

## Minutes

Regular Meeting of the Board of Directors - Tompkins County SWCD  
August 20, 2018  
170 Bostwick Road, Ithaca, NY 14850

Present: Deborah Dawson, Dave McKenna, Aaron Ristow (Directors)  
Staff: Kym Jackson, Jon Negley, Paul Gier, Angel Hinickle, Cliff Love  
Agencies: Patrick Barry, NRCS

A Ristow, Chairman, called the meeting to order at 10:01am. A quorum was present.

There were no additions or changes to the agenda.

D. Dawson moved to approve minutes of the July 2018 Board Meeting. Seconded by D. McKenna. No discussion. All in favor. Carried.

### Privilege of the Floor

Brent Welsh & Theresa Vanek of Bright Raven Apiary addressed the Board of Directors to ask for an extension of time to complete their project awarded under the STAIEP Program. They have experienced numerous delays as a result of weather conditions, design, permits, and lumber availability. They requested a six month extension. D. Dawson moved to approve the six month extension with final approval to be requested from New York State Ag and Markets. D. McKenna seconded. A vote was taken and all were in favor. Carried.

P. Barry arrived at 10:10am.

### Agency Reports

P. Barry reviewed his written report and it is attached. P. Barry and J. Negley discussed an Ag Waste Project to be constructed in Lansing. It is facing some opposition due to its proposed location. D. Dawson expressed concern, as well and will reach out to others to discuss the matter further. The project was awarded through Cayuga County Soil and Water Conservation District with Tompkins County Soil and Water Conservation District providing some technical assistance. NRCS is assisting the farm with a co-cost share application.

J. Negley reviewed the NYS SWCC monthly report. The District will be working on the Annual Plan of Work for approval at the next Board Meeting.

### Financial Report

D. McKenna moved to approve the financial reports as presented. D. Dawson seconded. No discussion. A vote was taken and all were in favor. Carried.

### July Vouchers

D. McKenna moved to approve the July vouchers as presented. D. Dawson seconded. No discussion. A vote was taken and all were in favor. Carried.

### Cooperator Agreements

D. Dawson moved to approve three Cooperator Agreements as presented. D. McKenna seconded. A. Hinickle provided information about the Newfield Property bank erosion and the property owners request for technical assistance. P. Gier provided information on the Groton and Dryden property Waste Storage & Transfer Station Agreements. No discussion. A vote was taken and all were in favor. Carried.

### Staff Reports

J. Negley gave an overview on the projects P. King and S. Salayda have been working on as Seasonal Workers. P. King's last day was August 17<sup>th</sup> as he returned to SUNY ESF and S. Salayda will continue to assist the District until November or December.

P. Gier reviewed the STAIEP projects. He will be conducting a site visit to a farm who is almost complete with their project. The dairy barn project will be moving forward and will be the last project to be completed.

C. Love advised the Board of all the training he has been involved in to be a CNP Planner and reviewed his written report.

P. Barry departed at 11:05am.

### **New Business**

RESOLUTION 2018-33 – Authorizing application under Round 24 NYS Ag and Markets AgNPS Pollution Abatement Program. D. Dawson made the motion to approve. D. McKenna seconded. No discussion. A vote was taken and all were in favor. Carried.

RESOLUTION 2018-34 – Authorizing application for Addendum to the Fuel Card Services Agreement between WEX Bank and the State of New York. D. McKenna made the motion to approve. D. Dawson seconded. No discussion. A vote was taken and all were in favor. Carried.

RESOLUTION 2018-35 – Entering into MOU with Soil & Crop Sciences, Cornell University for technical assistance for compost-based stormwater management implementation project. D. McKenna made the motion to approve. D. Dawson seconded. No discussion. A vote was taken and all were in favor. Carried.

### **Old Business**

2019 Budget and Storage Facility Discussion – J. Negley distributed an updated 2019 Budget with personnel changes and the desks/furniture OTR amended. The Health Department has several workstations that are available and may work in the District's space. J. Negley and K. Jackson will work with the Health Department and Sedgwick Business Interiors on a solution for the office space. An OTR may still be necessary for moving, set up expenses, and/or additional pieces due to the office's configuration. After more is known, a vote will take place at the October Board Meeting. The Facilities Department will be submitting the OTR for the cold storage building. In addition, The District was awarded a SAM grant in the amount of \$60,000 from NYS Senator Thomas F. O'Mara's office. The Facilities Department will also submit the preliminary application for the grant as the County is the owner of the property.

### **Executive Session**

D. Dawson made the motion to enter into Executive Session to discuss a personnel matter regarding a specific employee at 11:22am. D. McKenna seconded. The Board came out of Executive Session at 11:35am. No actions were taken.

### **Announcements/Meetings**

Registration forms were distributed for the NYACD Annual Meeting.

The next meeting is scheduled for September 10<sup>th</sup> at 3:00pm.

A. Ristow moved to adjourn the Regular Meeting at 11:39pm, Seconded by D. Dawson. Carried.

Respectfully Submitted:

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Kym Jackson, Secretary

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Aaron Ristow, Chairman