



Law Enforcement Technology Shared Services

03/09/2016 Meeting

Information Technology Services • 128 E. Buffalo Street • Ithaca, NY 14850 • (607)274-5417 • Fax (607)274-5420

DATE: March 9, 2016
TIME: 1:00-3:00 PM
LOCATION: Department of Emergency Response (large conference room)

PRESENT: Kim Moore (TC ITS), Melissa Harmon (IPD), Chief Steinmetz (Cayuga Heights), Barb Klinko (Cornell), Lt Williams (Groton), Loren Cottrell (TC ITS), Alan Karasin (City IT), Kelly Daley (NYSP), Jeff Huddle (Trumansburg), Christina Dravis (DOER), Deputy Smith (TCSO)

EXCUSED: Beau Saul (TC3), Julie Malysa (Park Police), Cattyann Campbell (TC ITS), David W Smith (NYSP IT), Adam Mahnke (Cornell), Chief Watkins (Dryden) Penny VanSchoick (District Attorney, Greg Potter (TC ITS), Justin Vann (DOER), Chris Saxon (DOER), John Arsenault (IPD), Jack Crance (DOER), Lee Shurtleff (DOER), Lt Donahue (TCSO), Julie Holcomb (City IT), Brian Wilbur (DOER)

Meeting opened, 1306 hours.

Meeting Focus:

Spillman

a. Implementation Tasks

i. Insight

Nothing new to report. The data conversion is on hold until funds are secured.

ii. CAD to CAD Transfer

Nothing new to report.

b. Policy/Procedure

Kim reported that policies should be in queue for review. Chief Steinmetz called for volunteers for the review process: Tim Williams and Melissa Harmon accepted. Chief also requested input from DOER.

Chief Steinmetz then opened the discussion of the policy regarding re-opening CAD calls for the purpose of tagging body camera videos. He conceded there were errors on both sides – LETSS not allowing for the 15 day review and DOER never discussing any concerns with LETSS. He offered DOER's version of the policy for review and advocated for LETSS to adopt the same language. Lee Shurtleff stated that he has concerns about LETSS setting policy for dispatch, while Chief Steinmetz reminded him that DOER is a voting member of LETSS, and reiterated that DOER became a voting member specifically for issues like this. Lee stated that this is an ECROC issue, while the group discussed the differences between ECROC and LETSS, as they have specific [not the same] directives. Kim stated that LETSS and ECROC both tasked with reporting to legislative committee, making neither more "important" than the other. Lee disagreed.

Conversation between Chief and Lee continued, while Lee remained steadfast in his beliefs, Chief left the conversation with “agree to disagree” points.

c. System Maintenance Update

i. Geo-Base / Common Name Updates

Chris and Justin reported they continue handle the geoloads.

d. Flagging Work Session

Delayed until further notice.

1. TraCS 10

Nothing new to report.

2. LiveScan

Kim reported that equipment is on order for TCSO. Confirmed IPD as well. Expecting implementation of March 22-29.

3. Citrix/SJS

Nothing new to report.

4. General Topics

a. CJIS Passkey

Nothing new to report.

b. DA Software

Nothing new to report.

5. LETSS Administration

PSC Annual Presentation Annual presentation complete.

ACTION ITEM: Kim to draft presentation and send to group via e-mail if possible.

Meeting adjourned 1510 hours.