DATE: **October 8, 2014**
TIME: **1:00-3:00 PM**
LOCATION: **Department of Emergency Response (large conference room)**

PRESENT: Kim Moore (TC ITS), Loren Cottrell (TC ITS), Mark Conrad (Cornell), Deputy Smith (TCSO), John Arsenault (IPD), Mike Watkins (Dryden), Sgt Zigenfus (TCSO), Lt Williams (Groton), Chief Steinmetz (Cayuga Heights), Chief Ferretti (Trumansburg), Melissa Harmon(IPD), Cattyann Campbell (TC ITS), Alan Karasin (City IT), Joe Nelson (NYSP) Greg Potter (TC ITS), Justin Vann (DOER), Chris Saxon (DOER), Chief Ryan (Dryden), Julie Malysa (Park Police), David W Smith (NYSP IT)

EXCUSED: Beau Saul (TC3), Brian Wilbur (DOER), Julie Holcomb (City IT), Barb Klinko (Cornell), Christina Dravis (DOER)

Meeting opened, 1305 hours.

Meeting Focus:

Clarkstown PD was onsite for Spillman Q/A.

1. **Spillman**
   a. Implementation Tasks
         i. NYSP Installations
         Kim and Dave Smith (NYSP) reported mobiles are installed and in use. Kim will include a basic mobile training course for NYSP in the December training schedule.
         ii. NY Arrest
         Nothing new to report.
         iii. Insight
         Kim reported that IT and CU IT are still working on connectivity issues.
         iv. CAD to CAD Transfer
         Mark Conrad reported this is still in process, although all agreements are in place.
2. **Policy/Procedure**
         Nothing new to report.

   c. System Maintenance Update
         i. Geo-Base / Common Name Updates
         Cattyann reported that the next geo-update will happen in November.
         ii. Namemerge
         Nothing new to report.
         iii. Address Validations
         Nothing new to report.
         d. IBR

Nothing new to report

e. DA Software Replacement / Spillman Integration

Nothing new to report.

f. Future Topics

    i. Custom Reports

Nothing new to report.

    ii. LETSS "Portal"

Nothing new to report.

    iii. County Agency Spillman Access

Nothing new to report.

2. **TraCS**

    a. TraCS 10 Server Consolidation

Kim has been making small step in progress as she has time.

3. **LiveScan**

Kim reported that the devices are still out of warranty, and approaching end of life cycle, in fact, the PC's are windows XP which is no longer supported.

4. **Citrix/SJS**

    a. Sealing Testing

Nothing new to report.

5. **General Topics**

    a. CJIS 2013/14

Nothing new to report.

    b. Mobile

Kim reported that LPR's are being put in service.

6. **LETSS Administration**

Kim confirmed vote that makes NYSPP an official non-voting member of LETSS. She will create accounts and coordinate with Julie. Per Chief Steinmetz, Kim will e-mail PP and make sure they have the link to LETSS policies online.

December training requests: premise, address validations, aliases. There was also a request for laptops for classroom style use. Kim will ask ITS.

Meeting adjourned 1415 hours.