




Visit us on the Web @ www.TompkinsWorkforceNY.org

*Partners Working Together...
Making Your Employment Connection
For Today & Tomorrow*

July 2018

8:30 a. m. – 4:30 p. m. Monday through Friday
171 E. State St./Martin Luther King Jr. St., Center Ithaca, Suite 241, Ithaca, NY 14850
Phone: (607) 272-7570 Ext. 118, Fax: (607) 272-2835

Monday	Tuesday	Wednesday	Thursday	Friday
2	3 Open Computer Lab 10:00 – 11:00 a.m.	4  Office Closed	5 METRIX Overview 10:00 – 11:00 a.m.	6
9	10	11	12 Workforce Forum (formerly Professional Opportunity Developers) 9:00 – 11:00 a.m.	13 Cornell Meet the Employer 1:00 – 2:30 p.m.
16	17 METRIX Overview 11:00 a.m. – 12:00 p.m.	18	19	20
23	24 Open Computer Lab 2:00 – 3:00 p.m.	25	26 Workforce Forum (formerly Professional Opportunity Developers) 9:00 – 11:00 a.m.	27
30	31			

All workshops are offered at no cost to you and will be held at the Career Center unless otherwise indicated. However, space is limited and registration is required. Please call (607) 272-7570 ext.118, or register at the front desk. Tompkins Workforce is an Equal Opportunity Employer/Employment Service.

View all New York State Career Center Events at:
www.labor.ny.gov then Individuals/Job Seekers/Career Events

July 2018 WORKSHOP DESCRIPTIONS

Open Computer Lab: Tuesday, July 3, from 10:00 – 11:00 a.m. or Tuesday, July 24, from 2:00 – 3:00 p.m.

Need help completing an online application? Attaching a resume from your flash drive? Or even completing an online job search? Sign up for an Open Computer Lab hour to receive individual computer support.

Metrix Overview: Thursday, July 5, from 10:00 – 11:00 a.m. or Tuesday, July 17, from 11:00 a.m. – 12:00 p.m.

Metrix is an online skills and job-related training program that contains over 24,000 courses. Courses range in topics covering accounting, leadership, healthcare, computer programming, and more. Once registered, customers have accounts with unlimited access for 6 months. **Please Note: This workshop requires a mid-level competency with computers.**

Workforce Forum (formerly Professional Opportunity Developers Meetings): Thursday, July 12 and July 26, from 9:00 – 11:00 a.m.

Current Trends in Job Searching: Join our staff and your professional peers to discuss new trends that may impact your job search as you move forward. Staff will share current news articles and invite discussion amongst participants.

Cornell University Meet the Employer Session: Friday, July 13, from 1:00 – 2:30 p.m.

A Cornell Human Resources representative will discuss job search tips, application process and overall information about working at Cornell University.

