

Minutes

Regular Meeting of the Board of Directors - Tompkins County SWCD
July 9, 2018
170 Bostwick Road, Ithaca, NY 14850

Present: Deborah Dawson, Alan Teeter, Dave McKenna, Dan Carey (Directors)
Staff: Kym Jackson, Jon Negley, Paul Gier, Angel Hinickle
Agencies: Patrick Barry, NRCS, Jillian Aliusio, NRCS,
Mikhail O'Laughlin, Insero & Co., Duane Shoen, Insero & Co.

3:04pm – No quorum.

Agency Reports

P. Barry introduced Jillian Aliusio, an ESF student who is the summer intern for the NRCS Ithaca Field Office. P. Barry also reviewed his written report and it is attached.

A. Teeter and D. Carey arrived at 3:06pm.

A. Teeter, Vice Chairman, called the meeting called to order at 3:07pm. A quorum was present.

There were no additions or changes to the agenda.

D. Dawson moved to approve minutes of the June 2018 Board Meeting. Seconded by D. McKenna. No discussion. All in favor. Carried.

Agency Reports (Continued)

M. O'Laughlin reviewed the annual audit report of TCSWCD in draft form. TCSWCD received the highest unmodified option for 2017. M. O'Laughlin reviewed the Executive Summary, Financial Report, Communication Letter and Management Comment Letter. D. Dawson made the motion to approve the 2017 Draft Audit Materials, D. McKenna seconded. A vote was taken and all were in favor. Carried.

M. O'Laughlin and D. Shoen departed at 3:25pm.

A SWCC report was not received prior to the meeting.

Financial Report

D. Carey moved to approve the financial reports as presented. D. McKenna seconded. P. Gier reviewed a STAIEP project in conjunction with the farm's payment in June. The project will be complete and ready for final payment approval at the next Board Meeting. A vote was taken and all were in favor. Carried.

June Vouchers

D. McKenna moved to approve the June vouchers as presented. D. Carey seconded. A. Hinickle reviewed the Trumbulls Corners Project completion and payment to the contractor. She also reviewed the payment for the bus advertisement to be reimbursed by the Coalition. A vote was taken and all were in favor. Carried.

Cooperator Agreements

There were no Cooperator Agreements this month.

Staff Reports

A Hinickle reviewed a project the Town of Caroline contacted her about. They will be replacing a parking lot which has problems with water drainage and would like TCSWCD's input on stormwater management. Jon Andersson will be designing the parking lot. The Town will fund the parking lot installation and is looking at permeable asphalt and other possibilities. They would like TCSWCD to implement stormwater practices and provide bio-retention plantings. There is also the opportunity to install educational signage in the bio-retention area. The Town of Caroline Board already voted to move forward to complete the project in 2018. TCSWCD would like to use Part B funds to fund its

portion of the project. D. McKenna made the motion to spend up to \$6,000.00 of Part B funds for the Town of Caroline's parking lot project. D. Dawson seconded. A vote was taken and all were in favor. Carried.

P. Gier reviewed the STAIEP projects. There are four (4) projects which have not started yet, but need to be completed by January 1, 2019. He also advised the Board that the AgNPS project for Sherman's has been completed and closed out. P. Gier also expects to receive a CAFO Round 2 application. The next round of AgNPS (Round 24) applications are due August 20th. P. Gier has two (2) farms who are interested in applying and he will be assisting them with the process.

P. Barry and J. Aliusio departed at 3:57pm.

Old Business

Truck Purchase/Surveyor Truck Insert – Since the last Board meeting and the approval to purchase the Surveyor Truck Insert, TCSWCD received a new quote including shipping which exceeds the amount approved. D. Dawson made the motion to approve the purchase of the Surveyor Pack with the stipulation that TCSWCD tries to negotiate with the seller for a discount on the shipping costs or other. D. McKenna seconded. A vote was taken and all were in favor. Carried.

RESOLUTION 2018-28 – AMENDED - No Cost time extension for FWS-ANS FY15 Agreement. The scope of the project was amended and the new language has already been emailed to the Board. D. Carey made the motion to approve. D. McKenna seconded. No discussion. A vote was taken and all were in favor. Carried.

New Business

RESOLUTION 2018-29 – Hydrilla Plant Community monitoring bid and contract approval. D. Carey made the motion to approve. D. McKenna seconded. No discussion. A vote was taken and all were in favor. Carried.

RESOLUTION 2018-30 – Renewal of Technical Services Agreement with Waypoint Technologies. No discussion. A vote was taken and all were in favor. Carried.

RESOLUTION 2018-31 – Authorization to apply for CAFO Waste Storage & Transfer System Program for Millbrook Farms. D. Carey made the motion to approve. D. Dawson seconded. Paul reviewed the project with the Board. No discussion. A vote was taken and all were in favor. Carried.

RESOLUTION 2018-32 – Authorization to apply for Water Quality Improvement (WQIP) Funding. D. Dawson made the motion to approve. D. McKenna seconded. TCSWCD would like to continue two current projects, hydroseeding and stormwater mapping. No discussion. A vote was taken and all were in favor. Carried.

A Hinickle departed at 4:26pm.

Executive Session

D. Dawson made the motion to enter into Executive Session to discuss a personnel matter regarding a specific employee at 4:31pm. D. McKenna seconded. The Board came out of Executive Session at 4:52pm with nothing to report and no decisions made.

New Business (Continued)

2019 Draft Budget Review – D. McKenna made the motion to approve. D. Dawson seconded. J. Negley reviewed the 2019 Draft Budget via a PowerPoint presentation. Tompkins County has approved a 2% increase in appropriations. J. Negley also reviewed OTR requests with the Board. TCSWCD would like to request two (2) for 2019. The first would be a joint OTR with Facilities for a 60x100 cold storage building in the amount of \$50,000. An additional \$100,000 would be requested from Senator O'Mara's budget. If the funding from O'Mara's office is not approved, the project will not move forward. The second would be for new office structures/furniture in the amount of \$30,000 per a quote from Sedgewick furniture. The Board voted to approve the 2019 Draft Budget with an OTR for a cold storage building as stated and a reduced multiyear OTR for new office structures/furniture. All in favor. Carried.

Announcements/Meetings

The next meeting is scheduled for August 13th at 3:00pm.

A Teeter moved to adjourn the Regular Meeting at 5:14pm, Seconded by D. Dawson. Carried.

Respectfully Submitted:

Kym Jackson, Secretary

Alan Teeter, Vice Chairman