



Law Enforcement Technology Shared Services

11/12/2014 Meeting

Information Technology Services • 128 E. Buffalo Street • Ithaca, NY 14850 • (607)274-5417 • Fax (607)274-5420

DATE: November 12, 2014
TIME: 1:00-3:00 PM
LOCATION: Department of Emergency Response (large conference room)

PRESENT: Kim Moore (TC ITS), Loren Cottrell (TC ITS), John Arsenault (IPD), Mike Watkins (Dryden), Sgt Zigenfus (TCSO), Chief Steinmetz (Cayuga Heights), Melissa Harmon (IPD), (NYSP) Greg Potter (TC ITS), Justin Vann (DOER), Chief Ryan (Dryden), (NYSP IT)

EXCUSED: Beau Saul (TC3), Brian Wilbur (DOER), Julie Holcomb (City IT), Barb Klinko (Cornell), Christina Dravis (DOER), Mark Conrad (Cornell), Deputy Smith (TCSO), Lt Williams (Groton), Chief Ferretti (Trumansburg), Cattyann Campbell (TC ITS), Alan Karasin (City IT), Julie Malysa (Park Police), Chris Saxon (DOER)

Meeting opened, 1305 hours.

Meeting Focus:

1. December Training Schedule

The group reviewed the schedule. No modifications recommended. Chief Ryan confirmed that Premise would be part of best practices. Confirmed. Chief Ryan asked what process should happen for address changes/modifications in CAD. After discussion, DOER agreed that it makes the most sense for dispatchers to handle requests for address changes put forth from field officers. For example, an officer notes to a dispatcher that they are on a call, and the apartment # is not in CAD, the dispatcher will then take that as a request for address updates to Chris/Justin.

2. LETSS Administration

- a. 2015 Schedule - Agreed that we would set schedule at January meeting - bimonthly meetings.
- b. 2015 Elections - Agreed that we would hold elections in January 2015 as we will have a new Undersheriff and possibly other LETSS representative changes.

Meeting adjourned 1405 hours.