

YOUTH OVERSIGHT COMMITTEE
8:15 A.M.

September 21, 2017

**PARK FOUNDATION
CONFERENCE ROOM**

PRESENT: A. Iles, V. Zeppelin, S. Kittel, K. Boardman,

EXCUSED: A. Hendrix, I Burbank, T. Brooks, M. Matsudaira

STAFF: J. Mattick, J. Luu

CALL TO ORDER

Ms. Kittel called the meeting to order in Ms. Hendrix's absence at 8:15 a.m. Ms. Kittel reported that Ms. Matsudaira has had a change in her job responsibilities and has had to resign from the Committee.

APPROVAL OF MINUTES

It was Moved by Ms. Zeppelin, seconded by Ms. Boardman and unanimously adopted by voice vote of members present to approve the minutes of July 12, 2017 as submitted.

AUGUST 9, 2017 RETREAT REPORT OUT

Ms. Kittle reported that following the retreat a group was going to get together to digest all of the materials, but that did not occur. The group took a few minutes to review the information from the retreat and began discussions of how to move some of the items that were identified forward.

WIOA YOUTH RFP DEVELOPMENT

The RFP has to be released by December and permission will be sought from the full Board at their December 12, 2017 meeting. The RFP that was released in 2015 was completely revamped due to the change in the legislation. Ms. Mattick generally does the first draft and then seeks committee review and approval to move it to the full Board for approval. The RFP can be for one year with an option to year for two more or for two years with an option for one or three years total. The law dictates that at least 75% of the funding must be spent on out of school youth. The committee can make the decision to increase that number and go up to 100% on out of school youth. It was requested that the eligibility criteria be distributed to the Committee, then the Committee can make decisions on whether to restrict the criteria further.

Ms. Kittel asked if the decision was made to serve a specific population, for example those who have been incarcerated or involved in the criminal justice system, how would this get communicated. Ms. Mattick stated that the Committee could choose to include in the RFP that a percentage of that population must be served. She noted that OET does have a recruitment strategy that they follow and the data is available to see how many of those individuals were served. She noted that for each area that is considered a barrier there is specific information that needs to be provided that validates that barrier.

The group decided that for their next meeting they would like Ms. Mattick to provide baseline data for the last two years for the following populations being served: pregnant/parenting, youth who have parents who are not connected to the workforce, trauma, mental illness, substance abuse, individuals in the criminal justice system and those who are part of the foster care system. In regards to individuals with mental health issues, Ms. Mattick stated this is overlap with the Committee for Services to Individuals with Disabilities. She suggested that she invite Colleen Crisell from OCM BOCES to the next meeting. Ms. Crisell helps school districts with transition planning. If she is unable to attend in person, calling into the meeting is an option.

YOUTH DATA PROJECT UPDATE

Ms. Hendrix was not in attendance to provide an update.

SYEP UPDATE

The Summer Youth Employment Program is winding down. Expenditures are on track but Challenge Workforce Solutions and the Ithaca Youth Bureau have small amounts of funding to use through the end of September. The final reports for the program will be brought to the October committee meeting. Development of the RFP and release for 2018 will occur in February 2018.

DIRECTOR'S UPDATE

The OET Director search continues with interviews occurring next week.

Ms. Mattick reported that under the new legislation there is a real focus on blending and braiding of funding sources and a lot of emphasis is being placed on tracking co-enrollments as a measure of program success. She stated she would like to start requiring providers to track co-enrollments with Title II, which is the high school equivalency program operated by TST BOCES. BOCES has new requirements that they connect individuals in their high school equivalency programs with the workforce, the one-stop center etc. Similarly Title I, which is operated by the One-Stop does not automatically get individuals who do not have a high school equivalency diploma enrolled into the BOCES program. Federal requirements for performance used to be for Title I, now there are four WIOA title programs that are included and have the same performance measures they must meet. If one of the four does not succeed it directly impacts the other three title programs.

Ms. Mattick also noted that the State Education Department will be issuing a RFP for high school equivalency services and TST BOCES has been the contractor in the past. Under the new law, TST BOCES must receive sign off from the workforce development board and speak to in their response to the RFP how they are aligning their program with workforce development goals. The Committee may wish to look at how much feedback they provide to the BOCES proposal and requiring high school equivalency classes be provided in the One-Stop. They were offering two classes at the center but they have moved one of them to Southside. One of the ways to improve co-enrollment is to have the classes on site at the Career Center.

ADJOURNMENT

The meeting adjourned at 9:18 a.m. The next meeting is scheduled for Wednesday, October 11th at 8:15 a.m. in the Park Foundation Conference Room.

Minutes prepared by Jennifer Luu.