

Space may be limited; please call ahead to reserve your seat!

Monday	Tuesday	Wednesday	Thursday	Friday
1 Training Options 9:00 – 11:00 am	2	3	4 Conquering the Interview Workshop 9:00 – 11:00 am	5 CORNELL Meet the Employer 1:00 – 2:30 pm
8	9	10 	11	12 Pre-Fair Workshop 1:00 – 2:30 pm
15 Training Options 9:00 – 11:00 am	16	17	18	19
22	23	24 WISE Choice! 3:00 – 4:30 pm	25 Understanding Your Online Presence 2:00 – 3:00 pm Pre-Fair Workshop 10:00 – 11:30 am	26
29	30	May 1	2 TOMPKINS COUNTY JOB FAIR Held at The Space @ Greenstar (SEE BACK)	3

All workshops are offered at no cost to you and will be held at the Career Center unless otherwise indicated. However, space is limited and registration is required. Please call (607) 272-7570 ext.118 or register at the front desk. Tompkins Workforce is an Equal Opportunity Employer/Employment Service.

WORKSHOP DESCRIPTIONS

Training Options: Monday, April 1st, from 9:00 – 11:00 am or Monday, April 15th, from 9:00 – 11:00 am This orientation will cover the information needed to possibly obtain funding for training for eligible job seekers. If eligible, we have up to \$5,000 that we could put towards training in your lifetime. We will cover eligibility, training program information, and career research along with employment goals. **Please bring a resume and valid identification card (ie.drivers license or photo id)**

Conquering the Interview Workshop: Thursday, April 4th, from 9:00 – 11:00 am Preparing for your job interview can be a challenge. This course will help you to overcome this challenge by teaching you how to: research and prepare prior to an interview, what to expect during an interview, how to follow up after an interview, and how to avoid common problems

Cornell University Meet the Employer Session: Friday, April 5th, from 1:00 – 2:30 pm A Human Resources representative will discuss job search tips, the application process, and general information about working at Cornell University

Pre-Fair Workshop: Friday, April 12th, from 1:00 – 2:30 pm or Thursday, April 25th, from 10:00 – 11:30 am
This workshop is appropriate for individuals who plan to attend the **Tompkins County Job Fair held on May 2nd**. We will review the process of attending a job fair and discuss how to present your skills to employers. Staff will be able to answer questions you may have regarding job search challenges

WISE Choice!: Wednesday, April 24th, from 3:00 – 4:30 pm For people who are age 18 through 64 and receive Social Security Disability benefits. Work Incentives Seminar Event (WISE) webinars can help you and your family members learn about the Ticket to Work Program and available Work Incentives through accessible learning opportunities. Topics are announced 2 weeks in advance

Understanding Your Online Presence: Thursday, April 25th, from 2:00 – 3:00 pm This workshop covers some topics relating to understanding your online presence and the potential negative and positive impacts it may have on your job search. This workshop assumes the attendee is familiar with the internet but may still be beneficial to less prolific internet users who wish to understand what types of information may exist about them online

Tompkins County Job Fair: Thursday, May 2nd to be held at The Space @ Greenstar, 700 W. Buffalo St., Ithaca, NY
9:00 – 9:30 am open to Veterans ONLY, 9:30 am – 12:00 pm open to the public. List of businesses: BorgWarner, Hilton Garden Inn, Kilpatrick's Publick House, Conifer Realty LLC, Unity House of Cayuga County Inc., more to come!

