

ONE STOP OPERATIONS COMMITTEE

January 12, 2016

8:30 A.M.

Cornell University Human Resources

PRESENT: A. Bishop, C. Reckdenwald, D. Bradac, K. Cesarano, L. Holmes, P. Levesque, K. Kersey
EXCUSED: L. Dillon, S. Pronti
STAFF: J. Mattick, J. Luu

Call to Order

The meeting was called to order by Chairman Bishop at 8:33 a.m. and introductions followed.

Review of Committee Charge

Ms. Mattick reviewed the charge to the committee and provided a brief explanation for each point.

The One Stop Operations & Oversight Committee is responsible for advising the WIB on matters relating to the delivery of services through the One Stop Career Center. The One Stop Operations & Oversight Committee shall also provide policy guidance as it relates to the overall services available to all customers of the local workforce system.

The Committee:

- is responsible for certification of training providers and oversight of training outcomes; *This involves ensuring training providers are on the State's Eligible Training Provider List and making sure that training outcomes are met.*
- is responsible for programmatic and fiscal monitoring of One Stop Operations; *The programmatic function is subcontracted out to the Finger Lakes Workforce Development Board (FLWIB). It is more cost effective and they have dedicated staff performing this function. New York State does the fiscal monitoring because both the Workforce Development Board and the Office of Employment and Training are county departments. The state also does some programmatic monitoring which is a duplicate function of the FLWIB.*
- insures that the interests of job seekers and employers are equally represented in the One Stop system; *Ensures both job seeker and employer interests are equally addressed.*
- insures that the One Stop system provides quality comprehensive services in a seamless, integrated, effective and efficient manner; *Ensures both job seeker and employer interests are equally addressed.*
- insures that the One Stop system meets or exceeds performance standards; *The one-stop system is required to meet Federal employment standards, if those standards are not met, financial sanctions can be imposed. NYS also has customer service measures that must be met. The Committee will need to review to the State measures for value locally.*
- insures the continuing implementation of One Stop system activities by identifying and monitoring the flow of services; *Self-explanatory*
- oversees team management of the One Stop system; *WFDB Director meets with management team at the One-Stop Center to ensure quality of services and provide oversight of activities.*
- identifies and implements effective employment and training strategies that result in employment opportunities for economically disadvantaged adults, youths, and dislocated workers; *One-Stop serves a universal population with emphasis on economically disadvantaged dislocated workers. A priority of service policy will need to be adopted once regulations and definitions are in place from the State. The policy will look at how training dollars are expended. Veterans receive 1st priority of service in all services.*
- recommends funding allocations for program services, and; *The Committee will look at how the Title IB funding is budgeted for services and overhead.*

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- conducts oversight of program operations, including development and review of program policies. *The Committee will review the demand occupation list and review the training policies.*

2016 WORKPLAN

Ms. Mattick distributed a tool that will be used in preparing the 2016 work plan. She will provide work plan recommendations at the next committee meeting.

Adjournment

The meeting adjourned at 9:35 a.m. The next meeting is scheduled for Monday, February 8, 2016 at 8:30 a.m. at the One Stop Career Center in Center Ithaca.