

Minutes

Regular Meeting of the Board of Directors - Tompkins County SWCD
March 18, 2019
170 Bostwick Road, Ithaca, NY 14850

Present: Aaron Ristow, Alan Teeter, Dave McKenna (Directors)
Staff: Jon Negley, Kym Jackson
Agencies: Pat Barry, NRCS

A Ristow, Chairman, called the meeting to order at 1:04pm. A quorum was present.

There were no additions or changes to the Agenda. A. Teeter moved to approve minutes of the February 2019 Regular Board Meeting. Seconded by A. Ristow. No discussion. All in favor. Carried.

Agency Reports

J. Negley reviewed the NYS SWCC report and it is attached.

P. Barry arrived at 1:09pm.

J. Negley reviewed the NYACD letter and upcoming meetings with the Board.

P. Barry reviewed his written report and it is attached.

Financial Report

A Teeter moved to approve the financial reports as presented. D. McKenna seconded. A summary of bank account balances has been added to the monthly reports. J. Negley let the Board know the 2019 Chevrolet Silverado truck has been delivered. No discussion. All in favor. Carried.

March Vouchers

D. McKenna moved to approve the March vouchers as presented. A. Teeter seconded. A. Teeter moved to table the approval and to include the vouchers with the Cooperator Agreement. D. McKenna seconded. Tabled.

Staff Reports

P. Gier, A. Hinickle and C. Love provided written staff reports to the Board and they are attached.

Cooperator Agreements

D. McKenna moved to approve a Cooperator Agreement for The Meadows, in Newfield, New York, for \$2,000.00 in FL-LOWPA funding to be used for streambank erosion control measures and payment to be included with the March Vouchers. A. Teeter seconded. Project ranking tool was utilized. No discussion. All in favor. Carried.

Old Business

None.

New Business

RESOLUTION 2019-23 – Entering into contract agreement with NYSDEC for stormwater mapping. A. Teeter made the motion to approve. D. McKenna seconded. No discussion. All in favor. Carried.

RESOLUTION 2019-24 – Approval of no-cost time extension for FLOWPA FWS ANS FY16. D. McKenna made the motion to table the resolution until a dollar amount has been received from the Cayuga Lake Watershed Network. A. Teeter seconded. No discussion. All in favor. Tabled.

RESOLUTION 2019-25 – Approval of filling vacancy for Seasonal Workers. D. McKenna made the motion to approve. A. Teeter seconded. The Board agrees to hire one of the two Seasonal Workers that were budgeted for 2019 and to set the hourly rate of pay at \$15.00 per hour and to post the position vacancy as soon as possible. The interview committee will consist of Jon Negley and Aaron Ristow. No discussion. All in favor. Carried.

RESOLUTION 2019-26 – Approval of Conservation Aide job description and filling vacancy. D. McKenna made the motion to approve. A. Teeter seconded. A job description has been created and is attached. The salary range will be set to \$33,000 to \$40,000 per year, dependent on experience. If required, the salary range will be posted, otherwise it shall read “salary commensurate with experience,” “salary dependent on experience” or similar wording. All in favor. Carried.

P. Barry departed at 1:56pm.

Executive Session

D. McKenna moved to go into Executive Session to discuss staff salary improvements at 2:00pm. A. Teeter seconded. Executive Session adjourned at 2:15pm.

RESOLUTION 2019-27 – Approval of mid-year salary increases for full-time permanent employees in the Exempt and Competitive classes according to Civil Service Laws. An amended budget has been included and is attached. D. McKenna made the motion to approve. A. Teeter seconded. A typo on the resolution number sequence occurred and the resolution was renumbered from 2019-26 to 2019-27. No discussion. All in favor. Carried.

D. McKenna moved to adjourn at 2:17pm, Seconded by A. Teeter. Carried.

Next meeting date: April 8, 2019 at 1:00pm.

Respectfully Submitted:

Kym Jackson, Secretary

Aaron Ristow, BOD Chairman