–	–
Calculation	\$3,224,186	\$0	\$3,029,453	\$0	\$0	\$0

9502 - Contribution to CD Fund

9502 Contribution to CD Fund

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$491,785	-	\$447,611	-	-	-
59019 - TRANSFERS TO OTHER FUNDS	-	-	-	\$120,028	-	-
EXPENSES TOTAL	\$491,785	-	\$447,611	\$120,028	-	-
Revenues	-	-	-	-	-	-
Calculation	\$491,785	\$0	\$447,611	\$120,028	\$0	\$0

9503 - Contribution to CT Fund

9503 Contribution to CT Fund

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54809 - CONTRIB TO AIRPORT	\$1,140,980	-	\$0	\$641,713	\$641,713	\$641,713
EXPENSES TOTAL	\$1,140,980	-	\$0	\$641,713	\$641,713	\$641,713
Revenues	-	-	-	\$0	\$0	\$0
Calculation	\$1,140,980	\$0	\$0	\$641,713	\$641,713	\$641,713

9505 - Contribution to DM Fund

9505 Contribution to DM Fund

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$947,613	-	\$963,487	\$1,700,000	-	-
EXPENSES TOTAL	\$947,613	-	\$963,487	\$1,700,000	-	-
Revenues	\$0	-	-	-	-	-
Calculation	\$947,613	\$0	\$963,487	\$1,700,000	\$0	\$0

9513 - Contribution to CL Fund

9513 Contribution to CL Fund

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54806 - CONTRIB TO RECYCL MAT MGT	\$15,838	\$10,193	\$11,850	-	-	-
EXPENSES TOTAL	\$15,838	\$10,193	\$11,850	-	-	-
Revenues						
42770 - OTHER MISCELL REVENUES	\$0	\$20,969	\$0	-	-	-
REVENUES TOTAL	\$0	\$20,969	\$0	-	-	-
Calculation	\$15,838	-\$10,776	\$11,850	\$0	\$0	\$0

9522 - Contribution to D Fund

9522 Contribution to D Fund

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$3,447,078	\$4,345,872	\$3,376,675	-	-	-
59019 - TRANSFERS TO OTHER FUNDS	-	-	-	\$30,000	\$30,000	\$30,000
EXPENSES TOTAL	\$3,447,078	\$4,345,872	\$3,376,675	\$30,000	\$30,000	\$30,000
Revenues						
41256 - MOTOR VEHICLE USE FEE	\$310,000	-	\$330,000	-	-	-
41136 - AUTOMOBILE USE TAX	\$0	\$208,870	\$0	-	-	-
REVENUES TOTAL	\$310,000	\$208,870	\$330,000	-	-	-
Calculation	\$3,137,078	\$4,137,002	\$3,046,675	\$30,000	\$30,000	\$30,000

9525 - Contribution to EM Fund

9525 Contribution to EM Fund

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54805 - CONTRIBUTION TO EM	\$95,200	-	\$90,440	-	-	-
EXPENSES TOTAL	\$95,200	-	\$90,440	-	-	-
Revenues						
Calculation	\$95,200	\$0	\$90,440	\$0	\$0	\$0

ITHACA-TOMPKINS COUNTY TRANSPORTATION COUNCIL

2025 Operating Budget

Department Overview

The Ithaca-Tompkins County Transportation Council (ITCTC) is the designated Metropolitan Planning Organization (MPO) for Tompkins County. The ITCTC is charged with facilitating county-wide transportation planning and is responsible for working jointly and cooperatively with all transportation related agencies in Tompkins County, to carry out a continuing, cooperative, and comprehensive performance-based multimodal transportation planning process, promoting the safe and efficient development, management, and operation of surface transportation systems to serve the mobility needs of people and freight, including accessible pedestrian walkways and bicycle transportation facilities, and foster economic growth and development, while minimizing transportation-related fuel consumption and air pollution. The ITCTC also provides transportation related information and analyses such as a traffic counts and crash reports. The ITCTC is responsible for preparing and updating the Transportation Improvement Plan, a five-year program of federally funded transportation projects; and the Transportation Long Range Plan, a county-wide plan with a 20-year horizon. All federally funded transportation projects in Tompkins County (roads, bridges, etc.) are required to be included in the Transportation Improvement Plan. All federally funded surface transportation projects in Tompkins County (roads, bridges, etc.) are required to be included in the Transportation Improvement Plan. Tompkins County is the host organization for the ITCTC, which is wholly federally funded.

Fiscal Target: 0

5% Fiscal Target: 0

Department Request Consolidated Budget - Expenditures and Revenues

Ithaca-Tompkins County Transportation Council

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$492,635	\$145,419	\$243,423	-	-	\$0	\$243,423
PREMIUM PAY	\$4,000	\$2,250	\$2,250	-	-	\$0	\$2,250
ALL OTHER CONTR. SVCS.	\$8,000	\$2,130	\$5,300	-	-	\$0	\$5,300
OTHER	\$20,600	\$2,977	\$12,000	-	-	\$0	\$12,000
PROGRAM EXPENSE	\$47,919	\$27,022	\$6,000	-	-	\$0	\$6,000
TRAVEL TRAINING	\$10,000	\$1,535	\$6,000	-	-	\$0	\$6,000
RENT	\$1,300	-	\$800	-	-	\$0	\$800
PROFESSIONAL SERVICES	\$6,000	\$2,000	\$4,000	-	-	\$0	\$4,000
UTILITIES	\$6,800	\$314	\$6,000	-	-	\$0	\$6,000
EQUIPMENT	\$16,200	\$301	\$12,000	-	-	\$0	\$12,000
OTHER SUPPLIES	\$19,100	\$5,477	\$6,200	-	-	\$0	\$6,200
FRINGE	\$221,519	\$67,603	\$108,514	-	-	\$0	\$108,514
EXPENSES TOTAL	\$854,073	\$257,029	\$412,487	-	-	\$0	\$412,487
Revenues							
FEDERAL AID	\$854,073	\$79,670	\$412,487	-	-	\$0	\$412,487
REVENUES TOTAL	\$854,073	\$79,670	\$412,487	-	-	\$0	\$412,487
Calculation	\$0	\$177,359	\$0	\$0	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Ithaca-Tompkins County Transportation Council

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$243,423	-	\$243,423	-	\$243,423
PREMIUM PAY	\$2,250	-	\$2,250	-	\$2,250
ALL OTHER CONTR. SVCS.	\$5,300	-	\$5,300	-	\$5,300
OTHER	\$12,000	-	\$12,000	-	\$12,000
PROGRAM EXPENSE	\$6,000	-	\$6,000	-	\$6,000
TRAVEL TRAINING	\$6,000	-	\$6,000	-	\$6,000
RENT	\$800	-	\$800	-	\$800
PROFESSIONAL SERVICES	\$4,000	-	\$4,000	-	\$4,000
UTILITIES	\$6,000	-	\$6,000	-	\$6,000
EQUIPMENT	\$12,000	-	\$12,000	-	\$12,000
OTHER SUPPLIES	\$6,200	-	\$6,200	-	\$6,200
FRINGE	\$108,514	-	\$108,514	-	\$108,514
EXPENSES TOTAL	\$412,487	-	\$412,487	-	\$412,487
Revenues					
FEDERAL AID	\$412,487	-	\$412,487	-	\$412,487
REVENUES TOTAL	\$412,487	-	\$412,487	-	\$412,487
Calculation	\$0	\$0	-	\$0	-

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Administrative Assistant	1.00	1.00	1.00	2080	1.00	2080		
Transportation Analyst	1.00	1.00	1.00	1820	1.00	1820		
Transportation Planning Director	1.00	1.00	1.00	1820	1.00	1820		
FTE Total	3.00	3.00	3.00	5720	3.00	5720	-	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

5662 - 23/24 FHWA

5662 23/24 FHWA

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$0	\$50,543	-	-	-	-
51600 - LONGEVITY	\$0	\$1,750	-	-	-	-
54425 - SERVICE CONTRACTS	\$0	\$297	\$0	-	-	-
54402 - LEGAL ADVERTISING	\$0	\$247	\$0	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$0	\$1,884	\$0	-	-	-
54400 - PROGRAM EXPENSE	\$0	\$1,900	\$0	-	-	-
54412 - TRAVEL/TRAINING	\$0	\$6	\$0	-	-	-
54472 - TELEPHONE	\$0	\$95	\$0	-	-	-
52206 - COMPUTER EQUIPMENT	\$0	\$91	\$0	-	-	-
54303 - OFFICE SUPPLIES	\$0	\$14	\$0	-	-	-
54330 - PRINTING	\$0	\$6	\$0	-	-	-
58800 - FRINGES	\$0	\$23,940	-	-	-	-
EXPENSES TOTAL	\$0	\$80,773	\$0	-	-	-
Revenues						
44959 - FEDERAL AID	\$0	\$69,589	\$0	-	-	-
REVENUES TOTAL	\$0	\$69,589	\$0	-	-	-
Calculation	\$0	\$11,184	\$0	\$0	\$0	\$0

5663 - 23/24 FTA

5663 23/24 FTA

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$0	\$5,020	-	-	-	-
54412 - TRAVEL/TRAINING	\$0	\$1,529	\$0	-	-	-
52230 - COMPUTER SOFTWARE	\$0	\$210	\$0	-	-	-
58800 - FRINGES	\$0	\$2,298	-	-	-	-
EXPENSES TOTAL	\$0	\$9,057	\$0	-	-	-
Revenues						
44959 - FEDERAL AID	\$0	\$8,426	\$0	-	-	-
REVENUES TOTAL	\$0	\$8,426	\$0	-	-	-
Calculation	\$0	\$632	\$0	\$0	\$0	\$0

5665 - 24/25 FTA

5665 24/25 FTA

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$26,931	\$10,507	\$0	-	-	-
54424 - EQUIPMENT RENTAL	\$1,000	-	\$0	-	-	-
54402 - LEGAL ADVERTISING	\$800	-	\$0	-	-	-
54414 - LOCAL MILEAGE	\$700	-	\$0	-	-	-
54452 - POSTAGE	\$659	-	\$0	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$2,690	-	\$0	-	-	-
54412 - TRAVEL/TRAINING	\$1,500	-	\$0	-	-	-
54442 - PROFESSIONAL SERVICES	\$1,500	-	\$0	-	-	-
54472 - TELEPHONE	\$500	-	\$0	-	-	-
52206 - COMPUTER EQUIPMENT	\$1,500	-	\$0	-	-	-
52214 - OFFICE FURNISHINGS	\$400	-	\$0	-	-	-
52230 - COMPUTER SOFTWARE	\$800	-	\$0	-	-	-
54303 - OFFICE SUPPLIES	\$500	\$39	\$0	-	-	-
58800 - FRINGES	\$12,119	\$4,810	\$0	-	-	-
EXPENSES TOTAL	\$51,599	\$15,356	\$0	-	-	-
Revenues						
44959 - FEDERAL AID	\$51,599	-	\$0	-	-	-
REVENUES TOTAL	\$51,599	-	\$0	-	-	-
Calculation	\$0	\$15,356	\$0	\$0	\$0	\$0

5666 - FHWA 25/26

5666 FHWA 25/26

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$492,635	\$145,419	\$243,423	-	-	-
51600 - LONGEVITY	\$4,000	\$2,250	\$2,250	-	-	-
54424 - EQUIPMENT RENTAL	\$4,800	\$330	\$3,300	-	-	-
54425 - SERVICE CONTRACTS	\$3,200	\$1,800	\$2,000	-	-	-
54402 - LEGAL ADVERTISING	\$4,000	\$1,072	\$2,000	-	-	-
54414 - LOCAL MILEAGE	\$4,200	-	\$3,000	-	-	-
54416 - MEMBERSHIP DUES	\$2,100	-	\$1,500	-	-	-
54452 - POSTAGE	\$3,800	\$21	\$3,000	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$6,500	\$1,884	\$2,500	-	-	-
54400 - PROGRAM EXPENSE	\$47,919	\$27,022	\$6,000	-	-	-
54412 - TRAVEL/TRAINING	\$10,000	\$1,535	\$6,000	-	-	-
54432 - RENT	\$1,300	-	\$800	-	-	-
54442 - PROFESSIONAL SERVICES	\$6,000	\$2,000	\$4,000	-	-	-
54472 - TELEPHONE	\$6,800	\$314	\$6,000	-	-	-
52206 - COMPUTER EQUIPMENT	\$5,500	\$91	\$3,000	-	-	-
52210 - OFFICE EQUIPMENT	\$2,500	-	\$2,000	-	-	-
52214 - OFFICE FURNISHINGS	\$3,400	-	\$3,000	-	-	-
52230 - COMPUTER SOFTWARE	\$4,800	\$210	\$4,000	-	-	-
54303 - OFFICE SUPPLIES	\$2,500	\$137	\$2,000	-	-	-
54330 - PRINTING	\$15,000	\$5,115	\$3,000	-	-	-
54332 - BOOKS	\$1,100	\$191	\$900	-	-	-
54342 - FOOD	\$500	\$35	\$300	-	-	-
58800 - FRINGES	\$221,519	\$67,603	\$108,514	-	-	-
EXPENSES TOTAL	\$854,073	\$257,029	\$412,487	-	-	-
Revenues						
44959 - FEDERAL AID	\$854,073	\$79,670	\$412,487	-	-	-
REVENUES TOTAL	\$854,073	\$79,670	\$412,487	-	-	-
Calculation	\$0	\$177,359	\$0	\$0	\$0	\$0

LEGISLATURE & CLERK OF THE LEGISLATURE

2025 Operating Budget and Over Target

Department Overview

The Office of the Clerk of the Legislature provides support to the County Legislature through coordinating and facilitating the gathering, assembling, and processing of information as it relates to issues being discussed or acted upon by the Legislature. The Office maintains the official records and actions of the Legislature, dating back to 1817, and adheres to strict requirements relating to public information as defined in the New York State Open Meetings Law.

The Clerk coordinates and facilitates the gathering, assembling, and processing of information as it relates to issues being discussed or acted upon by the Legislature. The Clerk maintains the official records and actions of the Legislature, dating back to 1817, and adheres to strict requirements relating to public information as defined in the New York State Open Meetings Law. The Clerk's Office provides administrative support to the Legislature, its committees, and the Tompkins County Council of Governments. The Clerk's office strives to be a "paperless office" to the greatest extent possible. By taking advantage of new technologies, the office has been able to maintain existing staff levels with increasing responsibilities, while greatly improving the public's access to information. Program services provided include, but are not limited to, oversight of a meeting management program that provides public access to meeting materials and live web streaming of Legislature meetings; records management; public information; processing and certification of Legislative actions taken; publishing of legal notices and publications; and the processing of appointments for approximately 50 advisory boards, commissions, and councils. In collaboration with the Communications Director and Information Technology Services, the Clerk's Office has offered increased accessibility of live streamed and recorded Legislature and committee meetings for public viewing.

Fiscal Target: 997,591

5% Cut Fiscal Target: 947,711

Reduction: 49,880

Department Request Consolidated Budget - Expenditures and Revenues

Legislature

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$612,818	\$367,668	\$616,704	\$7,016	-	\$7,016	\$623,720
OVERTIME	\$0	\$9	\$0	-	-	\$0	\$0
PREMIUM PAY	\$1,000	\$21,523	\$1,500	-	-	\$0	\$1,500
ALL OTHER CONTR. SVCS.	\$99,906	\$63,870	\$34,624	-	-	\$0	\$34,624
OTHER	\$28,489	\$3,900	\$15,611	\$6,115	-	\$6,115	\$21,726
PROGRAM EXPENSE	\$0	-	\$0	-	-	\$0	\$0
TRAVEL TRAINING	\$29,000	\$8,266	\$0	\$15,750	-	\$15,750	\$15,750
PROFESSIONAL SERVICES	\$0	-	\$0	-	-	\$0	\$0
UTILITIES	\$500	\$185	\$500	-	-	\$0	\$500
EQUIPMENT	\$1,132	\$305	\$1,711	-	-	\$0	\$1,711
ROLLOVER	\$0	-	-	-	-	\$0	\$0
OTHER SUPPLIES	\$3,500	\$2,788	\$4,000	-	-	\$0	\$4,000
FRINGE	\$271,124	\$178,656	\$273,061	\$3,100	-	\$3,100	\$276,161
EXPENSES TOTAL	\$1,047,469	\$647,170	\$947,711	\$31,981	-	\$31,981	\$979,692
Revenues	\$0	-	\$0	-	-	\$0	\$0
Calculation	\$1,047,469	\$647,170	\$947,711	\$31,981	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Legislature

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$616,704	\$7,016	\$623,720	\$7,016	\$623,720
PREMIUM PAY	\$1,500	–	\$1,500	–	\$1,500
ALL OTHER CONTR. SVCS.	\$34,624	–	\$34,624	–	\$34,624
OTHER	\$15,611	–	\$15,611	–	\$15,611
TRAVEL TRAINING	\$0	\$750	\$750	\$750	\$750
UTILITIES	\$500	–	\$500	–	\$500
EQUIPMENT	\$1,711	–	\$1,711	–	\$1,711
OTHER SUPPLIES	\$4,000	–	\$4,000	–	\$4,000
FRINGE	\$273,061	\$3,100	\$276,161	\$3,100	\$276,161
EXPENSES TOTAL	\$947,711	\$10,866	\$958,577	\$10,866	\$958,577
Revenues	\$0	–	\$0	–	\$0
Calculation	\$947,711	\$10,866	–	\$10,866	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Chief Deputy Clerk, Legislature	1.00	1.00	1.00	2080	1.00	1930	0.10	
Clerk, Legislature	1.00	1.00	1.00	2080	1.00	2080		
County Legislator	14.00	14.00	14.00	25,480	14.00	25,480		
Deputy Clerk, Legislature	2.00	2.00	2.00	4160	2.00	4160		
FTE Total	18.00	18.00	18.00	33,800	18.00	33,650	0.10	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

1010 - Legislature

1010 Legislature

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$319,725	\$203,712	\$329,150	-	-	-
54414 - LOCAL MILEAGE	\$11,000	\$1,302	\$0	\$4,000	-	-
54412 - TRAVEL/TRAINING	\$28,000	\$7,706	\$0	\$15,000	-	-
54330 - PRINTING	\$0	\$56	-	-	-	-
54342 - FOOD	\$500	\$153	\$400	-	-	-
58800 - FRINGES	\$141,223	\$93,739	\$145,386	-	-	-
EXPENSES TOTAL	\$500,448	\$306,668	\$474,936	\$19,000	-	-
Revenues	-	-	-	-	-	-
Calculation	\$500,448	\$306,668	\$474,936	\$19,000	\$0	\$0

1040 - Clerk of the Legislature

1040 Clerk of the Legislature

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$293,093	\$163,957	\$287,554	\$7,016	\$7,016	\$7,016
51200 - OVERTIME PAY	\$0	\$9	\$0	-	-	-
51400 - DISABILITY PAY	\$0	\$20,523	\$0	-	-	-
51600 - LONGEVITY	\$1,000	\$1,000	\$1,500	-	-	-
54424 - EQUIPMENT RENTAL	\$1,750	\$999	\$1,750	-	-	-
54425 - SERVICE CONTRACTS	\$98,156	\$62,871	\$32,874	-	-	-
54402 - LEGAL ADVERTISING	\$1,500	\$320	\$1,500	-	-	-
54416 - MEMBERSHIP DUES	\$100	\$100	\$300	-	-	-
54452 - POSTAGE	\$850	\$146	\$500	-	-	-
54412 - TRAVEL/TRAINING	\$1,000	\$560	\$0	\$750	\$750	\$750
54472 - TELEPHONE	\$500	\$185	\$500	-	-	-
52206 - COMPUTER EQUIPMENT	\$200	\$206	\$400	-	-	-
52230 - COMPUTER SOFTWARE	\$932	-	\$1,311	-	-	-
54303 - OFFICE SUPPLIES	\$1,000	\$821	\$1,600	-	-	-
54330 - PRINTING	\$2,000	\$1,758	\$2,000	-	-	-
58800 - FRINGES	\$129,901	\$84,917	\$127,675	\$3,100	\$3,100	\$3,100
EXPENSES TOTAL	\$531,982	\$338,372	\$459,464	\$10,866	\$10,866	\$10,866
Revenues	-	-	-	-	-	-
Calculation	\$531,982	\$338,372	\$459,464	\$10,866	\$10,866	\$10,866

1920 - Municipal Dues

1920 Municipal Dues

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54416 - MEMBERSHIP DUES	\$15,039	\$2,031	\$13,311	\$2,115	-	-
EXPENSES TOTAL	\$15,039	\$2,031	\$13,311	\$2,115	-	-
Revenues	-	-	-	-	-	-
Calculation	\$15,039	\$2,031	\$13,311	\$2,115	\$0	\$0

Over Target Request Summary

Legislature

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	
Expenses	\$947,711	\$31,981	-	\$10,866	-	\$10,866	\$958,577
Revenues	-	-	-	-	-	-	-
Calculation	\$947,711	\$31,981	\$0	\$10,866	\$0	\$10,866	-

Department Over Target Request

Name: Reinstate 5% Cut (Position and Expenses)

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

OTR #1: Reinstatement of the 5% cut (1040 Chief Deputy Clerk's regular pay and fringes and 1040 Travel and Training)

The Chief Deputy Clerk position: The Chief Deputy Clerk position is imperative to the organization of the Clerk of the Legislature's office, reinstatement of the funding for this position will allow for the Department to maintain its current level of service. Additionally, this position is crucial to uphold the duties of the office. This staff person aids in carrying out the statutory responsibilities of the office and performs administrative and clerical duties necessary for the processing of official documents for the Tompkins

County Legislature in accordance with the Tompkins County Charter and Code and the Laws of the State of New York.

Reinstatement of the Clerk’s Travel and Training: Reinstating the funding for travel and training for the office of the Clerk of the Legislature is important as it allows for beneficial training, development, and education opportunities. Attendance at the Annual New York State Association of Clerks of County Legislative Boards conference and training also provides an opportunity to correspond, connect, and network with other clerks from across the State and provides better training and understanding of the responsibilities and knowledge needed to uphold the duties of the office. Additionally, this provides an opportunity for notice and discussion of new and upcoming changes that impact office operations directly.

1040 Reinstatement 5% Cut (Position and Expense)

Functional Unit	Account Code	Object Code Description	Amount
1040	51000	REGULAR PAY	\$7,016
1040	58800	FRINGES	\$3,100
1040	54412	TRAVEL/TRAINING	\$750
			\$10,866

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended: \$10,866
Funding Type: Target
Reason:
Recommend reinstating hours for Deputy Clerk position.

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended: \$10,866
Funding Type: Target
Reason:
Recommend reinstating hours for Deputy Clerk position.

Name: Reinstatement 5% Cut (Travel/Training and Mileage)

Priority: 2

Reason: Maintenance of Effort

Funding Type: Target

Description:

Reinstatement of the Legislature Travel and Training: It is imperative to Legislators that this funding be reinstated. This OTR supports the Strategic Operations Plan prioritization of organizational excellence for organizational development. Approval of these funds will allow attendance at conferences and offers the opportunity for Legislators to expand their knowledge and networking experiences. The common conferences attended include the New York State Association of Counties (NYSAC), the National Association of Counties (NACo), The New York State Association of Black, Puerto Rican Hispanic & Asian

Legislators (NYSABPRHAL), and other local and non-local events related to their duties as Tompkins County Legislators.

Reinstatement of the Legislature Local Mileage for Legislators: Reinstatement of this budget line item would allow for continued funding reimbursement of Legislators travel costs incurred. The costs include their necessary attendance at various events related to their duties as Tompkins County Legislators.

1010 Reinstatement 5% Cut (Travel/Training)

Functional Unit	Account Code	Object Code Description	Amount
1010	54412	TRAVEL/TRAINING	\$15,000
1010	54414	LOCAL MILEAGE	\$4,000
			\$19,000

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet the goal of a 2% tax levy increase

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend within the tax cap

Name: Municipal Dues - Reinstatement of National Association of Counties (NACo) Membership Dues

Priority: 3

Reason: Maintenance of Effort

Funding Type: Target

Description:

OTR #2: 1920 Reinstatement of National Association of Counties (NACo) Membership Dues

Reinstatement of NACo dues is beneficial to Tompkins County as it is a countywide membership. It allows allow for Legislators and staff to attend and receive the benefits from nationwide conferences, trainings, and educational opportunities. NACo provides valued assistance in lobbying efforts and helps organize visits by local officials with Federal representatives. Past Legislators and staff have found the membership beneficial through the multiple opportunities offered. The anticipated annual dues for 2025 are \$2,115 which reflect an increase of \$84 and is the first increase in cost since Tompkins County became a member in 2021.

1920 Reinstatement of NACo Membership Dues

Functional Unit	Account Code	Object Code Description	Amount
1920	54416	MEMBERSHIP DUES	\$2,115
			\$2,115

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet the
goal of a 2% tax levy increase

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the tax
cap

OUTSIDE COLLEGES

2025 Operating Budget

Department Overview

This budgeting unit holds the appropriation with which Tompkins County fulfills the state-mandate to reimburse tuition expenses for Tompkins County residents attending community colleges outside Tompkins County.

Fiscal Target: 450,000
 5% Cut Fiscal Target: 450,000
 Reduction: 0

Department Request Consolidated Budget - Expenditures and Revenues

Outside Colleges

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
PROGRAM EXPENSE	\$450,000	\$216,992	\$450,000	-	-	\$0	\$450,000
EXPENSES TOTAL	\$450,000	\$216,992	\$450,000	-	-	\$0	\$450,000
Revenues	\$0	-	\$0	-	-	\$0	\$0
Calculation	\$450,000	\$216,992	\$450,000	\$0	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Outside Colleges

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
PROGRAM EXPENSE	\$450,000	-	\$450,000	-	\$450,000
EXPENSES TOTAL	\$450,000	-	\$450,000	-	\$450,000
Revenues	\$0	-	\$0	-	\$0
Calculation	\$450,000	\$0	-	\$0	-

2490 - Community College Outside County

2490 Community College Outside County

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$450,000	\$216,992	\$450,000	-	-	-
EXPENSES TOTAL	\$450,000	\$216,992	\$450,000	-	-	-
Revenues	-	-	-	-	-	-
Calculation	\$450,000	\$216,992	\$450,000	\$0	\$0	\$0

PLANNING AND SUSTAINABILITY, DEPARTMENT OF

2025 Operating Budget and Over Target

Department Overview

The County Charter charges the Department of Planning and Sustainability with preparing a comprehensive plan for the development of the county; collecting and distributing data and information on the County's population, land use, housing, environment, and community facilities; preparing planning studies and analyses; coordinating sustainability efforts within County government and collaborating with others on community-wide and regional sustainability efforts; and acting as a resource for county agencies and communities seeking funding from sources other than County government. The Department's focus is on implementing the Tompkins County Comprehensive Plan, and related strategies in the areas of housing, energy, conservation, development, and tourism. The Department is also responsible for administration of the County's Tourism Promotion program and, starting in 2023, the County's Transportation Planning program.

Fiscal Target: 1,193,693

5% Cut Fiscal Target: 1,134,008

Reduction: 59,685

Department Request Consolidated Budget - Expenditures and Revenues

Planning and Sustainability

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$871,996	\$516,558	\$743,977	\$10,792	–	\$10,792	\$754,769
PREMIUM PAY	\$6,000	\$9,076	\$3,369	–	–	\$0	\$3,369
ALL OTHER CONTR. SVCS.	\$7,550	\$771	\$3,900	–	–	\$0	\$3,900
OTHER	\$35,818	\$33,134	\$27,393	\$9,056	–	\$9,056	\$36,449
VEHICLES FUEL AND MAINTENANCE	\$100	\$140	\$100	–	–	\$0	\$100
PROGRAM EXPENSE	\$1,067,255	\$66,790	\$64,725	\$26,200	–	\$26,200	\$90,925
TRAVEL TRAINING	\$4,632	\$339	\$4,000	\$5,632	–	\$5,632	\$9,632
RENT	\$250	–	\$0	\$195	–	\$195	\$195
PROFESSIONAL SERVICES	\$319,615	\$163,460	\$1,500	\$8,500	–	\$8,500	\$10,000
UTILITIES	\$900	\$317	\$900	–	–	\$0	\$900
EQUIPMENT	\$800	–	\$900	–	–	\$0	\$900
OTHER SUPPLIES	\$4,050	\$257	\$3,036	\$594	–	\$594	\$3,630
FRINGE	\$388,575	\$240,635	\$329,208	\$3,750	–	\$3,750	\$332,958
EXPENSES TOTAL	\$2,707,541	\$1,031,475	\$1,183,008	\$64,719	–	\$64,719	\$1,247,727
Revenues							
FEDERAL AID	\$615,640	\$7,286	\$0	–	–	\$0	\$0
INTERFUND REVENUES	\$5,000	–	\$5,000	–	–	\$0	\$5,000
INTERFUND REVENUES	\$0	–	–	–	–	\$0	\$0
MISCELL LOCAL SOURCES	\$600	\$500	\$1,000	–	–	\$0	\$1,000
NON PROPERTY TAXES	\$174,803	–	\$0	–	–	\$0	\$0
OTHER REVENUES	\$49,615	–	\$0	–	–	\$0	\$0
STATE AID	\$148,000	\$5,366	\$43,000	–	–	\$0	\$43,000
USE OF MONEY & PROPERTY	\$310,190	\$325,220	–	–	–	\$0	\$0
REVENUES TOTAL	\$1,303,848	\$338,372	\$49,000	–	–	\$0	\$49,000
Calculation	\$1,403,693	\$693,104	\$1,134,008	\$64,719	\$0	–	–

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Planning and Sustainability

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$743,977	–	\$743,977	–	\$743,977
PREMIUM PAY	\$3,369	–	\$3,369	–	\$3,369
ALL OTHER CONTR. SVCS.	\$3,900	–	\$3,900	–	\$3,900
OTHER	\$27,393	–	\$27,393	–	\$27,393
VEHICLES FUEL AND MAINTENANCE	\$100	–	\$100	–	\$100
PROGRAM EXPENSE	\$64,725	–	\$64,725	–	\$64,725
TRAVEL TRAINING	\$4,000	–	\$4,000	–	\$4,000
PROFESSIONAL SERVICES	\$1,500	–	\$1,500	–	\$1,500
UTILITIES	\$900	–	\$900	–	\$900
EQUIPMENT	\$900	–	\$900	–	\$900
OTHER SUPPLIES	\$3,036	–	\$3,036	–	\$3,036
FRINGE	\$329,208	–	\$329,208	–	\$329,208
EXPENSES TOTAL	\$1,183,008	–	\$1,183,008	–	\$1,183,008
Revenues					
INTERFUND REVENUES	\$5,000	–	\$5,000	–	\$5,000
MISCELL LOCAL SOURCES	\$1,000	–	\$1,000	–	\$1,000
STATE AID	\$43,000	–	\$43,000	–	\$43,000
REVENUES TOTAL	\$49,000	–	\$49,000	–	\$49,000
Calculation	\$1,134,008	\$0	–	\$0	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Administrative Assistant - Level 3	1.00	1.00	1.00	2080	1.00	2080		
Associate Planner	2.00	1.00	1.00	2080	2.00	4160		
Chief Sustainability Officer	1.00	1.00	1.00	2080	1.00	2080		
Commissioner Planning & Sustainability	1.00	1.00	1.00	2080	1.00	2080		
Deputy Commiss Planning Sustainability	1.00	1.00	1.00	2080	1.00	2080		
Environmental Planner II	-	1.00	1.00	2080	1.00	2080		
Housing & Community Dev Planner II	-	1.00	1.00	2080	1.00	2080		
Planning Administrator	1.00	1.00	1.00	2080	-	-		
Principal Account Clerk Typist	1.00	1.00	1.00	2080	1.00	2080		
Principal Planner Tourism Prgm Dir	1.00	1.00	1.00	1820	-	-		
Project Assistant	0.15	0.15	0.20	225	0.20	150	0.06	
Senior Planner	2.00	-	-	-	-	-		
Sustainability Coordinator II	-	1.00	1.00	2080	1.00	2080		
FTE Total	11.15	11.15	11.20	22,845	10.20	20,950	0.06	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

8020 - Community Planning

8020 Community Planning

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$871,996	\$516,558	\$743,977	\$10,792	-	-
51400 - DISABILITY PAY	\$0	\$3,576	\$0	-	-	-
51600 - LONGEVITY	\$6,000	\$5,500	\$3,369	-	-	-
54424 - EQUIPMENT RENTAL	\$1,100	\$771	\$1,200	-	-	-
54425 - SERVICE CONTRACTS	\$6,450	-	\$2,700	-	-	-
54402 - LEGAL ADVERTISING	\$500	\$352	\$1,000	-	-	-
54414 - LOCAL MILEAGE	\$10	-	\$0	-	-	-
54416 - MEMBERSHIP DUES	\$32,358	\$30,663	\$24,443	\$8,056	-	-
54452 - POSTAGE	\$550	\$9	\$550	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$400	-	\$400	-	-	-
54622 - CAP-OPERATING ASSISTANCE	\$2,000	\$2,000	\$1,000	\$1,000	-	-
54421 - AUTO MAINTENACE/REPAIRS	\$100	\$140	\$100	-	-	-
54400 - PROGRAM EXPENSE	\$169,425	\$19,572	\$64,725	\$26,200	-	-
R54400 - PROGRAM EXPENSE	-	\$4,932	-	-	-	-
54412 - TRAVEL/TRAINING	\$4,632	\$339	\$4,000	\$5,632	-	-
54432 - RENT	\$250	-	\$0	\$195	-	-
54442 - PROFESSIONAL SERVICES	\$319,615	\$146,000	\$1,500	\$8,500	-	-
R54442 - PROFESSIONAL SERVICES	-	\$17,460	-	-	-	-
54472 - TELEPHONE	\$900	\$317	\$900	-	-	-
52214 - OFFICE FURNISHINGS	\$600	-	\$700	-	-	-
52230 - COMPUTER SOFTWARE	\$200	-	\$200	-	-	-
54303 - OFFICE SUPPLIES	\$2,750	\$99	\$2,580	\$550	-	-
54330 - PRINTING	\$1,000	\$158	\$400	-	-	-
54332 - BOOKS	\$100	-	\$56	\$44	-	-
54342 - FOOD	\$200	-	\$0	-	-	-
58800 - FRINGES	\$388,575	\$240,635	\$329,208	\$3,750	-	-
EXPENSES TOTAL	\$1,809,711	\$989,080	\$1,183,008	\$64,719	-	-
Revenues						
44089 - OTHER FEDERAL AID	\$28,000	-	\$0	-	-	-
42801 - INTERFUND REVENUES	\$5,000	-	\$5,000	-	-	-
42771 - INTERDEPARTMENT REVENUE	\$600	-	\$1,000	-	-	-
42797 - OTHER LOCAL GOVT CONTRIBU	\$0	\$500	\$0	-	-	-

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
41113 - ROOM TAX	\$174,803	-	\$0	-	-	-
42070 - CONTRIB FR PRIV AGENCIES	\$49,615	-	\$0	-	-	-
43959 - STATE AID PLANNING	\$148,000	\$5,366	\$43,000	-	-	-
REVENUES TOTAL	\$406,018	\$5,866	\$49,000	-	-	-
Calculation	\$1,403,693	\$983,213	\$1,134,008	\$64,719	\$0	\$0

Over Target Request Summary

Planning and Sustainability

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025
Expenses	\$1,183,008	\$64,719	-	-	-	-	\$1,183,008
Revenues	\$49,000	-	-	-	-	-	\$49,000
Calculation	\$1,134,008	\$64,719	\$0	\$0	\$0	\$0	-

Department Over Target Request

Name: Restoration of Personnel Items

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

There are three parts to this OTR - all of which restore personnel-related items that were reduced from the Maintenance of Effort budget.

Restoration A: Maintains the position of Planning Administrator at Management Grade 86

Funding this would allow the Department to fill the position with a more experienced person and would result in the retention of a management-level position with the ability to prepare and manage the Department's budget and perform other vital management functions. Without this restoration of funding, the Commissioner and Deputy Commissioner of Planning and Sustainability would need to spend more time on budget, compliance, contracting, grant management and other administrative functions, and thus have less time for other work. As a result, the Department would have less flexibility to take on tasks assigned by Administration. Recent examples include the Homeless Response System Data Report, preparation of environmental assessments and other aspects of land purchases and development, and preparation of environmental assessments for projects funded with Community Recovery funds. Total cost to restore (salary and fringe): \$11,037.

Restoration B: Maintains hours for a Project Assistant to work on time-sensitive farmland protection projects

Funding this would allow the Department to fill the project assistant position with additional hours and would result in professional staff spending less time on this work and more time on other work program priorities. This project assistant will assist with the preparation of two required "baseline reports" on approximately 1,500 acres related to the County's farmland conservation easements. Total cost to restore (salary and fringe): \$3,505.

Restoration C: Maintains funds available for professional development

Funding this would maintain the ability of staff to attend professional development opportunities.

Total cost to restore: \$1,000.

8020 Restoration of Personnel Items

Functional Unit	Account Code	Object Code Description	Amount
8020	58800	FRINGES	\$3,750
8020	54412	TRAVEL/TRAINING	\$1,000
8020	51000	REGULAR PAY	\$10,792
			\$15,542

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet
the goal of a 2% tax levy
increase

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the
tax cap

Name: Restoration of Support for Planning Operations and Initiatives

Priority: 2

Reason: Maintenance of Effort

Funding Type: Target

Description:

There are four parts to this OTR - all of which restore items that were reduced from the Maintenance of Effort budget.

Restoration A: Maintains ability of Department to hire outside resources to conduct time-sensitive planning studies and engage in public outreach that requires funding

Funding this would allow the Department to address time-sensitive needs to undertake unanticipated planning analyses, public outreach or other type of planning projects. If this is eliminated or reduced, staff would need to approach the Legislature for contingency funds as specific projects are identified.

Total cost to restore: \$21,700.

Restoration B: Maintains ability of Department to hire grant-writing consultant for time-intensive or complicated grant applications

Funding this would allow the Department to apply for a large and complex grant, such as a Community Development Block Grant. If this funding is not approved, staff would need to either approach the Legislature for contingency funds or divert work from other work program items to allow for in-house preparation of a grant application.

Total cost to restore: \$8,500.

Restoration C: Maintains funding to plan and host a statewide conference of municipal sustainability staff and leaders

Funding this would allow the Department to host a more robust conference. If this funding is not approved, staff would need to spend more time obtaining sponsors and other funding sources to support the conference, and therefore less staff time will be available for other work program items.
Total cost to restore: \$4,500.

Restoration D: Maintains funding for purchases of office supplies and professional journals and books
Total cost: \$594.

8020 Support Planning Operations and Initiatives

Functional Unit	Account Code	Object Code Description	Amount
8020	54400	PROGRAM EXPENSE	\$26,200
8020	54442	PROFESSIONAL SERVICES	\$8,500
8020	54303	OFFICE SUPPLIES	\$550
8020	54332	BOOKS	\$44
			\$35,294

COUNTY
 ADMINISTRATOR
 APPROVED 5% CUT
 OTR

COUNTY
 ADMINISTRATOR
 RECOMMENDED

Recommended:
 Funding Type: Not Approved
 Reason:
 Unable to recommend to meet
 the goal of a 2% tax levy
 increase

Recommended:
 Funding Type: Not Approved
 Reason:
 Unable to approve within the
 tax cap

Name: Restoration of Funding to Outside Entities

Priority: 3

Reason: Maintenance of Effort

Funding Type: Target

Description:

There are three parts to this OTR - all of which restore funding to entities outside the Department of Planning and Sustainability that were reduced from the Maintenance of Effort budget.

Restoration A: Increases dues paid to the Cayuga Lake Watershed Intermunicipal Organization (CWIO)

Impact on the County. Funding this would allow the County to pay dues to maintain full membership and a voting seat on CWIO, since those seats are reserved for municipalities that pay full dues. If this OTR is not funded, it is unclear how departmental staff resources would be impacted. Currently, the Department contributes significant in-kind hours (in addition to the monetary dues), so that would either continue or that staff time could be allocated to other water resources efforts.

Impact on CWIO. Restoration of these dues may improve the organization's ability to maintain the newly hired watershed manager. To help gauge the impact, as of June 30, 2024, 39 municipalities of the 57 total in the watershed are paying full dues, accounting for 87% of CWIO's projected income. Tompkins County's full dues amount equals 15% of the total dues paid by those 39 municipalities.

Total cost to restore: \$8,056.

Restoration B: Increases stipend paid to the Poet Laureate (shown as CAP Operating Expense)

Funding this would maintain the full \$2,000 stipend to the Poet Laureate instead of reducing it by 50%.

Total cost to restore: \$1,000.

Restoration C: Retains ability of EMC to rent a pavilion at Stewart Park for 3rd year of municipal conservation boards event

Funding this would allow the EMC to rent covered space for its annual gathering of conservation boards with the goal of fostering communication among the different municipal and county boards.

Total cost to restore: \$195.

8020 Restoration of Funding to Outside Entities

Functional Unit	Account Code	Object Code Description	Amount
8020	54432	RENT	\$195
8020	54416	MEMBERSHIP DUES	\$8,056
8020	54622	CAP-OPERATING ASSISTANCE	\$1,000
			\$9,251

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet
the goal of a 2% tax levy
increase

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the
tax cap

PROBATION AND COMMUNITY JUSTICE

2025 Operating Budget and Over Target

Department Overview

The Department of Probation and Community Justice provides the following mandatory services, stipulated within the Executive Law, as follows: (1) Intake, defined as a service for Family Court cases, designed to resolve problems on a voluntary basis and refer only those matters that require Court intervention; (2) Investigations, defined as a service whereby Probation Officers look into the legal and social background of persons who have been convicted of crimes, or of those charged with violations of articles within the Family Court Act, or of persons interested in finalizing a private adoption, in order to offer a recommendation to the Court with regard to sentence or disposition; (3) Supervision, defined as the monitoring of individuals sentenced to or placed on Probation, for the purpose of attempting to ensure their compliance with specific Court-ordered conditions. The Probation Department also offers discretionary services including a wide range of alternative programs, designed to function together as a system of graduated sanctions and responses. The services include differential supervision, community service, specialized caseloads, electronic monitoring, drug courts, and day reporting. Additionally, probation officers conduct drug testing and monitor compliance. When probationers fail to comply with their conditions of Probation, officers are charged with the responsibility of reporting to the courts and, if necessary, filing a Violation of Probation. Additionally, clients who perform well while under supervision are recommended for early discharge from Probation.

Fiscal Target: 3,017,677

5% Cut Fiscal Target: 2,866,793

Reduction: 150,884

Department Request Consolidated Budget - Expenditures and Revenues

Probation

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$2,450,734	\$1,520,971	\$2,418,190	–	–	\$0	\$2,418,190
OVERTIME	\$0	\$1,913	\$0	–	–	\$0	\$0
PREMIUM PAY	\$29,750	\$34,208	\$30,250	–	–	\$0	\$30,250
OTHER	\$17,000	\$7,774	\$17,000	–	–	\$0	\$17,000
VEHICLES FUEL AND MAINTENANCE	\$500	\$722	\$900	–	–	\$0	\$900
PROGRAM EXPENSE	\$194,163	\$2,693	\$3,309	–	–	\$0	\$3,309
TRAVEL TRAINING	\$54,923	\$16,797	\$72,307	–	–	\$0	\$72,307
PROFESSIONAL SERVICES	\$122,961	\$42,212	\$63,560	\$74,083	–	\$74,083	\$137,643
UTILITIES	\$7,140	\$3,379	\$7,140	–	–	\$0	\$7,140
EQUIPMENT	\$39,160	\$37,927	\$41,106	–	–	\$0	\$41,106
OTHER SUPPLIES	\$38,949	\$9,539	\$20,516	–	–	\$0	\$20,516
FRINGE	\$1,088,058	\$711,929	\$1,081,477	–	–	\$0	\$1,081,477
EXPENSES TOTAL	\$4,043,338	\$2,390,064	\$3,755,755	\$74,083	–	\$74,083	\$3,829,838
Revenues							
LOCAL REVENUES	\$32,000	\$10,656	\$33,000	–	–	\$0	\$33,000
MISCELL LOCAL SOURCES	\$368,904	\$195,642	\$337,624	–	–	\$0	\$337,624
STATE AID	\$602,302	\$395,811	\$518,338	–	–	\$0	\$518,338
REVENUES TOTAL	\$1,003,206	\$602,108	\$888,962	–	–	\$0	\$888,962
Calculation	\$3,040,132	\$1,787,956	\$2,866,793	\$74,083	\$0	–	–

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Probation

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$2,418,190	–	\$2,418,190	–	\$2,418,190
PREMIUM PAY	\$30,250	–	\$30,250	–	\$30,250
OTHER	\$17,000	–	\$17,000	–	\$17,000
VEHICLES FUEL AND MAINTENANCE	\$900	–	\$900	–	\$900
PROGRAM EXPENSE	\$3,309	–	\$3,309	–	\$3,309
TRAVEL TRAINING	\$72,307	–	\$72,307	–	\$72,307
PROFESSIONAL SERVICES	\$63,560	\$74,083	\$137,643	\$74,083	\$137,643
UTILITIES	\$7,140	–	\$7,140	–	\$7,140
EQUIPMENT	\$41,106	–	\$41,106	–	\$41,106
OTHER SUPPLIES	\$20,516	–	\$20,516	–	\$20,516
FRINGE	\$1,081,477	–	\$1,081,477	–	\$1,081,477
EXPENSES TOTAL	\$3,755,755	\$74,083	\$3,829,838	\$74,083	\$3,829,838
Revenues					
LOCAL REVENUES	\$33,000	–	\$33,000	–	\$33,000
MISCELL LOCAL SOURCES	\$337,624	–	\$337,624	–	\$337,624
STATE AID	\$518,338	–	\$518,338	–	\$518,338
REVENUES TOTAL	\$888,962	–	\$888,962	–	\$888,962
Calculation	\$2,866,793	\$74,083	–	\$74,083	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Administrative Assistant Level 2	1.00	1.00	1.00	2080	1.00	2080		
Administrative Services Coordinator	1.00	1.00	1.00	2080	1.00	2080		
Deputy Probation Director	1.00	1.00	1.00	2080	1.00	2080		
Principal Account Clerk Typist	1.00	1.00	1.00	2080	1.00	2080		
Probation Assistant	1.00	1.00	1.00	2080	1.00	2080		
Probation Director	1.00	1.00	1.00	2080	1.00	2080		
Probation Officer	11.00	10.00	10.00	20,800	10.00	20,800		
Probation Supervisor	3.00	3.00	3.00	6240	3.00	6240		
Probation Systems Analyst	1.00	1.00	1.00	2080	1.00	2080		
Security Officer	1.00	1.00	1.00	2080	1.00	2080		
Senior Account Clerk/Typist	1.00	1.00	1.00	2080	1.00	2080		
Senior Probation Officer	7.00	8.00	8.00	16,640	8.00	16,640		
Work Project Supervisor	2.00	2.00	2.00	4160	2.00	4160		
FTE Total	32.00	32.00	32.00	66,560	31.00	64,480	-	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

3140 - Planning and Coordinating

3140 Planning and Coordinating (Probation)

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$154,523	\$98,063	\$154,524	-	-	-
51600 - LONGEVITY	\$2,625	\$1,750	\$2,625	-	-	-
58800 - FRINGES	\$69,412	\$45,694	\$69,413	-	-	-
EXPENSES TOTAL	\$226,560	\$145,507	\$226,562	-	-	-
Revenues						
42771 - INTERDEPARTMENT REVENUE	\$44,673	\$21,716	\$44,673	-	-	-
43310 - PROBATION SERVICES	\$18,470	\$9,235	\$17,563	-	-	-
REVENUES TOTAL	\$63,143	\$30,951	\$62,236	-	-	-
Calculation	\$163,417	\$114,556	\$164,326	\$0	\$0	\$0

3141 - Alternatives to Incarceration

3141 Alternatives to Incarceration

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$867,501	\$413,785	\$796,944	-	-	-
51200 - OVERTIME PAY	\$0	\$244	\$0	-	-	-
51400 - DISABILITY PAY	\$0	\$8,197	\$0	-	-	-
51600 - LONGEVITY	\$12,650	\$7,750	\$12,025	-	-	-
54414 - LOCAL MILEAGE	\$3,750	\$1,253	\$3,750	-	-	-
54452 - POSTAGE	\$600	\$348	\$600	-	-	-
54421 - AUTO MAINTENACE/REPAIRS	\$500	\$722	\$900	-	-	-
54412 - TRAVEL/TRAINING	\$10,934	\$3,339	\$14,410	-	-	-
54442 - PROFESSIONAL SERVICES	\$22,025	\$17,242	\$37,000	-	-	-
54472 - TELEPHONE	\$960	\$404	\$960	-	-	-
52230 - COMPUTER SOFTWARE	\$7,296	\$7,220	\$7,657	-	-	-
54303 - OFFICE SUPPLIES	\$1,740	\$532	\$1,735	-	-	-
54310 - AUTOMOTIVE FUEL	\$4,500	\$1,240	\$3,500	-	-	-
54332 - BOOKS	\$800	\$390	\$800	-	-	-
58800 - FRINGES	\$381,192	\$195,935	\$357,322	-	-	-
EXPENSES TOTAL	\$1,314,448	\$658,601	\$1,237,603	-	-	-
Revenues						
41580 - PROBATION RESTITUTION	\$1,000	\$315	\$1,200	-	-	-
42771 - INTERDEPARTMENT REVENUE	\$10,000	\$612	\$10,000	-	-	-
43310 - PROBATION SERVICES	\$126,775	\$63,388	\$116,204	-	-	-
REVENUES TOTAL	\$137,775	\$64,315	\$127,404	-	-	-
Calculation	\$1,176,673	\$594,286	\$1,110,199	\$0	\$0	\$0

3142 - Probation Intake/Investigation

3142 Probation Intake/Investigation

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$1,326,529	\$946,406	\$1,382,253	-	-	-
51200 - OVERTIME PAY	\$0	\$1,670	\$0	-	-	-
51400 - DISABILITY PAY	\$0	\$3,356	\$0	-	-	-
51600 - LONGEVITY	\$12,150	\$11,500	\$13,850	-	-	-
51700 - PREMIUM PAY	\$0	\$156	\$0	-	-	-
54414 - LOCAL MILEAGE	\$8,750	\$3,081	\$8,750	-	-	-
54416 - MEMBERSHIP DUES	\$1,500	\$1,500	\$1,500	-	-	-
54452 - POSTAGE	\$2,400	\$1,592	\$2,400	-	-	-
54400 - PROGRAM EXPENSE	\$194,163	\$2,693	\$3,309	-	-	-
54412 - TRAVEL/TRAINING	\$43,739	\$13,357	\$57,647	-	-	-
54442 - PROFESSIONAL SERVICES	\$45,814	\$11,882	\$26,560	\$23,031	\$23,031	\$23,031
54472 - TELEPHONE	\$5,340	\$2,552	\$5,340	-	-	-
52214 - OFFICE FURNISHINGS	\$0	\$185	\$0	-	-	-
52230 - COMPUTER SOFTWARE	\$31,864	\$30,522	\$33,449	-	-	-
54303 - OFFICE SUPPLIES	\$6,939	\$2,127	\$6,891	-	-	-
54332 - BOOKS	\$3,190	\$1,560	\$3,190	-	-	-
54333 - EDUCATION AND PROMOTION	\$3,400	-	\$2,900	-	-	-
58800 - FRINGES	\$591,294	\$440,901	\$616,659	-	-	-
EXPENSES TOTAL	\$2,277,072	\$1,475,040	\$2,164,698	\$23,031	\$23,031	\$23,031
Revenues						
41289 - OTHER GEN GOVERNMENT	\$27,000	\$9,080	\$27,000	-	-	-
41580 - PROBATION RESTITUTION	\$4,000	\$1,261	\$4,800	-	-	-
42770 - OTHER MISCELL REVENUES	\$1,500	\$605	\$1,500	-	-	-
42771 - INTERDEPARTMENT REVENUE	\$281,451	\$147,708	\$281,451	-	-	-
43310 - PROBATION SERVICES	\$179,014	\$89,507	\$193,789	-	-	-
43389 - OTHER PUBLIC SAFETY	\$262,713	\$226,016	\$178,751	-	-	-
REVENUES TOTAL	\$755,678	\$474,177	\$687,291	-	-	-
Calculation	\$1,521,394	\$1,000,863	\$1,477,407	\$23,031	\$23,031	\$23,031

3160 - ATI Initiatives

3160 ATI Initiatives

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$102,181	\$62,717	\$84,469	-	-	-
51600 - LONGEVITY	\$2,325	\$1,500	\$1,750	-	-	-
54412 - TRAVEL/TRAINING	\$250	\$100	\$250	-	-	-
54442 - PROFESSIONAL SERVICES	\$31,451	\$12,158	\$0	\$41,761	\$41,761	\$41,761
54472 - TELEPHONE	\$840	\$423	\$840	-	-	-
54303 - OFFICE SUPPLIES	\$900	\$350	\$900	-	-	-
54332 - BOOKS	\$600	-	\$600	-	-	-
58800 - FRINGES	\$46,160	\$29,399	\$38,083	-	-	-
EXPENSES TOTAL	\$184,707	\$106,647	\$126,892	\$41,761	\$41,761	\$41,761
Revenues						
43310 - PROBATION SERVICES	\$15,330	\$7,665	\$12,031	-	-	-
REVENUES TOTAL	\$15,330	\$7,665	\$12,031	-	-	-
Calculation	\$169,377	\$98,982	\$114,861	\$41,761	\$41,761	\$41,761

3994 - Re-Entry Program

3994 Re-Entry Program

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54442 - PROFESSIONAL SERVICES	\$9,271	\$855	\$0	\$9,291	\$9,291	\$9,291
EXPENSES TOTAL	\$9,271	\$855	\$0	\$9,291	\$9,291	\$9,291
Revenues	-	-	-	-	-	-
Calculation	\$9,271	\$855	\$0	\$9,291	\$9,291	\$9,291

Over Target Request Summary

Probation

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	TOTAL RECOMMENDED
Expenses	\$3,755,755	\$74,083	–	–	\$74,083	\$74,083	\$3,829,838
Revenues	\$888,962	–	–	–	–	–	\$888,962
Calculation	\$2,866,793	\$74,083	\$0	\$0	\$74,083	\$74,083	–

Department Over Target Request

Name: Day Reporting Program Reinstatement 5% Cut

Priority: 1

Reason: Restoration of Previous Reduction in Funding

Funding Type: Target

Description:

The Day Reporting Program was selected for the Department’s 5% budget reduction scenario for 2025, thereby potentially reducing the Probation Department budget by \$188,175. The Day Reporting program is one of only two services operated by the Probation Department that we are not mandated to provide by State regulations. The second non-mandated program is the department’s community service program, which is functioning at a high level.

The Department was able to structure the use of recently received Pre-Trial grant funding from New York State to cover \$127, 951 of the costs associated with the Day Reporting program. This can be broken down as \$124,302 in Salary, Fringe Benefits, and Longevity for the Sr. Probation Officer assigned to the Day Reporting Program, and an additional \$3,649 in other related Day Reporting expenses. We are now seeking approval for an Over Target Request to cover the remaining \$74,083 in contracts for the delivery of programming and services essential to the Day Reporting curriculum.

I am requesting consideration of this OTR funding to enhance the efficacy of the Day Reporting program, without which the program’s effectiveness would essentially be negated. I believe that the Day Reporting participation numbers can be strengthened through mandated participation for appropriate probation clients as part of their orders and conditions of probation, in a similar fashion to what was done to reinvigorate utilization of the Service Work Alternatives Program post-pandemic. We have initiated a program to include Day Reporting requirements into Order’s and Conditions of Probation for appropriate clients who are deemed to be have needs for the services provided through this ATI program.

3160 Day Reporting Program Reinstatement 5% Cut

Functional Unit	Account Code	Object Code Description	Amount
3994	54442	PROFESSIONAL SERVICES	\$9,291
3160	54442	PROFESSIONAL SERVICES	\$41,761
3142	54442	PROFESSIONAL SERVICES	\$23,031
			\$74,083

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended: \$74,083
 Funding Type: OneTime
 Reason:
 Recommend one-time funding for 2025 to attempt to increase the utilization of Day Reporting by adding conditions of probation that would require a set number of days of participation as a standard for any appropriate sentenced probation supervision case. Utilization to be reevaluated for 2026 budget process.

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended: \$74,083
 Funding Type: OneTime
 Reason:
 Recommend one-time funding for 2025 to attempt to increase the utilization of Day Reporting by adding conditions of probation that would require a set number of days of participation as a standard for any appropriate sentenced probation supervision case. Utilization to be reevaluated for 2026 budget process.

DEPARTMENT OF RECYCLING AND MATERIALS MANAGEMENT

2025 Operating Budget

Department Overview

The mission of the Recycling and Materials Management Department is to develop and implement a sustainable materials management strategy for Tompkins County. With a focus on the state's solid waste management hierarchy, this approach utilizes and prioritizes environmentally sound, cost-effective, socially responsible, and safe practices. This is accomplished through coordinated administrative, operational, and educational programs that maximize diversion with the 4R's (Reduce, Reuse, Recycle, and Rebuy) as a focal point.

Fiscal Target: 0

5% Cut Fiscal Target: 0

Department Request Consolidated Budget - Expenditures and Revenues

Recycling and Materials Management

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$1,020,862	\$523,326	\$1,044,047	-	-	\$0	\$1,044,047
OVERTIME	\$4,330	\$1,526	\$4,326	-	-	\$0	\$4,326
PREMIUM PAY	\$9,500	\$15,046	\$7,500	-	-	\$0	\$7,500
ALL OTHER CONTR. SVCS.	\$26,198	\$14,656	\$26,835	-	-	\$0	\$26,835
OTHER	\$354,429	\$149,013	\$356,075	-	-	\$0	\$356,075
MAINTENANCE	\$80,615	\$12,442	\$80,300	-	-	\$0	\$80,300
PROGRAM EXPENSE	\$70,750	\$60,300	\$72,750	-	-	\$0	\$72,750
TRAVEL TRAINING	\$13,650	\$280	\$12,300	-	-	\$0	\$12,300
PROFESSIONAL SERVICES	\$6,985,358	\$3,846,026	\$7,405,485	-	-	\$0	\$7,405,485
UTILITIES	\$35,372	\$16,136	\$33,516	-	-	\$0	\$33,516
EQUIPMENT	\$28,447	\$651	\$17,040	-	-	\$0	\$17,040
AUTOMOTIVE EQUIPMENT	\$0	-	\$65,000	-	-	\$0	\$65,000
HIGHWAY EQUIPMENT	\$25,500	-	\$26,520	-	-	\$0	\$26,520
EXPENSES	-	\$2,736	-	-	-	\$0	\$0
OTHER SUPPLIES	\$128,684	\$18,916	\$157,150	-	-	\$0	\$157,150
FRINGE	\$428,613	\$245,054	\$434,897	-	-	\$0	\$434,897
EXPENSES TOTAL	\$9,212,308	\$4,906,106	\$9,743,741	-	-	\$0	\$9,743,741
Revenues							
FINES AND FORFEITURES	\$350	-	\$350	-	-	\$0	\$350
INTERFUND REVENUES	\$0	-	\$0	-	-	\$0	\$0
INTERFUND REVENUES	\$52,285	\$10,193	\$35,000	-	-	\$0	\$35,000
LICENSE & PERMITS	\$306,300	\$204,305	\$283,450	-	-	\$0	\$283,450
MISCELL LOCAL SOURCES	\$0	\$263	\$0	-	-	\$0	\$0
OTHER REVENUES	\$8,350,607	\$6,528,401	\$8,736,873	-	-	\$0	\$8,736,873
REAL PROPERTY TAX ITEMS	\$195,601	-	\$344,057	-	-	\$0	\$344,057
STATE AID	\$304,164	-	\$338,011	-	-	\$0	\$338,011
USE OF MONEY & PROPERTY	\$3,000	\$6,733	\$6,000	-	-	\$0	\$6,000
REVENUES TOTAL	\$9,212,307	\$6,749,895	\$9,743,741	-	-	\$0	\$9,743,741
Calculation	\$1	-\$1,843,789	\$0	\$0	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Recycling and Materials Management

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$1,044,047	–	\$1,044,047	–	\$1,044,047
OVERTIME	\$4,326	–	\$4,326	–	\$4,326
PREMIUM PAY	\$7,500	–	\$7,500	–	\$7,500
ALL OTHER CONTR. SVCS.	\$26,835	–	\$26,835	–	\$26,835
OTHER	\$356,075	–	\$356,075	–	\$356,075
MAINTENANCE	\$80,300	–	\$80,300	–	\$80,300
PROGRAM EXPENSE	\$72,750	–	\$72,750	–	\$72,750
TRAVEL TRAINING	\$12,300	–	\$12,300	–	\$12,300
PROFESSIONAL SERVICES	\$7,405,485	–	\$7,405,485	–	\$7,405,485
UTILITIES	\$33,516	–	\$33,516	–	\$33,516
EQUIPMENT	\$17,040	–	\$17,040	–	\$17,040
AUTOMOTIVE EQUIPMENT	\$65,000	–	\$65,000	–	\$65,000
HIGHWAY EQUIPMENT	\$26,520	–	\$26,520	–	\$26,520
OTHER SUPPLIES	\$157,150	–	\$157,150	–	\$157,150
FRINGE	\$434,897	–	\$434,897	–	\$434,897
EXPENSES TOTAL	\$9,743,741	–	\$9,743,741	–	\$9,743,741
Revenues					
FINES AND FORFEITURES	\$350	–	\$350	–	\$350
INTERFUND REVENUES	\$0	–	\$0	–	\$0
INTERFUND REVENUES	\$35,000	–	\$35,000	–	\$35,000
LICENSE & PERMITS	\$283,450	–	\$283,450	–	\$283,450
OTHER REVENUES	\$8,736,873	–	\$8,736,873	–	\$8,736,873
REAL PROPERTY TAX ITEMS	\$344,057	–	\$344,057	–	\$344,057
STATE AID	\$338,011	–	\$338,011	–	\$338,011
USE OF MONEY & PROPERTY	\$6,000	–	\$6,000	–	\$6,000
REVENUES TOTAL	\$9,743,741	–	\$9,743,741	–	\$9,743,741
Calculation	\$0	\$0	–	\$0	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Administrative Assistant 2	-	0.50	0.50	910	-	-		
Administrative Assistant 3	1.00	1.00	1.00	2080	1.00	2080		
Administrative Assistant 4	1.00	1.00	1.00	2080	1.00	2080		
Assistant Recycling Specialist	1.00	-	-	-	1.00	2080		
Communications Coordinator	1.00	1.00	1.00	2080	-	-		
Communications Specialist	-	-	-	-	1.00	2080		
Dep Dir of Recycling & Materials Mgmt	1.00	1.00	1.00	2080	1.00	2080		
Fiscal Coordinator	1.00	1.00	1.00	2080	1.00	2080		
Recycling and Materials Mgt Dir	1.00	1.00	1.00	2080	1.00	2080		
Recycling Driver	1.00	2.00	2.00	4160	1.50	3120		
Senior Account Clerk/Typist	1.00	1.00	1.00	2080	1.00	2080		
Senior Weigh Scale Operator	1.00	1.00	1.00	2080	1.00	2080		
SW Enforcement Officer	-	-	-	-	0.50	1040		
Waste Reduction & Recycling Coordinator	3.00	4.00	4.00	8320	3.00	6240		
Weigh Scale Operator	0.75	1.00	1.00	1820	1.00	2080		
FTE Total	13.75	15.50	15.50	31,850	15.00	31,200	-	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

8160 - Solid Waste Disposal

8160 Solid Waste Disposal

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$268,543	\$189,050	\$272,316	-	-	-
51200 - OVERTIME PAY	\$2,165	\$898	\$2,163	-	-	-
51400 - DISABILITY PAY	\$0	\$6,965	\$0	-	-	-
51600 - LONGEVITY	\$3,125	\$2,750	\$500	-	-	-
51700 - PREMIUM PAY	\$0	\$938	\$0	-	-	-
54422 - EQUIPMENT MAINTENANCE	\$10,000	\$2,873	\$10,000	-	-	-
54425 - SERVICE CONTRACTS	\$10,450	\$9,873	\$10,750	-	-	-
54416 - MEMBERSHIP DUES	\$75	\$15	\$75	-	-	-
54462 - INSURANCE	\$5,000	\$5,451	\$5,000	-	-	-
54489 - CREDIT CARD FEES	\$34,000	\$25,517	\$35,000	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$2,400	\$2,400	\$2,400	-	-	-
54808 - CONTRIBUTION TO DEBT SERV	\$176,516	-	\$177,043	-	-	-
54476 - FACILITIES MAIN/REPAIR	\$37,000	\$973	\$35,000	-	-	-
54400 - PROGRAM EXPENSE	\$0	-	\$2,000	-	-	-
54412 - TRAVEL/TRAINING	\$2,550	-	\$2,600	-	-	-
54442 - PROFESSIONAL SERVICES	\$1,438,628	\$842,360	\$1,621,563	-	-	-
54472 - TELEPHONE	\$1,236	\$755	\$1,236	-	-	-
52206 - COMPUTER EQUIPMENT	\$750	\$17	\$1,000	-	-	-
54319 - PROGRAM SUPPLIES	\$1,200	-	\$1,200	-	-	-
54330 - PRINTING	\$11,150	\$4,953	\$12,650	-	-	-
58800 - FRINGES	\$119,996	\$89,724	\$109,615	-	-	-
EXPENSES TOTAL	\$2,124,784	\$1,185,511	\$2,302,111	-	-	-
Revenues						
42610 - FINES, FORFEITURES, BAILS	\$350	-	\$350	-	-	-
45031 - INTERFUND(A)	\$1,994	-	-	-	-	-
42590 - PERMITS	\$306,300	\$204,305	\$283,450	-	-	-
42770 - OTHER MISCELL REVENUES	\$0	\$263	\$0	-	-	-
42130 - SW ANNUAL FEE	-\$328,611	-	-\$166,053	-	-	-
42131 - DISPOSAL FEES	\$1,782,150	\$1,007,506	\$1,801,770	-	-	-
42134 - PUNCH CARD CHARGES	\$240,000	\$132,945	\$247,500	-	-	-
42135 - FINANCE CHARGE	\$100	\$51	\$100	-	-	-
42137 - SW DISPOSAL COUPONS	\$122,500	\$73,300	\$135,000	-	-	-
REVENUES TOTAL	\$2,124,783	\$1,418,369	\$2,302,117	-	-	-

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Calculation	\$1	-\$232,859	-\$6	\$0	\$0	\$0

8163 - Recycling

8163 Recycling

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$222,300	\$98,997	\$186,261	-	-	-
51200 - OVERTIME PAY	\$2,165	-	\$2,163	-	-	-
51600 - LONGEVITY	\$1,750	\$1,250	\$1,625	-	-	-
51700 - PREMIUM PAY	\$0	\$132	\$0	-	-	-
54402 - LEGAL ADVERTISING	\$1,900	-	\$2,500	-	-	-
54416 - MEMBERSHIP DUES	\$1,455	\$75	\$1,535	-	-	-
54412 - TRAVEL/TRAINING	\$3,800	\$10	\$2,900	-	-	-
54442 - PROFESSIONAL SERVICES	\$2,652,649	\$1,504,987	\$2,679,667	-	-	-
54319 - PROGRAM SUPPLIES	\$5,806	-	\$5,825	-	-	-
54330 - PRINTING	\$2,168	\$374	\$2,365	-	-	-
54332 - BOOKS	\$500	-	\$500	-	-	-
54333 - EDUCATION AND PROMOTION	\$2,300	\$56	\$2,300	-	-	-
58800 - FRINGES	\$98,963	\$45,954	\$76,211	-	-	-
EXPENSES TOTAL	\$2,995,756	\$1,651,836	\$2,963,852	-	-	-
Revenues						
42130 - SW ANNUAL FEE	\$1,739,132	\$1,335,449	\$1,565,071	-	-	-
42134 - PUNCH CARD CHARGES	\$0	\$84	\$0	-	-	-
42137 - SW DISPOSAL COUPONS	\$0	\$208	\$0	-	-	-
42139 - RECYCLING	\$1,074,860	\$561,364	\$1,219,561	-	-	-
42140 - DROP OFF FEES	\$69,100	\$57,137	\$73,220	-	-	-
43989 - OTHER HOME/COMMUNITY SVCS	\$109,664	-	\$100,000	-	-	-
42401 - INTEREST & EARNINGS	\$3,000	\$6,733	\$6,000	-	-	-
REVENUES TOTAL	\$2,995,756	\$1,960,976	\$2,963,852	-	-	-
Calculation	\$0	-\$309,140	\$0	\$0	\$0	\$0

8164 - Solid Waste Recycling and Collection

8164 Solid Waste Recycling and Collection

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$33,644	-	\$37,836	-	-	-
51600 - LONGEVITY	\$500	-	\$500	-	-	-
54442 - PROFESSIONAL SERVICES	\$2,003,539	\$989,875	\$2,031,570	-	-	-
54319 - PROGRAM SUPPLIES	\$6,961	-	\$7,275	-	-	-
54330 - PRINTING	\$4,485	\$3,352	\$4,375	-	-	-
58800 - FRINGES	\$15,082	-	\$16,933	-	-	-
EXPENSES TOTAL	\$2,064,211	\$993,227	\$2,098,489	-	-	-
Revenues						
42130 - SW ANNUAL FEE	\$2,053,690	\$2,280,700	\$2,088,088	-	-	-
42138 - SW BIN SALES	\$10,520	\$4,762	\$10,400	-	-	-
REVENUES TOTAL	\$2,064,210	\$2,285,462	\$2,098,488	-	-	-
Calculation	\$1	-\$1,292,235	\$1	\$0	\$0	\$0

8165 - Solid Waste Reduction

8165 Solid Waste Reduction

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$33,644	-	\$67,499	-	-	-
51600 - LONGEVITY	\$625	-	\$250	-	-	-
54414 - LOCAL MILEAGE	\$230	-	\$150	-	-	-
54442 - PROFESSIONAL SERVICES	\$196,760	\$142,500	\$205,990	-	-	-
52220 - DEPARTMENTAL EQUIPMENT	\$13,297	-	\$0	-	-	-
54319 - PROGRAM SUPPLIES	\$26,750	-	\$37,400	-	-	-
54330 - PRINTING	\$2,258	-	\$1,560	-	-	-
54333 - EDUCATION AND PROMOTION	\$550	-	\$595	-	-	-
58800 - FRINGES	\$15,137	-	\$28,849	-	-	-
EXPENSES TOTAL	\$289,251	\$142,500	\$342,293	-	-	-
Revenues						
45031 - INTERFUND(A)	\$48,297	\$10,193	\$35,000	-	-	-
42130 - SW ANNUAL FEE	\$240,953	\$240,953	\$307,292	-	-	-
42138 - SW BIN SALES	\$0	\$1,140	\$0	-	-	-
REVENUES TOTAL	\$289,250	\$252,286	\$342,292	-	-	-
Calculation	\$1	-\$109,786	\$1	\$0	\$0	\$0

8166 - Old Landfills and Facilities

8166 Old Landfills and Facilities

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$33,644	\$47,997	\$37,836	-	-	-
51200 - OVERTIME PAY	\$0	\$538	\$0	-	-	-
51600 - LONGEVITY	\$500	-	\$500	-	-	-
54476 - FACILITIES MAIN/REPAIR	\$6,075	\$220	\$6,300	-	-	-
54412 - TRAVEL/TRAINING	\$500	-	\$500	-	-	-
54442 - PROFESSIONAL SERVICES	\$207,160	\$178,898	\$331,996	-	-	-
54471 - ELECTRIC	\$300	\$128	\$300	-	-	-
54319 - PROGRAM SUPPLIES	\$1,000	\$7	\$1,000	-	-	-
58800 - FRINGES	\$15,081	\$22,220	\$16,933	-	-	-
EXPENSES TOTAL	\$264,260	\$250,008	\$395,365	-	-	-
Revenues						
42130 - SW ANNUAL FEE	\$264,260	\$264,260	\$395,364	-	-	-
REVENUES TOTAL	\$264,260	\$264,260	\$395,364	-	-	-
Calculation	\$0	-\$14,252	\$1	\$0	\$0	\$0

8168 - Solid Waste Administration

8168 Solid Waste Administration

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$239,609	\$108,019	\$198,793	-	-	-
51400 - DISABILITY PAY	\$0	-\$1,186	\$0	-	-	-
51600 - LONGEVITY	\$2,000	-	\$2,375	-	-	-
54422 - EQUIPMENT MAINTENANCE	\$90	-	\$100	-	-	-
54424 - EQUIPMENT RENTAL	\$1,400	\$861	\$1,400	-	-	-
54414 - LOCAL MILEAGE	\$450	-	\$300	-	-	-
54416 - MEMBERSHIP DUES	\$640	-	\$0	-	-	-
54452 - POSTAGE	\$4,400	\$1,138	\$4,000	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$126,353	\$113,822	\$126,037	-	-	-
54476 - FACILITIES MAIN/REPAIR	\$30,540	\$11,249	\$32,000	-	-	-
54400 - PROGRAM EXPENSE	\$70,750	\$60,300	\$70,750	-	-	-
54412 - TRAVEL/TRAINING	\$1,000	-	\$500	-	-	-
54442 - PROFESSIONAL SERVICES	\$12,787	\$8,749	\$12,000	-	-	-
54471 - ELECTRIC	\$6,600	\$3,358	\$6,800	-	-	-
54472 - TELEPHONE	\$10,736	\$4,616	\$8,480	-	-	-
54474 - WATER/SEWER	\$12,500	\$5,169	\$12,500	-	-	-
52206 - COMPUTER EQUIPMENT	\$11,900	\$176	\$9,340	-	-	-
52210 - OFFICE EQUIPMENT	\$0	\$320	\$2,500	-	-	-
52230 - COMPUTER SOFTWARE	\$2,500	\$138	\$4,200	-	-	-
54303 - OFFICE SUPPLIES	\$3,500	\$586	\$3,800	-	-	-
54306 - AUTOMOTIVE SUPPLIES	\$250	\$8	\$250	-	-	-
54310 - AUTOMOTIVE FUEL	\$1,999	\$585	\$1,400	-	-	-
54330 - PRINTING	\$1,500	\$554	\$1,500	-	-	-
54342 - FOOD	\$600	\$337	\$700	-	-	-
58800 - FRINGES	\$80,221	\$48,908	\$79,776	-	-	-
EXPENSES TOTAL	\$622,325	\$367,706	\$579,501	-	-	-
Revenues						
45031 - INTERFUND(A)	\$1,994	-	\$0	-	-	-
42130 - SW ANNUAL FEE	\$424,731	\$415,164	\$235,443	-	-	-
41082 - USE OF RESERVES	\$195,601	-	\$344,057	-	-	-
REVENUES TOTAL	\$622,326	\$415,164	\$579,500	-	-	-
Calculation	-\$1	-\$47,458	\$1	\$0	\$0	\$0

8169 - Household Hazardous Waste

8169 Household Hazardous Waste

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$33,644	-	\$37,836	-	-	-
51600 - LONGEVITY	\$500	-	\$500	-	-	-
54422 - EQUIPMENT MAINTENANCE	\$110	-	\$110	-	-	-
54425 - SERVICE CONTRACTS	\$2,148	\$1,050	\$2,475	-	-	-
54402 - LEGAL ADVERTISING	\$200	-	\$200	-	-	-
54416 - MEMBERSHIP DUES	\$150	\$175	\$175	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$660	\$420	\$660	-	-	-
54476 - FACILITIES MAIN/REPAIR	\$7,000	-	\$7,000	-	-	-
54412 - TRAVEL/TRAINING	\$2,800	-	\$2,800	-	-	-
54442 - PROFESSIONAL SERVICES	\$106,518	\$22,032	\$109,714	-	-	-
54471 - ELECTRIC	\$4,000	\$2,110	\$4,200	-	-	-
54319 - PROGRAM SUPPLIES	\$750	-	\$750	-	-	-
54333 - EDUCATION AND PROMOTION	\$400	-	\$500	-	-	-
58800 - FRINGES	\$15,081	-	\$16,933	-	-	-
EXPENSES TOTAL	\$173,961	\$25,787	\$183,853	-	-	-
Revenues						
42130 - SW ANNUAL FEE	\$130,463	\$130,463	\$141,202	-	-	-
42132 - DEPOT FEES	\$8,499	\$4,012	\$7,649	-	-	-
43989 - OTHER HOME/COMMUNITY SVCS	\$35,000	-	\$35,000	-	-	-
REVENUES TOTAL	\$173,962	\$134,475	\$183,851	-	-	-
Calculation	-\$1	-\$108,688	\$2	\$0	\$0	\$0

8171 - Organics Recycle and Reduce

8171 Organics Recycle and Reduce

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$155,834	\$79,263	\$205,670	-	-	-
51200 - OVERTIME PAY	\$0	\$90	-	-	-	-
51300 - SHIFT PAY	\$0	\$999	-	-	-	-
51400 - DISABILITY PAY	\$0	\$3,162	-	-	-	-
51600 - LONGEVITY	\$500	-	\$1,250	-	-	-
51700 - PREMIUM PAY	\$0	\$35	-	-	-	-
54424 - EQUIPMENT RENTAL	\$2,000	-	\$2,000	-	-	-
54402 - LEGAL ADVERTISING	-	-	\$1,000	-	-	-
54412 - TRAVEL/TRAINING	\$3,000	\$270	\$3,000	-	-	-
54442 - PROFESSIONAL SERVICES	\$367,317	\$156,624	\$412,985	-	-	-
52231 - VEHICLES	-	-	\$65,000	-	-	-
52233 - HIGHWAY EQUIPMENT	\$25,500	-	\$26,520	-	-	-
R54319 - PROGRAM SUPPLIES	-	\$2,736	-	-	-	-
54306 - AUTOMOTIVE SUPPLIES	\$300	-	\$300	-	-	-
54310 - AUTOMOTIVE FUEL	\$8,700	\$3,076	\$9,048	-	-	-
54319 - PROGRAM SUPPLIES	\$36,982	\$4,894	\$54,057	-	-	-
54330 - PRINTING	\$5,475	\$135	\$4,910	-	-	-
54332 - BOOKS	-	-	\$250	-	-	-
54333 - EDUCATION AND PROMOTION	\$3,100	-	\$2,640	-	-	-
58800 - FRINGES	\$69,052	\$38,249	\$89,647	-	-	-
EXPENSES TOTAL	\$677,760	\$289,532	\$878,277	-	-	-
Revenues						
42130 - SW ANNUAL FEE	\$478,038	-	\$637,696	-	-	-
42134 - PUNCH CARD CHARGES	\$6,000	\$5,606	\$6,000	-	-	-
42137 - SW DISPOSAL COUPONS	\$18,000	\$10,784	\$17,600	-	-	-
42138 - SW BIN SALES	\$5,512	\$2,513	\$3,260	-	-	-
42140 - DROP OFF FEES	\$10,710	-	\$10,710	-	-	-
43989 - OTHER HOME/COMMUNITY SVCS	\$159,500	-	\$203,011	-	-	-
REVENUES TOTAL	\$677,760	\$18,903	\$878,277	-	-	-
Calculation	\$0	\$270,629	\$0	\$0	\$0	\$0

SALES TAX DISTRIBUTION

2025 Operating Budget

Department Overview

Tompkins County receives most* of the sales tax generated within the County and then distributes portions of the collections to towns, villages, and the City of Ithaca based on a statutory formula. This budgeting unit reflects the direct cash payments by the County to the towns, villages, and City of Ithaca for their respective shares of the sales tax.

*(The exception is a direct payment by the State to the City of Ithaca for its 50% share of the basic 3% county sales tax generated within the City.)

Department Request Consolidated Budget - Expenditures and Revenues

Sales Tax Distribution

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
OTHER	\$13,045,148	\$8,174,703	\$13,860,281	-	-	\$0	\$13,860,281
EXPENSES TOTAL	\$13,045,148	\$8,174,703	\$13,860,281	-	-	\$0	\$13,860,281
Revenues							
NON PROPERTY TAXES	\$13,045,148	\$8,174,703	\$13,860,281	-	-	\$0	\$13,860,281
REVENUES TOTAL	\$13,045,148	\$8,174,703	\$13,860,281	-	-	\$0	\$13,860,281
Calculation	\$0	\$0	\$0	\$0	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Sales Tax Distribution

	5% CUT TARGET	5% CUT OTR REC		2025 CNTY ADMIN RECOM	
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
OTHER	\$13,860,281	–	\$13,860,281	–	\$13,860,281
EXPENSES TOTAL	\$13,860,281	–	\$13,860,281	–	\$13,860,281
Revenues					
NON PROPERTY TAXES	\$13,860,281	–	\$13,860,281	–	\$13,860,281
REVENUES TOTAL	\$13,860,281	–	\$13,860,281	–	\$13,860,281
Calculation	\$0	\$0	–	\$0	–

1985 - Sales Tax Distribution

1985 Distribution of Sales Tax

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54404 - PASS THRU EXPENSE	\$12,047,949	\$7,676,103	\$13,860,281	–	–	–
EXPENSES TOTAL	\$12,047,949	\$7,676,103	\$13,860,281	–	–	–
Revenues						
41107 - SALES TAX 3%- TOWNS	\$8,276,836	\$4,858,656	\$10,089,168	–	–	–
41109 - SALES TAX 1%- CITY	\$1,837,034	\$1,347,108	\$1,837,034	–	–	–
41108 - SALES TAX 1% -TOWNS	\$1,934,079	\$1,470,339	\$1,934,079	–	–	–
REVENUES TOTAL	\$12,047,949	\$7,676,103	\$13,860,281	–	–	–
Calculation	\$0	\$0	\$0	\$0	\$0	\$0

6901 - County/City Program

6901 County/City Program

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54666 - CITY S/TAX AGMT	\$997,199	\$498,600	\$0	-	-	-
EXPENSES TOTAL	\$997,199	\$498,600	\$0	-	-	-
Revenues						
41111 - SALES TAX 1%	\$997,199	\$498,600	\$0	-	-	-
REVENUES TOTAL	\$997,199	\$498,600	\$0	-	-	-
Calculation	\$0	\$0	\$0	\$0	\$0	\$0

SHERIFF'S OFFICE

2025 Operating Budget and Over Target

Department Overview

The Tompkins County Sheriff's Office in collaboration with surrounding community agencies, is an active participant in building and strengthening community partnerships that progressively foster the public safety interests of the County's residents and visitors. The Sheriff's Office team continually strives to inspire the confidence and respect of the community it serves, through all-inclusive leadership and accountability. The Sheriff's Office encourages innovative concepts that promote development in new directions, focus on achieving exceptional service to the public, and continually aim to be a model of excellence in the area of law enforcement.

Fiscal Target: 8,143,963

5% Cut Fiscal Target: 7,736,765

Reduction: 407,198

Department Request Consolidated Budget - Expenditures and Revenues

Sheriff Road

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$5,225,043	\$1,964,494	\$4,891,702	\$316,650	\$182,595	\$499,245	\$5,390,947
OVERTIME	\$353,138	\$285,682	\$394,608	–	–	\$0	\$394,608
PREMIUM PAY	\$164,404	\$956,037	\$197,271	–	–	\$0	\$197,271
ALL OTHER CONTR. SVCS.	\$159,038	\$152,638	\$128,535	–	–	\$0	\$128,535
OTHER	\$10,300	\$7,284	\$46,950	–	–	\$0	\$46,950
VEHICLES FUEL AND MAINTENANCE	\$56,075	\$27,148	\$21,075	–	–	\$0	\$21,075
MAINTENANCE	\$0	\$1,409	\$1,500	–	–	\$0	\$1,500
PROGRAM EXPENSE	\$23,126	\$3,459	\$23,126	–	–	\$0	\$23,126
TRAVEL TRAINING	\$52,672	\$26,496	\$42,925	–	–	\$0	\$42,925
PROFESSIONAL SERVICES	\$0	–	\$32,000	–	–	\$0	\$32,000
UTILITIES	\$30,900	\$16,718	\$30,000	–	–	\$0	\$30,000
EQUIPMENT	\$425,413	\$84,508	\$94,000	–	–	\$0	\$94,000
AUTOMOTIVE EQUIPMENT	\$65,000	–	\$0	–	–	\$0	\$0
OTHER SUPPLIES	\$165,630	\$83,406	\$179,130	–	\$185,048	\$185,048	\$364,178
FRINGE	\$2,277,257	\$1,467,804	\$2,077,734	\$86,474	\$80,653	\$167,127	\$2,244,861
EXPENSES TOTAL	\$9,007,996	\$5,077,082	\$8,160,556	\$403,124	\$448,296	\$851,420	\$9,011,976
Revenues							
LOCAL REVENUES	\$150,000	\$120,384	\$150,000	–	–	\$0	\$150,000
FEDERAL AID	\$9,816	–	\$0	–	–	\$0	\$0
FINES AND FORFEITURES	\$5,000	–	\$47,000	–	–	\$0	\$47,000
INTERFUND REVENUES	\$272,400	\$72,429	\$121,030	–	–	\$0	\$121,030
INTERFUND REVENUES	\$0	–	–	–	–	\$0	\$0
LICENSE & PERMITS	\$5,000	\$4,232	\$5,000	–	–	\$0	\$5,000
MISCELL LOCAL SOURCES	\$25,000	\$27,359	\$20,000	–	\$0	\$0	\$20,000
SALE OF PROPERTY/COMPEN F	\$0	–	\$0	–	\$15,000	\$15,000	\$15,000
STATE AID	\$573,853	\$170,343	\$80,761	–	\$220,469	\$220,469	\$301,230
REVENUES TOTAL	\$1,041,069	\$394,746	\$423,791	–	\$235,469	\$235,469	\$659,260
Calculation	\$7,966,927	\$4,682,335	\$7,736,765	\$403,124	\$212,827	–	–

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Sheriff Road

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$4,891,702	\$182,595	\$5,074,297	\$282,595	\$5,174,297
OVERTIME	\$394,608	–	\$394,608	–	\$394,608
PREMIUM PAY	\$197,271	–	\$197,271	–	\$197,271
ALL OTHER CONTR. SVCS.	\$128,535	–	\$128,535	–	\$128,535
OTHER	\$46,950	–	\$46,950	–	\$46,950
VEHICLES FUEL AND MAINTENANCE	\$21,075	–	\$21,075	–	\$21,075
MAINTENANCE	\$1,500	–	\$1,500	–	\$1,500
PROGRAM EXPENSE	\$23,126	–	\$23,126	–	\$23,126
TRAVEL TRAINING	\$42,925	–	\$42,925	–	\$42,925
PROFESSIONAL SERVICES	\$32,000	–	\$32,000	–	\$32,000
UTILITIES	\$30,000	–	\$30,000	–	\$30,000
EQUIPMENT	\$94,000	–	\$94,000	–	\$94,000
OTHER SUPPLIES	\$179,130	–	\$179,130	–	\$179,130
FRINGE	\$2,077,734	\$80,653	\$2,158,387	\$80,653	\$2,158,387
EXPENSES TOTAL	\$8,160,556	\$263,248	\$8,423,804	\$363,248	\$8,523,804
Revenues					
LOCAL REVENUES	\$150,000	–	\$150,000	–	\$150,000
FINES AND FORFEITURES	\$47,000	–	\$47,000	–	\$47,000
INTERFUND REVENUES	\$121,030	–	\$121,030	–	\$121,030
LICENSE & PERMITS	\$5,000	–	\$5,000	–	\$5,000
MISCELL LOCAL SOURCES	\$20,000	\$0	\$20,000	\$0	\$20,000
STATE AID	\$80,761	\$130,445	\$211,206	\$130,445	\$211,206
REVENUES TOTAL	\$423,791	\$130,445	\$554,236	\$130,445	\$554,236
Calculation	\$7,736,765	\$132,803	–	\$232,803	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
24 HR Special Patrol Officer	-	-	-	-	0.60	1248		
Civil Account and Permit Clerk	4.00	2.00	2.00	4160	2.00	4160		
Criminal Investigator	4.00	4.00	4.00	8280	4.00	8280		
Deputy Sheriff	28.00	31.00	29.00	60,030	28.00	57,960		2.00
Deputy Sheriff (part-time)	2.00	2.00	1.20	2496	-	-	0.40	
Executive Assistant To The Sheriff	1.00	1.00	1.00	2080	1.00	2080		
Lieutenant Deputy Sheriff	3.00	3.00	3.00	6210	3.00	6210		
Senior Civil/Account Permit Clerk	1.00	1.00	1.00	2080	1.00	2080		
Sergeant-Deputy Sheriff	8.00	8.00	8.00	16,560	8.00	16,560		
Sheriff	1.00	1.00	1.00	2080	1.00	2080		
Sheriff's Clerk	-	-	-	-	-	-	2.00	
Special Patrol Officer	-	-	4.00	8320	3.00	6,240	2.00	
Special Patrol Officer (part-time)	-	-	0.80	1664	0.40	832.00	0.40	
FTE Total	52.00	53.00	55.00	113,960	52.00	107,730	4.80	2.00

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

3110 - Civil

3110 Civil

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$786,610	\$366,554	\$693,743	\$121,388	-	\$100,000
51200 - OVERTIME PAY	\$5,307	\$3,528	\$7,978	-	-	-
51300 - SHIFT PAY	\$6,696	\$1,256	\$6,696	-	-	-
51600 - LONGEVITY	\$500	-	\$2,575	-	-	-
51700 - PREMIUM PAY	\$4,000	-	\$6,000	-	-	-
54424 - EQUIPMENT RENTAL	\$2,000	\$1,193	\$2,000	-	-	-
54425 - SERVICE CONTRACTS	\$11,200	\$9,852	\$11,926	-	-	-
54416 - MEMBERSHIP DUES	\$900	\$850	\$900	-	-	-
54452 - POSTAGE	\$3,500	\$4,133	\$4,500	-	-	-
54400 - PROGRAM EXPENSE	\$100	-	\$100	-	-	-
54412 - TRAVEL/TRAINING	\$2,000	-	\$2,000	-	-	-
54472 - TELEPHONE	\$900	\$81	\$0	-	-	-
52214 - OFFICE FURNISHINGS	\$0	-	\$500	-	-	-
52220 - DEPARTMENTAL EQUIPMENT	\$1,000	-	\$500	-	-	-
54303 - OFFICE SUPPLIES	\$4,230	\$1,355	\$4,230	-	-	-
54330 - PRINTING	\$2,000	\$972	\$2,000	-	-	-
54332 - BOOKS	\$200	\$51	\$200	-	-	-
54333 - EDUCATION AND PROMOTION	\$5,000	-	\$5,000	-	-	-
54340 - CLOTHING	\$500	-	\$500	-	-	-
54347 - AMMUNITION	\$500	-	\$0	-	-	-
R54347 - AMMUNITION	-	\$462	-	-	-	-
58800 - FRINGES	\$349,192	\$169,999	\$306,647	\$53,618	-	\$0
EXPENSES TOTAL	\$1,186,335	\$560,287	\$1,057,995	\$175,006	-	\$100,000
Revenues						
41510 - SHERIFF FEES	\$90,000	\$49,819	\$90,000	-	-	-
44389 - OTHER PUBLIC SAFETY AID	\$9,816	-	-	-	-	-
42590 - PERMITS	\$5,000	\$4,232	\$5,000	-	-	-
REVENUES TOTAL	\$104,816	\$54,051	\$95,000	-	-	-
Calculation	\$1,081,519	\$506,236	\$962,995	\$175,006	\$0	\$100,000

3111 - SWAT

3111 SWAT

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54412 - TRAVEL/TRAINING	\$10,000	\$3,765	\$10,000	-	-	-
52220 - DEPARTMENTAL EQUIPMENT	\$3,000	\$1,835	\$3,000	-	-	-
R52220 - DEPARTMENTAL EQUIPMENT	-	\$1,355	-	-	-	-
54340 - CLOTHING	\$3,000	-	\$3,000	-	-	-
EXPENSES TOTAL	\$16,000	\$6,955	\$16,000	-	-	-
Revenues	-	-	-	-	-	-
Calculation	\$16,000	\$6,955	\$16,000	\$0	\$0	\$0

3113 - Law Enforcement

3113 Law Enforcement

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$4,438,433	\$1,597,940	\$4,197,959	\$377,857	\$182,595	\$182,595
51200 - OVERTIME PAY	\$347,831	\$282,153	\$386,630	-	-	-
51500 - OTHER PAY 207C	\$0	\$34,471	\$0	-	-	-
51300 - SHIFT PAY	\$90,208	\$863,001	\$122,000	-	-	-
51700 - PREMIUM PAY	\$63,000	\$57,309	\$60,000	-	-	-
54424 - EQUIPMENT RENTAL	\$2,000	\$2,752	\$2,000	-	-	-
54425 - SERVICE CONTRACTS	\$143,838	\$138,841	\$112,609	-	-	-
54452 - POSTAGE	\$900	\$391	\$900	-	-	-
54485 - CONFIDENTIAL INVESTIGATIO	\$5,000	\$1,910	\$5,000	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$0	-	\$35,000	-	-	-
54421 - AUTO MAINTENACE/REPAIRS	\$56,075	\$27,148	\$21,075	-	-	-
54311 - MAINTENANCE	\$0	\$1,409	\$1,500	-	-	-
54400 - PROGRAM EXPENSE	\$23,026	\$3,459	\$13,026	-	-	-
54412 - TRAVEL/TRAINING	\$40,672	\$22,731	\$30,925	-	-	-
54472 - TELEPHONE	\$30,000	\$16,636	\$30,000	-	-	-
52214 - OFFICE FURNISHINGS	\$0	-	\$5,000	-	-	-
52220 - DEPARTMENTAL EQUIPMENT	\$371,413	\$42,978	\$35,000	-	-	-
52221 - SAFETY/RESCUE/EMERG EQUIP	\$20,000	-	\$20,000	-	-	-
52222 - COMMUNICATIONS EQUIP	\$30,000	\$9,240	\$30,000	-	-	-

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
R52220 - DEPARTMENTAL EQUIPMENT	-	\$11,000	-	-	-	-
R52221 - SAFETY/RESCUE/EMERG EQUIP	-	\$15,851	-	-	-	-
R52222 - COMMUNICATIONS EQUIP	-	\$2,248	-	-	-	-
52231 - VEHICLES	\$65,000	-	-	-	-	-
54303 - OFFICE SUPPLIES	\$2,000	\$1,671	\$2,000	-	-	-
54306 - AUTOMOTIVE SUPPLIES	\$6,700	\$3,624	\$6,700	-	-	-
54310 - AUTOMOTIVE FUEL	\$53,000	\$36,389	\$53,000	-	-	-
54319 - PROGRAM SUPPLIES	\$10,000	\$2,706	\$10,000	-	-	-
54330 - PRINTING	\$2,500	\$3,173	\$2,500	-	-	-
54332 - BOOKS	\$500	-	\$500	-	-	-
54333 - EDUCATION AND PROMOTION	\$15,500	\$4,438	\$10,000	-	-	-
54340 - CLOTHING	\$45,000	\$24,768	\$50,000	-	-	-
54346 - NAVIGATION	\$5,000	\$2,576	\$5,000	\$185,048	-	-
54347 - AMMUNITION	\$10,000	-	\$20,000	-	-	-
R54347 - AMMUNITION	-	\$1,220	-	-	-	-
58800 - FRINGES	\$1,928,065	\$1,297,805	\$1,771,087	\$113,509	\$80,653	\$80,653
EXPENSES TOTAL	\$7,805,661	\$4,509,840	\$7,039,411	\$676,414	\$263,248	\$263,248
Revenues						
41510 - SHERIFF FEES	\$60,000	\$70,565	\$60,000	-	-	-
42610 - FINES, FORFEITURES, BAILS	\$5,000	-	\$0	-	-	-
42801 - INTERFUND REVENUES	\$272,400	\$72,429	\$121,030	-	-	-
42701 - REFUND OF PRIOR YR EXPENS	\$0	\$20,137	-	-	-	-
42770 - OTHER MISCELL REVENUES	\$0	\$1,200	-	-	-	-
42771 - INTERDEPARTMENT REVENUE	\$25,000	\$6,021	\$20,000	-	-	-
43389 - OTHER PUBLIC SAFETY	\$573,853	\$170,343	\$74,296	\$0	\$130,445	\$130,445
REVENUES TOTAL	\$936,253	\$340,695	\$275,326	\$0	\$130,445	\$130,445
Calculation	\$6,869,408	\$4,169,145	\$6,764,085	\$676,414	\$132,803	\$132,803

4250 - Stop DWI

4250 Stop DWI

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54416 - MEMBERSHIP DUES	-	-	\$500	-	-	-
54452 - POSTAGE	-	-	\$150	-	-	-
54400 - PROGRAM EXPENSE	-	-	\$10,000	-	-	-
54442 - PROFESSIONAL SERVICES	-	-	\$32,000	-	-	-
54303 - OFFICE SUPPLIES	-	-	\$500	-	-	-
54333 - EDUCATION AND PROMOTION	-	-	\$4,000	-	-	-
EXPENSES TOTAL	-	-	\$47,150	-	-	-
Revenues						
42615 - STOP DWI FINES	-	-	\$47,000	-	-	-
43089 - OTHER STATE AID	-	-	\$6,465	-	-	-
REVENUES TOTAL	-	-	\$53,465	-	-	-
Calculation	\$0	\$0	-\$6,315	\$0	\$0	\$0

Over Target Request Summary

Sheriff - Road Patrol

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	
Expenses	\$8,160,556	\$403,124	\$448,296	\$100,000	\$263,248	\$363,248	\$8,523,804
Revenues	\$423,791	-	\$185,048	-	\$130,445	\$130,445	\$554,236
Calculation	\$7,736,765	\$403,124	\$263,248	\$100,000	\$132,803	\$232,803	-

Department Over Target Request

Name: Reinstatement of 5% Cut

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

Reinstatement of 3 Special Patrol Officer positions, 1 Part-Time Deputy Sheriff position, and 2 Sheriff Clerk positions. These positions are important to our daily operations. Utilizing SPO's saves on overtime in both the Corrections Division and Road Patrol Division as well as the Tompkins County Airport funds for TSA requirements instead of using regular Deputy Sheriff positions which would cost much higher for those details to be covered. The part-time Deputy Sheriff position is also utilized to

cover the airport shifts at a lower rate and saves on overtime for airport coverage. The 2 Sheriff Clerk positions are vital in the Reimagining Public Safety process as they have been successful serving in their civilian roles. Their availability has made it easier to keep our Deputy Sheriff's on the road by handling calls that do not require a law enforcement officer's presence.
 Local Share: \$403,124

Reinstatement of 5% Cut

Functional Unit	Account Code	Object Code Description	Amount
3113	51000	REGULAR PAY	\$195,262
3110	51000	REGULAR PAY	\$121,388
3113	58800	FRINGES	\$32,856
3110	58800	FRINGES	\$53,618
			\$403,124

COUNTY
 ADMINISTRATOR
 APPROVED 5% CUT
 OTR

Recommended:
 Funding Type: Not Approved
 Reason:
 Unable to recommend to meet
 the goal of a 2% tax levy
 increase

COUNTY
 ADMINISTRATOR
 RECOMMENDED

Recommended: \$100,000
 Funding Type: Target
 Reason: Able to
 recommend partial
 restoration of 5% cut and
 remain within the tax cap

Name: Tompkins County Crisis Response Unit

Priority: 2

Reason: Continuation of Previous Years OTR

Funding Type: MultiYear

Description:

Year 3 of 3. This OTR is requesting continued funding for one Deputy Sheriff position to staff a crisis intervention co-response team in partnership with Tompkins County Mental Health. The CARE (Crisis Alternative Response & Engagement) team will be comprised of a Deputy Sheriff and a Licensed Clinical Therapist Counselor from the Tompkins County Mental Health Department. We anticipate being able to officially start the co-response team in the later half of 2023. Over the last year, the Sheriff's Office, the Whole Health Department, and the Department of Emergency Response have worked collaboratively to design a crisis co-response program that will best serve our community. This work has included but it not limited to, meeting with other jurisdictions that have been doing similar work, developing policy, establishing an MOU (Memorandum of Understanding) regarding each department's role, recruitment for the positions, identifying stakeholders that the Team will work closely with, developing branding, establishing quality control measures, establishing minimum qualifications, and continuing training needs for the Team members, etc. The formation of this pilot unit, in consultation with the Mental Health Department, will serve as the vehicle to evaluate and implement future specific plans.

Local Share: \$132,803

3113 Sheriff TC Crisis Response Unit OTR

Functional Unit	Account Code	Object Code Description	Amount
3113	51000	REGULAR PAY	\$92,115
3113	58800	FRINGES	\$40,688
			\$132,803

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

Recommended: \$132,803
Funding Type: Multi-Year
Reason:
Approved the third year of this 3 year one-time funding.

COUNTY ADMINISTRATOR RECOMMENDED

Recommended: \$132,803
Funding Type: Multi-Year
Reason:
Approved the third year of this 3 year one-time funding.

Name: Tompkins County Crisis Response Unit #2

Priority: 2

Reason: New Initiative

Funding Type: MultiYear

Description:

Year 1 of 3. This OTR is requesting one FTE Deputy Sheriff position to staff a second Crisis Alternative Response & Engagement team. Tompkins County Mental Health received a grant that will cover the costs of this Deputy Sheriff salary. This second CARE (Crisis Alternative Response & Engagement) team

will be comprised of a Deputy Sheriff and a Licensed Clinical Therapist Counselor from the Tompkins County Mental Health Department.

Local Share: \$0

3113 Sheriff County Crisis Response Unit #2 exp

Functional Unit	Account Code	Object Code Description	Amount
3113	58800	FRINGES	\$39,965
3113	51000	REGULAR PAY	\$90,480
			\$130,445

3113 Sheriff County Crisis Response Unit #2 rev

Functional Unit	Account Code	Object Code Description	Amount
3113	58800	FRINGES	\$39,965
3113	51000	REGULAR PAY	\$90,480
			\$130,445

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

Recommended: \$0
 Funding Type: Multi-Year
 Reason:
 Approve year 1 of this 3 year request. Legislature has already authorized acceptance of NYS OMH grant for this purpose. Grant support not guaranteed after 2025, but anticipating the grant funding in this request.

COUNTY ADMINISTRATOR RECOMMENDED

Recommended: \$0
 Funding Type: Multi-Year
 Reason:
 Approve year 1 of this 3 year request. Legislature has already authorized acceptance of NYS OMH grant for this purpose. Grant support not guaranteed after 2025, but anticipating the grant funding in this request.

Name: Boat
Priority: 3
Reason: Maintenance of Effort
Funding Type: Onetime
Description:

The Tompkins County Sheriff's Office needs a replacement patrol vessel to meet the needs of the community. The Sheriff's Office is the only law enforcement agency the routinely patrols the south end of Cayuga Lake.

Our current patrol vessel is a 2004 Wellcraft. We have continual maintenance issues with the boat, no working radar, sonar, or depth finder. With no commercial tow sources on Cayuga Lake, we frequently respond to assist stranded boaters all hours of the day and night. If approved, we plan to replace our outdated 2004 Wellcraft with a brand-new Fluid Patrol 26. Fluid Watercraft specializes in patrol vessels for emergency operations. Fluid boats are rigid inflatable boats (RIBS). RIBS are strong and durable, safe maneuvering for all types of water, and cost efficient. RIBS maximize fuel efficiency and are built from the most advanced materials so that we can save money on costly repairs in the future. We plan

to auction off our 2004 Wellcraft in the late winter to early spring of 2025. Comparing our current boat with the sales prices of similar boats we feel that we can set a bid minimum of \$15,000.00. We have confirmed with the New York State Department of Parks and Recreation that the Fluid Patrol 26 that we have received a quote on would be eligible for the 50% reimbursement through the State Aid Grant.

Local Share: \$80,024

3113 Sheriff Boat Expense

Functional Unit	Account Code	Object Code Description	Amount
3113	54346	NAVIGATION	\$185,048
			\$185,048

3113 Sheriff Boat Revenue

Functional Unit	Account Code	Object Code Description	Amount
3113	42796	APPROPRIATED FUND BALANCE	\$80,024
3113	43315	NAVIGATION	\$90,024
3113	42665	SALE OF EQUIPMENT	\$15,000
			\$185,048

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve without
securing grant funds for the
remaining local share to
preserve general fund balance.

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve without
securing grant funds for the
remaining local share to
preserve general fund balance

SHERIFF'S OFFICE - CORRECTIONS

2025 Operating Budget and Over Target

Department Overview

It is the responsibility of the Corrections Division of the Tompkins County Sheriff's Office to provide a safe and secure environment for inmates committed to the custody of the Sheriff, as well as for inmates, staff, and visitors.

Mandate Amount \$450,024

Net Local Share

Fiscal Target: 6,199,647

5% Cut Fiscal Target: 5,889,665

Reduction: 309,982

Department Request Consolidated Budget - Expenditures and Revenues

Sheriff's Office - Corrections

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$2,877,608	\$1,158,123	\$3,357,762	\$156,004	–	\$156,004	\$3,513,766
OVERTIME	\$324,527	\$147,611	\$350,000	–	–	\$0	\$350,000
PREMIUM PAY	\$98,537	\$813,377	\$146,425	\$2,000	–	\$2,000	\$148,425
ALL OTHER CONTR. SVCS.	\$109,252	\$73,488	\$142,221	–	–	\$0	\$142,221
OTHER	\$137,324	\$72,044	\$167,324	–	–	\$0	\$167,324
VEHICLES FUEL AND MAINTENANCE	\$52,658	\$40,652	\$22,658	–	–	\$0	\$22,658
MAINTENANCE	\$5,000	\$3,099	\$5,000	–	–	\$0	\$5,000
TRAVEL TRAINING	\$37,500	\$6,688	\$35,000	–	–	\$0	\$35,000
PROFESSIONAL SERVICES	\$225,000	\$88,897	\$225,000	–	–	\$0	\$225,000
UTILITIES	\$7,000	\$5,521	\$7,000	–	–	\$0	\$7,000
EQUIPMENT	\$39,166	\$23,500	\$54,770	–	–	\$0	\$54,770
OTHER SUPPLIES	\$477,189	\$377,936	\$488,319	–	–	\$0	\$488,319
FRINGE	\$1,327,575	\$970,129	\$1,485,962	\$69,791	–	\$69,791	\$1,555,753
EXPENSES TOTAL	\$5,718,336	\$3,781,066	\$6,487,441	\$227,795	–	\$227,795	\$6,715,236
Revenues							
INTERFUND REVENUES	\$0	\$1,350	\$0	–	–	\$0	\$0
MISCELL LOCAL SOURCES	\$500	\$57,797	\$500	–	–	\$0	\$500
SALE OF PROPERTY/COMPEN F	\$0	\$14,676	\$0	–	–	\$0	\$0
STATE AID	\$102,252	\$46,620	\$102,252	–	–	\$0	\$102,252
USE OF MONEY & PROPERTY	\$45,000	\$24,286	\$45,000	–	–	\$0	\$45,000
REVENUES TOTAL	\$147,752	\$144,729	\$147,752	–	–	\$0	\$147,752
Calculation	\$5,570,584	\$3,636,337	\$6,339,689	\$227,795	\$0	–	–

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Sheriff's Office - Corrections

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$3,357,762	–	\$3,357,762	\$0	\$3,357,762
OVERTIME	\$350,000	–	\$350,000	–	\$350,000
PREMIUM PAY	\$146,425	–	\$146,425	\$0	\$146,425
ALL OTHER CONTR. SVCS.	\$142,221	–	\$142,221	–	\$142,221
OTHER	\$167,324	–	\$167,324	–	\$167,324
VEHICLES FUEL AND MAINTENANCE	\$22,658	–	\$22,658	–	\$22,658
MAINTENANCE	\$5,000	–	\$5,000	–	\$5,000
TRAVEL TRAINING	\$35,000	–	\$35,000	–	\$35,000
PROFESSIONAL SERVICES	\$225,000	–	\$225,000	\$100,000	\$325,000
UTILITIES	\$7,000	–	\$7,000	–	\$7,000
EQUIPMENT	\$54,770	–	\$54,770	–	\$54,770
OTHER SUPPLIES	\$488,319	–	\$488,319	–	\$488,319
FRINGE	\$1,485,962	–	\$1,485,962	\$0	\$1,485,962
EXPENSES TOTAL	\$6,487,441	–	\$6,487,441	\$100,000	\$6,587,441
Revenues					
MISCELL LOCAL SOURCES	\$500	–	\$500	–	\$500
STATE AID	\$102,252	–	\$102,252	–	\$102,252
USE OF MONEY & PROPERTY	\$45,000	–	\$45,000	–	\$45,000
REVENUES TOTAL	\$147,752	–	\$147,752	–	\$147,752
Calculation	\$6,339,689	\$0	–	\$100,000	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Cook (Jail)	1.40	1.40	1.00	2080	1.00	2080		
Corrections Captain	1.00	1.00	1.00	2080	1.00	2080		
Corrections Lieutenant	-	-	-	-	1.00	2080		
Corrections Officer	35.00	35.00	35.00	72,800	35.00	72,800		
Corrections Sergeant	6.00	6.00	6.00	12,480	6.00	12,480		
Forensic Counselor	1.00	1.00	1.00	1950	-	-	1.00	
Head Cook	1.00	1.00	1.00	2080	1.00	2080		
Jail Forensic Counselor Trainee	-	-	1.00	1950	-	-		
Jail Nurse	1.00	1.00	1.00	2080	-	-	1.00	
Part Time Corrections Officer	2.00	2.00	-	-	-	-		
Psychiatrist	0.10	0.22	0.10	208	0.10	208		
Undersheriff	1.00	1.00	1.00	2080	1.00	2080		
FTE Total	49.50	49.62	48.10	99,788	46.10	95,888	2.00	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

3150 - Corrections

3150 Corrections

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$2,877,608	\$1,158,123	\$3,357,762	\$156,004	-	\$0
51200 - OVERTIME PAY	\$324,527	\$147,611	\$350,000	-	-	-
51500 - OTHER PAY 207C	\$0	\$78,232	\$0	-	-	-
51300 - SHIFT PAY	\$50,037	\$655,246	\$100,000	-	-	-
51400 - DISABILITY PAY	\$0	\$42,074	\$0	-	-	-
51600 - LONGEVITY	\$13,500	\$2,425	\$6,425	\$2,000	-	\$0
51700 - PREMIUM PAY	\$35,000	\$35,399	\$40,000	-	-	-
54425 - SERVICE CONTRACTS	\$109,252	\$73,488	\$142,221	-	-	-
54439 - PRISONER CLOTHING	\$17,000	\$5,409	\$17,000	-	-	-
54452 - POSTAGE	\$300	\$186	\$300	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$0	-	\$30,000	-	-	-
54421 - AUTO MAINTENANCE/REPAIRS	\$52,658	\$40,652	\$22,658	-	-	-
54311 - MAINTENANCE	\$5,000	\$3,099	\$5,000	-	-	-
54412 - TRAVEL/TRAINING	\$37,500	\$6,688	\$35,000	-	-	-
54442 - PROFESSIONAL SERVICES	\$0	-	\$0	-	-	\$100,000
54472 - TELEPHONE	\$7,000	\$5,521	\$7,000	-	-	-
52214 - OFFICE FURNISHINGS	\$0	-	\$4,902	-	-	-
52220 - DEPARTMENTAL EQUIPMENT	\$24,902	\$7,376	\$35,604	-	-	-
52222 - COMMUNICATIONS EQUIP	\$14,264	\$1,798	\$14,264	-	-	-
R52220 - DEPARTMENTAL EQUIPMENT	-	\$9,275	-	-	-	-

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
R52222 - COMMUNICATIONS EQUIP	-	\$5,050	-	-	-	-
54303 - OFFICE SUPPLIES	\$2,500	\$4,143	\$2,500	-	-	-
54306 - AUTOMOTIVE SUPPLIES	\$1,000	-	\$1,000	-	-	-
54310 - AUTOMOTIVE FUEL	\$80,000	\$74,091	\$80,000	-	-	-
54319 - PROGRAM SUPPLIES	\$45,189	\$35,271	\$45,189	-	-	-
54330 - PRINTING	\$2,300	\$797	\$2,300	-	-	-
54332 - BOOKS	\$200	-	\$200	-	-	-
54340 - CLOTHING	\$50,000	\$25,788	\$50,000	-	-	-
54342 - FOOD	\$180,000	\$128,215	\$179,130	-	-	-
54347 - AMMUNITION	\$11,000	-	\$23,000	-	-	-
R54347 - AMMUNITION	-	\$5,661	-	-	-	-
58800 - FRINGES	\$1,327,575	\$970,129	\$1,485,962	\$69,791	-	\$0
EXPENSES TOTAL	\$5,268,312	\$3,521,750	\$6,037,417	\$227,795	-	\$100,000
Revenues						
42801 - INTERFUND REVENUES	\$0	\$1,350	-	-	-	-
42701 - REFUND OF PRIOR YR EXPENS	\$0	\$40,089	-	-	-	-
42770 - OTHER MISCELL REVENUES	\$500	\$17,708	\$500	-	-	-
42680 - INSURANCE RECOVERIES	\$0	\$14,676	-	-	-	-
43390 - REIMB STATE PRISONERS	\$1,000	-\$4,005	\$1,000	-	-	-
43495 - MH DAAA	\$101,252	\$50,625	\$101,252	-	-	-
42450 - COMMISSIONS	\$45,000	\$24,286	\$45,000	-	-	-
REVENUES TOTAL	\$147,752	\$144,729	\$147,752	-	-	-
Calculation	\$5,120,560	\$3,377,021	\$5,889,665	\$227,795	\$0	\$100,000

3151 - Jail Mandate

3151 Jail Mandate

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54462 - INSURANCE	\$46,024	\$37,810	\$46,024	-	-	-
54469 - BOARDING OF PRISONERS	\$74,000	\$28,640	\$74,000	-	-	-
54442 - PROFESSIONAL SERVICES	\$225,000	\$88,897	\$225,000	-	-	-
54354 - MEDICAL SUPPLIES	\$105,000	\$103,969	\$105,000	-	-	-
EXPENSES TOTAL	\$450,024	\$259,316	\$450,024	-	-	-
Revenues	-	-	-	-	-	-
Calculation	\$450,024	\$259,316	\$450,024	\$0	\$0	\$0

Over Target Request Summary

Sheriff's Office - Corrections

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	
Expenses	\$6,487,441	\$227,795	-	\$100,000	-	\$100,000	\$6,587,441
Revenues	\$147,752	-	-	-	-	-	\$147,752
Calculation	\$6,339,689	\$227,795	\$0	\$100,000	\$0	\$100,000	-

Department Over Target Request

Name: Reinstatement of 5% Cut

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

Reinstatement of the Jail Nurse and Forensic Counselor. The Jail Nurse and Forensic Counselor are vital in maintaining the operations in the Corrections Division by providing medical and mental health care to incarcerated individuals as well as officers. If we did not have these positions, we would have to contract out entirely which would cost the County a lot more money due to transports, overtime, and service contracts. Having these positions on site create a faster response to medical and mental health situations which also provide a healthier environment for both incarcerated individuals and officers.

Local Share: \$302,050

3150 Reinstatement 5% Cut

Functional Unit	Account Code	Object Code Description	Amount
3150	51000	REGULAR PAY	\$156,004
3150	58800	FRINGES	\$69,791
3150	51600	LONGEVITY	\$2,000
			\$227,795

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet
the goal of a 2% tax levy
increase

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended: \$100,000
Funding Type: Target
Reason:
Able to recommend partial
restoration of 5% cut within tax
cap

DEPARTMENT OF SOCIAL SERVICES

2025 Operating Budget and Over Target

Department Overview

The Department of Social Services provides benefits and services to sustain families and individuals in need, primarily through its administration of Federal- and/or State-mandated entitlement programs, as occasionally supplemented by grant- or locally-funded initiatives.

Eligibility workers determine applicants' eligibility for public assistance programs and, through those program, help recipients to meet their basic needs for food, clothing, shelter, heating, and utilities. To assist these clients to increase and maintain self-sufficiency, our related program offerings include employment services, education and training, subsidized day care, and establishment and collection of child support.

Casework staff provide protective services to at-risk families, children, and adults. It administers adoption subsidies for hard-to-place youths, and (at the direction of Family Court judges) arranges and pays for foster care and detention placements. With the goal of minimizing the number and duration of such placements, the department historically has maximized its use of preventive services in the belief that doing so is both socially progressive and fiscally prudent.

Lastly, the Department makes eligibility determinations for Medicaid and provides supports to facilitate clients' access to health care through that program.

Mandate Fiscal Target: 19,187,475

Net Local Share

Fiscal Target: 5,692,222

5% Cut Fiscal Target: 5,407,611

Reduction: 284,611

Department Request Consolidated Budget - Expenditures and Revenues

Department of Social Services

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$11,502,696	\$6,432,919	\$11,423,898	\$84,469	–	\$84,469	\$11,508,367
OVERTIME	\$131,950	\$10,499	\$131,950	–	–	\$0	\$131,950
PREMIUM PAY	\$123,002	\$244,574	\$122,250	–	–	\$0	\$122,250
ALL OTHER CONTR. SVCS.	\$18,023	\$9,599	\$18,023	–	–	\$0	\$18,023
OTHER	\$611,010	\$248,522	\$657,593	–	–	\$0	\$657,593
VEHICLES FUEL AND MAINTENANCE	\$18,854	\$8,590	\$18,854	–	–	\$0	\$18,854
MAINTENANCE	\$6,500	–	\$2,000	–	–	\$0	\$2,000
PROGRAM EXPENSE	\$37,023,514	\$25,178,117	\$38,627,827	\$624,125	\$751,000	\$1,375,125	\$40,002,952
TRAVEL TRAINING	\$86,000	\$92,638	\$129,930	–	–	\$0	\$129,930
PROFESSIONAL SERVICES	\$836,393	\$534,630	\$1,048,091	–	–	\$0	\$1,048,091
UTILITIES	\$59,558	\$18,492	\$64,529	–	–	\$0	\$64,529
EQUIPMENT	\$49,923	\$10,485	\$58,021	–	–	\$0	\$58,021
AUTOMOTIVE EQUIPMENT	\$139,000	\$34,966	\$76,800	–	–	\$0	\$76,800
OTHER SUPPLIES	\$88,195	\$82,098	\$106,581	–	–	\$0	\$106,581
FRINGE	\$5,193,352	\$3,061,763	\$5,100,132	\$37,310	–	\$37,310	\$5,137,442
EXPENSES TOTAL	\$55,887,970	\$35,967,892	\$57,586,479	\$745,904	\$751,000	\$1,496,904	\$59,083,383
Revenues							
LOCAL REVENUES	\$1,176,090	\$764,621	\$1,176,379	\$0	–	\$0	\$1,176,379
FEDERAL AID	\$13,594,242	\$4,826,405	\$13,338,771	\$69,780	–	\$69,780	\$13,408,551
SALE OF PROPERTY/COMPEN F	\$12,000	\$64,245	\$12,000	\$0	–	\$0	\$12,000
STATE AID	\$16,807,004	\$6,985,240	\$18,464,243	\$342,252	–	\$342,252	\$18,806,495
REVENUES TOTAL	\$31,589,336	\$12,640,511	\$32,991,393	\$412,032	–	\$412,032	\$33,403,425
Calculation	\$24,298,634	\$23,327,381	\$24,595,086	\$333,872	\$751,000	–	–

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Department of Social Services

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$11,423,898	–	\$11,423,898	–	\$11,423,898
OVERTIME	\$131,950	–	\$131,950	–	\$131,950
PREMIUM PAY	\$122,250	–	\$122,250	–	\$122,250
ALL OTHER CONTR. SVCS.	\$18,023	–	\$18,023	–	\$18,023
OTHER	\$657,593	–	\$657,593	–	\$657,593
VEHICLES FUEL AND MAINTENANCE	\$18,854	–	\$18,854	–	\$18,854
MAINTENANCE	\$2,000	–	\$2,000	–	\$2,000
PROGRAM EXPENSE	\$38,627,827	\$609,667	\$39,237,494	\$609,667	\$39,237,494
TRAVEL TRAINING	\$129,930	–	\$129,930	–	\$129,930
PROFESSIONAL SERVICES	\$1,048,091	–	\$1,048,091	–	\$1,048,091
UTILITIES	\$64,529	–	\$64,529	–	\$64,529
EQUIPMENT	\$58,021	–	\$58,021	–	\$58,021
AUTOMOTIVE EQUIPMENT	\$76,800	–	\$76,800	–	\$76,800
OTHER SUPPLIES	\$106,581	–	\$106,581	–	\$106,581
FRINGE	\$5,100,132	–	\$5,100,132	–	\$5,100,132
EXPENSES TOTAL	\$57,586,479	\$609,667	\$58,196,146	\$609,667	\$58,196,146
Revenues					
LOCAL REVENUES	\$1,176,379	–	\$1,176,379	–	\$1,176,379
FEDERAL AID	\$13,338,771	–	\$13,338,771	–	\$13,338,771
SALE OF PROPERTY/COMPEN F	\$12,000	–	\$12,000	–	\$12,000
STATE AID	\$18,464,243	\$306,981	\$18,771,224	\$306,981	\$18,771,224
REVENUES TOTAL	\$32,991,393	\$306,981	\$33,298,374	\$306,981	\$33,298,374
Calculation	\$24,595,086	\$302,686	–	\$302,686	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Account Clerk/Typist	1.00	2.00	2.00	3640	2.00	3640		
Accounting Supervisor	1.00	1.00	1.00	2080	1.00	2080		
Administrative Assistant - Level 1	4.00	5.00	4.00	7280	7.00	12,740		
Administrative Assistant - Level 2	2.00	2.00	1.00	1820	1.00	1820		
Administrative Assistant - Level 3	4.00	3.00	3.00	5460	4.00	7280		
Administrative Assistant - Level 4	2.00	3.00	4.00	7540	4.00	7540		
Case Aide	4.00	4.00	4.00	7280	4.00	7280		
Case Supervisor "A"	1.00	1.00	1.00	2080	1.00	2080		
Case Supervisor "B"	9.00	10.00	10.00	20,800	10.00	20,800		
Casework Assistant	3.00	3.00	3.00	5460	4.00	7280		
Caseworker	21.00	25.00	26.00	47,320	27.00	49,140		
Commissioner	1.00	1.00	-	-	-	-		
Commissioner Of Social Services	-	-	1.00	2080	1.00	2080		
Coord of Child Support Enforce	-	-	1.00	2080	1.00	2080		
Coordinator	1.00	-	-	-	-	-		
Coordinator of Child Support	1.00	-	-	-	-	-		
Coordinator of Child Support Enforcement	-	1.00	-	-	-	-		
Deputy Commissioner of Social Services	1.00	1.00	1.00	2080	2.00	4160		
Dir of Administrative Services Trainee	-	0.50	1.00	2080	-	-		
Director of Administrative Services	2.00	1.00	1.00	2080	1.00	2080		
Director of Eligibility	-	1.00	1.00	2080	1.00	2080		
Director of Operations	1.00	-	-	-	1.00	2080		
Director of Services	1.00	1.00	1.00	2080	1.00	2080		
Division Coordinator	4.00	1.00	1.00	2080	1.00	2080	1.00	
Employee Relations Liaison	-	1.00	1.00	1820	1.00	1820		
Facilities and Security Manager	-	1.00	1.00	1820	-	-		
Financial Investigator	5.00	5.00	5.00	9100	4.00	7280		
Information Aide	6.00	4.00	4.00	7280	2.00	3640		
Keyboard Specialist	1.00	1.00	1.00	1820	1.00	1820		
Lg Term Care/Adult Pro Svc Co	1.00	1.00	1.00	2080	1.00	2080		
Microcomputer Specialist	2.00	2.00	2.00	3640	2.00	3640		
Principal Account Clerk/Typist	-	2.00	2.00	3640	2.00	3640		
Principal Social Welfare Examiner	1.00	4.00	4.00	8320	4.00	8320		
Prog Audit and Quality Assurance Coord	1.00	1.00	1.00	1820	-	-		
Program Development Specialist	1.00	1.00	1.00	1820	1.00	1820		
Receptionist	2.00	2.00	2.00	3640	2.00	3640		
Registered Professional Nurse	4.00	4.00	3.00	5460	3.00	5460		
Security Officer	5.00	3.00	3.00	5460	3.00	5460		
Security Officer (Per Diem)	-	-	1.00	1820	1.00	1820		
Senior Account Clerk/Typist	3.00	2.00	2.00	3640	2.00	3640		
Senior Caseworker	24.00	23.00	24.00	43,680	24.00	43,940		
Senior Financial Investigator	1.00	1.00	1.00	1820	1.00	1820		
Senior Social Welfare Examiner	14.00	14.00	15.00	27,300	15.00	27,300		
Social Services Attorney	4.00	4.00	4.00	8060	4.00	8320		
Social Welfare Examiner	39.00	38.00	38.00	69,420	38.00	69,160		
Staff Development & Quality Coord	-	-	1.00	1820	1.00	1820		
Staff Development and Quality Supervisor	1.00	1.00	-	-	-	-		
Staff Retention & Human Resources Coord	-	-	-	-	-	-		
Substance Abuse Evaluator	1.00	1.00	1.00	1820	-	-		
Systems Analyst	1.00	1.00	1.00	2080	-	-		
Systems Analyst/Technician	-	-	-	-	1.00	2080		
Welfare Investigator	-	1.00	1.00	1820	-	-		
FTE Total	181.00	184.50	187.00	348,400	187.00	348,920	1.00	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

6010 - Planning and Coordinating

6010 Planning and Coordinating

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$11,502,696	\$6,432,919	\$11,423,898	\$84,469	-	-
51200 - OVERTIME PAY	\$131,950	\$10,499	\$131,950	-	-	-
51400 - DISABILITY PAY	\$0	\$148,425	\$0	-	-	-
51600 - LONGEVITY	\$123,002	\$80,600	\$122,250	-	-	-
51700 - PREMIUM PAY	\$0	\$15,550	\$0	-	-	-
54425 - SERVICE CONTRACTS	\$18,023	\$9,599	\$18,023	-	-	-
54402 - LEGAL ADVERTISING	\$750	\$150	\$750	-	-	-
54407 - CHARGEBACKS	\$336,197	\$156,627	\$383,980	-	-	-
54408 - INDP LIVING	\$68,076	\$51,057	\$68,076	-	-	-
54414 - LOCAL MILEAGE	\$6,026	\$2,642	\$6,026	-	-	-
54416 - MEMBERSHIP DUES	\$6,316	\$6,251	\$6,316	-	-	-
54452 - POSTAGE	\$63,600	\$31,795	\$62,400	-	-	-
54462 - INSURANCE	\$1,750	-	\$1,750	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$1,200	-	\$1,200	-	-	-
54421 - AUTO MAINTENACE/REPAIRS	\$18,854	\$8,590	\$18,854	-	-	-
54470 - BUILDING REPAIRS	\$6,500	-	\$2,000	-	-	-
54400 - PROGRAM EXPENSE	\$3,543,811	\$2,251,629	\$3,498,271	\$1,375,125	\$609,667	\$609,667
54412 - TRAVEL/TRAINING	\$86,000	\$92,638	\$129,930	-	-	-
54442 - PROFESSIONAL SERVICES	\$836,393	\$534,630	\$1,048,091	-	-	-
54472 - TELEPHONE	\$59,558	\$18,492	\$64,529	-	-	-
52206 - COMPUTER EQUIPMENT	\$9,250	\$3,641	\$9,750	-	-	-
52210 - OFFICE EQUIPMENT	\$3,000	-	\$3,000	-	-	-
52214 - OFFICE FURNISHINGS	\$29,620	\$2,832	\$33,175	-	-	-
52220 - DEPARTMENTAL EQUIPMENT	\$2,200	-	\$2,200	-	-	-
52222 - COMMUNICATIONS EQUIP	\$1,955	\$1,004	\$1,955	-	-	-
52230 - COMPUTER SOFTWARE	\$3,898	\$3,009	\$7,941	-	-	-
52231 - VEHICLES	\$139,000	\$34,966	\$76,800	-	-	-
54303 - OFFICE SUPPLIES	\$40,000	\$30,416	\$45,000	-	-	-
54305 - CLIENT TRANSPORTATION	\$24,500	\$42,323	\$36,000	-	-	-
54306 - AUTOMOTIVE SUPPLIES	\$2,900	\$684	\$1,900	-	-	-
54310 - AUTOMOTIVE FUEL	\$8,498	\$5,658	\$11,000	-	-	-

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
54330 - PRINTING	\$7,500	\$1,349	\$7,500	-	-	-
54332 - BOOKS	\$2,797	\$606	\$3,181	-	-	-
54342 - FOOD	\$2,000	\$1,061	\$2,000	-	-	-
58800 - FRINGES	\$5,193,352	\$3,061,763	\$5,100,132	\$37,310	-	-
EXPENSES TOTAL	\$22,281,172	\$13,041,403	\$22,329,828	\$1,496,904	\$609,667	\$609,667
Revenues						
41811 - CHILD SUPPORT INCENTIVE	\$84,801	\$49,278	\$90,169	-	-	-
41880 - SOCIAL SERVCS RECOVERY CH	\$0	\$13,215	\$0	\$0	-	-
41894 - SOCIAL SERVICES CHARGES	\$196,830	\$97,444	\$196,830	-	-	-
44089 - OTHER FEDERAL AID	\$56,535	\$22,755	\$0	\$69,780	-	-
44610 - DSS ADM	\$5,471,051	\$2,159,435	\$5,280,737	-	-	-
44611 - FOOD STAMPS	\$0	\$635,434	\$0	-	-	-
44615 - FFFS	\$1,930,328	\$4,732	\$1,944,771	-	-	-
44641 - HEAP	\$0	\$40,914	\$0	-	-	-
42701 - REFUND OF PRIOR YR EXPENS	\$0	\$14	\$0	\$0	-	-
42796 - APPROPRIATED FUND BALANCE	-	-	-	\$0	-	-
42665 - SALE OF EQUIPMENT	\$12,000	\$64,245	\$12,000	-	-	-
43389 - OTHER PUBLIC SAFETY	\$164,145	\$90,568	\$0	\$0	-	-
43610 - DSS ADM	\$8,055,156	\$2,843,574	\$8,712,027	\$342,252	\$306,981	\$306,981
43655 - NYSCCBG	\$618,104	-	\$685,683	-	-	-
REVENUES TOTAL	\$16,588,950	\$6,021,608	\$16,922,217	\$412,032	\$306,981	\$306,981
Calculation	\$5,692,222	\$7,019,796	\$5,407,611	\$1,084,872	\$302,686	\$302,686

6055 - Daycare

6055 Daycare

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$2,962,551	\$2,246,990	\$3,811,315	-	-	-
EXPENSES TOTAL	\$2,962,551	\$2,246,990	\$3,811,315	-	-	-
Revenues						
41855 - DAY CARE	\$5,000	\$443	\$5,000	-	-	-
42701 - REFUND OF PRIOR YR EXPENS	\$0	\$7,895	\$0	-	-	-
43655 - NYSCCBG	\$2,886,799	\$1,708,280	\$3,735,563	-	-	-
REVENUES TOTAL	\$2,891,799	\$1,716,618	\$3,740,563	-	-	-
Calculation	\$70,752	\$530,372	\$70,752	\$0	\$0	\$0

6070 - Purchase of Services

6070 Purchase of Services

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$1,837,781	\$1,119,232	\$1,835,803	-	-	-
EXPENSES TOTAL	\$1,837,781	\$1,119,232	\$1,835,803	-	-	-
Revenues						
44670 - SERVICES FOR RECIPIENTS	\$0	-\$477,459	\$0	-	-	-
43670 - SERVICES FOR RECIPIENTS	\$1,128,095	\$610,159	\$1,126,869	-	-	-
REVENUES TOTAL	\$1,128,095	\$132,700	\$1,126,869	-	-	-
Calculation	\$709,686	\$986,532	\$708,934	\$0	\$0	\$0

6100 - Medicaid

6100 Medicaid

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$11,767,634	\$7,908,179	\$12,130,064	-	-	-
EXPENSES TOTAL	\$11,767,634	\$7,908,179	\$12,130,064	-	-	-
Revenues	-	-	-	-	-	-
Calculation	\$11,767,634	\$7,908,179	\$12,130,064	\$0	\$0	\$0

6101 - Medical Assistance

6101 Medical Assistance

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$10,000	-	\$10,000	-	-	-
EXPENSES TOTAL	\$10,000	-	\$10,000	-	-	-
Revenues						
41801 - REPAY MEDICAL ASSISTANCE	\$104,000	\$52,715	\$104,000	-	-	-
44601 - MEDICAL ASSISTANCE	-\$48,880	-\$8,296	-\$48,880	-	-	-
43601 - MEDICAL ASSISTANCE	-\$45,120	-\$12,277	-\$45,120	-	-	-
REVENUES TOTAL	\$10,000	\$32,142	\$10,000	-	-	-
Calculation	\$0	-\$32,142	\$0	\$0	\$0	\$0

6106 - Special Needs Adult Fam

6106 Special Needs Adult Fam

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$9,000	-	\$9,000	-	-	-
EXPENSES TOTAL	\$9,000	-	\$9,000	-	-	-
Revenues						
43606 - ADULT FAMILY HOMES	\$9,000	-	\$9,000	-	-	-
REVENUES TOTAL	\$9,000	-	\$9,000	-	-	-
Calculation	\$0	\$0	\$0	\$0	\$0	\$0

6109 - Family Assistance

6109 Family Assistance

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$3,613,092	\$2,311,885	\$3,505,722	-	-	-
EXPENSES TOTAL	\$3,613,092	\$2,311,885	\$3,505,722	-	-	-
Revenues						
41809 - REPAY AFDC	\$71,246	\$216,848	\$51,882	-	-	-
44609 - AFDC	\$1,879,321	\$798,093	\$1,669,380	-	-	-
44615 - FFFS	\$1,650,490	-	\$1,632,120	-	-	-
42701 - REFUND OF PRIOR YR EXPENS	\$0	\$12,613	\$0	-	-	-
43609 - AFDC	\$2,840	-\$137,051	\$141,429	-	-	-
43619 - CHILD CARE	\$0	\$167,471	\$0	-	-	-
REVENUES TOTAL	\$3,603,897	\$1,057,974	\$3,494,811	-	-	-
Calculation	\$9,195	\$1,253,911	\$10,911	\$0	\$0	\$0

6119 - Child Care

6119 Child Care

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$6,157,682	\$4,897,000	\$7,236,728	-	-	-
EXPENSES TOTAL	\$6,157,682	\$4,897,000	\$7,236,728	-	-	-
Revenues						
41819 - REPAY CHILD CARE	\$5,593	\$19,143	\$37,142	-	-	-
41894 - SOCIAL SERVICES CHARGES	\$164,929	-	\$144,962	-	-	-
44619 - CHILD CARE	\$2,626,126	\$1,623,993	\$2,813,823	-	-	-
42701 - REFUND OF PRIOR YR EXPENS	\$0	\$5,088	\$0	-	-	-
43619 - CHILD CARE	\$1,859,181	\$638,599	\$2,132,969	-	-	-
REVENUES TOTAL	\$4,655,829	\$2,286,823	\$5,128,896	-	-	-
Calculation	\$1,501,853	\$2,610,177	\$2,107,832	\$0	\$0	\$0

6123 - Delinquent Care

6123 Delinquent Care

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$668,912	\$776,782	\$693,912	-	-	-
EXPENSES TOTAL	\$668,912	\$776,782	\$693,912	-	-	-
Revenues						
42701 - REFUND OF PRIOR YR EXPENS	\$0	\$2,395	\$0	-	-	-
43619 - CHILD CARE	\$0	\$377,223	-	-	-	-
43623 - JUVENILE DELINQUENTS	\$514,755	\$3,270	\$503,510	-	-	-
REVENUES TOTAL	\$514,755	\$382,887	\$503,510	-	-	-
Calculation	\$154,157	\$393,895	\$190,402	\$0	\$0	\$0

6129 - State Training Schools

6129 State Training Schools

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54407 - CHARGEBACKS	\$127,095	\$0	\$127,095	-	-	-
EXPENSES TOTAL	\$127,095	\$0	\$127,095	-	-	-
Revenues	-	-	-	-	-	-
Calculation	\$127,095	\$0	\$127,095	\$0	\$0	\$0

6130 - Local Emergency

6130 Local Emergency

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$0	\$99	\$0	-	-	-
EXPENSES TOTAL	\$0	\$99	\$0	-	-	-
Revenues	-	-	-	-	-	-
Calculation	\$0	\$99	\$0	\$0	\$0	\$0

6140 - Safety Net

6140 Safety Net

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$6,349,517	\$3,604,008	\$5,775,018	-	-	-
EXPENSES TOTAL	\$6,349,517	\$3,604,008	\$5,775,018	-	-	-
Revenues						
41840 - REPAY HOME RELIEF	\$455,008	\$259,657	\$458,448	-	-	-
44640 - FEDERAL SAFETY NET	\$39,271	\$32,916	\$56,820	-	-	-
42701 - REFUND OF PRIOR YR EXPENS	\$0	\$41,377	\$0	-	-	-
43640 - STATE SAFETY NET	\$1,601,623	\$688,107	\$1,440,289	-	-	-
REVENUES TOTAL	\$2,095,902	\$1,022,058	\$1,955,557	-	-	-
Calculation	\$4,253,615	\$2,581,951	\$3,819,461	\$0	\$0	\$0

6141 - Fuel Crisis Assistance

6141 Fuel Crisis Assistance

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$75,000	\$39,397	\$75,000	-	-	-
EXPENSES TOTAL	\$75,000	\$39,397	\$75,000	-	-	-
Revenues						
41841 - REPAY HEAP	\$85,000	\$55,878	\$85,000	-	-	-
44641 - HEAP	-\$10,000	-\$6,112	-\$10,000	-	-	-
42701 - REFUND OF PRIOR YR EXPENS	\$0	\$7,770	\$0	-	-	-
REVENUES TOTAL	\$75,000	\$57,536	\$75,000	-	-	-
Calculation	\$0	-\$18,139	\$0	\$0	\$0	\$0

6142 - Emergency Aid to Adults

6142 Emergency Aid to Adults

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$28,534	\$22,916	\$46,994	-	-	-
EXPENSES TOTAL	\$28,534	\$22,916	\$46,994	-	-	-
Revenues						
41842 - REPAY EMERGENCY AID	\$3,683	-	\$2,946	-	-	-
42701 - REFUND OF PRIOR YR EXPENS	\$0	\$1,121	\$0	-	-	-
43642 - EMERGENCY ASST	\$12,426	\$7,317	\$22,024	-	-	-
REVENUES TOTAL	\$16,109	\$8,438	\$24,970	-	-	-
Calculation	\$12,425	\$14,478	\$22,024	\$0	\$0	\$0

Over Target Request Summary

Department of Social Services

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	
Expenses	\$57,586,479	\$745,904	\$751,000	\$481,917	\$127,750	\$609,667	\$58,196,146
Revenues	\$32,991,393	\$412,032	\$0	\$306,981	-	\$306,981	\$33,298,374
Calculation	\$24,595,086	\$333,872	\$751,000	\$174,936	\$127,750	\$302,686	-

Department Over Target Request

Name: Respite Bed Cayuga Centers

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

Respite Bed-Cayuga Centers placement for when a case determination supports or the Court orders a child receive those services. Part of last two budget cycles.

6010 Respite Bed Cayuga Centers

Functional Unit	Account Code	Object Code Description	Amount
6010	54400	PROGRAM EXPENSE	\$127,750
			\$127,750

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

Recommended: \$127,750

Funding Type: Multi-Year

Reason:

Unable to recommend to meet the goal of a 2% tax levy increase.

Approved as one-time however, this should be included in the department's target budget because it has become an annual expense.

COUNTY ADMINISTRATOR RECOMMENDED

Recommended: \$127,750

Funding Type: Multi-Year

Reason:

Unable to recommend under the tax cap. Approved as one-time however, this should be included in the department's target budget because it has become an annual expense.

Name: Community Optional Preventive Services

Priority: 2

Reason: Maintenance of Effort

Funding Type: Target

Description:

Community Optional Preventive Services - COPS - Child Development Council, Cooperative Extension, Advocacy Center, Tompkins Community Action - to prevent foster care placement for families at an elevated risk, supporting community services that work with youth and families before a serious problem develops with a goal of reducing foster care.

Local Share: \$174,936

6010 Community Optional Preventive Services Expense

Functional Unit	Account Code	Object Code Description	Amount
6010	54400	PROGRAM EXPENSE	\$481,917
			\$481,917

6010 Community Optional Preventive Services Revenue

Functional Unit	Account Code	Object Code Description	Amount
6010	43610	DSS ADM	\$306,981
			\$306,981

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended: \$174,936
 Funding Type: Target
 Reason:
 Recommended restoring the \$174,936 cut in local share to preserve \$306,981 in NYS revenue for serving at-risk families. Note: amount reduced from original department request based on updated information from the department.

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended: \$174,936
 Funding Type: Target
 Reason:
 Recommended restoring the \$174,936 cut in local share to preserve \$306,981 in NYS revenue for serving at-risk families. Note: amount reduced from original department request based on updated information from the department.

Name: Temporary Low Barrier Shelter

Priority: 3

Reason: New Initiative

Funding Type: MultiYear

Description:

Funding a low-barrier shelter is essential for addressing the urgent needs of our most vulnerable community members. Unlike traditional shelters that often have strict entry requirements, low-barrier shelters provide a safe and accessible space for individuals facing homelessness, regardless of their sobriety, identification status, or other barriers. This inclusive approach not only ensures that more people can access essential services such as food, hygiene facilities, and medical care but also connects them to vital resources like mental health support, addiction treatment, and housing assistance. By supporting a low-barrier shelter, we invest in a humane solution that improves public safety, reduces the strain on emergency services, and fosters a more compassionate and inclusive community for all.

6010 Shelter

Functional Unit	Account Code	Object Code Description	Amount
6010	54400	PROGRAM EXPENSE	\$751,000
			\$751,000

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this new initiative to preserve general fund balance

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this new initiative to preserve general fund balance

Name: Division Coordinator: Emergency Shelter Operations

Priority: 4

Funding Type: Target

Reason: New Initiative

Description:

Division Coordinator: Emergency Shelter Operations

With a growing population of homeless persons within Tompkins County additional senior level staffing is needed for the administration of contracts and regulatory compliance for emergency shelters under contract with DSS. Emergency Shelter programs include those funded by OTDA Temporary Housing Assistance (THA), OTDA Code Blue and proposed Locally funded Low Barrier Shelter (2025). This position will also serve as a liaison with shelter providers to facilitate coordination of shelter service, meet monthly with shelter provider leadership and management to be aware of any emergent issues and work to find solutions to these as they arise.

6010 Division Coordinator Expense

Functional Unit	Account Code	Object Code Description	Amount
6010	51000	REGULAR PAY	\$84,469
6010	58800	FRINGES	\$37,310
			\$121,779

6010 Division Coordinator Revenue

Functional Unit	Account Code	Object Code Description	Amount
6010	44089	OTHER FEDERAL AID	\$69,780
6010	43610	DSS ADM	\$26,061
			\$95,841

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:

Funding Type: Not Approved

Reason:

There is a need for this position; however, unable to approve it to preserve general fund balance, and unable to fit within 2% target increase

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:

Funding Type: Not Approved

Reason:

There is a need for this position; however, unable to approve it to preserve general fund balance, and unable to fit within the tax cap.

TOMPKINS CENTER FOR HISTORY & CULTURE

2025 Operating Budget

Department Overview

Opening in 2019 the Tompkins Center for History and Culture will be a vibrant cultural destination on the Commons in downtown Ithaca, NY. It will deliver engaging multimedia exhibits and program experiences on local and regional history and on Tompkins County's impact on the world. TCHC has three main goals: 1) build community by offering opportunities to deepen connections among County residents through sharing of narratives and place-based initiatives; 2) engage the public in a vibrant exploration of our unique community through history, heritage and cultural lenses; and 3) orient visitors to local tourism opportunities. Also, the co-location of the Downtown Visitors Center generates additional opportunities for the Convention and Visitors Bureau's visitor services staff to engage more visitors in exploring the community.

Fiscal Target: 95,200

5% Cut Fiscal Target: 90,440

Reduction: 4,760

County Administrator Recommended Fiscal Target:

Department Request Consolidated Budget - Expenditures and Revenues

Tompkins Center for History and Culture

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
DEBT/CAPITAL	\$30,000	–	\$30,000	–	–	\$0	\$30,000
ALL OTHER CONTR. SVCS.	\$0	\$898	\$0	–	–	\$0	\$0
OTHER	\$5,000	\$5,418	\$5,000	–	–	\$0	\$5,000
PROGRAM EXPENSE	\$56,000	\$28,000	\$51,240	–	–	\$0	\$51,240
RENT	\$4,200	–	\$4,200	–	–	\$0	\$4,200
EXPENSES TOTAL	\$95,200	\$34,316	\$90,440	–	–	\$0	\$90,440
Revenues							
INTERFUND REVENUES	\$91,000	–	\$90,440	–	–	\$0	\$90,440
USE OF MONEY & PROPERTY	\$4,200	–	\$0	–	–	\$0	\$0
REVENUES TOTAL	\$95,200	–	\$90,440	–	–	\$0	\$90,440
Calculation	\$0	\$34,316	\$0	\$0	\$0	–	–

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Tompkins Center for History and Culture

	5% CUT TARGET	5% CUT OTR REC		2025 CNTY ADMIN RECOM	
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
DEBT/CAPITAL	\$30,000	–	\$30,000	–	\$30,000
OTHER	\$5,000	–	\$5,000	–	\$5,000
PROGRAM EXPENSE	\$51,240	–	\$51,240	–	\$51,240
RENT	\$4,200	–	\$4,200	–	\$4,200
EXPENSES TOTAL	\$90,440	–	\$90,440	–	\$90,440
Revenues					
INTERFUND REVENUES	\$90,440	–	\$90,440	–	\$90,440
REVENUES TOTAL	\$90,440	–	\$90,440	–	\$90,440
Calculation	\$0	\$0	–	\$0	–

7989 - Tompkins Center for History and Culture

7989 Tompkins Center for History and Culture

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54807 - CONTRIB TO TCHC RESERVE	\$30,000	–	\$30,000	–	–	–
54425 - SERVICE CONTRACTS	\$0	\$898	\$0	–	–	–
54462 - INSURANCE	\$5,000	\$5,418	\$5,000	–	–	–
54400 - PROGRAM EXPENSE	\$56,000	\$28,000	\$51,240	–	–	–
54432 - RENT	\$4,200	–	\$4,200	–	–	–
EXPENSES TOTAL	\$95,200	\$34,316	\$90,440	–	–	–
Revenues						
45031 - INTERFUND(A)	\$91,000	–	\$90,440	–	–	–
42410 - RENTS	\$4,200	–	\$0	–	–	–
REVENUES TOTAL	\$95,200	–	\$90,440	–	–	–
Calculation	\$0	\$34,316	\$0	\$0	\$0	\$0

TOURISM PROMOTION

2025 Operating Budget

Department Overview

The 2025 Tourism Program budget was recommended by the Strategic Tourism Planning Board at its June 12, 2024 meeting.

This budget is funded exclusively by hotel room occupancy tax (established by Local Law No. 4 of 1989). This revenue source is used to strengthen Tompkins County's tourism products and marketing to insure a healthy tourism industry in Tompkins County.

The Convention and Visitors Bureau, Community Beautification Program, Downtown Ambassadors, and a variety of other initiatives and grant programs are supported by these funds. These funds support the development of, and out-of-county marketing for, attractions, events, and activities intended to increase stay-over visitors in Tompkins County.

The room tax fund balance is a result of tourism program revenues exceeding expenditures in prior years.

Hotel room occupancy taxes are used for the enhancement of the general economy of Tompkins County through promotion of tourism.

Additional information about the Tompkins County Tourism Program can be found at <https://tompkinscountyny.gov/tourism>

Fiscal Target: 0

5% Cut Target: 0

Department Request Consolidated Budget - Expenditures and Revenues

Tourism Promotion

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$0	–	\$119,311	–	–	\$0	\$119,311
PREMIUM PAY	–	–	\$882	–	–	\$0	\$882
ALL OTHER CONTR. SVCS.	\$0	–	\$1,980	–	–	\$0	\$1,980
OTHER	\$4,141,199	\$2,421,258	\$3,238,290	–	–	\$0	\$3,238,290
TRAVEL TRAINING	\$0	–	\$400	–	–	\$0	\$400
PROFESSIONAL SERVICES	\$520,319	\$148,894	\$380,220	–	–	\$0	\$380,220
EXPENSES	\$0	–	\$120,000	–	–	\$0	\$120,000
OTHER SUPPLIES	\$0	–	\$220	–	–	\$0	\$220
FRINGE	\$0	–	\$53,089	–	–	\$0	\$53,089
EXPENSES TOTAL	\$4,661,518	\$2,570,152	\$3,914,392	–	–	\$0	\$3,914,392
Revenues							
NON PROPERTY TAXES	\$4,839,241	\$1,889,325	\$3,918,004	–	–	\$0	\$3,918,004
REAL PROPERTY TAX ITEMS	-\$237,723	–	-\$3,612	–	–	\$0	-\$3,612
STATE AID	\$60,000	–	–	–	–	\$0	\$0
REVENUES TOTAL	\$4,661,518	\$1,889,325	\$3,914,392	–	–	\$0	\$3,914,392
Calculation	\$0	\$680,827	\$0	\$0	\$0	–	–

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Tourism Promotion

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$119,311	-	\$119,311	-	\$119,311
PREMIUM PAY	\$882	-	\$882	-	\$882
ALL OTHER CONTR. SVCS.	\$1,980	-	\$1,980	-	\$1,980
OTHER	\$3,238,290	-	\$3,238,290	-	\$3,238,290
TRAVEL TRAINING	\$400	-	\$400	-	\$400
PROFESSIONAL SERVICES	\$380,220	-	\$380,220	-	\$380,220
EXPENSES	\$120,000	-	\$120,000	-	\$120,000
OTHER SUPPLIES	\$220	-	\$220	-	\$220
FRINGE	\$53,089	-	\$53,089	-	\$53,089
EXPENSES TOTAL	\$3,914,392	-	\$3,914,392	-	\$3,914,392
Revenues					
NON PROPERTY TAXES	\$3,918,004	-	\$3,918,004	-	\$3,918,004
REAL PROPERTY TAX ITEMS	-\$3,612	-	-\$3,612	-	-\$3,612
REVENUES TOTAL	\$3,914,392	-	\$3,914,392	-	\$3,914,392
Calculation	\$0	\$0	-	\$0	-

Full Time Equivalentts

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Principal Planner Tourism Prgm Director	-	-	-	-	1.00	1820	-	-
FTE Total	-	-	-	-	1.00	1,820	-	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

6475 - Room Tax

6475 Room Tax

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$0	-	\$119,311	-	-	-
51600 - LONGEVITY	-	-	\$882	-	-	-
54425 - SERVICE CONTRACTS	-	-	\$1,980	-	-	-
54414 - LOCAL MILEAGE	\$0	-	\$20	-	-	-
54416 - MEMBERSHIP DUES	\$0	-	\$150	-	-	-
54444 - DEVELOPMENT GRANTS	\$1,350,466	\$708,528	\$802,200	-	-	-
54497 - STRATEGIC TOURISM PLAN	\$440,000	\$1,653	-	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$0	-	\$400	-	-	-
54632 - CVB	\$2,173,053	\$1,643,673	\$2,264,320	-	-	-
54802 - CONTRIBUTION TO CONSTRUCT	\$177,680	\$67,404	\$171,200	-	-	-
54412 - TRAVEL/TRAINING	\$0	-	\$400	-	-	-
54442 - PROFESSIONAL SERVICES	\$520,319	\$148,894	\$380,220	-	-	-
59019 - TRANSFERS TO OTHER FUNDS	\$0	-	\$120,000	-	-	-
54330 - PRINTING	\$0	-	\$120	-	-	-
54342 - FOOD	-	-	\$100	-	-	-
58800 - FRINGES	\$0	-	\$53,089	-	-	-
EXPENSES TOTAL	\$4,661,518	\$2,570,152	\$3,914,392	-	-	-
Revenues						
41114 - INT & PENTALTIES ROOM TAX	\$0	\$2,520	\$0	-	-	-
41113 - ROOM TAX	\$4,839,241	\$1,886,805	\$3,918,004	-	-	-
41082 - USE OF RESERVES	-\$237,723	-	-\$3,612	-	-	-
43715 - STATE AID - TOURISM PROMO	\$60,000	-	-	-	-	-
REVENUES TOTAL	\$4,661,518	\$1,889,325	\$3,914,392	-	-	-
Calculation	\$0	\$680,827	\$0	\$0	\$0	\$0

TRANSPORTATION PLANNING

2025 Operating Budget and Over Target

Department Overview

The Transportation Planning Department oversees Fixed Route and complementary paratransit services along with Mobility Management programs to provide county residents with Access for all and break down transportation barriers. The fixed route system is Tompkins Consolidated Area Transit (TCAT), which is a joint venture of Cornell University, the City of Ithaca, and Tompkins County to provide public transit service to Tompkins County and a portion of Tioga County. The program also supports transportation services to senior citizens and disabled persons, para-transit service and demand response in compliance with the Americans with Disabilities Act.

Fiscal Target: 121,728

5% Cut Fiscal Target: 115,642

Reduction: 6,086

Department Request Consolidated Budget - Expenditures and Revenues

Transportation Planning

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$212,930	\$120,527	\$212,930	-	-	\$0	\$212,930
PREMIUM PAY	\$1,750	\$1,186	\$1,750	-	-	\$0	\$1,750
ALL OTHER CONTR. SVCS.	\$587,185	\$143,207	\$520,590	\$85,000	-	\$85,000	\$605,590
OTHER	\$8,903	\$156	\$3,918	-	-	\$0	\$3,918
PROGRAM EXPENSE	\$8,900	\$325	\$0	-	-	\$0	\$0
TRAVEL TRAINING	\$45,000	\$6,922	\$45,000	-	-	\$0	\$45,000
RENT	\$12,000	-	\$0	-	-	\$0	\$0
PROFESSIONAL SERVICES	\$0	-	\$8,900	-	-	\$0	\$8,900
EQUIPMENT	\$3,100	\$1,133	\$2,000	-	-	\$0	\$2,000
OTHER SUPPLIES	\$4,900	\$125	\$6,634	-	-	\$0	\$6,634
FRINGE	\$94,824	\$55,720	\$92,684	-	-	\$0	\$92,684
EXPENSES TOTAL	\$979,492	\$329,301	\$894,406	\$85,000	-	\$85,000	\$979,406
Revenues							
FEDERAL AID	\$723,023	-\$555,105	\$723,023	-	-	\$0	\$723,023
STATE AID	\$134,741	-	\$134,741	-	-	\$0	\$134,741
REVENUES TOTAL	\$857,764	-\$555,105	\$857,764	-	-	\$0	\$857,764
Calculation	\$121,728	\$884,406	\$36,642	\$85,000	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Transportation Planning

	5% CUT TARGET	5% CUT OTR REC		2025 CNTY ADMIN RECOM	
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$212,930	-	\$212,930	-	\$212,930
PREMIUM PAY	\$1,750	-	\$1,750	-	\$1,750
ALL OTHER CONTR. SVCS.	\$520,590	-	\$520,590	-	\$520,590
OTHER	\$3,918	-	\$3,918	-	\$3,918
TRAVEL TRAINING	\$45,000	-	\$45,000	-	\$45,000
PROFESSIONAL SERVICES	\$8,900	-	\$8,900	-	\$8,900
EQUIPMENT	\$2,000	-	\$2,000	-	\$2,000
OTHER SUPPLIES	\$6,634	-	\$6,634	-	\$6,634
FRINGE	\$92,684	-	\$92,684	-	\$92,684
EXPENSES TOTAL	\$894,406	-	\$894,406	-	\$894,406
Revenues					
FEDERAL AID	\$723,023	-	\$723,023	-	\$723,023
STATE AID	\$134,741	-	\$134,741	-	\$134,741
REVENUES TOTAL	\$857,764	-	\$857,764	-	\$857,764
Calculation	\$36,642	\$0	-	\$0	-

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Chief Transportation Officer	-	-	1.00	2080	1.00	2080		
Chief Transportation Planner	1.00	1.00	-	-	-	-		
Principal Account Clerk Typist	-	1.00	1.00	2080	1.00	2080		
Transportation Planner I	-	-	1.00	2080	1.00	2080		
Transportation Planner II	-	1.00	-	-	-	-		
FTE Total	1.00	3.00	3.00	6,240	3.00	6,240	-	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

5631 - Transportation Planner

5631 Transportation Planner

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$212,930	\$120,527	\$212,930	-	-	-
51400 - DISABILITY PAY	\$0	-\$564	-	-	-	-
51600 - LONGEVITY	\$1,750	\$1,750	\$1,750	-	-	-
54425 - SERVICE CONTRACTS	\$587,185	\$138,708	\$520,590	\$85,000	-	-
R54425 - SERVICE CONTRACTS	-	\$4,499	-	-	-	-
54402 - LEGAL ADVERTISING	\$4,500	\$156	\$908	-	-	-
54414 - LOCAL MILEAGE	\$653	-	\$0	-	-	-
54416 - MEMBERSHIP DUES	\$350	-	\$350	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$3,400	-	\$2,660	-	-	-
54400 - PROGRAM EXPENSE	\$8,900	\$325	\$0	-	-	-
54412 - TRAVEL/TRAINING	\$45,000	\$6,922	\$45,000	-	-	-
54432 - RENT	\$12,000	-	\$0	-	-	-
54442 - PROFESSIONAL SERVICES	\$0	-	\$8,900	-	-	-
52206 - COMPUTER EQUIPMENT	\$2,000	-	\$0	-	-	-
52214 - OFFICE FURNISHINGS	\$0	-	\$2,000	-	-	-
52230 - COMPUTER SOFTWARE	\$1,100	-	\$0	-	-	-
R52214 - OFFICE FURNISHINGS	-	\$1,133	-	-	-	-
54303 - OFFICE SUPPLIES	\$0	\$125	\$0	-	-	-
54305 - CLIENT TRANSPORTATION	\$1,000	-	\$3,334	-	-	-
54330 - PRINTING	\$3,700	-	\$3,100	-	-	-
54332 - BOOKS	\$200	-	\$200	-	-	-
58800 - FRINGES	\$94,824	\$55,720	\$92,684	-	-	-
EXPENSES TOTAL	\$979,492	\$329,301	\$894,406	\$85,000	-	-
Revenues						
44594 - FED AID MASS TRANSIT	\$723,023	-\$555,105	\$723,023	-	-	-
43594 - MASS TRANSIT	\$134,741	-	\$134,741	-	-	-
REVENUES TOTAL	\$857,764	-\$555,105	\$857,764	-	-	-
Calculation	\$121,728	\$884,406	\$36,642	\$85,000	\$0	\$0

Over Target Request Summary

Transportation Planning

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	TOTAL RECOMMENDED
Expenses	\$894,406	\$85,000	-	-	-	-	\$894,406
Revenues	\$857,764	-	-	-	-	-	\$857,764
Calculation	\$36,642	\$85,000	\$0	\$0	\$0	\$0	-

Department Over Target Request

Name: Gadabout Operating Services

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

Funding for Gadabout’s Complementary Paratransit Services program that provides geographically limited assistance to people who are not able to ride the TCAT bus, is primarily provided through grants from the Federal Transit Administration (FTA) and the New York State Department of Transportation (NYSDOT). In 2025 the FTA will be providing \$300,000 for operating expenses and \$374,000 for bus purchases, and NYSDOT will be providing \$105,000 to cover the local share.

For several years, the County has provided support to another program of Gadabout’s that provides door-to-door service to people who are not able to ride the TCAT bus. Funding this \$85,000 in operating assistance from local County dollars will support that door-to-door transportation service for seniors and people with disabilities. During the 2025 budget process, the Transportation Planning staff identified this funding for consideration by the Legislature since it is 100% funded with local dollars and is discretionary in nature. Funding this OTR would increase the amount of money to be awarded through a request for proposal process in 2025 to subsidize transportation costs to seniors and people with disabilities to receive door-to-door service to safely access transportation options to get to important locations.

The Tompkins County Strategic Plan supports this request through two priorities and two objectives. Equitable Service Delivery includes ESD 06: “Develop and implement a detailed Mobility Management Strategy to improve transportation access to employment, education, medical appointments, and other necessary services for low-income and underserved communities in the County.” Economic Opportunity and Quality of Life includes EOQ 08: “Provide operational oversight to ensure that the public bus service and paratransit service are operating efficiently, effectively and in accordance with federal and State guidelines, so they can continue to serve the public.”

5631 Transportation Planning Gadabout

Functional Unit	Account Code	Object Code Description	Amount
5631	54425	SERVICE CONTRACTS	\$85,000
			\$85,000

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet
the goal of a 2% tax levy
increase

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the
tax cap

UNALLOCATED REVENUES

2025 Operating Budget

Department Overview

Unallocated Revenues include: Sales Tax, Interest Income, Rent on County owned properties, Payments in Lieu of Tax, Interest & Penalties on delinquent taxes, and other non-departmental revenue

Department Request Consolidated Budget - Expenditures and Revenues

Unallocated Revenue

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses	\$0	-	\$0	-	-	\$0	\$0
Revenues							
LOCAL REVENUES	\$1,100,000	\$587,521	\$1,000,000	-	-	\$0	\$1,000,000
MISCELL LOCAL SOURCES	\$6,060,161	\$2,749,568	\$34,560	-	-	\$0	\$34,560
NON PROPERTY TAXES	\$44,931,208	\$31,919,324	\$44,635,434	-	-	\$0	\$44,635,434
REAL PROPERTY TAX ITEMS	\$55,487,026	\$47,460,831	\$2,068,787	-	-	\$0	\$2,068,787
SALE OF PROPERTY/COMPEN F	\$650,000	\$646,072	\$630,000	-	-	\$0	\$630,000
STATE AID	\$2,210,000	\$1,235,539	\$2,240,000	-	-	\$0	\$2,240,000
USE OF MONEY & PROPERTY	\$1,275,999	\$2,323,480	\$2,483,999	-	-	\$0	\$2,483,999
REVENUES TOTAL	\$111,714,394	\$86,922,335	\$53,092,780	-	-	\$0	\$53,092,780
Calculation	-\$111,714,394	-\$86,922,335	-\$53,092,780	\$0	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Unallocated Revenues

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses	-	-	-	-	-
Revenues					
LOCAL REVENUES	\$1,000,000	-	\$1,000,000	-	\$1,000,000
MISCELL LOCAL SOURCES	\$34,560	-	\$34,560	-	\$34,560
NON PROPERTY TAXES	\$44,635,434	-	\$44,635,434	-	\$44,635,434
REAL PROPERTY TAX ITEMS	\$2,068,787	-	\$2,068,787	-	\$2,068,787
SALE OF PROPERTY/COMPEN F	\$630,000	-	\$630,000	-	\$630,000
STATE AID	\$2,240,000	-	\$2,240,000	-	\$2,240,000
USE OF MONEY & PROPERTY	\$2,483,999	-	\$2,483,999	-	\$2,483,999
REVENUES TOTAL	\$53,092,780	-	\$53,092,780	-	\$53,092,780
Calculation	-\$53,092,780	\$0	-	\$0	-

9999 - Unallocated Revenue

9999 Unallocated Revenue

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses	-	-	-	-	-	-
Revenues						
41255 - CLERK FEES	\$1,200,000	\$587,521	\$1,100,000	-	-	-
41270 - SHARED SERVICE CHARGES	-\$100,000	-	-\$100,000	-	-	-
42701 - REFUND OF PRIOR YR EXPENS	\$0	\$2,749,568	\$0	-	-	-
42705 - GIFTS & DONATIONS	\$34,560	-	\$34,560	-	-	-
42770 - OTHER MISCELL REVENUES	\$172,413	-	\$0	-	-	-
42796 - APPROPRIATED FUND BALANCE	\$5,853,188	-	\$0	-	-	-
41116 - TAX ON ADULT- USE CANNABIS	\$0	\$26,292	-	-	-	-
41110 - SALES TAX 3%	\$43,453,828	\$16,905,018	\$43,240,000	-	-	-
41111 - SALES TAX 1%	\$0	\$7,266,355	\$0	-	-	-
41113 - ROOM TAX	\$377,380	-	\$295,434	-	-	-
41115 - NON PROP TAX REDUCE TWN	\$0	\$7,232,000	\$0	-	-	-
41189 - DEED TRANSFER TAX	\$1,100,000	\$489,658	\$900,000	-	-	-
41188 - MORTGAGE REC TAX- DIRECT	\$0	-	\$200,000	-	-	-
41001 - REAL PROPERTY TAXES	\$53,445,119	\$46,213,119	\$0	-	-	-
41051 - GAIN FROM SALE TAX PROP	\$35,000	-	\$35,000	-	-	-
41081 - PYMTS IN LIEU TAXES	\$886,907	\$682,957	\$913,787	-	-	-
41090 - INT & PENALTIES PROP TAXE	\$960,000	\$437,707	\$960,000	-	-	-
41091 - TAX INSTALL SERVICE CHARG	\$160,000	\$127,048	\$160,000	-	-	-
42681 - LEGAL SETTLMENTS	\$650,000	\$646,072	\$630,000	-	-	-
43016 - CASINO LIC FEE/GAMING REV	\$2,100,000	\$1,235,539	\$2,100,000	-	-	-
43021 - COURT FACILITIES AID	\$110,000	-	\$140,000	-	-	-
42410 - RENTS	\$275,999	\$180,656	\$183,999	-	-	-
42401 - INTEREST & EARNINGS	\$1,000,000	\$2,142,824	\$2,300,000	-	-	-
REVENUES TOTAL	\$111,714,394	\$86,922,335	\$53,092,780	-	-	-
Calculation	-\$111,714,394	-\$86,922,335	-\$53,092,780	\$0	\$0	\$0

VETERANS SERVICE AGENCY - INCLUDING MEMORIAL CELEBRATIONS

2025 Operating Budget

Department Overview

Veterans Service Agency

Pursuant to the County Charter and Executive Law § 357, Tompkins County is required to have a County Veterans Service Agency as well as a Director to serve the County. The mission of the department is to provide entitlement information and advocacy assistance to military personnel, Veterans, and their dependents in matters relating to Veterans law. The Director is required to be accredited as a Veterans Service Organization (VSO) representative within eighteen months of appointment. Accreditation shall mean the authority granted by the United States Department of Veterans Affairs to assist Veterans and their family members in the preparation, presentation, and prosecution of claims for benefits pursuant to federal regulations. The Tompkins County Legislature established the Tompkins County Veterans Service Agency in 2019.

Fiscal Target: 161,932

5% Cut Fiscal Target: 153,835

Reduction: 6,086

Memorial Celebrations

This budgeting unit holds the appropriation with which Tompkins County supports memorial celebrations and parades, such as those on Flag Day and Veterans Day, as well as paying for the bulk purchase of US Flags (12" x 18") for distribution to and placement in the cemeteries within Tompkins County on the graves of veterans.

Fiscal Target: 10,000

5% Cut Fiscal Target: 9,500

Reduction: 500

Department Request Consolidated Budget - Expenditures and Revenues

Veterans Service Agency and Memorial Celebrations

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$168,480	\$69,765	\$166,806	–	–	\$0	\$166,806
PREMIUM PAY	\$500	\$5,877	\$500	–	–	\$0	\$500
ALL OTHER CONTR. SVCS.	\$1,647	\$898	\$1,423	–	–	\$0	\$1,423
OTHER	\$985	\$45	\$750	–	–	\$0	\$750
PROGRAM EXPENSE	\$34,000	\$19,037	\$32,276	–	–	\$0	\$32,276
TRAVEL TRAINING	\$10,000	–	\$10,000	–	–	\$0	\$10,000
UTILITIES	\$0	\$53	\$0	–	–	\$0	\$0
ROLLOVER	\$0	–	–	–	–	\$0	\$0
OTHER SUPPLIES	\$6,681	\$45	\$6,681	–	–	\$0	\$6,681
FRINGE	\$74,639	\$33,314	\$73,899	–	–	\$0	\$73,899
EXPENSES TOTAL	\$296,932	\$129,034	\$292,335	–	–	\$0	\$292,335
Revenues							
STATE AID	\$125,000	–	\$129,000	–	–	\$0	\$129,000
REVENUES TOTAL	\$125,000	–	\$129,000	–	–	\$0	\$129,000
Calculation	\$171,932	\$129,034	\$163,335	\$0	\$0	–	–

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Veterans Services and Memorial Celebrations

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$166,806	–	\$166,806	–	\$166,806
PREMIUM PAY	\$500	–	\$500	–	\$500
ALL OTHER CONTR. SVCS.	\$1,423	–	\$1,423	–	\$1,423
OTHER	\$750	–	\$750	–	\$750
PROGRAM EXPENSE	\$32,276	–	\$32,276	–	\$32,276
TRAVEL TRAINING	\$10,000	–	\$10,000	–	\$10,000
OTHER SUPPLIES	\$6,681	–	\$6,681	–	\$6,681
FRINGE	\$73,899	–	\$73,899	–	\$73,899
EXPENSES TOTAL	\$292,335	–	\$292,335	–	\$292,335
Revenues					
STATE AID	\$129,000	–	\$129,000	–	\$129,000
REVENUES TOTAL	\$129,000	–	\$129,000	–	\$129,000
Calculation	\$163,335	\$0	–	\$0	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Director of Veterans Services	1.00	1.00	1.00	2080	1.00	2080		
Information Aide	0.50	1.00	1.00	1820	1.00	1820		
Veterans Services Officer	-	1.00	1.00	1820	1.00	1820		
FTE Total	1.50	3.00	3.00	5,720	3.00	5,720	-	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

6510 - Veterans Service Agency

6510 Veterans Service Agency

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$168,480	\$69,765	\$166,806	-	-	-
51400 - DISABILITY PAY	\$0	\$5,377	-	-	-	-
51600 - LONGEVITY	\$500	\$500	\$500	-	-	-
54425 - SERVICE CONTRACTS	\$1,647	\$898	\$1,423	-	-	-
54416 - MEMBERSHIP DUES	\$585	\$45	\$350	-	-	-
54452 - POSTAGE	\$400	-	\$400	-	-	-
54400 - PROGRAM EXPENSE	\$24,000	\$11,102	\$22,776	-	-	-
54412 - TRAVEL/TRAINING	\$10,000	-	\$10,000	-	-	-
54472 - TELEPHONE	\$0	\$53	\$0	-	-	-
54303 - OFFICE SUPPLIES	\$4,681	\$0	\$4,681	-	-	-
54330 - PRINTING	\$2,000	\$45	\$2,000	-	-	-
58800 - FRINGES	\$74,639	\$33,314	\$73,899	-	-	-
EXPENSES TOTAL	\$286,932	\$121,100	\$282,835	-	-	-
Revenues						
43710 - STATE AID - VETERANS SVCS	\$125,000	-	\$129,000	-	-	-
REVENUES TOTAL	\$125,000	-	\$129,000	-	-	-
Calculation	\$161,932	\$121,100	\$153,835	\$0	\$0	\$0

7550 - Memorial Celebrations

7550 Memorial Celebrations

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$10,000	\$7,934	\$9,500	-	-	-
EXPENSES TOTAL	\$10,000	\$7,934	\$9,500	-	-	-
Revenues	-	-	-	-	-	-
Calculation	\$10,000	\$7,934	\$9,500	\$0	\$0	\$0

WEIGHTS AND MEASURES DEPARTMENT

2025 Operating Budget

Department Overview

The mission of Weights and Measures is to uphold the relevant State Agriculture and Market Laws that protect and serve consumers as well as business owners. This is done through the inspection, testing and certification of all commercially used weighing and measuring devices (e.g., scales, gasoline pumps, fuel oil dispensers) in the County. Devices not in compliance are either ordered out of service for repair or condemned. Weights and Measures also inspects packaged commodities for accurate weight, measure, or numerical count, and responds to consumer complaints and questions. Fees are assessed for device testing and are used to offset the cost of operating the program. This is a state-mandated program.

Fiscal Target: 105,476

5% Cut Fiscal Target: 100,202

Reduction: 5,274

Department Request Consolidated Budget - Expenditures and Revenues

Weights and Measures

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$69,805	\$41,950	\$69,805	-	-	\$0	\$69,805
PREMIUM PAY	\$0	-	\$500	-	-	\$0	\$500
ALL OTHER CONTR. SVCS.	\$200	\$200	\$1,000	-	-	\$0	\$1,000
OTHER	\$125	\$118	\$225	-	-	\$0	\$225
VEHICLES FUEL AND MAINTENANCE	\$500	-	\$0	-	-	\$0	\$0
PROGRAM EXPENSE	\$1,300	\$439	\$19,693	-	-	\$0	\$19,693
TRAVEL TRAINING	\$500	\$575	\$600	-	-	\$0	\$600
UTILITIES	\$1,700	\$643	\$1,700	-	-	\$0	\$1,700
EQUIPMENT	\$20,038	\$527	\$2,000	-	-	\$0	\$2,000
OTHER SUPPLIES	\$3,475	\$31	\$1,125	-	-	\$0	\$1,125
FRINGE	\$30,833	\$19,204	\$31,054	-	-	\$0	\$31,054
EXPENSES TOTAL	\$128,476	\$63,687	\$127,702	-	-	\$0	\$127,702
Revenues							
LOCAL REVENUES	\$23,000	\$5,322	\$23,000	-	-	\$0	\$23,000
STATE AID	-	-	\$4,500	-	-	\$0	\$4,500
REVENUES TOTAL	\$23,000	\$5,322	\$27,500	-	-	\$0	\$27,500
Calculation	\$105,476	\$58,365	\$100,202	\$0	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Weights and Measures

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$69,805	–	\$69,805	–	\$69,805
PREMIUM PAY	\$500	–	\$500	–	\$500
ALL OTHER CONTR. SVCS.	\$1,000	–	\$1,000	–	\$1,000
OTHER	\$225	–	\$225	–	\$225
PROGRAM EXPENSE	\$19,693	–	\$19,693	–	\$19,693
TRAVEL TRAINING	\$600	–	\$600	–	\$600
UTILITIES	\$1,700	–	\$1,700	–	\$1,700
EQUIPMENT	\$2,000	–	\$2,000	–	\$2,000
OTHER SUPPLIES	\$1,125	–	\$1,125	–	\$1,125
FRINGE	\$31,054	–	\$31,054	–	\$31,054
EXPENSES TOTAL	\$127,702	–	\$127,702	–	\$127,702
Revenues					
LOCAL REVENUES	\$23,000	–	\$23,000	–	\$23,000
STATE AID	\$4,500	–	\$4,500	–	\$4,500
REVENUES TOTAL	\$27,500	–	\$27,500	–	\$27,500
Calculation	\$100,202	\$0	–	\$0	–

Full Time Equivalent

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Director Of Weights And Measures	1.00	1.00	1.00	2080	1.00	2080		
FTE Total	1.00	1.00	1.00	2,080	1.00	2,080	-	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

3630 - Weights and Measures

3630 Weights and Measures

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$69,805	\$41,950	\$69,805	-	-	-
51600 - LONGEVITY	\$0	-	\$500	-	-	-
54425 - SERVICE CONTRACTS	\$200	\$200	\$1,000	-	-	-
54416 - MEMBERSHIP DUES	\$125	\$50	\$125	-	-	-
54452 - POSTAGE	\$0	\$68	\$100	-	-	-
54421 - AUTO MAINTENACE/REPAIRS	\$500	-	\$0	-	-	-
54400 - PROGRAM EXPENSE	\$1,300	\$439	\$19,693	-	-	-
54412 - TRAVEL/TRAINING	\$500	\$575	\$600	-	-	-
54472 - TELEPHONE	\$1,700	\$643	\$1,700	-	-	-
52206 - COMPUTER EQUIPMENT	\$0	\$130	\$500	-	-	-
52220 - DEPARTMENTAL EQUIPMENT	\$10,000	\$236	\$1,000	-	-	-
52230 - COMPUTER SOFTWARE	\$10,038	-	\$500	-	-	-
54303 - OFFICE SUPPLIES	\$350	\$31	\$1,000	-	-	-
54310 - AUTOMOTIVE FUEL	\$3,000	-	\$0	-	-	-
54330 - PRINTING	\$125	-	\$125	-	-	-
58800 - FRINGES	\$30,833	\$19,204	\$31,054	-	-	-
EXPENSES TOTAL	\$128,476	\$63,526	\$127,702	-	-	-
Revenues						
41962 - INSPECTION FEES	\$23,000	\$5,322	\$23,000	-	-	-
43089 - OTHER STATE AID	-	-	\$4,500	-	-	-
REVENUES TOTAL	\$23,000	\$5,322	\$27,500	-	-	-
Calculation	\$105,476	\$58,204	\$100,202	\$0	\$0	\$0

WHOLE HEALTH

2025 Operating Budget and Over Target

Department Overview

At Tompkins County Whole Health (TCWH), our mission is to build a healthy, equitable community in Tompkins County by addressing root causes of health disparities, and integrating mental, physical and environmental health.

At Tompkins County Whole Health, we believe in treating the whole person, integrating physical, mental and environmental health needs, to improve individual and collective wellbeing. Through community engagement, passionate staff, and county commitment, TCWH will deliver integrated services to holistically improve health outcomes for Tompkins County residents.

Our providers deliver a range of mental, physical and environmental health services, as well as accessible health information, to ensure everyone in Tompkins County has the support they need to achieve a healthy life. Services are provided in the community, at schools, in the home and wherever necessary so that everyone has access. Many services are available to the general public, while some services are for those who meet needs-based criteria.

Adults: Immunizations, HIV Testing, Therapy and Counseling Services, Medication Management and Assisted Therapy, PROS (Personalized Recover Oriented Services)

Children and Youth: Children with Special Care Needs-Early Intervention, Preschool Special Education Services, Therapy and Counseling Services, including school based settings

Families: MOMS Plus+ (prenatal and postpartum care, breastfeeding support), Lead Poisoning Prevention, Vital Records (birth and death certificates), WIC (Special Supplemental Nutrition Program for Women, Infants and Children)

Community Programs: Community Health Workers, Communicable Disease Control, Healthy Neighborhoods Program, Tobacco Free Tompkins and Tobacco Control, Opioid Overdose Prevention, Community Health Planning and Data, Medical Examiner, Public Health Preparedness, On-site Wastewater Treatment Systems (OWTS), Public Water Systems

Businesses: Food Services and Permits, Temporary Residences, Children's Camps, Swimming Pools, Beaches, Mass Gatherings

Mandate: 2,989,820

Net Local Share

Fiscal Target: 6,153,348

5% Fiscal Target: 5,845,681

Reduction: 307,667

Department Request Consolidated Budget - Expenditures and Revenues

Whole Health

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$11,154,014	\$6,024,288	\$10,268,948	\$158,380	\$424,828	\$583,208	\$10,852,156
OVERTIME	\$0	\$8,562	\$0	-	-	\$0	\$0
PREMIUM PAY	\$192,645	\$227,513	\$172,435	-	\$1,500	\$1,500	\$173,935
ALL OTHER CONTR. SVCS.	\$237,118	\$141,405	\$275,739	\$36,305	-	\$36,305	\$312,044
OTHER	\$187,998	\$111,984	\$180,137	-	-	\$0	\$180,137
VEHICLES FUEL AND MAINTENANCE	\$9,400	\$1,133	\$9,900	-	-	\$0	\$9,900
PROGRAM EXPENSE	\$13,328,377	\$7,594,216	\$12,081,870	-	\$86,340	\$86,340	\$12,168,210
TRAVEL TRAINING	\$136,672	\$27,696	\$86,007	-	-	\$0	\$86,007
RENT	\$190,530	\$176,856	\$178,694	-	-	\$0	\$178,694
PROFESSIONAL SERVICES	\$783,508	\$315,819	\$920,838	-	\$446,885	\$446,885	\$1,367,723
UTILITIES	\$70,701	\$30,026	\$67,516	-	-	\$0	\$67,516
EQUIPMENT	\$80,253	\$94,857	\$70,216	-	-	\$0	\$70,216
AUTOMOTIVE EQUIPMENT	\$162,181	\$22,395	\$0	-	\$60,000	\$60,000	\$60,000
OTHER SUPPLIES	\$1,139,123	\$598,299	\$934,365	-	-	\$0	\$934,365
FRINGE	\$5,009,509	\$2,862,627	\$4,558,268	\$69,957	\$186,743	\$256,700	\$4,814,968
EXPENSES TOTAL	\$32,682,029	\$18,237,676	\$29,804,933	\$264,642	\$1,206,296	\$1,470,938	\$31,275,871
Revenues							
LOCAL REVENUES	\$6,541,446	\$3,548,827	\$6,242,666	-	\$352,512	\$352,512	\$6,595,178
FEDERAL AID	\$2,122,052	\$1,208,766	\$1,585,893	-	-	\$0	\$1,585,893
FINES AND FORFEITURES	\$20,000	\$6,750	\$30,000	-	-	\$0	\$30,000
INTERFUND REVENUES	\$265,832	\$6,676	\$285,832	-	-	\$0	\$285,832
MISCELL LOCAL SOURCES	\$687,211	\$437,514	\$744,376	-	\$16,400	\$16,400	\$760,776
NON PROPERTY TAXES	\$88,673	\$44,337	\$88,673	-	-	\$0	\$88,673
OTHER REVENUES	\$0	\$1,500	\$0	-	-	\$0	\$0
SALE OF PROPERTY/COMPEN F	\$0	\$36,541	\$0	-	-	\$0	\$0
STATE AID	\$12,540,517	\$5,186,029	\$11,991,992	\$43,840	\$10,800	\$54,640	\$12,046,632
REVENUES TOTAL	\$22,265,731	\$10,476,941	\$20,969,432	\$43,840	\$379,712	\$423,552	\$21,392,984
Calculation	\$10,416,298	\$7,760,734	\$8,835,501	\$220,802	\$826,584	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Whole Health

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$10,268,948	\$424,828	\$10,693,776	\$424,828	\$10,693,776
PREMIUM PAY	\$172,435	\$1,500	\$173,935	\$1,500	\$173,935
ALL OTHER CONTR. SVCS.	\$275,739	–	\$275,739	\$36,305	\$312,044
OTHER	\$180,137	–	\$180,137	–	\$180,137
VEHICLES FUEL AND MAINTENANCE	\$9,900	–	\$9,900	–	\$9,900
PROGRAM EXPENSE	\$12,081,870	\$69,940	\$12,151,810	\$69,940	\$12,151,810
TRAVEL TRAINING	\$86,007	–	\$86,007	–	\$86,007
RENT	\$178,694	–	\$178,694	–	\$178,694
PROFESSIONAL SERVICES	\$920,838	\$196,828	\$1,117,666	\$196,828	\$1,117,666
UTILITIES	\$67,516	–	\$67,516	–	\$67,516
EQUIPMENT	\$70,216	–	\$70,216	–	\$70,216
OTHER SUPPLIES	\$934,365	–	\$934,365	–	\$934,365
FRINGE	\$4,558,268	\$186,743	\$4,745,011	\$186,743	\$4,745,011
EXPENSES TOTAL	\$29,804,933	\$879,839	\$30,684,772	\$916,144	\$30,721,077
Revenues					
LOCAL REVENUES	\$6,242,666	\$352,512	\$6,595,178	\$352,512	\$6,595,178
FEDERAL AID	\$1,585,893	–	\$1,585,893	–	\$1,585,893
FINES AND FORFEITURES	\$30,000	–	\$30,000	–	\$30,000
INTERFUND REVENUES	\$285,832	–	\$285,832	–	\$285,832
MISCELL LOCAL SOURCES	\$744,376	\$0	\$744,376	\$0	\$744,376
NON PROPERTY TAXES	\$88,673	–	\$88,673	–	\$88,673
STATE AID	\$11,991,992	\$10,800	\$12,002,792	\$10,800	\$12,002,792
REVENUES TOTAL	\$20,969,432	\$363,312	\$21,332,744	\$363,312	\$21,332,744
Calculation	\$8,835,501	\$516,527	–	\$552,832	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Account Clerk/Typist	1.00	1.00	-	-	-	-		
Administrative Assistant	3.00	3.00	2.00	4160	2.00	4160		
Administrative Assistant - Level 1	2.00	2.00	1.00	1820	1.00	1820		
Administrative Assistant - Level 2	8.00	2.00	2.00	3900	2.00	3900		
Administrative Assistant - Level 3	2.00	8.00	9.00	18,460	10.00	20,540		
Administrative Assistant - Level 4	1.00	1.00	-	-	1.00	2080		
Administrative Computer Assistant	1.00	-	-	-	-	-		
Administrative Coordinator	2.00	2.00	4.00	8190	4.00	8320		
Billing Coordinator/System	1.00	1.00	1.00	2080	1.00	2080		
Casework Assistant	3.00	3.00	3.00	5720	3.00	5980		
Caseworker	1.00	1.00	1.00	1820	1.00	1820		
Community Health Nurse	17.80	13.80	13.80	26,936	14.00	27,300	2.00	
Community Health Worker	2.00	4.00	4.00	7280	4.00	7280		
Community Health Worker Supervisor	-	1.00	1.00	1820	1.00	1820		
Community Mental Health Nurse	-	5.00	5.00	10,140	5.00	10,140		
Coordinator Of Dual Recovery Services	-	1.00	1.00	2080	1.00	2080		
Deputy Commissioner	1.00	-	-	-	-	-		
Deputy Commissioner Mental Health Ser	-	1.00	1.00	2080	1.00	2080		
Deputy Public Health Director	-	-	1.00	2080	1.00	2080		
Deputy Registrar of Vital Records	1.00	1.00	1.00	1820	1.00	1820		
Director Health Promotion Program	1.00	1.00	-	-	-	-		
Director of Children with Special Care	1.00	1.00	1.00	2080	1.00	2080		
Director of Community Health	1.00	1.00	1.00	2080	1.00	2080		
Director Of Environmental Health	1.00	1.00	1.00	2080	1.00	2080		
Director of Health Promotion	-	-	1.00	1950	1.00	1950		
Director, Mental Health Clinic	1.00	1.00	1.00	2080	1.00	2080		
Dual Recovery Coordinator	1.00	-	-	-	-	-		
Employee Health and Safety	1.00	1.00	-	-	-	-		
Employment Specialist	1.00	1.00	1.00	2080	1.00	2080		
Environmental Health Specialist	-	11.00	11.00	20,150	11.00	20,150		
Environmental Health Technician	-	1.00	-	-	-	-		
Fiscal Administrator	1.00	1.00	1.00	2080	1.00	2080		
Fiscal Manager	1.00	1.00	1.00	2080	1.00	2080		
Health Educator	1.00	1.00	1.00	1820	1.00	1820		
Healthy Neighborhoods Education	1.00	1.00	1.00	1820	1.00	1820		
Information Aide	1.00	2.00	2.00	3900	1.00	1820		
Licensed Clinical Therapist	-	-	19.00	39,520	20.00	41,600		2.00
Medical Director	0.25	0.30	0.30	546	0.30	546		
Medical Director/Mental Health	1.00	1.00	1.00	2080	1.00	2080		
MH Court Resource Coord	1.00	-	-	-	-	-		
Nurse Practitioner of Psychiatry	4.00	2.00	2.00	4160	2.00	4160		
Peer Specialist	-	-	1.80	3276	1.40	2548		

Peer Support Specialist	-	0.80	2.00	3640	2.00	3640		
PH Communications Coordinator	1.00	-	-	-	-	-		
Physical Therapist	-	-	-	-	-	-		
Planner/Evaluator	1.00	1.00	1.00	1950	1.00	1950		
Program Director	-	-	-	-	-	-		
Program Director - PROS	1.00	1.00	1.00	2080	1.00	2080		
Project Assistant	-	-	0.40	744	0.40	744		
Psychiatric Social Worker	17.00	19.00	-	-	-	-		
Psychiatrist	-	-	0.60	1201	0.50	910		
Public Health Administrator	1.00	1.00	-	-	-	-		
Public Health Communications Coordinator	-	1.00	1.00	1950	1.00	1950		
Public Health Director	1.00	1.00	1.00	2080	1.00	2080		
Public Health Engineer	1.00	1.00	1.00	1950	1.00	1950		
Public Health Fellow	-	1.00	1.00	2080	-	-		
Public Health Fellow Coordinator	-	1.00	0.50	1040	-	-		
Public Health Graduate Fellow	-	6.00	4.00	8320	-	-		
Public Health Sanitarian	11.00	-	-	-	-	-		
Public Health Technician	1.00	-	-	-	-	-		
Public Hlth Preparedness Coord	1.00	1.00	1.00	1820	1.00	1820		
Quality Assurance Improvement Coord	1.00	1.00	1.00	2080	1.00	2080		
Quality Data Analyst	-	1.00	1.00	2080	1.00	2080		
Rehabilitation Specialist	2.00	2.00	3.00	5720	3.00	5980		
Senior Account Clerk/Typist	4.00	4.00	4.00	8320	3.00	6240		
Senior Community Health Nurse	3.00	3.00	3.00	6240	3.00	6240		
Senior Community Mental Health Nurse	-	-	1.00	2080	1.00	2080		
Senior Environmental Health Specialist	-	3.00	4.00	7800	4.00	7800		
Senior Psychiatric Social Worker	3.00	3.00	3.00	6240	4.00	8320		
Senior Public Health Sanitarian	3.00	-	-	-	-	-		
SR. Community MH Nurse	1.00	1.00	-	-	-	-		
Staff Retention & Human Resources Coord	-	-	1.00	2080	1.00	2080		
Whole Health Planner	-	-	1.00	2080	1.00	2080		
WIC Clerk	2.00	2.00	2.00	3900	2.00	3900		
WIC Program Director	1.00	1.00	1.00	2080	1.00	2080		
WIC Program Nutritionist	3.00	3.00	3.00	5850	3.00	5850		
FTE Total	125.05	137.90	140.40	279,573	136.60	272,288	2.00	2.00

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

2960 - Preschool Special Education

2960 Preschool Special Education

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$4,600,000	\$2,180,135	\$4,250,000	-	-	-
54305 - CLIENT TRANSPORTATION	\$842,000	\$366,462	\$665,000	-	-	-
EXPENSES TOTAL	\$5,442,000	\$2,546,597	\$4,915,000	-	-	-
Revenues						
41607 - MEDICAID INS PYMTS	\$960,000	\$345,991	\$850,000	-	-	-
43277 - PRESCHOOL SPECIAL EDUCATI	\$2,490,000	\$1,378,001	\$2,550,000	-	-	-
REVENUES TOTAL	\$3,450,000	\$1,723,993	\$3,400,000	-	-	-
Calculation	\$1,992,000	\$822,604	\$1,515,000	\$0	\$0	\$0

4010 - Public Health Administration

4010 Public Health Administration

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$1,399,488	\$832,027	\$1,089,693	-	-	-
51200 - OVERTIME PAY	\$0	\$451	\$0	-	-	-
51400 - DISABILITY PAY	\$0	\$4,466	\$0	-	-	-
51600 - LONGEVITY	\$8,375	\$7,075	\$9,150	-	-	-
51700 - PREMIUM PAY	\$0	\$172	\$0	-	-	-
54424 - EQUIPMENT RENTAL	\$1,332	\$999	\$1,332	-	-	-
54425 - SERVICE CONTRACTS	\$740	\$526	\$18,597	-	-	-
54414 - LOCAL MILEAGE	\$900	\$34	\$900	-	-	-
54416 - MEMBERSHIP DUES	\$5,960	\$4,709	\$6,115	-	-	-
54452 - POSTAGE	\$5,000	\$2,347	\$5,000	-	-	-
54462 - INSURANCE	\$23,000	\$20,089	\$24,000	-	-	-
54421 - AUTO MAINTENACE/REPAIRS	\$4,000	\$745	\$4,000	-	-	-
54400 - PROGRAM EXPENSE	\$0	\$4,210	\$5,024	-	-	-
54412 - TRAVEL/TRAINING	\$43,239	\$12,242	\$17,883	-	-	-
54432 - RENT	\$173,512	\$161,128	\$140,060	-	-	-
54442 - PROFESSIONAL SERVICES	\$10,000	-	\$10,000	-	-	-
54472 - TELEPHONE	\$8,719	\$2,403	\$3,688	-	-	-
52206 - COMPUTER EQUIPMENT	\$6,679	\$6,414	\$7,900	-	-	-
52214 - OFFICE FURNISHINGS	\$632	\$2,149	\$0	-	-	-
52230 - COMPUTER SOFTWARE	\$3,939	\$48	\$4,720	-	-	-

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
R52214 - OFFICE FURNISHINGS	-	\$6,844	-	-	-	-
52231 - VEHICLES	\$92,181	\$22,395	\$0	\$60,000	\$60,000	\$60,000
54303 - OFFICE SUPPLIES	\$5,000	\$687	\$3,500	-	-	-
54310 - AUTOMOTIVE FUEL	\$1,000	\$306	\$750	-	-	-
54330 - PRINTING	\$7,250	\$733	\$6,750	-	-	-
54332 - BOOKS	\$3,430	\$3,435	\$6,500	-	-	-
54333 - EDUCATION AND PROMOTION	\$17,300	\$185	\$14,300	-	-	-
54342 - FOOD	\$5,000	\$6,162	\$6,000	-	-	-
58800 - FRINGES	\$621,853	\$386,471	\$485,360	-	-	-
EXPENSES TOTAL	\$2,448,529	\$1,489,451	\$1,871,222	\$60,000	\$60,000	\$60,000
Revenues						
41689 - OTHER HEALTH CHGS	\$0	\$40	\$0	-	-	-
44959 - FEDERAL AID	\$646,911	\$407,592	\$208,624	-	-	-
42070 - CONTRIB FR PRIV AGENCIES	\$0	\$1,500	-	-	-	-
42665 - SALE OF EQUIPMENT	\$0	\$34,344	\$0	-	-	-
43401 - PUBLIC HEALTH WORK	\$16,593	-	\$0	-	-	-
43489 - OTHER HEALTH INCOME	\$42,739	\$22,073	\$38,000	-	-	-
REVENUES TOTAL	\$706,243	\$465,549	\$246,624	-	-	-
Calculation	\$1,742,286	\$1,023,902	\$1,624,598	\$60,000	\$60,000	\$60,000

4012 - Women, Infants, and Children

4012 Women, Infants, and Children

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$347,485	\$197,032	\$347,485	-	-	-
51400 - DISABILITY PAY	\$0	\$12,857	\$0	-	-	-
51600 - LONGEVITY	\$2,750	\$500	\$2,750	-	-	-
54425 - SERVICE CONTRACTS	\$1,880	\$1,186	\$1,464	-	-	-
54414 - LOCAL MILEAGE	\$500	\$16	\$300	-	-	-
54416 - MEMBERSHIP DUES	\$300	\$300	\$300	-	-	-
54452 - POSTAGE	\$1,500	\$1,242	\$1,300	-	-	-
54421 - AUTO MAINTENANCE/REPAIRS	\$400	\$104	\$400	-	-	-
54400 - PROGRAM EXPENSE	\$4,200	-	\$32,565	-	-	-
54412 - TRAVEL/TRAINING	\$4,759	\$2,796	\$3,231	-	-	-
54432 - RENT	\$15,524	\$14,324	\$15,524	-	-	-
54442 - PROFESSIONAL SERVICES	\$27,950	\$15,756	\$27,950	-	-	-
54472 - TELEPHONE	\$5,712	\$2,802	\$5,460	-	-	-
52206 - COMPUTER EQUIPMENT	\$1,500	-	\$1,200	-	-	-
54303 - OFFICE SUPPLIES	\$1,703	\$397	\$1,503	-	-	-
54310 - AUTOMOTIVE FUEL	\$400	\$148	\$400	-	-	-
54330 - PRINTING	\$1,900	\$570	\$1,569	-	-	-
54332 - BOOKS	\$500	\$69	\$0	-	-	-
54333 - EDUCATION AND PROMOTION	\$8,755	\$7,119	\$1,000	-	-	-
54354 - MEDICAL SUPPLIES	\$2,000	\$473	\$800	-	-	-
58800 - FRINGES	\$154,699	\$96,316	\$154,699	-	-	-
EXPENSES TOTAL	\$584,417	\$354,008	\$599,900	-	-	-
Revenues						
44402 - WIC	\$584,417	\$304,411	\$599,900	-	-	-
43089 - OTHER STATE AID	\$0	\$3,230	-	-	-	-
REVENUES TOTAL	\$584,417	\$307,641	\$599,900	-	-	-
Calculation	\$0	\$46,367	\$0	\$0	\$0	\$0

4015 - Vital Records

4015 Vital Records

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$48,758	\$30,912	\$48,758	-	-	-
51600 - LONGEVITY	\$1,250	\$1,250	\$1,250	-	-	-
51700 - PREMIUM PAY	\$0	\$46	-	-	-	-
51800 - ON CALL	\$2,450	\$1,313	\$2,450	-	-	-
54424 - EQUIPMENT RENTAL	\$540	\$397	\$540	-	-	-
54425 - SERVICE CONTRACTS	\$5,000	-	\$5,000	-	-	-
54414 - LOCAL MILEAGE	\$50	-	\$50	-	-	-
54452 - POSTAGE	\$100	-	\$100	-	-	-
54432 - RENT	\$0	\$0	\$1,844	-	-	-
54472 - TELEPHONE	\$250	\$139	\$250	-	-	-
52220 - DEPARTMENTAL EQUIPMENT	\$0	\$1,366	\$0	-	-	-
54303 - OFFICE SUPPLIES	\$5,000	-	\$5,000	-	-	-
54330 - PRINTING	\$150	\$64	\$150	-	-	-
58800 - FRINGES	\$23,171	\$15,346	\$22,089	-	-	-
EXPENSES TOTAL	\$86,719	\$50,833	\$87,481	-	-	-
Revenues						
41601 - PUBLIC HEALTH FEES	\$115,000	\$73,452	\$115,000	-	-	-
REVENUES TOTAL	\$115,000	\$73,452	\$115,000	-	-	-
Calculation	-\$28,281	-\$22,619	-\$27,519	\$0	\$0	\$0

4016 - Community Health

4016 Community Health

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$1,103,817	\$478,355	\$1,049,750	\$73,911	-	-
51200 - OVERTIME PAY	\$0	\$911	\$0	-	-	-
51400 - DISABILITY PAY	\$0	\$13,218	\$0	-	-	-
51600 - LONGEVITY	\$3,800	\$4,650	\$2,800	-	-	-
51700 - PREMIUM PAY	\$0	\$635	\$0	-	-	-
51800 - ON CALL	\$15,980	\$9,800	\$15,980	-	-	-
54424 - EQUIPMENT RENTAL	\$1,332	\$999	\$1,332	-	-	-
54425 - SERVICE CONTRACTS	\$28,600	\$16,100	\$28,156	-	-	-
54414 - LOCAL MILEAGE	\$500	-	\$500	-	-	-
54416 - MEMBERSHIP DUES	\$200	\$100	\$680	-	-	-
54452 - POSTAGE	\$236	\$68	\$224	-	-	-
54400 - PROGRAM EXPENSE	\$0	-	\$296	-	-	-
54412 - TRAVEL/TRAINING	\$35,597	\$1,690	\$28,449	-	-	-
54442 - PROFESSIONAL SERVICES	\$198,675	\$59,851	\$216,570	-	-	-
54472 - TELEPHONE	\$9,758	\$4,379	\$11,356	-	-	-
52206 - COMPUTER EQUIPMENT	\$13,288	\$8,918	\$5,000	-	-	-
52220 - DEPARTMENTAL EQUIPMENT	\$1,601	-	\$600	-	-	-
52230 - COMPUTER SOFTWARE	\$701	-	\$275	-	-	-
54303 - OFFICE SUPPLIES	\$6,500	\$1,878	\$6,400	-	-	-
54319 - PROGRAM SUPPLIES	\$0	\$1,091	\$0	-	-	-
54330 - PRINTING	\$1,850	\$1,368	\$2,550	-	-	-
54332 - BOOKS	\$635	\$49	\$635	-	-	-
54333 - EDUCATION AND PROMOTION	\$9,175	\$44,824	\$7,966	-	-	-
54342 - FOOD	\$100	\$45	\$100	-	-	-
54353 - BIOLOGICALS	\$114,612	\$112,567	\$113,876	-	-	-
54354 - MEDICAL SUPPLIES	\$4,970	\$626	\$7,532	-	-	-
R54333 - EDUCATION AND PROMOTION	-	\$6,742	-	-	-	-
58800 - FRINGES	\$496,294	\$229,476	\$464,912	\$32,647	-	-
EXPENSES TOTAL	\$2,048,221	\$998,340	\$1,965,939	\$106,558	-	-
Revenues						
41603 - CLINIC FEES	\$61,000	\$52,884	\$88,500	-	-	-
41609 - MATERNAL CHILD OFFC VISIT	\$0	\$63	\$0	-	-	-
41613 - MATERNAL CHILD HOME VISIT	\$64,000	\$8,743	\$45,000	-	-	-
41614 - TB DOT	\$1,486	\$3,309	\$1,500	-	-	-
44959 - FEDERAL AID	\$339,294	\$221,103	\$329,295	-	-	-

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
42801 - INTERFUND REVENUES	\$45,832	\$6,676	\$45,832	-	-	-
43489 - OTHER HEALTH INCOME	\$72,390	\$10,277	\$72,390	-	-	-
REVENUES TOTAL	\$584,002	\$303,056	\$582,517	-	-	-
Calculation	\$1,464,219	\$695,284	\$1,383,422	\$106,558	\$0	\$0

4017 - Medical Examiner Program

4017 Medical Examiner Program

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54402 - LEGAL ADVERTISING	\$0	\$78	-	-	-	-
54442 - PROFESSIONAL SERVICES	\$370,365	\$143,996	\$371,520	-	-	-
52230 - COMPUTER SOFTWARE	\$1,200	-	\$0	-	-	-
54319 - PROGRAM SUPPLIES	\$4,300	-	\$5,300	-	-	-
EXPENSES TOTAL	\$375,865	\$144,074	\$376,820	-	-	-
Revenues						
44959 - FEDERAL AID	\$0	\$1,350	-	-	-	-
REVENUES TOTAL	\$0	\$1,350	-	-	-	-
Calculation	\$375,865	\$142,724	\$376,820	\$0	\$0	\$0

4018 - Healthy Neighborhood Program

4018 Healthy Neighborhood Program

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$103,895	\$62,221	\$103,896	-	-	-
51600 - LONGEVITY	\$700	\$200	\$700	-	-	-
54425 - SERVICE CONTRACTS	\$480	\$258	\$528	-	-	-
54414 - LOCAL MILEAGE	\$1,000	-	\$0	-	-	-
54452 - POSTAGE	\$2,000	-	\$1,000	-	-	-
54400 - PROGRAM EXPENSE	\$0	-	\$9,161	-	-	-
54412 - TRAVEL/TRAINING	\$2,000	-	\$1,300	-	-	-
54432 - RENT	\$766	\$766	\$766	-	-	-
54472 - TELEPHONE	\$1,212	\$596	\$1,212	-	-	-
52214 - OFFICE FURNISHINGS	\$2,000	-	\$2,000	-	-	-
54303 - OFFICE SUPPLIES	\$350	\$936	\$350	-	-	-
54319 - PROGRAM SUPPLIES	\$42,585	\$22,090	\$26,851	-	-	-
54330 - PRINTING	\$3,650	\$314	\$1,000	-	-	-
54333 - EDUCATION AND PROMOTION	\$5,550	\$1,655	\$6,350	-	-	-
58800 - FRINGES	\$43,886	\$28,099	\$43,886	-	-	-
EXPENSES TOTAL	\$210,074	\$117,134	\$199,000	-	-	-
Revenues						
43489 - OTHER HEALTH INCOME	\$204,811	\$60,541	\$199,000	-	-	-
REVENUES TOTAL	\$204,811	\$60,541	\$199,000	-	-	-
Calculation	\$5,263	\$56,594	\$0	\$0	\$0	\$0

4047 - Planning and Coordinating (C.S.N.)

4047 Planning and Coordinating (C.S.N.)

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$1,381,007	\$568,982	\$957,079	\$340,359	\$255,890	\$255,890
51200 - OVERTIME PAY	\$0	\$302	\$0	-	-	-
51400 - DISABILITY PAY	\$0	\$24,630	\$0	-	-	-
51600 - LONGEVITY	\$9,250	\$2,000	\$5,250	-	-	-
54424 - EQUIPMENT RENTAL	\$2,112	\$1,577	\$2,112	-	-	-
54425 - SERVICE CONTRACTS	\$38,588	\$23,096	\$38,000	-	-	-
54414 - LOCAL MILEAGE	\$300	\$32	\$300	-	-	-
54416 - MEMBERSHIP DUES	\$3,150	\$3,150	\$3,150	-	-	-
54452 - POSTAGE	\$5,500	\$2,084	\$5,000	-	-	-
54400 - PROGRAM EXPENSE	\$69,940	-	\$12,903	\$69,940	\$69,940	\$69,940
54412 - TRAVEL/TRAINING	\$8,444	\$712	\$8,444	-	-	-
54432 - RENT	\$0	\$0	\$19,862	-	-	-
54442 - PROFESSIONAL SERVICES	\$0	-	\$50	\$121,828	\$121,828	\$121,828
54472 - TELEPHONE	\$7,770	\$3,844	\$7,770	-	-	-
52206 - COMPUTER EQUIPMENT	\$4,983	\$6,979	\$7,200	-	-	-
52214 - OFFICE FURNISHINGS	\$1,500	-	\$1,500	-	-	-
52230 - COMPUTER SOFTWARE	\$570	-	\$900	-	-	-
54303 - OFFICE SUPPLIES	\$2,895	\$631	\$2,895	-	-	-
54330 - PRINTING	\$1,118	\$464	\$1,420	-	-	-
54333 - EDUCATION AND PROMOTION	\$708	\$300	\$708	-	-	-
58800 - FRINGES	\$614,077	\$272,809	\$425,062	\$148,992	\$111,682	\$111,682
EXPENSES TOTAL	\$2,151,912	\$911,592	\$1,499,605	\$681,119	\$559,340	\$559,340
Revenues						
41607 - MEDICAID INS PYMTS	\$406,512	\$27,336	\$54,000	\$352,512	\$352,512	\$352,512
41689 - OTHER HEALTH CHGS	\$0	\$90	\$0	-	-	-
44447 - PHC-CASE MANAGEMENT	\$64,119	\$37,784	\$64,119	-	-	-
44959 - FEDERAL AID	\$50,546	\$22,398	\$50,546	-	-	-
42801 - INTERFUND REVENUES	\$220,000	-	\$240,000	-	-	-
43277 - PRESCHOOL SPECIAL EDUCATI	\$40,875	\$75,525	\$40,875	-	-	-
43449 - EARLY INTERVENTION	\$40,800	\$19,640	\$40,800	-	-	-
REVENUES TOTAL	\$822,852	\$182,773	\$490,340	\$352,512	\$352,512	\$352,512
Calculation	\$1,329,060	\$728,819	\$1,009,265	\$328,607	\$206,828	\$206,828

4054 - Early Intervention (Birth - 3)

4054 Early Intervention (Birth-3)

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$500,000	\$206,467	\$500,000	-	-	-
54305 - CLIENT TRANSPORTATION	\$3,000	\$906	\$3,000	-	-	-
EXPENSES TOTAL	\$503,000	\$207,373	\$503,000	-	-	-
Revenues						
43449 - EARLY INTERVENTION	\$130,000	\$98,354	\$130,000	-	-	-
REVENUES TOTAL	\$130,000	\$98,354	\$130,000	-	-	-
Calculation	\$373,000	\$109,019	\$373,000	\$0	\$0	\$0

4090 - Environmental Health

4090 Environmental Health

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$1,375,719	\$844,131	\$1,379,779	-	-	-
51200 - OVERTIME PAY	\$0	\$1,735	\$0	-	-	-
51400 - DISABILITY PAY	\$0	\$18,661	\$0	-	-	-
51600 - LONGEVITY	\$9,500	\$7,750	\$11,000	-	-	-
51700 - PREMIUM PAY	\$0	\$215	\$0	-	-	-
51800 - ON CALL	\$15,980	\$9,920	\$15,980	-	-	-
54424 - EQUIPMENT RENTAL	\$4,044	\$2,552	\$3,044	-	-	-
54425 - SERVICE CONTRACTS	\$46,740	\$34,000	\$53,237	\$36,305	-	\$36,305
54402 - LEGAL ADVERTISING	\$200	-	\$200	-	-	-
54414 - LOCAL MILEAGE	\$400	\$35	\$400	-	-	-
54416 - MEMBERSHIP DUES	\$1,025	\$526	\$1,025	-	-	-
54452 - POSTAGE	\$5,500	\$1,732	\$5,500	-	-	-
54568 - RABIES CONTROL	\$5,600	\$2,998	\$5,600	-	-	-
54421 - AUTO MAINTENANCE/REPAIRS	\$500	\$237	\$1,000	-	-	-
54400 - PROGRAM EXPENSE	\$1,500	\$770	\$1,500	-	-	-
54412 - TRAVEL/TRAINING	\$16,209	\$5,609	\$6,000	-	-	-
54432 - RENT	\$728	\$638	\$638	-	-	-
54442 - PROFESSIONAL SERVICES	\$72,718	\$27,497	\$73,103	\$75,000	\$75,000	\$75,000
54472 - TELEPHONE	\$14,280	\$6,101	\$14,280	-	-	-
52206 - COMPUTER EQUIPMENT	\$5,500	\$4,313	\$13,600	-	-	-
52214 - OFFICE FURNISHINGS	\$0	-	\$800	-	-	-

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
52220 - DEPARTMENTAL EQUIPMENT	\$1,091	–	\$0	–	–	–
52230 - COMPUTER SOFTWARE	\$5,033	\$826	\$5,435	–	–	–
54303 - OFFICE SUPPLIES	\$2,750	\$674	\$2,750	–	–	–
54310 - AUTOMOTIVE FUEL	\$2,000	\$352	\$2,000	–	–	–
54319 - PROGRAM SUPPLIES	\$4,000	\$1,763	\$4,500	–	–	–
54330 - PRINTING	\$1,416	\$468	\$1,416	–	–	–
54333 - EDUCATION AND PROMOTION	\$414	–	\$414	–	–	–
54342 - FOOD	\$100	\$94	\$100	–	–	–
58800 - FRINGES	\$618,910	\$403,968	\$611,252	–	–	–
EXPENSES TOTAL	\$2,211,857	\$1,377,563	\$2,214,553	\$111,305	\$75,000	\$111,305
Revenues						
41601 - PUBLIC HEALTH FEES	\$378,138	\$256,361	\$392,163	–	–	–
44959 - FEDERAL AID	\$24,241	\$12,185	\$24,454	–	–	–
42610 - FINES, FORFEITURES, BAILS	\$20,000	\$6,750	\$30,000	–	–	–
42705 - GIFTS & DONATIONS	\$1,500	\$458	\$1,200	–	–	–
42680 - INSURANCE RECOVERIES	\$0	\$2,197	\$0	–	–	–
43489 - OTHER HEALTH INCOME	\$179,185	\$79,102	\$179,185	–	–	–
REVENUES TOTAL	\$603,064	\$357,054	\$627,002	–	–	–
Calculation	\$1,608,793	\$1,020,509	\$1,587,551	\$111,305	\$75,000	\$111,305

4095 - Public Health State Aid

4095 Public Health State Aid

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
–	–	–	–	–	–	–
EXPENSES TOTAL	0	0	0	0	0	0
Revenues						
43401 - PUBLIC HEALTH WORK	\$2,133,541	\$871,575	\$2,103,568	\$54,640	\$10,800	\$10,800
REVENUES TOTAL	\$2,133,541	\$871,575	\$2,103,568	\$54,640	\$10,800	\$10,800
Calculation	-\$2,133,541	-\$871,575	-\$2,103,568	-\$54,640	-\$10,800	-\$10,800

4310 - Mental Health Administration

4310 Mental Health Administration

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$1,206,855	\$753,986	\$1,235,940	-	-	-
51200 - OVERTIME PAY	\$0	\$685	\$0	-	-	-
51400 - DISABILITY PAY	\$0	\$48,521	-	-	-	-
51600 - LONGEVITY	\$10,950	\$8,750	\$11,125	-	-	-
51700 - PREMIUM PAY	\$0	\$364	\$0	-	-	-
54424 - EQUIPMENT RENTAL	\$2,230	\$1,671	\$2,230	-	-	-
54425 - SERVICE CONTRACTS	\$88,000	\$48,823	\$104,667	-	-	-
54606 - ADM & OVERHEAD	-\$1,390,938	-\$695,739	-\$1,390,010	-	-	-
54402 - LEGAL ADVERTISING	\$0	\$393	\$0	-	-	-
54416 - MEMBERSHIP DUES	\$13,924	\$13,923	\$13,924	-	-	-
54452 - POSTAGE	\$5,000	\$4,618	\$5,500	-	-	-
54400 - PROGRAM EXPENSE	\$3,500	\$39	\$124,740	-	-	-
54412 - TRAVEL/TRAINING	\$12,000	\$337	\$7,500	-	-	-
54442 - PROFESSIONAL SERVICES	\$6,800	\$8,125	\$125,645	\$250,057	-	-
54472 - TELEPHONE	\$15,500	\$7,847	\$16,000	-	-	-
52206 - COMPUTER EQUIPMENT	\$0	\$3,233	\$0	-	-	-
52214 - OFFICE FURNISHINGS	\$5,000	\$1,660	\$2,500	-	-	-
52230 - COMPUTER SOFTWARE	\$2,400	-	\$2,400	-	-	-
54303 - OFFICE SUPPLIES	\$4,500	\$2,530	\$3,500	-	-	-
54330 - PRINTING	\$1,500	\$2,037	\$2,000	-	-	-
54332 - BOOKS	\$230	-	\$230	-	-	-
58800 - FRINGES	\$537,905	\$371,874	\$550,829	-	-	-
EXPENSES TOTAL	\$525,356	\$583,677	\$818,720	\$250,057	-	-
Revenues						
44490 - FED AID MH	\$225,000	\$174,854	\$235,000	-	-	-
42705 - GIFTS & DONATIONS	\$0	\$104	\$0	-	-	-
42770 - OTHER MISCELL REVENUES	\$0	\$1,600	\$0	-	-	-
43485 - OMH COM REINVESTMETN	\$41,944	\$21,978	\$43,954	-	-	-
43486 - OMH FLEX	\$90,876	\$47,256	\$215,752	-	-	-
43495 - MH DAAA	\$29,700	-	\$29,700	-	-	-
REVENUES TOTAL	\$387,520	\$245,792	\$524,406	-	-	-
Calculation	\$137,836	\$337,885	\$294,314	\$250,057	\$0	\$0

4311 - Mental Health Clinic

4311 Mental Health Clinic

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$3,556,659	\$1,876,889	\$3,441,057	\$168,938	\$168,938	\$168,938
51200 - OVERTIME PAY	\$0	\$4,258	–	–	–	–
51400 - DISABILITY PAY	\$0	\$31,586	\$0	–	–	–
51600 - LONGEVITY	\$12,000	\$9,400	\$14,575	\$1,500	\$1,500	\$1,500
51700 - PREMIUM PAY	\$0	\$3,076	\$0	–	–	–
51800 - ON CALL	\$90,235	–	\$70,000	–	–	–
54424 - EQUIPMENT RENTAL	\$2,200	\$1,612	\$2,200	–	–	–
54425 - SERVICE CONTRACTS	\$7,500	\$5,053	\$7,500	–	–	–
54606 - ADM & OVERHEAD	\$1,182,297	\$591,419	\$1,178,017	–	–	–
54414 - LOCAL MILEAGE	\$1,000	\$30	\$800	–	–	–
54416 - MEMBERSHIP DUES	\$500	\$245	\$500	–	–	–
54452 - POSTAGE	\$4,000	\$1,014	\$2,500	–	–	–
54462 - INSURANCE	\$54,941	\$49,040	\$54,941	–	–	–
56102 - MMIS MEDICAL ASSIST COPAY	\$42,212	–	\$36,978	–	–	–
54421 - AUTO MAINTENACE/REPAIRS	\$4,000	\$47	\$4,000	–	–	–
54400 - PROGRAM EXPENSE	\$95,360	\$44,662	\$7,500	–	–	–
54412 - TRAVEL/TRAINING	\$8,224	\$3,796	\$8,000	–	–	–
54442 - PROFESSIONAL SERVICES	\$96,000	\$60,289	\$96,000	–	–	–
54472 - TELEPHONE	\$7,500	\$1,913	\$7,500	–	–	–
52206 - COMPUTER EQUIPMENT	\$0	\$7,964	\$0	–	–	–
52214 - OFFICE FURNISHINGS	\$8,036	\$2,290	\$8,036	–	–	–
52220 - DEPARTMENTAL EQUIPMENT	\$0	\$999	\$0	–	–	–
54303 - OFFICE SUPPLIES	\$2,200	\$1,719	\$2,200	–	–	–
54310 - AUTOMOTIVE FUEL	\$350	\$32	\$350	–	–	–
54319 - PROGRAM SUPPLIES	\$1,000	\$476	\$1,800	–	–	–
54330 - PRINTING	\$2,500	\$672	\$2,500	–	–	–
54332 - BOOKS	\$1,500	\$17	\$1,500	–	–	–
54354 - MEDICAL SUPPLIES	\$600	\$754	\$600	–	–	–
58800 - FRINGES	\$1,616,134	\$881,361	\$1,526,353	\$75,061	\$75,061	\$75,061
EXPENSES TOTAL	\$6,796,948	\$3,580,614	\$6,475,407	\$245,499	\$245,499	\$245,499
Revenues						
41607 - MEDICAID INS PYMTS	\$3,218,507	\$1,825,551	\$3,295,756	–	–	–
41620 - MENTAL HEALTH FEES	\$804,627	\$588,204	\$804,627	–	–	–
41810 - MEDICAL INCENTIVE EARNING	\$0	\$200	\$0	–	–	–

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
44451 - MEDICAID ADMIN/FED.	\$84,424	-	\$73,955	-	-	-
42770 - OTHER MISCELL REVENUES	\$0	\$322	\$0	-	-	-
43089 - OTHER STATE AID	\$0	\$9,689	-	-	-	-
43485 - OMH COM REINVESTMETN	\$310,403	\$137,526	\$282,648	-	-	-
43486 - OMH FLEX	\$372,307	\$321,070	\$499,734	-	-	-
REVENUES TOTAL	\$4,790,268	\$2,882,562	\$4,956,720	-	-	-
Calculation	\$2,006,680	\$698,052	\$1,518,687	\$245,499	\$245,499	\$245,499

4312 - Personal Recovery Orntd Svcs

4312 Personal Recovery Orntd Svcs

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$621,884	\$379,754	\$615,511	-	-	-
51200 - OVERTIME PAY	\$0	\$220	\$0	-	-	-
51400 - DISABILITY PAY	\$0	\$2,369	\$0	-	-	-
51600 - LONGEVITY	\$4,250	\$3,250	\$4,425	-	-	-
51700 - PREMIUM PAY	\$0	\$838	\$0	-	-	-
51800 - ON CALL	\$5,000	-	\$5,000	-	-	-
54424 - EQUIPMENT RENTAL	\$1,000	\$666	\$1,000	-	-	-
54425 - SERVICE CONTRACTS	\$4,800	\$1,891	\$4,800	-	-	-
54606 - ADM & OVERHEAD	\$208,641	\$104,320	\$211,993	-	-	-
54414 - LOCAL MILEAGE	\$0	\$6	\$0	-	-	-
54452 - POSTAGE	\$500	\$99	\$350	-	-	-
54462 - INSURANCE	\$3,000	\$3,000	\$3,000	-	-	-
54421 - AUTO MAINTENACE/REPAIRS	\$500	-	\$500	-	-	-
54400 - PROGRAM EXPENSE	\$22,700	\$15,057	\$1,200	-	-	-
54412 - TRAVEL/TRAINING	\$6,200	\$514	\$5,200	-	-	-
54442 - PROFESSIONAL SERVICES	\$1,000	\$305	\$0	-	-	-
52206 - COMPUTER EQUIPMENT	\$3,000	\$36,002	\$0	-	-	-
52214 - OFFICE FURNISHINGS	\$7,500	\$53	\$6,000	-	-	-
52220 - DEPARTMENTAL EQUIPMENT	\$4,000	\$4,800	\$0	-	-	-
52230 - COMPUTER SOFTWARE	\$100	-	\$150	-	-	-
52231 - VEHICLES	\$70,000	-	\$0	-	-	-
54303 - OFFICE SUPPLIES	\$3,000	\$49	\$3,000	-	-	-
54306 - AUTOMOTIVE SUPPLIES	\$227	-	\$200	-	-	-
54310 - AUTOMOTIVE FUEL	\$400	\$58	\$100	-	-	-

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
54319 - PROGRAM SUPPLIES	\$4,000	\$2,137	\$4,000	-	-	-
54330 - PRINTING	\$600	\$481	\$600	-	-	-
54332 - BOOKS	\$350	\$691	\$350	-	-	-
54333 - EDUCATION AND PROMOTION	\$2,000	-	-	-	-	-
54354 - MEDICAL SUPPLIES	\$100	-	\$100	-	-	-
58800 - FRINGES	\$278,772	\$176,908	\$273,826	-	-	-
EXPENSES TOTAL	\$1,253,524	\$733,467	\$1,141,305	-	-	-
Revenues						
41607 - MEDICAID INS PYMTS	\$511,056	\$355,081	\$575,000	-	-	-
41620 - MENTAL HEALTH FEES	\$15,840	\$8,902	\$15,840	-	-	-
41621 - SKYLIGHT FEES	\$5,280	\$2,620	\$5,280	-	-	-
44490 - FED AID MH	\$103,100	-	-	-	-	-
43089 - OTHER STATE AID	\$0	\$1,615	-	-	-	-
43485 - OMH COM REINVESTMETN	\$116,563	\$25,230	\$50,462	-	-	-
43486 - OMH FLEX	\$110,228	\$60,636	\$121,272	-	-	-
REVENUES TOTAL	\$862,067	\$454,083	\$767,854	-	-	-
Calculation	\$391,457	\$279,384	\$373,451	\$0	\$0	\$0

4314 - Client Fiscal Management

4314 Client Fiscal Management

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$8,447	-	\$0	-	-	-
51600 - LONGEVITY	\$175	-	\$0	-	-	-
54400 - PROGRAM EXPENSE	\$0	-	\$8,477	-	-	-
58800 - FRINGES	\$3,808	-	\$0	-	-	-
EXPENSES TOTAL	\$12,430	-	\$8,477	-	-	-
Revenues						
43488 - ICM MH	\$8,151	\$4,238	\$8,477	-	-	-
REVENUES TOTAL	\$8,151	\$4,238	\$8,477	-	-	-
Calculation	\$4,279	-\$4,238	\$0	\$0	\$0	\$0

4318 - Intensive Case Management Children's Needs

4318 Intensive Case Management Children's Needs

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$19,010	\$1,175	\$4,966	-	-	-
EXPENSES TOTAL	\$19,010	\$1,175	\$4,966	-	-	-
Revenues						
43486 - OMH FLEX	\$19,010	\$2,498	\$4,966	-	-	-
REVENUES TOTAL	\$19,010	\$2,498	\$4,966	-	-	-
Calculation	\$0	-\$1,323	\$0	\$0	\$0	\$0

4321 - Unity House

4321 Unity House

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$465,689	\$253,408	\$505,909	-	-	-
EXPENSES TOTAL	\$465,689	\$253,408	\$505,909	-	-	-
Revenues						
43486 - OMH FLEX	\$465,689	\$253,408	\$505,909	-	-	-
REVENUES TOTAL	\$465,689	\$253,408	\$505,909	-	-	-
Calculation	\$0	\$0	\$0	\$0	\$0	\$0

4323 - BOCES

4323 BOCES

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$109,699	\$55,382	\$110,764	-	-	-
EXPENSES TOTAL	\$109,699	\$55,382	\$110,764	-	-	-
Revenues						
43495 - MH DAAA	\$109,699	-	\$110,764	-	-	-
REVENUES TOTAL	\$109,699	-	\$110,764	-	-	-
Calculation	\$0	\$55,382	\$0	\$0	\$0	\$0

4324 - Mental Health Association

4324 Mental Health Association

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$553,281	\$479,852	\$491,444	-	-	-
EXPENSES TOTAL	\$553,281	\$479,852	\$491,444	-	-	-
Revenues						
43485 - OMH COM REINVESTMETN	\$222,190	\$116,474	\$232,947	-	-	-
43486 - OMH FLEX	\$217,389	\$115,942	\$230,795	-	-	-
REVENUES TOTAL	\$439,579	\$232,416	\$463,742	-	-	-
Calculation	\$113,702	\$247,436	\$27,702	\$0	\$0	\$0

4325 - Alcoholism Council

4325 Alcoholism Council

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$1,164,773	\$639,786	\$0	-	-	-
EXPENSES TOTAL	\$1,164,773	\$639,786	\$0	-	-	-
Revenues						
43495 - MH DAAA	\$963,928	-	\$0	-	-	-
REVENUES TOTAL	\$963,928	-	\$0	-	-	-
Calculation	\$200,845	\$639,786	\$0	\$0	\$0	\$0

4326 - Ithaca Youth Bureau

4326 Ithaca Youth Bureau

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$130,614	-	\$130,614	-	-	-
EXPENSES TOTAL	\$130,614	-	\$130,614	-	-	-
Revenues						
41111 - SALES TAX 1%	\$88,673	\$44,337	\$88,673	-	-	-
REVENUES TOTAL	\$88,673	\$44,337	\$88,673	-	-	-
Calculation	\$41,941	-\$44,336	\$41,941	\$0	\$0	\$0

4327 - Suicide Prevention

4327 Suicide Prevention

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$211,304	\$155,785	\$219,322	\$16,400	-	-
EXPENSES TOTAL	\$211,304	\$155,785	\$219,322	\$16,400	-	-
Revenues						
42796 - APPROPRIATED FUND BALANCE	-	-	-	\$16,400	-	-
43485 - OMH COM REINVESTMETN	\$68,585	\$36,146	\$72,269	-	-	-
43486 - OMH FLEX	\$108,334	\$56,334	\$112,668	-	-	-
REVENUES TOTAL	\$176,919	\$92,480	\$184,937	\$16,400	-	-
Calculation	\$34,385	\$63,305	\$34,385	\$0	\$0	\$0

4328 - Emergency Community Shelter

4328 Emergency Community Shelter

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$51,953	\$42,941	\$57,360	-	-	-
EXPENSES TOTAL	\$51,953	\$42,941	\$57,360	-	-	-
Revenues						
44492 - HOMELESS	\$0	\$27,088	\$0	-	-	-
43486 - OMH FLEX	\$51,953	-	\$57,360	-	-	-
REVENUES TOTAL	\$51,953	\$27,088	\$57,360	-	-	-
Calculation	\$0	\$15,853	\$0	\$0	\$0	\$0

4329 - Challenge Industries

4329 Challenge Industries

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$372,593	\$291,417	\$386,340	-	-	-
EXPENSES TOTAL	\$372,593	\$291,417	\$386,340	-	-	-
Revenues						
43485 - OMH COM REINVESTMETN	\$98,005	\$51,388	\$102,776	-	-	-
43486 - OMH FLEX	\$222,669	\$115,814	\$231,645	-	-	-
REVENUES TOTAL	\$320,674	\$167,202	\$334,421	-	-	-
Calculation	\$51,919	\$124,215	\$51,919	\$0	\$0	\$0

4331 - Alpha House

4331 Alpha House

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$1,302,268	\$657,456	\$1,314,911	-	-	-
EXPENSES TOTAL	\$1,302,268	\$657,456	\$1,314,911	-	-	-
Revenues						
43495 - MH DAAA	\$1,302,268	-	\$1,314,911	-	-	-
REVENUES TOTAL	\$1,302,268	-	\$1,314,911	-	-	-
Calculation	\$0	\$657,456	\$0	\$0	\$0	\$0

4332 - Adult Supportive Housing

4332 Adult Supportive Housing

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$1,715,045	\$456,316	\$1,825,254	-	-	-
EXPENSES TOTAL	\$1,715,045	\$456,316	\$1,825,254	-	-	-
Revenues						
43485 - OMH COM REINVESTMETN	\$1,715,045	\$912,632	\$1,825,254	-	-	-
REVENUES TOTAL	\$1,715,045	\$912,632	\$1,825,254	-	-	-
Calculation	\$0	-\$456,316	\$0	\$0	\$0	\$0

4333 - Family and Children Services

4333 Family and Children Services

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$553,914	\$238,989	\$318,650	-	-	-
EXPENSES TOTAL	\$553,914	\$238,989	\$318,650	-	-	-
Revenues						
43485 - OMH COM REINVESTMETN	\$303,857	\$159,326	\$318,650	-	-	-
REVENUES TOTAL	\$303,857	\$159,326	\$318,650	-	-	-
Calculation	\$250,057	\$79,663	\$0	\$0	\$0	\$0

4336 - Catholic Charity

4336 Catholic Charity

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$35,528	\$22,062	\$29,417	-	-	-
EXPENSES TOTAL	\$35,528	\$22,062	\$29,417	-	-	-
Revenues						
43484 - OMH COMMISSIONERS PERFORM	\$7,243	\$3,798	\$0	-	-	-
43486 - OMH FLEX	\$28,285	\$14,708	\$29,417	-	-	-
REVENUES TOTAL	\$35,528	\$18,506	\$29,417	-	-	-
Calculation	\$0	\$3,556	\$0	\$0	\$0	\$0

4390 - Psychiatric Expense

4390 Psychiatric Expense

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$425,000	\$1,139,927	\$725,000	-	-	-
EXPENSES TOTAL	\$425,000	\$1,139,927	\$725,000	-	-	-
Revenues	-	-	-	-	-	-
Calculation	\$425,000	\$1,139,927	\$725,000	\$0	\$0	\$0

6301 - Franziska Racker Center

6301 Franziska Racker Center

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$920,506	\$708,380	\$1,008,553	-	-	-
EXPENSES TOTAL	\$920,506	\$708,380	\$1,008,553	-	-	-
Revenues						
42797 - OTHER LOCAL GOVT CONTRIBU	\$685,711	\$435,030	\$743,176	-	-	-
43486 - OMH FLEX	\$205,262	\$100,005	\$235,844	-	-	-
REVENUES TOTAL	\$890,973	\$535,035	\$979,020	-	-	-
Calculation	\$29,533	\$173,345	\$29,533	\$0	\$0	\$0

Over Target Request Summary

Whole Health

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	TOTAL RECOMMENDED
Expenses	\$29,804,933	\$264,642	\$1,206,296	\$36,305	\$939,839	\$976,144	\$30,781,077
Revenues	\$20,969,432	\$43,840	\$379,712	–	\$363,312	\$363,312	\$21,332,744
Calculation	\$8,835,501	\$220,802	\$826,584	\$36,305	\$576,527	\$612,832	–

Department Over Target Request

Name: The Crisis Alternative Response and Engagement (CARE) Team

Priority: 1

Reason: Continuation of Previous Years OTR

Funding Type: MultiYear

Description:

Year 3 of 3. TC Whole Health requests a continuation of this three-year OTR covering two Licensed Clinical Therapists who provide crisis mental and behavioral health services in eight hour shifts daily Monday through Friday in the City of Ithaca and the rest of TC.

The Crisis Alternative Response and Engagement or CARE Teams are a collaboration between TC Whole Health and the TC Sheriff's Office that led to the creation of the County CARE team, and a collaboration between the Ithaca Police Department and TC Whole Health to create the City CARE team. The CARE Teams are a co-response model that brings law enforcement and mental health services together to rapidly respond to mental health emergencies. The goal of the CARE teams is to provide a trauma informed approach that improves access to mental health and addiction services for County residents.

The program, operational since July 2023, aims to divert individuals from the criminal justice system and avoid unnecessary hospitalization by de-escalating crises, connecting people with community services, and providing follow-up support within 24-48 hours. The County CARE team, consisting of a CIT-trained Sheriff's Deputy and a licensed Clinical Therapist, responds to 911 calls in a specially marked vehicle, with the deputy in a non-traditional uniform to ease participants' anxiety.

In its first year of operation, the team responded to 140 calls. Of those calls, 95 were first time calls. Over 1/2 of calls made are due to suicidal ideation, erratic behavior or conflict with another person. Additional information about the team can be found here <https://tompkins-county-sheriffs-office-tompkinscounty.hub.arcgis.com/pages/care-unit>

The City of Ithaca CARE Team became operational in February 2024 and is comprised of a Licensed Clinical Therapist who has broad treatment experience including forensic clinical services and substance use treatment. The Licensed Clinical Therapist has an office at the Ithaca Police Department and co-responds with officers in their assigned patrol car when calls are received directly from dispatch or after another law enforcement officer has already arrived on the scene and identifies a mental health crisis. The Licensed Clinical Therapist also receives referrals for follow-up services from officers when they encounter someone who could benefit from this support during hours the CARE team Licensed Clinical Therapist is not working. At times, individuals in the community who are interested in talking with the LCT come directly to the police station for support.

After hours Mobile Crisis Team (MCT) services continue to be provided and ensure 24-7 clinical crisis support to law enforcement and 988 who can call 911 for mental health emergency support in TC.

After hours MCT consists of an on call trained paraprofessional and a Licensed Clinical Therapist who are available to provide telephonic support and co-respond with law enforcement when needed.

TC Whole Health has received an additional \$600,000 from the New York State Office of Mental Health (OMH) to provide OMH designated crisis services. Acceptance of the money requires that crisis services offered meet regulatory requirements and that the program be approved by them. As a designated crisis services provider, emergency services will become billable to help defray some of the costs of the program. A plan to accept the funding was approved by the legislature on July 16, 2024, and is being used to create a second CARE team in TC in collaboration with the TC Sheriff's Office. This new team will provide evening and some weekend services during peak hours identified from 911 call data collected in 2024. The funding will pay for the new positions, purchase a second County CARE team vehicle, and cover the costs of a part time senior social worker who will provide supervision to the clinical staff who work on the CARE and the on call MCT.

Ultimately, the goal is to have two CARE teams operating daily during peak hours of need in the county with on-call MCT services available during later evening and overnight hours.

Staffing Requirements

TC Sheriff's Office and TC Whole Health Crisis Services Staffing Requirements for two teams daily to provide coverage during peak hours 7 days/week:

- 1 Sergeant
- 6 Deputies and 5 Therapists
- 1 Senior Psychiatric Social Worker acting as supervisor of the Clinical Therapists on the CARE team.
- 1 Certified Peer working 8:30-4:30 M-F to provide time limited follow-up support.
- 6 teams, covering two 8-hour shifts, seven days per week.
- Rotating according to Deputy schedule (5 on 2 off, 5 on 2 off, 4 on 2 off)
- This will result in at least one team always being on each shift.
- Routine meetings between TCSO and Mental Health Administration

4311 Care Teams Year 2

Functional Unit	Account Code	Object Code Description	Amount
4311	51000	REGULAR PAY	\$168,938
4311	51600	LONGEVITY	\$1,500
4311	58800	FRINGES	\$75,061
			\$245,499

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

COUNTY ADMINISTRATOR RECOMMENDED

Recommended: \$245,499
 Funding Type: Multi-Year
 Reason:
 Approve final year of 3 year 1x over target request.

Recommended: \$245,499
 Funding Type: Multi-Year
 Reason:
 Approve final year of 3 year 1x over target request.

Name: Early Intervention
 Priority: 2
 Reason: Continuation of Previous Years OTR
 Funding Type: MultiYear
 Local Share: \$206,828
 Description:
 Year 2 of 3. Began as an amendment in 2024.

Early intervention services are designed to address the developmental needs of eligible infants and toddlers with disabilities ages birth to the third birthday, and their families. Early intervention is authorized by Part C of the Individuals with Disabilities Education Act (1986). Many developmental delays in children can be dramatically improved if services are provided early. Tompkins County employs nurses to provide service coordination for families and NYS contracts with private providers (individual and companies) to provide therapy services. NYS handles the billing and pays the providers. The county (as well as across the state) is finding there are insufficient providers to meet the needs of the children and waitlists are continuing to grow. Providers have not had an increase in reimbursement since 2003, are not reimbursed mileage, do not receive reimbursement if appointments are cancelled, and have no benefits. There is a legal obligation to provide these services and in a timely manner. In 2024 the department received funding to hire 4.2 therapists as employees. As of July, the department has hired one full time Speech Language Pathologist, with no further applicants. A proposal to offer a stipend to current contractors working in the county was approved by the Legislature in June; contracts are in process to pay \$ 25 per individual contractor per visit and \$50 per Core Evaluation. The contract is currently being reviewed by the legal department with hopes of executing by 8/15/2024.

4047 Amendment: Early Intervention Expense

Functional Unit	Account Code	Object Code Description	Amount
4047	54400	PROGRAM EXPENSE	\$69,940
4047	51000	REGULAR PAY	\$255,890
4047	58800	FRINGES	\$111,682
4047	54442	PROFESSIONAL SERVICES	\$121,828
			\$559,340

4047 Amendment: Early Intervention Revenue

Functional Unit	Account Code	Object Code Description	Amount
4047	41607	MEDICAID INS PYMTS	\$352,512
			\$352,512

COUNTY
 ADMINISTRATOR
 APPROVED 5% CUT
 OTR

Recommended: \$206,828
 Funding Type: Multi-Year
 Reason:
 Approved year 2 of 3 year 1x
 over target request.

COUNTY
 ADMINISTRATOR
 RECOMMENDED

Recommended: \$206,828
 Funding Type: Multi-Year
 Reason:
 Approved year 2 of 3 year 1x
 over target request.

Name: Mobile Support Services

Priority: 3

Reason: Continuation of Previous Years OTR

Funding Type: MultiYear

Description:

Year 2 of 3. There is a current RFP out for the vendor of these services.

Scope of Work: Provide non-uniformed responses to people exhibiting behaviors indicating needed supports/interventions

- Supports provided by program to include:
 - o Crisis intervention, de-escalation, conflict mediation, and emotional support
 - o Provision of food, supplies, and other immediate necessities
 - o Linkage to supports and services relevant to the individual's current crisis, such as housing assistance, mental health and substance use counseling and treatment, medical care, and local community resource hubs.

§ Transportation, application/paperwork assistance, telehealth connections, internet access

- Not intended to provide long-term case management; rather, brief engagements to meet immediate needs and link to local resources/services
- Not intended for direct outreach to encampments
- May respond to disturbances involving behaviors that are inconsistent with local rules, regulations, and standards of conduct

Staffing Plan: Program personnel must include the following staff and designations:

- Program Coordinator (1, 0.5-1.0 FTE, Clinical Licensure)
- Community Outreach Workers (4, 1.0 FTE)
 - o One team for Downtown Ithaca
 - o One team for Rural "Hot Spots"

Hours of Operation: schedule should include some of standard business hours, evenings, and weekends, subject to mutual agreement with funding organizations

Focus Population: People experiencing non-imminent mental health crises, with no evidence suggesting a severe medical condition or an imminent risk of harm to self or others

- Living in both rural and urban areas of Tompkins County
- Appear distressed or are seeking support due to homelessness, substance use or co-occurring mental health disorders, and other chronic or immediate stressors
- CMC 9.45 transport clients who were not admitted to Emergency Department

Other:

- Must ensure processes are in place for receiving, triaging, and following up on requests for support, including those received outside of program hours of operation.
- Expected to maintain close working relationships with other organizations, particularly the Ithaca Police Department, Tompkins County Whole Health, Department of Social Services, and Sheriff's Department, and the Downtown Ithaca Alliance
- During first six months, expected to meet weekly or bi-weekly with the Advisory Committee to ensure that program hours of operation, areas of service, and activities meet the current community needs and adhere to the policies and overall approaches towards addressing unsheltered homelessness taken by Tompkins County and the City of Ithaca

4310 Mobile Support Services Program

Functional Unit	Account Code	Object Code Description	Amount
4310	54442	PROFESSIONAL SERVICES	\$250,057
			\$250,057

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
There is currently no vendor for this service, allowing for the consideration of alternative means to address the issue.

Recommended: \$0
Funding Type: Not Approved
Reason:
There is currently no vendor for this service, allowing for the consideration of alternative means to address the issue.

Name: Suicide Prevention Coalition Support

Priority: 4

Reason: New Initiative

Funding Type: MultiYear

Description:

SPCS Over-Budget Proposal Re: Tompkins County Suicide Prevention Coalition Coordinator Goal: Secure funding to have a paid part-time Coordinator for the Tompkins County Suicide Prevention Coalition, someone dedicated to moving the strategic plan of the coalition forward. Description of Need: Suicide and those in crisis is on the rise not only in Tompkins County but all over New York State and across the country. SPCS has received quadruple the number of contacts in the last two years, going from 6,200 in 2022 to 16,000+ in 2023 to over 11,000 to date in 2024, on track for 25,000+ contacts this calendar year. As listed in the Tompkins County Mental Health Services approved Goals and Objectives under Goal 3: Crisis Services - Support the development of comprehensive crisis services that address the mental hygiene needs of Tompkins County residents and Objective 5: Support Suicide Prevention Efforts - Support Suicide Prevention Coalition efforts including the implementation of Zero Suicide across healthcare settings to prevent suicide, this has been an established need and approved focus for the county. Having a dedicated individual who can put targeted efforts into moving initiatives forward and mobilizing community partners will allow for more of an impact to be made; not only with Zero Suicide, but also with youth mental health, addressing access to lethal means and useful data compilation. Success has been demonstrated in other communities (Onondaga, Oswego and Ontario Counties) with having a paid part-time coordinator for the Suicide Prevention Coalition, proving to mobilize community strategic plans into actionable items showing a reduction in the number of deaths by suicide. Suicide Prevention & Crisis Service is prepared to supervise this position and can appoint the current In-House Licensed Master Social Worker to this role to support the Coalition and our community in becoming suicide-safer.

Position Title: Tompkins County Suicide Prevention Coalition Coordinator Position Classification: Part-Time, Year-Round – 8 hours per week Non-Exempt Position Total Annual Need: \$16,400 (includes salary and budget for marketing and other expenditures for the Coalition). General Summary: Facilitate the work of the Tompkins County Suicide Prevention Coalition and advance programs, best practices and activities, with a data driven approach to develop systemic changes and reduce deaths by suicide in the county. Collaborate with local community members, health care providers and leaders to promote suicide prevention resources, raise awareness, and support the general day-to-day activities and organization of the Coalition. The coordinator will guide the Coalition to develop and implement strategies that will lead to long-term involvement of community institutions, organizations and individuals. The Coalition works towards the development, implementation, and maintenance of suicide prevention programs for all ages in the community. Core Duties and Responsibilities: • Convene

monthly coalition and committee meetings including disseminating agendas, minutes, and other stakeholder management for coalition activities. • Actively recruit, enroll, and engage community partners and stakeholders in the coalition. • Collaborate and work closely with county and SPCS leadership, health care providers, schools, and community-based organizations to promote the coalition’s missions and goals. • Develop and guide data driven approach to develop systemic changes and reduce deaths by suicide in the county. • Collaborate with stakeholders on data collection and report on trends in the county. • Collaborate with stakeholders to adopt evidence-based and best practices such as Zero Suicide. • Develop an annual strategic plan in coordination with key stakeholders and provide evaluation and recommendations for modifications to prevention programming in the community. • Continuously evaluate coalition effectiveness and coalition strategic plan. Prepare annual report on coalition activity outcomes. • Share suicide resource information with the community partners on a regular basis. • Coordinate and attend coalition activities and outreach/education events. • Perform additional responsibilities as assigned.

4327 Suicide Prevention Coalition Support

Functional Unit	Account Code	Object Code Description	Amount
4327	54400	PROGRAM EXPENSE	\$16,400
			\$16,400

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this new initiative to preserve general fund balance

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this new initiative to preserve general fund balance

Name: Whole Health EH Permit Management Software

Priority: 5

Reason: Maintenance of Effort

Funding Type: Target

Description:

The Environmental Health Division of TCWH has used the Accela software system to manage the permits issued by our office since 2014. The application is currently self-hosted – it resides on County servers. We have been notified by Accela that they are ending maintenance and support for the On-Premise Accela Platform. Maintenance of the products will be discontinued as of June 30, 2025, with support ending on December 31, 2025. Environmental Health has to migrate to the Accela-hosted platform or find an alternative provider before the end of 2025.

Tompkins County Environmental Health issues roughly 1500 permits annually in approximately 21 program areas. Accela manages these permits as well as complaints, plan reviews, and enforcement actions, including associated financial transactions. It is critical that Environmental Health have a system for managing this before the end of support for our On-Premise system.

Accela has provided an estimate for migrating our current system to the Accela-hosted platform. Estimated costs are \$68,750 annually for 25 licenses (on-going costs).

4090 Environment Health Permit Management Software TARGET

Functional Unit	Account Code	Object Code Description	Amount
4090	54425	SERVICE CONTRACTS	\$36,305
			\$36,305

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve due to
funding constraints

Recommended: \$36,305
Funding Type: Target
Reason:
Recommend this software to
maintain current efforts of
Environmental Health.

Name: Whole Health EH Permit Management Software

Priority: 6

Reason: Maintenance of Effort

Funding Type: Onetime

Description:

The Environmental Health Division of TCWH has used the Accela software system to manage the permits issued by our office since 2014. The application is currently self-hosted – it resides on County servers. We have been notified by Accela that they are ending maintenance and support for the On-Premise Accela Platform. Maintenance of the products will be discontinued as of June 30, 2025, with support ending on December 31, 2025. Environmental Health has to migrate to the Accela-hosted platform or find an alternative provider before the end of 2025.

Tompkins County Environmental Health issues roughly 1500 permits annually in approximately 21 program areas. Accela manages these permits as well as complaints, plan reviews, and enforcement actions, including associated financial transactions. It is critical that Environmental Health have a system for managing this before the end of support for our On-Premise system.

Accela has provided an estimate for migrating our current system to the Accela-hosted platform. Estimated costs are \$75,000 to migrate the system. There are advantages to staying with the Accela system; however, there are now other software systems available and EH will consider other providers if comparable services can be provided at a lower cost.

4090 Environmental Health Permit Management Software ONETIME

Functional Unit	Account Code	Object Code Description	Amount
4090	54442	PROFESSIONAL SERVICES	\$75,000
			\$75,000

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

Recommended: \$75,000
Funding Type: OneTime
Reason:
Approve one-time migration costs; however, this must coincide with an increase in target for the increase in ongoing software costs.

COUNTY ADMINISTRATOR RECOMMENDED

Recommended: \$75,000
Funding Type: OneTime
Reason:
Approve one-time migration costs; however, this must coincide with an increase in target for the increase in ongoing software costs.

Name: Community Health Nurse in Maternal and Child Health Program

Priority: 7

Reason: Restoration of Previous Reduction in Funding

Funding Type: Target

Local Share: \$62,718

Description:

This was an existing unfilled position dependent on reorganization, filling of other positions, and increase in caseload. CHS leadership is developing and implementing a plan and recruiting for other existing vacancies in preparation for program expansion.

4016 Community Health Nurse Expense

Functional Unit	Account Code	Object Code Description	Amount
4016	58800	FRINGES	\$32,647
4016	51000	REGULAR PAY	\$73,911
			\$106,558

4016 Community Health Nurse Revenue

Functional Unit	Account Code	Object Code Description	Amount
4095	43401	PUBLIC HEALTH WORK	\$43,840
			\$43,840

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet
the goal of a 2% tax levy
increase

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the
tax cap

Name: CSCN Service Coordinator
Priority: 8
Reason: Maintenance of Effort
Funding Type: Target
Description:

CSCN Nurse in Service Coordination

This position has remained vacant due to caseload sizes and lack of program providers. It is expected that this program will grow due to needs of children and an additional Service Coordinator will be needed to meet demand.

4047 Community Health Nurse

Functional Unit	Account Code	Object Code Description	Amount
4047	51000	REGULAR PAY	\$84,469
4047	58800	FRINGES	\$37,310
			\$121,779

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet
the goal of a 2% tax levy
increase

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the
tax cap

Name: Whole Health Vehicle Lease

Priority: 9

Reason: Maintenance of Effort

Funding Type: Onetime

Local Share: \$49,200

Description:

This OTR is to cover the ongoing leases for six vehicles (three Bolts and three RAV4 Primes). These leases are coordinated by the Chief Sustainability Officer. Local funding will be supplemented by State reimbursements to fully fund the lease of vehicles.

4010 Vehicle Lease Expense

Functional Unit	Account Code	Object Code Description	Amount
4010	52231	VEHICLES	\$60,000
			\$60,000

4010 Vehicle Lease Revenue

Functional Unit	Account Code	Object Code Description	Amount
4095	43401	PUBLIC HEALTH WORK	\$10,800
			\$10,800

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended: \$49,200
Funding Type: Multi-Year
Reason:
Approve for ongoing needs of
department.

Recommended: \$49,200
Funding Type: Multi-Year
Reason:
Approve for ongoing needs of
department.

TOMPKINS COUNTY WORKFORCE DEVELOPMENT

2025 Operating Budget and Over Target

Department Overview

Tompkins County Workforce Development helps job seekers access employment, education, training, and supportive services so residents can obtain living wage jobs and support a thriving, inclusive, and sustainable local economy. The full-service Tompkins Workforce New York Career Center provides a full range of assistance and programs including job services for high needs young adults, adult and dislocated workers, and individuals with disabilities.

As the main convener of workforce stakeholders, Workforce Development is also tasked with understanding the needs of businesses, job seekers, and the greater community, and bringing together policy, service provision activities, the voice of local government, and community support services to maximize results for all.

Workforce Development's funds are primarily means-based, striving to support those with the most barriers to seek, obtain, and retain employment. Through this work, the department creates pathways to sustainable careers and economic growth in Tompkins County.

Fiscal Target: 471,169

5% Fiscal Target: 447,611

Reduction 23,558

Department Request Consolidated Budget - Expenditures and Revenues

Tompkins County Workforce Development

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$899,589	\$508,724	\$864,826	\$81,835	-	\$81,835	\$946,661
OVERTIME	\$0	\$519	\$0	-	-	\$0	\$0
PREMIUM PAY	\$3,250	\$22,638	\$3,250	\$0	-	\$0	\$3,250
ALL OTHER CONTR. SVCS.	\$227,284	\$1,225	\$237,335	-	-	\$0	\$237,335
OTHER	\$16,081	\$12,396	\$19,497	-	-	\$0	\$19,497
PROGRAM EXPENSE	\$178,500	\$74,526	\$174,418	\$6,882	-	\$6,882	\$181,300
TRAVEL TRAINING	\$14,779	\$5,168	\$16,860	-	-	\$0	\$16,860
RENT	\$80,242	\$45,561	\$93,847	-	-	\$0	\$93,847
PROFESSIONAL SERVICES	\$1,360	-	\$1,500	-	-	\$0	\$1,500
UTILITIES	\$9,500	\$5,702	\$9,900	-	-	\$0	\$9,900
EQUIPMENT	\$14,190	\$4,486	\$14,342	-	-	\$0	\$14,342
OTHER SUPPLIES	\$8,600	\$1,808	\$9,832	-	-	\$0	\$9,832
FRINGE	\$296,890	\$182,628	\$314,046	\$31,311	-	\$31,311	\$345,357
EXPENSES TOTAL	\$1,750,265	\$865,381	\$1,759,653	\$120,028	-	\$120,028	\$1,879,681
Revenues							
FEDERAL AID	\$1,315,489	\$858,267	\$1,292,042	-	-	\$0	\$1,292,042
INTERFUND REVENUES	\$394,776	-	\$447,611	\$120,028	-	\$120,028	\$567,639
INTERFUND REVENUES	\$0	-	\$0	-	-	\$0	\$0
MISCELL LOCAL SOURCES	\$40,000	-	\$20,000	-	-	\$0	\$20,000
OTHER REVENUES	\$0	\$2,714	\$0	-	-	\$0	\$0
REVENUES TOTAL	\$1,750,265	\$860,981	\$1,759,653	\$120,028	-	\$120,028	\$1,879,681
Calculation	\$0	\$4,401	\$0	\$0	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Tompkins County Workforce Development

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$864,826	–	\$864,826	–	\$864,826
PREMIUM PAY	\$3,250	–	\$3,250	–	\$3,250
ALL OTHER CONTR. SVCS.	\$237,335	–	\$237,335	–	\$237,335
OTHER	\$19,497	–	\$19,497	–	\$19,497
PROGRAM EXPENSE	\$174,418	–	\$174,418	–	\$174,418
TRAVEL TRAINING	\$16,860	–	\$16,860	–	\$16,860
RENT	\$93,847	–	\$93,847	–	\$93,847
PROFESSIONAL SERVICES	\$1,500	–	\$1,500	–	\$1,500
UTILITIES	\$9,900	–	\$9,900	–	\$9,900
EQUIPMENT	\$14,342	–	\$14,342	–	\$14,342
OTHER SUPPLIES	\$9,832	–	\$9,832	–	\$9,832
FRINGE	\$314,046	–	\$314,046	–	\$314,046
EXPENSES TOTAL	\$1,759,653	–	\$1,759,653	–	\$1,759,653
Revenues					
FEDERAL AID	\$1,292,042	–	\$1,292,042	–	\$1,292,042
INTERFUND REVENUES	\$447,611	–	\$447,611	–	\$447,611
INTERFUND REVENUES	\$0	–	\$0	–	\$0
MISCELL LOCAL SOURCES	\$20,000	–	\$20,000	–	\$20,000
REVENUES TOTAL	\$1,759,653	–	\$1,759,653	–	\$1,759,653
Calculation	\$0	\$0	–	\$0	–

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Administrative Coordinator	1.00	-	-	-	1.00	2080		
Communications Specialist	1.00	1.00	1.00	1820	1.00	1820		
Deputy Workforce Development Director	1.00	1.00	1.00	2080	2.00	4160		
Employment & Training Director	1.00	1.00	1.00	2080	-	-		
Employment and Training Clerk	-	-	1.00	2080	-	-		
Fiscal Coordinator	-	1.00	1.00	2080	-	-		
JTPA Participant	6.10	6.10	6.10	12,630	6.80	13,974	0.50	
Project Assistant	0.25	0.25	0.30	576	-	-		
Transition Workforce Specialist	2.00	2.00	2.00	3640	2.00	3900	1.00	
Workforce Development Associate	-	1.00	-	-	-	-		
Workforce Development Coordinator	1.00	2.00	1.00	2080	-	-		
Workforce Development Director	1.00	1.00	1.00	2080	1.00	2080		
Workforce Development Specialist	4.00	3.00	2.50	4810	3.00	5980		
Youth Services Associate	1.00	-	-	-	-	-		
FTE Total	19.35	19.35	17.90	35,956	16.80	33,994	1.50	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

6290 - Workforce Development Board

6290 Workforce Development Board

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$239,596	\$125,588	\$281,086	-	-	-
51200 - OVERTIME PAY	\$0	\$451	\$0	-	-	-
51600 - LONGEVITY	\$1,000	-	\$1,000	-	-	-
54491 - SUBCONTRACTS	\$225,017	-	\$234,735	-	-	-
54402 - LEGAL ADVERTISING	\$600	\$77	\$600	-	-	-
54414 - LOCAL MILEAGE	\$1,000	\$199	\$2,000	-	-	-
54416 - MEMBERSHIP DUES	\$4,000	\$3,973	\$5,000	-	-	-
54452 - POSTAGE	\$20	-	\$150	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$2,832	\$2,832	\$3,200	-	-	-
54400 - PROGRAM EXPENSE	\$8,500	\$3,704	\$8,300	-	-	-
54412 - TRAVEL/TRAINING	\$8,000	\$1,176	\$9,000	-	-	-
54432 - RENT	\$33,130	\$22,005	\$34,292	-	-	-
54442 - PROFESSIONAL SERVICES	\$1,360	-	\$1,500	-	-	-
54472 - TELEPHONE	\$4,200	\$2,371	\$4,400	-	-	-
52206 - COMPUTER EQUIPMENT	\$5,000	\$945	\$1,500	-	-	-
52210 - OFFICE EQUIPMENT	\$0	-	\$1,602	-	-	-
52214 - OFFICE FURNISHINGS	\$500	\$178	\$2,000	-	-	-
52230 - COMPUTER SOFTWARE	\$650	-	\$2,000	-	-	-
54303 - OFFICE SUPPLIES	\$3,000	\$500	\$3,000	-	-	-

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
54330 - PRINTING	\$1,500	\$132	\$1,832	-	-	-
54342 - FOOD	\$2,000	-	\$2,500	-	-	-
58800 - FRINGES	\$76,067	\$57,700	\$124,598	-	-	-
EXPENSES TOTAL	\$617,972	\$221,831	\$724,295	-	-	-
Revenues						
44790 - FEDERAL AID JOB TRAINING	\$91,000	\$43,684	\$90,000	-	-	-
44792 - FEDERAL AID, WIA ADULT	\$160,000	\$91,611	\$150,000	-	-	-
44793 - FEDERAL AID, WIA YOUTH	\$450,000	\$286,194	\$375,864	-	-	-
44794 - FEDERAL AID, WIA DW	\$255,000	\$96,045	\$249,000	-	-	-
44795 - FEDERAL AID, TANF SUM YTH	\$359,489	\$333,351	\$392,178	-	-	-
44797 - FEDERAL AID, TAA	\$0	\$7,382	\$0	-	-	-
44959 - FEDERAL AID	\$0	-	\$35,000	-	-	-
42801 - INTERFUND REVENUES	\$394,776	-	\$447,611	-	-	-
42771 - INTERDEPARTMENT REVENUE	\$40,000	-	\$20,000	-	-	-
42070 - CONTRIB FR PRIV AGENCIES	\$0	\$2,714	\$0	-	-	-
REVENUES TOTAL	\$1,750,265	\$860,981	\$1,759,653	-	-	-
Calculation	-\$1,132,293	-\$639,150	-\$1,035,358	\$0	\$0	\$0

6292 - Employment and Training

6292 Employment and Training

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$659,993	\$383,136	\$583,740	\$81,835	-	-
51200 - OVERTIME PAY	\$0	\$69	\$0	-	-	-
51400 - DISABILITY PAY	\$0	\$21,638	\$0	-	-	-
51600 - LONGEVITY	\$2,250	\$1,000	\$2,250	\$0	-	-
54424 - EQUIPMENT RENTAL	\$920	\$672	\$1,100	-	-	-
54425 - SERVICE CONTRACTS	\$1,347	\$553	\$1,500	-	-	-
54414 - LOCAL MILEAGE	\$3,500	\$1,537	\$4,000	-	-	-
54416 - MEMBERSHIP DUES	\$100	-	\$40	-	-	-
54452 - POSTAGE	\$250	-	\$500	-	-	-
54618 - INTERDEPARTMENTAL CHARGE	\$3,779	\$3,779	\$4,007	-	-	-
54400 - PROGRAM EXPENSE	\$170,000	\$70,822	\$166,118	\$6,882	-	-
54412 - TRAVEL/TRAINING	\$6,779	\$3,992	\$7,860	-	-	-
54432 - RENT	\$47,112	\$23,556	\$59,555	-	-	-
54472 - TELEPHONE	\$5,300	\$3,331	\$5,500	-	-	-
52206 - COMPUTER EQUIPMENT	\$6,800	\$3,363	\$6,000	-	-	-
52214 - OFFICE FURNISHINGS	\$500	-	\$1,000	-	-	-
52230 - COMPUTER SOFTWARE	\$740	-	\$240	-	-	-
54303 - OFFICE SUPPLIES	\$500	\$469	\$1,000	-	-	-
54330 - PRINTING	\$1,600	\$707	\$1,500	-	-	-
58800 - FRINGES	\$220,823	\$124,927	\$189,448	\$31,311	-	-
EXPENSES TOTAL	\$1,132,293	\$643,550	\$1,035,358	\$120,028	-	-
Revenues	-	-	-	-	-	-
Calculation	\$1,132,293	\$643,550	\$1,035,358	\$120,028	\$0	\$0

Over Target Request Summary

Tompkins County Workforce Development

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025
Expenses	\$1,759,653	\$120,028	-	-	-	-	\$1,759,653
Revenues	\$1,759,653	\$120,028	-	-	-	-	\$1,759,653
Calculation	\$0	\$0	\$0	\$0	\$0	\$0	-

Department Over Target Request

Name: Participant Expenses

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

5% Cut Reinstatement: Tompkins County Workforce Development believes in the dignity of work for all residents regardless of their background. Through the power of work, individuals can take care of themselves and family and be less reliant on County services. Our programs are built to meet the unique needs of those in the toughest situations. *(EOQ 04 Develop and implement programs to train the local workforce and ESD 01 Bring services and outreach to communities outside of downtown Ithaca).*

Workforce Development already has limited participant funding available and will have to cut 2 work experiences which are paid placements at worksites where residents can gain employment and work experience, and we will not be able to fund 3 people for trainings. The private sector also relies on this program and will punish already strained living wage employers who seek and want to retain talent through our trusted partnership.

Without the funding, we will not be able to allow all residents to be included in a “thriving, inclusive, and sustainable local economy.”

6292 Workforce Development OET Participant Expenses

Functional Unit	Account Code	Object Code Description	Amount
6292	58800	FRINGES	\$1,755
6292	51000	REGULAR PAY	\$14,921
6292	54400	PROGRAM EXPENSE	\$6,882
			\$23,558

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet
the goal of a 2% tax levy
increase

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the
tax cap

Name: Transition Workforce Specialist

Priority: 2

Funding Type: Target

Reason: New Initiative

Description:

Last Fall, the Workforce Development Board (WDB) and the Office of Employment and Training (OET) departments restructured into Workforce Development. This financial and operational restructure, led

to evaluating it's structural framework and showed a need for more staff. With rising wage & fringe, inflation, and stagnant federal funds to cover positions, the Career Center can only afford 6 service providers (lowest ever).

Without help, we cannot fulfill the County's Strategic Operations Plan and will be set-up to fail within Year 1 of the new department. *(EOQ 04: Develop and implement programs to train the local workforce and OE 07 Align County staff and fiscal resources with identified strategic priority areas).*

Staff is being overworked (A chronic issue at management and field staff levels of the former OET department since the pandemic). This has led to significant wait times for services, decreased levels of service, and a waitlist for training funding. Another staff member will allow more time for outreach and follow-up with participants, extended time at youth worksites, dedicated time for detailed documentation, more workshops and career exploration at the Career Center, decreased wait times, and ending of waitlists for services. *(ESD 01: Bring services and outreach to communities outside of downtown Ithaca).*

Workforce Development primarily serves high-needs populations, and we must be fully equipped so participants are given necessary supports and case management, are held accountable, and are being prepared for the world of work. *(ESD 03: Prioritize hiring individuals with lived experiences in underserved communities).*

Workforce Development has developed successful collaborations with Direct to Work and Career Pathways, providing case management, funding participants, and giving referrals. In 2025, Tompkins Build is looking for our support. By any reasonable standard we will not be able to support this program and sustain other programs without help. *(EOQ 06: Support economic and workforce development (incl. housing) through IAED).*

Without this position, the new department will flounder and in no time the budget lines of other social service departments will increase, and families will be stuck in generational poverty as they will not have a full-service department to help empower them through the world of work. With help, Workforce Development will be able to continue its collaboration with the Tompkins County Legislature as it looks to fulfill key strategic priorities and objectives.

6292 Transition Workforce Specialist

Functional Unit	Account Code	Object Code Description	Amount
6292	58800	FRINGES	\$29,556
6292	51000	REGULAR PAY	\$66,914
			\$96,470

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet
the goal of a 2% tax levy
increase

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the
tax cap

YOUTH SERVICES DEPARTMENT

2025 Operating Budget and Over Target

Department Overview

It is the mission of the Tompkins County Youth Services Department to invest time, resources and funding in communities to enable all youth to thrive in school, work and life. The Tompkins County Charter and NYS Executive Law charge the Department with planning and coordinating youth services throughout Tompkins County.

TCYSD is a planning entity which provides direct services for youth through assessing youth needs, contracting with appropriate youth program providers, monitoring the performance of funded programs, coordinating public and private youth programs, supporting the training of youth workers and their organizations, and assisting local municipalities to assess and address their local youth needs.

Utilizing a continuum of care approach which weaves a web of youth services across Tompkins County, funding recommendations provided by the Youth Services Board utilize the department's resources to provide support for recreation, prevention, and intervention programs run by not-for-profit agencies and municipalities that provide over 40 programs serving over 7,000 youth per year.

Working with our collaborative partners the Youth Services Department is committed to making Tompkins County a place where all youth are given the opportunity to thrive.

Fiscal Target: 1,359,158

5% Cut Target: 1,291,200

Reduction: 67,958

Department Request Consolidated Budget - Expenditures and Revenues

Youth Services Department

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
SALARY AND WAGES	\$307,920	\$155,999	\$290,920	-	-	\$0	\$290,920
PREMIUM PAY	\$2,250	\$2,250	\$2,250	-	-	\$0	\$2,250
ALL OTHER CONTR. SVCS.	\$900	\$672	\$900	-	-	\$0	\$900
OTHER	\$270,315	\$134,695	\$292,576	\$300	-	\$300	\$292,876
PROGRAM EXPENSE	\$1,208,436	\$614,407	\$1,077,385	\$77,225	-	\$77,225	\$1,154,610
TRAVEL TRAINING	\$3,000	\$889	\$1,500	\$2,000	-	\$2,000	\$3,500
PROFESSIONAL SERVICES	\$70,238	\$25,738	\$18,800	\$15,700	-	\$15,700	\$34,500
UTILITIES	\$700	\$280	\$700	-	-	\$0	\$700
OTHER SUPPLIES	\$5,344	\$66	\$2,223	\$1,821	-	\$1,821	\$4,044
FRINGE	\$131,494	\$72,446	\$129,494	-	-	\$0	\$129,494
EXPENSES TOTAL	\$2,000,597	\$1,007,442	\$1,816,748	\$97,046	-	\$97,046	\$1,913,794
Revenues							
MISCELL LOCAL SOURCES	\$30,000	\$17,274	\$0	-	-	\$0	\$0
NON PROPERTY TAXES	\$267,065	\$133,533	\$289,876	-	-	\$0	\$289,876
STATE AID	\$324,374	\$195,473	\$235,672	-	-	\$0	\$235,672
REVENUES TOTAL	\$621,439	\$346,280	\$525,548	-	-	\$0	\$525,548
Calculation	\$1,379,158	\$661,163	\$1,291,200	\$97,046	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Youth Services Department

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
SALARY AND WAGES	\$290,920	-	\$290,920	-	\$290,920
PREMIUM PAY	\$2,250	-	\$2,250	-	\$2,250
ALL OTHER CONTR. SVCS.	\$900	-	\$900	-	\$900
OTHER	\$292,576	-	\$292,576	-	\$292,576
PROGRAM EXPENSE	\$1,077,385	-	\$1,077,385	-	\$1,077,385
TRAVEL TRAINING	\$1,500	-	\$1,500	-	\$1,500
PROFESSIONAL SERVICES	\$18,800	-	\$18,800	-	\$18,800
UTILITIES	\$700	-	\$700	-	\$700
OTHER SUPPLIES	\$2,223	-	\$2,223	-	\$2,223
FRINGE	\$129,494	-	\$129,494	-	\$129,494
EXPENSES TOTAL	\$1,816,748	-	\$1,816,748	-	\$1,816,748
Revenues					
NON PROPERTY TAXES	\$289,876	-	\$289,876	-	\$289,876
STATE AID	\$235,672	-	\$235,672	-	\$235,672
REVENUES TOTAL	\$525,548	-	\$525,548	-	\$525,548
Calculation	\$1,291,200	\$0	-	\$0	-

Full Time Equivalents

Position	2022	2023	2024	2024 Hours	2025 5% Cut	2025 5% Cut Hours	OTR Target Request	OTR OneTime Request
Admin Coordinator	1.00	-	-	-	-	-	-	-
Administrative Assistant	-	1.00	-	-	-	-	-	-
Coordinator of Community Youth Services	1.00	1.00	1.00	2080	1.00	2080	-	-
Deputy Director of Youth Services	1.00	1.00	1.00	2080	1.00	2080	-	-
Director Of Youth Services	1.00	1.00	1.00	2080	1.00	2080	-	-
Project Assistant	-	-	-	-	-	-	-	-
Youth Services Specialist	-	-	1.00	1820	1.00	1820	-	-
FTE Total	4.00	4.00	4.00	8,060	4.00	8,060	-	-

* 40 Hours per week = 2080 Hours

* 37.5 Hours per week = 1950

* 35 Hours per week = 1820 Hours

7020 - Youth Bureau

7020 Youth Bureau

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
51000 - REGULAR PAY	\$307,920	\$155,999	\$290,920	-	-	-
51600 - LONGEVITY	\$2,250	\$2,250	\$2,250	-	-	-
54424 - EQUIPMENT RENTAL	\$900	\$672	\$900	-	-	-
54402 - LEGAL ADVERTISING	\$1,100	\$775	\$800	-	-	-
54414 - LOCAL MILEAGE	\$1,050	\$88	\$800	\$300	-	-
54416 - MEMBERSHIP DUES	\$300	\$300	\$300	-	-	-
54452 - POSTAGE	\$800	-	\$800	-	-	-
54400 - PROGRAM EXPENSE	\$1,450	\$502	\$500	-	-	-
54412 - TRAVEL/TRAINING	\$3,000	\$889	\$1,500	\$2,000	-	-
54442 - PROFESSIONAL SERVICES	\$70,238	\$25,738	\$18,800	\$15,700	-	-
54472 - TELEPHONE	\$700	\$280	\$700	-	-	-
54303 - OFFICE SUPPLIES	\$2,094	-	\$1,523	\$1,500	-	-
54330 - PRINTING	\$3,000	\$66	\$700	\$321	-	-
54332 - BOOKS	\$250	-	\$0	-	-	-
58800 - FRINGES	\$131,494	\$72,446	\$129,494	-	-	-
EXPENSES TOTAL	\$526,546	\$260,005	\$449,987	\$19,821	-	-
Revenues						
42797 - OTHER LOCAL GOVT CONTRIBU	\$30,000	\$17,274	\$0	-	-	-
43820 - PROGRAMS FOR YOUTH	\$16,738	\$16,738	\$10,000	-	-	-
REVENUES TOTAL	\$46,738	\$34,012	\$10,000	-	-	-
Calculation	\$479,808	\$225,992	\$439,987	\$19,821	\$0	\$0

7022 - Youth Programs

7022 Youth Programs

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54666 - CITY S/TAX AGMT	\$267,065	\$133,533	\$289,876	-	-	-
54400 - PROGRAM EXPENSE	\$720,172	\$409,620	\$618,415	\$30,000	-	-
EXPENSES TOTAL	\$987,237	\$543,153	\$908,291	\$30,000	-	-
Revenues						
41111 - SALES TAX 1%	\$267,065	\$133,533	\$289,876	-	-	-
43820 - PROGRAMS FOR YOUTH	\$279,292	\$178,735	\$225,672	-	-	-
REVENUES TOTAL	\$546,357	\$312,267	\$515,548	-	-	-
Calculation	\$440,880	\$230,886	\$392,743	\$30,000	\$0	\$0

7026 - Municipal Youth Services

7026 Municipal Youth Services

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$486,814	\$204,285	\$458,470	\$47,225	-	-
EXPENSES TOTAL	\$486,814	\$204,285	\$458,470	\$47,225	-	-
Revenues	-	-	-	-	-	-
Calculation	\$486,814	\$204,285	\$458,470	\$47,225	\$0	\$0

Over Target Request Summary

Youth Services Department

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025
Expenses	\$1,816,748	\$97,046	-	-	-	-	\$1,816,748
Revenues	\$525,548	-	-	-	-	-	\$525,548
Calculation	\$1,291,200	\$97,046	\$0	\$0	\$0	\$0	-

Department Over Target Request

Name: Department 5% Cut Reinstatement

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

The Youth Services Department is a small department, any cut or reduction creates grave impacts. Over the years, we've made reductions to our operating budgets, to fall within operational mandates from the Legislature. Our department has done this to the best of our ability, resulting in some increased efficiencies and streamlining of operations. However, simply put, there is always the other side of the coin where one reaches a point that starts to negatively impact our ability to operate and provide critical services to our community partners and the youth of Tompkins County. Looking at how to achieve our department's 5% reduction in target funds, our choices were to cut a position, cut services to the most vulnerable youth in the County or cut our department's operating budget lines. Justly, our only option was to once again look at our operating budget lines for a reduction amounting to \$19,821.

This OTR will restore funds for Office Supplies, which is essential for day-to-day operations and maintaining the running of the office. It will restore funding for printing, which is necessary for our ability to disseminate important information about youth programs and services to the community. It will also restore funds so we may allow staff to attend applicable and essential professional development training, summits, and conferences. Local mileage is vital to allowing our staff members to participate in networking opportunities, being liaisons to every county municipality, and collaborative efforts that enhance the quality and scope of services we provide to youth. Most importantly, it will restore Professional Services Fees which includes continued support and collaboration with other entities with the education, awareness, and prevention of Commercial Sexual Exploitation of Children, our ability to provide requested and needed training for youth workers, organizations, school personnel, and community members, as well as being a contributor and partner on the CLYDE (*Community-Level Youth Development Evaluation*) Survey which provides crucial data and information. The survey collects feedback from school age youth, asking them about themselves, their family, their school and their community. It collects self-reported data on youth substance use and risky behaviors and is shared and used by schools, organizations and the community. A reduction in this line would directly impact the quality of services provided, diminish staff training opportunities, and limit our ability to effectively assess and respond to the needs of youth in Tompkins County.

In conclusion, these funds are not merely expenditures but investments in the well-being and future of the youth in our community. They enable us to maintain operational efficiency, provide essential services, and continuously improve our outreach and impact. By supporting this Over Target Request in the amount of \$19,821, it will profoundly impact our ability to fulfill our mission effectively.

7020 Youth Services Department 5% Cut Reinstatement

Functional Unit	Account Code	Object Code Description	Amount
7020	54414	LOCAL MILEAGE	\$300
7020	54303	OFFICE SUPPLIES	\$1,500
7020	54412	TRAVEL/TRAINING	\$2,000
7020	54330	PRINTING	\$321
7020	54442	PROFESSIONAL SERVICES	\$15,700
			\$19,821

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet
the goal of a 2% tax levy
increase

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the
tax cap

Name: Maintaining the Rural Youth Services System

Priority: 2

Reason: Maintenance of Effort

Funding Type: Target

Description:

The Tompkins County Youth Services Department and our local municipalities have been collaborating with the Rural Youth Services (RYS) Program since 1995 to provide youth in our rural areas with quality youth programming centered on the principles of Positive Youth Development. This youth programming is always free to participants, and as possible, transportation is provided to address two of the largest barriers to youth accessing programs in our rural communities. One of the most important components of this programming is that each municipality has a dedicated full-time Program Educator, who is building relationships directly with the youth and their families. This is key to the success of these programs, because we know that if a youth has at least one positive relationship with an adult they are more likely to develop good social and emotional skills, and more likely to explore new experiences. This type of relationship can also reduce their risk of substance use, violence exposure, and contact with the criminal justice system.

Youth who reside in more rural communities are more likely than their more urban counterparts to live in poverty, to experience food insecurity, face barriers to accessing health care and as such are more likely to have a mental health crisis. They are more likely to die due to suicide, which is the second most common cause of death of youth ages 10-34. These statistics are even exacerbated for LGBTQ+ and teens of other marginalized communities, which becomes even more relevant when we consider that due to the high cost of living many families are moving out of the city to more rural areas. When we look at our local student survey CLYDE data, we see that on average 35% of our youth feel depressed most days; 34% feel like life is not worth it, and 44% feel like they are not good at all. At a time when the U.S. Surgeon General Dr. Vivek Murthy has raised the alarm on the mental health crisis our youth are facing, calling it the “defining public health issue of our time”, it’s now more imperative than ever that we continue to support and ensure access to these types of programs, for both those in our urban areas, and maybe more importantly those youth living in our rural communities.

With that said, the cost to provide these programs has gone up due to record levels of inflation, the overall increased cost of goods and services, employee retention, and compressed wages. Like so many other entities, our community partners are not just finding themselves again being asked to do more with less, but sadly making the difficult decision to cut services or eliminate them all together. The reach of the Rural Youth Services programming has been consistently felt in every corner of our county for the last 29 years, and in many cases this youth programming provided is the only programming available to them.

In order to stabilize the RYS system, making sure they are able to continue to provide youth development programming to as many youths as possible, and retain their exceptionally qualified staff, we are seeking an additional \$47,225 in target funding, that will in turn be matched dollar-for-dollar by our municipal partners, meaning we will be able to leverage at least \$94,450 into youth programming provided in our rural areas, where some of our most vulnerable youth go to school, and live with their families.

If these funds are not approved, hard decisions will need to be made by municipalities, as they will need to look at cutting Program Educator hours as well as program hours offered. For many youths these programs are their only source of socialization, positive interaction, connection with a supportive and consistent adult, and having a place where they feel like they belong and matter. These dollars will allow us to retain qualified staff and continue to provide needed programs to our most susceptible and marginalized youth in our rural communities. By investing in youth programs now, the County saves money later, as these youth grow into more adaptable, confident and productive adults not needing to access very expensive human services later down the line.

7026 Maintaining Rural Youth Services System

Functional Unit	Account Code	Object Code Description	Amount
7026	54400	PROGRAM EXPENSE	\$47,225
			\$47,225

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet
the goal of a 2% tax levy
increase

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the
tax cap

Name: Maintaining Services Urban Outreach Program

Priority: 3

Reason: Maintenance of Effort

Funding Type: Target

Description:

The 4-H Urban Outreach has a mission to connect youth to hands-on learning opportunities that help them grow into competent, caring, contributing members of society. They work towards this mission by providing free after school, school break and summer programming to youth. The program empowers youth by creating opportunities that build academic and life skills through experiential learning.

Historically, this program has primarily served youth who lived in West Village and Northside Apartment Complexes, with majority of the youth and families having English as their second language.

COVID hit hard, but the program persevered. They quickly transitioned programming to an online platform. They delivered program supplies, schoolwork, and food for the families, determined to stay in contact with their "families" and provide services as best they could in these unprecedented times. Many of these youth were naturally isolated due to their circumstances and language barriers; the program staff were not going to let them sink even further by cutting off programming when they needed it the most.

Once getting through the worst of COVID, the program unfortunately continued to experience several overwhelming setbacks. Long-time key staff retired, and the Northside Apartment Complex was torn down for reconstruction. Many of the families they served needed to move outside of the city. The program struggled to find its footing with no staff and no location.

The leadership of Cornell Cooperative Extension (CCE) has worked hard to hire new staff for this program to get back on track. They now have a new Program Leader who is currently partnering with Belle Sherman Elementary School. The focus population consists in part of children of immigrant parents, as well as children whose caregivers cannot afford the existing fee-for-service afterschool program.

Programming primarily occurs on location at Belle Sherman both indoors and outside, and follows a Thriving model of positive youth development, focusing on developing youth's strengths and senses of belonging, generosity and mastery through experiential learning opportunities that reflect the interests of the youth being served. The program will provide homework help and includes field trips to local resources such as the Free Science Workshop, Cayuga Lake Floating Classroom, the Sciencenter, the History Center, and the Museum of the Earth. During breaks and on weekends the program will provide some trips to farther away resources such as the MOST or zoo in Syracuse, and the Museum of Play in Rochester. Programming will be provided to participants free of charge.

Now that the program is rebuilding and finding their balance again, they have plans to incorporate additional Animal Science curriculum and programs, in addition to existing positive youth development programs, to promote broader opportunities. This has been in response to youth interest in these programs, as well as the availability of staff and volunteers who are passionate and knowledgeable in these areas. In addition to doing programs at Belle Sherman and possibly Varna Community Center, they are seeking opportunities and partnerships to provide community-based programs. Urban Outreach youth will participate in the 4-H Youth Fair, Cornell's Animal Crackers, and Kritter Kamp.

This program has struggled to overcome many difficult barriers to remain operational and serve a marginalized population in our community. The decision to remove funding for the program is in response to the directive to submit a departmental budget reflecting a 5% reduction in target dollars. We believe the program is important and critical in reaching a specific population. We wish to continue

our support for Urban Outreach and their efforts to grow, rebuild and strengthen the program. We are confident that without our continued funding, the program will cease to exist, causing a loss of jobs and needed services. We are asking that you reinstate funding in the amount of \$30,000 so that we may be able to fund Urban Outreach in 2025 and beyond.

7022 Maintaining Services Urban Outreach Program

Functional Unit	Account Code	Object Code Description	Amount
7022	54400	PROGRAM EXPENSE	\$30,000
			\$30,000

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet the goal of a 2% tax levy increase. This program served 0 youth in 2023, and 2024 YTD has served 9 youth.

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the tax cap. This program served 0 youth in 2023, and 2024 YTD has served 9 youth.

YOUTH SERVICES RECREATION PARTNERSHIP

2025 Operating Budget and Over Target

Department Overview

The Intermunicipal Recreation Partnership is comprised of ten municipalities and Tompkins County, enabling 90% of the County's youth to be eligible to participate in a wide array of year-round recreation, skill development, and creative and expressive art programs at discounted prices. The Recreation Partnership is an excellent example of inter-governmental collaboration that saves money and expands services by reducing duplication and offering diversity and economies of scale that no partner could provide alone. It is one of the largest and most successful collaborations of its kind in the United States.

The Recreation Partnership jointly plans, funds, and oversees a set of 30+ programs through the Ithaca Youth Bureau. This partnership allows local youth, particularly those from lower socioeconomic levels, accessibility to participate in these programs at reduced rates. The Partnership is cost-effective by avoiding duplication of some programs and by centralizing others to achieve economies of scale. The Partnership provides the primary source of public recreation for some municipalities as well as offering specialty camps, sports and non-competitive arts and culture programs that complement the local recreation programs of other communities. Yearly, over 1,500 different young people are served from throughout the municipalities in Tompkins County.

The inter-municipal agreement establishing the Partnership commits the County to two forms of support.

1. A new partnership agreement was reauthorized in 2022 for 2023-2027. The County Legislature continues to be a strong supporter and has committed to contributing 25% of the total municipal cost of programs that are not covered by program fees or other revenues. The City of Ithaca and Town of Ithaca, as the largest users of the programs, also agree to each pay 25% of the net costs and the smaller municipal members agree to share the remaining 25% based on an approved cost-sharing formula.

2. The County Youth Services Department provides in-kind staff support to the governing board of the Partnership that includes: collecting all municipal contributions, managing contracts with its primary provider the Ithaca Youth Bureau, and others as directed, making payments on behalf of the Partnership, and assisting committees in evaluating programs, soliciting requests for proposals as needed, analyzing expenditures and revenues, and/or helping to generate alternative revenues. Staff support is included in the Planning & Coordination Program of the Youth Services Department.

Fiscal Target: 94,594

5% Fiscal Target: 94,594

Reduction: 0

Department Request Consolidated Budget - Expenditures and Revenues

Youth Services Recreation Partnership

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
PROGRAM EXPENSE	\$378,376	\$252,250	\$378,376	\$30,456	-	\$30,456	\$408,832
EXPENSES TOTAL	\$378,376	\$252,250	\$378,376	\$30,456	-	\$30,456	\$408,832
Revenues							
MISCELL LOCAL SOURCES	\$283,782	\$189,189	\$283,782	\$22,842	-	\$22,842	\$306,624
REVENUES TOTAL	\$283,782	\$189,189	\$283,782	\$22,842	-	\$22,842	\$306,624
Calculation	\$94,594	\$63,061	\$94,594	\$7,614	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Youth Services Recreation Partnership

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
PROGRAM EXPENSE	\$378,376	\$30,456	\$408,832	\$30,456	\$408,832
EXPENSES TOTAL	\$378,376	\$30,456	\$408,832	\$30,456	\$408,832
Revenues					
MISCELL LOCAL SOURCES	\$283,782	\$22,842	\$306,624	\$22,842	\$306,624
REVENUES TOTAL	\$283,782	\$22,842	\$306,624	\$22,842	\$306,624
Calculation	\$94,594	\$7,614	-	\$7,614	-

7021 - Recreation Partnership

7021 Recreation Partnership

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$378,376	\$252,250	\$378,376	\$30,456	\$30,456	\$30,456
EXPENSES TOTAL	\$378,376	\$252,250	\$378,376	\$30,456	\$30,456	\$30,456
Revenues						
42797 - OTHER LOCAL GOVT CONTRIBU	\$283,782	\$189,189	\$283,782	\$22,842	\$22,842	\$22,842
REVENUES TOTAL	\$283,782	\$189,189	\$283,782	\$22,842	\$22,842	\$22,842
Calculation	\$94,594	\$63,061	\$94,594	\$7,614	\$7,614	\$7,614

Over Target Request Summary

Youth Services - Recreation Partnership

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025
Expenses	\$378,376	\$30,456	-	\$30,456	-	\$30,456	\$408,832
Revenues	\$283,782	\$22,842	-	\$22,842	-	\$22,842	\$306,624
Calculation	\$94,594	\$7,614	\$0	\$7,614	\$0	\$7,614	-

Department Over Target Request

Name: Recreation Partnership Maintenance of Effort

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Net Local Share: \$7,614

Description:

The Recreation Partnership has been in existence for nearly three decades and is truly a one-of-a-kind collaboration between Tompkins County and its municipalities. The Recreation Partnership Agreement provides a commitment from the County as a keystone supporter of the Inter-municipal Recreation Partnership. The collaboration is based on a contract for services with the City of Ithaca Youth Bureau providing a wide array of year-round recreation and youth development programs at discounted prices. The City of Ithaca, Town of Ithaca, and Tompkins County equally contribute 25% of the total annual Recreation Partnership budget to support the cost of programs that are not covered by program fees or other revenues. The remaining 25% is split among the smaller municipalities of Caroline, Danby, Enfield, Dryden, Groton, Ulysses, Newfield, and the Village of Lansing using a formula that incorporates assessed property values and a three-year average of participants for those respective municipalities. This partnership allows local youth, particularly those from lower socioeconomic levels, accessibility to participate in Ithaca Youth Bureau programs at reduced rates. The Recreation Partnership is often cited as an excellent example of inter-governmental collaboration that saves money and expands services by reducing duplication and offering diversity and economies of scale that no partner could provide alone.

The collaboration works on the understanding that each partner of the Recreation Partnership maintains their contribution at the same level as the other partners. The current signed Agreement for Inter-municipal Recreation Partnership covers the years 2023 – 2027. The Board of Directors reviewed several budget scenarios provided by the IYB for services in 2025. A flat budget really equates to a reduced budget due to increased programming and staffing costs. The Board voted to recommend a 2% increase over the Maintenance of Effort (MOE) budget, based on our youths' increasing mental and physical health needs and wanting to ensure that quality recreation and life development skill programs remain accessible to all youth in Tompkins County at the discounted prices.

The proposed budget for 2025 equates to the County's contribution of \$102,208, this represents an increase of just \$7,614 from 2024. The other 3 partners also agree to increase their contributions at the same rate. Again, this being a 4-way partnership, if the County does not increase their contribution, it would mean a cut of \$30,456 to the system. If this is not approved the impact would be felt by youth and families across all municipalities, exacerbating the financial and social stresses on families that depend on high-quality and affordable programs.

Restoring funding increase for the Recreation Partnership will maintain the quality and accessibility of youth programs across Tompkins County. The proposed increase reflects rising program and staffing costs. Without this increase, the County's decision would lead to a \$30,456 cut across the entire system, affecting youth and families in all partner municipalities. Ensuring continued support at this modest level safeguards a proven model of inter-governmental collaboration that saves money, expands services, and offers opportunities that no single partner could provide alone.

7021 YB Recreation Partnership Reinstate 5% Cut Expense

Functional Unit	Account Code	Object Code Description	Amount
7021	54400	PROGRAM EXPENSE	\$30,456
			\$30,456

7021 YB Recreation Partnership Reinstate 5% Cut Revenue

Functional Unit	Account Code	Object Code Description	Amount
7021	42797	OTHER LOCAL GOVT CONTRIBU	\$22,842
			\$22,842

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended: \$7,614

Funding Type: Target

Reason:

Recommend reinstatement of funding for Recreation Partnership to leverage and maximize funding for youth programming across municipalities

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended: \$7,614

Funding Type: Target

Reason:

Recommend reinstatement of funding for Recreation Partnership to leverage and maximize funding for youth programming across municipalities

Section 5

SPONSORED AGENCY BUDGETS

Animal Control - SPCA

2025 Operating Budget and Over Target

Department Overview

SPCA of Tompkins County Spay/Neuter/Vaccination Program

The SPCA of Tompkins County was founded in 1902 to protect companion animals. We are a no-kill shelter dedicated to preventing animal cruelty and overpopulation. We promote responsible pet stewardship by providing education, counseling and training to nurture and enhance the human-animal bond. Our mission-based programs include adoption services, humane education and support for Tompkins County residents and their animals in need. The SPCA of Tompkins County is an open-admission, no-kill shelter; we do not refuse animals in need because of age, medical condition, species or breed. No-kill means that the SPCA is committed to placing every animal who is healthy, treatable or manageable in medical and behavioral terms. However, this does not imply that we have unlimited capacity or resources. While our dog population is sustainable, every summer the shelter experiences an overwhelming influx of cats, many of whom are unplanned, unwanted newborn kittens. Even with the ability to place over 100 kittens in foster care at a time, the SPCA cannot meet the demand of incoming cats. Furthermore, housing hundreds of cats in cages at the shelter is not a humane, sustainable or financially feasible way to solve the problem.

The solution to pet overpopulation is a comprehensive spay/neuter program to prevent the birth of thousands of kittens each year.

The SPCA's Spay/Neuter and Vaccination Program is a community collaboration between the SPCA, Tompkins County and its residents. This critical prevention program provides sterilization and New York State required rabies vaccination to two populations of cats in our community: feral or free-roaming cats and cats belonging to residents of Tompkins County with a special focus on low income/income-qualified Tompkins County residents. Free-roaming or owned cats are trapped by community members and transported to the SPCA for surgery. During surgery the cats are also vaccinated and ferals are ear tipped so that they can be identified as already altered. Income-qualified cat owners complete a program application and upon approval may sign up for the SPCA's weekly Spay/Neuter Clinic held every Tuesday. In 2022, this program, in addition to our own regular S/N surgeries, provided surgery for 403 Dogs and 1939 cats, of which 205 were feral/free roaming, thereby preventing thousands of unwanted, unvaccinated kittens from flooding the community. In 2022 the SPCA administered 1,944 Rabies Vaccines to help stop the spread of this deadly disease to animals and humans. Since 2009, over 23,000 animals have been altered and rabies vaccinated due to Tompkins County's partnership in this program. Of which, almost 17,000 were owned or free roaming cats.

By working together, the SPCA, Tompkins County and its residents can continue this community-wide approach to the growing problem of cat overpopulation and protect itself against the spread of rabies. The Cat Spay/Neuter/Vaccination Program is approximately \$233,000 budget.

Fiscal Target: 34,382

5% Cut Fiscal Target: 32,663

Reduction: 1,719

Department Request Consolidated Budget - Expenditures and Revenues

SPCA

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
PROGRAM EXPENSE	\$34,382	\$16,854	\$32,663	-	-	\$0	\$32,663
EXPENSES TOTAL	\$34,382	\$16,854	\$32,663	-	-	\$0	\$32,663
Revenues	\$0	-	-	-	-	\$0	\$0
Calculation	\$34,382	\$16,854	\$32,663	\$0	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

SPCA

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM			
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC	
Expenses						
PROGRAM EXPENSE	\$32,663	-	\$32,663	-	\$32,663	
EXPENSES TOTAL	\$32,663	-	\$32,663	-	\$32,663	
Revenues	-	-	-	-	-	
Calculation	\$32,663	\$0	-	\$0	-	

3520 Animal Control

3520 Animal Control

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$34,382	\$16,854	\$32,663	-	-	-
EXPENSES TOTAL	\$34,382	\$16,854	\$32,663	-	-	-
Revenues	-	-	-	-	-	-
Calculation	\$34,382	\$16,854	\$32,663	\$0	\$0	\$0

COOPERATIVE EXTENSION

2025 Operating Budget and Over Target

Department Overview

Cornell Cooperative Extension of Tompkins County is a unique education resource that equips citizens to improve their lives and communities. Cooperative Extension's mission to strengthen youth, adults, families, and communities is achieved through learning partnerships with citizens, businesses, organizations, and governmental agencies that put knowledge to work. Cornell Cooperative Extension of Tompkins County is part of a statewide and national network that extends the research of the land grant universities to local residents. Local funding leverages state and federal support as well as other grants and volunteer resources.

OUR MISSION

We put knowledge to work in pursuit of economic vitality, ecological sustainability, and social well-being. We bring local experience and research-based solutions together, helping families and our community thrive in our rapidly changing world.

OUR VISION

Individuals, families, and communities thrive, live well, and reach their potential in Tompkins County.

OUR GUIDING PRINCIPLES (how we do our programmatic work)

Our work in the community is realized through:

- Participatory learning, action, and reflection
- Collaborative community building
- Civic participation and leadership development
- Utilization of community assets
- Research relevant to communities

A total five percent reduction is allocated in cuts to Youth Program in corroboration with County Youth Services. Reduction in Admin support for Climate Change/Workforce program. 5% reduction concurrently reduces NYS 224 funding by an additional \$1900. Total Impact \$40,000

Fiscal Target: 759,192

5% Cut Fiscal Target: 721,232

Reduction: 37,960

Department Request Consolidated Budget - Expenditures and Revenues

Cooperative Extension

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
PROGRAM EXPENSE	\$974,192	\$490,145	\$721,232	\$37,960	\$353,000	\$390,960	\$1,112,192
EXPENSES TOTAL	\$974,192	\$490,145	\$721,232	\$37,960	\$353,000	\$390,960	\$1,112,192
Revenues	\$0	-	\$0	-	\$0	\$0	\$0
Calculation	\$974,192	\$490,145	\$721,232	\$37,960	\$353,000	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Cooperative Extension

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
PROGRAM EXPENSE	\$721,232	\$100,000	\$821,232	\$100,000	\$821,232
EXPENSES TOTAL	\$721,232	\$100,000	\$821,232	\$100,000	\$821,232
Revenues	\$0	-	\$0	-	\$0
Calculation	\$721,232	\$100,000	-	\$100,000	-

2981 - Cooperative Extension

2981 Cooperative Extension

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$974,192	\$451,695	\$721,232	\$390,960	\$100,000	\$100,000
R54400 - PROGRAM EXPENSE	-	\$38,450	-	-	-	-
EXPENSES TOTAL	\$974,192	\$490,145	\$721,232	\$390,960	\$100,000	\$100,000
Revenues						
42796 - APPROPRIATED FUND BALANCE	-	-	-	\$0	-	-
REVENUES TOTAL	-	-	-	\$0	-	-
Calculation	\$974,192	\$490,145	\$721,232	\$390,960	\$100,000	\$100,000

Over Target Request Summary

Cooperative Extension

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	
Expenses	\$721,232	\$37,960	\$353,000	-	\$100,000	\$100,000	\$821,232
Revenues	-	-	\$0	-	-	-	\$0
Calculation	\$721,232	\$37,960	\$353,000	\$0	\$100,000	\$100,000	-

Department Over Target Request

Name: Budget Restoration

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

Through this OTR, CCE Tompkins County asks for funds to compensate for the 5% reduction in the target funding budget. The association is currently in the process of recovering from 332,000 in financial losses in 2022-2023 driven by use of 10% de minimis or lower Indirect Cost Rate contracts that was identified as a priority area through the Administrative Capacity Building OTR. While that has been updated, seeking and (re)negotiating contracts with current IDC rates takes time and financial recovery is not at the point of covering operations and restoration of the association's fund balance.

The five percent reduction was allocated in cuts to youth programs, and reduced admin support for Climate Change/Workforce programs in the target request, but we expect that other negative impacts would occur and require further reductions in the association's overall budget. The 5% reduction concurrently reduces NYS 224 funding by an additional \$1900. Total Impact \$40,000.

2981 Budget Restoration

Functional Unit	Account Code	Object Code Description	Amount
2981	54400	PROGRAM EXPENSE	\$37,960
			\$37,960

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

Recommended:
 Funding Type: Not Approved
 Reason:
 Unable to recommend to meet the goal of a 2% tax levy increase

COUNTY ADMINISTRATOR RECOMMENDED

Recommended:
 Funding Type: Not Approved
 Reason:
 Unable to approve within the tax cap

Name: Association Administrative Capacity Building

Priority: 2

Reason: Continuation of Previous Years OTR

Funding Type: MultiYear

Description:

Year 3 of 3. Cornell Cooperative Extension of Tompkins County requests \$25,000 for year 3 of 3 of the Association Administrative Capacity Building OTR.

In consultation with Cornell Cooperative Extension campus administration and finance leads from other CCE Associations across the state in 2022, CCE Tompkins identified the need to increase finance capacity and build systems to meet new requirements. County funding toward this effort supplements significant increases in resources currently being directed to finance and operations by the Association. In order to allow our work in the community to continue, and to address historical understaffing issues in our finance office, we hired a finance lead who works to establish improved systems that ensure effective oversight of financial transactions. We received \$75,000 in 2023 and \$50,000 in 2024 to fund this position. We are requesting \$25,000 in 2025. CCETC is developing systems for more effective financial, reporting, and administrative practices. This work will provide greater opportunities over time to secure increased funding and (re)negotiate contracts with the association's true indirect cost rate of 16% adopted and certified in fall, 2023, as one of the positive impacts of this OTR.

2981 Association Administrative Capacity Building

Functional Unit	Account Code	Object Code Description	Amount
2981	54400	PROGRAM EXPENSE	\$25,000
			\$25,000

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:\$25,000

Funding Type:Multi-Year

Reason:

Support 3rd year of this multi-year commitment.

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:\$25,000

Funding Type: Multi-Year

Reason:

Support 3rd year of this multi-year commitment.

Name: Association Administrative Capacity Extension

Priority: 3

Reason: Continuation of Previous Years OTR

Funding Type: MultiYear

Description: We plan to submit an OTR request of \$30,000 in 2026.

2981 Association Administrative Capacity Building Extension

Functional Unit	Account Code	Object Code Description	Amount
2981	54400	PROGRAM EXPENSE	\$50,000
			\$50,000

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this additional
funding for 2025 and 2026 to
preserve general fund balance.

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this additional
funding for 2025 and 2026 to
preserve general fund balance

Name: Philanthropic Development Coordinator

Priority: 4

Reason: New Initiative

Funding Type: MultiYear

Description:

The majority of fund-seeking activity for CCE of Tompkins County has been the responsibility of program leaders chiefly hired for their qualifications to provide excellence in services and education for the public at large. Their responsibilities have included program oversight and delivery, grant and donor prospecting, proposal development, budgeting, and contract development.

CCE Leadership have achieved admirable successes as demonstrated by the wide array of successful programs produced from their efforts. However, this approach has resulted in fund-raising expertise siloed in departments and lost programming opportunities from the sheer extent of these employees' time diverted to grant-seeking. Philanthropic fundraising from the general public has been difficult to fit into that tension between grant-seeking and program activity: in 2023, unrestricted charitable gifts comprised only 1% of the association's direct revenue. While current Association leadership has effectively prioritized agency-wide fundraising collaboration and one on one support from top administrative staff (mission clarity, budgeting, etc.), the addition of a dedicated fund-raising professional to the finance department could be transformative.

Therefore we request funds for a Three Year initiative creating a philanthropic development position for (a) long-term sustainability and consistency, (b) optimization of program staff time on services. The Development Coordinator would assume primary responsibility for the time-consuming tasks of grant prospecting, work with program and executive staff on proposal development, and lead greatly expanded charitable giving initiatives. CCE Tompkins requests a multi-year OTR of \$65,000 in 2025, and a presumed \$65,000 then \$30,000 in the following two years with the expectation that the position will have achieved the momentum to sustain itself while allowing program educators and staff to increase programming throughout Tompkins County.

2981 Cooperative Extension Philanthropic Development

Functional Unit	Account Code	Object Code Description	Amount
2981	54400	PROGRAM EXPENSE	\$65,000
			\$65,000

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

COUNTY ADMINISTRATOR RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this new initiative to preserve general fund balance

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this new initiative to preserve general fund balance

COOPERATIVE EXTENSIONS

2025 Operating Budget and Over Target

Name: Student Resource Navigator

Priority: 5

Reason: Continuation of Previous Years OTR

Funding Type: MultiYear

Description:

This request is a one year renewal of this OTR. CCE Tompkins County is pursuing other sources of funds that will cover the program moving forward if successful.

Year 3 of 3-year OTR.

In this program, CCE-Tompkins trains undergraduate pre-health students volunteering with Cayuga Health Partners to follow up with OBGYN patients who have completed social needs screening forms at their prenatal appointments. The navigators then initiate and track referrals to community resources that can address their needs. We developed this program in response to needs assessment showing that many of our existing community resources are underutilized, leading to significant social and financial cost to our community. While we are piloting this with OBGYN Associates, we will also be expanding this project to other health care sites.

2981 Student Resource Navigator

Functional Unit	Account Code	Object Code Description	Amount
2981	54400	PROGRAM EXPENSE	\$50,000
			\$50,000

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended: \$50,000
Funding Type: Multi-Year
Reason:
Support 3rd and final year of this multi-year OTR

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended: \$50,000
Funding Type: Multi-Year
Reason:
Support 3rd and final year of this multi-year OTR

Name: Youth Program Transportation

Priority: 6

Reason: New Initiative

Funding Type: Onetime

Description:

CCE 4-H Youth Programs provide transportation to the participating youth for after-school, summer and other program operations as transportation is, otherwise, a barrier to participation in those programs. The 2008 Chevy Express van we intend to replace is not likely to pass inspection as per the last auto service report. The van is in very poor repair and beyond usable life. We propose one-time purchase of an electric, 12 seat van for youth programs. This will enable CCE-Tompkins to continue providing access to marginalized, under-served youth in a safe and accessible way. We have sought funding previously through Tompkins Community Recovery Fund in amount of \$30K in 2023 (not awarded) and resubmitting July 2024 to request \$26,700. If we were to receive this award, the OTR request would be reduced accordingly.

2981 Youth Program Transportation

Functional Unit	Account Code	Object Code Description	Amount
2981	54400	PROGRAM EXPENSE	\$67,000
			\$67,000

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this new initiative to preserve general fund balance

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this new initiative to preserve general fund balance

Name: E D & I Coordinator

Priority: 7

Reason: New Initiative

Funding Type: MultiYear

Description:

CCE is committed to the continued transformation into a more equitable, antiracist, diverse and inclusive organization. We must assure we have an effective team to lead ED&I work which includes dedicated staff, an ED&I Coordinator, who will also serve as a liaison with Board and campus. CCE Tompkins County has been working on the creation of this position for three years, working through structural challenges arising from the fact that this will be the first such position within a county Cornell Cooperative Extension Association in the state and the framework for CCE job classifications did not support such a position: we hope that in addition to improving our association's work environment and community impact we can support other counties in adopting their own staff-supported DE&I initiatives. Funds will also support other staff time on ED&I activities when the funding source for their position narrowly limits its uses to program-specific activities.

2981 - Cooperative Extension ED & I Coordinator

Functional Unit	Account Code	Object Code Description	Amount
2981	54400	PROGRAM EXPENSE	\$71,000
			\$71,000

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this new initiative to preserve general fund balance.

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this new initiative to preserve general fund balance.

Name: Amendment Extension - Food Systems Plan

Priority: 8

Reason: New Initiative

Funding Type: Onetime

Description:

This amendment is a renewal for 25,000 or the amount of the original 50,000 OTR value left unspent at the end of 2024 due to issuance of a consultant RFP in summer months.

Amendment

Description of Legislature Amendment

The legislature accepted the plan in 2022 and the Food Policy Council, with support from CCE and the County, is actively working on the goals in the plan. There are nine specific goals with forty-seven action areas and the FPC is focused on 10 of the 47 now, based on priorities. Some goals like food scrap management are currently funded through Recycling and Solid Waste, but most of the goals focused on land access, infrastructure sharing, agriculture training/support and non-profit and cooperative farming are not funded. The FPC sees funding as the biggest road block to implementing the plan. One of the actions taken this year was to focus on funding opportunities and there are many Federal, State and private funding opportunities. The problem is there is no entity task with managing the grant process from beginning to end. The FPC discussed many financial needs but determined grants for current local farmers and new farmers to improve local food supply is the main priority. While there have been some grants recently received, there is no entity that can handle them actively and correctly beyond those currently received. There are many grants coming down the pipeline in the next few years and the FPC is requesting the County to fund Grant Writing and Support through CCE. I will send a slide showing some of the grants currently available separately. The goal is to receive 15-30 grants over the next two years and return a minimum of ten fold on the county's investment. This year alone, the grants awarded through FPC members will be over \$900,000 in Tompkins County. Thank you for considering the request.

2981 Food Systems Extension

Functional Unit	Account Code	Object Code Description	Amount
2981	54400	PROGRAM EXPENSE	\$25,000
			\$25,000

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

Recommended: \$25,000
Funding Type: OneTime
Reason:
Recommended to enable CCE to fully expend the funds approved by the Legislature for 2024 (this is not intended to be additional funding).

COUNTY ADMINISTRATOR RECOMMENDED

Recommended: \$25,000
Funding Type: OneTime
Reason:
Recommended to enable CCE to fully expend the funds approved by the Legislature for 2024 (this is not intended to be additional funding).

HISTORY CENTER IN TOMPKINS COUNTY

2025 Operating Budget and Over Target

Department Overview

The History Center in Tompkins County (THC) is the leading provider of historical services in Tompkins County. THC, serving as a public trust for Tompkins County, preserves in perpetuity and provides ongoing access to the archives, artifacts, and stories that have shaped the history of Tompkins County. THC delivers a diverse array of practical and educational programs and services to Tompkins County residents. THC is a unique resource that supports cultural and economic development through strong partnerships with public and private organizations throughout the County. Virtually 100% of THC's holdings relate specifically to the development of Tompkins County - its people, organizations, businesses, government, educational and cultural assets, and communities. Providing safe and accessible housing for the County's historic collections is a commitment that the County must make to the public. To fulfill that commitment, The History Center provides the service to the County that upholds that public trust.

Fiscal Target: 48,948

5% Cut Fiscal Target: 46,501

Reduction: 2,447

County Administrator Recommended Fiscal Target:

Department Request Consolidated Budget - Expenditures and Revenues

History Center in Tompkins County

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
PROGRAM EXPENSE	\$48,948	\$24,474	\$46,501	-	-	\$0	\$46,501
EXPENSES TOTAL	\$48,948	\$24,474	\$46,501	-	-	\$0	\$46,501
Revenues	\$0	-	\$0	-	-	\$0	\$0
Calculation	\$48,948	\$24,474	\$46,501	\$0	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

History Center in Tompkins County

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
PROGRAM EXPENSE	\$46,501	-	\$46,501	-	\$46,501
EXPENSES TOTAL	\$46,501	-	\$46,501	-	\$46,501
Revenues	\$0	-	\$0	-	\$0
Calculation	\$46,501	\$0	-	\$0	-

7510 History Center in Tompkins County

7510 The History Center

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR	
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025	FY2025
Expenses							
54400 - PROGRAM EXPENSE	\$48,948	\$24,474	\$46,501	-	-	-	-
EXPENSES TOTAL	\$48,948	\$24,474	\$46,501	-	-	-	-
Revenues	-	-	-	-	-	-	-
Calculation	\$48,948	\$24,474	\$46,501	\$0	\$0	\$0	\$0

HUMAN SERVICES COALITION - AGENCIES: BASIC SUBSISTENCE

2025 Operating Budget and Over Target

Department Overview

The Human Services Coalition supports Tompkins County by reviewing funding requests from community organizations and providing funding recommendation to County Administration and the County Legislature. The Human Services Coalition's goals for the funding review process are to:

- Provide a structured process for community agencies seeking County support
- Consider each applicant individually and treat applicants equitably
- Leverage HSC's expertise and role in the Tompkins County human services system
- Support the needs of the County Legislature, County Administration, and the agencies themselves

Tompkins County Community Agencies Funding is a partnership between Tompkins County and the City of Ithaca (from City Sales Tax)

The mission of Opportunities, Alternatives, and Resources (OAR) is to protect the civil liberties of those incarcerated in the Tompkins County Jail and to assist the formerly incarcerated in returning to the community. OAR fulfills this forty-year pledge by enhancing client trust, working with community partners, upholding human dignity, and improving the quality of life for systems-involved people.

County funding supports OAR Core Services. These services, provided at OAR's main office, include but are not limited to: OAR's bail fund, assigned counsel intakes, community referrals and linkages, transportation, housing applications, obtaining forms of identification, in-house education and employment referrals, and wrap around services for reentry from jail or prison. County funding also supports the College Initiative Upstate program, parolee/housing case management, and housing programs at Endeavor and Sunflower Houses.

Fiscal Target: 719,771

5% Fiscal Target: 683,782

Reduction: 35,989

Department Request Consolidated Budget - Expenditures and Revenues

Human Services Coalition Community Agencies - Basic Subs

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
PROGRAM EXPENSE	\$1,282,379	\$769,607	\$1,147,890	\$108,800	\$428,860	\$537,660	\$1,685,550
EXPENSES TOTAL	\$1,282,379	\$769,607	\$1,147,890	\$108,800	\$428,860	\$537,660	\$1,685,550
Revenues							
NON PROPERTY TAXES	\$464,108	\$232,054	\$464,108	-	-	\$0	\$464,108
REVENUES TOTAL	\$464,108	\$232,054	\$464,108	-	-	\$0	\$464,108
Calculation	\$818,271	\$537,553	\$683,782	\$108,800	\$428,860	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Human Services Coalition Agencies - Basic Subsistence

	5% CUT TARGET	5% CUT OTR REC		2025 CNTY ADMIN RECOM	
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
PROGRAM EXPENSE	\$1,147,890	\$87,860	\$1,235,750	\$87,860	\$1,235,750
EXPENSES TOTAL	\$1,147,890	\$87,860	\$1,235,750	\$87,860	\$1,235,750
Revenues					
NON PROPERTY TAXES	\$464,108	-	\$464,108	-	\$464,108
REVENUES TOTAL	\$464,108	-	\$464,108	-	\$464,108
Calculation	\$683,782	\$87,860	-	\$87,860	-

6305 - Basic Subsistence

6305 Basic Subsistence

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$1,282,379	\$669,323	\$1,147,890	\$537,660	\$87,860	\$87,860
R54400 - PROGRAM EXPENSE	-	\$100,284	-	-	-	-
EXPENSES TOTAL	\$1,282,379	\$769,607	\$1,147,890	\$537,660	\$87,860	\$87,860
Revenues						
41111 - SALES TAX 1%	\$464,108	\$232,054	\$464,108	-	-	-
REVENUES TOTAL	\$464,108	\$232,054	\$464,108	-	-	-
Calculation	\$818,271	\$537,553	\$683,782	\$537,660	\$87,860	\$87,860

Over Target Request Summary

Human Services Coalition - Community Agencies

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025
Expenses	\$1,147,890	\$108,800	\$428,860	-	\$87,860	\$87,860	\$1,235,750
Revenues	\$464,108	-	\$0	-	\$0	\$0	\$464,108
Calculation	\$683,782	\$108,800	\$428,860	\$0	\$87,860	\$87,860	-

Department Over Target Request

Name: LawNY Reentry Project

Priority: 1

Funding Type: Onetime

Reason: Continuation of Previous Years OTR

Description:

This request is for \$25,000 in One-Time OTR funding for the LawNY Reentry Project. This project provides legal assistance to ex-offenders who return to the community after a period of incarceration and face legal barriers related to employment. The Reentry Project handled 37 cases in 2023, a 15% increase from 2022, in addition to initial screenings and record reviews conducted by project partners.

LawNY's Reentry Project includes two key components: (1) providing legal assistance directly to ex-offenders who are facing legal barriers related to employment; and (2) collaborating with area providers to increase the community's capacity to assist ex-offenders. LawNY provides legal representation to ex-offenders who are illegally discriminated against on the basis of their criminal records, wrongfully denied employment licenses by New York State, and/or are eligible to have their criminal record sealed. Research has shown that accessing and maintaining employment is one of the most effective means of preventing incarceration and deterring criminal recidivism.

Tompkins County support has enabled LawNY to attract other stakeholders and community partners. In 2023, LawNY collaborated with Ithaca Area Economic Development (IAED) to provide rapsheet reviews and legal assistance for participants in their Direct to Work program. As a result, IAED included LawNY in a new three-year IAED-WORC grant that will enable program expansion. In 2023, LawNY also collaborated with Cornell and the Cooley Law Firm on a Pro Bono Criminal Record Sealing/Expungement Clinic. LawNY trained over 130 Cornell students and 14 volunteer Pro Bono attorneys. Together, the attorneys and students helped 14 ex-offenders get their criminal records sealed or expunged. The Clinic was a success, and resulted in a Cornell Town-Gown award and a NYS Bar Association Pro Bono award, as well as an Einhorn Engaged Opportunity Grant to cover the fees charged to obtain criminal records.

In 2023, the Reentry Project collaborated with the Tompkins County Public Library to hold a series of "Know Your Rights" presentations for the public. It collaborated with OAR and the Alliance of Families for Justice to help them provide criminal record review services.

LawNY works collaboratively on this project with OAR, the Alliance of Families for Justice in Ithaca, the Cornell ILR School, Cornell Law School, the Tompkins County Jail, and others. Since the summer of 2022, LawNY has been working with partners to build a collaborative reentry network to help ex-offenders with criminal records review. This process includes obtaining and reviewing RAP sheets, correcting mistakes, obtaining Certificates of Relief from Disabilities, and obtaining Certificates of Good Standing. Generally, an attorney is not needed for providing these services, but much of LawNY's reentry work in the past has included providing them. The network will allow ex-offenders to start the process with partners, and enable LawNY to focus on issues that do require an attorney.

LawNY views the Reentry Project as a key component of their racial justice efforts and commitment to bring equity to the communities it serves through legal advocacy. According to the Pew Research Center in 2018, Black Americans represented 33 percent of the sentenced prison population, nearly triple their 12 percent share of the U.S. adult population.

Functional Unit	Account Code	Object Code Description	Amount
6305	54400	PROGRAM EXPENSE	\$25,000
			\$25,000

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend this
onetime request to preserve
fund balance

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend this
onetime request to preserve
fund balance

Name: REACH Behavioral Health and Outreach

Priority: 2

Funding Type: MultiYear

Reason: Continuation of Previous Years OTR

Description:

Year 3 of 3. This request is for \$87,860 in multiyear One-Time OTR funding (Year 3 of 3) for REACH to expand outreach and integrate mental health services in Tompkins County. This OTR was previously housed in the Tompkins County Whole Health budget, and REACH was referred to apply through the Human Services Coalition community agencies funding review process for 2025.

In 2023, REACH served 279 individuals who had not previously received Community Health Worker (CHW) or Psychiatric Advanced Practice Provider (PAPP) services at REACH, with a total of 647 completed visits for these individuals by the PAPP or CHW and a total retention rate of 83% for the year.

In Quarter One of 2024, 71 unique individuals were seen with 480 unduplicated visits with a 96% retention rate after 90 days. The program is on track to see approximately 300 new patients with close to 2,000 total visits for 2024.

REACH has made significant progress toward self-sustainability for these activities. In December 2023, REACH transitioned to a new Electronic Medical Record capable of allowing for billing of services by both licensed providers and those holding a certificate. This now allows Community Health Worker services to be billed. The organization’s overall ability to receive insurance reimbursement for services has increased. Year 3 of the OTR reflects costs associated with non-billable support staff, including portions of nursing and patient access representative positions. Patient access representatives make patient appointments, complete prior authorizations for medications, and connect patients to providers and other clinical staff.

The demand for services has been high, with a waiting list for psychiatric medication management and increased needs for counseling services. Outside of this funding, REACH has hired an additional half time PAPP who will be ready to see patients in Quarter 4 of 2024 and now has 3 Certified Recovery Peer Advocates (CRPAs) on the team. It is necessary for REACH to hire both a full time nurse and a full time front desk staff member in order to keep up with the increased support needs of patients who present with co-occurring mental health and substance use disorders. To ensure that services are not being siloed or duplicated, this large team meets 2 hours per week.

6305 REACH Behavioral Health and Outreach

Functional Unit	Account Code	Object Code Description	Amount
6305	54400	PROGRAM EXPENSE	\$87,860
			\$87,860

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

COUNTY ADMINISTRATOR RECOMMENDED

Recommended: \$87,860
Funding Type: Multi-Year
Reason:
Approve 3rd and final year of multi-year OTR funding

Recommended: \$87,860
Funding Type: Multi-Year
Reason:
Approve 3rd and final year of multi-year OTR funding

Name: Community Food Coalition Pantry Support

Priority: 3

Reason: Maintenance of Effort

Funding Type: Target

Description:

This request is for \$25,000 in Target OTR support for the Community Food Coalition (formerly known as the Tompkins County Food Distribution Network) to maintain adequate inventory for Tompkins County food pantries and food distribution sites.

This OTR funding will supplement Target funding for the network of Tompkins County food distribution sites now known as the Community Food Coalition. Funding will be provided directly to the Food Bank of the Southern Tier and be used to augment lines of credit for each of the sites, which they will then be able to draw down as they order food products from the Food Bank. The network of sites has grown significantly over the past several years. Since December 2020, the coalition has grown from 15 pantries and meal sites to a network of 26 partners, all affiliated with the Food Bank of the Southern Tier.

Increasing demand and the rising cost of food have meant that many sites have been less able to address need in communities across the county. According to the Food Bank of the Southern Tier, overall demand at pantries, meal sites, and food distributions was up 24% in the first quarter of 2024 compared to the same period in 2023, and up 133% compared to 2019. The Food Bank offers nutritious food at a wholesale cost, and is a more reliable source than food drives and donations. However, it is not immune from the cost increases affecting the entire food system. For example, from spring 2023 to spring 2024, the price to pantries to acquire eggs has increased by 11.5%, the cost to acquire butter has increased 13.9%, and the cost to acquire frozen vegetables has increased 15.6%. Increased funding is needed for maintenance of effort as a result of the demand and rising costs.

In 2023, many network partners had expended their line of credit funds less than halfway through the year. Working with members of the Tompkins Food Policy Council, Tompkins Food Futures, legislators, and others, the network was able to secure additional funding to stretch their resources until the end of the year. A portion of the funding was provided by the Community Agencies contingency funding allocated to the Human Services Coalition by the County Legislature, and other funds were secured from private sources. In response, HSC's Community Agencies Funding Review Committee is requesting a \$25,000 increase in target funding for the Community Food Coalition which would bring funding to a total of \$125,000.

6305 Community Food Coalition Pantry Support

Functional Unit	Account Code	Object Code Description	Amount
6305	54400	PROGRAM EXPENSE	\$25,000
			\$25,000

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet the goal of a 2% tax levy increase

COUNTY ADMINISTRATOR RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the tax cap

Name: OJI:SDA' Sustainable Indigenous Futures

Priority: 4

Reason: New Initiative

Funding Type: Target

Description:

This request is for \$25,000 in Target OTR funding for OJI:SDA' Sustainable Indigenous Futures. OJI:SDA' is a first-time applicant for funding through the community agencies process. The organization's mission is to expand Indigenous visibility, land literacy and good health by using innovative methods of sharing ancestral knowledge. They focus on environmental protection, sustainability, community wellbeing, healing, and cultural vibrancy. OJI:SDA' Sustainable Indigenous Futures envisions "a world where Indigenous people are seen, heard, healthy and thriving; and the Earth is respected and cared for."

OJI:SDA' was established in 2020 and has been growing rapidly. Funds provided through this request will support core areas of capacity:

Operational Core Funding: Supporting staff salaries, administrative costs, and program management, ensuring OJI:SDA' can maintain high-quality service delivery and respond to community needs effectively.

Indigenous Elders/Knowledge Carrier Compensation: At the heart of OJI:SDA' programming is the Land-based knowledge, teachings, and practices of Indigenous Elders and Knowledge Carriers. Their contributions require time, travel, energy, and effort. OJI:SDA's is establishing a fund to compensate Elders and Knowledge Carriers. By ensuring that Indigenous Elders and Knowledge Carriers are properly compensated, the organization can appropriately recognize their contributions and maintain its ability to provide accessible, authentic Indigenous knowledge to the community.

Community Outreach and Engagement: Expanding the organization's community outreach efforts will help them build stronger relationships with local partners, schools, and community organizations. This includes organizing more workshops, cultural events, and collaborative projects that promote cultural understanding and mutual support.

Technology / Program Accessibility: To increase the outreach, accessibility, engagement and distribution channels of the Indigenous knowledge OJI:SDA' is collating, the organization intends to implement an Online Digital Library Content Management System. Investing in modern infrastructure and technology will enhance the organization's program delivery and outreach capabilities.

The Human Services Coalition's funding review committee has recommended \$25,000 in Target funding for OJI:SDA' as part of the maintenance of effort budget model. However, for the 5% cut budget model, the committee is requesting support for OJI:SDA' through a Target OTR.

6305 OJI:SDA' Sustainable Indigenous Futures

Functional Unit	Account Code	Object Code Description	Amount
6305	54400	PROGRAM EXPENSE	\$25,000
			\$25,000

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet
the goal of a 2% tax levy
increase

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the
tax cap

HUMAN SERVICES COALITION - AGENCIES: BASIC SUBSISTENCE

2025 Operating Budget and Over Target

Name: Cancer Resource Center Maintenance of Effort

Priority: 5

Reason: Maintenance of Effort

Funding Type: Onetime

Description:

This request is for \$20,000 in One-Time OTR funding in support of the Cancer Resource Center of the Finger Lakes. This request is being submitted in conjunction with a Target OTR request, also for \$20,000.

The mission statement of the Cancer Resource Center of the Finger Lakes is to create and sustain a community of support for people living with and affected by cancer. The Cancer Resource Center seeks to serve all people living with or affected by cancer, to create an inclusive welcoming community in which the perspectives and needs of all they serve are heard and respected.

The Cancer Resource Center has been supported by Target funding through the Community Agencies budget for several years. As a small organization, with services provided by a modest core of staff and by volunteers, this support has been valuable for sustaining the organization and allowing it to make its services available to community members without a cost.

The Cancer Resource Center is currently anticipating a change to its model that will enable it to bill health insurance payers for its services. The organization is finalizing an affiliation with Cayuga Medical Center, and changes will be in place by 2025. The committee is requesting OTR funding for a transitional year in 2025: \$20,000 in a Target OTR and \$20,000 in a One-Time OTR, with the expectation that the organization should be able to cover a greater proportion of its costs through health insurance billing in subsequent years.

6305 Cancer Resource Center Maintenance of Effort ONETIME

Functional Unit	Account Code	Object Code Description	Amount
6305	54400	PROGRAM EXPENSE	\$20,000
			\$20,000

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended: \$0
Funding Type: Not Approved
Reason:
Unable to recommend due to
funding constraints

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended: \$0
Funding Type: Not Approved
Reason:
Unable to recommend due to
funding constraints

Name: Food Bank of the Southern Tier School Food Center Food

Priority: 6

Reason: New Initiative

Funding Type: Onetime

Description:

This request is for \$50,000 in One-Time OTR to establish lines of credit for five School Food Centers in Tompkins County. School Food Centers are school-based sites/pantries that provide food products for students and their families in a way that normalizes access, reduces stigma in seeking assistance, and takes some of the burden off of students.

School Food Centers are an outgrowth of the successful Backpack Program that has been provided in partnership between schools and the Food Bank for many years, along with changing needs and service delivery lessons that emerged during the COVID-19 pandemic. Under the Backpack Program, backpacks of easy-to-prepare and kid-friendly food products are available to be taken by students, for example over the weekend. While backpacks provide healthy food, there are limitations: food needs to be shelf-stable and the quantity that can be distributed is not enough to support a student's whole household.

School Food Centers instead provide no-cost grocery items to students and their families while creating a positive culture around food. They can be set up much like a store, offering a wide variety of choice. Schools can adapt the program to best fit their unique needs. There are five School Food Centers in Tompkins County either currently operating (Dryden High School, Ithaca High School, Enfield Elementary School or in development (Boynton Middle School, TST-BOCES). By early 2025 all will be operating.

This funding would provide for the establishment of lines of credit at the Food Bank of the Southern Tier for each of these School Food Centers, in the amount of \$10,000 per site.

6305 Food Bank of the Southern Tier School Food Center Food

Functional Unit	Account Code	Object Code Description	Amount
6305	54400	PROGRAM EXPENSE	\$50,000
			\$50,000

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this new initiative to preserve general fund balance

COUNTY ADMINISTRATOR RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this new initiative to preserve general fund balance

Name: Child Development Council Building Access to Childcare

Priority: 7

Reason: Maintenance of Effort

Funding Type: Onetime

Description:

This request is for \$55,000 in One-Time OTR funding for Child Development Council Building Access to Childcare Program. This program promotes the development of new childcare by attracting new providers to the field and supporting them through the registration/licensing process by offering individualized coaching, technical assistance, and connections to resources.

Tompkins County is designated as a childcare desert, meaning there are only enough childcare slots to serve one-third of the children that need them. Two-thirds of Tompkins County children aged 5 and under do not have access to regulated childcare. Childcare is a critical component of a thriving community and healthy economy. Families with young children are not able to accept employment or education opportunities in Tompkins County because they cannot secure childcare for their children. Tompkins County cannot be a thriving community—economically and otherwise—without a healthy supply of quality childcare.

In 2023, 4 new programs and 2 expanded programs were developed with support of Building Access to Child Care, increasing the supply of childcare in Tompkins County by 213 slots. This allowed an additional 213 children access to regulated/licensed childcare, benefiting dozens of Tompkins County families.

Note: Building Access to Childcare was originally funded as a multi-year Onetime OTR. Although it was funded with Target funding beginning in 2022, the Human Services Coalition Review Committee is recommending this program be funded with a One-Time OTR in 2025 to allow the agency to further develop its model moving forward.

6305 Child Development Council Building Access to Childcare

Functional Unit	Account Code	Object Code Description	Amount
6305	54400	PROGRAM EXPENSE	\$55,000
			\$55,000

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

Recommended: \$0
Funding Type: Not Approved
Reason:
Unable to recommend due to funding constraints

COUNTY ADMINISTRATOR RECOMMENDED

Recommended: \$0
Funding Type: Not Approved
Reason:
Unable to recommend due to funding constraints

Name: Mental Health Association Outreach Center

Priority: 8

Reason: Continuation of Previous Years OTR

Funding Type: Onetime

Description:

This request is for \$86,000 in One-Time OTR funding for the Mental Health Association of Tompkins County's Outreach, Education, and Training Center (OETC) programming. This initiative was previously supported by a two-year multiyear One-Time OTR through Tompkins County Whole Health, and was referred to apply through the Human Services Coalition community agencies funding review process for 2025.

The OETC, housed in Center Ithaca on the Ithaca Commons, combines in one location the Mental Health Association's psychosocial support, peer and family peer support, and community education programs. The center began receiving support through a two-year OTR in 2023, with a focus on increasing psychosocial services and outreach activities. This enabled the opening of the center and expansion of programming.

This request includes costs associated with two staff (a part time peer specialist and part-time OETC coordinator), rent, supplies, and outreach associated with the center.

6305 Mental Health Association Outreach Center

Functional Unit	Account Code	Object Code Description	Amount
6305	54400	PROGRAM EXPENSE	\$86,000
			\$86,000

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this initiative to preserve general fund balance.

COUNTY ADMINISTRATOR RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this initiative to preserve general fund balance.

HUMAN SERVICES COALITION - AGENCIES: BASIC SUBSISTENCE

2025 Operating Budget and Over Target

Name: Ultimate Reentry Opportunity Beyond the Box

Priority: 9

Reason: Continuation of Previous Years OTR

Funding Type: Onetime

Description:

This request is for \$50,000 in One-Time OTR funding for the Beyond the Box Employer Certification initiative, developed by Ultimate Reentry Opportunity (URO).

After engaging 40 employers in Tompkins County about the key obstacles/risks to providing jobs to people with past criminal records (via the 2018 and 2019 Beyond the Box Job Fairs) and consulting 54 formerly incarcerated people on key barriers to employment, URO developed the Beyond the Box Employer Certification initiative. Certification is obtained by Tompkins County employers who engage in a one-year process with URO to increase the hiring and retention rates of people with past criminal records at their organization/company. A Beyond the Box Employer commits to changing policies, management practices, and workplace culture so that it is truly inclusive and equitable toward employees with past criminal justice system involvement. The employer also commits to integrating diversity, equity, and inclusion into their workplace culture. Since people in reentry often hold multiple forms of marginalization, becoming a Beyond the Box Certified Employer invariably benefits employees with any type of marginalization and ultimately uplifts all employees.

This initiative previously received One-Time OTR funding for 2024 to pilot the certification program with one employer. URO has been implementing the pilot with one employer, Moosewood Restaurant, testing and refining the model for use with other employers. To date (as of June 2024), URO has piloted a baseline employee workplace culture assessment survey, a review of key policy documents, and begun providing and evaluating training sessions with employees. URO has established contracts with consultants and has secured support from Cornell University's ILR Co-Lab for research assistance. Piloting of the initiative will continue through 2024.

URO is seeking, and the Human Services Coalition funding review committee is recommending, a second year of One-Time OTR funding to scale up the pilot to a larger organization of 70-80 employees. Negotiations are currently underway with prospective pilot sites. This second year pilot would demonstrate and confirm the employment certification as a replicable model for future employers to pursue. URO expects county support to be temporary: upon completion of the pilot process, URO's goal is that employers will understand the benefits of certification and invest in it like they do with other workforce recruitment efforts or Diversity, Equity, and Inclusion (DEI) efforts.

6305 Ultimate Reentry Opportunity Beyond the Box

Functional Unit	Account Code	Object Code Description	Amount
6305	54400	PROGRAM EXPENSE	\$50,000
			\$50,000

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this onetime
request to preserve fund
balance

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this onetime
request to preserve fund
balance

Name: Family Reading Partnership Operating Support
 Priority: 10
 Reason: New Initiative
 Funding Type: Target
 Description:
 Priority: 10

This request is for \$10,000 in Target OTR funding in support of the Family Reading Partnership. The Family Reading Partnership is a first-time applicant for Community Agencies funding.

The mission of the Family Reading Partnership (FRP) is to connect families with young children to the joy of books and read-aloud adventures to expand their horizons. Family Reading Partnership is committed to reducing barriers and offering the tools that bring children to literacy.

The Family Reading Partnership is focused on parent support, access to free books to keep, and learning through engaged play with caregivers. Literacy rates in the United States, including in Tompkins County, have been falling for decades. Children are coming to school with more unmet needs and many have not received the support that they require to grow into strong and confident learners. Family Reading Partnership programs are designed to support the caregiver/child bond that is the basis for all future development. The organization uses a prevention model, focusing on parents and caregivers from the time that they are expecting until the child turns 5 years old, to ensure they build the pre-literacy skills needed to learn to read in elementary school.

A main activity of the Family Reading Partnership's work is to distribute new and gently-used children's books to grow the home libraries of all families in Tompkins County, at as many access points as possible, including medical offices. The organization also maintains 50 Bright Red Bookshelves, stocked with free books for families to take home, and 7 Story Walks, outdoor adventures designed to utilize kinesthetic learning techniques that encourage physical movement and simultaneous engagement with print, art, and read-aloud. Their newest project, The Nook, is an engaging play area at The Shops at Ithaca Mall, available at no cost for caregivers with infants and children 5 years-old and below to talk, sing, read, and play together to build essential early literacy skills.

6305 Family Reading Partnership Operating Support

Functional Unit	Account Code	Object Code Description	Amount
6305	54400	PROGRAM EXPENSE	\$10,000
			\$10,000

COUNTY
 ADMINISTRATOR
 APPROVED 5% CUT
 OTR

Recommended:
 Funding Type: Not Approved
 Reason:
 Unable to recommend to meet
 the goal of a 2% tax levy
 increase

COUNTY
 ADMINISTRATOR
 RECOMMENDED

Recommended:
 Funding Type: Not Approved
 Reason:
 Unable to approve within the
 tax cap

Name: Cancer Resource Center Maintenance of Effort

Priority: 10

Reason: Maintenance of Effort

Funding Type: Target

Description:

Priority: 11

This request is for \$20,000 in Target OTR funding in support of the Cancer Resource Center of the Finger Lakes. This request is being submitted in conjunction with a One-Time OTR request, also for \$20,000.

The mission statement of the Cancer Resource Center of the Finger Lakes is to create and sustain a community of support for people living with and affected by cancer. The Cancer Resource Center seeks to serve all people living with or affected by cancer, to create an inclusive welcoming community in which the perspectives and needs of all they serve are heard and respected.

The Cancer Resource Center has been supported by Target funding through the Community Agencies budget for several years. As a small organization, with services provided by a modest core of staff and by volunteers, this support has been valuable for sustaining the organization and allowing it to make its services available to community members without a cost.

The Cancer Resource Center is currently anticipating a change to its model that will enable it to bill health insurance payers for its services. The organization is finalizing an affiliation with Cayuga Medical Center, and changes will be in place by 2025. The committee is requesting OTR funding for a transitional year in 2025: \$20,000 in a Target OTR and \$20,000 in a One-Time OTR, with the expectation that the organization should be able to cover a greater proportion of its costs through health insurance billing in subsequent years.

6305 Cancer Resource Center Maintenance of Effort TARGET

Functional Unit	Account Code	Object Code Description	Amount
6305	54400	PROGRAM EXPENSE	\$20,000
			\$20,000

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet the goal of a 2% tax levy increase

COUNTY ADMINISTRATOR RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the tax cap

Name: Ithaca Neighborhood Housing Services Minor Repair Program

Priority: 10

Reason: Maintenance of Effort

Funding Type: Onetime

Description:

Priority: 12

This request is for \$20,000 in One-Time OTR funding for the Ithaca Neighborhood Housing Services (INHS) Minor Home Repair Program to purchase client materials.

The INHS Minor Home Repair Program’s primary goal is to help older adults and homeowners with disabilities to age in place and continue living independently for as long as possible, by providing repairs that improve the health, safety, and accessibility of their home environments. This program provides free labor and often free materials to income-eligible clients for repairs typically valued at less than \$5,000. Common projects under this program include repairing deteriorated entryway steps; installing railings and grab bars; correcting trip hazards; installing smoke/CO detectors; and making minor carpentry, plumbing, and electrical repairs.

The typical Minor Repair client is a single woman over the age of 70 without dependents and with an annual income of just \$24,100. In 2023, 75% of Minor Repair clients were women, 31% were disabled, and 88% were 60 years of age or older. Households served increased by 17% over 2022, to 103 Households and 124 total jobs. Without this assistance, these homeowners would have been unable to handle these health and safety repairs on their own which can result in a minor issue turning into a major issue, or they would have experienced a serious financial hardship if they had to pay out of pocket for these repairs.

INHS has noted a concern for clients whose repair needs stretch a bit beyond the Minor Repair Program limits but do not reach Major Repair thresholds. This One-Time OTR for client materials will allow INHS to continue to assist households without having them pay for materials, which can be a barrier for some clients to receive assistance. This additional materials funding will also allow bigger jobs such as skirting and walk-in showers to be possible.

6305 Ithaca Neighborhood Housing Svcs Minor Repair Program

Functional Unit	Account Code	Object Code Description	Amount
6305	54400	PROGRAM EXPENSE	\$20,000
			\$20,000

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this onetime request to preserve general fund balance

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this onetime request to preserve general fund balance

HUMAN SERVICES COALITION - AGENCIES: BASIC SUBSISTENCE

2025 Operating Budget and Over Target

Name: Southside Community Center Maintenance of Effort

Priority: 10

Reason: Maintenance of Effort

Funding Type: Target

Description:

Priority: 13

This request is for \$10,000 in Target OTR funding for Southside Community Center. This funding would be used to support salaries, wages, and related employment costs at the center in order to maintain current staffing levels.

Southside Community Center programs demonstrate a commitment to holistic community development and cultural affirmation, while meeting critical community needs through direct service. Positions to be supported through this request are part of Southside’s food security and childcare assistance programming.

Over the past year, Southside staff and its Board of Directors have been working to increase the organization’s capacity and to diversify its funding. Southside has been moving toward being able to compensate all staff at the Tompkins County Living Wage. This request would support that effort. The Human Services Coalition’s funding review committee has recommended modestly increased target funding for Southside (non-OTR). This Target OTR would enable Southside to meet its financial need to pay food and childcare positions a living wage.

6305 Southside Community Center Maintenance of Effort

Functional Unit	Account Code	Object Code Description	Amount
6305	54400	PROGRAM EXPENSE	\$10,000
			\$10,000

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet the goal of a 2% tax levy increase

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the tax cap

Name: Lifelong Maintenance of Effort

Priority: 10

Reason: Maintenance of Effort

Funding Type: Target

Description:

Priority: 14

This request is for \$12,500 in Target OTR funding for Lifelong to support payroll costs for the seasonal Tax Program Coordinator and additional hours/week of the HIICAP Coordinator.

TCE (Tax Counseling for the Elderly) provides free tax preparation for adults 60+ of any income, as well as anyone with a disability, anyone for whom English is a second language, and anyone under 60 who meets income eligibility for the program. This program has been especially valuable as Lifelong has handled additional taxpayers who had previously been served through the Volunteer Income Tax assistance program (the VITA program at Alternatives Federal Credit Union, which had previously been supported by Community Agencies target funding, ended in 2022. Recently, VITA has returned to Tompkins County under the sponsorship of Cornell University's accounting program).

HIICAP (Health Insurance Information Counseling & Assistance Program) provides free counseling, presentations, and outreach to Medicare-eligible individuals (based on age or disability) to explore coverage options, coordination of benefits, and cost-saving measures. This program serves to empower Medicare-eligible individuals to better understand their options and make wise choices that impact wellness and financial wellbeing. Last year, HIICAP served 452 Tompkins County residents. In 2023-2024, an expansion of 5 additional hours per week to meet increasing need was supported by ARPA funds via the Tompkins County Office for the Aging. Funding through this OTR will support maintaining this expansion of hours.

6305 Lifelong Maintenance of Effort

Functional Unit	Account Code	Object Code Description	Amount
6305	54400	PROGRAM EXPENSE	\$12,500
			\$12,500

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

COUNTY ADMINISTRATOR RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet the goal of a 2% tax levy increase

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the tax cap

Name: Ithaca Welcomes Refugees

Priority: 10

Reason: Maintenance of Effort

Funding Type: Target

Description:

Priority: 15

This request is for \$6,300 in Target OTR funding for Ithaca Welcomes Refugees.

Ithaca Welcomes Refugees uses a primarily volunteer-based community sponsorship model to partner with new refugee and immigrant arrivals in Tompkins County, as they create new lives for themselves after being displaced from their home countries. The organization helps families with both immediate and longer-term needs, and coordinates with other community partners around access to benefits, legal services, school enrollment, and more.

Ithaca Welcomes Refugees has been growing and supporting many more individuals and families. In 2023, it served 43% more clients than in 2022. The organization has been able to offer support to every new refugee or immigrant arrival in Tompkins County who has reached out for help. As the program has expanded, more demand has been placed on the organization’s part-time staff, who coordinate the volunteers and manage ongoing operations. This OTR, and the funding recommended as part of the budget target, would support portions of four part-time positions: executive director, programs coordinator, and the director of the Global Roots Play School, which enables children to be cared for while parents access ESL classes and other services.

The Human Services Coalition’s review committee is recommending this funding for Ithaca Welcomes Refugees as part of the overall Target in the 5% cut budget model.

6305 Ithaca Welcomes Refugees

Functional Unit	Account Code	Object Code Description	Amount
6305	54400	PROGRAM EXPENSE	\$6,300
			\$6,300

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet the goal of a 2% tax levy increase

COUNTY ADMINISTRATOR RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the tax cap

Name: Women's Opportunity Center

Priority: 10

Reason: Maintenance of Effort

Funding Type: Onetime

Description:

Priority: 16

This request is for \$35,000 in One-Time OTR funding for the Women's Opportunity Center, for its Ready, Set, Dream business mentoring program. The Women's Opportunity Center previously was supported through Target Community Agencies funding; this initiative reflects a more targeted approach and the Human Services Coalition's funding review committee is requesting one-time support.

Ready, Set, Dream is a woman-to-woman startup business mentoring program that assists women as they move from the idea for a small business to developing that business. The mentoring process includes an online curriculum that takes participants through the process of starting a business and culminates in the development of a business plan. Then, participants are placed with a mentor either through the Women's Opportunity Center's network or their partner, the Downtown Ithaca Alliance's Ithaca Retail Entrepreneurship Project.

This project has expanded over the past year. Originally a mentorship program alone, the Women's Opportunity Center identified that participants would benefit from additional education and pre-planning work, prior to creating their business plans. The curriculum includes modules on business terms, bookkeeping, investing, and securing funding--knowledge of which is critical to crafting the business plan. Once participants have completed the curriculum, they will then be matched with an appropriate business mentor. Many of the participating women have reported barriers including lack of confidence in starting their business and low risk tolerance, and the expanded approach is designed to address these concerns.

6305 Women's Opportunity Center

Functional Unit	Account Code	Object Code Description	Amount
6305	54400	PROGRAM EXPENSE	\$35,000
			\$35,000

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this onetime request to preserve general fund balance.

COUNTY ADMINISTRATOR RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this onetime request to preserve general fund balance

HUMAN SERVICES COALITION - AGENCIES: OAR

2025 Operating Budget and Over Target

Department Overview

The Human Services Coalition supports Tompkins County by reviewing funding requests from community organizations and providing funding recommendation to County Administration and the County Legislature. The Human Services Coalition's goals for the funding review process are to:

- Provide a structured process for community agencies seeking County support
- Consider each applicant individually and treat applicants equitably
- Leverage HSC's expertise and role in the Tompkins County human services system
- Support the needs of the County Legislature, County Administration, and the agencies themselves

Tompkins County Community Agencies Funding is a partnership between Tompkins County and the City of Ithaca (from City Sales Tax)

The mission of Opportunities, Alternatives, and Resources (OAR) is to protect the civil liberties of those incarcerated in the Tompkins County Jail and to assist the formerly incarcerated in returning to the community. OAR fulfills this forty-year pledge by enhancing client trust, working with community partners, upholding human dignity, and improving the quality of life for systems-involved people.

County funding supports OAR Core Services. These services, provided at OAR's main office, include but are not limited to: OAR's bail fund, assigned counsel intakes, community referrals and linkages, transportation, housing applications, obtaining forms of identification, in-house education and employment referrals, and wrap around services for reentry from jail or prison. County funding also supports the College Initiative Upstate program, parolee/housing case management, and housing programs at Endeavor and Sunflower Houses.

Fiscal Target: 509,294

5% Fiscal Target: 483,830

Reduction: 25,464

Department Request Consolidated Budget - Expenditures and Revenues

Human Services Coalition Community Agencies - OAR

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
PROGRAM EXPENSE	-	-	\$494,756	\$40,561	\$77,680	\$118,241	\$612,997
EXPENSES TOTAL	-	-	\$494,756	\$40,561	\$77,680	\$118,241	\$612,997
Revenues							
NON PROPERTY TAXES	-	-	\$10,926	-	-	\$0	\$10,926
REVENUES TOTAL	-	-	\$10,926	-	-	\$0	\$10,926
Calculation	\$0	\$0	\$483,830	\$40,561	\$77,680	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Human Services Coalition Agencies - OAR

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
PROGRAM EXPENSE	\$494,756	-	\$494,756	-	\$494,756
EXPENSES TOTAL	\$494,756	-	\$494,756	-	\$494,756
Revenues					
NON PROPERTY TAXES	\$10,926	-	\$10,926	-	\$10,926
REVENUES TOTAL	\$10,926	-	\$10,926	-	\$10,926
Calculation	\$483,830	\$0	-	\$0	-

6315 - OAR Core Services

6315 OAR Core Services

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	-	-	\$494,756	\$118,241	-	-
EXPENSES TOTAL	-	-	\$494,756	\$118,241	-	-
Revenues						
42796 - APPROPRIATED FUND BALANCE	-	-	-	\$0	-	-
41111 - SALES TAX 1%	-	-	\$10,926	-	-	-
REVENUES TOTAL	-	-	\$10,926	\$0	-	-
Calculation	\$0	\$0	\$483,830	\$118,241	\$0	\$0

Over Target Request Summary

Human Services Coalition - OAR

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	
Expenses	\$494,756	\$40,561	\$77,680	-	-	-	\$494,756
Revenues	\$10,926	-	\$0	-	-	-	\$10,926
Calculation	\$483,830	\$40,561	\$77,680	\$0	\$0	\$0	-

Department Over Target Request

Name: OAR Sunflower House Management

Priority: 1

Reason: Continuation of Previous Years OTR

Funding Type: Onetime

Description:

This request is for \$77,680 in One-Time OTR funding for Sunflower Housing Case Management at OAR. This is a request for continuation of funding after the conclusion of a three-year multiyear OTR initially established by the Legislature when approving the 2022 County Budget. Sunflower House, a collaborated developed by OAR, Ithaca Neighborhood Housing Services, and the Ultimate Reentry Opportunity Initiative, supports a dozen rooms dedicated to parolees, alleviating pressure and expense at the jail and shelter but continuing to require case management and support from OAR staff.

The Sunflower Housing collaboration has worked to build and evaluate practices to support client reentry. OAR and its partners have developed three tiers for targeted selection of residents, including parolees returning to the community, people returning from County jail, and systems involved individuals struggling with homelessness. Sunflower House is a short-term program and therefore selection leans towards individuals who are motivated in taking the next step to improving their lives.

As of spring 2024, 55 total people have been housed at Sunflower House, including 23 in 2023 alone. 35% of Sunflower House residents maintained a full-time job, compared to a 7% baseline comparison. 58% of residents are employed (full or part-time) and 25% are in school/college, while the rest are seeking employment, are recovering from an injury, or have a disability.

This request reflects a modest increase above the funding levels as part of the previous multi-year OTR. The request includes salary and benefits for a full-time Housing Manager, cleaning and maintenance costs, and support for vacancies.

6315 OAR Sunflower House Management

Functional Unit	Account Code	Object Code Description	Amount
6315	54400	PROGRAM EXPENSE	\$77,680
			\$77,680

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

Recommended:
 Funding Type: Not Approved
 Reason:
 Unable to approve this request to preserve general fund balance

COUNTY ADMINISTRATOR RECOMMENDED

Recommended:
 Funding Type: Not Approved
 Reason:
 Unable to approve this request to preserve general fund balance

Name: OAR Core Services Maintenance of Effort

Priority: 2

Reason: Maintenance of Effort

Funding Type: Target

Description:

This request is for \$40,561 in Target OTR funding for OAR Core Services. These client services include OAR's work to ensure that clients' basic needs are met. While OAR has focused on the critical period immediately following client release from jail or prison, the "ripple effect" of incarceration lasts much longer. Client services staff assist clients with referrals and linkages to community resources, providing in-office assistance, valid identification, transportation, and drop-in services and resources. Many referrals and linkages include access to housing, employment, assigned counsel forms, bail fund, notary, court paperwork, college, career, mental and physical health care connections, substance use referrals, and assistance with public benefits. A linkage is defined as a referral where OAR staff confirms the client has successfully interacted with the community agency referred.

The demand for OAR services continues to increase. OAR's client services program served 928 unduplicated participants in 2023, up from 816 in 2022, and had 6,259 client visits in 2023, up from 5,515 in 2022. These numbers are notable since the OAR office was closed for several weeks as the organization moved from its previous location to a new location on Fulton Street.

Based on budget projections for 2025, OAR has presented a request for modest increased costs to the Human Services Coalition Review Committee. OAR is anticipating increased costs particularly related to health insurance and salary costs in order to be able to retain existing employees and recruit new employees. For the maintenance of effort budget scenario, the Review Committee has recommended a Target OTR of \$15,096, reflecting the difference between the target and maintenance of effort costs. In the 5% cut budget scenario, this difference increases to \$40,561.

6315 OAR Core Services Maintenance of Effort

Functional Unit	Account Code	Object Code Description	Amount
6315	54400	PROGRAM EXPENSE	\$40,561
			\$40,561

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet the goal of a 2% tax levy increase

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the tax cap

HUMAN SERVICES COALITION OF TOMPKINS COUNTY

2025 Operating Budget and Over Target

Department Overview

The Human Services Coalition of Tompkins County, Inc. (HSC) is an independent not-for-profit corporation focusing on the efficient, effective planning and delivery of health and human service programs. The three programs of the Coalition (Human Services Planning, Health Planning Council and 2-1-1 Information and Referral) work together to enhance consumer access to services, to facilitate cooperation among service providers, and to advise community funders, planners, and other stakeholders. The Human Services Coalition provides technical assistance and advocacy to and for Tompkins County government and not-for-profit agencies, funders, and policy-makers.

2600 HEALTH PLANNING COUNCIL

The purpose/mission of the Health Planning Council (HPC) is to improve the health and well-being of Tompkins County residents by increasing access to quality health care services and supporting healthy lifestyles. HPC convenes stakeholders who impact or are impacted by health-related issues to promote collaborative problem-solving. By establishing neutral forums for sharing information, HPC ensures that community-wide input is part of the planning and problem-solving process. HPC hosts educational programs that are open to the public and cover emerging trends in health care, local programs, and health-related initiatives. HPC collaborates with many local agencies and organizations to address issues in the community. HPC staffs the Long-Term Care Committee, with member representatives from provider organizations, education, government, and community agencies across multiple sectors. In partnership with the Tompkins County Office for the Aging, this Committee serves as the Long-Term Care Council for NY Connects, an information and referral program that serves older adults and individuals with disabilities of all ages. HPC also convenes the Community Health and Access Committee and the Tough Stuff subcommittee (of the Long-Term Care Committee).

HPC also supports two direct service programs to the community, the health insurance navigator program and the community health advocate program. The health insurance navigator program provides enrollment assistance to those who need to access or maintain health insurance through the New York State of Health marketplace, and the community health advocates assist with any health insurance issues and non-medical health needs.

2605 PLNG. & COORD. (HSC)

HSC's Human Service Planning encourages cooperation among providers to develop a well-organized service delivery system and it facilitates discussions that lead to collective solutions and partnerships that avoid duplication of services and encourage the best use of community resources. Human

Services Planning strengthens the service delivery system in Tompkins County by providing the following services:

1. Reviewing and monitoring agencies who request support through the County/City funding process, the federal FEMA Emergency Food and Shelter Program, and through the Social Service League of Ithaca
2. Providing practical, timely and relevant skill building training and workshops that strengthen the capacity of area nonprofits
3. Leading the Ithaca/Tompkins Continuum of Care, fostering a coordinated response for those who are homeless or in danger of becoming homeless
4. Professional development, networking, and education through the HSC Forums, Homeless and Housing Task Force, Executive Exchange (executive directors' affinity group), FINZ (finance directors' affinity group), and other venues, fostering collaborations that promote the best use of community resources.
5. Offering targeted technical assistance to boards, chief executives, and other leadership through in-house consultations; on-line communication tools and resources for the entire non-profit community in Tompkins County.
6. Supporting community residents with housing needs, including by providing a Landlord Liaison who works with landlords to open up more units for those who have housing choice vouchers, and by helping residents who are in rental arrears or at risk of eviction by connecting them with programs and services that may provide support.

2610 HSC INFO. & REFERRAL

The 2-1-1 Tompkins Helpline operates at the hub of the Tompkins County services network to promote effective service delivery and efficient allocation of community resources 24 hours a day, seven days a week, 365 days a year. 2-1-1 provides comprehensive community information and referral services to those who live and work in Tompkins County. 2-1-1 Tompkins is recognized as the primary source for help finding services and information to address needs and issues of daily life. Comprehensive information and referral services are available by phone, text message, chat, email, online search at 211tompkins.org, and in person. The program also provides follow-up and advocacy services, conducts regular quality assurance and gathers customer feedback, delivers community services presentations, and offers call center and data services for the not-for-profit and public sector network. All 2-1-1 Tompkins services are free to individuals, confidential, and focused on the needs of the person. 2-1-1 serves as an important link in the health and human services system in Tompkins County, connecting individuals who are seeking support to resources and information that can help to meet their needs.

Fiscal Target: 524,348

5% Cut Target: 498,131

Reduction: 26,217

Department Request Consolidated Budget - Expenditures and Revenues

Human Services Coalition of Tompkins County

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
PROGRAM EXPENSE	\$469,582	\$269,418	\$398,603	\$30,000	-	\$30,000	\$428,603
PROFESSIONAL SERVICES	\$164,766	\$103,608	\$99,528	\$60,000	-	\$60,000	\$159,528
EXPENSES TOTAL	\$634,348	\$373,026	\$498,131	\$90,000	-	\$90,000	\$588,131
Revenues	\$0	-	\$0	-	-	\$0	\$0
Calculation	\$634,348	\$373,026	\$498,131	\$90,000	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Human Services Coalition of Tompkins County

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM	
	FY2025	FY2025	TOTAL 5% CUT	FY2025
Expenses				
PROGRAM EXPENSE	\$398,603	-	\$398,603	\$30,000
PROFESSIONAL SERVICES	\$99,528	-	\$99,528	-
EXPENSES TOTAL	\$498,131	-	\$498,131	\$30,000
Revenues	-	-	-	-
Calculation	\$498,131	\$0	-	\$30,000

4080 - Health Planning Council

4080 Health Planning Council

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CNTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$80,102	\$49,340	\$76,097	-	-	-
EXPENSES TOTAL	\$80,102	\$49,340	\$76,097	-	-	-
Revenues	-	-	-	-	-	-
Calculation	\$80,102	\$49,340	\$76,097	\$0	\$0	\$0

6308 - HSC Planning and Coordinating

6308 HSC Planning and Coordinating

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$372,390	\$211,533	\$306,270	\$30,000	-	\$30,000
EXPENSES TOTAL	\$372,390	\$211,533	\$306,270	\$30,000	-	\$30,000
Revenues	-	-	-	-	-	-
Calculation	\$372,390	\$211,533	\$306,270	\$30,000	\$0	\$30,000

6311 - Information and Referral

6311 HSC Information and Referral

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$17,090	\$8,545	\$16,236	-	-	-
54442 - PROFESSIONAL SERVICES	\$164,766	\$94,959	\$99,528	\$60,000	-	-
R54442 - PROFESSIONAL SERVICES	-	\$8,649	-	-	-	-
EXPENSES TOTAL	\$181,856	\$112,153	\$115,764	\$60,000	-	-
Revenues	-	-	-	-	-	-
Calculation	\$181,856	\$112,153	\$115,764	\$60,000	\$0	\$0

Over Target Request Summary

Human Services Coalition of Tompkins County

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	TOTAL RECOMMENDED
Expenses	\$498,131	\$90,000	-	-	\$30,000	\$30,000	\$528,131
Revenues	-	-	-	-	-	-	-
Calculation	\$498,131	\$90,000	\$0	\$0	\$30,000	\$30,000	-

Name: Housing Specialist

Priority: 1

Reason: Continuation of Previous Years OTR

Funding Type: Target

Description:

The Human Services Coalition (HSC) is requesting \$30,000 in target OTR funding to support a portion of the Continuum of Care Housing Specialist position. This request is for a transition to target funding for a previously-funded multi-year (3 years) one-time OTR first approved for 2022.

The CoC Housing Specialist frees up the Director of Housing Initiatives to serve as a reliable content expert for the broader community. Beyond having a robust working knowledge of the local system, the director stays up to date about new and leading evidence-based practices around homeless response and housing insecurity, retains a strong level of competency in the core tenets of the CoC including Housing First approaches, Harm-Reduction and Trauma Informed Care models of service, and ultimately helps guide community-wide planning while still meeting the organizational capacity needs of the CoC.

This position plays a key role in many aspects of the NY-510 Ithaca-Tompkins County Continuum of Care (CoC). The Continuum of Care (CoC) is committed to preventing and ending homelessness. Its braided strategy includes providing system-level planning, resource allocation, education, and convening. There are approximately 30 not-for-profit, private, and local government members of the CoC.

HSC is the designated lead entity of the CoC. This comes with specific and unique responsibilities that are outlined by HUD. The regulatory activities HSC performs on behalf of HUD for Tompkins County include tasks that only the lead agency can perform including convening partners, establishing and operating an effective coordinated entry (CE) system, monitoring and submitting HMIS data and reports, and preparing and applying for annual funding. Additional duties include organizing and implementing the annual Point in Time Count as well as promoting access to affordable and supportive housing.

HUD provides only partial funding for this position. HSC relies on local support to support the position. Without it, it would be extremely challenging to maintain the work of the CoC, potentially putting over \$1 million of federal funding for our community at risk.

Over the past few years, the Housing Specialist position has enabled the CoC to expand its reach and impact.

The position serves as the Coordinated Entry lead, a county-wide prioritized waitlist that refers individuals currently experiencing homelessness to all available supportive housing projects. About 35% of their time is devoted to their role as Coordinated Entry (CE) lead. To date, the Housing Specialist has trained almost two dozen critical partners in the health and human services sectors on

how to complete coordinated entry assessments. CE is founded on equity and is designed to reduce trauma for people experiencing homelessness by creating a single process through which they can access supportive housing.

The CoC oversees the Homeless Management Information System (HMIS). HMIS is a critical database in which all providers across the county who are serving people experiencing homelessness enter demographics, disability, income, and other data about the people they serve, including their entry and exit dates, case notes, and more. HMIS is used to generate reports that the CoC submits on behalf of the Tompkins County area to HUD and ultimately Congress. The Housing Specialist assists with daily oversight and maintenance of HMIS data and works with providers to improve the data quality of their projects.

The Housing Specialist coordinates the annual Point in Time Count and Housing Inventory Count and its requisite reporting to HUD. The Point in Time count is conducted within the last 10 days of January and acts as snapshot data about the conditions of homelessness on a single day in Tompkins County.

The Housing Specialist continues to support county-wide education efforts. They help create CoC educational materials and presentations. Moreover, the Housing Specialist has improved the data literacy of our partners through an increased focus on accuracy, timeliness, and guidance on using data effectively when applying for funding, designing programs, and reducing bias in storytelling.

The Housing Specialist manages CoC membership orientation and onboarding, system data reporting, and system infrastructure elements required to remain in compliance with HUD requirements. They staff multiple CoC committees, including groups focused on chronic homelessness, service provision, racial equity, and the Point-in-Time Count.

The Housing Specialist coordinated the logistics of the recent Housing Surge Initiative. Co-created and implemented by multiple CoC member organizations, this new and innovative approach to rehousing people successfully and compassionately stewarded 40 people experiencing chronic homelessness from homelessness into permanent supportive housing.

6308 Housing Specialist

Functional Unit	Account Code	Object Code Description	Amount
6308	54400	PROGRAM EXPENSE	\$30,000
			\$30,000

**COUNTY ADMINISTRATOR
APPROVED 5% CUT OTR**

Recommended:\$0
Funding Type:Not Approved
Reason:
Unable to recommend to meet the goal of a 2% tax levy increase

**COUNTY ADMINISTRATOR
RECOMMENDED**

Recommended: \$30,000
Funding Type:OneTime
Reason:
Unable to fit funding within tax cap; however, recommend continued one-time funding to support the Continuum of Care and the County's homeless response system with goal of future target funding.

Name: Data Specialist

Priority: 2

Reason: Continuation of Previous Years OTR

Funding Type: Target

Description:

The Human Services Coalition (HSC) is requesting \$60,000 in target OT funding to support a full-time Data Specialist. This request is for a transition to target funding for a previously-funded multi-year (3 years) one-time OTR first approved for 2022. This OTR includes salary, fringe benefits, and related costs for the Data Specialist position.

The Data Specialist doesn't just manage data; they provide data-driven insights to help align county-wide strategy and services with real community need.

2-1-1 Information and Referral is a vital service that connects individuals in need with essential resources, including housing, food, health care, and crisis intervention. The Data Specialist position takes on the lead role for managing the 2-1-1 community resource database, which houses approximately 2,000 agency and program records. Keeping this database up-to-date is critical for being able to respond accurately to community members who contact 2-1-1 with a wide range of needs. Community programs continue to change frequently and require constant updates and adjustments. The accuracy and integrity of the community resource database is fundamental to effective service provision.

Prior to the establishment of this position, HSC's program was the only 2-1-1 contact center in New York State without a dedicated database manager role.

The Data Specialist is integral to supporting improved county-wide service delivery through call trend analysis. Through 2-1-1 call pattern and service usage analysis, HSC is able to identify trends and emerging community needs. In turn, community based organizations, government stakeholders, and funders have reliable, local data to inform decision making around service delivery, program enhancements, and resource needs.

Over the past few years, the Data Specialist role has expanded to support multiple departments at HSC. Since HSC assumed Homeless Management Information System (HMIS) management from the Tompkins County Department of Social Services, the Data Specialist helps the CoC staff monitor the accuracy and quality of HMIS data, resulting in better understanding of needs and gaps and contributing to efforts to secure funding for homelessness and housing services. The Data Specialist works closely with the CoC staff to prepare data for analysis and presentation to the four CoC Committees, the Governance Committee, the network of community partners, the public, funders, and others to support data-informed dialogue and decision making.

The Data Specialist position now enables HSC to conduct a biennial Salary and Benefits Survey for the not-for-profit sector. Many organizations across the region rely on this study to assess and inform their compensation strategies, recruit qualified candidates, and better advocate for wage rates with local, state and federal funding and contracting entities. Like the overall workforce, the not-for-profit workforce has been evolving over the last several years. In response, HSC has increased the frequency of this survey from once every three years to once every two years, in order to provide more current data on workplace compensation and practices.

In the coming year, the Data Specialist will be supporting HSC's efforts to build the capacity of Tompkins County organizations (starting with those funded through the City/County agency funding review process) to more effectively track, evaluate, and report program impacts.

6311 Data Specialist

Functional Unit	Account Code	Object Code Description	Amount
6311	54442	PROFESSIONAL SERVICES	\$60,000
			\$60,000

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

Recommended:
Funding Type:Not Approved
Reason:
Unable to recommend to meet
the goal of a 2% tax levy
increase

COUNTY ADMINISTRATOR RECOMMENDED

Recommended:
Funding Type:Not Approved
Reason:
Unable to approve within the
tax cap

ITHACA AREA ECONOMIC DEVELOPMENT

2025 Operating Budget

Department Overview

Ithaca Area Economic Development (IAED, formerly TCAD) is the county's economic development agency. IAED is New York State's first and only Accredited Economic Development Organization, one of just 70 across North America. IAED's core objective is to retain, create and attract quality employment opportunities for local residents as well as to strengthen the local tax base. IAED helps existing businesses to expand, helps entrepreneurs start new businesses, and attracts business development and enhances the general quality of life and the building of a healthy, sustainable economy. This includes airport service, workforce development, housing, sewer, and water infrastructure, and technical support to businesses and municipalities.

Fiscal Target: 315,570

5% Fiscal Target: 315,570

Reduction: 0

Department Request Consolidated Budget - Expenditures and Revenues

Ithaca Area Economic Development

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
PROGRAM EXPENSE	\$326,496	\$146,233	\$274,601	-	-	\$0	\$274,601
PROFESSIONAL SERVICES	\$40,969	\$37,500	\$40,969	-	-	\$0	\$40,969
EXPENSES TOTAL	\$367,465	\$183,733	\$315,570	-	-	\$0	\$315,570
Revenues	\$0	-	\$0	-	-	\$0	\$0
Calculation	\$367,465	\$183,733	\$315,570	\$0	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Ithaca Area Economic Development

	5% CUT TARGET	5% CUT OTR REC		2025 CNTY ADMIN RECOM	
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
PROGRAM EXPENSE	\$274,601	-	\$274,601	-	\$274,601
PROFESSIONAL SERVICES	\$40,969	-	\$40,969	-	\$40,969
EXPENSES TOTAL	\$315,570	-	\$315,570	-	\$315,570
Revenues	\$0	-	\$0	-	\$0
Calculation	\$315,570	\$0	-	\$0	-

6420 Ithaca Area Economic Development

6420 Ithaca Area Economic Development

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$326,496	\$146,233	\$274,601	-	-	-
54442 - PROFESSIONAL SERVICES	\$40,969	\$37,500	\$40,969	-	-	-
EXPENSES TOTAL	\$367,465	\$183,733	\$315,570	-	-	-
Revenues	-	-	-	-	-	-
Calculation	\$367,465	\$183,733	\$315,570	\$0	\$0	\$0

RURAL LIBRARY SERVICES

2025 Operating Budget and Over Target

Department Overview

This funding supports the Finger Lakes Library System (FLLS) and 5 local libraries. They include the Groton Public Library, Southworth Library of Dryden, Newfield Public Library, Ulysses Philomathic Library of Trumansburg, and the Lansing Community Library. These libraries work successfully as collaborative entities though they maintain their unique identities and serve their unique communities. They work very closely together, and through their joint efforts, bring more to the citizens of the county than they might as individual entities.

Fiscal Target: 220,026
 5% Cut Target: 209,025
 Reduction: 11,001

Department Request Consolidated Budget - Expenditures and Revenues

Rural Library Services

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
PROGRAM EXPENSE	\$220,026	\$165,628	\$209,025	\$11,001	-	\$11,001	\$220,026
EXPENSES TOTAL	\$220,026	\$165,628	\$209,025	\$11,001	-	\$11,001	\$220,026
Revenues	-	-	\$0	-	-	\$0	\$0
Calculation	\$220,026	\$165,628	\$209,025	\$11,001	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Rural Library Services

	5% CUT TARGET	5% CUT OTR REC		2025 CNTY ADMIN RECOM	
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
PROGRAM EXPENSE	\$209,025	-	\$209,025	-	\$209,025
EXPENSES TOTAL	\$209,025	-	\$209,025	-	\$209,025
Revenues	\$0	-	\$0	-	\$0
Calculation	\$209,025	\$0	-	\$0	-

7410 Libraries

7410 Libraries

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$220,026	\$159,519	\$209,025	\$11,001	-	-
R54400 - PROGRAM EXPENSE	-	\$6,109	-	-	-	-
EXPENSES TOTAL	\$220,026	\$165,628	\$209,025	\$11,001	-	-
Revenues	-	-	-	-	-	-
Calculation	\$220,026	\$165,628	\$209,025	\$11,001	\$0	\$0

Over Target Request Summary

Rural Libraries

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	TOTAL RECOMMENDED
Expenses	\$209,025	\$11,001	-	-	-	-	\$209,025
Revenues	-	-	-	-	-	-	-
Calculation	\$209,025	\$11,001	\$0	\$0	\$0	\$0	-

Name: Rural Libraries - Restore 5% cut

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

This over target request is asking for the County Legislature's generous support to ensure that rural libraries can continue to serve as vital community hubs. Rural libraries play a crucial role in fostering literacy, lifelong learning, and community engagement, often serving as the only accessible source of free educational resources and internet access in their regions. However, many of these institutions struggle to retain skilled staff due to insufficient wages that do not meet the rising cost of living.

7410 Rural Libraries

Functional Unit	Account Code	Object Code Description	Amount
7410	54400	PROGRAM EXPENSE	\$1,101
7410	54400	PROGRAM EXPENSE	\$1,980
7410	54400	PROGRAM EXPENSE	\$1,980
7410	54400	PROGRAM EXPENSE	\$1,980
7410	54400	PROGRAM EXPENSE	\$1,980
7410	54400	PROGRAM EXPENSE	\$1,980
			\$11,001

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR
—

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet
the goal of a 2% tax levy
increase

COUNTY
ADMINISTRATOR
RECOMMENDED
—

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the
tax cap

SOIL AND WATER CONSERVATION DISTRICT

2025 Operating Budget

Department Overview

The mission of the Tompkins County Soil and Water Conservation District is to assist citizens and units of local government in making sound decisions concerning the management of soil, water, and related natural resources. The District is governed by a Board of Directors and is operated by six full-time staff members including a District Manager, Secretary/ Treasurer, Resource Conservation Program Specialist, Resource Conservation Specialist, and two Conservation Technicians. The District staff provides technical assistance to the residents of Tompkins County in the areas of soil, water, and other natural resource conservation issues. The request for funding from the County supports the staff of the District in addition to State Aid to Districts. Other program expenses for conservation project implementation is funded by State and Federally supported grants and appropriations earmarked specifically for those purposes.

Fiscal Target: 353,088

5% Fiscal Target: 335,434

Reduction: 17,654

Department Request Consolidated Budget - Expenditures and Revenues

Soil & Water

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
PROGRAM EXPENSE	\$561,738	\$459,624	\$335,434	–	\$200,000	\$200,000	\$535,434
EXPENSES TOTAL	\$561,738	\$459,624	\$335,434	–	\$200,000	\$200,000	\$535,434
Revenues							
OTHER REVENUES	\$200,000	–	\$0	–	–	\$0	\$0
REVENUES TOTAL	\$200,000	–	\$0	–	–	\$0	\$0
Calculation	\$361,738	\$459,624	\$335,434	\$0	\$200,000	–	–

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Soil & Water

	5% CUT TARGET	5% CUT OTR REC		2025 CNTY ADMIN RECOM	
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
PROGRAM EXPENSE	\$335,434	-	\$335,434	-	\$335,434
EXPENSES TOTAL	\$335,434	-	\$335,434	-	\$335,434
Revenues	\$0	-	\$0	-	\$0
Calculation	\$335,434	\$0	-	\$0	-

8730 Soil and Water Conservation District

8730 Soil and Water Conservation District

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$561,738	\$459,624	\$335,434	\$200,000	-	-
EXPENSES TOTAL	\$561,738	\$459,624	\$335,434	\$200,000	-	-
Revenues						
42070 - CONTRIB FR PRIV AGENCIES	\$200,000	-	\$0	-	-	-
REVENUES TOTAL	\$200,000	-	\$0	-	-	-
Calculation	\$361,738	\$459,624	\$335,434	\$200,000	\$0	\$0

Over Target Request Summary

Soil and Water Conservation District

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	TOTAL RECOMMENDED
Expenses	\$335,434	-	\$200,000	-	-	-	\$335,434
Revenues	\$0	-	\$0	-	-	-	\$0
Calculation	\$335,434	\$0	\$200,000	\$0	\$0	\$0	-

Name: Establish Restricted Fund Balance

Priority: 1

Reason: New Initiative

Funding Type: Onetime

Description:

This OTR, for the Tompkins Soil and Water Conservation District, in the amount of \$200,000 would finalize a historically long-standing annual agreement between Soil and Water and the County to fund a reserve account for conservation project activities. These activities are based on grants that are funded on a reimbursement basis mostly from the NYS Department of Environmental Conservation and NYS Ag & Markets. Having \$200,000 on hand, in a reserve account, allows Soil and Water the cash flow to pay vendors and contractors while it is waiting for state reimbursement processes.

The following outlines the process to date to fund this reserve account:

- The tradition has been to create a contract annually approved by the Legislature and the Soil and Water Board of Directors.
- Funding is utilized, out of this reserve account, by Soil and Water to pay for grant expenses until such a time that State grant funds are encumbered by Soil & Water. To encumber these State Grant funds, Soil and Water must show proof of payment and voucher for reimbursement from NYS (hence the need for a reserve account to cash flow immediate expenses).
- Accounting is maintained, by Soil & Water, of the reserve account and funds are repaid to the County by December 31 of each year.
- A new contract is created for the subsequent year and the process starts over again each year.

This is a cumbersome process that both Soil and Water and County Administration would like to make easier through a One-Time request of \$200,000 that will permanently reside in the Soil and Water Reserve Account. Soil and Water is committed to maintaining this reserve account fully balanced @ \$200,000 and provide accounting balance reports to Tompkins County Administration upon request. None of this reserve account will be used to fund operational expenses of the District such as Personnel, Equipment, Rent, Insurance, Utilities, etc.

8730 Establish Restricted Fund Balance

Functional Unit	Account Code	Object Code Description	Amount
8730	54400	PROGRAM EXPENSE	\$200,000
			\$200,000

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

COUNTY ADMINISTRATOR RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve this request in an effort to preserve limited funds

Recommended: \$0
Funding Type: Not Approved
Reason:
Unable to approve this request in an effort to preserve limited funds

TOMPKINS COMMUNITY ACTION

2025 Operating Budget

Department Overview

Tompkins Community Action, Inc. (TCAction), a private non-profit charitable organization, working towards its mission to “collaborate with individuals and organizations to sustain and improve economic opportunity and social justice for families and individuals impacted directly or indirectly by poverty.” TCAction implements 21 programs that partner with more than 5,000 low-income individuals in Tompkins County and numerous community partners. TCAction programs and services are offered through three departments each working together to maximize benefits for each household: Community Services, Family Services and Housing Services.

Community Services works to alleviate food insecurities by operating an Emergency Food Pantry Program. In addition to pantry staples, the TCAction pantry provides fresh vegetables, bread, and dairy items as well as hygiene items twice a month using an online ordering system that allows households to select items based on their needs. On average approximately 250 boxes of food are distributed monthly. The annual Victory Garden Project provides a variety of vegetable plants for households to grow and harvest at their own home. In 2023, 175 gardens were distributed.

Family Services provides enrolled children and families with educational programming, supportive services, referrals, and socialization opportunities to develop and enhance families’ goals. Head Start / Early Head Start (serving 350 children) and the Primary School Family Support Program, (serving 75 children) continuously engage families in programming that establishes a foundation for lifelong learning, which is supported and enhanced by many community partners. Childcare centers and classrooms are located in Dryden, Groton, and Ithaca.

Housing Services strives to meet the housing needs of the community by offering rental assistance programs and Supportive Housing Programs. TCAction housing programs focus on securing and maintaining safe, affordable, and appropriate housing for over 1,200 households in Tompkins County. Rental Assistance programs include the Housing Choice Voucher Program and Tenant Based Rental Assistance Program. TCAction’s Supportive Housing Programs serve the most vulnerable individuals and families experiencing homelessness by offering 95 units of permanent housing with intensive supportive services. These program sites include Magnolia House, Chartwell House, Amici House, Corn Street Apartments as well as 40 units of supportive housing at Arthaus.

As a Community Action Agency, TCAction consistently evaluates community needs and responds in meaningful ways to those changing needs. TCAction works with community partners and available resources to maximize benefits to consumers without duplication of services.

Fiscal Target: 270,380

5% Fiscal Target: 256,861

Reduction: 13,519

Department Request Consolidated Budget - Expenditures and Revenues

Tompkins Community Action

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
PROFESSIONAL SERVICES	\$270,380	\$148,367	\$256,861	\$13,519	-	\$13,519	\$270,380
EXPENSES TOTAL	\$270,380	\$148,367	\$256,861	\$13,519	-	\$13,519	\$270,380
Revenues	\$0	-	\$0	-	-	\$0	\$0
Calculation	\$270,380	\$148,367	\$256,861	\$13,519	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Tompkins Community Action

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
PROFESSIONAL SERVICES	\$256,861	-	\$256,861	-	\$256,861
EXPENSES TOTAL	\$256,861	-	\$256,861	-	\$256,861
Revenues	\$0	-	\$0	-	\$0
Calculation	\$256,861	\$0	-	\$0	-

6307 Tompkins Community Action

6307 Tompkins Community Action

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54442 - PROFESSIONAL SERVICES	\$270,380	\$148,367	\$256,861	\$13,519	-	-
EXPENSES TOTAL	\$270,380	\$148,367	\$256,861	\$13,519	-	-
Revenues	-	-	-	-	-	-
Calculation	\$270,380	\$148,367	\$256,861	\$13,519	\$0	\$0

Over Target Request Summary

Tompkins Community Action

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	TOTAL RECOMMENDED
Expenses	\$256,861	\$13,519	-	-	-	-	\$256,861
Revenues	-	-	-	-	-	-	-
Calculation	\$256,861	\$13,519	\$0	\$0	\$0	\$0	-

Name: Restore 5% Cut
 Priority: 1
 Reason: Maintenance of Effort
 Funding Type: Target
 Description:
 \$3,600 TCAction Food Pantry
 \$9,919 Early Head Start

Tompkins Community Action is requesting to restore this 5% cut of \$13, 519. TCAction uses these county funds to meet matching requirements for our Federal Grants that require a 25% local match. We receive Federal funds for our Early Head Start/ Head Start and Supportive Housing Programs. These programs provide essential services for the most vulnerable in our community. Our Head Start Program serves 300 children across the County. We now have 135 Supportive Housing units in the community.

Our Early Head Start Program (\$9,919) provides support to pregnant mothers and no-cost childcare for ages 0-3. The program provides breakfast, lunch and snacks 5 days a week. The program is designed to involve the entire family in the learning process and gives parents/guardians the opportunity to play an active role in the program through Policy Council, Parent Action Groups, Socializations and Family Seminars.

Our Food Pantry (\$3,600) uses county funding to support pantry costs that are not covered by other grants and funding sources. Our pantry serves all of Tompkins County using an online ordering system and pick up schedule using a model like Instacart. We provide food deliveries to households with barriers to transportation, a disabling condition or other circumstance that prevents them from being able to do their own pick up. Our pantry options include special dietary foods such as gluten and dairy free items, hygiene supplies and pet food.

Additionally, TCAction uses county funding to meet the living wage, currently set at \$18.45/ hour for all entry level positions and COLA increases for many of our flat funded grants. TCAction employs 110 staff with benefits including health, dental, retirement and paid time off.

Restoring this cut of \$13,519 makes it possible for us to meet Federal match requirements to maintain our current funding levels and allows us to provide all staff with a living wage. This restoration allows us to continue serving the most vulnerable households across the county to help meet the needs of childcare, housing and food as outlined in the County's 2024-2029 Strategic Plan under the Economic Opportunity and Quality of Life and Health and Safety Objectives.

6307 Restore 5% Cut

Proposal Name	FY2025
Amount	
6307 - Tompkins Community Action - Restore 5% cut- OTR TARGET	\$13,519
AMOUNT	\$13,519

COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet
the goal of a 2% tax levy
increase

COUNTY
ADMINISTRATOR
RECOMMENDED

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the
tax cap

Tompkins Consolidated Area Transit Inc - TCAT

2025 Operating Budget and Over Target

Department Overview

Tompkins Consolidated Area Transit (TCAT) is a joint venture of Cornell University, the City of Ithaca, and Tompkins County to provide public transit service to Tompkins County and a portion of Tioga County. The program also supports transportation services to senior citizens and disabled persons and para-transit service in compliance with the Americans with Disabilities Act.

Fiscal Target: 979,357

5% Cut Fiscal Target: 979,357

Reduction: 0

Department Request Consolidated Budget - Expenditures and Revenues

Tompkins Consolidated Area Transit

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
ALL OTHER CONTR. SVCS.	\$0	\$1,059,725	\$0	-	-	\$0	\$0
OTHER	\$18,875,998	\$7,818,953	\$21,520,928	-	-	\$0	\$21,520,928
PROGRAM EXPENSE	\$2,211,955	\$1,417,711	\$2,043,357	-	\$123,017	\$123,017	\$2,166,374
EXPENSES TOTAL	\$21,087,953	\$10,296,389	\$23,564,285	-	\$123,017	\$123,017	\$23,687,302
Revenues							
FEDERAL AID	\$11,355,623	\$3,217,042	\$13,191,530	-	-	\$0	\$13,191,530
NON PROPERTY TAXES	\$1,264,000	\$710,134	\$1,184,000	-	-	\$0	\$1,184,000
STATE AID	\$7,520,375	\$5,280,012	\$8,274,398	-	-	\$0	\$8,274,398
REVENUES TOTAL	\$20,139,998	\$9,207,189	\$22,649,928	-	-	\$0	\$22,649,928
Calculation	\$947,955	\$1,089,200	\$914,357	\$0	\$123,017	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Tompkins Consolidated Area Transit

	5% CUT TARGET	5% CUT OTR REC		2025 CNTY ADMIN RECOM	
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
OTHER	\$21,520,928	-	\$21,520,928	-	\$21,520,928
PROGRAM EXPENSE	\$2,043,357	\$123,017	\$2,166,374	\$123,017	\$2,166,374
EXPENSES TOTAL	\$23,564,285	\$123,017	\$23,687,302	\$123,017	\$23,687,302
Revenues					
FEDERAL AID	\$13,191,530	-	\$13,191,530	-	\$13,191,530
NON PROPERTY TAXES	\$1,184,000	-	\$1,184,000	-	\$1,184,000
STATE AID	\$8,274,398	-	\$8,274,398	-	\$8,274,398
REVENUES TOTAL	\$22,649,928	-	\$22,649,928	-	\$22,649,928
Calculation	\$914,357	\$123,017	-	\$123,017	-

5630 Transportation Services

5630 Transportation Services

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54425 - SERVICE CONTRACTS	\$0	\$1,059,725	-	-	-	-
54404 - PASS THRU EXPENSE	\$18,875,998	\$7,818,953	\$21,520,928	-	-	-
54400 - PROGRAM EXPENSE	\$2,211,955	\$1,417,711	\$2,043,357	\$123,017	\$123,017	\$123,017
EXPENSES TOTAL	\$21,087,953	\$10,296,389	\$23,564,285	\$123,017	\$123,017	\$123,017
Revenues						
44594 - FED AID MASS TRANSIT	\$11,355,623	\$3,217,042	\$13,191,530	-	-	-
41111 - SALES TAX 1%	\$364,000	\$182,000	\$364,000	-	-	-
41187 - MORTG REC TAX--CONTR	\$135,000	\$79,220	\$120,000	-	-	-
41188 - MORTGAGE REC TAX- DIRECT	\$765,000	\$448,914	\$700,000	-	-	-
43594 - MASS TRANSIT	\$7,520,375	\$5,280,012	\$8,274,398	-	-	-
REVENUES TOTAL	\$20,139,998	\$9,207,189	\$22,649,928	-	-	-
Calculation	\$947,955	\$1,089,200	\$914,357	\$123,017	\$123,017	\$123,017

Over Target Request Summary

Tompkins Consolidated Area Transit

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	TOTAL RECOMMENDED
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025
Expenses	\$23,564,285	-	\$123,017	-	\$123,017	\$123,017	\$23,687,302
Revenues	\$22,649,928	-	\$0	-	\$0	\$0	\$22,649,928
Calculation	\$914,357	\$0	\$123,017	\$0	\$123,017	\$123,017	-

Name: Capital Project TCAT Roof Replacement

Priority: 1

Reason: New Initiative

Funding Type: Onetime

Description:

TCAT's current infrastructure is experiencing significant deterioration, which, if not addressed promptly, could severely impact our operations and safety standards. Below, we outline the critical issues and associated costs.

1. The existing roof at the TCAT facility, composed of ballast, steel, and a rubber bladder, is failing due to age and poor condition. Repair is not a viable option, and a complete replacement is necessary. Major challenges faced include the difficulty in sourcing qualified contractors and managing the project's overall costs.
2. The concrete floor in our bus storage area has developed significant cracks and wear over time. Iron grates for drainage have become dislodged as the surrounding concrete has deteriorated, exacerbated by rainwater runoff from the failing roof. Conducting these repairs in an active garage poses additional logistical challenges, but they are necessary to maintain a safe and functional environment for our operations.

The estimated cost to the underwriters is \$369,051 (Divided Among Three Underwriters: \$123,017 each). This estimate assumes that the replacement costs will remain on the lower end, but any unforeseen issues could potentially increase the final expenses.

5630 Capital TCAT

Functional Unit	Account Code	Object Code Description	Amount
5630	54400	PROGRAM EXPENSE	\$123,017
			\$123,017

COUNTY ADMINISTRATOR APPROVED 5% CUT OTR

COUNTY ADMINISTRATOR RECOMMENDED

Recommended: \$123,017
Funding Type: OneTime

Reason:

Recommended as an underwriter of TCAT.

Recommended: \$123,017
Funding Type: OneTime

Reason:

Recommended as an underwriter of TCAT.

TOMPKINS CORTLAND COMMUNITY COLLEGE (TC3)

2025 Operating Budget and Over Target

Department Overview

Tompkins Cortland Community College is part of the State University of New York (SUNY) system, and is accredited by the New York State Education Department and the Middle States Association. The curriculum prepares students for careers that include business administration, accounting, hotel and restaurant management, sport management, computer forensics, engineering science, communications, electronics, and computer information systems. Many of the 34-degree programs prepare students for transfer to a four-year college or university. TC3 is primarily supported by tuition, New York State operating assistance, and support from its local sponsors, Tompkins and Cortland counties.

Fiscal Target: 3,027,387

5% Cut Fiscal Target: 3,027,387

Reduction: 0

Department Request Consolidated Budget - Expenditures and Revenues

TC3

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
PROGRAM EXPENSE	\$3,308,387	\$3,308,387	\$3,027,387	-	-	\$0	\$3,027,387
EXPENSES TOTAL	\$3,308,387	\$3,308,387	\$3,027,387	-	-	\$0	\$3,027,387
Revenues	-	-	\$0	-	-	\$0	\$0
Calculation	\$3,308,387	\$3,308,387	\$3,027,387	\$0	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

TC3

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
PROGRAM EXPENSE	\$3,027,387	-	\$3,027,387	-	\$3,027,387
EXPENSES TOTAL	\$3,027,387	-	\$3,027,387	-	\$3,027,387
Revenues	\$0	-	\$0	-	\$0
Calculation	\$3,027,387	\$0	-	\$0	-

2495 Tompkins Cortland Community College

2495 Tompkins Cortland Community College

	MOD BUDGET	YTD	5% CUT TARGET	DEPT REQ OTR	5% CUT APP OTR	2025 CTY ADMIN REC OTR
	FY2024	FY2024	FY2025	FY2025	FY2025	FY2025
Expenses						
54400 - PROGRAM EXPENSE	\$3,308,387	\$3,308,387	\$3,027,387	-	-	-
EXPENSES TOTAL	\$3,308,387	\$3,308,387	\$3,027,387	-	-	-
Revenues	-	-	-	-	-	-
Calculation	\$3,308,387	\$3,308,387	\$3,027,387	\$0	\$0	\$0

TOMPKINS COUNTY PUBLIC LIBRARY

2025 Operating Budget and Over Target

Department Overview

Tompkins County Public Library (TCPL) is an essential community organization as demonstrated by the continued use of the collections and information services. The library strives to meet and celebrate the aspirations of our community even during the most stressful of times. We foster opportunities for people of all ages to discover, connect, and create throughout Tompkins County. TCPL believes that the library is for everyone. We value diverse opinions and respect free speech. Different points of view are allowed and welcomed. TCPL supports patrons' right to a library environment free of harassment and intimidation and views all manifestations of prejudice and intolerance that target particular individuals or interfere with patrons' ability to use the library as contradictory to our mission.

TCPL contributes to the economic, cultural, and educational well-being of the county by providing free and equal access to materials holdings of over 225,000 as well as a robust digital collection. The library provides resources for job seekers (creating email accounts, accessing employment resources, technology skill building, career assessment support, resume software and online applications), and supports adult literacy through Mango language learning website, conversation sessions, and an extensive world language collection. Our youngest county residents receive access to early literacy programs, with babies being eligible for their own library cards. Early learning computers provide an introduction to reading, phonics, math, science, and music; and programs such as Baby and Toddler storytime provide opportunities for children to develop an early love of literacy and learning. TCPL serves as the primary resource for a large homeschool population. The well-equipped and welcoming Teen Center, Digital Lab, and Makerspace create opportunities for instruction, creative pursuits, and self-improvement through library staff and resources as well as local experts. Community members rely on the library for assistance with accessing and navigating e-government resources. For many County residents, TCPL is the only place for access to the internet and computer services. TCPL provides free test proctoring for those seeking job advancement and degree completion. We collaborate with dozens of organizations and county agencies to present programs on important educational and social issues, provide free space for meetings, discussion and a welcoming facility to all. In addition to the main library in downtown Ithaca, TCPL serves as the Central Library of the Finger Lakes Library System, supporting thirty-three libraries in the five counties served by the system including the Tompkins County rural libraries, and directly supports community Reading Centers in Enfield, Danby and Caroline.

Fiscal Target: 4,244,682

5% Cut Fiscal Target: 4,032,448

Reduction: 212,234

Department Request Consolidated Budget - Expenditures and Revenues

Tompkins County Public Library

	MOD BUDGET	YTD	5% CUT TARGET	OTR TARGET REQ	OTR ONETIME REQ		
	FY2024	FY2024	FY2025	FY2025	FY2025	TOTAL OTRs	TOTAL REQ
Expenses							
PROGRAM EXPENSE	\$4,244,682	\$3,183,512	\$4,032,448	\$216,587	-	\$216,587	\$4,249,035
EXPENSES TOTAL	\$4,244,682	\$3,183,512	\$4,032,448	\$216,587	-	\$216,587	\$4,249,035
Revenues	-	-	-	-	-	-	-
Calculation	\$4,244,682	\$3,183,512	\$4,032,448	\$216,587	\$0	-	-

Consolidated Budgets - 5% Cut and County Administrator's Recommended - Expenditures and Revenues

Tompkins County Public Library

	5% CUT TARGET	5% CUT OTR REC	2025 CNTY ADMIN RECOM		
	FY2025	FY2025	TOTAL 5% CUT	FY2025	TOTAL CTY ADMIN REC
Expenses					
PROGRAM EXPENSE	\$4,032,448	-	\$4,032,448	-	\$4,032,448
EXPENSES TOTAL	\$4,032,448	-	\$4,032,448	-	\$4,032,448
Revenues	-	-	-	-	-
Calculation	\$4,032,448	\$0	-	\$0	-

Over Target Request Summary

Tompkins County Public Library

	5% CUT TARGET	REQ TARGET	REQ ONETIME	REC TARGET	REC ONETIME	TOTAL REC	
	FY2025	FY2025	FY2025	FY2025	FY2025	FY2025	TOTAL RECOMMENDED
Expenses	\$4,032,448	\$216,587	-	-	-	-	\$4,032,448
Revenues	-	-	-	-	-	-	-
Calculation	\$4,032,448	\$216,587	\$0	\$0	\$0	\$0	-

Name: Operating Increases

Priority: 1

Reason: Maintenance of Effort

Funding Type: Target

Description:

The Tompkins County Public Library proposes OTR 1 (7411-Operating Increases-Target) to continue operating the library at its current standard of service. OTR 1 addresses personnel increases, mostly health insurance; and service contract increases, including Amric security, IT management, hardware costs, and other library-specific services. Without this OTR, the Library will have to assess staffing levels and coordinating impacts to service and hours.

OTR 1 supports the County's Strategic Priority of Organizational Excellence, which aims to foster a collaborate, flexible, organized, and effective government operations. This OTR specifically supports OE-03, 06, and 10, which aim to implement initiatives to enhance the emotional and mental health of County employees, enhance the County's ability to recruit and retain qualified employees, and evaluate security and safety in County facilities. Our security helps both staff and the public feel safe and welcome in the Tompkins County Public Library. Since September, TCPL security guards have helped save four lives through NARCAN intervention.

Without this OTR, the Library may have to reduce security coverage during operations.

7411 Operating Increases

Functional Unit	Account Code	Object Code Description	Amount
7411	54400	PROGRAM EXPENSE	\$216,587
			\$216,587

**COUNTY
ADMINISTRATOR
APPROVED 5% CUT
OTR**

Recommended:
Funding Type: Not Approved
Reason:
Unable to recommend to meet the goal of a 2% tax levy increase

**COUNTY
ADMINISTRATOR
RECOMMENDED**

Recommended:
Funding Type: Not Approved
Reason:
Unable to approve within the tax cap

Appendix A

SCHEDULE OF FEES

Tompkins County Schedule of Fees by Department

2025 Operating Budget

2022 - 2024 Fees by Department ([History](#))

2025 Departments/Fees

County Schedule of Fees

Department Name	Fee Name	Fee Category	Fee	Notes
Airport	Rental Car - Car Wash Common Area	Auto	\$198	Per Month for Common Car
Airport	Rental Car Parking Spaces	Auto	\$37	Per Month/Per Space Ready & Return Lots
Airport	Long Term	Parking	\$8	5 to 24 hours
Airport	Rental Car - Car Wash Facility	Auto	\$978	Per Month for Facility
Airport	Hertz - Concession/Commission	Auto	\$50,000	10% of Gross or Minimum Annual Guaranty (MAG) Concession
Airport	Budget - Counter Rent	Auto	\$1,457	per month
Airport	Long Term	Parking	\$5	3 to 4 hours
Airport	Long Term	Parking	\$42	Weekly Rate
Airport	Long Term & Short Term	Parking	\$2	31 - 60 Minutes
Airport	Fuel Sale Commission	Taughannock	\$0	Per Gallon Fuel Commission Sales
Airport	Avis - Counter Rent	Auto	\$1,463	per month
Airport	Airport ID - Lost	ID Badges	\$20	Replace Lost ID Badge
Airport	Airport ID - New	ID Badges	\$20	New Airport ID Badge
Airport	Budget - Concession/Commission	Auto	\$70,500	10% of Gross or Minimum Annual Guaranty (MAG) Concession
Airport	Long Term	Parking	\$4	2 to 3 hours
Airport	Terminal Rental	Airline Rental Rates	\$67	Average Terminal Rental Rate for Terminal Space
Airport	Rental Car - Consolidated Facilities Charge (CFC)	Auto	\$3	Per Transaction Day
Airport			\$0	First 30 Minutes
Airport	Fixed Base Operator	Taughannock	\$8,488	Monthly Rental

Department Name	Fee Name	Fee Category	Fee	Notes
Airport	Long Term	Parking	\$6	4 to 5 hours
Airport	Landing Fee	Airline	\$10	per 1000 lbs. MGLW
Airport	General Aviation Landing Fees	Taughannock	\$0	Fee Based on Aircraft Landed Weight
Airport	Short Term	Parking	\$5	2 to 3 hours
Airport	Short Term	Parking	\$48	Weekly Rate
Airport	T-Hangar (Small)	County T-Hangars	\$312	per month
Airport	Terminal Advertising Space	Miscellaneous	\$100	% of Gross Revenue from Terminal Advertising Sales based on contracts with vendors (Monitors, Banners, Playground, Conference Rooms, etc.)
Airport	Long Term & Short Term	Parking	\$3	61 minutes to 2 hours
Airport	Avis - Concession/Commission	Auto	\$75,500	10% of Gross or Minimum Annual Guaranty (MAG) Concession
Airport	Short Term	Parking	\$10	5 to 24 hours
Airport	Short Term	Parking	\$7	3 to 4 hours
Airport	East Hill Flying Club	EHFC	\$1,659	per month
Airport	Hertz - Counter Rent	Auto	\$1,407	per month
Airport	Airport ID - Renewal	ID Badges	\$10	Renewal of Airport ID Badge
Airport	T-Hangar (Large)	County T-Hangars	\$378	per month
Airport	Short Term	Parking	\$8	4 to 5 hours
Assessment Department	Custom Reports - per hour	Charges	\$100	
Assessment Department	Subdivision Mapping Fee: 4-9 parcels	Mapping Fee	\$50	
Assessment Department	Subdivision Mapping Fee: >9 parcels	Mapping Fee	\$100	
Assessment Department	Subdivision Mapping Fees: 1-3 Parcels	Mapping Fee	\$25	
Assessment Department	Memorandum of Apportionment	Mapping Fee	\$30	
Assessment Department	Copies	Copies	\$0	
Assessment Department	Imagemate User	Annual Fee	\$90	
Assessment Department	School Taxes - Processing	Charges	\$1,000	
Assessment Department	Imagemate Online Site	Annual Fee	\$400	
Assessment Department	School Tax Printing = per parcel	Charges	\$1	
County Clerk	Re-Application Fee-Reg. ATV	Motor Vehicle	\$13	
County Clerk	Printed Case on Appeal (minimum)	Copies	\$4	
County Clerk	Re-Application Fee-Reg. Boat - over 26 feet	Motor Vehicle	\$75	
County Clerk	Oversized Map Copy - 24x36	Copies	\$15	
County Clerk	Fees- Zero Tolerance/Civil Penalty	Motor Vehicle	\$100	
County Clerk	Per Page	Copies	\$1	
County Clerk	Re-Application Fee-Reg. Duplicate	Motor Vehicle	\$3	
County Clerk	Fees- CDL Permit Original	Motor Vehicle	\$13	

Department Name	Fee Name	Fee Category	Fee	Notes
County Clerk	Fees- CDL Core Test Permit/No Permit	Motor Vehicle	\$10	
County Clerk	Land-Deed- Each Additional Page	Recording Fees	\$5	
County Clerk	Fees- Title Only Receipts	Motor Vehicle	\$50	
County Clerk	Noting each cross reference (the first is free)	Notice of Attachment of Real Property	\$1	
County Clerk	Oversized Map Copy - 18x24	Copies	\$10	
County Clerk	Lien- Extension of Mechanics a Lien	Liens	\$0	
County Clerk	Printed Case on Appeal (maximum)	Copies	\$30	
County Clerk	Property Execution	Judgments	\$5	
County Clerk	Re-Application Fee - Reg. Boat 14ft - 15ft	Motor Vehicle	\$23	
County Clerk	Fees- CDL Permit renewed	Motor Vehicle	\$23	
County Clerk	Land-Assignments-First Page	Recording Fees	\$50	
County Clerk	Issue Transcript / Certificate of Disposition	Judgments	\$5	
County Clerk	Lien- Notice of Lending	Liens	\$15	
County Clerk	Fees- Suspension- 0 Tolerance	Motor Vehicle	\$100	
County Clerk	Civil - Foreclosure Index Numbers	Civil & Matrimonial Actions	\$400	
County Clerk	Civil - Index Numbers for Actions or Proceedings	Civil & Matrimonial Actions	\$210	
County Clerk	Fees-Abstracts with Renewals	Motor Vehicle	\$10	
County Clerk	Civil - Stipulation of Settlement/Discontinuance	Civil & Matrimonial Actions	\$35	
County Clerk	Civil - Motion or Cross-Motion	Civil & Matrimonial Actions	\$45	
County Clerk	Compliance Transaction- Co-term Permit Renewal	Motor Vehicle	\$75	Between \$65-\$75
County Clerk	Income Execution	Judgments	\$5	
County Clerk	Fees- Suspension Termination Fee	Motor Vehicle	\$50	
County Clerk	Re-Application Fee-Reg. Motorcycle	Motor Vehicle	\$18	
County Clerk	Fees-Title Duplicate	Motor Vehicle	\$20	
County Clerk	Ages 16 and over (Card)	Passports	\$30	
County Clerk	Each Record (per name-every 2 years or portion thereof)	Searches	\$5	
County Clerk	Ages 16 and over (Book)	Passports	\$130	
County Clerk	Ages Under 16 (Book)	Passports	\$30	
County Clerk	Fees-Title Only Receipts with Lien	Motor Vehicle	\$55	
County Clerk	Execution Fee- (retained by County Clerk)	Passports	\$35	
County Clerk	File & Record ? in addition to Index Number	Notice of Attachment of Real Property	\$35	

Department Name	Fee Name	Fee Category	Fee	Notes
County Clerk	Discharges-Each Additional Page	Recording Fees	\$5	
County Clerk	Ages Under 16 (Card)	Passports	\$15	
County Clerk	Discharges-First Page	Recording Fees	\$50	
County Clerk	Exemplified	Copies	\$15	
County Clerk	Deed- Transfer Tax	Recording Fees	\$6	per 1,000
County Clerk	Discharges- Additional Mortgage with no new money	Recording Fees	\$1	
County Clerk	Deed- RP 5217 (if any other box is checked)	Recording Fees	\$250	
County Clerk	Deed- NYS Deed Notice (only for residential property)	Recording Fees	\$10	
County Clerk	Deed- RP-5217 (if 7A, 7B, 7E or BOTH 7G & 8 are checked)	Recording Fees	\$125	
County Clerk	DBA Amend	Business Certificates	\$25	
County Clerk	Civil - Certificate of Dissolution	Civil & Matrimonial Actions	\$5	
County Clerk	Deed- Notations	Recording Fees	\$1	
County Clerk	Deed- TP-584	Recording Fees	\$5	
County Clerk	Discharges- Notation for First Mortgage	Recording Fees	\$1	
County Clerk	Compliance Transaction-DDP Entrollment (CL) Fee	Motor Vehicle	\$75	
County Clerk	Compliance Transaction- License Amendment DJ &D with Drivers Ed	Motor Vehicle	\$5	
County Clerk	Compliance Transaction-Lic Duplicate	Motor Vehicle	\$18	
County Clerk	No Fee Skills Test- Non Coterm Permit Renewal	Motor Vehicle	\$24	
County Clerk	Mortgage-Mortgage Tax (Special)	Recording Fees	\$0	per 100
County Clerk	Civil - Notice of Appeal	Civil & Matrimonial Actions	\$65	
County Clerk	Civil - Separation Agreement	Civil & Matrimonial Actions	\$35	
County Clerk	Land-Assignments - Each Additional Page	Recording Fees	\$5	
County Clerk	Civil - Request for Judicial Intervention	Civil & Matrimonial Actions	\$95	
County Clerk	Land- Maps	Recording Fees	\$10	
County Clerk	Land- Assignments Each Additional Mortgage	Recording Fees	\$4	
County Clerk	Fees- CDL Endorsement Permit/No Permit	Motor Vehicle	\$5	
County Clerk	Civil Penalty Fee- 61-90	Motor Vehicle	\$12	a day
County Clerk	Civil Penalty Fee-31-60 Days	Motor Vehicle	\$10	a day
County Clerk	Civil - Trial Note of Issue w/ Jury (additional)	Civil & Matrimonial Actions	\$65	
County Clerk	Lien- Mechanics Lien	Liens	\$15	
County Clerk	Civil - Trial Note of Issue w/o Jury	Civil & Matrimonial Actions	\$30	

Department Name	Fee Name	Fee Category	Fee	Notes
County Clerk	Land-Assignments Notation for First Mortgage	Recording Fees	\$1	
County Clerk	Fees- Zero Tolerance/Civil Penalty/Re App	Motor Vehicle	\$100	
County Clerk	Oversized Map Copy - 11x17	Copies	\$5	
County Clerk	Civil Penalty Fee- Up to 30 days	Motor Vehicle	\$8	a day
County Clerk	Compliance Transaction- Intransit Permit	Motor Vehicle	\$13	
County Clerk	Civil Penalty Fee- Re-Application	Motor Vehicle	\$100	
County Clerk	Photos	Passports	\$8	
County Clerk	Civil Penalty Fee- Re-installment	Motor Vehicle	\$25	
County Clerk	Lien- Building Loan Agreement	Liens	\$25	
County Clerk	Land-Deed- First Page	Recording Fees	\$50	
County Clerk	Re-Application Fee - Reg Boat 16-25 Feet	Motor Vehicle	\$45	
County Clerk	No Fee Skills Test-Permit Amendment	Motor Vehicle	\$13	
County Clerk	Compliance Transaction-LIC Original/Renewal	Motor Vehicle	\$65	
County Clerk	Mortgage-Affidavit of Exemptions	Recording Fees	\$5	
County Clerk	Mortgage- Notations	Recording Fees	\$1	
County Clerk	Mortgage-Each Additional Page	Recording Fees	\$5	
County Clerk	Miscellaneous- First Page	Recording Fees	\$50	
County Clerk	Miscellaneous- Notations (for each one listed)	Recording Fees	\$1	
County Clerk	Mortgage-First Page	Recording Fees	\$50	
County Clerk	File Transcript	Judgments	\$10	
County Clerk	Mortgage-Mortgage Tax (Basic)	Recording Fees	\$1	per 100
County Clerk	No Fee Skill Test-Permit Duplicate	Motor Vehicle	\$18	
County Clerk	No Fee Skills Test- Non Coterm Permit Original	Motor Vehicle	\$24	
County Clerk	Compliance Transaction- DMV Abstracts	Motor Vehicle	\$10	
County Clerk	Compliance Transaction- LIC Original	Motor Vehicle	\$55	
County Clerk	Lien-Affidavits of Service (for Mechanics Lien)	Liens	\$5	
County Clerk	Compliance Transaction- Non-Driver Original	Motor Vehicle	\$7	62 and Older
County Clerk	Compliance Transaction- Co-terminus Permit Original	Motor Vehicle	\$93	Between \$80-\$92.50
County Clerk	Miscellaneous- Each Additional Page	Recording Fees	\$5	
County Clerk	Mortgage-Mortgage Tax (Additional)	Recording Fees	\$0	per 100

Department Name	Fee Name	Fee Category	Fee	Notes
County Clerk	DBA - Filing Fee	Business Certificates	\$25	
County Clerk	DBA - Discontinue	Business Certificates	\$0	
County Clerk	Discharges-Each Additional Mortgage with new money	Recording Fees	\$0	Double fee of the first
County Clerk	Expediting Fee (additional)	Passports	\$60	
County Clerk	Re-Application Fee-Reg. Original depending on weight/class	Motor Vehicle	\$26	
			\$899,729	

Appendix B

CONTRACT LIST

Tompkins County Contracts by Department

2025 Operating Budget

2020 - 2024 Contracts by Department • (History)

2024 - 2025 Contracts by Department

Department Name	Vendor Name	Description	2024	2025
Airport	ABridge	Jet Bridge Service/Maintenance Agreement	15,000	15,000
	Air Temp	CFR Heating & Air Conditioning	2,000	2,000
	Alpine Systems	MUFIDS Maintenance/Service	7,000	7,000
	Ames Laundry	Cleaning of Shop Rags & Rugs	2,500	-
	C&S Companies	Q-Ware Maintenance Program	3,200	3,110
	C&S Companies	SPDES/Water Sampling Contract	58,000	50,000
	C&S Companies	Title VI Program Development	10,495	8,000
	Casella	Trash/Recycling Removal	7,500	7,500
	Culligan	Water Softener Service	1,000	1,000
	David Brown Refrigeration	Maintain Refrigeration Equipment in Terminal	1,000	-
	Duval	Scott Pak Inspection Test	1,500	1,500
	Empire Aviation Solutions (EAS)	Air Service Development Consultant	62,000	-
	Energetix	Drug & Alcohol Testing	500	500
	First Due	Hose Testing	1,500	1,500
	Firstlight	Terminal Wi-Fi	6,036	8,000
	Functional Communications	Terminal Music & Announcements	2,700	2,700
	GottaDo	Glycol Hauling	17,000	17,000
	Grease Busters	Cleaning of Grill in Terminal Cafe'	1,800	1,800
	GreenScene	Exterior Landscaping	54,587	-
	GreenScene	Winter Maintenance of Culligan Drive	15,000	-
	Harob/Hurst	Extrication Tool Service	3,000	3,000
	Image First	Cleaning of Shop Rags & Rugs	-	2,500
	Monroe Extinguisher Service	Fire Extinguisher Service/Maintenance	1,500	2,300
	Northland Capital Equipment Finance	GPS Software for Airfield	10,500	10,500
	Overhead Door of Cortland	Door Repair/Maintenance/Service	3,000	3,000
	P&J	HVAC Controls	-	7,000
	PASCO	HVAC Controls	-	6,500
	PASCO	Terminal HVAC	-	15,140
	Popular Point	Interior Landscaping	4,000	4,000
	Record USA	Exit Lane Maintenance	13,000	15,000

2024 - 2025 Contracts by Department

Department Name	Vendor Name	Description	2024	2025
	Ricondo & Associates	Airline Rates & Charges	20,000	20,000
	Safety Kleen	Terminal & CFR Oil Water Separator Service	7,500	-
	Schuler Haas	Misc. Electrical Work	5,000	5,000
	Securitas	Overnight Terminal Security	110,000	-
	Spectrum	Wireless Internet	6,000	6,000
	TBD	Cleaning Contract (Terminal/Customs/CFR)	178,920	-
	TBD	Pump Testing	650	650
	TBD	Terminal HVAC	50,000	-
	Tradewinds	TRACR Aim System	10,000	7,560
	Unknown		-	62,000
	Unknown	Air Service Development Consultant Terminal & CFR Oil Water Separator Service	-	7,500
	West Fire Systems	CFR/Terminal Fire Alarm & Security System	5,000	5,000
Airport Total			698,388	309,260
Assessment	ESRI	GIS Licenses	3,471	-
	NYSORPTS	RPS Fee	2,100	2,100
	SDG	Service	6,600	6,600
Assessment Department Total			12,171	8,700
Board of Elections	KnowInk	epoll book vendor	-	24,935
	Lake Country Moving & Storage	Moving Voting Machine	30,000	30,000
	NTS	Voter Management Software	-	43,980
	West Fire Systems	Monitoring	-	498
Board of Elections Total			30,000	99,413
County Administration	ASSP	American Society of Safety Professionals	195	195
	BCSP	Board of Certified Safety Professionals	275	275
	City of Ithaca	Develop Comprehensive Community Healing Plan *RPS*	5,100	-
	City of Ithaca	Officer Wellness Program Development *RPS*	85,200	-
	County Historian	County Historian Stipend	10,000	-
	Discover eGov	1/2 maintenance of Electronics Contracts/RFP/Bids Module	-	7,600
	Discover eGov (Catalog & Commerce	1/2 Maint. of Electronic Contracts/RFP/Bids Module	6,000	-
	Diversified	Maintenance and repair of Legislature Chambers A.V. System	5,000	-
	Diversified	(blank)	-	5,000
	Ethics Unlimited LLC	dba verify contract for exclusion screening	-	1,350
	Ethics Unlimited, LLC. (dba Verify Co	Ethics Unlimited, LLC. (dba Verify Contract for Exclusion Screening)	1,320	-
	Family & Children's Svcs of Ithaca	County Share of Downtown Community Outreach Worker Program	65,000	-
	Firstlight	Internet Fiber	-	280

2024 - 2025 Contracts by Department

Department Name	Vendor Name	Description	2024	2025
	Language Line Svcs & Empire Transla	Language Line Svcs & Empire Translation Services (variable amounts)	20,000	-
	Momentive (Formerly SurveyMonkey)	SurveyMonkey Enterprise Subscription	7,000	-
	Momentum (Formerly Survey Monkey)	Countywide Survey Software	-	7,500
	OpenGov	Budget Software	100,000	-
	Survey Monkey	License	6,000	-
	Time Warner Cable	Broadband Internet & Cable TV Svc. for Legislature Broadcast	3,000	-
	UKG Payroll Software	Payroll Software	-	135,000
	Zoom	Countywide Subscription	7,500	-
County Administration Total			314,090	165,690
County Clerk	First Light	yearly rental of bunker at Seneca Army Depot	9,600	9,600
	ICC	Laserfiche Support	80,000	90,000
	Tyler	Tyler Support SAAS	75,000	75,000
County Clerk Total			164,600	174,600
County Office for the Aging	CareGivers	Home Care services for individuals 60 and over (PCA level one and PCA level two)	55,211	-
	CareGivers	Respite services for individuals who are providing caregiving services to another individual diagnosed with some form of dementia	1,000	-
	CareGivers	Respite services for individuals who are providing caregiving services to another individual who has at least two limitations on activities of daily living	1,632	-
	Finger Lakes Independence Center	Consumer Directed respite services for individual caregivers who are caring for another individual who has limitations on at least activities of daily living	15,383	-
	Finger Lakes Independence Center	Consumer-Directed home care services	159,106	-
	Finger Lakes Independence Center	Registry for those seeking in home services	10,753	-
	Finger Lakes Independence Center	Respite services for individuals who are caregiving for an individual diagnosed with some form of dementia	16,820	-
	Foodnet	Congregate Meals, Home Delivered Meals, Nutrition Counseling, Nutrition Education being funded out of Title III-C-1 and Title III-C-2 federal funding	458,539	-
	Foodnet	Funds Case Manager, Home Delivered Meals, Nutrition Counseling, and Nutrition Education	89,821	-

2024 - 2025 Contracts by Department

Department Name	Vendor Name	Description	2024	2025
	Foodnet	Home Delivered Meals and Congregate Meals funded through the Nutrition Services Incentives Program	113,900	-
	Foodnet	Home Delivered Meals, Nutrition Counseling, Nutrition Education mainly through the state-funded Wellness in Nutrition Program	276,084	-
	Home Instead Senior Care (Auburn)	Home Care (Personal Care Level One) services for individuals 60 and over	18,404	-
	Home Instead Senior Care (Ithaca)	Home Care (Personal Care Level One) services for individuals 60 and over	24,929	-
	Human Services Coalition of Tompkins	Expenses related to hosting of the meetings for Long Term Committee for Tompkins County	5,000	-
	INHS	Home Repair services for individuals 60 and over	31,192	-
		Provision of materials for home repair services	26,525	-
	Legal Assistance of Western New York	Legal Services for client age 60 and over	5,259	-
	Lifelong	Aging Mastery Program for individuals 60 and over	5,005	-
	Lifelong	Funds Lifelong's Mosaic Program	9,603	-
	Lifelong	Health Insurance information, assistance, and counseling for individuals 60 and over	16,910	-
	Lifelong	Provides Information, outreach, and public information concerning health insurance options.	12,151	-
	Lifelong	Quarterly Senior Circle Newsletter	15,988	-
	StaffKings Health Care	Home Care services for individuals 60 and over (PCA level one and PCA level two)	5,258	-
	StaffKings Healthcare	Respite services for individuals who are providing caregiving services to another individual who has at least two limitations on activities of daily living	526	-
County Office for the Aging Total			1,374,999	
Emergency Response Department	AK Associates	Rapid SOS	1,050	-
	Brite	NetMotion License Maintenance	144,000	52,000
	Crosby Brownlie	Tower Generator Maintenance	21,000	-
		Tower HVAC Maintenance	-	8,000
	Emergency Services Marketing	IAmResponding	27,600	-
		IAmResponding, Rapid SOS	-	31,000
	EPS (Stark Tech)	Tower Generator Maintenance	30,750	10,000
	ESChat	ESChat licenses	-	15,000
	Firstlight	WIFI	11,100	3,700
	GoDaddy	Flex Certificate (ITS; Year 2 of 2 \$340 due 2026))	-	-

2024 - 2025 Contracts by Department

<u>Department Name</u>	<u>Vendor Name</u>	<u>Description</u>	<u>2024</u>	<u>2025</u>
	GoDaddy	Spillman/Flex Certificate (ITS)	900	-
	GoDaddy	TompkinsReady (3 year)	490	-
	GoDaddy	TompkinsReady (year 2 of 3; due 2026 \$210))	-	-
	Interaction Insight Corp.	Platinum Support (Eventide Logging Recorder)	45,000	15,000
	Intrado (Formerly West)	Text-2-911 (Year 1 of 5 \$6270 due 2026)	-	12,500
	Locution	Start on System Acceptance	42,000	-
	Motorola (Spillman/Flex)	Annual Maintenance	525,000	190,000
	Motorola (Spillman/Flex)	Interface with Locution	3,000	-
	Motorola (Vesta)	Maintenance (911 phones)	123,000	53,000
	Motorola Solutions	Annual Maintenance	1,965,360	800,000
	PowerDMS	Policy Management	-	10,000
	Priority Dispatch	ProQA, AQUA License Renewals	-	19,000
	Priority Dispatch	ProQA, AQUA, Corti License Renewals	59,000	-
	Rave	SIREN Mass Notification	57,000	19,000
	Spectrum	Cable	3,060	1,200
	Sweeney's Pest Control	Tower Pest Control	30,780	10,000
	United Power Systems	Remedial Preventative Maintenance	12,000	4,000
	United Radio	Annual Paging System Maintenance	93,000	30,000
	Verizon	ANI/ALI	90,000	36,000
	West Safety Solutions	Text-2-911	17,100	-
Emergency Response Department Total			3,302,190	1,319,400
Finance Department	Amazon	Annual Contract	-	1,430
	Central Square	P-Card Software Module	-	2,400
	Systems East, Inc	tax software	-	11,250
	Williamson Law Book Co	Town Clerk's tax software	-	5,021
Finance Department Total				20,101
Health Department	Accela	Software Maintenance	31,500	32,445
	BioServ	Medical Waste Disposal	520	520
	Birnie Bus	Transportation of Preschool Special Ed	842,000	665,000
	Cayuga Medical Associates	TB MD	7,900	8,500
	Cayuga Medical Center	Facility Use/Labs/Radiology	50,050	48,520
	Cayuga Medical Center	Radiology, Rabies Rx, Lab, etc.	53,390	75,100
	CDD Lab/Cayuga Medical Center	STD Lab Services	32,000	-
	Community Science Institute	Water labs, water quality monitoring, HABS monitoring	46,150	46,150
	Early Intervention Service Providers	Early Intervention Services	500,000	500,000
	Ecotesting, Cayuga Medical Center	Lead Testing	4,186	4,950
	Excelsior Pathology	Medical Examiner Services	205,000	210,000
	Finger Lakes Business Services	Answering Service	15,000	14,956
	Hearing Officer, Jonathan Wood	Hearings	5,170	-
	Hearing Officer, Jonathan Wood or TB	Hearings	-	5,170
	iCentral	EHR Software Maintenance	34,188	34,188
	Lour Lady of Lourdes/Twin Tier Pathol	Autopsies/Forensic Labs	45,000	-
	McCarthy & Conlon	Indirect Cost Report	9,500	9,500
	Perkins Funeral Home	ME Removals	61,750	60,000
	Planned Parenthood	STD Clinic Services	68,000	-
	Pre-school Service Providers	Pre-school Services	4,600,000	4,250,000
	sCube	Support, Automation of Processes	15,000	20,000

2024 - 2025 Contracts by Department

Department Name	Vendor Name	Description	2024	2025
	TBD	Enhanced Peer Counselors	27,950	27,950
	TBD	Forensic Labs	-	35,000
	TBD	Medical Records Review	800	800
	TBD	STD Clinic Services	-	72,000
	TBD	STD Lab Services	-	36,000
	TC SPCA	Rabies Program	11,398	11,398
	TenEleven	EHR Software Maintenance	13,200	13,200
Health Department Total			6,679,652	6,181,347
Highway Department	(7) Town Highway Departments	Snow & Ice Removal on County Roads	-	425,000
	Airgas East	Cylinder Lease	-	3,087
	Carahsoft	OpenRoads SignCAD Select Subscription	-	1,118
	Carlson	Survey Maintenance Software	-	1,000
	Cintas	Uniform Rental	-	7,460
	DiKat, Inc.	Traffic Light Maintenance	-	9,300
	Energetix	Drug/Alcohol Testing	-	1,300
	ESRI	GIS Mapping Software	-	463
	Filtrec	Annual Lift Inspections	-	450
	HDA Lifts, Inc.	Lift Inspection and Maintenance	-	3,199
	OpenGov, Inc.	Cartegraph Asset Management	-	4,903
	S&W Services	Fuel Pump Maintenance & Repairs	-	2,215
	Safety-Kleen	Shop Equipment Maintenance & Repairs	-	2,050
	Sage Software	Job Cost Software	-	-
	Sanford & Burtis	Fire Extinguisher Inspections	-	314
	SHI, International	Dossier Fleet Management Software	-	7,060
Highway Department Total				468,919
Human Resources, Department of	Catalog and Commerce (egov)	Maintenance fee for our Civil Service/applicant system	6,500	-
	Paragon Compliance	ACA Services	13,500	-
	Roemer Wallens Gold & Mineaux	Retainer for Legal services	60,000	-
Human Resources, Department of Total			80,000	
Information Technology Services	All-Mode	Mitel Software & System Maintenance	23,245	-
	All-Mode Communications	Mitel Software & System Maintenance	-	24,500
	ARIN	ISP Redundancy Registration - BGP	150	150
	AT&T	MiFi service	870	-
	Cleverbridge	Lansweeper Work Order and Asset Management Software	3,680	4,000
	Cyber Defense Institute	Security Audit	4,250	-
	Cyber Defense Institute	Security Audit and Risk Assessment	-	10,000
	Dell	Microsoft Office 365 Enterprise Agreement	121,000	166,000
	Discover eGov	County Website Support & Maintenance	13,600	-
	Dot.GOV Registration	Domain Renewal	400	-
	Eagleview	Pictometry Connect Cloud-based Enterprise Application	-	4,000

2024 - 2025 Contracts by Department

Department Name	Vendor Name	Description	2024	2025
	TBD	Enhanced Peer Counselors	27,950	27,950
	TBD	Forensic Labs	-	35,000
	TBD	Medical Records Review	800	800
	TBD	STD Clinic Services	-	72,000
	TBD	STD Lab Services	-	36,000
	TC SPCA	Rabies Program	11,398	11,398
	TenEleven	EHR Software Maintenance	13,200	13,200
Health Department Total			6,679,652	6,181,347
Highway Department	(7) Town Highway Departments	Snow & Ice Removal on County Roads	-	425,000
	Airgas East	Cylinder Lease	-	3,087
	Carahsoft	OpenRoads SignCAD Select Subscription	-	1,118
	Carlson	Survey Maintenance Software	-	1,000
	Cintas	Uniform Rental	-	7,460
	DiKat, Inc.	Traffic Light Maintenance	-	9,300
	Energetix	Drug/Alcohol Testing	-	1,300
	ESRI	GIS Mapping Software	-	463
	Filtrec	Annual Lift Inspections	-	450
	HDA Lifts, Inc.	Lift Inspection and Maintenance	-	3,199
	OpenGov, Inc.	Cartegraph Asset Management	-	4,903
	S&W Services	Fuel Pump Maintenance & Repairs	-	2,215
	Safety-Kleen	Shop Equipment Maintenance & Repairs	-	2,050
	Sage Software	Job Cost Software	-	-
	Sanford & Burtis	Fire Extinguisher Inspections	-	314
	SHI, International	Dossier Fleet Management Software	-	7,060
Highway Department Total			468,919	
Human Resources, Department of	Catalog and Commerce (egov)	Maintenance fee for our Civil Service/applicant system	6,500	-
	Paragon Compliance	ACA Services	13,500	-
	Roemer Wallens Gold & Mineaux	Retainer for Legal services	60,000	-
Human Resources, Department of Total			80,000	
Information Technology Services	All-Mode	Mitel Software & System Maintenance	23,245	-
	All-Mode Communications	Mitel Software & System Maintenance	-	24,500
	ARIN	ISP Redundancy Registration - BGP	150	150
	AT&T	MiFi service	870	-
	Cleverbridge	Lansweeper Work Order and Asset Management Software	3,680	4,000
	Cyber Defense Institute	Security Audit	4,250	-
	Cyber Defense Institute	Security Audit and Risk Assessment	-	10,000
	Dell	Microsoft Office 365 Enterprise Agreement	121,000	166,000
	Discover eGov	County Website Support & Maintenance	13,600	-
	Dot.GOV Registration	Domain Renewal	400	-
	Eagleview	Pictometry Connect Cloud-based Enterprise Application	-	4,000

2024 - 2025 Contracts by Department

<u>Department Name</u>	<u>Vendor Name</u>	<u>Description</u>	<u>2024</u>	<u>2025</u>
	ESRI	GIS Software Maintenance Enterprise	56,700	58,500
	Firstlight	Cisco Duo	800	-
	Firstlight	Cisco Duo software and maintenance	-	1,000
	Firstlight	Dark Fiber & Primary ISP	33,123	33,123
	Firstlight	Engineering Services Agreement	-	24,336
	Firstlight	Fatpipe maintenance	-	13,000
	Firstlight	Firepower licensing	-	10,465
	Firstlight	KnowBe4 Security Awareness and Training Software and Maintenance	7,803	9,000
	Firstlight	Network Professional Service Contract	18,105	-
	Firstlight	Public WIFI services	10,365	10,365
	FirstNet	MiFi service	-	870
	Forta	Intermapper Software Maintenance	-	1,700
	Geo-COMM	Addressing Program	3,800	-
	Geo-COMM	Maintainer GIS Data and MSAG Manager support and maintenance	-	4,100
	Go Daddy	Security Certificate Renewal's	400	600
	Help Systems	Intermapper Software Maintenance	1,500	-
	Login.GOV	Domain Renewal (Tompkins-co.org)	-	400
	Lynx	NetApp software maintenance	-	24,535
	Lynx	Professional Services Contract - Server & Data Storage	15,000	30,000
	Lynx	Software Maintenance	7,435	-
	Network Solutions	Domain Renewal (Tompkins-co.org)	185	-
	Pictometry/Eagleview	Connect Cloud-based Enterprise Application	2,400	-
	SHI	Bomgar Help Desk Support	8,500	9,600
	SHI	Lastpass Software Maintenance	-	2,000
	SHI	Red Hat Linux subscription	-	1,000
	SHI	Varonis Software Maintenance	11,000	36,055
	Spectrum	Internet to the Office of Human Rights	1,176	1,450
	Spectrum	Secondary ISP	14,388	14,388
	UKG/Kronos	UKG Ready SaaS: Payroll, Time/Attendance, HR, ACA, Accruals	135,582	-
	VertiGIS	GIS Online Software Maintenance	12,950	14,000
	Vertiv	UPS Maintenance - Annex C Datacenter	4,600	4,600
Information Technology Services Total			513,007	513,737
ITTC	Caliper Corporation	Travel Demand Model software, updates, technical support	2,000	-
	Tom Mank	On-call support & training of data analysis, travel demand modeling, Census data updates & analysis and reports, SS4A grant implementation technical support.	6,000	-
ITTC Total			8,000	

2024 - 2025 Contracts by Department

Department Name	Vendor Name	Description	2024	2025
Legislature & Clerk of the Legislature	Granicus		22,451	-
		Software Maintenance		
Legislature & Clerk of the Legislature Total			22,451	
Mental Health Department	Alcohol & Drug Council	Service Provider	1,014,773	-
	Auguste Duplan	Child Psychiatry Services	80,000	80,000
	BioServ	Medical Waste Disposal	500	500
	BOCES	Service Provider	109,699	110,764
	Catholic Charities	Service Provider	35,528	29,417
	Challenge Industries	Service Provider	372,593	386,340
	Family & Children's Service	Service Provider	303,857	318,650
	Franziska Racker Center	Service Provider	920,506	1,008,553
	IMA	Software subscription & support	8,640	8,640
	Insero & Co.	Auditor	6,000	8,000
	Ithaca Alpha House	Service Provider	1,302,268	1,314,911
	Ithaca Youth Bureau	Service Provider	130,614	130,614
	Joshua Rackley	730 Evals	8,500	8,500
	Lakeview Health Service	Service Provider	1,715,045	1,825,254
	Mental Health Association	Service Provider	467,281	491,444
	Premier Metropolitan Polygraph	Polygraph Testing	7,150	7,150
	Reminderly	Appointment reminder service	4,860	4,860
	St. John's Community Services	Service Provider	51,953	57,360
	Suicide Prevention	Service Provider	211,304	219,322
	TenEleven	EHR Software Maintenance	69,132	69,132
UNITY HOUSE	Service Provider	465,689	505,909	
Mental Health Department Total			7,285,892	6,585,320
Planning and Sustainability, Department of	City of Ithaca	Conference Center Operating Support	-	171,200
	Community Arts Partnership	ACOD Administration + Accounting	-	16,620
	Community Arts Partnership	General Operating Support	-	50,000
	Community Arts Partnership	Market the Arts	-	30,000
	Community Arts Partnership (CAP)	Poet Laureate	2,000	2,000
	Cornell Cooperative Extension of Tom	Community Beautification Program	-	150,000
	Downtown Ithaca Alliance	Downtown Ambassadors	-	48,600
	Downtown Ithaca Alliance	Festivals Program	-	15,000
	ECC Technologies	Broadband planning assistance	60,000	-
	Greater Ithaca Activities Center	Hospitality Employment Training Program	-	50,000
	IAED	Tourism Capital Grant Administration	-	20,000
	NYS Office of Parks Recreation and hi	Snowmobile Grant	40,000	40,000
	Taitem Engineering	Business Energy Advisors program support	1,500	1,500
	Tompkins County Chamber of Comm	Convention and Visitors Bureau Operations	-	2,264,320
	various consultants	Grant writing assistance	5,500	8,500
	various municipalities	Housing Affordability & Supportive Infrastructure Grant	20,000	20,000

2024 - 2025 Contracts by Department

Department Name	Vendor Name	Description	2024	2025
	various planning consultants and dat	Updating strategies for Comprehensive Plan	24,500	15,000
	various snowmobile clubs	Snowmobile trail maintenance	40,000	40,000
Planning and Sustainability, Department of Total			193,500	2,942,740
Probation and Community Justice	BOCES	Life Skills & education program and GED prep classes. 3142 - \$13,648; 3160 - \$13,648	-	27,296
	Cornell Coop Extension	Education Services - 3142 - \$10,074; 3160 - \$10,074; 3994 - \$6,045	-	26,193
	Cornell Coop Extension	Financial Literacy classes for Day Reporting	-	3,054
	Cornell Coop Extension	Healthy Families Relationships classes for Day Reporting	-	3,054
	Cornell Coop Extension	Reentry Parenting Education	-	3,525
Probation and Community Justice Total				63,122
Recycling and Materials Management, Department of	Barton & Loguidice	Engineering Services - (Programs 8160 + 8166)	-	115,006
	Barton & Loguidice	Engineering Services-various programs	67,187	-
	Casella Hauling	Curbside Recycling Collection	2,001,839	2,029,820
	Casella Recycling	Recycling Operations-(Programs 8160, 8163, 8171)	-	3,168,176
	Casella Recycling	RSWC Operations-various programs	3,219,424	-
	Cayuga Compost/P & S	Processing Food Scraps & Yard Waste	113,474	119,666
	CCE/Cornell Cooperative Extension	Onsite composting assistance, Food System Plan implementation	82,500	-
	Clean Harbors	Hazardous Waste Handling	106,518	109,714
	Finger Lakes Reuse	(blank)	190,000	-
	Flourish Design	Design Work - (Programs 8164, 8165, 8171)	-	10,210
	Flourish Design	Design Work-various programs	13,160	-
	Gotta Do	Leachate Hauling	-	115,923
	Gotta Do/WeCare	Leachate Hauling	94,735	-
	Greenscene Lawn & Garden	Plowing & Landscaping	30,540	32,000
	New England Waste Services/Casella	RSWC Hauling & Disposal	3,112,220	1,133,730
	Paradigm Software	Weighscale Software/Maint	9,100	-
	Paradigm Software	Weighscale Software/Maintenance	-	9,400
	ProShred Security	County Departments confidential paper shredding	-	14,000
	ProShred Security	Cty Dept paper shredding	12,360	-
	Routeware/ReCollect Systems	Website waste wizard & collection calendar	9,000	10,800
	TBD	Food Scrap Drop Spot Attendants	63,237	54,600
	TBD	ReUse Services	-	190,000

2024 - 2025 Contracts by Department

Department Name	Vendor Name	Description	2024	2025
	West Group Law PLLC	Legal Services-various programs	25,000	-
	West Group Law, PLLC	Legal Services - (Programs 8160 + 8163)	-	65,000
	(blank)	(blank)	-	95,292
Recycling and Materials Management, Department of Total			9,150,294	7,273,337
Sheriff's Office	Axon	Body Camera/Taser Replacement Schedule	82,980	-
	Axon	Body Camera/Tasers (Road Patrol)	-	82,980
	Axon	Body Cameras (Jail)	-	41,107
	Biometrics4All	Jail Livescan Service	-	2,195
	Biometrics4All	Road Patrol Livescan Service	-	2,195
	Biometrics4All, Inc.	Jail Livescan Service	1,811	-
	Biometrics4All, Inc.	Road Patrol Livescan Service	1,811	-
	BlackCreek	Sallyport Level One Service Plan	21,308	-
	BlackCreek	Sallyport Software Maintenance	38,035	-
	Cayuga Addiction Recovery Services	Methadone Contract	-	7,000
	Guardian Alliance Technologies	CID Platform	2,000	2,500
	Kronos/Workforce	Time Management System	10,584	-
	LETS	App for CNT Team	-	2,500
	LexisNexis	Investigations/Records Searches	1,800	1,800
	Linstar	Civil ID Machine	-	1,460
	Linstar	ID Machine	1,390	-
	Marshall Trabou	Doctor Contract	-	93,695
	Marshall Trabou	Doctor's Contract	80,328	-
	OASAS Grant	CARS Contract	9,500	-
	OASAS Grant	REACH Contract	20,000	-
	OffenderWatch	Sex Offender Watch Program	8,480	8,734
	PowerDMS	Accreditation Database	9,763	-
	PowerDMS	Accreditation Database (Jail)	-	5,173
	PowerDMS	Accreditation Database (Road)	-	5,173
	REACH Medical	Telehealth Services Contract	-	20,000
	Ricoh	Copier Lease	4,000	5,261
	Thomson Reuters	Law System for Tablets	-	3,651
	Thomson Reuters	Tablet Contract	3,543	-
	Tyler Technologies	Civil Serve Program	8,453	8,875
	UKG/Workforce	Time Management System (Jail)	-	5,557
	UKG/Workforce	Time Management System (Road)	-	5,557
Sheriff's Office Total			305,786	305,413
Social Services Department	Amric	Armed Security Services	-	207,740
	Amric	Armed Services	185,640	-
	Amric	Un-Armed Security Services	-	199,680
	CARS	Substance Abuse Evaluations - Jail Populations only	-	44,000
	Catholic Charities of the Finger Lakes	Family Support Services	-	135,602
	Catholic Charities of Tompkins/Tioga	Community Connections	41,000	41,000
	Catholic Charities of Tompkins/Tioga	Fatherhood Initiative	28,000	28,000
	Catholic Charities of Tompkins/Tioga	Samaritan Center	39,259	39,259
	Cayuga Home for Children	Respite Bed	128,100	127,750
	Child Development Council	"Day Care Registration, Inspection, and Complaint Investigation"	118,796	118,796
	Child Development Council	COPS-Expanded Family Support Services	291,236	291,236

2024 - 2025 Contracts by Department

Department Name	Vendor Name	Description	2024	2025
	Child Development Council	Day Care Providers Recruit, Train, Develop	87,604	87,604
	Child Development Council	In-Home Day Care Quality Improvement	43,382	43,382
	Cornell Cooperative Extension	COPS-Parenting Education	44,020	44,020
	Cornell Cooperative Extension	Facilitated Parenting	29,400	29,400
	Cornell Cooperative Extension	Strengthening Families	34,650	34,650
	Cornell Cooperative Extension	Supporting Strong Families 2	-	60,000
	Dr. Klepack	Local Prof Director	2,731	2,731
	Family and Children's Services	Dispositional Alternatives Program	263,321	263,321
	Foodnet	Home-delivered Meals	52,500	52,500
	Human Services Coalition	STEHP	10,000	10,000
	Liberty Resources	Clinical Mental Health Services	100,432	100,432
	Liberty Resources	Multi-Systemic Therapy	268,721	268,721
	Racker	Family Resolutions	21,630	21,630
	Ricoh	Copier	4,761	4,761
	St John's Community Services	Homeless Outreach, Prevention, Friendship Ctr	1,415,490	133,873
	St. John's Community Services	Code Blue	133,873	1,884,244
	The Advocacy Cener	Supporting Strong Families 2	-	131,471
	The Advocacy Center	After Hours Shelter Staffing	18,346	18,346
	The Advocacy Center	COPS-Preventive Youth Services	56,622	56,622
	The Advocacy Center	Knowledge is Power	26,250	26,250
	The Advocacy Center	Nonres DV services	67,626	67,626
	The Advocacy Center	Supporting Strong Families	-	61,475
	The Learning Web	Independent Living - Life Skills	-	68,076
	The Learning Web	Life Skills	68,076	-
	The Learning Web	STEHP-Homeless Youth Outreach	90,024	90,024
	The Learning Web	Supporting Strong Families	61,475	61,475
	The Learning Web	Supporting Strong Families 2	-	131,471
	Tompkins Community Action	COPS-Primary School Family Support	90,039	90,039
	Tompkins Community Action	Supporting Strong Families	61,475	-
	Tompkins Cortland Community College	Continuing Education for Staff	61,000	83,175
	Tompkins County Office for the Aging	HEAP Outreach	33,644	33,644
	Tompkins County Probation	.5 FTE SWAP crew supervisor	44,673	44,673
	Tompkins County Whole Health	LEIA	297,666	240,000
	Tompkins Whole Health	Safe Care	45,832	43,854
	United Way of Central NY	HMIS-annual licenses	240	240
	United Way of Central NY	HMIS-ongoing charges	940	940
	Various	"Qualified Individual" assessments - MA portion	7,500	7,500
	Various	"Qualified Individual" assessments - services portion	12,500	12,500
	Various	Homemaker Services	10,500	10,500
	Various	Miscellaneous AP/DV	24,150	24,150
	Various	Psychological Eval & Therapy	25,000	25,000
	Various	Transport-Non-Medical	35,000	35,000
	William George Agency	Therapeutic Day Treatment and Respite	494,934	494,934
	Youth Advocacy Program	Youth Advocacy Program	619,137	619,137
Social Services Department Total			5,597,195	6,752,454

2024 - 2025 Contracts by Department

Department Name	Vendor Name	Description	2024	2025
Transportation Planning	TBD	Awardee of Mobility Management RFP	-	250,000
	TBD	Awardee of One Click one call center RFP	-	269,990
	TBD	Seniors and People with Disabilities Transportation Contract - RFP Out in 2025	-	79,000
Transportation Planning Total				598,990
Veterans Service Agency	Adobe Pro	Annual Subscription	300	-
	VetraSpec	Veterans' claims management system	1,347	-
Veterans Service Agency Total			2,994	
Youth Services Department	Advocacy Center	youth services, CSEC	10,000	10,000
	City of Ithaca	city sales tax	267,065	289,876
	City of Ithaca	youth services	34,473	35,242
	Cooperative Extension	Urban 4H Program	48,137	30,000
	Cooperative Extension	youth services	149,859	204,648
	Danby	youth services	3,697	5,296
	Dryden	youth services	45,659	54,738
	Enfield	youth services	877	877
	Family & Children's Services	Open Doors	154,789	173,207
	Groton	youth services	30,064	33,392
	Ithaca Youth Bureau	BBBS, Outings, YES, Outings	196,997	220,437
	Learning Web	Youth Outreach, YEP	200,870	224,771
	Newfield	youth services	13,144	19,547
	Town Ithaca	youth services	79,122	90,170
Town Lansing	youth services	24,578	30,579	
Ulysses	youth services	30,328	31,206	
Youth Services Department Total			1,289,659	1,453,986
Youth Services Recreation Partnership	City of Ithaca	recreation partnership services thru IYB	-	408,832
Youth Services Recreation Partnership Total				408,832
Grand Total			37,024,868	35,645,361

Appendix C

MEMBERSHIP LIST & CHART OF ACCOUNTS

Tompkins County Memberships by Department

2025 Operating Budget

Membership	2021	2022	2023	2024	2025
Airport					
AAAE (Northeast Chapter)	\$50	\$100	\$100	\$550	\$550
Aircraft Rescue & Fire Fighting (ARFF) - Josh Nalley				\$65	\$65
American Association of Airport Executives (AAAE)	\$275	\$275	\$550	\$150	\$150
ARFF Working Group		\$65	\$65		
Cortland County Chamber of Commerce	\$325	\$325	\$325	\$315	\$325
Ithaca Area Economic Development	\$4,000	\$4,000	\$4,000	\$4,000	
New York Airport Management	\$750	\$750	\$1,000	\$1,000	\$1,250
Tompkins County Chamber of Commerce	\$500				
Tompkins County Chiefs Association (FECATC)	\$100	\$100	\$100	\$100	\$100
US Contract Tower Association AAAE	\$2,700	\$2,700	\$2,700	\$2,700	\$2,700
Watkins Glen Chamber of Commerce	\$250	\$250	\$250	\$250	\$250
Women in Aviation	\$500				
Chemung County Chamber of Commerce	\$425	\$450	\$450	\$450	\$450
Assessment					
Caspio	\$468	\$468	\$1,500	\$1,800	\$1,800
Central Region County Directors	\$25	\$25	\$25		
IAAO	\$175	\$175	\$675	\$720	
IAO	\$150	\$75	\$75	\$75	
Ithaca Journal	\$120	\$120	\$120	\$69	\$99
New York State Assessors Association	\$850	\$1,115	\$1,375		
NYS Appraisal Licenses	\$660	\$330	\$660		
NYSRPTDA	\$75	\$150	\$150		
SHRM	\$130	\$130	\$130		
Co-Star				\$5,897	
Crexi				\$2,388	
NYSAA				\$1,250	
NYSACDRPTS				\$175	
NYS Association of County Directors of Real Property Tax Services					\$250
NYS Assessor's Association					\$1,575
International Association of Assessing Officers					\$720
Assigned Counsel					
NYS Chief Defender's Association	\$500	\$500	\$500	\$1,060	
Board of Elections					
membership for other staff to attend conferences				\$40	\$60
NYS ECA - 2 commissioner				\$160	\$120
NYS ECA - 2 deputies				\$100	\$120
County Administration					
American Society of Safety Professionals				\$195	\$195
Board of Certified Safety Professionals				\$275	\$275
Engaging Local Gov't Leaders Network	\$300	\$300	\$500	\$500	\$0
ESSA (Empire State Safety Association) Membership				\$50	\$50
Government Alliance for Racial Equity	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
ICMA	\$1,946	\$1,946	\$1,946		
Nat'l Assoc of County Administrators	\$175	\$175	\$175	\$175	\$175

NYS Association of Self-Insured Counties (NYSASIC)		\$55	\$55	\$55		
NYS City/County Management Association (NYS CMA)	\$400	\$400				
NYS County Administrator's Association (of NYSAC)	\$400	\$400	\$400	\$400	\$400	
Society of Corporate Compliance and Ethics	\$325	\$325	\$325	\$325	\$325	
Tompkins County Chamber of Commerce	\$1,800	\$1,800	\$2,500	\$2,500	\$2,500	
County Attorney						
NYS Association of County Attorneys	\$500	\$500	\$500	\$600	\$600	
County Clerk						
NYALGRO	\$30	\$50	\$50	\$50	\$100	
NYSACC	\$300	\$300	\$300	\$300	\$300	
PRIA				\$145	\$145	
County Office for the Aging						
2024 Association on Aging New York					\$1,450	
2024 US Aging (National Association of Area Agencies on Aging)					\$1,750	
National Association of Area Agencies on Aging	\$2,380	\$2,000	\$1,600	\$1,722		
New York State Area Agencies on Aging	\$1,364	\$1,440	\$1,440	\$1,478		
Statewide Senior Action	\$75	\$75	\$75			
District Attorney						
New York State Prosecutors Training	\$1,875	\$1,875	\$1,875			
NYPTI (NY State Prosecutors Training Institute)				\$3,750	\$2,250	
NYS District Attorneys Association	\$1,875	\$1,875	\$1,875			
DAASNY				\$3,750	\$2,250	
Emergency Response						
APCO Group Membership				\$1,642	\$1,492	
Assoc of Public Safety Comm Officers	\$860	\$900	\$1,642			
IAEM		\$195	\$390			
IAEM \$199 x2				\$398	\$398	
NENA	\$150	\$150	\$150	\$150	\$300	
NFPA			\$175	\$175		
NYS 911 Coordinators Association	\$25	\$25	\$50			
NYS 911 Coordinators Association \$25 x2				\$50	\$50	
NYS Emergency Management Association Dues \$75 x3				\$225	\$225	
NYS Fire Coordinators (2 Memberships)		\$150	\$150			
NYS Fire Coordinators Association \$100 x2				\$200	\$200	
NYSEMA (3 Memberships)	\$150	\$150	\$150			
Rotary \$300 x2			\$600	\$600	\$600	
NFPA					\$175	
Facilities						
American Public Works Association				\$244	\$244	
American Public Works Association	\$205	\$205	\$237			
International Codes Council (Gov't Member)				\$265	\$265	
International Codes Council (ICC)	\$240	\$240	\$265			
International Facilities Management Association				\$294		
National Fire Protection Association	\$175	\$175	\$175	\$175		
NFPA (National Fire Protection Association)					\$175	
Project Management Institute (PMI)				\$149		
International Executive Housekeeping Association		\$112	\$67	\$71		
Finance						
APA				\$350	\$300	
ASSOC. OF GOVT ACCOUNTANTS	\$140	\$140	\$140			
GFOA	\$840	\$840	\$840		\$840	
HFMA				\$465	\$475	
IMA				\$275		
NIGP	\$190	\$225	\$225	\$250		
NYGFOA-4 memberships				\$700	\$700	
NYS COUNTY TREASURERS & FINANCE OFFICERS	\$200	\$200	\$200			
NYS GOVERNMENT FINANCE OFFICERS	\$340	\$340	\$340			
NYSAC - Treasurers & Finance Officers - 2 memberships				\$230	\$500	
SAMPO - 2 memberships				\$200		
SAMPO - PURCHASING	\$300	\$300	\$300			
TBD					\$100	
IMA					\$325	
SAMPO- 2 memberships					\$150	
NIGP - 2 memberships					\$200	
Highway Department						
NYS Assoc. of Town Sup't. of Highway	\$150	\$150	\$200			
NYS County Highway Sup'ts. Assoc.	\$300	\$300	\$300	\$300	\$300	
TC Town Highway Sup'ts. Association	\$200	\$200	\$400	\$900		
NYS Assoc. of Town Supts of Highway					\$250	

NYS Co. Highway Supts Assoc.					\$550
TC Town Hwy Supts. Assoc.					\$215
TC Town Hwy Supts. Assoc.					\$215
Human Resources, Department of					
Diversity Consortium	\$100	\$100	\$100	\$100	
NYS Assoc. of Personnel and Civil Service Officers	\$100	\$100	\$100	\$100	
NYS Public Employer Labor Relations Association	\$215	\$215	\$215	\$215	
NYS Association of Self Insured Counties	\$55	\$55	\$55	\$55	
SHRM - National Organization	\$209	\$209	\$209	\$209	
Tompkins County SHRM	\$640	\$640	\$640	\$640	
SHRM Membership for 3 Members					\$375
NYS AIC Membership for 2 Members					\$110
PSHRA Agency Membership					\$834
Information Technology Services					
SUGA	\$195	\$195			
New York State Local Government Information Technology Directors Association	\$50	\$50	\$50	\$50	\$50
Ithaca Tompkins Transportation					
American Planning Association (APA)			\$500		
AMPO				\$400	
APA				\$500	
Association of MPOs (NARC)	\$400	\$400	\$400		\$400
Institute of Transportation Engineers				\$300	
Institute of Transportation Engineers (ITE)	\$300	\$300	\$300		\$300
NY Parks & Trails	\$75	\$75	\$75	\$75	\$75
NYS Traffic Safety Board	\$150	\$150	\$150	\$150	\$150
Sustainable Tompkins	\$75	\$75	\$75	\$75	\$75
APA (American Planning Assoc)					\$500
Legislature					
NACo Annual Dues - 2024 Increase based on population increase				\$2,115	
National Association of Counties (NACO)	\$2,031	\$2,031	\$2,031		
New York State Association of Counties (NYSAC)	\$11,827	\$11,827	\$11,827		
NYS Assoc. of Clerks of County Legislative Boards	\$100	\$100	\$100		
NYSAC Annual Dues - 2024 3% Increase				\$12,924	
NYSACCLB Annual Dues				\$100	
NYSACCLB Annual Dues					\$300
NYSAC Annual Dues- 3% increase					\$13,311
NACO Dues					\$2,115
Mental Health Department					
Integrity Partners		\$10,000	\$10,000		
NYS Conference of Local MH Hygiene Directors	\$3,487	\$3,487	\$3,487		
Planning and Sustainability Department					
AICP for E Benman				\$135	
AICP for N Helmholdt				\$145	
American Institute of Certified Planners	\$270	\$405	\$280		
American Planning Association; AICP	\$681	\$636	\$681		
APA and AICP for K Borgella				\$681	\$701
Association of State Floodplain Managers		\$165			
Cayuga Lake Intermunicipal Organization				\$11,497	\$3,453
Cayuga Lake Watershed Intermunicipal	\$900	\$5,749	\$8,623		
County Planning Directors	\$75	\$75	\$75		
ICLEI	\$1,750	\$2,250	\$2,250	\$2,250	\$2,250
NYS Association of Conservation Commissions			\$75	\$75	\$75
NYS Association of County Planners				\$75	\$75
Southern Tier 8				\$16,000	\$16,240
Southern Tier 8 Regional Board	\$10,000	\$12,000	\$14,400		
Stormwater Coalition of Tompkins County	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
AICP for A Conner					\$149
Cayuga Watershed Intermunicipal Organization					\$8,056
American Institute of Certified Planners (Tourism)					\$150
Probation					
Council of Probation Administrators	\$1,400	\$1,400	\$1,500		
Council of Probation Administrators annual dues for Daniel Cornell				\$750	
Council of Probation Administrators annual dues for Karla Brackett				\$750	
Council of Probation Administrators annual dues for Dan Cornell					\$750
Council of Probation Administrators annual dues for Karla Brackett					\$750
Recycling and Materials Management					
Chamber of Commerce		\$600	\$600		

Chamber of Commerce: Membership for Director					\$640	
NAHMMA Organization: North American Hazardous Materials Management: 1 membership				\$150	\$175	
National Recycling Coalition	\$250	\$500	\$500			
North American Hazardous Materials Mgmt Assoc	\$90	\$90	\$150			
NYS Product Stewardship Council	\$250	\$250	\$250			
NYS PSC: Product Stewardship Council				\$250	\$250	
NYSAR3	\$70	\$140	\$210			
NYSAR3/NRC membership: 4 memberships				\$280	\$360	
NYSASWM	\$100	\$100	\$100			
NYSASWM: 1 membership				\$100	\$100	
RPN: 1 membership				\$350	\$350	
Scalehouse Licenses	\$105	\$90	\$90	\$75	\$75	
US Composting Council	\$295	\$430	\$430	\$475	\$475	
Sheriff's Office						
New York State Sheriff's Association	\$450	\$450	\$450	\$500	\$850	
NYS Sherriff's Association				\$900		
IACP					\$75	
Social Services Department						
New York Public Welfare Association (NYPWA)	\$5,315	\$5,550	\$5,550			
NYPWA				\$5,981	\$5,981	
NYS Association of Fiscal Administrators	\$15	\$15	\$45			
NYS Fiscal Admin				\$50	\$50	
Staff Development Assoc of NYS				\$20		
Staff Development Association of New York	\$15	\$20	\$20		\$20	
Western Region Commissioner's Association	\$25	\$30	\$30	\$25	\$25	
Society for Human Resource Management of TC				\$240	\$240	
STOP DWI						
STOP-DWI Coordinators Association	\$500	\$500	\$500		\$101	
Transportation Planning						
New York State Assoc for Mobility Management			\$350			
NYS Association of Mobility Management				\$350	\$350	
Veterans Service Agency						
American Legion Post 221	\$45	\$45	\$45			
Associates of Vietnam Veterans of America (x3)				\$150		
County Veterans Service Officers Association of New York (x3)				\$180		
County Veterans Service Officers Association of the State of New York	\$30	\$40	\$40			
National Association of County Veterans Service Officers x3				\$120		
National Association of County Veterans Service Officers, Inc.	\$60	\$60	\$60			
The American Legion (x3)				\$135		
National Association of County Veterans Service Officers x2					\$120	
County Veterans Service Officers Association of New York (x2)					\$90	
The American Legion (x2)					\$90	
Associates of VVA					\$50	
Weights & Measures Department						
N.Y.S. Weights & Measures Assoc.	\$75	\$75	\$25			
National conference of Weights & TBD	\$175	\$175	\$75		\$125	
NY State Weights & Measures Association					\$50	
National Conference of Weights & Measures.					\$75	
Whole Health						
American Public Health Association	\$750		\$750			
American Water Works Association	\$205	\$205	\$375			
Conference of Env Hlth Directors	\$30	\$30	\$40			
Empire State Safety Association		\$60	\$60			
Membership Dues				\$4,460	\$4,815	
MEMBERSHIP DUES-CSHCN				\$1,575	\$1,575	
MEMBERSHIP DUES-EI				\$1,575	\$1,575	
Membership Dues-HPP				\$1,500	\$1,500	
National Environmental Health Association	\$220	\$220	\$100			
National WIC Association & NYS WIC		\$300	\$300	\$300		
NYS Assoc. for Food Protection	\$40	\$40				
NYS Assoc. of County Health Officials	\$3,298	\$3,772	\$4,182			
NYS Perinatal Association			\$100	\$200		
NYS Public Health Association	\$250	\$500	\$500			
Rural Health Network (S2AY Network)	\$4,000	\$3,000	\$3,150			
Assoc. for the Treatment & Prev. of Sexual Abuse				\$500		

American Water Works Assoc., Conf. of Env. Health Directors, National Environmental Health Assoc., American Society of Civil Engineers					\$1,025
Integrity Partners & NYS Conference of Local MH Hygiene Directors					\$13,924
					\$15,749
MEMBERSHIP DUES-PICHC					\$480
<u>Workforce Development</u>					
Diversity Consortium of Tompkins County	\$80	\$80	\$80		
National Association of Workforce Boards	\$1,000	\$1,000	\$900		
New York State Association of Trng & Empl. Prof.	\$3,000	\$3,000	\$3,750		
NYATEP		\$220	\$220		
NYATEP - Annual Membership				\$3,750	\$3,750
SHRM		\$1,000	\$850		\$850
TBD				\$350	
International City/County Management Association - Chris/Diane					\$400
National Association of Benefits and Work Incentives Specialists					\$40
<u>Youth Services Department</u>					
Assoc of NYS Youth Bureaus				\$200	\$200
Association of NYS Youth Bureaus	\$200	\$200	\$200		
Executive Exchange				\$100	\$100
Executive Exchange Association of TC	\$100	\$100	\$100		

Chart of Accounts by Classification

Continued on next page

Expenses

ALL OTHER CONTR. SVCS.

54120 - LEGAL DEFENSE ATTY FEES
54411 - ROAD/BRIDGE CONTRACTS
54422 - EQUIPMENT MAINTENANCE
54423 - VENDOR RENTAL
54424 - EQUIPMENT RENTAL
54425 - SERVICE CONTRACTS
54435 - AIRP FOOD SERV/CONCESS
54491 - SUBCONTRACTS
54606 - ADM & OVERHEAD
54607 - PUBLIC WORKS ADMIN
54616 - ABTD SUPPORT SERVICES
54617 - COLLECTION SUPPORT SVCS
R54425 - SERVICE CONTRACTS
R54491 - SUBCONTRACTS

AUTOMOTIVE EQUIPMENT

52231 - VEHICLES
R52231 - VEHICLES

DEBT/CAPITAL

52101 - LAND ACQUISITION
54806 - CONTRIB TO RECYCL MAT MGT
54807 - CONTRIB TO TCHC RESERVE
56620 - TCA BLDG
56621 - 2004 REFUNDING
56622 - NEW FINANCINGS
56623 - 2014
56625 - 2006
56626 - 2004 REFUNDING B
56631 - LANDFILL CLOSURE
56634 - TC 3
56640 - COMPUTER
56642 - REFUNDING ESCROW
56645 - E 911
56650 - 2005
56660 - 2007
56675 - 2010
56690 - 2013
56691 - 2003 REFUNDING
56692 - 2012
56693 - BUILDING IMPROVEMENTS
56694 - 2013 REFUNDING
56695 - 2014 REFUNDING B
56696 - 2014 REFUNDING A
56697 - 2015
56698 - 2016
56699 - 2017
56700 - 2018
56701 - 2019 BOND PRINCIPAL
56702 - 2020 BOND PRINCIPAL
56703 - 2021 BOND PRINCIPAL
56704 - 2022 BOND PRINCIPAL
56705 - 2023 BOND PRINCIPAL
57700 - INTEREST 2018
57701 - INTEREST 2019
57702 - INTEREST 2020
57703 - INTEREST 2021
57704 - INTEREST 2022
57705 - INTEREST 2023
57720 - INTEREST TCA
57721 - INTEREST 2004 A
57722 - INTEREST NEW FINANCINGS
57723 - INTEREST 2014
57725 - INTEREST 2006
57726 - INTEREST 2004 B
57731 - INTEREST LANDFILL CLOSURE
57732 - INTEREST 2015
57734 - INTEREST TC 3
57735 - INTEREST 2015 A
57740 - INTEREST COMPUTER
57742 - INTEREST GIS PLANNING
57745 - INTEREST E 911
57750 - INTEREST 2005
57760 - INTEREST 2007
57775 - INTEREST 2010
57790 - INTEREST 2013
57791 - INTEREST 2003
57792 - INTEREST 2012
57793 - INTEREST BUILDING IMPROVE
57794 - 2013 INTEREST REFUNDING
57795 - INTEREST 2014 REF B
57796 - INTEREST 2014 REF A
57798 - INTEREST 2016

OTHER

54125 - INDIVIDUAL DEVELOPMENT ACCT
54401 - EMPLOYEE RECOGNITION
54402 - LEGAL ADVERTISING
54403 - MANDATE CONTINGENCY
54404 - PASS THRU EXPENSE
54405 - ATI SUPPORT
54407 - CHARGEBACKS
54408 - INDP LIVING
54414 - LOCAL MILEAGE
54416 - MEMBERSHIP DUES
54434 - RECRUITMENT
54436 - AIRPORT DAY
54439 - PRISONER CLOTHING
54444 - DEVELOPMENT GRANTS
54445 - INTERMUNICIPAL AGREEMENTS
54446 - TOWN SERVICES
54447 - PRINTING
54452 - POSTAGE
54462 - INSURANCE
54463 - RISK MANAGEMENT
54467 - OUTPATIENT MED CHGS
54468 - MENTAL HEALTH TRANSPORTS
54469 - BOARDING OF PRISONERS
54475 - FAC ENVIRONMENTAL TESTING
54479 - EXTRADITION
54480 - NEWSLETTER
54481 - PUBLIC INFORMATION
54483 - WITNESS FEES
54484 - DARE PROGRAM
54485 - CONFIDENTIAL INVESTIGATIO
54486 - SHARED COST INITIATIVE
54487 - TSA CONTRACT
54488 - TAXES
54489 - CREDIT CARD FEES
54492 - ROOM TAX RESERVE
54497 - STRATEGIC TOURISM PLAN
54499 - HEALTH FACILITY ASSESSMNT
54568 - RABIES CONTROL
54601 - RECISSION RELIEF
54605 - CENTRALLY DISTRIB. ITEMS
54618 - INTERDEPARTMENTAL CHARGE
54619 - ARTS & CULTL ORGS STABIL
54620 - BEAUTIFICATION, ART&SIGN
54621 - CAP-OPERATING TICKET CNTR
54622 - CAP-OPERATING ASSISTANCE
54623 - COMMUNITY CELEBRATIONS
54624 - PROJECT GRANTS
54625 - TOURISM CAPITAL GRANTS
54626 - MARKETING AND ADV GRANTS
54627 - FL TOURISM ALLIANCE
54628 - NEW TOUR INITIATIVE GRANT
54629 - DISCOVERY TRAIL
54630 - TOWN OF DRYDEN
54631 - RECOGNITION AWARDS
54632 - CVB
54651 - RENEWAL/REPLACEMENT COSTS
54666 - CITY S/TAX AGMT
54700 - PREVIOUS YRS ENCUMBRANCE
54801 - CONTRIBUTION TO INSURANCE
54802 - CONTRIBUTION TO CONSTRUCT
54803 - CONTRIBUTION TO HIGHWAY
54804 - CONTRIBUTION TO GENERAL
54805 - CONTRIBUTION TO EM
54808 - CONTRIBUTION TO DEBT SERV
54833 - HOUSEHOLD HAZARDOUS WASTE
54901 - MICRO-COMPUTER SERVICES
54905 - CENTRALLY DISTRIB ITEMS
56001 - PRINCIPAL PAYMENTS DEBT
56102 - MMIS MEDICAL ASSIST COPAY
56665 - MENTAL HEALTH
57001 - INTEREST PAYMENTS DEBT
57665 - INTEREST HS BLDG
59239 - CONSTRUCTION EXPENSE
R54444 - DEVELOPMENT GRANTS
R54625 - TOURISM CAPITAL GRANTS
R59239 - CONSTRUCTION EXPENSE

OVERTIME

51200 - OVERTIME PAY
51200049 - PROJECT ASSISTANT
51200051 - JTPA PARTICIPANT

57799 - INTEREST 2017
59199 - DEPRECIATION

EQUIPMENT

52125 - MECHANICAL EQUIPMENT
52202 - NETWORK COMPONENTS
52206 - COMPUTER EQUIPMENT
52210 - OFFICE EQUIPMENT
52211 - CHAIRS
52212 - DESKS, BOOKCASES
52214 - OFFICE FURNISHINGS
52219 - PERS UNITS
52220 - DEPARTMENTAL EQUIPMENT
52221 - SAFETY/RESCUE/EMERG EQUIP
52222 - COMMUNICATIONS EQUIP
52223 - NAVIGATION PROGRAM EQUIP
52230 - COMPUTER SOFTWARE
52234 - BLDG/GR MAIN EQUIPMENT
52235 - LAB EQUIPMENT
52236 - RECYCLING EQUIPMENT
52249 - EQUIPMENT RESERVE
52299 - EQUIPMENT
52720 - PREV YRS ENC EQUIPMENT
52999 - EQUIPMENT RESERVE
R52206 - COMPUTER EQUIPMENT
R52214 - OFFICE FURNISHINGS
R52220 - DEPARTMENTAL EQUIPMENT
R52221 - SAFETY/RESCUE/EMERG EQUIP
R52222 - COMMUNICATIONS EQUIP
R52230 - COMPUTER SOFTWARE

EXPENSES

59019 - TRANSFERS TO OTHER FUNDS
59509 - TRANSFERS TO CAPITAL PROJ
59901 - TRANSFERS TO OTHER FUNDS
59950 - TRANSFERS TO CAPITAL PROJ
R54319 - PROGRAM SUPPLIES

FRINGE

54904 - SUPPLEMENTAL BENEFITS
58800 - FRINGES
58810 - RETIREMENT
58820 - VOLUNTARY DEFINED CONTRIB
58830 - FICA
58840 - WORKERS COMP
58850 - TRANSIT PASS
58860 - HEALTH
58861 - PRESCRIPTION INS
58865 - DENTAL
58867 - BLUE 4U - OPT OUT/DECLINE
58868 - BLUE 4U WELLNESS
58870 - UNEMPLOYMENT
58871 - FMLA ADMIN
58874 - IME
58875 - EAP
58876 - WELLNESS PROGRAM
58877 - EMPLOYEE RECOGNITION
58878 - FLEXIBLE BENEFITS

HIGHWAY EQUIPMENT

52233 - HIGHWAY EQUIPMENT
R52233 - HIGHWAY EQUIPMENT

MAINTENANCE

54311 - MAINTENANCE
54470 - BUILDING REPAIRS
54476 - FACILITIES MAIN/REPAIR
R54470 - BUILDING REPAIRS

Mandate - Assigned Counsel

54121 - OTHER CT ORDERED EXPENSES

PROFESSIONAL SERVICES

54442 - PROFESSIONAL SERVICES
R54442 - PROFESSIONAL SERVICES

PROGRAM EXPENSE

54400 - PROGRAM EXPENSE
54809 - CONTRIB TO AIRPORT
R54400 - PROGRAM EXPENSE

RENT

54432 - RENT

ROLLOVER

54999 - ROLLOVER

TRAVEL TRAINING

54412 - TRAVEL/TRAINING

UTILITIES

54471 - ELECTRIC
54472 - TELEPHONE
54473 - HEAT
54474 - WATER/SEWER

VEHICLES FUEL AND MAINTENANCE

PREMIUM PAY

51300 - SHIFT PAY
51300307 - EM SERV DISP/CAD SYS SPEC

51200057 - PROFESSIONAL DEV
COORDINA
51200074 - ELECTION WORKER
51200075 - VOTING MACH TECH
51200077 - COMMUNICATION ASSISTANT
51200079 - CASE SUP GRADE A
51200082 - SR WEIGH SCALE OP
51200090 - GIS ANALYST/WEB DEVELOPER
51200095 - DIR-HLTH PROMO PRG
51200096 - WIC CLERK
51200098 - PUB SAFE SYS ADMIN
51200099 - ADMIN RECORDING CLK
51200135 - COMMUNICATIONS COORD
51200136 - CLEANING OPERATIONS SUPV
51200138 - RECRUITMENT
ADMINISTRATOR
51200141 - RECYCLING DRIVER
51200142 - RECYCLING OPERATIONS
SPEC
51200144 - YOUTH SERVICES ASSOCIATE
51200150 - BUDGET ANALYST
51200153 - PHLTH COMMUNICATION
COORD
51200154 - COMMUNITY HEALTH WORKER
51200156 - FISCAL MANAGER
51200157 - QUALITY DATA ANALYST
51200159 - MEDIA PRODUCTION ASSIST
51200170 - COMMUNITY PREPAREDNESS
CD
51200175 - DEP COMM ELECTIONS
51200203 - CONFIDENTIAL INVESTIGATOR
51200204 - COMMUNICATIONS SPECIALIST
51200209 - HLTH NEIGHBOR EDUC COORD
51200210 - MOT. VEH. BUR. SUPR.
51200212 - CHIEF DEPUTY CLERK LEGISL
51200214 - INFORMATION AIDE
51200216 - HR SYSTEMS & PROGRAM
ADMI
51200218 - SR COMMUNITY HLTH NURSE
51200231 - ASST DISTR ATTNV - LVL1
51200237 - DIR MENT.HLT CLIN
51200259 - PROBATION SYSTEM ANALYST
51200261 - COMPLIANCE PROGRAM
COORD
51200291 - MGR TALNT ACQUIRE & ENGAGE
51200297 - EMP SAFETY & HEALTH COOR
51200307 - EM SERV DISP/CAD SYS SPEC
51200311 - SECRETARY, DA
51200312 - PARALEGAL TO CA
51200313 - EMPLOYEE BENEFITS COORD
51200316 - EXEC ASST TO C/ADM
51200317 - EMPLOYEE BENEFITS ASSIST
51200318 - ACCOUNT CLERK/TYPIST
51200320 - SR ACCT CLERK/TYPIST
51200326 - ADMIN ASSISTANT
51200330 - SECRETARY
51200331 - PAYROLL COORDINATOR
51200332 - HUMAN RESOURCES
ASSOCIATE
51200333 - PERSONNEL ASST
51200334 - PRIN ACCT CLERK/TYPIST
51200335 - SEC TO COUNTY ADMIN
51200337 - SEC/PARALEG AIDE CA
51200338 - CONTRACTS COORD
51200340 - PUBLIC INFO OFFICER
51200341 - ADMIN SERVICES COORD
51200342 - VICTIM & RECOVERY SPEC
51200344 - PERSONNEL ASSOC
51200345 - EMPLOYEE LEAVE ASSOC
51200349 - PAYROLL SPECIALIST
51200351 - DEP CLERK, LEGISLA
51200352 - EXT ASST TO SHERIFF
51200356 - SEC/PARA AID TO DA
51200357 - PERS ASST TRAIN
51200358 - DISPATCH SUP/CAD SYS SPEC
51200360 - ADMIN SPECIALIST
51200362 - INFORMATION AIDE
51200365 - REGISTERED
NURSE(PERDIEM)
51200366 - DRIVER
51200367 - PUBLIC HEALTH FELLOW
51200369 - PUBLIC HEALTH GRAD FELLOW
51200370 - COMMUNITY HEALTH CORD
51200376 - SR HVAC SYSTEMS TECH
51200378 - HOME HLTH-PERS CARE AID
51200379 - LICENSED CLINICAL THRPIST
51200380 - FINANCIAL ACCOUNTS PAYABL
51200381 - EMPLOYEE LEAVE ADMINISTRA

51300358 - DISPATCH SUP/CAD SYS SPEC
51300401 - CORRECTIONS CORP.
51300402 - DISPATCHER
51300403 - COOK (JAIL)
51300406 - CORRECTIONS OFFICER
51300407 - CORRECTIONS OFFICER (PT)
51300411 - CORRECTIONS SGT
51300412 - SGT-DEPUTY SHERIFF
51300413 - CRIM. INVESTIGATOR
51300417 - SR. CRIM. INVES
51300419 - DEPUTY SHERIFF
51300420 - DEPUTY SHERIFF (PT)
51300421 - HEAD COOK, JAIL
51300428 - LIEUTENANT DEPUTY SHERIFF
51300518 - SENIOR CLERK
51300551 - EMERG SVCS DISP
51300586 - DEP DIR OF AIRPORT OP/ARF
51300678 - TELE COMM TECH
51300751 - SR EMERG SVC DIS
51300769 - CA DISP SYS COORD
51300794 - SYSTEMS MGR
51300797 - DISPATCH SUPERVISOR
51300801 - CLEANER
51300802 - GUARD
51300803 - SENIOR CLEANER
51300804 - SEASONAL WORKER
51300806 - LABORER
51300809 - MOTOR EQUIP OPER
51300810 - HEAVY EQUIP OPER
51300812 - WELDER
51300813 - SIGN MECHANIC
51300817 - AIRPORT MAINT SUPER
51300818 - RECYCLING ASSISTANT
51300822 - ELECTRICIAN
51300825 - SR HI CREW SUPER
51300840 - BRIDGE MECHANIC
51300841 - HIGHWAY CREW SUPV
51300849 - HEAVY EQUIP MECH
51300851 - AIRPORT TER SRV COOR
51300855 - PAINTER/MECHANIC
51300856 - EQUIPMENT SVC TECH
51300857 - AIR FIRE OP TECH
51300858 - AIR FIRE OP TECH TR
51300866 - SR SIGN MECHANIC
51300868 - WST RED& REC SPEC
51300870 - AIR OPS/ARFF CF
51300871 - EQUIP SERV/PARTS RM TECH
51400 - DISABILITY PAY
51400999 - DISABILITY
51500 - OTHER PAY 207C
51500219 - UNDERSHERIFF
51500294 - PROGRAM DIRECTOR CSS
51500406 - CORRECTIONS OFFIC.
51500411 - CORRECTIONS SGT
51500412 - SGT-DEPUTY SHERIFF
51500413 - CRIM INVESTIGATOR
51500419 - DEPUTY SHERIFF
51600 - LONGEVITY
51700 - PREMIUM PAY
54303 - OFFICE SUPPLIES
54304 - CLEANING SUPPLIES
54305 - CLIENT TRANSPORTATION
54306 - AUTOMOTIVE SUPPLIES
54307 - ELECTRICAL SUPPLIES
54310 - AUTOMOTIVE FUEL
54312 - HIGHWAY MATERIALS
54313 - PHOTOGRAPHY SUPPLIES
54319 - PROGRAM SUPPLIES
54330 - PRINTING
54332 - BOOKS
54333 - EDUCATION AND PROMOTION
54336 - SMAL TOOL ALLOWANCE
54340 - CLOTHING
54342 - FOOD
54346 - NAVIGATION
54347 - AMMUNITION
54352 - DENTAL
54353 - BIOLOGICALS
54354 - MEDICAL SUPPLIES
54357 - COMPOST MATERIALS
54358 - RECYCLABLES
R54312 - HIGHWAY MATERIALS
R54333 - EDUCATION AND PROMOTION
R54340 - CLOTHING
R54347 - AMMUNITION

51200383 - DEPUTY ARFF CHIEF/SERCURI
51200386 - ENVIRO HEALTH SPECIALIST
51200387 - ENVIRONMENTAL HEALTH
TECH
51200388 - SR ENVIRO HEALTH SPECLIST
51200390 - PROJECT MANAGER II
51200401 - CORRECTIONS CORP
51200402 - DISPATCHER
51200403 - COOK (JAIL)
51200404 - PUB HLTH PREP COORD
51200406 - CORRECTIONS OFFICER
51200407 - SET UP ACCOUNT
51200410 - PRIN MOTOR VEHICLE EXAMIN
51200411 - CORRECTIONS SGT
51200412 - SGT-DEPUTY SHERIFF
51200413 - CRIM. INVESTIGATOR
51200417 - SR. CRIM. INVEST.
51200419 - DEPUTY SHERIFF
51200420 - DEPUTY SHERIFF (PT)
51200421 - HEAD COOK, JAIL
51200424 - CIVIL/ACCT PER CLERK
51200425 - SECRETARY
51200428 - LIEUTENANT DEPUTY SHERIFF
51200429 - ACCT CLERK/TYPIST
51200430 - SR CIVIL/ACCT PER CLERK
51200431 - KEYBOARD SPEC
51200444 - CIVIL ENGINEER I
51200446 - ENGINEERING TECH III
51200449 - WASTE REDUCTN RECYC
CORD
51200452 - FORENSIC COUNSLR TRAINEE
51200454 - EMERG SVCS DISP TRAINEE
51200455 - DESCRIPTION PENDING
51200456 - DESCRIPTION PENDING
51200457 - DESCRIPTION PENDING
51200458 - DESCRIPTION PENDING
51200459 - DESCRIPTION PENDING
51200460 - DESCRIPTION PENDING
51200461 - DESCRIPTION PENDING
51200463 - DESCRIPTION PENDING
51200464 - DESCRIPTION PENDING
51200466 - DESCRIPTION PENDING
51200468 - DESCRIPTION PENDING
51200469 - SEASONAL WORKER II
51200471 - HEAD MOTOR VEH EXAMINER
51200472 - SPECIAL PATROL OFFICER
51200479 - ASST COMM CENTER MNGR
51200500 - REAL PROP SYS SUPR
51200503 - CLERK
51200504 - ACCOUNT CLERK
51200505 - MTR. VEH. EXAM
51200506 - RECEPTIONIST
51200507 - KEYBOARD SPECIALIST
51200511 - CASE AIDE
51200513 - ACCOUNT CLERK/TYPIST
51200515 - GIS TECHNICIAN/WEB DEVEL
51200517 - OUTREACH WORKER
51200518 - SENIOR CLERK
51200519 - SENIOR TYPIST
51200521 - PROGRAM AND OUTREACH
SPEC
51200529 - SR ACCOUNT CLERK/TYPIST
51200530 - INFO SEC COMPLIANCE OFFIC
51200531 - ADMIN ASSISTANT LEVEL 1
51200533 - ADMIN ASST LEVEL 2
51200535 - ADMIN. ASSISTANT
51200538 - SOC. WEL. EXAM.
51200540 - ADMIN ASSISTANT LEVEL 3
51200541 - ADMIN ASST LEVEL 4
51200547 - OMBUDS PROG & OUTRCH
SPEC
51200548 - NURSE PRACTITIONER IN PSY
51200551 - EMERG SVCS DISP
51200554 - PUBLIC HEALTH TECH
51200558 - SR. SOC. WEL. EXAM.
51200559 - AGING SVCS SPECIAL.
51200561 - MH COURT RESOURCE COORD
51200562 - CASEWORKER
51200565 - REG. PROF. NURSE
51200571 - AGING SVCS PLANNER
51200575 - REHABILITATION SPECIALIST
51200577 - ASST REL PROP APPR
51200579 - PHYS. THERAPIST
51200580 - COMM HEALTH NURSE
51200581 - SR. CASEWORKER
51200585 - PROBATION OFFICER
51200586 - DEP DIR OF AIRPORT OP/ARF

51200589 - QUAL ASSURANCE/IMPROVE CO

51200590 - PLANNER
51200591 - COM MENT HLT NURSE
51200594 - CASE SUPERVISOR
51200595 - PUB HEALTH SANIT.
51200597 - SR. PROB. OFFICER
51200598 - WIC PROG. DIR.
51200599 - PSYCH. SOC. WORKER
51200601 - SUPV COMM HLTH NUR
51200602 - DEP DIR OF AIRPORT ADMIN
51200603 - EMPLOYMENT SPECIALIST
51200607 - SR PUB HLTH SANIT
51200609 - SR.PLANNER
51200611 - SUPV. PSYCHOLOGIST
51200612 - SR. COMMUNITY MH NURSE
51200614 - BUYER
51200621 - CONT TREATMT SPEC
51200622 - PROGRAMMER/ANALYST
51200630 - PURCHASING CLERK
51200632 - WRK. PRJ. SUPV.
51200636 - GIS ADMINISTRATOR
51200637 - SYSTEMS ANALYST TECH
51200638 - MICROCOMPUTER SPEC
51200639 - EDUC. & OUTREACH COORD
51200640 - PUBLIC HEALTH ENG
51200647 - BILLING COORD/SYSTEMS ADM
51200650 - SECURITY OFFICER
51200653 - CLINIC SUPERVISOR
51200655 - PROGRAM MGMT SPEC
51200656 - TEAM LEADER
51200658 - SR. FINANCE INVEST.
51200670 - PROGRAM COORD AC
51200671 - SECRETARY
51200672 - PLANNER/EVALUATOR
51200673 - PRIN ACCT CLK TYP
51200674 - ADMIN COORDINATOR
51200675 - FORENSIC COUNSEL
51200678 - TELE COMM TECH
51200679 - SR PLANNER - ENERGY SPEC
51200682 - ENVIRON PLANNER
51200684 - PLAN ANALYST
51200685 - PRINC RECORD CLERK
51200687 - RECORDING CLERK
51200690 - SR RECORDING CLERK
51200691 - SR ELECTIONS CLERK
51200694 - CIRCUIT RIDER PLNR
51200697 - SR. PSYCH. SOC. WORKER
51200707 - JAIL NURSE
51200709 - REAL PROP. APPRAISER
51200711 - COORD COMM YOUTH
51200713 - GIS TECH
51200714 - GIS ANALYST
51200716 - HLTH ED PROMO DIR
51200717 - COMM DEV PLANNER
51200719 - SYSTEMS ANALYST
51200725 - SYSTEMS ADMINISTRATOR
51200726 - WEIGH SCALE OPER
51200727 - WGTS & MEAS INSPEC
51200730 - REAL PROP SYS SPEC
51200731 - ADMIN COMPUTER ASST
51200732 - GIS PROJECT LEADER
51200735 - VALU SPECIALIST
51200738 - NET/SYSTEMS/ADMIN
51200739 -
TELECOM/PROGRAMMING/ADMIN
51200741 - FACIL & SECURITY MGR
51200744 - EX ASST COMM ELEC
51200750 - CASEWORK ASST
51200751 - SR EMERG SVC DIS
51200754 - ADMIN SVC COORD
51200757 - SPEC ED COORD
51200761 - WORKFORCE DEV SPEC
51200764 - CAPITAL PROGRAM
COORDINAT
51200766 - FINANCIAL SYSTEMS ADMIN
51200769 - CA DISP SYS COORD
51200771 - COM & ADMIN COORD
51200777 - SOLID WASTE ASSISTANT
51200778 - PRIN PLANNER
51200781 - TRAN WRKFORCE COOR
51200783 - TRANS WKFORCE SPEC
51200784 - PC TECH/WEB DEV
51200786 - DIV COORD TRNE
51200789 - MAIL & REC CLERK
51200790 - WORKFORCE DEVEL COORD
51200792 - E 911 PROG SPEC
51200793 - SEN VOTG MC TEC

51200794 - SYSTEMS MGR
51200796 - SENIOR VAL SPEC
51200797 - DISPATCH SUPERVISOR
51200799 - SR MOTOR VEH EXAM
51200801 - CLEANER
51200802 - GUARD
51200803 - SENIOR CLEANER
51200804 - SEASONAL WORKER
51200805 - MAINTENANCE WORKER
51200806 - LABORER
51200808 - SR HEAVY EQUIPMENT MECHAN

51200809 - MOTOR EQUIP OPER
51200810 - HEAVY EQUIP OPER
51200812 - WELDER
51200813 - SIGN MECHANIC
51200814 - SOL WASTE OP SPEC
51200817 - AIRPORT MAINT SUPER
51200818 - RECYCLING ASSISTANT
51200822 - ELECTRICIAN
51200823 - CLEANING SUPER
51200825 - SR HI CREW SUPER
51200831 - RECYCLING SPEC
51200835 - ENGINEERING TECH
51200837 - ASSOC CIVIL ENG
51200840 - BRIDGE MECHANIC
51200841 - HIGHWAY CREW SUPV
51200842 - CIVIL ENGINEER
51200849 - HEAVY EQUIP MECH
51200850 - HIGHWAY TECHNICIAN
51200851 - AIRPORT TER SRV COOR
51200852 - ARCHITECT DESIGNER
51200853 - FISCAL COORDINATOR
51200854 - SW ENFORCEMENT OFF
51200855 - PAINTER/MECHANIC
51200856 - EQUIPMENT SVC TECH
51200857 - AIR FIRE OP TECH
51200858 - AIR FIRE/OP TECH TR
51200861 - GEN MAINT SUPER
51200862 - HVAC SYS TECH
51200863 - MAINT MECHANIC
51200864 - CARPENTER
51200865 - FAC SHOPKEEPER
51200866 - SR SIGN MECHANIC
51200867 - ASST RECYCLING SPEC
51200868 - WST RED REC & REC SPEC
51200870 - AIR OPS/ARFF CF
51200871 - EQUIP SER/PART RM TECH
51200872 - SR ENGINEERING TECHNICIAN

Revenue

DESCRIPTION PENDING

45039 - TASC CONTRIBUTION
45731 - BANS REDEEMED FROM APPROV
45785 - INSTAL PURCHASE DEBT

FEDERAL AID

44089 - OTHER FEDERAL AID
44097 - FEDERAL AID CAPITAL PROJ
44145 - SAMSHA
44389 - OTHER PUBLIC SAFETY AID
44391 - CNR/INMATE MEALS
44392 - AIRPORT SECURITY/TSA
44401 - FED AID PUBLIC HEALTH
44402 - WIC
44447 - PHC-CASE MANAGEMENT
44451 - MEDICAID ADMIN/FED.
44472 - PROGRAMS FOR AGING
44489 - FED AID OTHER HEALTH
44490 - FED AID MH
44492 - HOMELESS
44495 - OASAS, FEDERAL
44589 - FEDERAL AID, BRIDGES
44592 - FEDERAL AID AIRPORT
44594 - FED AID MASS TRANSIT
44601 - MEDICAL ASSISTANCE
44609 - AFDC
44610 - DSS ADM
44611 - FOOD STAMPS
44612 - DETENTION PREVENTION
44613 - HOME RELIEF
44615 - FFFS
44619 - CHILD CARE
44623 - JUVENILE DELIQUENTS
44635 - JOBS
44640 - FEDERAL SAFETY NET
44641 - HEAP
44643 - FED: FOOD ASST. PROGRAM
44661 - F&CS BLOCK GRANT
44670 - SERVICES FOR RECIPIENTS
44689 - OTHER SOCIAL SERVICES
44700 - REPAY ECON DEV LOANS
44772 - OFA FEDERAL AID
44780 - FED AID WIB ADMIN STIMULU
44782 - FED AID WIA ADULT STIMULU
44783 - FED AID WIA YTH STIMULUS
44784 - FEDERAL AID WIOA - NDWG
44788 - SNAP
44789 - SUMMER FEEDING PROGRAM
44790 - FEDERAL AID JOB TRAINING
44792 - FEDERAL AID, WIA ADULT
44793 - FEDERAL AID, WIA YOUTH
44794 - FEDERAL AID, WIA DW
44795 - FEDERAL AID, TANF SUM YTH
44796 - FEDERAL AID, EMERGENCY DW
44797 - FEDERAL AID, TAA
44820 - PROGRAMS FOR YOUTH
44902 - FED AID, PLANNING STUDIES
44910 - HUD HOMEOWNERSHIP
44959 - FEDERAL AID
44960 - EMERGENCY DISASTER ASST
44999 - FEDERAL AID
R44594 - FED AID MASS TRANSIT - PY

FINES AND FORFEITURES

42610 - FINES, FORFEITURES, BAILS
42611 - FINES & PENALTIES
42615 - STOP DWI FINES
42625 - FORFEITURE/STATE - RSTD
42626 - FORFEITURE/FEDERAL - RSTD

INTERFUND REVENUES

42801 - INTERFUND REVENUES
42802 - INTERFUND REV VEHICLE SER
42822 - TRANSFER FROM COUNTY ROAD
42899 - INTERFUND REVENUES
42966 - TC3 PAYMENT
42970 - MENTAL HEALTH BUILDING
42976 - E 911
45031 - INTERFUND(A)
45710 - BONDS
45730 - BANS
45791 - 04 REFUND BONDS ESCROW

INTERFUND TRANSFER

45032 - INTERFUND(CT)
45033 - INTERFUND(CL)

NON PROPERTY TAXES

41107 - SALES TAX 3%- TOWNS
41108 - SALES TAX 1% -TOWNS
41109 - SALES TAX 1%-CITY
41110 - SALES TAX 3%
41111 - SALES TAX 1%
41113 - ROOM TAX
41114 - INT & PENTALITIES ROOM TAX
41115 - NON PROP TAX REDUCE TWN
41116 - TAX ON ADULT-USE CANNABIS
41136 - AUTOMOBILE USE TAX
41140 - E911 SURCHG
41187 - MORTG REC TAX--CONTR
41188 - MORTGAGE REC TAX- DIRECT
41189 - DEED TRANSFER TAX

OTHER REVENUES

41772 - AIRPORT DAY
42070 - CONTRIB FR PRIV AGENCIES
42075 - DEPARTMENTAL CHARGES
42089 - RECREATION CHARGES
42115 - PLANNING FEES
42130 - SW ANNUAL FEE
42131 - DISPOSAL FEES
42132 - DEPOT FEES
42133 - SWAF DELINQUENT
42134 - PUNCH CARD CHARGES
42135 - FINANCE CHARGE
42136 - SEPTAGE CHRGS
42137 - SW DISPOSAL COUPONS
42138 - SW BIN SALES
42139 - RECYCLING
42140 - DROP OFF FEES
42189 - OTHER HOME & COMM SERVICE
42799 - MISCELL LOCAL SOURCES

REAL PROPERTY TAX ITEMS

41001 - REAL PROPERTY TAXES
41051 - GAIN FROM SALE TAX PROP
41081 - PYMTS IN LIEU TAXES
41082 - USE OF RESERVES
41084 - USE OF ROLLOVER
41090 - INT & PENALTIES PROP TAXE
41091 - TAX INSTALL SERVICE CHARG

SALE OF PROPERTY/COMPEN F

42650 - SALE OF SCRAP
42652 - SALE OF FOREST PRODUCTS
42655 - MINOR SALES, OTHER
42660 - SALE OF REAL PROPERTY
42665 - SALE OF EQUIPMENT
42680 - INSURANCE RECOVERIES
42681 - LEGAL SETTLEMENTS

STATE AID

43001 - STATE REVENUE SHARING
43016 - CASINO LIC FEE/GAMING REV
43021 - COURT FACILITIES AID
43030 - DA SALARY
43070 - EMPIRE ST DEV - CESSATION
43089 - OTHER STATE AID
43277 - PRESCHOOL SPECIAL EDUCATI
43306 - ST AID HOMELAND SECURITY
43310 - PROBATION SERVICES
43315 - NAVIGATION
43330 - COURT SECURITY REIMB
43389 - OTHER PUBLIC SAFETY
43390 - REIMB STATE PRISONERS
43391 - CNR/INMATE MEALS
43401 - PUBLIC HEALTH WORK
43411 - E1 AND CHILD FIND
43448 - PHCP TREATMENT
43449 - EARLY INTERVENTION
43465 - NYS RTA REIMBURSE
43481 - KENDA'S LAW
43482 - SUPERVISED OUTPATIENTS MH
43483 - DRUG FREE RESIDENTIAL MH
43484 - OMH COMMISSIONERS PERFORM
43485 - OMH COM REINVESTMETN
43486 - OMH FLEX
43488 - ICM MH
43489 - OTHER HEALTH INCOME
43490 - KENDRA'S LAW
43491 - MH OT620
43493 - MENTAL RETARDATION OT 620
43494 - MH OMR 620

45034 - INTERFUND H
45035 - INTERFUND (D)
45036 - INTERFUND(CD)
45037 - INTERFUND(DM)
45038 - INTERFUND(V)
INTERGOVERNMENTAL CHARGES
42215 - ELECTION EXPENSE INCOME
42222 - PARTICIPANT ASSESSMENTS
42225 - LOCAL REVENUE (FEDERAL)
42226 - SALE OF SUPPLIES
42228 - DATA PROCESSING
42229 - TELECOMMUNICATIONS
42238 - COMMUNITY COLLEGE CHRGS
42260 - SHERIFF OTHR GOVTS
42268 - DOG CONTROL
42280 - HEALTH OTHR GOVTS
42302 - SNOW REMOVAL
42372 - PLANNING OTHR GOVTS
LICENSE & PERMITS
42545 - LICENSES
42590 - PERMITS
LOCAL REVENUES
41100 - REAL PROPERTY TAX ITEMS
41230 - TREASURER FEES
41232 - FORECLOSURE FEES
41235 - TAX ADVERTISING
41240 - COMPTROLLER FEES
41250 - ASSESSORS FEES
41255 - CLERK FEES
41256 - MOTOR VEHICLE USE FEE
41260 - PERSONNEL FEES
41270 - SHARED SERVICE CHARGES
41271 - SHARED SERV CHRGS H INS
41273 - SHARED SERV CHRGS SUPP BF
41289 - OTHER GEN GOVERNMENT
41510 - SHERIFF FEES
41515 - ATI FEES
41525 - PRISONER CHARGES
41580 - PROBATION RESTITUTION
41589 - OTHER PUB SAFE DEPART INC
41601 - PUBLIC HEALTH FEES
41603 - CLINIC FEES
41605 - CHRGS CARE OF HANDICAPPED
41607 - MEDICAID INS PYMTS
41608 - MEDICAID CHHA - MOMS
41609 - MATERNAL CHILD OFFC VISIT
41610 - HOME NURSING CHGS
41611 - HOME CARE CHARITY CARE
41612 - CARE AT HOME
41613 - MATERNAL CHILD HOME VISIT
41614 - TB DOT
41615 - LAB FEES
41616 - HLTH EDUCATION REVENUES
41620 - MENTAL HEALTH FEES
41621 - SKYLIGHT FEES
41623 - MH CSS FEES
41632 - MH ICM FEES
41650 - PERS CHGS
41655 - COFA COST SHARE
41688 - IMMUNIZATION CHGRS
41689 - OTHER HEALTH CHGS
41690 - DENTAL PROGRAM
41770 - LANDING FEES CHGS
41771 - APRON FEES
41774 - CONCESSIONS
41780 - FUEL FARM COMMISSIONS
41789 - PFC - PASSENGER FAC CHGS
41792 - TRANSIT INCOME
41801 - REPAY MEDICAL ASSISTANCE
41809 - REPAY AFDC
41810 - MEDICAL INCENTIVE EARNING
41811 - CHILD SUPPORT INCENTIVE
41819 - REPAY CHILD CARE
41823 - REPAY JUVENILE DELQ
41840 - REPAY HOME RELIEF
41841 - REPAY HEAP
41842 - REPAY EMERGENCY AID
41848 - REPAY BURIALS
41855 - DAY CARE
41870 - REPAY PURCHASE OF SERV.
41880 - SOCIAL SERVCS RECOVERY CH
41894 - SOCIAL SERVICES CHARGES
41962 - INSPECTION FEES
41972 - CHGS-PROGRAMS FOR AGING
41989 - OTHER ECON ASST
42170 - CD PROGRAM INCOME (ED)
MISCELL LOCAL SOURCES
43495 - MH DAAA
43497 - MH CSS
43499 - OMH CONTRACT REVENUE
43501 - CHIPS
43502 - MICA
43589 - BRIDGES
43592 - DOT GRANTS
43594 - MASS TRANSIT
43601 - MEDICAL ASSISTANCE
43602 - MMIS
43606 - ADULT FAMILY HOMES
43609 - AFDC
43610 - DSS ADM
43611 - FOOD STAMPS
43612 - DETENTION PREVENTION
43613 - HOME RELEIF
43615 - JOBS ADM
43616 - LOCAL ADMINISTRATION FUND
43619 - CHILD CARE
43623 - JUVENILE DELINQUENTS
43635 - JOBS
43640 - STATE SAFETY NET
43642 - EMERGENCY ASST
43643 - STATE; FOOD ASST. PROGRAM
43648 - BURIALS
43650 - STATE 65% NET OF FED
43655 - NYSCCBG
43661 - F&CS BLOCK GRANT
43670 - SERVICES FOR RECIPIENTS
43671 - PYS SERVICE FOR RECEIPIEN
43710 - STATE AID - VETERANS SVCS
43715 - STATE AID - TOURISM PROMO
43790 - STATE AID JOB TRAINING
43803 - PROGRAMS FOR AGING
43808 - OFA STATE AID
43820 - PROGRAMS FOR YOUTH
43897 - ST AID - CULT & RECR CAP
43959 - STATE AID PLANNING
43960 - EMERGENCY DISASTER ASST
43989 - OTHER HOME/COMMUNITY SVCS
43997 - HOME & COMM SVCS CAP GTS
43999 - STATE AID
R43594 - STATE MASS TRANSIT - PY
USE OF MONEY & PROPERTY
42401 - INTEREST & EARNINGS
42410 - RENTS
42411 - CD PROGRAM INCOME(HO)
42421 - LEASE PMT COLL.-PRINCIPAL
42422 - LEASE PMTS COLL.-INTEREST
42450 - COMMISSIONS
42701 - REFUND OF PRIOR YR EXPENS
42702 - ATI PROGRAM
42705 - GIFTS & DONATIONS
42706 - DARE DONATIONS
42710 - PREMIUM ON OBLIGATIONS
42770 - OTHER MISCELL REVENUES
42771 - INTERDEPARTMENT REVENUE
42773 - SECURITY SYSTEM
42796 - APPROPRIATED FUND BALANCE
42797 - OTHER LOCAL GOVT CONTRIBU

NYS/Functional Units by Department/Agency (with Mandate Class)

NYS/Functional Unit and Account titles are presented here as they appear in Tompkins County's Financial System, where, due to character limits in title fields, they are often heavily abbreviated and/or truncated.

DISCRETIONARY**Airport**

5610 - AIRPORT
5615 - AIRPORT CUSTOMS FACILITY

Assigned Counsel

1170 - PLNG. & COORD.(LEG.DEF.)
1172 - SCHUYLER CTY PLNG & COORD

Capital Program

9576 - CONTRIB. TO CONSTRUCTION

Cooperative Extension

2981 - COOPERATIVE EXTENSION

County Administration

1230 - COUNTY ADMINISTRATION
1235 - OCCUPATL HEALTH & SAFETY
1236 - WDIC
1237 - COMMUNITY JUSTICE CENTER
1238 - EQUITY AND DIVERSITY PROG
1988 - PUBLIC INFORMATION
1989 - RISK MANAGEMENT
4220 - NARCOTICS ADDCTION CONTRL

County Attorney

1420 - COUNTY ATTORNEY

County Historian

7520 - COUNTY HISTORIAN
7521 - HISTORICAL COMMISSION

County Office for the Aging

6769 - FAMILIES FIRST/CARES
6771 - LTC OMBUDSMAN
6772 - TITLE III-B
6774 - WIN WELLNESS AND NUTRITION
6776 - NUTRITION FOR THE ELDERLY
6777 - CSEP
6778 - HEAP
6780 - EISEP
6781 - TITLE III-E
6782 - CARE GIVERS TRAINING
6784 - NUTRITION SERVICES INCENTIVE PROGRAM
6787 - PERS
6788 - MIPPA
6793 - HEALTH INSURANCE COUNS.
6795 - TITLE III D/HEALTH PROMO.
6796 - TOMPKINS COUNTY MATERIALS
6797 - NEW YORK CONNECT
6798 - UNMET NEEDS (OFA)

Department of Social Services

6130 - LOCAL EMERGENCY

Emergency Response

3410 - FIRE & DISASTER COORD.
3417 - EMERGENCY RESPONSE GRANTS
3418 - RAPID MEDICAL RESPONSE

Emergency Response Projects

3405 - EQUIPMENT R&R 2021-25

Facilities

1620 - BLDG. & GRND. MAINTENANCE
1622 - TIOGA STREET PROPERTIES

Finance

1310 - TREASURY
1315 - ACCOUNTING
1345 - PURCHASING
1950 - TAXES ON CO. OWN. PROP.

General Fund Interfund Contributions

9502 - CONTRIBUTION TO COMM DEV
9503 - CONTRIBUTION TO CT FUND
9505 - CONTRIBUTION TO DM FUND
9513 - CONTRIBUTION TO CL FUND
9522 - CONTRIBUTION TO D FUND
9525 - CONTRIBUTION TO EM FUND

Highway and Highway Machinery

3310 - TRAFFIC CONTROL
5010 - COUNTY ROAD ADMIN.
5110 - MAINT. ROADS & BRIDGES
5111 - BRIDGES
5130 - HIGHWAY MACHINERY
5142 - SNOW REMOVAL COUNTY

Human Rights, Office of

8040 - HUMAN RIGHTS

Human Services Coalition Agencies

6305 - BASIC SUBSISTENCE

Human Services Coalition Agency Services

4080 - HEALTH PLANNING COUNCIL
6308 - HSC PLANNING & COORD.
6311 - HSC INFO. & REFERRAL

Information Technology Services

1680 - INFORMAT. TECH. SERVICES
1683 - GIS

LOCALLY MANDATED RESPONSIBILITIES**Assessment**

1355 - ASSESSMENT

Board of Elections

1450 - BOARD OF ELECTIONS
1451 - ELECTIONS EXPENSE

County Clerk and Motor Vehicles

1410 - COUNTY CLERK
1411 - MOTOR VEHICLES
1460 - RECORDS MANAGEMENT

Department of Social Services

6010 - PLNG. & COORD. (DSS)

District Attorney

1165 - DISTRICT ATTORNEY

Human Resources

1430 - PERSONNEL
1987 - INSERVICE TRAINING

Planning and Sustainability, Department of

8687 - CDBG MICROENTERPRISE

Probation

3140 - PLNG. & COORD. (PROBAT.)
3141 - ALTERNATIVES TO INCARC.
3142 - PROBATION INTAKE/INVESTIG
3990 - DRUG COURT SUPP GRNT 2018
3991 - DRUG COURT SUPP GRNT

Rural Library Services

7410 - LIBRARIES

Sheriff's Office - Road

3110 - CIVIL

SPCA

3520 - ANIMAL CONTROL

Tompkins County Public Library

7411 - PUBLIC LIBRARY

Veterans Service Agency

6510 - VETERANS SERVICE AGENCY

Weights and Measures

3630 - WEIGHTS & MEASURES

Whole Health

4010 - PH ADMINISTRATION
4012 - WOMEN, INFANTS & CHILDREN
4015 - VITAL RECORDS
4016 - COMMUNITY HEALTH
4090 - ENVIRONMENTAL HEALTH
4095 - PUBLIC HEALTH STATE AID

MANDATE**Assigned Counsel**

1171 - DEFENSE OF INDIG. ATTYS.

Department of Social Services

6055 - DAYCARE
6070 - PURCHASE OF SERVICES
6100 - MEDICAID
6101 - MEDICAL ASSISTANCE
6106 - SPEC. NEEDS ADULT FAM.
6109 - FAMILY ASSISTANCE
6119 - CHILD CARE
6123 - DELINQUENT CARE
6129 - STATE TRAINING SCHOOLS
6140 - SAFETY NET
6141 - FUEL CRISIS ASSIST. STATE
6142 - EMERG. AID TO ADULTS

Outside Colleges

2490 - COMM.COLL.O'SIDE COUNTY

Sheriff's Office - Jail

3151 - MEDICAL AND BOARDING

Whole Health

2960 - PRESCHOOL SPECIAL EDUCATI
4017 - MEDICAL EXAMINER PROGRAM
4054 - EARLY INTERV (BIRTH-3)

OTHER FIXED COSTS**Airport Projects**

5601 - AIRPORT IMPROVEMENTS
5605 - GA CUSTOMS BUILDING CONST
5640 - R & R EQUIPMENT
5645 - EAST HILL HANGER REHAB
5695 - ARFF/SRE BUILDING
5700 - REHAB TERMINAL APRON P
5701 - TAXIWAY A REHAB CACO

Capital Program

1698 - CAPTAL RESERVES
1699 - MISCELLANEOUS BLDG PROJ
9961 - CONTRIB. TO DEBT SERVICE

Contingent Fund

1990 - CONTINGENT FUND

County Wide Services

1985 - DISTRIBUTION OF SALES TAX
6901 - COUNTY/CITY PROGRAM

Insurance Reserve

9904 - SELF INSURANCE RESERVE

Ithaca Tompkins Transportation5657 - 20/21 FTA
5659 - 21/22 FTA
5660 - 22/23 FHWA
5661 - 22/23 FTA
5662 - 23/24 FHWA
5663 - 23/24 FTA
5664 - 24/25 FHWA
5665 - 24/25 FTA**Legislature**1010 - LEGISLATURE
1040 - CLERK, LEGISLATURE
1920 - MUNICIPAL DUES**Memorial Celebrations**

7550 - CELEBRATIONS

Offender Aid and Restoration

6315 - OAR CORE SVCS.

Planning and Sustainability, Department of

8020 - COMMUNITY PLANNING

Probation3160 - ATI INITIATIVES
3994 - RE-ENTRY PROGRAM**Sheriff's Office - Road**3111 - SWAT
3113 - LAW ENFORCEMENT**Soil & Water Conservation District**

8730 - SOIL & WATER CONSERVATION

Solid Waste and Recycling Management8160 - SOLID WASTE DISPOSAL
8163 - RECYCLING
8164 - SOLID WASTE RECY. & COLL.
8165 - SOLID WASTE REDUCTION
8166 - OLD LANDFILLS & FACILITIES
8168 - SOLID WASTE ADMIN
8169 - HOUSEHOLD HAZARDOUS WASTE
8171 - ORGANICS RECYCLE & REDUCT**Tompkins Center for History and Culture**

7989 - TOMP CTR FOR HIST&CULTURE

Tompkins County Area Development

6307 - TOMPKINS COMMUNITY ACTION

Tourism Promotion

6475 - ROOM TAX

Transportation Planning

5631 - TRANSPORTATION PLANNER

Whole Health4018 - HEALTHY NEIGHBORHOOD PROG
4047 - PLNG. & COORD. OF C.S.N.
4310 - M.H. ADMINISTRATION
4311 - MENTAL HEALTH CLINIC
4312 - PERSONAL RCVRY ORNTD SVCS
4314 - CLIENT FISCAL MGMT.
4318 - I.C.M. CHILDREN'S NEEDS
4321 - UNITY HOUSE
4323 - BOCES
4324 - MENTAL HEALTH ASSOC.
4325 - ALCOHOLISM COUNCIL
4326 - ITHACA YOUTH BUREAU
4327 - SUICIDE PREVENTION
4328 - EMERGENCY COMM. SHELTER
4329 - CHALLENGE INDUSTRIES
4331 - ALPHA HOUSE
4332 - ADULT SUPPORTIVE HOUSING
4333 - FAMILY & CHILDREN'S SVC.
4336 - CATHOLIC CHARITY
6301 - FRANZISKA RACKER CENTER**Workforce Development**6290 - WORKFORCE DEV BOARD
6292 - EMPLOYMENT & TRAINING**Youth Services**7020 - YOUTH BUREAU
7022 - YOUTH PROGRAMS
7026 - MUNICIPAL YOUTH SERVICES**Youth Services Recreation Partnership**

7021 - RECREATION PARTNERSHIP

Debt Service1380 - FISCAL AGENT FEES
9710 - SERIAL BONDS
9730 - BAN
9789 - OTHER DEBT- LEASES**Emergency Response**

3411 - EMERGENCY COMMUNICATIONS

Emergency Response Projects3401 - FIRE & EMS
3430 - BACKUP DISPATCH CENTER**Facilities**

1621 - UTILITIES, TAXES, INSUR.

Facilities Projects1613 - GREEN FACILITIES
1614 - COLD STORAGE BUILDING
1615 - CENTER OF GOVERNMENT
1619 - NORTH TIOGA CAMPUS PROJEC
1632 - PUBLIC SAFETY BLDG DESIGN
1635 - 55 BROWN ROAD RENOVATIONS
1651 - FACILITIES RESTORATION 21**General Fund Interfund Contributions**

9101 - ALLOWANCE FOR NEGOTIATION

Highway Projects5101 - PUBLIC WORKS FACILITIES
5103 - ROAD IMPROVEMENTS
5133 - ROAD IMPROVEMENTS 2022
5137 - ROAD IMPROVEMENTS 2024
5151 - 3314460 PODUNK BRDG REPL
5152 - 2263090 CORTLAND ST BR RP
5153 - 3314130 FALL CREEK RD BR
5190 - HIGHWAY SHOP PROJECT
5191 - HIGHWAY MACHINERY 2023-27**History Center in Tompkins County**

7510 - THE HISTORY CENTER

Ithaca Area Economic Development6420 - ITHACA AREA ECONOMIC
DEVELOPMENT**Other Funds**1711 - ADM COSTS NEW PLAN
1721 - BENEFITS/AWARDS NEW PLAN
1930 - JUDGMENTS & CLAIMS
9051 - UNEMPLOYMENT INS CO
9108 - FRINGE BENEFITS
9997 - UNALLOCATED**Planning & Sustainability Projects**8745 - DRYDEN DAM
8746 - AQUIFER STUDY
8747 - NATURAL INFRASTRUCTURE PR
8748 - PLAN - GREEN FLEET**Planning and Sustainability, Department of**8688 - HOMEOWNERSHIP V NYS
8693 - ECONOMIC DEV LOAN PRGM
8695 - CDBG PROGRAM INCOME HUD**Sheriff's Office - Jail**

3150 - CORRECTIONS

TCAT

5630 - TRANSPORTATION SERVICES

Technology & Infrastructure Projects1688 - COMPUTERS & INFO SERVICES
1692 - ITS INFRASTRUCTURE 20-24**Tompkins Cortland Community College (TC3)**

2495 - TOMP. CORT. COMM. COLLEGE

UNALLOCATED REVENUE**General Fund Revenues**

9999 - UNALLOCATED REVENUE

Appendix D

OVER TARGET REQUEST TRACKING

2024 Over Target Request Tracking

Department/Description	Year	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Net Amount Adopted
1230 - County Administration - Homeless Outreach Coordinator - OTR MULTIYEAR	2024	MultiYear	MultiYear	Not Started	Position not filled.	100,000.00
6305 - Human Services Coalition - GIAC Hospitality Employment Training Program - OTR ONETIME	2024	Onetime	Onetime	Not Started	OTR Funding was contingent on GIAC not receiving other funding for the program. Other funding was awarded, therefore GIAC did not require the OTR funding. GIAC communicated with Tompkins County Risk & Compliance Administrator earlier in the year to confirm no funding was needed.	50,000.00
7020- Youth Services - Project Assistant continuation - OTR ONETIME	2024	Onetime	Onetime	Not Started	After several rounds of posting for this position, we have had little to no responses. We set up a few interviews; one didn't show, one canceled and one we did interview, but they were not a good fit, lacking the basic skills for what was needed. After much discussion, we decided it would be best to not spend any more time or energy trying to fill this temporary part-time position but rather concentrate on finding the best person for the Youth Services Specialist position. The plan anyway was to have the YSS position continue the work the Project Assistant began when the position ends in December. We have had a discussion with Randy, and he knows of the change in plans.	20,000.00
Amendment - HSC Contingent Fund Replacement OTR ONETIME	2024	Onetime	Onetime	Not Started	This one-time OTR is meant to replenish the supplemental funding for county agencies, set aside for one-time emergent needs. No requests have been received in 2024 to date.	20,000.00
Whole Health FCS Rural Outreach Worker Program OTR MULTIYEAR	2024	MultiYear	MultiYear	Not Started	Rural Outreach Worker Program The funding was initially awarded to Family and Children's Service of Ithaca, but the agency was no longer able to provide the services after the OTR was received. As a result, Tompkins County Whole Health in partnership with the City of Ithaca, Downtown Ithaca Alliance, a nonprofit agency, and the County Administration combined all other funding for the outreach worker program with the OTR funds and wrote a Request for Proposals (RFP) for the purpose of creating a non-law enforcement response for individuals experiencing a sub-acute mental health, behavioral or emotional crisis for the residents of Tompkins County including those in the City of Ithaca. The program was entitled Mobile Support Services. No successful bid for the RFP was received, and the funding is currently on hold as the group decides how best to refine the RFP for a future bid.	250,057.00
5110 Seasonal Worker OTR TARGET	2024	Target	Not Approved	Not Funded	-	-
5110 Senior Highway Crew Supervisor OTR TARGET	2024	Target	Not Approved	Not Funded	-	-

2024 Over Target Request Tracking

Department/Description	Year	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Net Amount Adopted
7411 - Tompkins County Public Library - Improve TCPL Human Resource Services - OTR #3 TARGET	2024	Target	Not Approved	Not Funded	-	-
8040 - Human Rights - Education & Outreach Coordinator OTR TARGET	2024	Target	Target	Not Funded	-	-
1237 - County Admin - Community Healing Plan to Address Trauma in Relationship Between Residents and Law Enforcement *RPS - OTR ONETIME	2024	Onetime	Onetime	In Progress	This program is currently ongoing in 2024.	5,100.00
1237 - County Admin - County-Wide Program to Promote and Support Holistic Officer Wellness *RPS - OTR ONETIME	2024	Onetime	Onetime	In Progress	This program is currently ongoing in 2024.	20,200.00
1237 - County Admin - Implement an alternative to law enforcement response system for crisis intervention and wraparound health and human services delivery *RPS - OTR ONETIME	2024	Onetime	Onetime	In Progress	This program is currently ongoing in 2024.	15,000.00
1237 - County Admin - Implement Comprehensive, Innovative, and Inclusive Recruitment and Retention Strategy *RPS - OTR ONETIME	2024	Onetime	Onetime	In Progress	This program is currently ongoing in 2024.	50,000.00
1237 - County Admin - Implement Culturally Responsive Training Program for Law Enforcement *RPS - OTR ONETIME	2024	Onetime	Onetime	In Progress	This program is currently ongoing in 2024.	20,000.00
1237 - County Administration - Community Justice Center Staffing and Program Funding - OTR ONETIME	2024	Onetime	MultiYear	In Progress	This program is currently ongoing in 2024.	124,892.00
1988 - County Administration - Govdelivery Software for Email Newsletter - OTR ONETIME	2024	Onetime	Onetime	In Progress	Tompkins County currently has 31 newsletters across 18 different departments. 41,500 people subscribe to the County's newsletters, on average they subscribe to three different topics each. Over the last 12 months newsletter messages generated over 1.55 million impressions among subscribers.	20,200.00
1988 - County Administration - Informational Mailings - OTR ONETIME	2024	Onetime	Onetime	In Progress	The 2024 mailer is being designed as of 6/18/24. In addition to the 2023 mass mailer, mailings for COVID-19 vaccine encouragement, introducing Tompkins County SIREN, and detailing flood zones and information property owners and renters need to know have been successful over the past few years. The mailing reaches over 46,000 households within a few weeks of materials being printed. This OTR is to support the cost of one mailing in 2025.	15,000.00

2024 Over Target Request Tracking

Department/Description	Year	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Net Amount Adopted
1988 - County Administration - Language Access Implementation To Reduce Barriers - OTR ONETIME	2024	Onetime	Onetime	In Progress	This allows Tompkins County to maintain professional translations on its new website platform, which is being transitioned in 2024.	64,810.00
1988 - County Administration - Sustainability of Streaming Operations & Media Production Improvements- OTR TARGET	2024	Onetime	Target	In Progress	Position filled and Streaming Operation improvements are ongoing.	114,760.00
2981 - Cooperative Extension - Association Administrative Capacity Building - OTR MULTIYEAR	2024	MultiYear	MultiYear	In Progress	<p>Need; Financial Stewardship, Build association infrastructure and systems, shore up historical incongruous financial performance due to under-staffing. Effectively manage financial requirements and improve financial resilience. Fully Staffed; added three (4.5) new financial team members from a prior staff of one (1) resulting in increased coordination and education with all CCE program teams, improving financial recordings, planning and fund seeking and are now current with requirements. Third-Party Audits:2019-2022 achieved first "clean" audit since mid-2010. Resolved three statutory grant audits, renewed pre-qualified and certified statuses in government funding platforms (NYS SFS, etc.)</p> <p>CCE Accreditation reinstated Fall 2023. Invoicing is UTD since 2020. Payroll UTD and AR past 60 day reduced 50%. IDC Rate Corrected to 16%. Previously at 10% de minimis rate since 2020. IDC contracts for two contracts were re-negotiated from 10% to 16%. Contacts for other contracts remain diminutive. Due to the lack of IDC changes throughout each contract, we have not yet realized the full financial benefit of this initiative having drawn \$332,000 from general fund to cover the impact of IDC deficits 2022-2023.</p>	50,000.00

2024 Over Target Request Tracking

Department/Description	Year	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Net Amount Adopted
2981 - Cooperative Extension - Student Resource Navigator - OTR MULTIYEAR	2024	MultiYear	MultiYear	In Progress	<p>*Community need: Effective management of unmet social needs as identified through healthcare practices. 2021 -2023, three participating Cayuga Health practices completed 15,000 social needs screenings of which 23% indicated at least one unmet health-related social need.</p> <ul style="list-style-type: none"> ● Purpose: The Program employs a team of undergraduate pre-health students from Cornell who work with community members with identified unmet health-related social needs and facilitate their connection to social care resources. ● Student team: The program has employed cohorts of 5 students in the 2022 - 2023 and 2023 - 2024 academic years; the team has grown to 6 Navigators in summer of 2024. All students belong to programs of Cornell's Office of Academic Diversity Initiatives (OADI), meaning that all are from marginalized communities. ● Primary care practice partnerships: Cayuga Women's Health, Northeast Pediatrics, Cayuga Primary Care Dryden Family Medicine, Cayuga Primary Care Cayuga Park ● Results: In the past 12 months, 279 referrals, 179 of which were received in the last 6 months. This shows the acceleration in pace as more practices begin implementing screening and referral workflows. We have built an effective Infrastructure (1115 Waiver). 	50,000.00
3113 - Sheriff - Addition of 2 Deputies - OTR TARGET	2024	Target	Target	In Progress	Still have two Deputy openings and test is in September and your processing two lateral applicants.	261,864.00
3113 - Sheriff - Axon - OTR TARGET	2024	Target	Target	In Progress	Just started the body warn camera in the jail. Began 7/8/2024.	41,275.00
3113 - Sheriff - Increased Training - OTR ONETIME	2024	Target	Onetime	In Progress	Trainings in progress. Six CO's to basic corrections Academy and 2 deputy Sheriffs to Basic Police Officer Academy. More trainings to come.	12,500.00
3113 - Sheriff - Tompkins County Crisis Response Unit - OTR MULTIYEAR	2024	MultiYear	MultiYear	In Progress	In progress and going well. DCJS wanting to send a researcher to research this program.	133,509.00
3150 - Sheriff Jail - Increased Training - OTR ONETIME	2024	Onetime	Onetime	In Progress	Trainings ongoing in 2024.	17,500.00
4010 - Whole Health Vehicle Lease OTR ONETIME	2024	Onetime	Onetime	In Progress	Cost for ongoing vehicle leases has been occurring since 1/1/24. Continued use of funding to occur through 12/31/24.	75,588.00

2024 Over Target Request Tracking

Department/Description	Year	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Net Amount Adopted
4311 -Whole Health -Care Teams Year 2 - OTR MULTIYEAR	2024	MultiYear	MultiYear	In Progress	The CARE teams are a co-response model that includes an IPD Officer in the City of Ithaca and a Sheriff's Deputy for the rest of the County who are each paired with a specially trained licensed clinical therapist from TCWH. The primary purpose of the CARE teams is to provide comprehensive mental health services to a person in mental, behavioral or emotional crisis. The CARE team will be in operation for a year this August. They have responded to 140 calls YTD. 95 calls were first time calls. Almost half of the calls are from the Town of Dryden and Village of Lansing. Over half of all calls made are due to suicidal ideation, erratic behavior or conflict with another person. 64% of the time the individual was stabilized on site and only 4 percent of the time, were criminal charges filed. Referrals to community resources were made 45% of the time and 17% of the time other law enforcement was able to be relieved from the scene or cancelled enroute, making them available for other emergency response needs in the county. TCWH has received an additional \$600,000 OMH to expand the CARE Team. A new team with evening and weekend hours will be operating in the county with this new funding.	305,751.00
6305 - Human Services Coalition - LawNY Reentry Project - OTR ONETIME	2024	Onetime	Onetime	In Progress	<p>This project is in progress and remains an important part of LawNY's programming for Tompkins County clients. LawNY expects Reentry to continue to be a significant area of focus for the rest of 2024 and throughout 2025. The New York State Legislature passed the Clean Slate Act, which will go into effect on November 16, 2024. The law will result in the permanent sealing of criminal records for approximately 1,000,000 New Yorkers. At this point, NYS has not yet determined how it is going to roll out the details of the legislation, including how clients will be able to confirm their records are sealed or challenge potential mistakes. LawNY is planning a major Reentry outreach and launch week in November 2024, in conjunction with the legislation.</p> <p>LawNY continues to see large employers illegally discriminate against employees or potential employees because they have an old criminal record. The agency expects that this will continue even after the effective date of Clean Slate.</p> <p>Modest funding for LawNY's Ithaca office was secured by State Senator Lea Webb in the most recent state budget. These funds will be dedicated to augmenting the existing funding for Reentry efforts.</p>	25,000.00

2024 Over Target Request Tracking

Department/Description	Year	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Net Amount Adopted
6305 - Human Services Coalition - Ultimate Reentry Opportunity Beyond the Box - OTR ONETIME	2024	Onetime	Onetime	In Progress	<p>The pilot for the Beyond the Box Initiative is being implemented. Ultimate Reentry Opportunity (URO) is currently working with the Moosewood Restaurant (approx. 40 employees) to develop the initiative through the pilot phase. So far, URO's one-year pilot with Moosewood Restaurant has: completed a baseline culture assessment employee survey; conducted a key policies document review; delivered a first "Challenging Unconscious Bias" training with all Moosewood employees; and established contracts with a DEI Consultant, a Navigational Specialist contractor supporting justice-impacted employees, and research support from Cornell's ILR Co-Lab in both research assistance and incentives.</p> <p>Over the past two months, URO has been completing focus group interviews with employees and 1:1 interviews with people in reentry working at Moosewood. Based on these activities, URO will craft customized recommendations for improving the hiring and retention rates of job seekers with criminal records, policy changes, and workplace culture adjustments and guidelines for management and employees.</p> <p>In addition, URO is working with potential sites for a second year of Beyond the Box, in order to scale the initiative up for larger organizations.</p>	38,500.00
6305 - Human Services Coalition - Ultimate Reentry Opportunity Sunflower House Evaluation/Programming - OTR MULTIYEAR	2024	MultiYear	MultiYear	In Progress	<p>URO's commissioned assessment researchers (Dr. Paula Ioanide & Dr. Charley Willison) presented the Sunflower Houses Assessment Report, 2021-2022 to the Tompkins County Legislature on Feb. 29, 2024.</p> <p>URO will deliver an enhanced Sunflower Houses Assessment Report to the County Legislature in September 2024 on key measures of success to inform the County's decision to provide permanent funding for the program. This report will include both quantitative and qualitative data (with 12 Sunflower participants) on key programmatic outcomes.</p> <p>URO's contracted researchers have done extensive work with OAR to create an effective data keeping infrastructure for quantitative measures to track long-term outcomes in recidivism, housing, employment, health and transportation.</p>	35,000.00

2024 Over Target Request Tracking

Department/Description	Year	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Net Amount Adopted
6308 - Human Services Coalition Housing Specialist - OTR ONETIME	2024	Onetime	Onetime	In Progress	<p>The Housing Specialist's work is ongoing for Ithaca/Tompkins Continuum of Care (CoC) NY-510. They continue to: manage system data reporting and infrastructure elements required to remain in compliance with HUD regulations; manage Coordinated Entry (CE); manage CE onboarding and training; assist with oversight and maintenance of the Homeless Management Information System (HMIS); coordinate the annual Point in Time Count and Housing Inventory Count; manage CoC membership and committee agendas and other materials.</p> <p>In May of this year, the Housing Specialist coordinated the logistics of the recent housing surge. Co-created and implemented by multiple CoC member organizations, this new and innovative approach to rehousing people successfully and compassionately stewarded 40 people experiencing chronic homelessness from homelessness into permanent supportive housing.</p> <p>This work is critical for the continued efforts to make homelessness rare, brief and one-time.</p>	30,000.00
6311 - Human Services Coalition Data Specialist - OTR ONETIME	2024	Onetime	Onetime	In Progress	<p>Prior to the establishment of this position 3 years ago, HSC's program was the only 211 contact center in NYS without a dedicated database manager role. This position continues to help HSC provide data-driven insights to support the alignment of County-wide strategy and services with real community need.</p> <p>This position manages the 211 community resource database, which houses over 2,000 agency and program records. Maintaining the accuracy and integrity of the database is critical for being able to respond effectively to community members who contact 211. They also analyze 211 call pattern and service usage, which enables HSC to identify trends and emerging community needs. In turn, community stakeholders have reliable, local data to inform decision-making around service delivery, program enhancements, and resource needs.</p> <p>The Data Specialist manages the biennial Salary and Benefits Survey, which assists Tompkins County not-for-profit organizations design competitive compensation packages, provide insight into equitable pay practices, and support workforce recruitment and retention. The 2024 survey is currently underway and will be published in September of this year.</p>	60,000.00

2024 Over Target Request Tracking

Department/Description	Year	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Net Amount Adopted
6315 - Human Services Coalition - OAR Core Services - OTR TARGET	2024	Target	Target	In Progress	This Target OTR is being used to support OAR Core Services. Demand for services at OAR have increased (the number of new clients has increased by 476 over the past two years), but OAR's capacity to respond has increased as well. Unmet needs have dropped in that time, as well as client incidents. Target OTR funding has supported OAR's ability to retain its staff, though the agency is still concerned about staff burnout, with an average of 30 client visits per day. Continued financial support will be needed to keep pace with salaries in peer organizations. OAR has been seeking additional funding through grants and private donations. The OTR was also intended to support additional costs related to OAR's office move. Clients report that they like the new office location, on Fulton Street, better, and staff appreciate the heat, air conditioning, and parking. The new location was previously a doctor's office, and it allows OAR to offer a better waiting area, restroom, food pantry, and stocked client closet.	17,000.00
6315 - Human Services Coalition - OAR Sunflower House Management - OTR MULTIYEAR	2024	MultiYear	MultiYear	In Progress	<p>OAR continues to operate the Sunflower House program. Since the program's inception, Sunflower House has served 50 individuals. Of the 50, 80% entered from homelessness, 10% from an institutional setting, and 10% from temporary housing. To date, 38 have exited the program, including 26% to permanent housing, 22% to temporary housing, 10% to an institutional setting (including rehab and inpatient), and only 18% have returned to homelessness. Just 2 individuals have been arrested while participating in the program and just 3 have been arrested after participation. Over 2.5 years, clients have been housed a total of 8,481 days at an average cost of \$15.50 per day (OAR compares this to the Code Blue average of \$136 per day).</p> <p>Currently, OAR has been focusing on employment. The benchmark average full-time employment rate for clients like those served at OAR is 7% (due to many issues including incarceration, gaps in employment, treatment court, substance use disorders, and community supervision). Currently at Sunflower House 50% of clients have full-time jobs, due mainly to OAR's growing relationships with employers, client support, and decreased SUD issues.</p>	69,472.00
6420 - Ithaca Area Economic Development - Direct to Work Support - OTR ONETIME	2024	Target	Onetime	In Progress	In progress and working with 8 construction and in the process of creating a pre apprenticeship program with them and identifying a trainer.	75,000.00
6510 Veterans Affairs - Memorials- OTR TARGET	2024	Target	Target	In Progress	Funding largely spent in 2024 for the purchase additional of flags which took into account the increased cost in 2024.	2,000.00

2024 Over Target Request Tracking

Department/Description	Year	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Net Amount Adopted
6510 Veterans Services Officer OTR TARGET	2024	Target	Target	In Progress	Working with Human Resources to begin the hiring process. Posting will be complete by 3rd quarter 2024 and hiring shortly thereafter.	70,294.00
7521 - County Historian - Request for Publications - OTR TARGET	2024	Target	Target	In Progress	One publication at the printer, honoring Lucy Brown who had a local impact to Tompkins County and founded INHS and Frances Perkins who helped create the Social Security System, lived in Ithaca, worked at Cornell University. The second publication is in the works expected completion by the end of 2024.	3,500.00
8020 - Planning - Broadband Planning Assistance - OTR ONETIME	2024	Onetime	Onetime	In Progress	Funding from past years is now being utilized to pay consultant for the first 3rd of 2024. Just recently tapped into this years funding to be used for the consultant to discuss with the state who will be used to who pays for oversight and maintenance	60,000.00
8020 - Planning - County Membership - Dues Increases - OTR TARGET	2024	Target	Target	In Progress	Dues have been paid for 2024	4,474.00
8020 - Planning - Housing Affordability and Supportive Infrastructure Grant Program - OTR TARGET	2024	Target	Target	In Progress	In 2024 so far \$8,000 has been encumbered for the Town of Danby Community Block Grant and the Town of Dryden's \$10,000 feasibility study for the unused tc3 dorms. The Department of Planning and Sustainability is currently in talks to use the remaining \$2,000.	20,000.00
8040 - Human Rights - Additional Education and Promotion Capacity - OTR MULTIYEAR	2024	MultiYear	MultiYear	In Progress	Addressing a variety of program needs and event setup materials. In progress. Provide the Honoraria to speakers and pay for other program related expenses such as rental at Southside for Juneteenth.	23,000.00
Amendment - 1620 Project Manager II OTR MULTIYEAR	2024	Target	Onetime	In Progress	Position filled in May of 2024.	120,791.00
Amendment - 3410- Emergency Response - EMS Rapid Medical Response -Contingent Fund- OTR ONETIME	2024	MultiYear	Onetime	In Progress	This funding is currently in contingent fund. We have received grant funding that has been used. There have been some unanticipated costs that we will be pursuing these contingent funds for (insurance).	232,000.00
Amendment - 3410- Emergency Response - EMS Rapid Medical Response - OTR ONETIME	2024	MultiYear	Onetime	In Progress	Funding was added to budget and has been expended for EMS RMR program.	54,000.00

2024 Over Target Request Tracking

Department/Description	Year	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Net Amount Adopted
Amendment - CCE Career Pathways OTR ONETIME	2024	Onetime	Onetime	In Progress	The Energy Warriors-Career Pathways program works closely with BlocPower, the City of Ithaca's electrification partner. New in 2023 CCE launched Cozy Basements! The program provides paid, hands-on experience for trainees, led by experienced BlocPower supervisors. Two fall graduates from the Energy Warriors program, joined by two graduates of a previous cohort, performed weatherization work in residents' homes. Preference is given to low and moderately low income households. Trainees learn how to assess homes for energy inefficiencies and then focus on insulating and air-sealing the rim joists. In 2024, 27 homes were completed with five new trainees. We developed a proposal with the City of Ithaca and will receive funding through US DOE to continue and grow the program. It will include trainee program stipends and expand to wraparound services such as transportation and childcare. This new cohort will become certified home energy auditors with applied work experience. The New Roots partnership expands next school year. We are working with TST BOCES continuing Heat Pump Training and connecting with 5 local contractors for direct pipelines into employment opportunities. As it is on track for self-sustainability, no OTR request is planned for 2025.	65,000.00
Amendment - CCE Food Systems Plan OTR ONETIME	2024	Onetime	Onetime	In Progress	This project was delayed due to transitioning a new ED into role. Work began late Feb, early March on establishing goals, collaborations with stakeholders and coordination with CCE Administration as this is a newly formed project scope. The culmination of these efforts resulted in the creation of a contractor RFP in July 2024. We anticipate this contractor to have set deliverables that will be realized in Sept 2024 and conclude July 2025. Therefore, the use of the full \$50,000 is expected to extend into 2025.	50,000.00
Amendment - Planning and Sustainability - Parks - OTR ONETIME	2024	Onetime	Onetime	In Progress	12,100 Two rounds of applications all approved	50,000.00
Amendment - Whole Health Early Intervention - OTR MULTIYEAR	2024	MultiYear	MultiYear	In Progress	One SLP has been hired and started this July. Contracts are going out for the new school year with the stipend payments for providers. Once both are in place we will be reporting on any increase in services and decrease in waitlists.	206,828.00
TCAT CAPITAL PLAN OTR ONETIME	2024	Onetime	Onetime	In Progress		48,598.00
TCAT OPERATING EXPENSE OTR TARGET	2024	Target	Target	In Progress	Funding is being utilized for operating expenses throughout 2024.	39,783.00

2024 Over Target Request Tracking

Department/Description	Year	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Net Amount Adopted
1010-54412 Legislature Travel and Training - OTR TARGET	2024	Target	Target	Complete	The Tompkins County Legislature requested and approved a target OTR of \$13,000 in the 2024 County Budget for Legislator Travel and Training expenses. This OTR supports the Strategic Operations Plan prioritization of organizational excellence for organizational development. These funds have been and will continue to be utilized by Legislators throughout the year. The ability to provide funds for training and attendance at conferences offers the opportunity for Legislators to expand their knowledge and networking experiences. The common conferences attended include the New York State Association of Counties (NYSAC), the National Association of Counties (NACo), The New York State Association of Black, Puerto Rican Hispanic & Asian Legislators (NYSABPRHAL), and other local and non-local events related to their duties as Tompkins County Legislators.	13,000.00
1040 - Legislature Software Upgrade Maintenance & Service Contract Increase - OTR TARGET	2024	Target	Target	Complete	The Clerk of the Tompkins County Legislature requested and was approved for a target OTR in the 2024 County Budget in the amount of \$8,857 for the continued maintenance and subscription for meeting management software through Granicus. This OTR supports the Strategic Operations Plan priority of organizational excellence for data competencies and standardization. In conjunction with the approval of the purchase of new software, this OTR was granted as a target increase for the continued renewal of maintenance and subscription for the said software. This funding has been utilized to pay for ongoing maintenance fees for Minute Traq and Legistar software programs for 2024. Payment of these fees is necessary to support the transition and use of the meeting management program. The configuration and training for Legistar is ongoing and currently calendared to be completed in early 2025 with a "go live" planned shortly thereafter.	8,857.00

2024 Over Target Request Tracking

Department/Description	Year	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Net Amount Adopted
1040 - Legislature - Software Upgrade to Legistar - Service Contract with Granicus - OTR ONETIME	2024	Onetime	Onetime	Complete	The Clerk of the Tompkins County Legislature requested and was approved for a one-time funding OTR in the 2024 County Budget in the amount of \$31,782 for a meeting management software upgrade to Legistar. This OTR supports the Strategic Operations Plan priority of organizational excellence for data competencies and standardization. The service contract was created between the County and Granicus and funding has been utilized to pay for the initial setup, installation, and training for the Legistar software through Granicus. The office has begun the transition process from our current meeting management program, Minute Traq, to the new program, Legistar. Office staff have been involved in virtual planning meetings to determine the schedule for the software roll out, these meetings include configuration, workflow review, training, validation, all with the result of going live with the new program. The configuration and training for Legistar is ongoing and currently calendared to be completed in early 2025 with a “go live” planned shortly thereafter.	31,782.00
1230 Budget Director OTR TARGET	2024	Target	Target	Complete	This position has been filled.	121,779.00
1315 - Finance - Accountant Position - OTR TARGET	2024	Target	Onetime	Complete	Position was filled and now currently vacant. Was posted once and have since reposted.	110,743.00
1315 - Finance - Additional Auditing Services - OTR ONETIME	2024	Target	Onetime	Complete	Funding spent in 2024. In anticipation that the new procurement software will help the 2025 OTR will be reduced from \$50k to \$25k.	50,000.00
1345 - Finance - Purchasing Staff Funding - OTR TARGET	2024	Target	Target	Complete	Position filled.	22,149.00
1355 - Assessment - Assistant Real Property Appraiser - OTR TARGET	2024	Target	Target	Complete	Position was filled in January 2024. The incumbent has been working in the position since then and was able to step right in during our informal assessment review process. Despite the newness of the employee, they were able to provide current staff with assistance reviewing submitted appraisals during this period.	84,565.00
1680 Information Technology Systems Administrator - OTR TARGET	2024	Target	Target	Complete	Position filled.	121,779.00
3110 - Sheriff - Continuation of Sheriff Clerk Positions - OTR ONETIME	2024	Onetime	Onetime	Complete	Both positions now filled. Transparency hub created to track stats for Sheriff Clerks day to day operations to show how they respond call activity.	169,878.00
3142 - Probation - Funding for Probation Officer Position - OTR TARGET	2024	Target	Target	Complete	Position filled in March 2024.	100,638.00
3411 - Emergency Response - Contracts MOE - OTR ONETIME	2024	Onetime	Onetime	Complete	All contracts have been completed.	26,208.00

2024 Over Target Request Tracking

Department/Description	Year	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Net Amount Adopted
4311 -Whole Health - REACH MEDICAL Behavioral Health Outreach Nurse Year 2 - OTR MULTIYEAR	2024	MultiYear	MultiYear	Complete	Reach Medical - Behavioral Outreach Services The funding has been used to expand integrated behavioral health community outreach services. The new program became fully operational at the end of 2023. REACH medical projects that they will treat approximately 500 unduplicated patients and will provide nearly 1,000 unique services this year (2024). By the end of June 2024, they have treated 238 unduplicated individuals and have provided 401 unique services. 83% of those served continue receiving services after initial engagement for up to three months. Submission of invoices for Behavioral Health Outreach Team staffing have been submitted and paid for first and second quarter 2024. The OTR was fully expended as of second quarter.	87,860.00
4325 -Whole Health - Open Access Start Up Year 3 - OTR MULTIYEAR	2024	MultiYear	MultiYear	Complete	This OTR is being closed out this year as the Alcohol and Drug Council has closed. The state and county are both working through this process currently.	150,000.00
5610 Airport - PFC Debt Service Contribution - OTR MULTIYEAR	2024	MultiYear	MultiYear	Complete		1,140,980.00
6290 Communications Specialist Position OTR TARGET	2024	Target	Target	Complete	Position filled April 15, 2024.	97,008.00
6500 Board of Elections - 1450 Board of Elections - Election Worker OTR ONETIME	2024	Onetime	Onetime	Complete	Used funding in 2024 for 2 Countywide elections.	150,204.00
6500 Board Of Elections - 1450 Clerk - OTR ONETIME	2024	Onetime	Onetime	Complete	Used funding to supplement the Clerk position for two Countywide Elections in 2024.	25,229.00
6500 Board of Elections - 1450 - Voting Machine Technician - OTR TARGET	2024	Target	Target	Complete	Hours increased for current employees. Making two part time positions.	34,457.00
7020-Youth Services Specialist Position add - OTR TARGET	2024	Target	Target	Complete	After several rounds of posting the position and interviews, we have hired someone for the position. They will be starting in the position on Monday, July 22nd.	73,994.00
7021- Youth Services -Recreation Partnership Inc - OTR TARGET	2024	Target	Target	Complete	Increased funds were allocated/contracted; 3 other partners (City, Town, and all other municipalities in the Partnership) also increased their contributions by the same amount. Services/programs are being offered as planned.	7,617.00
7022&7026- Youth Services - 2% COLA contractors - OTR TARGET	2024	Target	Target	Complete	Increases have been allocated and contracted for with all funded agencies and municipalities as planned.	17,364.00

2024 Over Target Request Tracking

Department/Description	Year	OTR Type Requested	OTR Type as Adopted	Current Status	Outcome	Net Amount Adopted
7411 - Tompkins County Public Library - Ongoing Support for Existing Operations - OTR #2 TARGET	2024	Target	Target	Complete	2024 OTR #2 - 7411 - Tompkins County Public Library - Ongoing Support for Existing Operations is COMPLETE in that we were approved for the OTR and were able to include it in our budget. Approval of 2024 OTR #2 allowed us to meet our Maintenance of Effort budget WITH increased expenses resulting mostly from health care increases and other contract increases. The Library is GRATEFUL for the approval of this OTR, which helped us maintain our service to the public six days a week with 18 seasonal Sundays.	113,241.00
7411 - Tompkins County Public Library - Sustain TCPL Improved Security Services - OTR #1 TARGET	2024	Target	Target	Complete	2024 OTR #1 - 7411 - Tompkins County Public Library - Sustain TCPL Improved Security Services is COMPLETE in that we were approved for the OTR and were able to include it in our budget. Approval of 2024 OTR #1 allowed us to continue our excellent Security service uninterrupted in 2024. With increased needs from the unhoused, increasing visits, and weather swings from extreme weather, it is critical that the Library have guard presence every hour we are open. The BIGGEST win from sustained security service is that our guards and staff saved four lives in the past 9 months through quick-thinking and responsive NARCAN administration. The Library cannot stand in the gap for all of society's needs, but we are proud to help where we can and sustained security service is critical to our continued operations and success. THANK YOU for OTR #1!	59,648.00
Amendment - 3410 - Emergency Response -EMS Rapid Medical Response - OTR TARGET	2024	Target	Target	Complete	Rapid Medical Response program is up and running with personnel, equipment and vehicles. The program has been well received by the community and employees. This is complete.	232,000.00
Amendment - Fund Debt Reserve Account OTR TARGET	2024	Target	Target	Complete		(1,288,339.00)
Amendment - Unallocated Revenue Increase Interest Income OTR TARGET	2024	Onetime	Onetime	Complete		200,000.00
Amendment - Use of Fund Balance OTR TARGET	2024	Onetime	Onetime	Complete		283,751.00
2495 - Tompkins Cortland Community College - Network Support and Software Licensing - OTR MULTIYEAR	2024	MultiYear	MultiYear			281,000.00